

# HISTORIC DISTRICT COMMISSION

## MINUTES

July 14, 2020

**APPROVED: 8/11/20**

AGENDA: LCHIP: Potential project(s) starting next year  
HDC WEB PAGE: Commission thoughts to staff about content/appearance

ATTENDING: Richard LaFlamme (Chairman), Anita Avery (Selectman's Rep.), Dorcas Gordon

ABSENT: Clay (Vice Chairman), Sandra Heaney (resigned)

OTHER: Tyler Simonds (Planner), Christina Goodwin (on Zoom)

Mr. LaFlamme opened the meeting with a quorum at 7:00 pm, read the Zoom guidelines, and the meeting continued by roll-call vote 3-0.

### **MINUTES OF OCTOBER 8, 2019:**

The minutes of October 8, 2019 were reviewed. D. Gordon made a motion, second by A. Avery, to approve the minutes as written. The motion carried by roll-call vote 3-0.

### **MINUTES OF MAY 12, 2020:**

The minutes of May 12, 2020 were reviewed. A. Avery made a motion, second by D. Gordon, to approve the minutes as written. The motion carried by roll-call vote 3-0.

**RESIGNATION:** Ms. Heaney has sent in a letter of resignation. Ms. Gordon explained that in cases like this, the Select Board can appoint someone to fill in the rest of the term. A couple that Ms. Gordon knows is interested. She will give their information to Mr. Simonds. Ms. Goodwin mentioned that the Conservation Commission is sending her a card as she has resigned from that Commission as well. Mr. LaFlamme stated that both she and Mr. Dingman have been valuable assets. He has not heard if Mr. Dingman is also thinking of resigning. They started the Historic District Commission and got the funds for the Old Town Hall refurbishment. The Commission determined that they would also like to send Ms. Heaney a card.

**FEDERAL HISTORICAL PRESERVATION GUIDEBOOK:** Mr. LaFlamme had received this guidebook, which he stated has vast information in it. He added that it can be downloaded on the internet as well.

**LCHIP GRANTS:** Mr. LaFlamme stated that the Commission can apply for these grants for historic preservation. This is how the funding was received for the Old Town Hall. In 2000, \$47 million was given out in grants. Mr. Simonds explained that the Old Town Hall grant ends next year. He mentioned that the Commission can also do land preservation. Mr. LaFlamme added that items are listed on-line. Mr. Simonds then stated that they hold three (3) workshops (one in February and two in April) about the application process and grants. Opening date for submissions is May 1, application due date is June 26, site visits are done July to September, reviews by panel are done in October, winners are selected in November and announced in December. He suggested that we might want to look at the Old Fire Station or the cemeteries. Mr. LaFlamme stated that a survey has been done on the cemeteries. Ms. Gordon asked who the project head for the Old Town Hall is. Mr. Simonds answered that he wasn't sure but thought it might be Nik Coates (Town Administrator). Mr. LaFlamme said that the Commission recommends to the Town and Ms. Gordon added that there are guidelines. Our job is to be protector of the Historic District. A discussion followed in which it was felt that the Board and groups work together.

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**WEB PAGE:** Mr. LaFlamme explained that Mr. Dingman had set up one of his own for the Historic District Commission (HDC). Mr. Simonds explained that the Town is now working on incorporating it into the Town's to match the other Boards. Ms. Gordon stated that Mr. Dingman did the Historic banners for downtown. It was also mentioned that the Historic Society has a lot of old photos that might be good to incorporate into the site. Mr. Simonds questioned if the former tavern building next door is the oldest. No-one was sure.

**NEXT MEETING:** The next scheduled meeting is August 11, 2020. Mr. LaFlamme stated that he will be away. It was determined that they need to meet once more to fulfill the four (4) meetings a year requirement (from September to September for the Certified Local Government (CLG)). The deadline for applications is this Friday, July 17, 2020. They chose to meet September 8<sup>th</sup> unless there are any cases.

With no other business before the Commission, D. Gordon moved to adjourn at 8:15 pm, seconded by A. Avery. The motion carried by roll-call vote 3-0.

Respectfully submitted,  
Jan Laferriere  
Land Use Administrative Assistant