

ANNUAL REPORT
FOR THE
TOWN OF BRISTOL,
NEW HAMPSHIRE

FISCAL YEAR ENDING
DECEMBER 31, 2016



POPULATION: 3,054 (2010 Census)
NET TAXABLE VALUATION: \$468,238,103
TOWN: \$8.22 per thousand
SCHOOL DISTRICT: \$8.33 per thousand
STATE EDUCATION: \$2.29 per thousand
COUNTY: \$1.78 per thousand
TOTAL TAX RATE: \$20.62 per thousand

DEDICATION OF THE ANNUAL REPORT

THERE IS A HERO AMONGST US!

“Bub” Sheffield, now there is someone who brings a smile to your face whenever you think of him. Bub is quick to tell you that his name is Harold “Bub” Sheffield. He was given the nickname of Bub by his family at a very young age. In fact, though it is ok to be named Bub when you are 5 or 6, but in your 90’s, it is just a darn shame. Who would think a 90 plus man would be named Bub?

The Town of Bristol is indeed fortunate to have Mr. Harold “Bub” Sheffield among its citizens. He is truly a man of distinction. Of course, he would scratch his head and say, “I’m what?” He has been a resident of Alexandria, New Hampton and Bristol for many years. In the midst of those years he became one of the “Great Generation.”

Bub spent some 29 months in the Pacific Theater of War during World War II as a member of the United States Marines. He was a member of the Marine Raiders. This group served behind the Japanese lines before the tide had started to turn in America’s favor. Bub fought in many battles and survived them all. Many of his friends were not so lucky. He was plagued with illness and hunger on more than one occasion.

Bub came home with other Marines and became one of this community’s solid citizens. He was elected to the Board of Selectmen in New Hampton and served honorably. He worked both for himself and others as he raised his family.

In any terms he was and is a model citizen, a good man and a fine friend. Harold “Bub” Sheffield is what many consider a National Treasure. His latest project was the Memorial Statue to the United States Marines at the Veteran’s Cemetery in Boscawen, N.H. He was the motivating force behind raising the funds necessary for the statue’s construction and placement in that cemetery—all at a time when he was in his early 90’s.

When he visits the Marine Raiders Museum in Quantico, Virginia he is greeted by the salutation, “There is a RAIDER in the building!” This is in recognition of his stature among the Marine Raiders.

The People of Bristol recognize the many contributions and sacrifices made by this fine man both as a Marine and a Citizen of the Town of Bristol. His remarkable resiliency, calm demeanor and enthusiastic view of life serve as a reminder of one of the many fine people that we see day to day and sometimes lose sight of their unique contributions to the Town and the community. It is with great pleasure that the Bristol Board of Selectmen honors Harold “Bub” Sheffield as one of its “Great Generation”.



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Select Board

Shaun Lagueux, <i>Chair</i>	2017
Paul Manganiello, <i>Vice-Chair</i>	2018
Rick Alpers	2017
JP Morrison	2019
Les Dion	2019

Moderator

Edward “Ned” Gordon	2018
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Town Clerk / Tax Collector

Raymah Simpson	2017
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Treasurer

Kathleen Haskell	2017
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Trustees of the Trust Fund

Kerrin Rounds	2019
Beth White	2017
Elizabeth Seeler	2018

Supervisors of the Checklist

Marilyn Bucklin	2020
Hilda Bruno	2021
Debbie Gilbert	2022

Cemetery Trustees

Tom Keegan	2017
Archie Auger	2018
Ron Preble	2019

Budget Committee

Bill Cote, <i>Chair</i>	2018
Don Milbrand, <i>Vice-Chair</i>	2018
Robert Glassett	2019
Dave Carr	2017
Ashley Dolloff	2018
Wayne Anderson	2019
Robert Emerson	2018
Kevin MacCaffrie	2017
Tom Keegan	2017
Scott Sanschagrin	2019
Betsy Schneider	2019
John Sellers	2018
JP Morrison, <i>Select Board Rep</i>	

**Trustees of the
Minot-Sleeper Library**

Rosemary D’Arcy, <i>Chair</i>	2017
Nancy Dowey	2018
Archie Auger	2018
Lucille Keegan	2017
Nancy Spears	2017
Kathleen Haskell	2019
Ann Fitzpatrick	2019
Shirley Yorks	2019
Ann Guilfoyle	2018

Newfound Area School Board

Ben LaRoche-resigned	2017
Jason Roberts-appointed	2017

Town Administrator
Nicholas J. Coates (Nik)

Executive Assistant/Bookkeeper
Wendy Costigan

Finance Officer/ HR Coordinator
Cassandra Pearce—*Resigned*

Deputy Town Clerk / Tax Collector
Christina Howe

Assessor
Commerford, Nieder & Perkins

Assessing Assistant
Christina Goodwin

Health Officers
Scott LaCroix
Christina Goodwin-Deputy

Librarian
Brittany Overton

Human Services
Kelly Lacasse

**Planning / Zoning / CIP /
Historic District Admin Assistant**
Jan Laferriere

Fire Chief
Ben LaRoche

**Fire Department
Administrative Assistant**
Cindy Rogers

Forest Fire Wardens
Ben LaRoche, Warden
Chris Dolloff, Deputy
Aaron Heath, Deputy
Jamie Moulton, Deputy

Emergency Management
Ben LaRoche
Michael Lewis

Water and Sewer Superintendent
Jeffrey Chartier

Water and Sewer Office Manager
Audrey Landry

Highway Superintendent
Mark Bucklin

Police Chief
Michael Lewis

**Police Department
Administrative Assistant**
Gylene Salmon

Land Use Officer
Scott LaCroix

Planning Board

Denice DeStefano, <i>Chair</i>	2018
Dan Paradis, <i>Vice Chair</i>	2019
Elizabeth Seeler	2018
Clay Dingman	2017
Paul Manganiello, <i>Select Board Rep.</i>	2018
Steve Favorite	2017
Bob Curtis	2018

**Historic District
Commission**

Clay Dingman, <i>Chair</i>	2017
Sandra Heaney	2018
Dorcas Gordon	2017
Richard LaFlamme	2019
Paul Manganiello, <i>Select Board Rep.</i>	2018

Zoning Board of Adjustment

Alan DeStefano, <i>Chair</i>	2018
Richard LaFlamme	2019
Ashley Dolloff	2017
Larry Denton	2018
Lorraine Bohmiller	2019

**Capital Improvements
Program Committee**

Don Milbrand, <i>Chair</i>
Steve Favorite, <i>Vice Chair</i>
Dan Paradis
Bill Cote
John Bianchi
Joe Lukeman
David Hill

Economic Development

Bill Dowey, <i>Chair</i>
Janet Cavanaugh
Nicholas Coates, <i>Ex Officio</i>
Vincent Paul Migliore
Les Dion, <i>Select Board Rep.</i>
Rick Alpers, <i>Select Board Rep.</i>

Energy Committee

Bill Dowey, *Chair*
 Lucille Keegan, *Secretary*
 Nicholas Coates
 Jeff Chartier

Conservation Commission

Janet Cote, *Chair* 2018
 Sandra Heaney 2018
 Carroll Brown, Jr. 2017
 Richard Batchelder 2017

Community Events Committee

Les Dion
 Barbara Greenwood
 Christina Goodwin
 Hilda Bruno
 Ray Courchaine
 Ben LaRoche
 Marjorie Gorman
 Lucille Keegan
 Nicole Goodreau
 Sharyn Orvis
 Claire Moorhead
 Brittany Overton
 Kristopher Bean

Joint Loss Management Committee

Ben LaRoche, *Chair*
 Mike Lewis
 Mark Bucklin
 Joe Walenda
 Jeff Chartier
 Ken Pelletier
 Brittany Overton
 Nicholas Coates
 Wendy Costigan
 George Clayman

Kelley Park Committee

Barbara Greenwood
 Kellie Jenkins
 Christina Goodwin
 Mark Bucklin
 Peter Cofran
 Scott Doucette
 Shane Tucker

Michael Lewis
 Dorcas Gordon
 Dan MacLean
 Les Dion
 Nicholas Coates

Downtown Decorating**Committee**

Hilda Bruno

Marilyn Bucklin

Karen Colby

Jodie Favorite

Steven Favorite

Marylee Guertin

Julaine Geldermann

Lisa Hodsdon

Lucille Keegan

Bicentennial Committee

Janet Cote, *Chair*

Michelle Balboni

Hilda Bruno

Stacy Buckley

Lucille Keegan

Donna Manfra

Kerrin Rounds

Rick Alpers, *Select Board Rep.*

Les Dion, *Select Board Rep.*

Space Needs Committee

Edward “Ned” Gordon, *Chair*

Burt Williams, *Vice-Chair*

Susan Duncan

Sandra Heaney

Barbara Greenwood

Michael Lewis, *Police Chief*

Ben LaRoche, *Fire Chief*

Jeffrey Shackett

Dave Carr

Paul Manganiello, *Select Board Rep.*

Nicholas Coates, *Town Administrator*

EXECUTIVE SUMMARY

2016 SELECT BOARD REPORT

As always seems to be the case, this was a busy year for the Select Board tackling several projects and policies to continue Bristol's improvement. In March, the Board welcomed two new faces, although hardly strangers to the community, with J.P. Morrison returning to the Board and Leslie Dion being sworn in. From there, the Board got down to work with a strategic planning session and identified three consensus goals for the year: 1. Zoning, Regulatory, and Economic Development; 2. Space Needs; and 3. Employee Relations. Many projects and decisions were undertaken keeping those three goals in mind.

Some highlights include:

- Acquired the "Smith Lot" for future municipal use.
- Accepted the Space Needs Committee final report with recommendations for further planning of new municipal facilities for the Police Department and Administrative offices.
- Completed the Safe Routes to School sidewalk and Highway Department repaving projects around the Elementary School neighborhood.
- Held a grand reopening and dedication to the National Register of Historic Places for the Town Hall after the tireless work of many to complete the re-flooring, repainting of walls, and re-glazing of windows.
- Updated the Town Building Use Policy to begin utilizing the Town Hall as an event venue for private and public functions.
- Transformed the Mica Lot to a park space through the great work of Eagle Scout Reed Wilson.
- Completed an engineering study for creating a park and multi-use trail at the confluence of the Pemigewasset and Newfound Rivers, and pursuit (and preliminary approval) of a Land and Water Conservation Fund grant for construction.
- Completed an engineering study for potential future improvements to the water, sewer and roadway systems on Central Street.
- Received a \$500,000 Community Development Block Grant in support of the Newfound Affordable Housing Project.
- Return of Fourth of July fireworks to the Lake.
- Repaired and repainted the Town Clock.
- Installed an emergency generator at the Town Office / Police Department building.
- Developed and implemented an employee wage study that went into effect for the last nine (9) pay periods of the year.
- Held Select Board and Road Agent regionalization forums aimed at identifying areas of collaboration and potential cost containment solutions.
- Adopted new Snow Removal Ordinance, updated Parking Ordinance and drafted a Solid Waste Ordinance.

Many of this year's successes are due in no small part to the Town employees and the many volunteers who work tirelessly during the year to provide services to residents and visitors. Your dedication and efforts are very much appreciated.

We would also like to thank the community members who give generously of their time to serve on the various Town Boards and Committees as well as those who staff the organizations that serve our community. And to the business owners, residents and seasonal property owners, we extend our best wishes for a safe and prosperous 2017. We appreciate your commitment and passion to our Town.

Respectfully Submitted,
Bristol Select Board

EXECUTIVE SUMMARY

TOWN ADMINISTRATOR'S REPORT

As I prepared to write my first Town Administrator's Report, I sought out some inspiration from my predecessors. In the 2014 Town Report, Michael Capone articulated two thoughts of what I believe to be the spirit of Bristol: the dedication of our employees to providing a high level of service and the strength of our Town's volunteer spirit. I wish to reiterate his comments with a few examples from this year.

I heard a story about how members of our Fire Department plunged into the icy waters of Newfound Lake to rescue a distressed dog. When asked about it, the Fire Department member evoked his inner Bill Belichick and said he was just doing his job.

A community member forwarded me a video of our Police Chief sledding down a hill on his knees with some kiddos on a snow day. The smile on their faces was priceless and will have long-lasting impact.

Going home late after a Budget Committee meeting, I watched how our Highway Department meticulously cleared sidewalks to get them ready for students to walk on a few hours later. The Safe Routes to School network they have created is giving Bristol's children and their families safe places to enjoy their community.

Time and again, I have watched our Water & Sewer Department staff stick their hands places your mother would never let you put them in order to keep these systems running for our businesses, residents and visitors. Think about that for a minute – that take's a special kind of person.

I heard our Assessing Assistant calmly listen to an agitated taxpayer for over an hour on the phone as she tried to understand her assessment and how it was calculated. At the end of the conversation, the taxpayer ended with, "I really appreciate your time, and you've really changed my mind to the positive about what I think about the town."

I watched our Land Use / Health Officer and Land Use Administrative Assistant go the extra mile with prospective business owners when they come in for permits by listening to all concerns they have, explaining every step of the process, and even going on site with them to help them shape the project to work within our regulations.

I have watched our Executive Assistant / Bookkeeper walk into her new job and immediately process payroll with incredible accuracy while pulling together this monster of a Town Report without having ever before used the software program to produce it all while juggling typing up hours-worth of meeting minutes.

I've seen our Librarian push the Library to all-time highs in patronage while being an integral voice in the economic development discussion of our community. It's been said before, but it bears repeating: The Library is one of the best assets the Town has to offer.

And I have watched as our Town Clerk and her staff run four elections in one year without a hitch, something I think we would all acknowledge is no small feat with how the election cycle went this year.

In an era of negative news in a 24-hour news cycle, these are the things and people that do not show up in newspaper articles or television, but they are the parts of Bristol that I am most proud of and talk about with my friends and family. It is an honor to work with our employees as we do our best to provide you top-notch service.

Second to none in their dedication to the town are the many volunteers who give of their time and energy to many causes like boards and committees to beautification.

EXECUTIVE SUMMARY

TOWN ADMINISTRATOR'S REPORT

A special thank you is in order to the Downtown Decorating Committee and Pasquaney Garden Club. Did you see how amazing downtown and our public spaces looked this year?

Another volunteer group that has hit the ground running since being reconstituted this year is the Economic Development Committee (EDC). The committee held a summit this fall with area businesses leaders and staff from the Town, Newfound Area School District, Plymouth State University, Dartmouth College and others. One of the immediate measureable results from the summit is a burgeoning workforce development partnership between the school district, the Town, Lakes Region Community College and Freudenberg NOK. This partnership is laser focused on retaining the area's young workers and attracting the next generation of leaders to Bristol. The EDC has also been full steam ahead on improving cell signal coverage through a variety of possible solutions.

I want to thank you for welcoming me into your community. I look forward to continuing our work of making Bristol a great place to work, visit and raise a family.

Respectfully Submitted,
Nicholas J. Coates (Nik), Town Administrator

EXECUTIVE SUMMARY

SPECIAL RECOGNITION

Sandra Heaney of Bristol has been very instrumental in the restoration of the Old Town Hall. Sandra worked diligently acquiring bids for the roof replacement, the painting of the interior and exterior of the building, and other work that had to be done for a complete restoration. In 2013, the voters approved \$85,000 and with matching LCHIP funds all these repairs were accomplished. She has volunteered her time and expertise to take out each window and clean it, replace broken glass, replace putty and repaint.

Bristol became a Certified Local Government (CLG) thanks to the efforts of The Historic District Commission, of which she is a member. This status allowed for the application and receipt of a grant from the CLG to fund an architectural historian to survey the town hall property in preparation for an application to the National Historic Register. The building was named to the register in 2016.

The Town is indebted to Sandra Heaney for all she has done to restore a historic and significant building in Bristol.



2016 TOWN MEETING MINUTES

Moderator Edward “Ned” Gordon called the meeting to order at 9:00 am, he mentioned that this is the 197th town meeting to be held in Bristol. Ned also read the invocation. Ned introduced Janet Cote, Chairman of the Board of Selectmen, who in turn introduced the Selectboard, Rick Alpers, Shaun Lagueux, Paul Manganiello, and Betsey Schneider, Janet also introduced Raymah Simpson, Town Clerk. Ned asked Kerrin Rounds the chairman of the Budget Committee to introduce the Budget Committee, Bill Cote, Ernie Richards, Dave Carr, Ashley Dolloff, Don Milbrand, Ron Preble, Kevin MacCaffrie, Tom Keegan, Robert Emerson, Carol Huber and John Sellers.

Ned mentioned that there are refreshments, courtesy of the junior class hopes people will support them. Janet recognized the Downtown decorating committee, which consists of Hilda Bruno, Lucille Keegan, Steve & Jody Favorite, Peter Daniels, Betsy Schneider, Becca Boudreau, Shirley Yorks, and the Bristol Highway Department. They have done a wonderful job making the Downtown area beautiful, as many people mention how nice the downtown looks.

