

Fireworks Committee
Meeting Minutes
May 1, 2019

Committee Members in Attendance: Wendy Smith, Christina Goodwin, Kris Bean, Chief James McIntire, Janet Cavanagh

Minutes

The minutes of April 3 were approved.

Fireworks – Schedule / Company / Advertising / Budget:

- Schedule – Fireworks are July 6 with rain date of July 7
- Pre-event letter – The new Committee members reviewed the letter and approved it to be sent to abutters of Avery-Crouse and Cummings week of June 1.
- Advertising – Christina will reuse the same posters but start doing blurbs out on Facebook, the Town Crier and the Town's website to get people interested.
- Budget - \$12,000

Fire Department:

Jamie was called out before the meeting started so Christina updated the Committee on the Fire Department items:

- Barge – The Committee approved the purchase of the 4 barges – 3 8X20 and 1 8X10 for \$350. Christina will create an invoice and have the check cut.

Police Department:

Kris Bean and Chief McIntire reviewed the Police Department items:

- No Parking Signs – Kris and the Chief will check, but there may be a need to order more signs, especially since there are two events this year. They will bring Christina a sign to get a quote for costs from the prison print shop.
- Janet will try to find out who runs the boat parade and when it is so the Police and Beach will be ready for the event.
- Kris will contact marine patrol for both events for coverage (July and August)
- Chief mentioned that it might be good to have an extra golf cart for the Police for the events. Christina will check with Greg.
- Kris advised there will be a radio available for the Town to stay in communication with the other Departments.

Highway Department:

Janet Cavanagh attended the meeting on behalf of Victor Greenwood.

- Highway is all set – they would like the layout of the night ready in advance. The preliminary layout will be ready for the June meeting.
- Christina asked if there was any need for any items to be purchased such as garbage bags, sand, etc. Janet will check with Victor.

Parking / Set up:

- Parking – Village House of Pizza field - Kris will reach out to Village, but asked about a bus to pick up people and bring to the beach area. Christina will check with the school. Christina also recommended that we rope off the grassy area and put a sign for parking that day to better define the location.
- Parking – Churches – there is a concern that the event may conflict with possible night masses. Christina will reach out and try to get resolved before the next meeting.
- Temporary electric – Chief thought that we could get Jeff Goodrum to help with this. Christina will talk to Jeff. The Committee would like to install a temp service to be able to have music and other entertainment on Shore Drive that night.

Food / Vendors:

- Food - Christina has reached out to all the vendors used last year. Lions' Club is the only vendor who has responded and will attend. She will check their menu.
- Novelty Vendors – We would like to add other novelty vendors to the night. We will keep the one from last year, but try to add games and face painting etc.
- Wendy never heard back from Ashland but will check on other possibilities from her home town.
- Christina will go to the Tilton Food truck Festival and look for possibilities there.

Other:

- Entertainment – Christina has talked to Carroll Brown and he has offered a 2 hour show for \$150. The Committee agreed.
- Ear Plugs – Chief stated that they could order and have some at the event.
- Janet Cavanagh asked if someone could help fill the sand buckets. Christina said she would check.
- Christina would like to reach out to some other entertainment. Hellsgate had given her a number for a group of fire dancers. The Committee agreed to check this out.
- Donation Buckets – The Committee agreed to not put any donation buckets out before the fireworks as it would be best to have a fully established event under our belts before asking for donations. The Committee agreed to put the bucket out at the fireworks that night.
- The Committee will talk about adding more at Cummings at the next meeting.
- Portable restrooms - Christina will add an extra cleaning after the parade for Cummings and Avery-Crouse and also again after the fireworks.

Meetings

Meetings will be scheduled as needed and held at the Town Offices.

The next meeting is scheduled for June 5, 2019 at 8:30am.

Having no other business to conduct the Fireworks Committee adjourned at 9:45 am.

Respectfully submitted
Christina Goodwin
Fireworks Committee