



SIGN PERMIT APPLICATION

(\$25.00 per sign)

ALL APPLICATIONS MUST HAVE:

- ☐ A SAMPLE PICTURE OF THE SIGN (color required)
- ☐ A PLOT PLAN (IF APPLICABLE)
- ☐ WRITTEN PERMISSION OF OWNER (IF APPLICABLE)

RECEIVED: _____

BY: _____

FEE PAID: _____

1. Address where sign will be erected: _____

2. Map: _____ Lot(s): _____ Zoning District: _____

3. Business Name: _____

4. Address: _____

5. Phone Number: _____ Email: _____

6. Property Owner Name: _____

7. Mailing Address: _____

8. Phone Number: _____ Email: _____

9. Building Frontage (if sign on building): _____

10. Type of Sign: *(check all that apply)*

- | | | | | |
|---|-------------------------------------|--|---|-------------------------------------|
| <input type="checkbox"/> New | <input type="checkbox"/> Affixed | <input type="checkbox"/> Awning | <input type="checkbox"/> Free-standing | <input type="checkbox"/> Post & Arm |
| <input type="checkbox"/> Relocation | <input type="checkbox"/> Hanging | <input type="checkbox"/> Window | <input type="checkbox"/> Pole | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Replacement | <input type="checkbox"/> Projecting | <input type="checkbox"/> Marquee | <input type="checkbox"/> Monument | <input type="checkbox"/> Directory |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Canopy | <input type="checkbox"/> Illuminate (external) | <input type="checkbox"/> Illuminated (internal) | |
| <input type="checkbox"/> Off-premise (type of sign & location): _____ | | | | |

11. Material(s): _____

12. Font(s): _____ 13. Sign Dimensions: Length _____ Width _____ Height _____

14. # of Sides _____ Total Square Feet: _____ Height (free-standing): _____

15. Does sign project over public street, right-of-way or sidewalk: ☐ YES ☐ NO

If so, height from finished grade: _____

Signature of owner / applicant & Date