

## **Bristol Bicentennial Committee Meeting**

**October 24, 2017**

### **Minutes**

Present: Stacy Buckley, Janet Cote, Hilda Bruno, Lucille Keegan, Donna Manfra, Deb Johnson, Les Dion

Bessie Symington Artist follow-up: Lucille reported that she has spoken with Bessie and she is interested in working with us but was unable to make the meeting tonight.

Status Check: Janet asked if we had heard back from Claire Moorhead regarding the cost to help us with planning.

Meetings: We discussed potential meeting times that may work better for the committee. It was decided that we would meet on the 3<sup>rd</sup> Friday of each month at 3 pm. Janet will follow up with us on the meeting location. The upcoming dates are:

- 11/17, 12/15, 1/19, 2/16, 3/16, 4/20, 5/18, 6/15 – if Claire is not available on 11/17 we may need to pick another day.

Budget: Janet said that the town would like to know of our planned expenditures for 2018 and if we have any for 2017. We have \$30,000 in the account right now. They would like to have the budget itemized with things like printing/office, contracts/services, marketing/PR, commemorative/sale items, Entertainment/parade.

### **OLD BUSINESS**

#### **1. Planning – Task Updates**

- a. **Logo Design:** This needs to be a priority so that we can start using it in all communications. We agreed that we would like the following themes included if possible:

- i. 1819-2019 Bicentennial
- ii. Blend of the old and new
- iii. Town of Bristol or Bristol
- iv. Incorporate our natural environment such as lake, rivers, falls

There was further discussion as to whether we wanted to hold a logo contest and the committee decided that we should try to get an RFP together with what we want and get it out so that professionals could submit or anyone else that was interested. Janet and Stacy will work on the RFP. We should include that we would like 3 potential samples to choose from and we want to have it by January 12<sup>th</sup>. The RFP will be sent out in November. Les suggested we may want to do an art show contest around the bicentennial and have the students/community submit. We could display the final products around town and at Old Home Day. Stacy said that this is something she could get the school involved in.

- b. **Second Letter to Businesses/Organizations:** Janet has drafted a letter that can be e-mailed or sent to businesses with info on the parade. In discussing the parade there was concern that if we have the 4<sup>th</sup> of July Parade we may not get many participants for an additional parade in August. It was decided that we would have the parade stay on the 4<sup>th</sup> to combine our bicentennial in the theme. It was decided that it would be nice to have final info on parade and the logo for the next business letter so we will send them out at our meeting the first of the year.
- c. **Contract for Bands/Entertainment:** We want to start firming these up so that we can put deposits down and start putting the schedule together.

## **2. Continued Discussion**

- a. **Organization Ideas & Calendar Updates:** Janet suggested that we have our calendars for the next meeting so that we can start inputting some of the activity dates. We do know that we want to do the 'Cake in the Square' as close to the actual bicentennial date as possible. Since the date is on Monday, 6/25 we agreed to do this on Sunday, 6/24. It was also suggested that Les get a price to rent the tent on the park for the whole summer so we could hold events under it. We also discussed the idea of doing ghost/history walks during the summer.
- b. **Involving Schools & other Organizations:** Stacy reports that the tentative date for the last day of school is June 12<sup>th</sup>. She will also speak with the curriculum coordinator to find ways to incorporate the history of Bristol into the schools during the 2019 year or before. Lucille said that she gave Ed Judd two pieces of music that were written back then that the HS band might be able to play. We discussed how to incorporate the Class of 2019. Deb asked if we somehow incorporate a scholarship for a graduate that year. Les suggested it be \$2,019. We could look at one of our sale items raising funds for this. Stacy said that maybe the Class of 2019 would want to do their 'gift' to the Town instead of the school that year.
- c. **Other organizations to include in the committee work:**
  - i. **NLRA**
  - ii. **Lion's**
  - iii. **Rotary**
  - iv. **Masons**
  - v. **Others?**

Respectfully Submitted,

Leslie Dion