

CAPITAL IMPROVEMENTS PROGRAM MINUTES
March 21, 2017

APPROVED:

4/18/17 __JRL_____

AGENDA: 2018 Capital Improvements Plan (CIP) Workshop
Elect Officers

ATTENDING: Don Milbrand (Chairman), John Bianchi, Bill Cote, David Hill, Dan Paradis

ABSENT: Steve Favorite (Vice-Chairman), Joe Lukeman (away)

OTHER: -----

The meeting opened at 7:01p.m.

Minutes of August 30, 2016:

J. Bianchi made a motion, second by W. Cote, to approve the minutes as read. The motion carried with one abstention.

As the secretary was away at the time, Mr. Milbrand stated that he still owes the last minutes.

Election of Officers:

Mr. Milbrand explained that he would prefer to step down as he has additional duties as Selectman. He will remain Chairman only if there is a need.

Joe Lukeman was nominated for Chairman by David Hill and seconded by John Bianchi. The motion carried and will be in effect if Mr. Lukeman is agreeable when he returns. It was felt that the Vice Chair can fill in when Mr. Lukeman is away.

The committee would like Steve Favorite to remain as Vice Chair. As Mr. Favorite was not in attendance, the committee felt it was best to wait to finalize the Officers at our next meeting.

Workshop:

The committee began to discuss items to be looked at now that Town meeting is over.

#12 Body Cameras: These never came up at Town meeting and it was felt that we should wait and see if they are still to be requested.

#13 Radios: These were placed in the budget but the committee will keep them listed for history. A discussion followed as to what should be included on the CIP --- the individual item versus the items lumped together which puts them over the cost and needs to be included in our plan.

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Workshop continued:

A discussion was held in regard to Capital Reserves being lumped together. It was felt that, should this have been defeated, all of the items would have been voted out. The committee did like that the cruiser is in Capital Reserve now.

The committee needs to ask the Fire Chief if a new ambulance is still on his agenda for 2018.

A discussion was held about Unreserved Funds. Mr. Bianchi explained that a portion must be held in order to get grants. Water and Sewer used to be told that this should be 10% when he was a Commissioner. Mr. Cote thought that they said that the Town should be 5-8%. Mr. Milbrand explained that DRA controls the percentage and it is 5-18% for the Town. It was also noted that a portion of this figure is including unpaid taxes.

The committee stated that they need to add the Smith property now and include the \$95,000 for 2017 that was spent.

The Water Street project needs to have the \$235,000 amount put in for 2017.

They felt that Kelley Park is in the budget.

A discussion was held as to whether or not the Central Street reconstruction project should be added. When it comes up again, it will be a Bond item and we shall list it as a #5 priority.

Mr. Milbrand noted that the Central Street bridge is paid off this year. Mr. Hill added that a Highway Truck will be also. Mr. Cote would like Chief Lewis to come in to speak to the committee. A discussion followed as to how to handle an SAU officer position. It was felt that this might be done by an officer that we already have.

Mr. Milbrand stated that he will speak with Jeff Chartier as he feels that part of the Central St. reconstruction (and other items) are partially paid by tax dollars and it would benefit Water and Sewer To have these on the CIP. He added that we could track the life expectancy of the pipes, etc. for him. A discussion followed as to why the Water and Sewer figures are separated. It seems like it would be better if they were combined as it is all the same crew and separate funds from the Town funds.

Communications: -----

Next Meeting: The next CIP meeting will be held April 18, 2017 at 7:00p.m. We shall address the officers and plan our visits to the various Departments.

With no other business before the committee, J. Bianchi made a motion, second by B. Cote, to adjourn at 7:50p.m.

Respectfully submitted,
Jan Laferriere, recording secretary