

**Conservation Commission
September 6, 2017
Meeting Minutes**

Call to order: 7:00 PM

Members Present: Janet Cote, Sandra Heaney, Richard Batchelder, and Bonnie McGillivray.

Absent: Carroll Brown.

Minutes Review and Approval: July 5, 2017 meeting minutes were approved with a change to last paragraph sentence of **Old Business: Updates and Actions** section to read - *A date will be scheduled for a site visit for the dedication plaque for Mason Westfall.* Amended and moved for approval by Sandra Heaney and second by Richard Batchelder. Approved 4-0

Wetlands Ordinance Changes Review - Clay Dingman, Bristol Planning Board: Clay made a presentation of draft revisions to the Wetlands Ordinance proposed by the Planning Board and planned to be submitted to Town Meeting in March 2018. Discussion with the Commission clarified the intent to simplify the language and the references as well as remove any references that would cause confusion such as map references and definition issues. The changes proposed were agreed to by commission members as much simpler and more user friendly for both land use officials and the public. The main concern of the Commission was to have all projects with activity within the 50' buffer require Special Use Permit allowing for review and comment in future. In section revised section 9.4 - A, the Commission agreed that the 2nd paragraph regarding inventory and records should be removed. Sandra agreed to continue to represent Conservation Commission at Planning Board meetings with regard to updating this ordinance.

Correspondence Review: Info Requests, Wetlands Permits, Planning Board, Zoning Board, etc.

Chair Cote read upcoming notices and approved zoning variances, decisions and from CIP, Planning Board, Zoning Board and HDC. Most were determined to be of no importance to Conservation Commission interests with the exception of the following:

Planning Board - Continued Site Plan Review 17SPR03: Turner Cottages LLC, Batten Road Map/Lot 103-032 - Garage Spaces for storage use by Turner Cottages tenants. The Commission previously reviewed the plans for this project and its wetlands and drainage impacts. Sandra Heaney will attend and continue to monitor on behalf of Conservation Commission

Wetlands/Shoreland Applications & Forestry Notifications:

The Commission received copy of notification from Department of Environmental Services Wetlands Bureau to Croll Properties LLC noting the receipt of applicant's Permit by Notification on August 7, 2017 and the determination that the proposed project for a seasonal boat lift on water frontage at **128 Brown's Beach Road**, (Map 104/Lot 120) does not comply with RSA482-A and Administrative Rules Env-Wt 100 - 900. The DES Wetlands Bureau findings were outlined in the letter and a File # of 2017-01919 was issued. The applicant has right to appeal decision by filing within 30 days of decision date 8/7/217. The main reason for disqualifying was that installation of a boat lift must be on a legally existing and permitted boat slip. The dock plans submitted for this project at this location does not conform to permitted 6'X40' dock in previous Wetlands Application 2016-02099.

Un-permitted Fence and Dock located on Lake Street (Rt 3A, Map 111/Lot 56): Per Christina in the land office, the un-permitted fence was removed sometime Labor Day weekend. The dock and other issues were determined to be pre-existing so no further action is expected.

Complete Forestry Notification: The Commission was in receipt of notification of receipt and authorization with conditions for the Purington Family 2000 Trust to conduct timber cutting and minimum impact to wetlands on Map 223, Lot 25 off Summer Street. Authorization was valid for work through August 10, 2019.

Bristol Falls Park/Pemi Trail Project: Several emails and additional plan information and background information was sent to the Commission Vice-Chair Sandra Heaney for review and comment by Town Administrator, Nik Coates. Those working on this project in Bristol were asking the Commission members and others to write letters and contact representatives to urge NH DOT and US Army Corp of Engineers to come together to resolve an impasse which is preventing progress on recreational trail to Profile Falls and Bristol.

Other Correspondence: Workshop and other announcements:

UNHCE Grafton County - Improving Wildlife Habitat on Your Land - Sept 29, 2017

NH Sustainable Forestry Initiative - State Owned land Certification Field Day Sept 22, 2017

NHACC - 47th Annual Meeting & Conference - Saturday, November 4, 2017

Old Business: Updates and Actions

Breck Plankey Spring - Fall Cleanup and Westfall Plaque discussion: Janet stated she still needs to meet Clay at the site to determine what size and the location of a dedication plaque.

Land Use Office is fully staffed and they are working together to align positions, committee support etc. through process review for better communications and operations.

Catterall Easement, Hemp Hill: Sandra reported that she talked with Lisa Ford of Alexandria Snowmobile Club and which club gets will be result of vote at upcoming meeting. Forest Society is waiting on the club for action going forward. Sandra and Dick will monitor easement again in November/December.

Next Meeting: Next scheduled meeting is for October 4, 2017. Janet indicated she would be missing this meeting.

Adjournment: Sandra Heaney moved to adjourn at 8:25 pm and Richard Batchelder second and voted 4-0.