

**MINOT SLEEPER LIBRARY**  
**Board of Trustees**  
**November 19,2020**

This meeting is being held remotely due to social distancing orders put in place by the state government.

**Trustees Present: Rosemary D'Arcy, Martha Hulsman, Karen Boyd, Nancy Dowey, Kathleen Haskell, Travis Kelley, Lucille Keegan**

**Absent: Shirley York**

**Library Director: Brittany Overton**

Rosemary called the meeting to order at 5:00 pm

Rosemary noted that since we were holding a virtual meeting we will take votes via roll call. This meeting was posted so the public could join.

Rosemary welcomed Lucille Keegan back to the Trustees.

**Karen moved to approve the amended minutes from the October 15 meeting and Nancy Spears seconded. The minutes were unanimously approved.**

**Brittany presented the financial report/updated town tax budget.**

-There is almost \$10,000 unspent in the budget. That will be returned to the general town budget, after any necessary expenditures.

-There are 2 accounts designated for the library: Jackman and Minot-Sleeper Funds presently being held by the town. Don Milbrand has recommended that they be transferred to the library funds. Kathleen will contact him and get more information.

**Martha moved to accept the financial report and Travis seconded. The report was unanimously approved.**

**Brittany presented the Director's report which all the Trustees had received in advance.**

-Herb Darcy has volunteered to eradicate the wasps next spring.

-Brittany proposes buying 3 needed desk top computers.

**Karen moved and Martha seconded a motion to purchase 3 computers, the cost not to exceed \$2,000.**

-Brittany, Travis and Rosemary will meet to develop a presentation to Nik and the Primex representative regarding the MOU.

-COVID -19 Update

Due to the spiking of COVID cases in our area and to minimize staff and patron exposure, Brittany and the Trustees decided to go back to only curbside pickup as of Monday, November 23. The plan is to do only curbside until at least mid January 2021. The policy will be reevaluated at that time.

**New Business**

- Discussion of possible Carr donation. Rosemary will call him to discuss further.
- Nancy Dowey presented the plan for the Bristol Sustainability Committee and the Library being partners for different types of presentations and possible other projects. One possible project is a car charging station in the Library parking lot. Brittany is doing research on this. Nancy stated that this partnership is appropriate since The American Library Association accepted sustainability as one of their core tenets in 2019.

**Lucille moved to adjourn and Karen seconded. Motion passed unanimously.**

Rosemary adjourned the meeting at 6:45

Next meeting is December 17, 2020 at 5 pm

Respectfully submitted by  
Nancy Dowey, secretary

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