

CAPITAL IMPROVEMENTS PLAN MINUTES
August 28, 2018

APPROVED as amended:

9/27/18 jrl

AGENDA: MEET WITH MARK BUCKLIN, SUPERVISOR, HIGHWAY DEPARTMENT

ATTENDING: Bill Cote (Chairman), David Hill, Joe Lukeman, Don Milbrand, Dan Paradis

ABSENT: John Bianchi, Steve Favorite (Vice Chairman)

OTHER: Mark Bucklin, Victor Greenwood

The meeting opened at 7:00p.m.

MEET WITH THE HIGHWAY DEPARTMENT:

Mr. Bucklin asked if we will recommend putting into the Highway Capital Reserve the \$280,000 where the amount for last year (\$140,000) was voted out at town meeting. This would get him back on schedule.

Mr. Bucklin then stated that we have postponed the purchase of the loader for a couple of years. Now we need a 6-wheel dump, a backhoe, as well as the loader. Mr. Cote asked if he would consider a used loader and was told that he will if he can and, in that case, would keep the old one as back-up. The present loader is almost 18 years old. Mr. Hill asked what usually gives out and Mr. Bucklin answered that it varies; things start needing replacements at about 10,000 hours of use. There is quite a bit of rust on the bottom.

Mr. Bucklin mentioned trying to get the NH State's leased backhoe which they are turning in. Mr. Bucklin has been talking with the salesman about this. He thinks we have about \$110,000 left in Capital Reserve. Mr. Bucklin added that the dump truck and backhoe are needed most. He might get another year out of the loader. We would have enough money for the backhoe, he thought.

Mr. Bucklin would like to do something with the sidewalk tractor and is interested in new with a 5 year lease. The one we have was 4 years old and has been nothing but trouble. He would keep the same type and keep our present attachments.

Mr. Hill felt that we should try for the \$280,000 for Capital Reserve seeing as how it was cut last Spring to off-set the office building, which did not happen. The need is definitely there. Mr. Lukeman felt that we should at least shoot for that. Mr. Hill suggested that the Capital Reserve article for the Highway be an earlier article.

Mr. Bucklin stated that he is a little delayed in his paving schedule. Mr. Hill asked about the status of the Transfer Station and was told that it is at a standstill; they are waiting the concrete. A discussion followed about the possibility of holding out cardboard to recycle. This is not practical as it has to be kept dry and we would need to transport it ourselves. We do not have the ability to do so at this time.

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HIGHWAY DISCUSSION continued:

The cost for recycled materials is \$132.00 a ton and is creeping up. Regular trash is \$70.00 a ton. Glass can only be bottles and jars now. Mr. Bucklin anticipates there will be an overage of the budget even if we stopped recycling at this point.

Mr. Milbrand mentioned that there are no lines for building maintenance which he feels should be in each department.

MINUTES OF AUGUST 21, 2018: The following amendments and clarifications were made:

Page 1, Meet with the Fire Chief, 2nd line, replace "\$1700 and \$1800" with "\$17,000 and \$18,000". 4th line, following the first "radios" insert "to be replaced over 3 years (2021-2023)".

J. Lukeman made a motion, second by D. Milbrand, to approve the minutes as amended. The motion carried.

SECOND SEPTEMBER MEETING:

Ms. Laferriere told the committee that the ZBA has had to schedule a rehearing for 9/25/18 and, as she cannot be in two places, the committee will have to keep their own minutes. The committee then discussed moving the meeting to 9/27/18 instead and Ms. Laferriere will check on the availability of the meeting room for that night. That meeting is to be with the Water/Sewer department.

OTHER:

A discussion was held as to how much is in each Capital Reserve. Mr. Milbrand will add a column on the spreadsheet so as to incorporate these figures. The Police Detail fund needs to be shown as well. Mr. Milbrand will get the list by our next meeting.

It was thought that we might ask Kelley Park in on September 27, as well.

Mr. Hill will send his write-up to Ms. Laferriere and she will send it out to the committee for them to go over.

NEXT MEETING:

Our next meeting is scheduled for September 18, 2018. We shall be meeting with the Police Chief.

With no other business, D. Milbrand made a motion, second by J. Lukeman, to adjourn at 7:50p.m.

Respectfully submitted,
Jan Laferriere
Land Use Admin. Assistant