

CAPITAL IMPROVEMENTS PLAN MINUTES
August 15, 2017

APPROVED as amended and clarified:
9/19/17__jrl_____

AGENDA: Meet with Michael Lewis, Police
 Continue work on 2018 Plan

ATTENDING: Joe Lukeman (Chairman), Steve Favorite (Vice Chairman), Bill Cote, David Hill, Don
 Milbrand, Dan Paradis

ABSENT: John Bianchi

OTHER: Chief Lewis

The meeting opened at 7:00p.m.

POLICE: CHIEF MICHAEL LEWIS

Mr. Milbrand asked if Chief Lewis is only looking to replace cruiser #1 this next year. The Chief answered that this is true. He explained that the canine car, which was not paid by the tax payers, only has one person driving it so it will last longer than the rest. It is outfitted with a canine cage. When a cruiser gets to 90,000 miles, he will rotate it to the canine car and replace the regular cruiser. They will not need radios until the new Communications Radio Tower is in place. Communication will be from the cars and this building. The cost for linking will be about \$10,000. We have communication from the cars now. We need a Dispatch Center and cell servicing.

Mr. Cote asked why they don't shift from Franklin to Belknap and the Chief stated that they wouldn't cover as much. Mr. Cote asked about the difference in cost and Chief Lewis explained that the cost would decrease a little but they would not give out the data that is needed. Mr. Favorite thought that Belknap was doing an upgrade and the Chief said that they did. He added that Plymouth costs \$100,000.

Mr. Favorite asked about body cameras. The Chief stated that the cost is \$20 to 23,000 in cost6. They already have video and audio in their cruisers now. He feels that, risk-wise, we are where we need to be.

Mr. Lukeman asked if it is less expensive if the cruiser is unmarked and was told that it is. The Chief added that they can look for used vehicles but a new one at the State bid is cheaper. He is looking for the best amount of operation for the least amount of money. The oldest regular cruiser is used for details going to school, court, etc. Mr. Hill asked why we have 6 cruisers when the patrols are not that large. Chief Lewis answered that there are 9 patrolmen, as well as the lieutenant and himself. If all get called in for an event going on, they need an equipped vehicle. There is never a day when all 6 are not used. He added that they do not need a \$50,000 vehicle for going to the lab, to court, etc. For 2018, the sedan is due to be replaced. It is a cheaper car and they can move the equipment to it. The newest cars

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POLICE continued:

are used by the officers who are on the street, the older ones go to the detective and lieutenant, and he gets the oldest one.

A discussion followed about leasing. Chief Lewis advised that the committee not get hung up on the number of cars but on the overall cost. This coming year, they may be able to get a \$13,000 car, especially with the Space Needs presenting the possible expansion for the Police Dept. and town offices. The Board explained that they still request \$50,000 but, if it is not spent, they only make up the difference the next year. We only replace what was spent.

The Board thanked Chief Lewis for coming in and he thanked them for listening. He added that they are holding an Open House every Tuesday this month if anyone is interested to coming in.

PLANNER: At this time, the new Planner introduced herself ---Liz Kelly, stating she was just listening and getting acquainted.

MINUTES OF JULY 25, 2017:

D. Hill made a motion, second by W. Cote, to approve the minutes as read. The motion carried.

NEW OR UNFINISHED BUSINESS:

It was thought that the committee needs to add a line for the Building Committee. Mr. Milbrand has heard 1 ½ to 2 million dollars in cost and he feels that 2 to 2 ½ is more like it. He added that Chief Lewis told that committee that he could use this building more as it is with just the sally port addition. He has the 2007 plan and has been working towards it. It was explained that the committee is now looking at that plan. Mr. Favorite added that, due to the ADA rules, we will need an elevator at about \$680,000. A discussion followed. Mr. Milbrand mentioned that he calculated \$2.7 million on a 20 year bond which would amount to \$175,000 a year (about 40 cents on the tax rate). Bristol's credit gets a 2.67 rate.

Mr. Hill mentioned the need of another bay for the Fire Dept. Mr. Favorite stated that they are looking for grants. One for an 80-20 ratio and another for 90-10 along with possible design work to be done by a college student. They could shift some and place one vehicle outside but it would be cumbersome. Mr. Milbrand suggested putting in a line for this with a note for grant offset.

The committee discussed sidewalks and adding a line for them. Mr. Favorite stated that TAC has the sidewalk out Summer Street as number 3 right now.

The committee felt that ending their meetings in Sept. is too early as, last year, a couple of changes were made after we had already presented to the Selectmen and Budget Committee. Ms. Laferriere will look into adding two October meetings. If this meeting room is not available, they felt that the Old Town Hall or the Fire Station might be backup locations.

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NEXT MEETING:

The next CIP meeting will be held August 5, 2017 at 7:00 p.m. here. We will have Mark Bucklin coming in.

With no other business to discuss, S. Favorite made a motion to adjourn at 8:20 p.m. W. Cote gave a second.

Respectfully submitted,
Jan Laferriere,
Land Use Admin. Assistant

CAPITAL IMPROVEMENTS PLAN MINUTES

August 22, 2017

APPROVED:

9/19/17 __jrl_____

AGENDA: Meet with Mark Bucklin, Highway Superintendent
Continue work on 2018 plan

ATTENDING: Steve Favorite (Vice Chairman), David Hill, Dan Paradis

ABSENT: Joe Lukeman (Chairman, excused), Bill Cote (excused), John Bianchi,
Don Milbrand

OTHER: Mark Bucklin

As there was no quorum, the attending committee could not open the meeting. They did speak with Mr. Bucklin so that he will not have to attend again. A list will be made up for the committee to use as future reference.

Respectfully submitted,
Jan Laferriere,
Land Use Admin. Assistant