The Moderator mentioned that only registered voters can speak and to vote, the exception is the employees of the Town. Whomever wants to speak must come to the microphone, those people will be able to speak first. Amendments need to be in writing, you can’t speak on an article and then make an amendment, the amendment is done first. No personal comments and no personal attacks will be allowed. Article 6 needs to be a ballot vote. He received a request from 10 registered voters to have Articles, 12, 16 and 21 as ballot votes. He will try to decide on voice vote for articles as best he can, if not he will have a hand vote, unless 7 people stand and want a ballot vote. Ned mentioned that we had 569 votes on Tuesday and he felt that it went very well.

Article 6: To see if the Town will vote to raise and appropriate up to One Hundred Four Thousand Five Hundred Dollars (\$104,500) for the purpose of Water and Sewer Meter Upgrade Project, and to authorize the issuance of not more than One Hundred Four Thousand Five Hundred Dollars (\$104,500) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the Town; furthermore the acceptance of grant monies from all Rural Development, State Revolving Loan Fund (SRF) RSA 486:14 established for this purpose, and/or any other grant or aid, which might be available for this project, in order to reduce the amount otherwise to be raised by bonds or notes. The principal and interest payments of the bonds or notes shall be paid through water and sewer user fees. (2/3 vote required, polls open for one hour)

The Budget Committee Recommends this Article 12-0

2016 TOWN MEETING MINUTES

The Select Board Recommends this Article 5-0

Article 6: Motion made by Janet Cote, seconded by Fred Eichman,

It was mentioned that it doesn't seem that this is fair, the users pay for it, the Town votes for it, but the users pay. Ned explained that because it is a money issue the whole town needs to vote on it. Jeff Chartier, Superintendent of the Water/Sewer Department responded that repayment of the loan will be coming out of Capital Reserve; the purchasing of the meters will be done in one year instead of two, to be able to save 3% on the cost of the meters for the second year. The Sate Revolving fund has low interest rates. They forgive approximately 5% of the principle which is about \$5,000.00 .

This is a ballot vote, of 2/3; polls opened at 9:37 am, closed at 10:37 am

114 Ballots cast Yes: 109 No: 5

Article 6 Passed

Article 7: By Petition: To see if the Town will vote to rescind the Town Budget Committee (RSA 32:14, V), RSA 32:14, III – Voting shall be by ballot, but the question shall not be placed on the official ballot used to elect officers. Polls shall remain open and ballots shall be accepted by the Moderator for a period of not less than one hour following the discussion on the question.

Motion made by Paul Simard, seconded by Eric Rottennecker.

Paul stated that he had previously been on the budget committee for 21 years, in that time the budget had never been reduced, and spending had never been reduced. He feels that a lot of the members of the budget committee have special interests, either by being a retired municipal employee or a current one or being related to a municipal/state employee. He feels the budget committee just rubber stamps, whatever the Selectmen want and that there is no need for a budget committee.

Walter Waring said that he feels that municipal employees should take offense to what was just said and feels that the budget committee does a great job.

There were some people that have been on the budget committee for 10 years and longer and feels that they do a good job, and they help the town. The budget committee is where things happen, it is a place where people start if they are interested in being more active in Town, and may want to go on to the Selectboard. There is a lot of diversity in the group and they watch what is best for the Town. If people don't like what the Budget committee is doing, we vote them in, we can vote them out.

2016 TOWN MEETING MINUTES

Once person felt that there is redoncey with the Budget Committee, the department heads go the the Town Administrator, the TA goes to the Board of Selectmen and the Board of Selectmen go to the budget committee. Trust your department heads, we don't need a budget committee. We have surplus that should be used, feels there is money sitting in the trust fund not earning anything.

There is respect for the Budget Committee and would hate to see the Board of Selectmen make all the money decisions for the town, it was mentioned that you need to be careful with the surplus of the town, it has to come before the people before it can be used. Several times, it has been talked about to get rid of the Budget Committee, it hasn't happened and don't let it happened now. The Budget Committee has a meaningful job. Don't vote the budget committee down.

A lot of discussion on keeping the budget committee as they do a good job and offer diversity, as well as having 12 people on the board not just 5 like the Board of Selectmen, there are many people at the town meeting so it is good to have a least 12 people on the budget committee.

Many people stood to claim that they like the having the budget committee and hope they we keep it.

Burt Williams made a motion to close debate, Boake Morrison second.

This was a petition article that called for a ballot vote.

125 voted, Yes: 17 No: 108

Article 7 was defeated.

Article 8: To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Five Million Seven Hundred Sixty Seven Thousand Six Hundred Ninety Two Dollars (\$5,767,692) for general municipal operations. The Select Board recommends Five Million Seven Hundred Ninety Eight Thousand Four Hundred Seventy Five Dollars (\$5,798,475). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Budget Committee Recommends this Article 5-3

The Select Board Recommends this Article 3-1

Motion made by Kerrin Rounds, seconded by Shaun Lagueux.

Kerrin mentioned that this is a reduced budget from what the Selectmen recommended. She felt that the Saturday meeting in November didn't go as well as last year, one reason was that we lost the Town Administrator and the Financial Officer in the fall.

2016 TOWN MEETING MINUTES

A question was asked what is the revolving loan fund of \$864, 827?. Is that the 7.85% required by DRA? \$400,000 is held because of lawsuits from Eversource, and Fairpoint, etc. The amount also includes uncollected taxes. As far as the Police Revolving fund, \$5,567.00 Went back into the general fund at the end of the year.

We are looking at the figure of \$5,767,692.00 in the article to vote on.

Chris Dolloff made an amendment as this time, seconded by Shaun Lagueux. The amendment read: Motion to raise the budget \$75,203.00 to the bottom line, recommended to fund the second half of the 2007 wage study. The reason for this is that in 2007 the employees were given a raise, with 1/2 for one year and the second 1/2 the next year. This would bring them up to what they should be making.

Paul Manganiello noted that they were given a cola every year but not an increase in hourly rate, doesn't feel this should go through. In Paul's opinion the second half of this amount was defeated in 2009.

Some felt that if it wasn't given in 2007 the Board of Selectmen didn't want it to be given, and it should be merit increases not just overall.

Shaun Lagueux stated that with a 2.5% increase the employees would never catch up with where they should be. If this is voted in then we won't need Article 12. New employees come in are making more than employees that have been here for years and years. That make the morale low. It was mentioned that this goes to the bottom line and the Selectmen can use this money as they want to. Retired people didn't get a raise from Social Security. Some people were for the employees they do need more, but let the Town Administrator and Department Heads get together and present it to the budget committee in their November meeting, feels need more information.

It was mentioned that the 2007 study is not a strong base, what is needed is accurate job descriptions. Employees need to be in line with where they should be on the scale.

It was mentioned that Bristol is getting to be an older community and as we age we need to have these services and employees should be paid correctly, and we need to support our employees.

Rick Alpers stated that as a Selectmen for a number of years, he did not do his job to keep the wages up with the scale. The employees need to be brought up to scale, we need to take care of them the way they take care of us. When someone leaves, we can't get good people to hire at what we pay. It was also mentioned that nothing proves that it will go to the employees.

Les Dion feels that we are in the crosshairs we have lost two incredible people, we need to keep the moral up and not make this a political issue.

2016 TOWN MEETING MINUTES

There was much discussion on the raises, some were for it, some against it, some wanted to see what happens with the wage study, it was mentioned that we have “cracker jack” people working for the town, why wouldn’t we want to compensate them to keep them in Bristol, they can go not far from here and make much more than in Bristol then we lose great people.

Paul Fraser made a motion to close debate, seconded by Lorna Patten.

This is voting on the amendment only. Voice vote for the amendment.

Amendment defeated.

Article 8 passed as written with a voice vote.

Article 9: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed into the Contingency Fund and further to use funds from the unreserved fund balance. (Majority vote required)

The Budget Committee Recommends this Article 12-0

The Select Board Recommends this Article 5-0

Motion made by Janet Cote, seconded by Shaun Lagueux.

Janet stated that this is more of a housekeeping line than anything, it has always been in the budget, but the State has informed the Town that it needs to be in as a warrant article.

Paul Fraser made a motion to close discussion, John Bianchi seconded the motion.

Article 9 passed with a voice vote.

Article 10: To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to repair and repaint the Town Clock which is located in the Bristol United Church of Christ, d.b.a. Bristol Federated Church. (Majority vote required)

The Budget Committee Recommends this Article 11-0-1

The Select Board Recommends this Article 5-0

Motion made by Shaun Lagueux, seconded by Janet Cote.

2016 TOWN MEETING MINUTES

Shaun stated that the bell was installed in 1832 and the clock was installed in 1836 which was paid by the public. In 1882 the four face clock was installed, it was there for the clock as well as fire purposes. In 2000 some repairs were done to the face of the clock. Shaun and Tom Keegan went up to look at it and it is in dire need of repairs. The town takes care of the clock. The church wants to paint, since they are doing the painting it will save money for both if we do the repairs at the same time.

It was mentioned that it is a clock from the 1800's, not needed now let the Church have it for \$1.00. It was mentioned that the business could take care of it. Tom Keegan mentioned that there were 3 bids for the project ranging from \$7500.00 to \$12,000.00. The paint needs to be replaced they did not mention the boards.

It was asked if members of the Church could vote, Kerrin Rounds replied that if you feel it is a conflict of interest it is. Shaun mentioned that if something needs to be replaced it would be looked into at that time, not to exceed the amount voted on.

Article 10 passed with a voice vote

Article 11: To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to purchase and install a commercial grade metal fence for the Town Owned Property at 12 Central Square (the site of the former Mica Building). (Majority vote required)

The Budget Committee Recommends this Article 12-0

The Select Board Recommends this Article 5-0

Motion made by Rick Alpers, seconded by Don Milbrand

Rick explained that we "own" the old Mica lot, there is an area that needs work and a fence needs to be installed so that we don't have to worry about someone falling into the river, it is a small area but could be used as a place to sit and enjoy the river, it needs to be useable but safe.

Paul Simard, made an amendment to Article 11, seconded by Bob Fellows: as follows: To see if the Town will vote to raise and appropriate the sum of six thousand dollars (\$6,000) to purchase and install a commercial grade metal fence for the Town owned property at 12 Central St. (site of the former Mica Building)

Paul explained that he got two bids from two different companies and they ranged in cost from \$2,000. to \$10,000. He feel we can do this cheaper than \$10,000.00

It was mentioned that the fence needs to look good, as the Downtown area is so nice we need to stay with that look. Also it needs to be child proof.

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Rick informed everyone that the town had gotten 3 bids for this fence.

Motion to close debate made by Rob Glassett and seconded by Steven Favorite.

Amendment defeated by voice vote.

Don Milbrand made an amendment to use the money from unreserved funds. Seconded by Ernie Richards.

Don explained that he thought this money should come from unreserved funds that the town has.

It was asked if we can do this, or does DRA have to approve this, it can be done without DRA's approval.

Archie Auger made a motion to close debate, seconded by Donna Nashawaty.

The amendment passed by voice vote.

John Sellers made an amendment to lower the amount to \$7,000.00 seconded by Paul Simard.

A question was asked if this is just for the fence, yes it is just for the fence.

Kerry Mattson made a motion to close debate on the amendment, seconded by Clay Dingman.

The amendment failed by voice vote.

Motion made by Alan Blakeley to close debate on the Article as amended, seconded by Sandra Heaney.

Article 11 passed by voice vote as Amended.

Article 12: To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to fund the cost of a comprehensive wage and classification study for Town positions. (Majority vote required)

The Budget Committee Recommends this Article 6-5-1

The Select Board Recommends this Article 3-2

Motion made by Rick Alpers, seconded by Janet Cote

2016 TOWN MEETING MINUTES

The employees of the Town are now at a 2007 wage study we need to know how to move forward for the employees to get them up to scale. The Board could not come together on this article; the town needs to take care of its employees.

It was mentioned that this has been studied to death, that the board of selectmen need to deal with this, it was mentioned that the Town Administrator needs to look into this as well as the Selectmen, with two new Selectmen maybe this can get done, we have really good employees and the ability is here with the TA and the board of selectmen take care of the employees give them what they need and don't do another study. It was also mentions that the town needs to do morale building. It was mentioned that the library trustees did a pay study on their own, let the Budget Committee and the Board of Selectmen do this, a study is not needed.

Alan Blakley made a motion to close debate, seconded by Jody Favorite.

There was a request for a ballot vote.

142 votes cast. Yes: 6 No:137
Article 12 was defeated.

Article 13: To see if the Town will vote to raise and appropriate the sum of Sixty Seven Thousand Five Hundred Dollars (\$67,500) for the purpose of purchasing the "Smith Lot," which constitutes approximately 0.54 acres of land and buildings and is located at 254 Lake Street, Bristol, NH and further identified by the Town's Tax Map 112, Lot 70, that may be used for future expansion of town offices, police department or other municipal use. (Majority vote required)

The Budget Committee Recommends this Article 11-0-1

The Select Board Recommends this Article 5-0

Janet made a motion, seconded by Shaun Lagueux.

Janet stated that she would like to see this property purchased so it can be designed for the needs of the town office building and parking, it will help for the future.

Shaun Lagueux made an amendment to increase the cost to \$70,000.00, seconded by Janet Cote.

Shaun stated that through negotiations with the abutters they came up with 70,000.00 they have signed a purchase and sales agreement, pending on the outcome of today's meeting. The appraised amount of the property is \$67,300. It was mentioned that funds could come out of the unreserved fund. Rick mentioned that all expenses should not come out of the unreserved funds, they are there to

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help keep taxes down, the balance is there is help cover the town in an emergency, this is also part of the uncollected taxes. It was mentioned that it should be used appropriately; it should be left alone as it is and not keep using it. There was much discussion on the using or not using the fund balance.

The fund balance based on the 2015 tax rate setting in the fall of 2015, not based on end of year, was \$864,837.00, or 7.85%. If 5% was used that would leave a balance of, \$550, 593.00

Susan Duncan moved to close discussion on the amendment, John Bianchi seconded.

Amendment passed on voice vote

John Sellers made an amendment to take the \$70,000, out of unreserved funds, seconded by Bob Fellows.

Much discussion on this amendment with people feeling it should not come out of unreserved funds.

John Bianchi made a motion to close discussion on the amendment, seconded by Walter Waring.

Amendment defeated by voice vote.

Boake Morrison made a motion to end discussion of Article 13, seconded by Kerry Mattson.

Article 13 passed as amended.

Article 14: To see if the Town will vote to raise and appropriate the sum of Fifty-Two Thousand Dollars (\$52,000) for the purpose of conducting an operational needs assessment for the Police Department in order to establish the future space need requirements for both the Police Department and Town offices and furthermore an architectural design for the Police Department and Town Offices. The appropriation will be to have knowledgeable and independent third party professional firms conduct the operational needs assessment and furthermore an architectural design for the Police Department and Town Offices. The selected firm will prepare conceptual renderings as well as construction estimates for renovations or new construction. This appropriation will be funded from unreserved fund balance. (Majority vote required)

The Budget Committee Does Not Recommend this Article 5-6-1

The Select Board Recommends this Article 3-2

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Paul Manganiello made a motion, seconded by Rick Alpers.

We have a vision to be able to go forward, it needs a plan for further expansion. The last time a study was done was in 1998, we need new plans.

Bill Dowey made a motion to amend this article seconded by Chris Dolloff to read:

To direct the Select board to convene a task force of four town citizens, which will include one Selectboard representative and three interested citizens, to review past operational needs assessments have been conducted for the Bristol NH Police Department and governmental offices.

This task force will within 3 months of convening (summer town meeting?) will bring to the Town Select board a report and recommendation as to the feasibility and/or desirability to combine the Police department and Town offices in an expanded facility, meeting the Standards compliance requirements for such a facility, in both size, rooms, parking. This plan will address the expected growth needs for 30 years for a commercially viable Bristol.

Expenses incurred by the task force, up to a total of \$5,000.00 may be authorized for payment by the Select board from the Contingency Fund. The Chiefs of Police and Fire or their designated representatives along with other town managers as necessary, will provide testimony, information and data, as required to the task force.

(ii) On acceptance of the report by the task force the Selectboard, the Town Administrator will then convene public hearings to review and obtain voter approval for the concept and schedule to fund a design for such a facility or separate facilities

There was discussion on the amendment, the Moderator asked for a voice vote, to close to call. **Asked for a hand vote Yes 51 No 51, Moderator declared the amendment defeated.**

Susan Duncan made an Amendment, seconded by John Bianchi.

