

CAPITAL IMPROVEMENTS PLAN MINUTES  
October 17, 2017

**APPROVED as amended:**  
**10/24/17\_\_jrl\_\_\_\_\_**

AGENDA:       Meet with Kelley Park  
                  Continue work on 2018 Plan

ATTENDING:   Joe Lukeman (Chairman), Steve Favorite (Vice Chairman), Bill Cote, Dave Hill, Don  
                  Milbrand, Dan Paradis

ABSENT:       John Bianchi (conflict)

OTHER:        Leslie Dion & Dorcas Gordon, Kelley Park

The meeting opened at 7:01p.m.

**MEET WITH KELLEY PARK: LESLIE DION & DORCAS GORDON**

Ms. Dion stated that they need to adjust their schedule: in 2017 they are to get 2 scoreboards (one from their budget and the other from the Babe Ruth group at \$9,000 each. They plan on doing a survey for \$1500 and are looking at a different set-up for the kitchen. Instead of the landscape/architect, they wish to replace it with a Charrette for \$5,000 plus feed and lodging. They will use funds out of 2017 but have the Charrette in 2018 (probably in April). Ms. Gordon explained that the Charrette is a 2-day process with professionals and public input. The Kelley Park commission wishes to tie the park with the downtown and will be asking for the best plan and best concert seating. In 2017, they have \$25,000 for the Master Plan. They wish to ask for \$20,000 in 2018.

Mr. Favorite asked if they will be chasing for grants and they intend to. Mr. Lukeman stated that, if the Charrette is within the first 3 weeks of April, he would house a couple of people he goes away the 4<sup>th</sup> week). Mr. Cote asked if they have any warrant articles and s. Dion answered that they do not. Mr. Paradis asked when they plan on doing the survey and Ms. Dion stated in the next few weeks. Mr. Favorite asked about the 2 ballfields to be given lighting at \$80,000 each. Ms. Dion stated that they are to get grants for this but must consider the expense after. Mr. Milbrand mentioned that the CIP is now accepted by the public. Ms. Dion and Ms. Gordon were thanked for coming in.

Mr. Favorite mentioned that he has heard that we received the \$157,000 grant for the recreation path. Mr. Milbrand got verification for this.

**MINUTES OF SEPTEMBER 26, 2017:**

D. Paradis made a motion, second by S. Favorite, to approve the minutes as read. The motion carried with one abstention.

**COMMUNICATIONS: -----**

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CIP MEETING  
10/17/17

**WORK ON 2018 CIP:**

Mr. Hill will do the write-up again. He will drop the Police radios and the Highway got one truck. Mr. Milbrand will get the Capital Reserve balances. Mr. Lukeman reminded all that the Police Capital Reserve is to cap at \$50,000. Mr. Milbrand stated that the transfer station is to be done next year; he will get the number for that. Mr. Lukeman asked if we get the number for it, do we count it and Mr. Milbrand answered that we do with an offset. Mr. Hill questioned \$120,000 for the ambulance and said that the Fire Chief says he has \$200,000 available. Mr. Milbrand stated that we are to get a new ambulance every 6 years. By the time the new ambulance is delivered, the new power stretcher will have been ordered and should arrive about the same time.

The committee discussed the Fire space needs for next year. They have spent \$50 out of the \$94 they were allowed. A new bay will be \$20,000 and they expect to have grants for  $\frac{3}{4}$ 's of it. They are asking \$50,000 for Station needs. Mr. Hill asked what triggers the need for a new bay if they are not doing it now and both Mr. Milbrand and Mr. Cote answered that they intend to squeeze it in for now but still need the bay to efficiently handle it. Mr. Lukeman stated that Note #1 needs to be removed now.

A discussion followed on the Town Office/Police space needs. At \$3 million, Mr. Milbrand researched and found that for a 20 year bond at 2.67% the payment, beginning in 2019, would be \$235,700 with \$161,000 the 20<sup>th</sup> year. Mr. Paradis stated that he went on Google and found a Police Station plan for \$400,000. Mr. Milbrand stated that they are looking into CSI quotes; they did the library. They plan on doing costs for a couple of ways of doing this project.

The committee discussed the \$157,000 grant for the recreation path for 2018. Mr. Lukeman asked if our portion will be done in kind and Mr. Milbrand said yes, primarily by the Highway Dept. Mr. Favorite understands that J. P. Morrison is going to supply fill.

After thinking about it, the committee felt that they should recommend \$1.5 million for the town office/police project as they feel it might have a better chance at passing at town meeting. Mr. Milbrand found that this would be \$110,000 for 20 years. The committee felt that what they present is just a suggestion anyway.

D. Hill made a MOTION, second by B. Cote, to RECOMMEND \$1.5 MILLION FOR THE TOWN OFFICE/POLICE PROJECT. The motion CARRIED.

Mr. Hill will e-mail his write-up to Ms. Laferriere so she can make copies. Mr. Lukeman stated that he will be leaving Dec. 2<sup>nd</sup>. He may not be available to present the CIP to the Budget Committee or Selectmen. He asked that someone step in if he is gone.

With no other business before the committee, D. Hill made a motion, second by B. Cote, to adjourn at 8:45p.m.

Respectfully submitted,  
Jan Laferriere,  
Land Use Adm. Ass't.