

## Economic Development Committee

### Minutes

November 20, 2018

**Present:** Chair Bill Dowey, Nancy Spears, Carolyn Shulman, Wayne Anderson, Vincent Paul Migliore, Paul Bemis.

**Absent:** J.P. Morrison, Bruce Dorner

**Others Present:** Town Administrator Nik Coates, Paul Barnett.

Chairman Bill Dowey opened the meeting at 6:30PM.

**Minutes:** The minutes for July 18, 2018 and September 26, 2018, were tabled due to Minute Taker Kathy Vogan unable to attend.

**Revised Bylaws:** Following discussion, the committee agreed to adopt the bylaws presented allowing Mr. Dowey to make so final edits before being passed on the Select Board for their approval. Motion to adopt bylaws made by Vincent Paul Migliore, seconded by Paul Bemis. The motion passed **6 in favor, 0 against, 0 abstentions.**

**Subgroup Leaders:** The chairs of the work groups will be: Bill Dowey (Infrastructure), Bruce Dorner (Workforce Development), Carolyn Shulman (Marketing), Paul Bemis (Energy), and Nancy Spears and Paul Barnett (Business Development). At the next meeting, Mr. Barnett will take the group through an input and output process to determine short, mid and long term goals and targets for each group. Everyone will be expected to bring potential goals and targets for work groups to the next meeting. Mr. Bemis will be joining Mr. Coates at the December 5 meeting at USDA about funding for the Sewer Extension project and the possibilities for solar and battery storage.

**New Member Discussion:** Mr. Dowey reminded the committee that three people had put their names in for the last opening on the committee. Mr. Barnett is one of them and he has been actively participating in the committee's work along with attending meetings, so Mr. Dowey is recommending that Mr. Barnett fill the final spot. Mr. Dowey made a motion to approve Mr. Barnett as a member of the Economic Development Committee, seconded by Mr. Migliore. The motion passed 6 in favor, 0 against, 0 abstentions. Mr. Coates will forward the recommendation to the Select Board for their consideration at their upcoming meeting.

**Text for Carolyn:** The committee discussed providing text to Ms. Shulman for monthly articles in the newspapers. Mr. Bemis also said he wanted to work with Mr. Coates and Select Board Chair Rick Alpers on putting a script to the Bristol Reborn presentation.

**Schedule for Upcoming Year:** The committee will continue to meet the third Wednesdays of the month at 6pm at the Town Office. When the new Town Office is opened, the committee will review the schedule again.

**Public Comments:** None.

**Adjournment:** Mr. Bemis made a motion to adjourn, seconded by Mr. Anderson. The motion passed **6 in favor, 0 against, 0 abstentions.**

Respectfully submitted,

Nicholas J. Coates