Amendment change:

To authorize the Selectboard to appoint a committee of eleven people to investigate the building space needs for the operation of the Town of Bristol's governmental services and to propose a plan to accommodate those needs for the next 25 years. The Committee shall consist of one member of the Selectboard, the Town Administrator, the Chief of Police or his designee the Chief of the Fire Department or his Designee, and seven individuals who may bring some experience or expertise to the Committee but who can be objective in assessing potential outcomes.

Expenses incurred by the committee, up to a total of \$5,000.00 may be authorized for payment by the Select Board from the contingency fund. The Committee shall make it final report to the Select Board no later than December 1, 2016.

Quite a few people felt that this is a good amendment to spend the \$5,000.00 now and we don't need the \$52,000.00 then if at another time we need more we can ask for it at that time. It was asked who would make the appointments to this committee; it would at the discretion of the Board of Selectmen, with appointments being made.

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Susan feels that this should be completed by 12/1/16, the major capital projects are not being done she feels that we should do as the library did and it makes the town look really good. She would like to see people that know and love this town on the committee so that they will take care of the town, she feels that they would make sure that it would be compliant and would be useable for the next 25-30 years. There was mention that the amendment is good, but change some of it, another person had another amendment to not limit it to a number of people, and have a public hearing.

Many are in favor of the amendment. Rick made a motion to close discussion on the amendment, second by Chris Dolloff.

Amendment passed by voice vote.

Bob Fellows made a motion to close debate on the Article, seconded by Lorna Patten.

The Article passed as amended by voice vote

Article 15: To see if the Town will vote to raise and appropriate Forty-Five Thousand Dollars (\$45,000) for the purchase, equipping and up-fitting of a new police cruiser. (Majority vote required)

The Budget Committee Recommends this Article 12-0

The Select Board Recommends this Article 5-0

Betsy Schneider made a motion, seconded by Sandra Heaney

Betsy explained that this is the oldest cruiser with the highest mileage, we need to replace it, it would be replaced with a 2016 Utility vehicle.

Paul Simard made a motion to amend this article, seconded by Eric Rottenecker.

The amendment would reduce the cost from \$45,000.00 down to \$32,000.00. this price is for a sedan, not a SUV. Alexandria bought one for \$29,000.00. We buy a 4-wheel drive vehicle so it can go wherever, we don't need that, need to replace it with an all-wheel drive vehicle, we could buy the sedan and have it fully outfitted. He stated that other departments went to a vest in place of a belt for easier entry into the cruiser.

Mike Lewis, Chief of Police responded by stating that the Utility Vehicle is \$1800.00 more than what Mr. Simard had reported. He reported that the vehicle is \$27,000.00 then to be outfitted comes to approximately \$45,000.00

It was noted that very few articles are unanimous, with the Budget Committee and Board of Selectmen and this one is. The Police Department is the one that knows what the needs are. Chief Lewis stated that 95% of what is in the old cruiser will be used in the new cruiser. The department did receive a grant for video and transmitter.

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Les Dion made a motion to close debate on the amendment, seconded by Betty Seeler.

Voice Vote, amendment defeated.

Fred Eichman made a motion to close debate on the article, seconded by Susan Dunacn.

Article 15 passed by Voice vote.

Rick Alpers made a motion, seconded by Chris Dolloff to limit re-consideration on Articles: 6,7,8,9,10,11,12, 13 and 14.

Motion passed with a voice vote

Article 16: To see if the Town will vote to raise and appropriate a sum of One Hundred Thousand Dollars (\$100,000) to replace the communication tower on Hemp Hill Road in partnership with the Lakes Region Mutual Aid with (\$50,000) to come from the Lakes Region Mutual Aid and the remainder to be raised by general taxation.

The Budget Committee Recommends this Article 10-2

The Select Board Recommends this Article 4-1

Rick Alpers made a motion, seconded by Shaun Lagueux.

Rick stated that this a joint venture with Lakes Region Mutual Aid, this will replace the phone pole up on Hemphill, it is old and needs to be replaced, it is 15 feet below the required height, the new one is above the tree line. Lakes Region will take care of most of this.

An amendment was made by Fred Eichman and seconded by Bob Emerson to lower the amount to \$83,000.00 with \$41,500.00 coming from Bristol and \$41,500.00 coming from Lakes Region Mutual Aid.

Chief Yannuzzi explained that the current tower was erected in 1986, when the town accepted it, it is almost 30 years old, the Fire Department, Ambulance and highway work off of this tower in conjunction with other area Towns. Most of the equipment can come off of the old tower and be used on the new tower. An eighty foot steel tower will be installed and the equipment that was on the old one can be used on this tower as well. This tower will not interfere with the Newfound Airport.

This could not be used as a cell tower; it is not a viable spot. We are asking for \$100,000.00 but only spending \$50,000.00 why ask for more, it was explained that this the way it needs to be done for accounting.

Betsy explained that this is town land so there are no issues with conservation and no problem with abutters.

Lakes Region had just informed the Town that it could be done for \$83,000.00, this was after the warrant article had been written.

Burt William made a motion to close debate on the amendment, seconded by Walter Waring.

Amendment passed by Voice Vote.

There was a signed petition to have this article as a ballot vote,

106 People voted Yes: 98 No: 8

Article 17: To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000) to replace the air cylinders for the Fire Department's 12 Self Contained Breathing Apparatus (SCBA). (Majority vote required)

The Budget Committee Recommends this Article 12-0

The Select Board Recommends this Article 5-0

Motion made by Shaun Lagueux, seconded by Janet Cote

Chief Yannuzzi, spoke on this article, the air cylinders have exceeded their life cycle. Three cylinders are used per each fire fighter. Kerrin Rounds mentioned that this should have been part of the budget.

Kevin Mccaffrey made a motion to take the funds from the unreserved balance fund, seconded by Don Milbrand.

Fred Eichman made a motion to close debate, seconded by Paul Fraser.

Amendment passed by voice vote.

Voting on Article 17 as amended.

Article 17 passed by voice vote as amended

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Article 18: To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Dollars (\$18,000) to replace the Fire Department's existing portable radio batteries and to purchase new Fire Department pagers. (Majority vote required)

The Budget Committee Recommends this Article 12-0

The Select Board Recommends this Article 5-0

Motion made by Shaun Lagueux, seconded by Janet Cote. Shaun asked Fire Chief Steve Yanuzzi to speak on this article. The existing portable batteries are not holding a charge. There are 35 Pagers, seven for Full time pages and twenty-eight on call pagers. The Chief informed everyone that the cost of what is needed would be around \$16,000.00 and that if anyone wanted to amend this he would be fine with it.

It was noted that this sounds like obsolete technology, and that maybe we need something newer that would work with cell service, will dispatch be able to work with this, or will they go forward and Bristol would be left behind.

Kevin McCaffrey made a motion, seconded by Don Milbrand that the amount be reduced from \$18,000.00 down to \$16,000.00. There was no discussion, **Archie Auger moved to close debate, seconded by Barbara Greenwood. Amendment passed by voice vote.**

Richard Gavalis made a motion to vote on the amended article, seconded by Jan Laferriere.

Article 18 passed as Amended by voice vote

Article 19: To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to the Highway Department Equipment Capital Reserve Fund and further to appoint the Select Board as agents to expend the fund. (Majority vote required)

The Budget Committee Recommends this Article 12-0

The Select Board Recommends this Article 5-0

Motion made by Paul Maganellio seconded by Don Milbrand

Paul mentioned that the Highway Trust Fund already exists, so it is not something that needs to be created, this is so that money can be placed in the fund, in anticipation of future purchases. Currently there is \$1658.29 in the fund.

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David Hill made a motion, seconded by Steven Favorite to replace the \$50,000.00 to \$90,000.00 and to take the money from the unreserved fund balance. David noted that in the next few years three trucks will need to be replaced and this would help when the time comes for each truck.

Rick mentioned that he does not mind the \$90,000.00 but does not feel it should come out of the unreserved fund balance

At this time David Hill stated that he wanted the \$90,000.00 to stay in the amendment but wanted to take out the sentence that said “it should come out of unreserved fund balance”. So the amendment reads” To replace the \$50,000.00 with \$90,000.00. Steven Favorite 2nd the amendment.

John Bianchi made a motion to close debate on the amendment, seconded by Steven Favorite.

Amendment passed by voice vote

Article 19 as amended passed by voice vote

Article 20: To see if the Town will vote to raise and appropriate Ninety Thousand Dollars (\$90,000) for the purposes of a coordinated directional and structural design, field survey, subsurface and wetlands work, engineering, base plans, and bid services for the Central Street Water and Sewer Replacement Project and the Water Street Recreational Trail; further, to offset this appropriation with a withdrawal of \$22,500 from the Water Capital Reserve Fund and \$22,500 from the Sewer Capital Reserve Fund and the remainder from taxation. (Majority vote required)

The Budget Committee Recommends this Article 11-1

The Select Board Recommends this Article 4-0-1

Motion made by Rick Alpers, seconded by Paul Manganiello

Rick spoke on this stating that this is the continuation of the downtown project. On Central St, three things need to happen 1st hire Engineer, for Central St, install sidewalks, and the repair of Central street also water and sewer pipes design work for the bridge for walking and biking, continue walking path from Newfound Lake to Franklin Dam, In order to do that we need to have designs for the projects, we need to show that the residents are behind this project so that we can apply for and hopefully attain grants. The three projects that this is: Engineer, Replace Water/Sewer lines that have been in since 1954, restore the Street and add sidewalk.

Janet Cote feels that this is a good project but we don't need a bike path at this time, she thinks the cost would be a lot more Jeff Chartier, Superintendent will speak on this. Engineer cost based \$600,000-\$700,00.00 this is for water/sewer, drainage, roads, sidewalks and curbing. About 650 of water line replaced, it is 6 inches now and will be increased to 8 inches. Other pipes, lines, etc. would also be larger than what is there now.

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It was mentioned that money should not come out of the water/sewer capital reserve funds, that it is for water and sewer not for other projects.

The money that would be coming out of water/sewer would be for the water/sewer lines.

It is about 75 years for the life expectancy of the pipes.

It would be nice to have this path to utilize for the downtown area, as the bike path has for the upper end of town that is utilized quite a bit by people and creates a lot of activity and would get people in the downtown square and get more visitors here.

There was a question on why all the funds were intermingled if we can only use funds for water and sewer from capital reserve funds for water/sewer. Rick replied that it is more cost effective if we have the funds together for the project to gain grants.

**Amendment made by Paul Manganiello, seconded by John Sellers,
To see if the Town will vote to raise and appropriate the sum of \$26,500.00 for design, engineering and permitting of the Water Street recreational trail.**

This would replace the whole article as written in the warrant.

This would mean no water/sewer, Central St repair and no sidewalks.

Some people are against the amendment because we need these things for the Town the bike path has helped the town and we need to do this all at once, rather than get things done and then dig the road up again to get new and improved pipes in. Central St and sidewalk are essential for the town. Don't piece meal over the next few years. To be able to get a grant you need to do the whole project not just a piece of it, opposed to the amendment

Motion to close debate made by Alan Blakely, seconded by Walter Waring. Motion passed by Voice Vote.

Amendment failed by Voice vote.

Boake Morrison made a motion to close debate on Article 20, seconded by Richard Gavalis. Motion passed by voice vote to close debate

Article 20 passed by Voice vote.

Rick Alpers made a motion to restrict reconsideration of Articles, 15,16,17,18,19 and 20. Seconded by Kerry Mattson

2016 TOWN MEETING MINUTES

Motion passed to restrict reconsideration.

Article 21: By Petition: To see if the Town will vote to limit the size of the Police Department to seven officers and one Police Chief.

Motion made by Paul Simard, seconded by Eric Rottenecker. This article will be by ballot vote.

Paul hears all the time that we have too many police officers. Last summer 3 police officers were at the academy while other were taking vacation and we were fine. There are 8 communities in this State that are comparable to Bristol none of them have police officers to the extent that we do. Some felt that we don't need to spend this kind of money for the police department

The Bristol police department has been very good to the people of Bristol and when we have crime it is taken care quickly, they are very efficient and we need them.

Bristol does not have a population of 3,000 people we have more people here than in the past, also with summer we have double that, we have many people that come through Bristol on a daily basis and we have the lake that brings people in. We have a lot of drug and DWI, along domestic violence; we have a lot going on that people are not aware of.

It is nice to have a police department that they show up as soon as you call them and we get good service.

Things that are coming into this town, from larger communities in the area, we need Bristol to stay safe, we should not handicap our police department.

Budget Committee and Board of Selectmen didn't cut the budget for the officers, so why would the town meeting do it. We have had five deaths and numerous overdose's in the last year; the problems are here and the police are dealing with it on a daily basis. If the Board of Selectmen and Budget Committee want to keep it as is, it should stay that way.

Rick Alpers made a motion to close debate, seconded by Betsy Schnider.

Motion to close debate passed by voice vote.

Polls will be open until everyone has a chance to vote.

Ballot vote 93 people voted.

Yes 26

No: 67

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Article 21 failed

Article 22: To see if the Town will vote to raise and appropriate the sum of \$100,000 to be added to the following capital reserve funds previously established.

Accrued Wages Capital Reserve Fund	\$50,000
Assessment Reval Capital Reserve Fund	\$35,000
Bicentennial Capital Reserve Fund	\$10,000
Town Building Maintenance Fund Capital Reserve	\$5,000 (Majority vote required)

The Budget Committee Recommends this Article 6-0-2

The Select Board Recommends this Article 4-0

Motion made by Janet Cote, seconded by Rick Alpers

This is a housekeeping issue; it was set up in a previous town meeting but it needs to be a warrant article. They were in the budget before.

An Amendment was made by Susan Duncan, seconded by John Bianchi.

The motion is to add \$2500.00 to paint the walls and the trim at the “Old” Town Hall. The moderator felt that this is not germane to the article, the money could be added, but doesn’t mean it is for the wall and trim.

The people of the Town have given money to keep our “jewel” the “Old” town hall looking good and trying to restore it. The Town looks so good, Sandra Heaney was thanked for everything that she has done, and when you see plywood on the windows, you know that is the window that she is working on, to give it a new life. It has new roof, painted the outside, the tin ceiling is repaired and painted, a bid has been given for painting the inside of the building, and the floor will be getting done. At Christmas the wreath being lighted made the “Old” town hall look beautiful.

Motion to close debate on the Amendment by Chris Dolloff, seconded by Paul Fraser.

Motion passed by voice vote.

Amendment passed by voice vote.

The Selectmen can request the funds from the Trustees of the Trust fund.

Motion to close by Rob Glassett, seconded by Scott Sanschargin.

Article 22 as amended passed by voice vote.

2016 TOWN MEETING MINUTES

Article 23: To transact any other business that may legally come before this meeting.

Rick mentioned that the State Liquor Store is closing and this is an anchor store for the Town, they come here from various communities to the liquor store and then shop in the other stores in Bristol as well. The Board has talked with the Commissioner, it doesn't seem that the State is willing to keep this store open even though it generates quite a bit of revenue, it has gone up \$100,000.00 a year every year. Rick encouraged people to contact their State Rep to see if they could help with keeping the liquor store in Bristol at least for this summer.

Motion made to adjourn and seconded , motion passed, the meeting adjourned at 3:05pm.

