

**Bristol Bicentennial Committee**  
**October 16, 2018**  
**Meeting Minutes**

Present: Doug & Claire Moorhead, Hilda Bruno, Al Blakeley, Lucille Keegan, Bill & Nancy Dowey, Kim Smith, Kerry Mattson, Leslie Dion

**Call to order:** Les Dion called the meeting to order at 4:05 pm.

**Minutes Review:** The minutes of 9/25/18 were reviewed. Al Blakeley moved to accept the minutes. Hilda Bruno seconded and the motion passed.

**New Business**

1. Review Sponsorship Materials & Assign Business Contacts: Claire reported that she has put together a sponsorship packet and she passed it out. She explained that the fudge and mug have been taken out as we have not finalized these two items. Christina will set up a phone mailbox for the bicentennial committee for questions that come in and there will be a spot at the town office to drop materials off. We have a separate sheet for selling ads that we can use and a 'save the date' flier to give potential sponsors. Kerry asked about the 2 full page ads that are included. Claire explained that these will be cooperative ads around activity info. There may be monthly pages dedicated to Bristol and sponsors would get a discounted rate on these ads. The program guide ad sizes will be sent to us to show an example of actual sizes.
2. Review Marketing/Materials/Sponsor timeline – Fall/Winter Brochure update: We reviewed the draft list of businesses and chose the ones that each committee member would visit first. The Fall/Winter brochure has been sent to print and should be here next week. Les will update the list with corrections and assignments and get it to everyone. We can accept prizes from businesses or gift certificates to be used throughout the year.
3. Update on Volunteers and Assigned Tasks: Claire will send an updated copy of materials to Les and she will print them up for us to take to our businesses.
4. Updates from Committee Members:
  - a. Community Dance: Bill said that he approached Jon Shackett about doing the bar for this and he is not set up to take this on. They will continue to look at options and we know that the Homestead could do this. Jon also suggested that we may want to apply to the liquor commission for a one night license. Les said that she thinks Rotary has insurance for this type of event and then they could make the money off of the bar.
  - b. Dinner Event: Les received info on renting of tables and chairs. The cost to rent the 40'x80' tent for the summer would be \$4,000. To rent a 30'x60' tent for the summer would be \$2,500. The round tables that seat 8 are \$8.50/table and the chairs are \$1.75 each. If we were to rent seating for 160 the cost would be \$450. We will need to let the tent person know by February if we want a tent for the summer. Les will follow up with Ben on seating at the Old Town Hall.
  - c. Historical Play: Claire reports that Linda from Mill Fudge is taking this project on. Linda will be back at the end of October. She is now researching info to write the play and has chosen an outline. Her plan is a two act play that would be about 90 minutes. She would like to see the production done on Labor Day weekend so she has plenty of time

to prepare. She said she wants to do it as a production but could do it as a rehearsed reading. She is also willing to supply ice cream for the ice cream social but would not be able to staff it. The Bicentennial Fudge is a go as a limited edition flavor but must include a flavor that they now have and we can pick add-ins. It was suggested that we see if Rebecca Rule would do a performance at our dinner.

- d. Photo Scavenger Hunt: Kim will work on this.
- e. Trivia Questions: Al & Hilda will work on this.
- f. Time Capsule Items: A suggestion was to give a passbook with \$\$ in it to be given to the first child born the year that the capsule is opened. Also letters from the current Chief of Fire & Police would be good and personal notes from families. Les suggested having an item from the mica shop or building in the capsule.
- g. Tee Shirts: Claire will get prices from Piche's. Les suggested doing short sleeve, long sleeve and sweatshirts. Piche's will run sales on-line if we want.
- h. Regiments: Most of the ones that have been contacted do not make a decision until February. Kim suggested finding a Indian group that would have been in the area.
- i. Historical Bands: Claire has contacted some and has some prices. Hilda will contact the bands that Ashland gave us and give the list to the parade committee. Lucille asked about banners. Claire said we just need dimensions and we can get three bids. Hilda will get Claire this info.
- j. Other: Suggestions for other activities included a Beard/Moustache/Mutton Chops contest. We would want to do it in the winter and Bill suggested starting in January and go to the June Birthday party. WE would need a good prize. Doug suggests putting winner's beard in the time capsule. Doug will do some research on this. Bill said that Bristol Falls Park will be completed this year. This means we can pick our date for whenever we want. We discussed having food trucks but were concerned about not using local businesses. We might want to consider a different food truck for each concert. Les said that the TTCC might be interested in taking on the street dance.

**Next Meeting:** October 23, 2018

**Adjournment:** Bill Dowey moved to adjourn at 5:45 pm. Hilda Bruno seconded.

Respectfully Submitted,

Leslie Dion