

**Conservation Commission  
December 6, 2017  
Meeting Minutes**

**Call to order: 7:05 PM**

**Members Present:** Janet Cote, Sandra Heaney, Richard Batchelder, Karen Bemus and Rebecca Mani. **Absent:** Carroll Brown and Bonnie MacGillvray.

**Minutes Review and Approval:** September and November Minutes approval postponed until sufficient members were present for each meeting to substantiate a quorum vote on each.

**Correspondence Review:** Info Requests, Wetlands Permits, Planning Board, Zoning Board, etc.

Chair Cote read upcoming notices and zoning variances, decisions and from CIP, Planning Board, Zoning Board and HDC. Most were determined to be of no importance to Conservation Commission interests with the exception of the following:

**Planning Board - Continued Site Plan Review December 13, 2017 for application 17SPR03: Turner Cottages LLC, Batten Road Map/Lot 103-032** - Garage Spaces for storage use by Turner Cottages tenants. The Commission previously reviewed the plans for this project and its wetlands and drainage impacts. Sandra Heaney will attend and continue to monitor on behalf of Conservation Commission.

**Planning Board Public Hearing - December 13, 2017- Proposed Zoning Amendments for 2018 Ballot:** Includes clean-up of language for the Wetlands Definitions; Wetlands Conservation Overlay District; and Wetlands Special Provisions sections which Commission worked with Planning Board to amend to better clarify the ordinance and requirements to put before voters in March.

**Zoning Board Scheduled Items included:**

**After notice of REJECTION issued 11/7/2017 - ZB has scheduled to entertain a Motion for Rehearing File # 17SE03 - Ray Parkhurst/Woodland Realty Trust, Joseph & Constance Cuneo for 167 West Shore Road, Unit 3 Map 108/Lot 038:** to remove existing cottage, repair foundation and build new cottage to conform to new rules and regulations with additional height.

**Notice of Variance Approval 10/7/2017, File #17VAR06 - Gary Wilson, 43 Swiss View Drive Map 111/Lots 080-082:** to build a 24' X 40' garage within front setback. Approval subject to ROW verification.

**Wetlands/Shoreland Applications & Forestry Notifications:**

The Commission received copy of notification from Department of Environmental Services **Shoreland Impact Permit 2017-02968, Douglas J. Williams Sr. Revocable Trust of 1999 at 94 Browns Beach Road Map 104/Lot 104/123 on Newfound Lake: To impact 1,638 sq. ft. of protected shoreland to replace an existing residential structure and septic tanks, remove walkways, shed and portion of parking area.** Review of the conditions and permit with assessing maps was conducted. The Commission authorized Chair Cote to contact Land Use regarding receipt of Shoreland Permit and ask about any applications for Zoning or Planning that should be pending.

**Budget and Encumbrance discussion:** Chair Cote talked with the Commission about the plans for Westfall plaque still outstanding and not finalized and asked for authorization to pursue for purchase prior to year-end or have funds encumbered for use in 2018 which was agreed to.

**Other:** Chair Cote stated that the Commission should revisit the Commission bylaws in 2018 with goal to make any changes by time of vote of new officers in April. The Commission contact list would be updated for next meeting and sent electronically.

**Adjournment:** Sandra Heaney moved and Richard Batchelder seconded the motion to adjourn meeting at 8:30 pm. Voted - 5 in favor.