Respectfully submitted,

Raymah W. Simpson
Town Clerk

**FY 2017
MS-737 BUDGET
&
BUDGET
APPROPRIATIONS
&
TOWN WARRANT**

MS-737—TOWN OF BRISTOL FY17

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	09	\$211,113	\$201,185	\$218,721	\$0	\$217,362	\$1,359
4140-4149	Election, Registration, and Vital Statistics	09	\$87,209	\$85,068	\$95,492	\$363	\$95,855	\$0
4150-4151	Financial Administration	09	\$177,048	\$172,299	\$205,388	\$0	\$195,000	\$10,388
4152	Revaluation of Property	09	\$105,773	\$92,547	\$111,843	\$0	\$108,417	\$3,426
4153	Legal Expense	09	\$66,000	\$122,375	\$70,000	\$0	\$70,000	\$0
4155-4159	Personnel Administration	09	\$135,126	\$147,031	\$88,369	\$0	\$88,369	\$0
4191-4193	Planning and Zoning	09	\$23,505	\$16,619	\$27,006	\$0	\$27,006	\$0
4194	General Government Buildings	09	\$84,716	\$83,934	\$85,350	\$0	\$80,350	\$5,000
4195	Cemeteries	09	\$11,500	\$11,303	\$10,000	\$0	\$6,500	\$3,500
4196	Insurance	09	\$37,845	\$32,698	\$48,400	\$0	\$47,900	\$500
4197	Advertising and Regional Association	09	\$3,080	\$3,080	\$11,909	\$0	\$10,909	\$1,000
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police	09	\$1,041,090	\$989,015	\$1,123,776	\$0	\$1,109,483	\$14,293
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	09	\$932,151	\$904,479	\$1,030,820	\$0	\$1,021,485	\$9,335
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	09	\$1,500	\$451	\$1,500	\$0	\$1,500	\$0
4299	Other (Including Communications)	09	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	09	\$484,435	\$447,320	\$558,977	\$0	\$539,100	\$19,877
4312	Highways and Streets	09	\$315,000	\$201,005	\$315,000	\$0	\$172,980	\$142,020
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other	09	\$30,500	\$36,139	\$35,500	\$0	\$35,500	\$0

MS-737—TOWN OF BRISTOL FY17

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	09	\$259,584	\$267,532	\$281,872	\$3,128	\$285,000	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	09	\$364,968	\$303,574	\$411,229	\$0	\$411,229	\$0
Water Distribution and Treatment								
4331	Administration	09	\$424,617	\$434,141	\$478,222	\$0	\$478,222	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	09	\$22,731	\$18,120	\$64,219	\$0	\$28,000	\$36,219
4414	Pest Control	09	\$750	\$285	\$750	\$0	\$750	\$0
4415-4419	Health Agencies, Hospitals, and Other	09	\$33,400	\$33,400	\$33,400	\$0	\$33,400	\$0
Welfare								
4441-4442	Administration and Direct Assistance	09	\$12,284	\$11,988	\$11,984	\$0	\$11,984	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	09	\$42,850	\$14,772	\$35,600	\$0	\$35,600	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	09	\$175,027	\$168,465	\$160,144	\$0	\$160,144	\$0
4550-4559	Library	09	\$175,885	\$171,814	\$204,368	\$843	\$205,211	\$0
4583	Patriotic Purposes	09	\$29,450	\$27,212	\$23,890	\$0	\$23,890	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	09	\$3,348	\$1,365	\$5,433	\$0	\$3,348	\$2,085
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

MS-737—TOWN OF BRISTOL FY17

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	09	\$21,950	\$21,950	\$27,680	\$0	\$23,180	\$4,500
Debt Service								
4711	Long Term Bonds and Notes - Principal	09	\$373,697	\$373,199	\$340,057	\$0	\$340,057	\$0
4721	Long Term Bonds and Notes - Interest	09	\$66,558	\$67,459	\$53,745	\$0	\$53,747	\$0
4723	Tax Anticipation Notes - Interest	09	\$2	\$0	\$2	\$0	\$2	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$70,000	\$90,194	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$155,000	\$93,216	\$0	\$0	\$0	\$0
4903	Buildings		\$7,500	\$41,207	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$232,500	\$347,535	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$6,229,692	\$6,043,976	\$6,180,646	\$4,334	\$5,931,480	\$253,502

MS-737—TOWN OF BRISTOL FY17

Special Warrant Articles									
Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0	
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	
4902	Machinery, Vehicles, and Equipment	02	\$0	\$0	\$375,000	\$0	\$375,000	\$0	
	Purpose: Replace Dewatering Equipment								
4902	Machinery, Vehicles, and Equipment	13	\$0	\$0	\$50,000	\$0	\$50,000	\$0	
	Purpose: Establish Police Cruiser CRF								
4909	Improvements Other than Buildings	03	\$0	\$0	\$765,000	\$0	\$0	\$0	\$765,000
	Purpose: Central Street Improvements								
4915	To Capital Reserve Fund	18	\$0	\$0	\$292,500	\$0	\$292,500	\$0	\$0
	Purpose: Appropriate to CRF								
Special Articles Recommended			\$0	\$0	\$1,482,500	\$0	\$717,500	\$0	\$765,000
Individual Warrant Articles									

MS-737—TOWN OF BRISTOL FY17

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4902	Machinery, Vehicles, and Equipment	15	\$0	\$0	\$10,000	\$0	\$10,000	\$0
	Purposes: Hemp Hill Tower Generator							
4902	Machinery, Vehicles, and Equipment	14	\$0	\$0	\$25,200	\$0	\$25,200	\$0
	Purposes: PD Portable Radios							
4903	Buildings	11	\$0	\$0	\$12,000	\$0	\$12,000	\$0
	Purposes: Smith Lot Demolition							
4909	Improvements Other than Buildings	10	\$0	\$0	\$25,000	\$0	\$25,000	\$0
	Purposes: Establish Contingency Fund							
4909	Improvements Other than Buildings	17	\$0	\$0	\$5,000	\$0	\$5,000	\$0
	Purposes: Signal Propagation Study							
4909	Improvements Other than Buildings	16	\$0	\$0	\$12,000	\$0	\$0	\$12,000
	Purposes: Fireworks							
4909	Improvements Other than Buildings	04	\$0	\$0	\$153,000	\$0	\$153,000	\$0
	Purposes: Pemi River Trail Construction							
4909	Improvements Other than Buildings	12	\$0	\$0	\$95,000	\$0	\$95,000	\$0
	Purposes: Architectural and Engineering Plans for Municipal							
Individual Articles Recommended			\$0	\$0	\$337,200	\$0	\$325,200	\$12,000

MS-737—TOWN OF BRISTOL FY17

Revenues					
Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	09	\$13,847	\$7,500	\$7,500
3186	Payment in Lieu of Taxes	09	\$15,465	\$15,465	\$15,465
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	09	\$73,892	\$70,000	\$70,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	09	\$70,174	\$62,600	\$62,600
3220	Motor Vehicle Permit Fees	09	\$557,781	\$525,000	\$525,000
3230	Building Permits	09	\$6,113	\$6,000	\$6,000
3290	Other Licenses, Permits, and Fees	09	\$75,619	\$62,150	\$62,150
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	09	\$158,955	\$159,000	\$159,000
3353	Highway Block Grant	09	\$93,466	\$85,000	\$85,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	09	\$36	\$30	\$30
3357	Flood Control Reimbursement	09	\$10,125	\$8,000	\$8,000
3359	Other (Including Railroad Tax)	15, 04	\$34,021	\$163,000	\$163,000
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	09	\$484,132	\$471,700	\$471,700
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$452	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0

MS-737—TOWN OF BRISTOL FY17

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3503-3509	Other	09	\$17,999	\$10,000	\$10,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds	09	\$163,695	\$6,260	\$6,260
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	09	\$507,208	\$411,229	\$411,229
3914W	From Enterprise Funds: Water (Offset)	09	\$512,092	\$478,222	\$478,222
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	03, 02	\$0	\$1,140,000	\$375,000
9998	Amount Voted from Fund Balance	11, 10, 12	\$0	\$132,000	\$132,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$2,795,072	\$3,813,156	\$3,048,156

MS-737—TOWN OF BRISTOL FY17

Budget Summary				
Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget	
Operating Budget Appropriations Recommended	\$5,767,692	\$6,180,646		\$5,931,480
Special Warrant Articles Recommended	\$344,500	\$1,482,500		\$717,500
Individual Warrant Articles Recommended	\$299,000	\$337,200		\$325,200
TOTAL Appropriations Recommended	\$6,411,192	\$8,000,346		\$6,974,180
Less: Amount of Estimated Revenues & Credits	\$2,466,231	\$3,813,156		\$3,048,156
Estimated Amount of Taxes to be Raised	\$3,944,961	\$4,187,190		\$3,926,024

MS-737—TOWN OF BRISTOL FY17

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$6,974,180
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes 4711 \$340,057	\$340,057
3. Interest: Long-Term Bonds & Notes 4721 \$53,747	\$53,747
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$393,804
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$6,580,376
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$658,038
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (<i>Difference of Lines 9 and 10</i>)	\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):	
12. Amount Recommended (Prior to Meeting)	\$0
13. Amount Voted (Voted at Meeting)	\$0
14. Amount voted over recommended amount (<i>Difference of Lines 12 and 13</i>)	\$0
15. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 15)	\$7,632,218

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4130-110	EX Town Administrator	75,000	72,881	83,991	83,991	83,991
01-4130-115	EX Executive Assistant/Bookkeeper	42,037	43,137	40,000	40,000	40,000
01-4130-120	EX Budget Committee Secretary	1,000	725	1,000	1,000	1,000
01-4130-121	EX Select Board Recording Secretary	1,200	963	1,200	1,200	1,200
01-4130-130	EX Selectmen (5)	16,000	15,213	16,000	16,000	16,000
01-4130-133	EX Moderator	500	500	750	750	550
01-4130-210	EX Health Insurance (TA/AA)	21,201	15,955	18,628	18,628	18,628
01-4130-211	EX Disability (TA/AA)	721	532	495	495	495
01-4130-212	EX Life Insurance (TA/AA)	96	88	96	96	96
01-4130-220	EX FICA (TA/AA) (BCS/SBRS/Mod/SB)	8,416	8,188	8,940	8,940	8,940
01-4130-225	EX Medicare (TA/AA) (BCS/SBRS/Mod/SB)	1,968	1,915	2,091	2,091	2,091
01-4130-230	EX Retirement (TA/Bx/Bkp)	13,073	4,739	13,980	13,980	13,980
01-4130-330	EX Management Services	0	3,018	0	0	0
01-4130-341	EX Telephone & Internet Service	5,600	7,014	6,500	6,500	6,500
01-4130-342	EX Computer Supplies/Support	5,050	5,536	8,400	8,400	8,000
01-4130-343	EX Copier	2,100	2,113	2,500	2,500	2,300
01-4130-550	EX Advertising/Printing	4,000	3,302	3,500	3,500	3,500
01-4130-560	EX Meetings/Memberships/Training	6,300	6,249	3,500	3,500	3,500
01-4130-610	EX Budget Committee Expenses	300	0	0	0	0
01-4130-620	EX Office Supplies	2,500	4,155	4,000	3,000	2,940
01-4130-625	EX Postage	2,450	2,862	2,000	2,000	2,000
01-4130-690	EX Selectmen's Expenses	1,000	1,115	1,000	1,000	1,000
01-4130-691	EX Town Administrator's Expenses	200	210	150	150	150
01-4130-810	EX New Equipment	400	775	1,000	1,000	500
01-4130-345	EX Town Website (design/update)	1	0	0	0	1
TOTAL EXECUTIVE		211,113	201,185	219,721	218,721	217,362
01-4140-110	TC Deputy Town Clerk	18,720	13,713	22,256	22,256	22,256
01-4140-130	TC Town Clerk	26,132	26,609	29,391	29,391	29,391
01-4140-131	TC Supervisors Checklist	3,500	2,140	900	900	900
01-4140-191	TC Ballot Clerks	1,000	2,187	315	315	315
01-4140-210	TC/IX Health Insurance (TC, DTC)	10,866	17,394	11,297	11,297	11,297
01-4140-211	TC/IX Disability (TC, DTC)	596	471	214	214	214
01-4140-212	TC/IX Life Insurance (TC, DTC)	96	75	40	40	40
01-4140-220	TC FICA (TC, DTC, SUP, BAL)	3,060	2,612	3,288	3,288	3,288
01-4140-225	TC Medicare (TC, DTC, SUP, BAL)	716	611	767	767	767
01-4140-230	TC Retirement (TC, DTC)	5,010	4,859	5,823	5,823	5,823
01-4140-291	TC Voting Machine	250	200	500	500	500
01-4140-300	TC Restoration Records	2,361	0	2,520	2,520	2,520
01-4140-342	TC Computer Support	4,017	3,927	4,017	4,017	4,017
01-4140-396	TC Meetings/Memberships	1,200	1,714	1,300	1,300	1,300
01-4140-550	TC Advertising/Printing	3,664	2,568	3,664	3,664	3,664

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4140-610	TC Election Equipment/Supplies	0	0	2,000	2,000	2,363
01-4140-620	TC Office Supplies	1,900	2,997	1,800	1,800	1,800
01-4140-625	TC Postage	3,000	1,643	4,300	4,300	4,300
01-4140-690	TC Dog License Expense	250	306	300	300	300
01-4140-810	TC New Equipment	872	1,040	800	800	800
	TOTAL ERV (ELECTION, REGIST, VOTING)	87,209	85,068	95,492	95,492	95,855
01-4150-111	FA Finance/Human Resources Director	51,800	40,199	62,005	62,005	62,005
01-4150-112	FA Deputy Tax Collector	18,720	11,645	22,256	22,256	22,256
01-4150-130	FA Tax Collector	26,132	26,609	29,391	29,391	29,391
01-4150-131	FA Treasurer	3,000	3,000	3,500	3,500	3,200
01-4150-210	FA Health Insurance (FIN & TXC/DTXC)	16,737	531	12,297	12,297	12,290
01-4150-211	FA Disability (FIN & TXC/DTXC)	313	147	497	497	444
01-4150-212	FA Life Insurance (FIN & TXC/DTXC)	48	24	88	88	88
01-4150-220	FA FICA (FIN, TRS, DTXC, TX)	6,178	5,153	7,326	7,326	7,300
01-4150-225	FA Medicare (FIN, TRS, DTXC, TX)	1,445	1,205	1,714	1,714	1,711
01-4150-230	FA Retirement (FIN, DTXC, TXC)	10,796	8,214	12,815	12,815	12,815
01-4150-301	FA Annual Audit	17,950	23,500	20,000	20,000	18,500
01-4150-342	FA/TX Computer Support	9,757	9,671	11,000	11,000	10,000
01-4150-390	TX Recording Fees	1,500	480	1,500	1,500	1,500
01-4150-391	TX Tax Sale/Lien Expenses	4,000	3,345	4,000	4,000	4,000
01-4150-395	FA Accounting Services		28,961	10,000	7,500	0
01-4150-396	FA Meetings/Memberships (FIN)	300	592	800	800	800
01-4150-561	TX Meetings/Memberships (TX, ATX)	900	731	800	800	800
01-4150-625	TX Postage	4,200	4,229	4,500	4,500	4,500
01-4150-680	TX Billing Expense	2,400	3,014	2,400	2,400	2,400
01-4150-810	FA/TX New Equipment	872	1,047	1,000	1,000	1,000
	TOTAL FINANCIAL ADM/TAX COLLECTOR	177,048	172,299	207,888	205,388	195,000
01-4152-110	PROP Assessing Assistant	43,139	43,930	48,069	48,069	48,069
01-4152-210	PROP Health Insurance	5,871	5,871	6,102	6,102	6,018
01-4152-211	PROP Disability	280	238	209	209	287
01-4152-212	PROP Life Insurance	48	48	48	48	49
01-4152-220	PROP FICA	2,675	2,743	2,981	2,981	2,984
01-4152-225	PROP Medicare	626	641	698	698	698
01-4152-230	PROP Retirement	4,819	5,056	5,420	5,420	5,420
01-4152-312	PROP Contract Service	40,000	24,796	40,000	40,000	36,368
01-4152-342	PROP Computer Support	6,736	7,386	6,736	6,736	6,904
01-4152-390	PROP Recording Fees	200	0	200	200	205
01-4152-560	PROP Meetings/Memberships	230	20	230	230	236
01-4152-620	PROP Office Supplies	250	234	250	250	256
01-4152-625	PROP Postage	400	184	400	400	410

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4152-810	PROP New Equipment	500	1,400	500	500	513
	TOTAL PROPERTY REAPPRAISAL	105,773	92,547	111,843	111,843	108,417
01-4153-320	Legal General	66,000	122,375	70,000	70,000	70,000
	TOTAL LEGAL	66,000	122,375	70,000	70,000	70,000
01-4155-192	PA Merit Raises	43,776	42,074	0	0	0
01-4155-220	PA FICA	2,329	0	0	0	0
01-4155-225	PA Medicare	545	0	0	0	0
01-4155-250	PA Unemployment Compensation	3,325	0	2,689	2,689	2,689
01-4155-260	PA Workers' Compensation	81,651	87,339	82,180	82,180	82,180
01-4155-265	PA Pre-Employment & Drug Testings	3,500	2,523	3,500	3,500	3,500
	TOTAL PERSONNEL ADMIN	135,126	131,936	88,369	88,369	88,369
01-4191-120	PB Secretary	7,600	5,554	7,600	7,600	7,600
01-4191-220	PB FICA	472	344	472	472	472
01-4191-225	PB Medicare	111	81	111	111	111
01-4191-	PB Professional Services (Engineering etc)	1,000	861	1,000	1,000	1,000
01-4191-391	PB Recording Fees	900	596	900	900	900
01-4191-550	PB Advertising/Printing	400	511	400	400	400
01-4191-560	PB Meetings/Memberships	250	55	250	250	250
01-4191-620	PB Office Supplies	300	128	300	300	300
01-4191-625	PB Postage	500	468	500	500	500
01-4191-730	PB Master Plan	1	0	3,500	3,500	3,500
01-4191-810	PB New Equipment	150	0	150	150	150
01-4191-812	PB CIP Committee	100	0	100	100	100
	TOTAL PLANNING BOARD	11,784	8,597	15,283	15,283	15,283
01-4192-120	ZB Secretary	3,718	2,939	3,718	3,718	3,718
01-4192-220	ZB FICA	230	182	231	231	231
01-4192-225	ZB Medicare	53	42	54	54	54
01-4192-550	ZB Advertising/Printing	600	46	600	600	600
01-4192-620	ZB Office Supplies	150	132	150	150	150
01-4192-625	ZB Postage	520	1	520	520	520
01-4192-810	ZB New Equipment	150	0	150	150	150
01-4192-812	ZB Meeting/Memberships	250	55	250	250	250
	TOTAL ZONING BOARD	5,671	3,397	5,673	5,673	5,673
01-4193-390	Tax Map Update Fee	6,050	4,625	6,050	6,050	6,050
	TOTAL TAX MAP	6,050	4,625	6,050	6,050	6,050
01-4194-111	GGB Maintenance Custodian	10,000	5,064	0	0	0
01-4194-220	GGB FICA	620	266	0	0	0

