

**Bristol Conservation Commission**

**April 4, 2018**

**Meeting Minutes**

**Call to order: 7:13 PM**

**Members Present:** Janet Cote, Sandra Heaney, Karen Bemis and Richard Batchelder.

**Absent:** Carroll Brown Jr., Bonnie MacGillivray Blount, and Rebecca Mani.

**Minutes Review and Approval:** Minutes from the March 8, 2018 were discussed and Chair Cote presented some amendments for review by Commission. It was moved by Richard Batchelder; seconded by Sandra Heaney to approve the amended minutes as discussed with approval voted unanimously. The November 1, 2017 meeting minutes did not get discussed or approved due to members needed to review and approve being absent from the meeting.

**Correspondence Review:** Info Requests, Wetlands/Shoreland Permits, and Applications, Planning Board, Zoning Board, Committee notices etc.

Chair Cote introduced brochure from Grafton County Conservation District Commission announcing its Annual Meeting on April 12<sup>th</sup>. Karen Bemis expressed interest in attending and took brochure. Chair Cote indicated she could be reimbursed for attending so to provide a receipt if she did.

Other Correspondence included Bristol Planning Board, Zoning Board, Historic District Commission and Capital Improvements Committee meeting notices. Of note to Commission, were the continued hearings for Turner's Cottages, the Williams property on Brown Beach Road. Sandra will continue to attend the Planning and Zoning meetings on behalf of Conservation Commission with regard to these projects.

**Planning Board Conditional Minor Site Plan Approval - File # 17MSPR04** - 16 and 20 Pleasant Street Apartments, Vacation Paradise Realty Trust - Conservation Commission received a copy of Notice of Decision with conditions. No action necessary.

**New Business:** Review any New Wetlands/Shoreland Permits/Applications/Issues

**Shoreland Impact Permit #2018-00374 – 30 Mt. Celo Road, Map 18-Lot 111, Steven Powell** - Chair Cote indicated that the Commission received two correspondences from NH DES. One was a notice of receipt of the Wetlands Permit Expedited Permit application that the Commission reviewed and signed off on last month. NH DES indicated its receipt and start of clock for decision on this application. NH DES Wetlands File #2018-00677. Also received was a notice of approval of a Shoreland Impact Permit referenced above to impact 6,355 sq. ft of protected shoreland to move and existing house, construct a new driveway and parking area and return existing gravel parking and previous house location to a natural state.

Chair Cote indicated there was no prior notice to the Commission of this shoreland impact application and with recent procedural changes to NH DES processes, it may be applicants no longer have to contact Conservation Commissions through Town Clerk to apply.

There was some discussion of the permit and its conditions and members expressed concern that without plans to review the project it was unclear as to where re-location of house and driveway was to end up. Chair Cote would check with Land Use Office to see if any building permit was requested and if any plans have been submitted.

**Bristol Planning Board Special Use Permit # 18SUP01** - 90 Chestnut Street, Map 115, Lot 027, Jennifer Choate - The Conservation Commission received copy of application for placement of trailer on this site for living quarters while construction was done on existing burned out home. Discussion determined that this application had no issues for review by Conservation Commission notification of such would be communicated to Planning Board.

**Old Business:**

**NH DES Wetlands and Site Specific Permit 217-03202, for 391 Wulamet Road Map 103, Lot 13, McMammon Family Revocable Trust.** Chair Cote reminded the Commission that this was an application denied in 2017 due to applicants intention to create a thicker retaining wall at its beach location. The NH DES approval indicates a change in the plans to comply with NH DES rules to repair 114 linear feet of stone and mortar retaining wall and add 1 foot wide footing and repair a concrete pier in-kind with no expansion of dimensions of volume on approximately 134 feet of frontage on Newfound Lake. Standard conditions apply to this permit.

**Upcoming meetings and agenda items:** Chair Cote indicated she would be away for the May 2, 2018 meeting. Sandra Heaney will chair that meeting. For June, she indicated that she had invited Shaun Lageux to attend the meeting to talk with Commission about Forestry issues and practices as it applies to Conservation Commission jurisdiction. Ms. Cote also handed out copies of the current Conservation Commission Mission Statement and Bylaws/Rules of Procedure. She indicated that with more members on board, a review of these and possible changes could be discussed to fit the goals of the Commission moving forward. This was thought to be an item with election of officers for the June meeting.

**Adjournment:** Moved by Richard Batchelder; Second by Karen Bemis: Voted unanimously. The meeting adjourned at 7:45 pm

Respectfully submitted,

Janet Cote, Chair