

PLANNING BOARD MINUTES
February 28, 2018

APPROVED as amended & clarified:

3/14/18 __jrl_____

AGENDA: LAW UPDATES
 WORKSHOP: KIOSK AND MEMBERSHIP RECRUITMENT BROCHURE

ATTENDING: Clay Dingman (Vice-Chairman), Don Milbrand (Sel. Rep.), Dan Paradis, Betty Seeler

ABSENT: Denice DeStefano (Chairman – away), Steve Favorite (resigned), Sathesh Mina (alternate – conflict)

OTHER: Liz Kelly (Bristol Planner), Peter Daniels (Land Use Officer), Christine Fillmore, Esq., Steve Favorite

Without a quorum as yet, Mr. Dingman asked for the presentation of the Law Updates at 7:00pm.

LAW UPDATES: CHRISTINE FILLMORE, ESQ.

As there were only Planning Board members (and one public) present, Ms. Fillmore went over the items geared for Planning Boards. Besides the ones listed in the hand-out, Ms. Fillmore mentioned those that are before the Legislature now:

Senate Bill #395 would, if it passes, require the staff to e-mail all requests for copies to folks when asked for. She advised that, if this passes, that we do this by PDF which would be harder to change.

That all issues for people who report to the Selectmen would now be heard in a public meeting and not in non-public as it stands now. She explained that this is not a big issue for large cities as they have only one or two who answer to them. It hurts little towns like ours with everyone reporting to the Selectmen.

Collective Bargaining would need to be done in a public hearing.

Minutes to be more in depth beyond just the motions.

These are just possible new laws if they pass.

Ms. Fillmore's presentation was very informative and she was thanked for coming in.

REGULAR MEETING:

As we now had a quorum, Mr. Dingman opened the meeting.

KIOSK FOR THE FORMER MILL STREAM PROPERTY:

Ms. Kelly had presented the Board with copies of a proposed Kiosk. The Newfound Lakes Region Association (NLRA) has a grant and wishes to partner with the town (town's share to be in-kind work) to erect the kiosk on the former Mills Stream property. Mr. Dingman asked if they have a building permit and was told that they do not as yet. Ms. Kelly added that this is to be a partnership with the town. Mr. Milbrand thought that they might just come to the Board as a PCC (Preliminary Conceptual Consultation). He added that we might want to look at the rules for a Minor Site Plan when Mr. Dingman stated that he felt that they would need a one. Ms. Kelly thought that a building permit would

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KIOSK continued:

be enough. Ms. Seeler mentioned that there are two signs there now. She was told that they would be moved. Mr. Milbrand stated that this would also be a town project and Mr. Dingman felt that it is NLRA's grant. Mr. Paradis asked about the sign at the spring across the street and Mr. Dingman stated that the Conservation Commission did that. A discussion continued. Mr. Milbrand stated that he feels that a PCC and a building permit should cover it. Mr. Dingman conceded that, if it is a town project then it would be okay. Ms. Kelly will look into the regulations. She and Mr. Dingman felt that it would need some sort of public hearing. Mr. Dingman suggested they consult the town attorney. The kiosk would post NLRA events as well as town.

PLANNING BOARD MEMBERSHIP RECRUITMENT BROCHURE:

Ms. Kelly had previously e-mailed copies of the brochure that she had made up and had asked the Board to bring in any suggestions or changes that might wish to include. She intends to have these at town meeting. Mr. Dingman felt that there needs to be a way to show people's impact through the Zoning Ordinance and Master Plan. Mr. Paradis stated that Bristol only appoints members so elects should be eliminated. It was asked what will happen if we cannot get enough members. Ms. Laferriere explained that the Selectmen would need to change the manner to an election and, if they still cannot get enough volunteers, Bristol would have to hire members as long as we have a Zoning Ordinance (another whole process to eliminate one). She also said that we have a 7-member Board by Legislature vote so, in order to lower this to 5-members, it would have to come before the people for a vote to change.

MINUTES OF FEBRUARY 14, 2018: The following amendments and clarifications were made: Page 1, last paragraph, 4th line, before "setback" insert "wetlands". Page 2, 1st paragraph, 1st line, replace "like it" with "like the building". 2nd paragraph, 3rd line, change "400'" to "400 square feet". 3rd paragraph, replace "{CONTINUED" with "CONTINUE". 5th paragraph, last line, following "everything" insert "per UNH's direction" and delete the "8" from "willing". Page 3, 2nd paragraph, 3rd line, replace "that modelling doesn't do as well." with "it does better than the model's prediction." 6th paragraph, 3rd line, replace "should be documented" with "to the drainage system should be documented on the plan;". Page 5, under OTHER, 2nd line, replace "LRRPC" with "LRPC". Next line, replace "10"03" with "10:03."

E. Seeler made a motion, second by D. Paradis, to approve the minutes as amended. The motion carried with one abstention.

WILLIAMS CASE:

Mr. Dingman had e-mailed a list of items that he felt that the Board still needs from the applicant. He asked if the Board had any other information that they feel is needed. A discussion was held on the pervious and impervious needs. Ms. Seeler mentioned that they are taking up more sidewalks. Mr. Daniels stated that the shed that they are taking down is more square footage than what is to be added. Mr. Paradis said that we do not enforce whether or not this is a good or bad plan. Mr. Dingman felt that we have been given that jurisdiction. He added attention to the DES permit, especially #4 (percentage of impervious coverage). Ms. Seeler read this and a discussion followed. Mr. Dingman felt that the plan must show if it is making it better or making it worse. He then asked permission to send his list to Ms. Goodwin (Land Use Manager) to notify the applicant of the list of needs that he had. The Board gave the okay.

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COMMUNICATIONS: The Board had received the latest copy of the Source which will remain in the office for a while if anyone wishes to read it.

REPORTS:

HDC: Didn't meet.

SELECTMEN: A conditional offer has been made to a candidate for the Police Chief position. He is to come from Northfield. Also, the SB2 public hearing for tomorrow night has been posted in two places and the newspaper. It is a petitioned article.

CIP: Didn't meet yet.

LAND USE: Nothing that Mr. Daniels could think of.

NEXT MEETING: Our next meeting will be held on March 14th at 7:00pm. We have 2 continued cases: Vacation Paradise and Turner Cottages. Turner's will probably be continued to our workshop meeting when Ms. DeStefano and Mr. Mina will be back. We may have a PCC with Fred Schneider also as he is due to return. We are waiting to hear if he is back.

With no other business before the Board, E. Seeler made a motion to adjourn at 8:50pm.

Respectfully submitted,
Jan Laferriere, Admin. Assistant
Planning, ZBA, HDC, CIP