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4194-225	GGB Medicare	145	62	0	0	0
01-4194-290	GGB Travel	0	64	100	100	100
01-4194-390	GGB Building Space Needs Committee	0	2,615	5,000	5,000	0
01-4194-410	GGB Electricity	9,400	10,830	9,500	9,500	9,500
01-4194-411	GGB Heating Oil	7,500	4,874	7,000	7,000	7,000
01-4194-430	GGB Maintenance/Repairs/Grounds	2,000	8,882	7,000	7,000	7,000
01-4194-431	GGB Radio Site Maintenance	300	0	250	250	250
01-4194-432	GGB Safety Committee Repairs (JLMC)	500	187	500	500	500
01-4194-433	GGB Repaint/Repair Town Signage	2,400	0	2,400	2,400	2,400
01-4194-435	GGB Security System	800	1,094	1,000	1,000	1,000
01-4194-490	GGB Town Clock	500	500	500	500	500
01-4194-610	GGB Materials/Supplies	1,750	2,161	2,000	2,000	2,000
01-4194-635	GGB Gas/Oil	0	15	400	400	400
01-4194-640	GGB Custodial Service	4,800	4,480	5,300	5,300	5,300
01-4194-660	GGB Town Car (45366)	300	313	700	700	700
01-4194-810	GGB New Equipment	1	0	0	0	0
01-4194-811	GGB New Tools	0	0	0	0	0
01-4194-815	GGB Newfound Area Access	43,700	42,527	43,700	43,700	43,700
	TOTAL GENERAL GOV'T BUILDINGS	84,716	83,934	85,350	85,350	80,350
01-4195-650	CEM Town Cemeteries Appropriation	4,000	3,803	2,500	2,500	1,000
01-4195-651	CEM Homeland Cemetery	7,500	7,500	7,500	7,500	5,500
	TOTAL CEMETERIES	11,500	11,303	10,000	10,000	6,500
01-4196-480	INS Property/Liability	37,095	32,448	47,650	47,650	47,650
01-4196-483	INS Deductible	500	0	500	500	0
01-4196-485	INS Historical Society	250	250	250	250	250
	TOTAL INSURANCE	37,845	32,698	48,400	48,400	47,900
01-4197-831	RA Lakes Region Planning Commission					
01-4197-832	RA NHMA Annual Dues			3,100	3,100	3,100
01-4197-836	RA Pasquanney Garden Club	1,580	1,580	3,200	3,200	3,200
01-4197-837	RA Newfound Lake Region Association	1,500	1,500	1,609	1,609	1,609
	TOTAL REGIONAL ASSOC	3,080	3,080	4,000	4,000	3,000
01-4199-890	Contingency Fund		0	11,909	11,909	10,909
	TOTAL OTHER GENERAL GOV'T	0	0	0	0	0
	TOTAL GENERAL GOV'T	942,915	953,044	975,978	972,478	947,667

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4210-110	PD Chief	73,895	75,481	80,018	80,018	80,018
01-4210-111	PD Lieutenant	59,904	60,851	67,788	67,788	67,788
01-4210-112	PD Detective Sergeant	56,992	58,040	65,978	65,978	65,978
01-4210-113	PD Patrol Officer	39,936	40,162	45,240	45,240	45,240
01-4210-114	PD Patrol Officer	39,936	41,859	47,840	47,840	47,840
01-4210-115	PD Patrol Officer	39,936	28,831	42,640	42,640	42,640
01-4210-116	PD Patrol Officer	40,934	42,227	47,320	47,320	47,320
01-4210-117	PD Patrol Officer	40,934	38,246	41,600	41,600	41,600
01-4210-118	PD Secretary	41,579	41,333	42,411	42,411	42,411
01-4210-119	PD Sergeant	53,768	54,179	54,538	54,538	54,538
01-4210-125	PD Prosecutor	41,600	39,865	46,592	46,592	46,592
01-4210-140	PD Overtime	40,000	42,296	50,000	45,000	45,000
01-4210-141	PD Outside Details	0	495	0	0	0
01-4210-142	PD Investigations	2,000	2,240	3,000	3,000	3,000
01-4210-143	PD Court Witness Time	3,422	4,215	3,422	3,422	3,422
01-4210-144	PD Holiday Pay	17,600	17,206	19,274	19,274	19,274
01-4210-190	PD Certified Special Police	20,000	7,772	20,000	20,000	20,000
01-4210-210	PD Health Insurance	82,902	60,927	77,069	77,069	66,626
01-4210-211	PD Disability Insurance	3,500	2,254	2422	2422	2422
01-4210-212	PD Life Insurance	480	432	480	480	480
01-4210-220	PD FICA	5,157	3,125	7131	7131	7131
01-4210-225	PD Medicare	7,640	9,077	9986	9986	9986
01-4210-230	PD Retirement	143,866	138,277	164,303	164,303	164,303
01-4210-290	PD Travel	400	0	400	400	400
01-4210-292	PD Bike Patrol Equipment/Uniforms	500	362	500	500	500
01-4210-293	PD Uniforms	8,500	8,639	8,500	8,500	8,500
01-4210-294	PD Vest Replacement	3,000	2,604	3,000	3,000	3,000
01-4210-340	PD Dispatch Telephone	7,800	9,750	7,800	7,800	7,800
01-4210-341	PD Telephone	3,600	3,287	3,600	3,600	3,600
01-4210-342	PD Computer Maintenance	9,000	14,888	14,000	14,000	14,000
01-4210-343	PD Copier	2,400	2,574	2,400	2,400	2,400
01-4210-346	PD Cell Phone	3,500	3,728	3,500	3,500	3,500
01-4210-350	PD Medical Expense	100	145	100	100	100
01-4210-351	PD Breath Test	300	0	300	300	100
01-4210-355	PD Film Processing	100	0	100	100	0
01-4210-390	PD Prosecutor Program	1	0	0	0	0
01-4210-391	PD Training Materials	6,000	5,377	6,000	6,000	6,000
01-4210-395	PD Franklin Dispatch	59,000	59,000	59,000	59,000	59,000
01-4210-430	PD Maintenance/Repairs	1,500	1,764	1,500	1,500	1,500
01-4210-433	PD Radio/Radio Repairs	4,000	876	4,000	4,000	4,000
01-4210-550	PD Advertising/Printing	1,500	1,177	1,500	1,500	1,500

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4210-560	PD Meetings/Memberships	1,500	1,324	1,500	1,500	1,500
01-4210-620	PD Office Supplies	3,500	2,629	3,500	3,500	3,500
01-4210-625	PD Postage	500	268	500	500	350
01-4210-630	PD Tires	3,000	3,136	3,000	3,000	3,000
01-4210-635	PD Gas/Oil	22,000	19,206	22,000	22,000	19,400
01-4210-660	PD Car 1 (35088)	1,500	1,103	1,500	1,500	1,500
01-4210-661	PD Car 2 (09448)	1,500	1,878	1,500	1,500	1,500
01-4210-662	PD Car 3 (60386)	1,500	1,169	1,500	1,500	1,500
01-4210-664	PD Town Car (45366)	1,500	769	1,500	1,500	1,500
01-4210-665	PD Car 4 (12609)	1,500	1,069	1,500	1,500	1,500
01-4210-666	PD Car 5 (27112)	1,500	2,266	1,500	1,500	1,500
01-4210-667	PD K-9 Program	0	0	1,800	1,800	1,000
01-4210-670	PD Law Book Updates	500	658	500	500	500
01-4210-690	PD Chief's Expense	100	0	100	100	100
01-4210-810	PD New Equipment	3,500	3,365	3,500	3,500	3,500
01-4210-890	PD Dare Program	400	0	400	400	400
01-4210-891	PD Grant Related Expenses	14,500	17,627	16,241	16,241	16,241
01-4210-893	PD Civic Events	6,000	4,309	6,000	6,000	6,000
	TOTAL POLICE DEPARTMENT	1,031,682	984,339	1,123,293	1,118,293	1,104,000
01-4220-110	FD Chief	64,605	50,657	71,204	71,204	71,204
01-4220-113	FD Paramedic (48hrs per week)	43,256	43,967	44,754	44,754	44,754
01-4220-114	FD Fire Fighter/Paramedic (48 hrs/week)	43,256	44,197	48,373	48,373	46,363
01-4220-115	FD Captain/Paramedic (48 hrs/week)	52,616	48,055	54,838	54,838	53,234
01-4220-116	FD Captain/EMT-I (48 hrs/week)	48,622	49,406	53,714	53,714	53,714
01-4220-117	FD Fire Fighter/EMT-I (48 hrs/week)	43,530	40,358	45,303	45,303	43,761
01-4220-118	FD Captain/EMT-I (48 hrs/week)	48,497	50,491	52,342	52,342	52,342
01-4220-140	FD Emergency Callback/Overtime	45,000	47,296	48,208	48,208	48,208
01-4220-141	FD Holiday Pay	15,716	13,155	15,829	15,829	15,829
01-4220-190	FD Call Payroll	41,514	41,438	49,000	49,000	49,000
01-4220-192	FD Part Time Shift Coverage	64,240	60,370	74,577	74,577	74,577
01-4220-195	FD Administrative Assistant	17,422	16,931	18,859	18,859	18,859
01-4220-210	FD Health Insurance	98,647	95,163	111,143	111,143	111,143
01-4220-211	FD Disability Insurance	2,100	1,773	1,600	1,600	1,600
01-4220-212	FD Life Insurance	598	578	336	336	336
01-4220-220	FD FICA	7,637	8,019	8,831	8,831	8,831
01-4220-225	FD Medicare	7,364	7,443	8,367	8,367	8,135
01-4220-230	FD Retirement	116,763	114,427	132,651	132,651	130,108
01-4220-293	FD Uniform Allowance	3,700	3,661	3,700	3,700	3,700
01-4220-330	FD Ambulance Service Billing	14,000	17,178	17,000	17,000	17,000

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4220-341	FD Telephone	3,100	3,037	3,100	3,100	3,100
01-4220-343	FD Copier	2,040	1,189	2,040	2,040	2,040
01-4220-345	FD Computer Expense	4,200	3,916	4,500	4,500	4,000
01-4220-346	FD Cell Phone	2,200	1,939	2,700	2,700	2,700
01-4220-350	FD Medical Expense-Infection Control/Physicals	1,635	1,045	2,500	2,500	2,500
01-4220-390	FD Municipal Fire Alarm System	700	648	700	700	700
01-4220-391	FD Training and Education, Fire-EMS-Rescue	9,900	1,147	4,500	4,500	4,500
01-4220-395	FD Lakes Region Fire Dispatch	31,513	31,413	32,701	32,701	32,701
01-4220-410	FD Electricity	7,850	5,885	7,850	7,850	7,850
01-4220-411	FD Heating Oil	9,000	7,417	7,700	7,700	7,700
01-4220-430	FD Equipment Maintenance/Repairs	700	467	1,200	1,200	1,200
01-4220-431	FD Defibrillator Maintenance Contracts	3,000	1,270	2,500	2,500	2,500
01-4220-432	FD Station Maintenance	5,000	5,636	5,000	5,000	5,000
01-4220-433	FD Radio Repairs-Emergency Lighting Maintenance	2,000	1,152	3,400	3,400	3,400
01-4220-434	FD SCBA Maintenance/Repairs	3,000	2,544	3,000	3,000	3,000
01-4220-560	FD Meetings/Dues/Subscriptions	600	525	1,000	1,000	1,000
01-4220-561	FD Fire Codes & Standards	0	0	1,450	1,450	1,346
01-4220-565	FD Public Education-Fire Prevention	200	40	200	200	200
01-4220-610	FD Supplies	1,500	1,325	1,200	1,200	1,200
01-4220-620	FD Office Supplies	1,250	828	750	750	750
01-4220-625	FD Postage	200	132	200	200	200
01-4220-635	FD Gas/Diesel	10,000	10,558	10,000	10,000	10,000
01-4220-660	FD Vehicle Maintenance	100	293	500	500	500
01-4220-661	FD Ladder 4L1 (68030)	4,200	9,236	4,200	4,200	4,200
01-4220-662	FD Engine 4E2 (20718)	2,500	3,896	3,500	3,500	3,500
01-4220-663	FD Rescue 4R1 (16594)	1,000	978	1,000	1,000	1,000
01-4220-664	FD Engine 4E4 (00232)	2,500	551	2,000	2,000	2,000
01-4220-665	FD Ambulance 4A2 (28278)	2,600	2,262	2,600	2,600	2,600
01-4220-666	FD Ambulance 4A1 (66897)	1,500	5,903	3,000	3,000	3,000
01-4220-667	FD Vehicle Maintenance/Small Engines	500	441	500	500	500
01-4220-668	FD Tires	1,500	1,541	2,000	2,000	2,000
01-4220-669	FD 1996 Zodiac Rescue Boat/Repair	1,000	915	1,000	1,000	1,000
01-4220-680	FD Medical Supplies - Disposables	12,000	12,892	13,000	13,000	13,000
01-4220-681	FD Oxygen	2,500	1,635	2,500	2,500	2,000
01-4220-810	FD Fire Tools/Equipment-New Purchase	2,000	3,987	2,500	2,500	2,000
01-4220-812	FD EMS Equipment-New Equipment	8,700	8,614	9,200	9,200	9,200
01-4220-814	FD Protective Clothing	5,000	4,662	7,000	7,000	10,000
01-4220-817	FD Radio Equipment	1,380	957	1,000	1,000	1,000
01-4220-850	FD Student Intern Program		3,500	8,750	8,750	8,250
	TOTAL FIRE DEPT	927,651	898,938	1,023,070	1,023,070	1,016,035

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4230-292	FO Protective Clothing	1,000	1,474	500	500	500
01-4230-430	FO Maintenance/Repairs	500	444	250	250	250
01-4230-610	FO Materials/Supplies	500	19	250	250	250
01-4230-635	FO Gas	500	15	750	750	450
01-4230-661	FO Truck	2,000	3,588	4,000	4,000	2,000
01-4230-810	FO New Equipment	0	0	1,000	1,000	1,000
01-4230-812	FO Hose	0	0	1,000	1,000	1,000
	TOTAL FORESTRY	4,500	5,541	7,750	7,750	5,450
01-4250-120	CG Crossing Guards	8,738	4,344	5,000	5,000	5,000
01-4250-220	CG FICA	542	269	310	310	310
01-4250-225	CG Medicare	127	63	73	73	73
01-4520-610	CG Materials/Supplies	0	0	100	100	100
	TOTAL CROSSING GUARDS	9,407	4,676	5,483	5,483	5,483
01-4290-290	EM Training	1,000	0	1,000	1,000	1,000
01-4290-660	EM Trailer Maintenance	500	451	500	500	500
01-4290-661	EM Trailer Interior Fit Up Project	0	0	0	0	0
01-4290-810	EM New Equipment	0	0	0	0	0
	TOTAL EMERGENCY MANAGEMENT	1,500	451	1,500	1,500	1,500
	TOTAL PUBLIC SAFETY	1,974,741	1,893,945	2,161,096	2,156,096	2,132,468
01-4311-110	HD Superintendent	65,998	67,203	74,880	74,880	74,880
01-4311-111	HD Shared Laborer/equip op	8,119	8,943	35,606	35,606	35,606
01-4311-112	HD Equipment Operator	32,427	34,291	39,520	39,520	39,520
01-4311-113	HD Equipment Operator	42,557	41,705	45,760	45,760	45,760
01-4311-117	HD Foreman	44,720	43,257	48,880	48,880	48,880
01-4311-120	HD P/T Operators	7,500	6,271	7,500	7,500	7,500
01-4311-140	HD Overtime	18,000	15,266	18,000	18,000	18,000
01-4311-142	HD On Call Compensation	1,950	1,613	1,950	1,950	1,950
01-4311-210	HD Health Insurance	17,858	38,200	42,878	42,878	42,878
01-4311-211	HD Disability Insurance	1,243	1,026	1,048	1,048	1,048
01-4311-212	HD Life Insurance	208	205	240	240	240
01-4311-220	HD FICA	13,719	13,770	16,994	16,994	16,994
01-4311-225	HD Medicare	3,208	3,220	3,975	3,975	3,975
01-4311-230	HD Retirement	23,878	23,412	29,571	29,571	29,571
01-4311-292	HD Uniforms	3,000	2,762	3,000	3,000	3,000
01-4311-341	HD Telephone	1,000	1,103	1,000	1,000	1,000
01-4311-342	HD Computer Maint/Supplies			2,200	2,200	2,200
01-4311-346	HD Cell Phone	1,000	1,104	1,000	1,000	1,000
01-4311-350	HD Contracted Plowing Service	1,500	400	1,500	1,500	1,000
01-4311-351	HD DOT Physicals	500	369	500	500	500

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4311-390	HD Contracted Tree Removal	2,500	1,500	2,500	2,500	2,500
01-4311-391	HD Training	500	210	500	500	500
01-4311-392	HD Line Painting/Paint Machine Repair	1,200	1,525	1,500	1,500	1,500
01-4311-410	HD Electricity	3,500	2,707	3,500	3,500	3,500
01-4311-411	HD Heating Oil	2,000	0	1,000	1,000	623
01-4311-430	HD Maintenance/Repairs-Small Equipment	500	1,708	1,000	1,000	1,000
01-4311-431	HD Building Maintenance	7,000	3,455	4,000	4,000	4,000
01-4311-432	HD Snowplow/Sander Maintenance	7,000	5,689	7,000	7,000	5,000
01-4311-433	HD Radio Repairs/Portable Batteries	800	0	500	500	500
01-4311-550	HD Printing - No Parking/Snow Removal	250	0	250	250	250
01-4311-560	HD Meetings/Memberships	300	140	300	300	300
01-4311-570	HD Equipment Rental - Excavator	1,000	0	4,000	4,000	4,000
01-4311-571	HD Equipment Rental - Roadside Mower	0	0	0	0	0
01-4311-610	HD Materials/Supplies	11,000	10,978	11,000	11,000	11,000
01-4311-631	HD Sidewalks	10,000	0	10,000	5,000	0
01-4311-635	HD Gas/Oil	35,000	25,449	30,000	30,000	27,000
01-4311-660	HD 2009 F550 (11696)	3,000	548	3,000	3,000	1,000
01-4311-661	HD 2009 Backhoe (75129)	4,000	1,984	4,000	4,000	2,500
01-4311-662	HD Kubota Tractor (50389)	1,000	60	1,000	1,000	500
01-4311-663	HD 1998 4900 International (44696)/2014 Freightliner	1,000	268	2,500	2,500	1,500
01-4311-664	HD 2008 F550 (00491)	2,500	3,627	1,000	1,000	1,000
01-4311-665	HD 2009 Freightliner (F6873)	5,000	5,252	5,000	5,000	5,000
01-4311-666	HD 2001 Loader (80574)	5,000	698	5,000	5,000	1,000
01-4311-667	HD 450E Grader (F1123)	4,500	867	4,500	4,500	4,500
01-4311-668	HD 2002 Freightliner (73434)	5,000	125	5,000	5,000	5,000
01-4311-669	HD 2011 F350 (10249)	2,000	137	2,000	2,000	2,000
01-4311-670	HD Front Sweepers (Loader & Tractor)	2,500	445	2,500	2,500	2,500
01-4311-671	HD Vacuum Truck (28395)	5,000	4,656	5,000	5,000	5,000
01-4311-673	HD 2010 C992 Tractor (00167)	2,000	2,095	2,000	2,000	2,000
01-4311-680	HD Street Signs	1,000	1,428	1,500	1,500	1,500
01-4311-681	HD Catch Basins	2,500	1,910	2,500	2,500	2,500
01-4311-682	HD Sand/Gravel	22,500	18,493	23,000	23,000	23,000
01-4311-684	HD Cold Patch	3,000	1,598	3,000	3,000	3,000
01-4311-685	HD Hot Patch/Shim	3,000	1,336	3,000	3,000	3,000
01-4311-693	HD Salt	33,000	36,851	29,425	29,425	29,425
01-4311-695	HD Guard Rail Replacement	2,000	2,878	2,000	2,000	2,000
01-4311-810	HD New Equipment/Tools	2,500	3,296	2,500	2,500	2,500
01-4311-830	HD Safety Equipment	1,500	1,287	1,500	1,500	1,500
01-4311-940	HD Grease Separator - Floor Drain	0	0	0	0	0
	TOTAL HIGHWAY DEPARTMENT	484,435	447,320	563,977	558,977	539,100
01-4312-360	HP Drainage Projects	5,000	2,386	15,000	15,000	15,000

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4312-390	HP Resurfacing Roads	250,000	138,202	250,000	250,000	107,980
01-4312-392	HP Road Reconstruction	5,000	0	0	0	0
01-4312-395	HP Smith River Bank Stabilization	0	0	0	0	0
01-4312-393	HP Chip Seal	55,000	60,417	50,000	50,000	50,000
	TOTAL HIGHWAY PROJECTS	315,000	201,005	315,000	315,000	172,980
01-4319-410	ST Street Lighting	30,000	36,139	35,000	35,000	35,000
01-4319-430	ST Bridges	500	0	500	500	500
	TOTAL STREETS/BRIDGES	30,500	36,139	35,500	35,500	35,500
01-4324-120	SW Attendants	39,000	37,599	43,171	43,171	43,171
01-4324-220	SW FICA	2,418	2,331	2,677	2,677	2,677
01-4324-225	SW Medicare	566	545	626	626	626
01-4324-362	SW Construction & Demo Disposal	11,000	16,772	15,000	15,000	15,000
01-4324-364	SW Freon Removal	2,000	776	2,000	2,000	2,000
01-4324-365	SW Household Hazardous Waste Day	3,300	3,265	3,848	3,848	3,848
01-4324-366	SW CRSW Tipping Fees	165,000	150,767	165,000	165,000	168,128
01-4324-367	SW Hauling Service	27,500	45,343	35,000	35,000	35,000
01-4324-369	SW E-Waste	3,500	5,456	4,000	4,000	4,000
01-4324-410	SW Electricity	400	308	400	400	400
01-4324-550	SW Printing	500	616	250	250	250
01-4324-560	SW Meetings/Memberships	900	789	900	900	900
01-4324-610	SW Materials/Supplies	1,000	338	1,000	1,000	1,000
01-4324-630	SW Maintenance/Repairs	2,000	2,625	2,500	2,500	2,500
01-4324-810	SW New Equipment	500	0	5,500	5,500	5,500
	TOTAL SOLID WASTE DISPOSAL	259,584	267,532	281,872	281,872	285,000
01-4327-413	Fire Betterment	10,000	10,000	10,000	10,000	10,000
	TOTAL FIRE BETTERMENT	10,000	10,000	10,000	10,000	10,000
	TOTAL PUBLIC WORKS	1,099,519	961,996	1,206,349	1,201,349	1,042,580
01-4411-120	LU Land Use/Health Officer	20,280	16,368	52,420	52,420	25,500
01-4411-210	LU/HO Health Insurance	0	0	1,000	1,000	0
01-4411-211	LU/HO Disability Insurance	0	0	228	228	0
01-4411-212	LU/HO Life Insurance	0	0	48	48	0
01-4411-220	LU/HO FICA	1,257	1,015	3,251	3,251	1,541
01-4411-225	LU/ HO Medicare	294	237	761	761	359
01-4411-230	LU/HO Retirement	0	0	5,911	5,911	0
01-4411-342	LU/HO Computer Support	0	0	0	0	0
01-4411-560	LU/HO Meetings/Memberships	100	185	100	100	100
01-4411-620	LU/HO Supplies	300	80	300	300	300
01-4411-625	LU/HO Postage	200	48	100	100	100
01-4411-810	LU/HO New Equipment	300	187	100	100	100
01-4411-690	LU/HO Expenses	0	0	0	0	0

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4414-390	**TOTAL** LAND USE/HEALTH OFFICE Animal Kennel Contract	22,731	18,120	64,219	64,219	28,000
		750	285	750	750	750
01-4415-350	**TOTAL** ANIMAL WELFARE HA NANA	33,400	33,400	33,400	33,400	33,400
		33,400	33,400	33,400	33,400	33,400
01-4441-120	**TOTAL** HEALTH AGENCIES Wel Officer	10,295	10,295	10,295	10,295	10,295
01-4441-220	Wel FICA	639	626	639	639	639
01-4441-225	Wel Medicare	150	146	150	150	150
01-4441-341	Wel Telephone	550	602	550	550	550
01-4441-346	Wel Cell Phone	0	0	0	0	0
01-4441-560	Wel Meetings/Memberships	100	70	50	50	50
01-4441-620	Wel Office Supplies	50	61	50	50	50
01-4441-810	Wel New Equipment	500	188	250	250	250
	TOTAL WELFARE ADMIN	12,284	11,988	11,984	11,984	11,984
01-4445-291	Wel Food	700	51	500	500	500
01-4445-350	Wel Medical	100	0	100	100	100
01-4445-410	Wel Electricity	4,800	1,057	4,500	4,500	4,500
01-4445-411	Wel Fuel	8,000	857	6,500	6,500	6,500
01-4445-440	Wel Rent	27,500	12,807	22,500	22,500	22,500
01-4445-810	Wel Burials	750	0	750	750	750
01-4445-820	Wel Expenses NOC (Misc.)	1,000	0	750	750	750
	TOTAL WELFARE SERVICES	42,850	14,772	35,600	35,600	35,600
01-4520-890	REC Taply Thompson Comm Ctr (TTCC)	103,803	103,803	103,803	103,803	103,803
	TOTAL RECREATION	103,803	103,803	103,803	103,803	103,803
01-4521-120	BE Beach Attendants	12,600	13,761	14,000	14,000	14,000
01-4521-220	BE FICA	781	911	868	868	868
01-4521-225	BE Medicare	183	213	203	203	203
01-4521-292	BE Uniforms	150	75	100	100	100
01-4521-412	BE Water Testing	360	720	720	720	720
01-4521-413	BE Chemical Toilets	4,000	2,234	3,000	3,000	3,000
01-4521-430	BE Beach Improvements/Repairs	500	0	100	100	100
01-4521-550	BE Printing	350	358	350	350	350
01-4521-610	BE Materials/Supplies	1,500	880	1,500	1,500	1,500
	TOTAL BEACHES	20,424	19,152	20,841	20,841	20,841
01-4522-120	KP Part Time Attendant	0	48	0	0	0
01-4522-220	KP FICA	0	3	0	0	0
01-4522-225	KP Medicare	0	1	0	0	0
01-4522-341	KP Telephone	0	0	0	0	0
01-4522-390	KP Maintenance Contract	15,000	14,885	0	0	0
01-4522-413	KP Chemical Toilets	2,900	3,120	3,500	2,000	2,000

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4522-410	KP Electricity	2,500	2,392	2,500	2,500	2,500
01-4522-430	KP Maintenance/Repairs	4,950	4,048	3,000	3,000	3,000
01-4522-610	KP Materials/Supplies	4,950	1,263	3,000	3,000	3,000
01-4522-650	KP Ice Rink Ice Maintenance & Snow Removal	500	0	0	0	0
01-4522-820	KP Master Plan - Capital Items	20,000	19,750	25,000	25,000	25,000
	TOTAL KELLEY PARK	50,800	45,510	37,000	35,500	35,500
01-4550-190	Lib Library Director	42,000	41,472	48,900	48,900	48,900
01-4550-191	Lib P/T Assistant/Substitutes	33,904	32,234	35,700	35,700	36,402
01-4550-193	Lib Outdoor Custodian	250	91	250	250	250
01-4550-194	Lib Assistant Director/Children's	29,702	28,549	34,711	34,711	34,711
01-4550-210	Lib Health Insurance	11,734	11,734	22,594	22,594	22,594
01-4550-211	Lib Disability Insurance	259	219	381	381	381
01-4550-212	Lib Life Insurance	66	48	96	96	96
01-4550-220	Lib FICA	6,548	6,177	7,413	7,413	7,440
01-4550-225	Lib Medicare	1,531	1,445	1,734	1,734	1,848
01-4550-230	Lib Retirement	4,691	4,632	9,339	9,339	9,339
01-4550-240	Lib Professional Development	400	411	500	500	500
01-4550-341	Lib Telephone	2,000	2,148	2,000	2,000	2,000
01-4550-342	Lib Computer Support	3,000	3,090	3,000	3,000	3,000
01-4550-343	Lib Copier	0	0	0	0	0
01-4550-390	Lib Security	600	672	600	600	600
01-4550-410	Lib Electricity	2,000	1,604	2,000	2,000	2,000
01-4550-411	Lib Heating Oil	3,500	1,525	3,500	3,500	3,500
01-4550-430	Lib Maintenance/Repairs	1,550	3,897	1,500	1,500	1,500
01-4550-560	Lib Meetings/Memberships	500	623	600	600	600
01-4550-620	Lib Office Supplies	1,200	1,548	1,600	1,600	1,600
01-4550-640	Lib Custodial Supplies	650	711	650	650	650
01-4550-641	Lib Custodial Service	8,500	9,314	6,000	6,000	6,000
01-4550-670	Lib Books	14,000	13,537	14,000	14,000	14,000
01-4550-671	Lib Magazines	1,000	953	1,000	1,000	1,000
01-4550-672	Lib Video	1,700	1,606	1,700	1,700	1,700
01-4550-673	Lib Passes	600	574	600	600	600
01-4550-674	Lib Programs	2,500	2,191	2,500	2,500	2,500
01-4550-810	Lib New Equipment	1,500	809	1,500	1,500	1,500
	TOTAL LIBRARY	175,885	171,814	204,368	204,368	205,211
01-4583-120	PAT Special Events Coordinator Contract	1,750	1,750	1,750	1,750	1,750
01-4583-881	PAT Town Events	12,500	11,813	17,500	17,500	17,500
01-4583-883	PAT Downtown Decorating Committee	3,500	3,335	2,940	2,940	2,940
01-4583-890	PAT Patriotic Purposes	1,700	313	1,700	1,700	1,700
01-4583-891	PAT Fireworks Display	10,000	10,000	0	0	0

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
	TOTAL PATRIOTIC	29,450	27,212	23,890	23,890	23,890
01-4611-120	Con Secretary	800	258	600	600	800
01-4611-220	Con FICA	50	16	38	38	50
01-4611-225	Con Medicare	12	4	9	9	12
01-4611-320	Con Legal Services-Update Wetland's Ordinance	200	0	200	200	200
01-4611-412	Con Water Testing	200	170	300	300	200
01-4611-560	Con Meetings/Memberships	500	296	500	500	500
01-4611-610	Con Material/Supplies	50	48	500	500	50
01-4611-690	Con Maintenance of Properties	300	122	300	300	300
01-4611-731	Con Professional Services	250	0	2,000	2,000	250
	TOTAL CONSERVATION COMMISSION	2,362	914	4,447	4,447	2,362
01-4612-120	HDC Historic District Commission Secretary	800	411	800	800	800
01-4612-220	HDC FICA	50	25	50	50	50
01-4612-225	HDC Medicare	12	6	12	12	12
01-4612-550	HDC Advertising	70	0	70	70	70
01-4612-620	HDC Office Supplies	50	9	50	50	50
01-4612-621	HDC Meetings/Training	1	0	1	1	1
01-4612-625	HDC Postage	1	0	1	1	1
01-4612-731	HDC Professional Services	1	0	1	1	1
01-4612-891	HDC Grant Related Expenses	1	0	1	1	1
	TOTAL HISTORIC DISTRICT COMMISSION	986	451	986	986	986
01-4652-570	Tri-Co Community Action	2,000	2,000	6,880	6,880	2,880
01-4652-571	Grafton County Senior Citizens Council	8,500	8,500	8,500	8,500	8,500
01-4652-572	American Red Cross of NH	0	0	500	500	0
01-4652-573	Voices Against Violence	3,000	3,000	3,000	3,000	3,000
01-4652-575	GENESIS	3,000	3,000	3,000	3,000	3,000
01-4652-576	Pemi River Local Advisory Committee	250	250	300	300	300
01-4652-577	CADY	2,000	2,000	2,000	2,000	2,000
01-4652-578	Bridge House Shelter	1,500	1,500	1,500	1,500	1,500
01-4652-579	CASA NH	200	200	500	500	500
01-4652-580	Day Away	1,500	1,500	1,500	1,500	1,500
	TOTAL SOCIAL SERVICES	21,950	21,950	27,680	27,680	23,180
	TOTAL PUBLIC SERVICES	517,676	469,370	568,968	567,468	525,507
	TOTAL GENERAL FUND OPERATIONS	4,534,851	4,278,354	4,912,391	4,897,391	4,648,222
01-4711-730	DB Central Square Project	27,167	27,167	27,167	27,167	27,167
01-4711-731	DB Wastewater Chlorination/Dechlorination	5,900	5,900	6,000	6,000	6,000
01-4711-732	DB Radio Reader Project (SRF)			7,155	7,155	7,155
01-4711-735	DB Library Project	88,800	88,800	88,800	88,800	88,800
01-4711-989	DB Central Street Bridge Bond Payment	47,368	47,368	47,368	47,368	47,368
01-4711-991	DB Highway 6-Wheel Dump Truck	63,965	63,965	66,223	66,223	66,223

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4711-992	DB Fire Truck - Ladder	0	0	0	0	0
01-4711-993	DB Treatment Plant Improvements	8,000	8,000	9,000	9,000	9,000
01-4711-994	DB 1-Ton (F550) Pickup Lease	46,600	46,600	0	0	0
01-4711-995	DB Sidewalk Tractor Lease	25,225	25,225	25,952	25,952	25,952
01-4711-996	DB Fire Pumper/Tanker Truck	60,672	60,174	62,392	62,392	62,392
	TOTAL PRINCIPAL/T DEBT	373,697	373,199	340,057	340,057	340,057
01-4712-730	INT Central Square Project	8,281	8,281	7,591	7,591	7,591
01-4712-731	INT Wastewater Chlorination/Dechlorination	6,054	5,974	5,877	5,877	5,877
01-4712-732	INT Radio Reader Project (SRF)			344	344	344
01-4712-735	INT Library Project	13,178	13,099	11,295	11,295	11,295
01-4712-989	INT Central Street Bridge Bond Interest	3,415	3,362	1,464	1,464	1,464
01-4712-991	INT Highway 6-Wheel Dump Truck	4,596	5,130	2,338	2,338	2,338
01-4712-992	INT Fire Truck - Ladder	0	0	0	0	0
01-4712-993	INT Treatment Plant Improvements	15,234	15,314	14,954	14,954	14,954
01-4712-994	INT 1-Ton (F550) Pickup Lease	3,472	3,471	0	0	0
01-4712-995	INT Sidewalk Tractor Lease	2,242	2,242	1,516	1,516	1,516
01-4712-996	INT Fire Pumper/Tanker Truck	10,087	10,586	8,368	8,368	8,368
	TOTAL INTEREST I/T DEBT	66,558	67,459	53,745	53,745	53,747
01-4723-830	INT TAN Interest	1	0	1	1	1
01-4723-835	INT Bond Anticipation Note Interest	1	0	1	1	1
	TOTAL TAX	2	0	2	2	2
	TOTAL DEBT SERVICE	440,257	440,658	393,805	393,805	393,806
	GF W/O Capital Prjcts or Reserves or WA	4,975,108	4,719,013	5,306,196	5,291,196	
01-4901-723	CP Land Purchase	70,000	70,285		0	
01-4901-724	CP Smith Lot Demo/Site work					
01-4901-730	CP Fence @ 12 Central Sq.	10,000	6,000		0	
01-4901-765	CP Town Master Plan	3,000	3,000		0	
01-4901-768	CP Transfer station plan/improvements				0	
01-4901-770	CP Building Maintenance Fund					
01-4901-771	CP Downtown Improvement Plan					
01-4901-772	CP Library Building Improvements		2,400		0	
01-4901-773	CP TO/PD Engineering/Architectural Design		8,509			
	TOTAL CAPITAL PROJECTS	83,000	90,194	0	0	0
01-4902-730	CE Hemp Hill Rd Communication Tower	83,000	1,760			
01-4902-760	CE Police Cruiser/Vehicle	45,000	44,801			
01-4902-761	CE Highway 1-Ton Truck				0	
01-4902-767	CE FD Protective Equipment				0	

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
01-4902-768	CE FD Utility Vehicle				0	
01-4902-778	CE Police Radios					
01-4902-780	CE FD Air Cylinders	11,000	10,488		0	
01-4902-781	CE Generator		12,948			
01-4902-783	CE Radio batteries & Pagers	16,000	15,719		0	
	WA Town Clock	7,500	7,500		0	
	WA Contingency					
	TOTAL CAPITAL EQUIPMENT	162,500	93,216	0	0	0
01-4903-700	C/O Bld Improvements Old Fire Station					
01-4903-701	C/O Bldg Improvements Town Hall	0	20,807		0	
01-4909-935	Central/Water St Improvement Project	90,000	20,400		0	
01-4909-940	Central/Water St Pemi Trail Project	0	26,512			
	TOTAL OTHER CAPITAL OUTLAY	90,000	67,719	0	0	0
01-4915-190	Cap Reserve Fund-Accrued Wages	50,000	50,000			
01-4915-312	Cap Reserve Fund-Assessment Reval	35,000	92,500			
01-4915-500	Cap Reserve Fund-Highway Equipment	90,000	90,000			
01-4915-700	Capital Reserve Transfer - Fire Equipment	0				
01-4915-711	Capital Reserve - Contingency Fund	25,000				
01-4915-881	Cap Reserve Fund- Bicentennial	10,000	10,000			
01-4915-900	Safe Routes to School		0		0	
01-4915-960	Town Building Maintenance Fund Capital Reserve	7,500	7,500			
	TOTAL CAPITAL RESERVES	217,500	250,000	0	0	0
	TOTAL CAPITAL EXPENDITURES	553,000	501,130	0	0	0
01-5422-175	Accrued Wages Paid to Employees-Police	0	3,489		0	
01-5431-175	Accrued Wages Paid to Employees-Highway	0			0	
01-5419-175	Accrued Wages Paid to Employees-GGB	0			0	
01-5441-175	Accrued Wages Paid to Employees-LU	0			0	
01-5455-175	Accrued Wages Paid to Employees-Library	0			0	
01-5415-175	Accrued Wages Paid to Employees - Finance	0	11,606		0	
01-5413-175	Accrued Wages Paid to Employees- Executive	0			0	
01-5414-175	Accrued Wages Paid to Employees- TC/TC	0			0	
	TOTAL ACCRUED WAGES PAID	0	15,095		0	
	TOTAL BUDGET TOTAL	5,528,108	5,235,237	5,306,196	5,291,196	5,042,028
03-4909-013	CP TAP Safe Routes to School	0	321,023		0	

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
03-4909-014	Meter Upgrade Project			0	0	
	TOTAL Capital Project Funds	0	321,023	0	0	0
05-4325-901	Sew Cap Line-Downtown Improvements	0	0	0	0	
05-4325-905	Sew Cap-Tax Map Overlay	0	0	0	0	
05-4325-906	Sew Cap Truck	0	0	22,500	22,500	22,500
05-4325-907	Sew Sludge Container	0	0	0	0	
05-4325-910	Sew Cap- Dewatering - Loan	0	0	0	0	
05-4325-915	Sew Cap Outlay-Meter Software Upgrade	20,000	0	0	0	
05-4325-916	Sew Line CCTV/Inspection	11,000	11,000	12,000	12,000	12,000
05-4325-920	Sew Cap Outlay-	0	0	0	0	
05-4325-940	Sew Central/Water St Project	0	1,511			
	TOTAL SEW CAPITAL PROJECTS	31,000	12,511	34,500	34,500	34,500
05-4326-110	Sew Superintendent (34%)	22,439	22,888	25,459	25,459	25,459
05-4326-113	Sew Chief Operator (75%)	30,701	32,703	37,440	37,440	37,440
05-4326-114	Sew Assistant Water Operator (25%)	7,880	4,124	9,360	9,360	9,360
05-4326-115	Sew Wat Operator (25%)	9,875	9,152	11,440	11,440	11,440
05-4326-116	Sew Operator 2 (75%)	27,082	28,578	31,200	31,200	31,200
05-4326-117	Sew Office Manager (34%)	13,048	12,791	14,144	14,144	14,144
05-4326-118	Sew Town Admin Fee (To General Fund)	2,880	2,880	2,880	2,880	2,880
05-4326-119	Sew TC/TX Processing Fee	1,040	910	1,040	1,040	1,040
05-4326-130	Sew Treasurer	538	538	538	538	538
05-4326-131	Sew Clerk of Works	0	0	0	0	0
05-4326-140	Sew Overtime	6,500	6,827	6,500	6,500	6,500
05-4326-142	Sew On Call Compensation	1,950	1,706	1,950	1,950	1,950
05-4326-192	Sew Merit Raises	2,486	2,749	0	0	0
05-4326-210	Sew Health Insurance	20,292	19,464	22,162	22,162	22,162
05-4326-211	Sew Disability Insurance	722	591	543	543	543
05-4326-212	Sew Life Insurance	132	125	128	128	128
05-4326-220	Sew FICA	7,441	7,475	8,815	8,815	8,815
05-4326-225	Sew Medicare	1,740	1,748	2,062	2,062	2,062
05-4326-230	Sew Retirement	12,401	13,600	15,503	15,503	15,503
05-4326-240	Sew Training/Certification	700	267	700	700	700
05-4326-250	Sew Unemployment Compensation	556	0	556	556	556
05-4326-260	Sew Workers' Compensation	8,145	2,281	8,145	8,145	8,145
05-4326-290	Sew Travel	100	0	100	100	100
05-4326-292	Sew Uniforms	1,000	1,017	1,000	1,000	1,000
05-4326-293	Sew Safety Boots	250	200	250	250	250
05-4326-301	Sew Audit	2,750	0	2,750	2,750	2,750

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Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
05-4326-341	Sew Telephone	1,700	1,775	1,700	1,700	1,700
05-4326-342	Sew Computer	1,000	973	1,400	1,400	1,400
05-4326-343	Sew Copier	450	113	450	450	450
05-4326-344	Sew Internet (metro cast)	300	400	300	300	300
05-4326-346	Sew Cell Phone	600	367	600	600	600
05-4326-361	Sew Paving	1,500	137	1,500	1,500	1,500
05-4326-370	Sew Sludge Disposal	25,000	16,232	25,000	25,000	25,000
05-4326-390	Sew Lab Services	7,000	0	7,000	7,000	7,000
05-4326-391	Sew Contracted Service	1,800	0	1,800	1,800	1,800
05-4326-410	Sew Electricity	45,000	44,829	45,000	45,000	45,000
05-4326-411	Sew Heating Fuel	1,000	700	1,000	1,000	1,000
05-4326-430	Sew Maintenance/Repairs	10,000	9,452	10,000	10,000	10,000
05-4326-480	Sew Property/Liability Insurance	9,751	0	10,210	10,210	10,210
05-4326-481	Sew Insurance Deductible	1	0	1	1	1
05-4326-550	Sew Advertising	300	0	300	300	300
05-4326-560	Sew Meetings/Memberships	400	202	400	400	400
05-4326-610	Sew Materials/Supplies	8,000	15,548	8,000	8,000	8,000
05-4326-620	Sew Office Supplies	1,000	1,241	1,000	1,000	1,000
05-4326-625	Sew Postage	1,500	562	1,500	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,000	2,294	3,000	3,000	3,000
05-4326-637	Sew Disinfection Chemicals	9,000	8,859	9,000	9,000	9,000
05-4326-659	Sew 2007 1 Ton (53133)	400	686	400	400	400
05-4326-661	Sew 2008 F350 (75908)	400	23	400	400	400
05-4326-662	Sew 1983 1 Ton (19317)	400	20	400	400	400
05-4326-663	Sew 2008 580M Backhoe (01311)	1,000	0	1,000	1,000	1,000
05-4326-680	Sew Chemicals	4,000	0	4,000	4,000	4,000
05-4326-810	Sew New Equipment	5,000	2,218	5,000	5,000	5,000
05-4326-930	Sew Capital Reserve Transfer	0	0	0	0	0
05-4326-986	Sew Upgrade Bond	0	0	0	0	0
	TOTAL SEWER OPERATIONS	322,150	279,245	345,026	345,026	345,026
05-4711-730	DB Central Square Project		9,057	9,057	9,057	9,057
05-4711-731	DB Radio Read Meter Project (SRF)			20,000	20,000	20,000
05-4712-730	INT Central Square Project	2,761	2,761	2,531	2,531	2,531
05-4712-731	INT Radio Read Meter Project (SRF)		0	115	115	115
	TOTAL SEWER DBT SERVICE	11,818	11,818	31,703	31,703	31,703
	TOTAL SEWER	364,968	303,574	411,229	411,229	411,229

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
	TOTAL WATER SURPLUS TRANS	0	0	0	0	0
07-4332-906	Water Cap Outlay- Truck			22,500	22,500	22,500
07-4332-914	Water Cap Outlay-Tank Cleaning	0	0	4,400	4,400	4,400
07-4332-915	Water Cap Outlay-Meter Software Upgrade	40,000	0	0	0	0
07-4332-916	Water Cap Outlay-New River Crossing	0	0	0	0	0
07-4332-918	Water Cap Outlay-Garage	0				
07-4332-920	Water Cap Outlay-Asset Management	30,000	0	0	0	0
07-4332-940	Water Cap Outlay-Central/Water St Project	0	1,511	0	0	
	TOTAL WATER CAPITAL PROJECTS	70,000	1,511	26,900	26,900	26,900
07-4331-110	Wat Superintendent (66%)	43,559	45,994	49,421	49,421	49,421
07-4331-111	Wat Sew Chief Operator (25%)	10,234	10,189	12,480	12,480	12,480
07-4331-114	Wat Assistant Water Operator (75%)	7,880	4,126	28,080	28,080	28,080
07-4331-115	Wat Sew Operator (75%)	29,624	31,768	34,320	34,320	34,320
07-4331-116	Wat Sew Operator II (25%)	9,027	9,134	10,400	10,400	10,400
07-4331-117	Wat Office Manager (66%)	25,328	26,628	27,456	27,456	27,456
07-4331-118	Wat Town Admin Fee (To General Fund)	2,880	2,880	2,880	2,880	2,880
07-4331-119	Wat TC/TX Processing Fee	1,040	910	1,040	1,040	1,040
07-4331-130	Wat Treasurer	538	538	538	538	538
07-4331-131	Wat Clerk of Works	0	0	0	0	0
07-4331-140	Wat Overtime	6,500	6,092	6,500	6,500	6,500
07-4331-142	Wat On Call Compensation	1,950	1,669	1,950	1,950	1,950
07-4331-192	Wat Merit Raises	2,814	3,077	656	656	656
07-4331-210	Wat Health Insurance	19,444	17,782	27,622	27,622	27,622
07-4331-211	Wat Disability Insurance	828	677	727	727	727
07-4331-212	Wat Life Insurance	140	133	161	161	161
07-4331-220	Wat FICA	8,314	8,552	10,991	10,991	10,991
07-4331-225	Wat Medicare	1,944	2,000	2,571	2,571	2,571
07-4331-230	Wat Retirement	14,979	15,176	19,310	19,310	19,310
07-4331-240	Wat Training/Certification	700	953	700	700	700
07-4331-250	Wat Unemployment Compensation	644	0	644	644	644
07-4331-260	Wat Workers' Compensation	3,605	3,781	3,605	3,605	3,605
07-4331-290	Wat Travel	100		100	100	100
07-4331-292	Wat Uniforms	1,000	988	1,000	1,000	1,000
07-4331-293	Wat Safety Boots	250	200	250	250	250
07-4331-301	Wat Audit	2,800	0	2,800	2,800	2,800
07-4331-310	Wat Engineering	1	0	1	1	1
07-4331-320	Wat Legal	1	0	1	1	1
07-4331-341	Wat Telephone	3,500	4,901	4,500	4,500	4,500
07-4331-342	Wat Computer	1,000	1,028	1,400	1,400	1,400

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
07-4331-343	Wat Copier	450	113	450	450	450
07-4331-344	Wat Internet (metro cast)	300	300	300	300	300
07-4331-346	Wat Cell Phone	600	367	600	600	600
07-4331-361	Wat Paving	1,500	137	1,500	1,500	1,500
07-4331-390	Wat Lab Services	5,000	5,693	5,000	5,000	5,000
07-4331-391	Wat Misc. Contracted Services	1,800	0	1,800	1,800	1,800
07-4331-393	Wat Parco Valve Service	1,100	869	1,100	1,100	1,100
07-4331-394	Wat Meter Testing	1	0	1	1	1
07-4331-395	Wat Control Valve Service	1,000	950	1,000	1,000	1,000
07-4331-410	Wat Electricity	25,000	26,591	30,000	30,000	30,000
07-4331-411	Wat Heating Fuel	5,000	2,407	5,000	5,000	5,000
07-4331-430	Wat Maintenance/Repairs	7,500	3,134	7,500	7,500	7,500
07-4331-480	Wat Property/Liability Insurance	9,752	0	10,210	10,210	10,210
07-4331-481	Wat Insurance Deductible	1	0	1	1	1
07-4331-550	Wat Advertising/Printing	500	0	500	500	500
07-4331-560	Wat Meetings/Memberships	400	157	400	400	400
07-4331-610	Wat Materials/Supplies	10,000	9,088	10,000	10,000	10,000
07-4331-620	Wat Office Supplies	800	502	800	800	800
07-4331-625	Wat Postage	1,500	1,254	1,500	1,500	1,500
07-4331-635	Wat Gas/Fuel	3,000	2,245	3,000	3,000	3,000
07-4331-652	Wat Hydrant Maintenance	1	0	1	1	1
07-4331-659	Wat 2007 1 Ton (53133)	400	523	400	400	400
07-4331-661	Wat 2008 F350 (75908)	400	23	400	400	400
07-4331-662	Wat 1983 1 Ton (19317)	400	20	400	400	400
07-4331-663	Wat 2008 580M Backhoe (01311)	1,000	0	1,000	1,000	1,000
07-4331-680	Wat Chemicals	6,000	7,710	6,000	6,000	6,000
07-4331-730	Wat Capital Reserve-Equipment	1	0			
07-4331-810	Wat New Equipment	5,000	1,353	5,000	5,000	5,000
	TOTAL WATER OPERATIONS	289,030	262,561	345,967	345,967	345,967
07-4331-980	Water System Bond	41,956	41,956	41,957	41,957	41,957
07-4711-730	DB Central Square Project	18,109	18,109	18,109	18,109	18,109
07-4331-731	DB Radio Read Meter Project			40,000	40,000	40,000
07-4712-730	INT Central Square Project	5,520	5,504	5,060	5,060	5,060
07-4712-731	INT Radio Read Meter Project	104,500	104,500	229	229	229
	TOTAL WATER DEBT SERVICE	170,086	170,069	105,355	105,355	105,355
	TOTAL WATER	529,116	434,141	478,222	478,222	478,222
	TOTAL WATER & SEWER ENTERPRISE FUNDS	894,084	737,714	889,451	889,451	889,451

2017 BUDGET APPROPRIATIONS

Account #	Description	2016 Adopted Budget	Actual as of 12/31/16	2017 Department	2017 Board of Selectpersons	2017 Budget Committee
10-4211-141 - 225	PD Detail Expenses					
	TOTAL OF ALL FUNDS	6,422,192	6,293,975	6,195,647	6,180,647	5,931,479

TOWN WARRANT INFORMATION

TOWN OF BRISTOL

ANNUAL TOWN MEETING WARRANT

2017

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Bristol Town Hall, 45 Summer Street in said Bristol on Tuesday, the fourteenth day of March next at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 and Article 5 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the eighteenth day of March next at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

Article 1: To choose by written ballot all of the necessary Town Officers

2 Selectmen for 3 years

1 Town Clerk/Tax Collector for 3 years

1 Trustee of the Trust funds for 3 years

1 Treasurer for 3 years

1 Cemetery Trustee for 3 years

4 Budget Committee members for 3 years

3 Library Trustees for 3 years

Article 2: To see if the Town will vote to raise and appropriate up to Three Hundred Seventy Five Thousand Dollars (\$375,000) for the purchase and installation of replacement dewatering equipment at the Waste Water Treatment Facility, and to authorize the issuance of not more than Three Hundred Seventy Five Thousand Dollars (\$375,000) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the Town. The first principal and interest payments will be included in the 2018 budget. The principal and interest payments of the bonds or notes shall be paid through sewer user fees. (2/3 vote required, polls open for one hour)

The Budget Committee Recommends this Article 10-0

The Select Board Recommends this Article 4-0

TOWN WARRANT INFORMATION

Article 3: To see if the Town will vote to raise and appropriate up to Seven Hundred Sixty Five Thousand Dollars (\$765,000) to pay for Water, Sewer and Roadway Improvements on Central Street, and to authorize the issuance of not more than Seven Hundred Sixty Five Thousand Dollars (\$765,000) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the Town. The first principal and interest payments will be included in the 2018 budget. Without impairing the nature of the bonds as general obligations of the Town, it is expected and intended that Ten percent (10%) of the debt service on the bonds or notes will be paid from general taxation and Ninety percent (90%) of the debt service on the bonds or notes will be paid through water and sewer user fees. (2/3 vote required, polls open for one hour)

The Budget Committee Does Not Recommend this Article 3-6-1

The Select Board Recommends this Article 4-0

Article 4: To see if the Town will vote to raise and appropriate a sum of One Hundred Fifty Three Thousand Dollars (\$153,000) to prepare a final design, obtain materials, and construct the Pemi Pathway and Bristol Falls Park (formerly known as the Water Street Recreational Trail). The appropriation is contingent upon receipt of an offsetting grant in the amount of One Hundred Fifty Three Thousand Dollars (\$153,000) of from the Land and Water Conservation Fund. (Majority vote required)

The Budget Committee Recommends this Article 10-0

The Select Board Recommends this Article 4-0

Article 5: By Petition: Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Bristol on the second Tuesday of March? Passage requires a 3/5 majority vote of those voting.

Article 6: By Petition: To see if the Town will vote to authorize 50% of the Land Use Change Tax collected pursuant to RSA 79-A:25 to be deposited into the existing Conservation Fund in accordance with RSA 36-A:5, III, as authorized by RSA 79-A:25, II. If adopted this article shall take effect April 1st, and shall remain in effect until altered or rescinded by a future vote of the Town Meeting. (Majority vote required)

Article 7: Shall the Town of Bristol vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services, and (2) is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be Five Hundred Dollars (\$500), the same amount as the standard or optional veterans' tax credit previously voted by the Town of Bristol under RSA 72:28. (Majority vote required)

Article 8: To see if the Town will vote to adopt the following Solid Waste Ordinance proposed pursuant to RSA 149-M:17, II: (Majority vote required)

TOWN WARRANT INFORMATION

SOLID WASTE ORDINANCE

Authority:

This Ordinance is adopted by the Town of Bristol pursuant to the authority in RSA 149-M:17, II.

General Provisions:

1. The Bristol Transfer Station and associated facilities may be used only by residents and property owners of the Town of Bristol, for the disposal of acceptable solid waste generated within the Town of Bristol. Disposal of refuse from another locality (other than contracted towns) is a violation.
2. Attendants shall have the authority to refuse the use of the facilities to any person who violates these regulations, misuses the facilities or fails to comply with the lawful directions of the attendant. Failure to follow the requests or instructions of the attendant is a violation.
3. Acceptable solid waste may be disposed at the facilities only during posted operating hours. Leaving waste outside of the area when the facility is closed is a violation.
4. Acceptable solid waste shall be deposited only in the appropriate disposal area or container as directed by the attendant on duty. The disposal of any waste in unauthorized areas is prohibited. Disposal of unauthorized or prohibited waste is a violation.
5. All loads delivered to the facilities shall be covered or otherwise suitably contained (i.e., plastic bags, barrels, etc.) to prevent littering.

Permit:

A permit shall be required for the disposal of waste at the solid waste facilities. No person shall dispose of any waste at the facilities without a permit. The permits are to be permanently affixed to the lower right front windshield on the vehicle of the person authorized to use the facility. Permit fees are listed in Appendix A of this ordinance.

Resident Permit:

Residential permits may be issued to any resident or property owner in the Town of Bristol. Residential permits may be used to dispose of solid waste generated within the Town of Bristol only. Suitable proof of residence and/or personal residential property ownership shall be required for the issuance of a permit. Use of the Bristol solid waste facilities without a permit or disposal of solid waste from other cities or towns shall be a violation. It is also a violation to allow someone who is not a resident of the town of Bristol to use your permit. Demolition debris and Municipal Solid Waste (MSW) from private residents will be limited to amounts not to exceed 2 cubic yards per day. This debris will be accepted at the lower and the upper section of the facility. Disposal is subject to the current fee schedule. There are no restrictions on Single Sort Recycling.

Contractor Construction Demolition:

Contractors may be issued a temporary permit for the disposal of waste generated by work done within the Town of Bristol. Documentation of the Building Permit issued by the Town shall be required for the issuances of a temporary permit. Temporary permits shall be valid for no longer than 21 days. The Town will not accept hazardous or non-permitted waste. It is a violation to use a Temporary Bristol Permit to dispose of solid waste not generated within the Town of Bristol or to allow a nonresident to use the permit. In order to obtain a Temporary Permit and to use the Solid Waste Facility for construction debris,

TOWN WARRANT INFORMATION

a signed and approved Affidavit for Commercial Contractors must be obtained from the Town prior to hauling any waste.

Visitor Permit:

Visitor permits may be issued to persons visiting the Town of Bristol. Suitable proof of lodging in the Town of Bristol shall be required for the issuance of a temporary permit. A temporary permit shall not be valid for longer than two weeks. It is the responsibility of the property owner to arrange for the acceptable disposal of solid waste materials.

Violations:

Violations of any of the above provisions shall be subject to a fine of no less than \$50.00 per occurrence and up to a maximum of \$3,000.00 per RSA 149-M:17.

Prior to service of a formal summons and complaint, pursuant to RSA 31:39-c, the Bristol Town Clerk/Tax Collector may issue to any person who violates any provision of this ordinance a written notice of violation. Such notice shall contain a description of the offense and a copy of the applicable schedule of penalties as well as instructions to pay the penalties by mail, and shall be either delivered in person or by first-class mail to the last-known address of the offender. Penalties shall escalate the longer they remain unpaid, as provided in the penalty schedule, up to a maximum of \$3,000 per offense.

If the matter remains unresolved, pursuant to RSA 147-M:17, II(b), for penalties up to \$500, the Bristol Town Clerk/Tax Collector may issue a summons and notice of fine as provided in RSA 502-A:19-b, substituting a copy of the schedule of penalties for the uniform fine schedule cited in that statute. The offender may plead guilty or nolo contendere by mail by entering a plea as provided in RSA 502-A:10-b. If the plea is accepted by the court, the offender shall not be required to appear unless directed by the court. If the offender contests the summons, the matter shall be resolved by the court.

For penalties exceeding \$500, the Bristol Town Clerk/Tax Collector may issue a summons and complaint before the circuit court, district division, or the superior court to enforce the penalties.

Fees:

Fees for permits and for deposit of certain items at the facilities under this Ordinance shall be initially as set forth in the attached Solid Waste Fee Schedule, and are subject to amendment from time to time by the Bristol Board of Selectmen pursuant to RSA 149-M:17, VI(a) and RSA 41:9-a.

TOWN WARRANT INFORMATION

Appendix A: Solid Waste Fee Schedule

Specific Procedures

- 1) All *Contractors* (including individuals that are *residents* of Bristol) are required to obtain a Transfer Station permit from the Town Office as well as provide a copy of their Land Use Permit where the C&D material is generated to the attendant prior to disposing of C&D material. All C&D deposited at the Transfer Station must have been generated in the Town of Bristol.
- 2) All *residents* and *contractors* that want to dump C&D material must go the Transfer Station C&D area and have the vehicle that they are using measured for volume of the pick-up bed (the volume of the wheel wells will not be deducted from the quantity calculation).
 - (i) Compact pick up truck
 - (ii) Full sized pick up truck
 - (iii) Large truck (includes a truck with sideboards or trucks 1 Ton or larger – the actual volume will be measured and charged accordingly regardless if full)
- 3) All doors must be removed from refrigerators prior to delivery to the C&D Transfer Station.
- 4) All roofing shingles and construction demolition debris, if not paid for by the truck load, shall be paid for by estimated volume (cubic yard 3 feet by 3 feet by 3 feet) as determined by the Transfer Station attendant.
- 5) No person shall dispose of any waste at the facilities without a permit

Permit Requirements - Municipal Solid Waste		Fee
<i>Residential Permit</i>	Residential Permits may be issued to any resident or property owner in the Town of Bristol.	\$5.00 per permit
<i>Commercial Permit</i>	Commercial Permits may be issued to businesses located in the Town of Bristol. Permits will expire in 21 days.	\$100.00 per permit
<i>Visitor Permit</i>	Visitor Permits may be issued on a weekly basis for person's visiting Bristol with proof of lodging within the Town. Non- <i>residents</i> hauling municipal solid waste to the Transfer Station for Bristol <i>residents</i> must obtain a Visitor Permit.	\$5.00 per permit
1. All permits fees shall be payable to the Town of Bristol and may be obtained at the Town Clerk's Office. (Please bring the registration for the vehicle that will be going to the Transfer Station.) 2. All stickers shall be attached to the lower right hand corner of the windshield.		

TOWN WARRANT INFORMATION

Definition:

Contractor: Any person performing construction, demolition, collecting solid waste, or cleanup in exchange for monetary or other compensation.

PERMIT TYPE	VAL ID	VEHICLE ALLOWED	TYPE OF WASTE	FEE
		Construction and Demolition		
<i>Residents</i> with homes in Bristol or Property Owners (Home Or Business)	1 Year	Passenger Cars, Small Pickup Trucks Small Trailers less than 1/2 CY	Wood Products, insulation board, etc.	No charge
	1 Year	Passenger Cars, Small Pickup Trucks Small Trailers less than 2 CY per day	Wood Products, insulation board, etc.	\$20
	1 Year	Large Trucks	Wood Products, insulation board, etc.	\$40 per CY of volume regardless if full
	1 Year	Passenger Cars, Small Pickup Trucks, Small Trailers up to 2 CY per day.	Heavy C&D; Sheetrock,	\$40
	1 Year	Large Trucks	Heavy C&D; Sheetrock,	\$80 per CY of volume regardless if full
<i>Contractors</i> including <i>residents</i> of Bristol (allowed to use facility while building permit is valid)	60 days	Passenger Cars, Small Pickup Trucks Small Trailers Up To 2 CY per day	Wood Products, insulation board, etc.	\$40
	60 days	Large Trucks	Wood Products, insulation board, etc.	\$80 per CY of volume regardless if full

TOWN WARRANT INFORMATION

	60 days	Passenger Cars, Small Pickup Trucks Small Trailers Up To 2 CY per day	Heavy C&D; Sheetrock,	\$160
	60 days	Large Trucks	Heavy C&D; Sheetrock,	\$160 per CY of volume regardless if full
		Tires		
<i>Residents</i> with homes in Bristol or Property Owners (Home Or Business)	1 Year	N/A	17.5" an under	\$2.00
	1 Year	N/A	Over 17.5"	\$10.00
		White Goods		
<i>Residents</i> with homes in Bristol or Property Owners (Home Or Business)	1 Year	N/A	Stoves, washer, dryer, hot water heaters,	\$5.00 per item
	1 Year	N/A	Refrigerators, freezers, air conditioners. (anything with freon) ⁴	\$15.00 per item
	1 Year	N/A	20 lb Propane tanks & smaller	\$2.00 per item
	1 Year	N/A	30-100 lb Propane tanks	\$25.00 per item
	1 Year	NA	Fire Extinguisher	\$15.00 per item
	1 Year	N/A	Helium Containers	\$10.00 per item
<i>Contractors</i> including <i>residents</i> of Bristol (allowed to use facility while building permit is valid)	21 days	N/A	Same as <i>residents</i>	Same as residents

TOWN WARRANT INFORMATION

		Bulky Waste		
<i>Residents</i> with homes in Bristol or Property Owners (Home Or Business)	1 year	Passenger Cars, Small Pickup Trucks Small Trailers less than 1/2 CY	Mattresses, chairs, couches, etc.	\$20.00 per item (No charge if stripped and placed in appropriate containers)
<i>Contractors</i> including <i>residents</i> of Bristol (allowed to use facility while building permit is valid)	21 days	Passenger Cars, Small Pickup Trucks Small Trailers Up To 2 CY	Same as residents	Same as residents
		Computers & TV's		
<i>Residents</i> with homes in Bristol or Property Owners (Home Or Business)	1 year	N/A	Television (19 inches and under), Computer CPU, Computer Printer	\$10.00 per item
	1 year	N/A	Portable Television (20 inches and over), Computer Screen, Lap Top Computer	\$20.00 per item
<i>Contractors</i> including <i>residents</i> of Bristol (allowed to use facility while building permit is valid)	21 days	N/A	Same as <i>residents</i>	Same as <i>residents</i>

		Schedule of Penalties		
First Offense		\$50.00		
Second Offense		\$75.00		
Subsequent Offenses		\$100.00		
Penalty Escalator		\$50.00 added every 7 days unpaid after initial notice of violation		

TOWN WARRANT INFORMATION

Article 9: To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Five Million Nine Hundred Thirty One Thousand Four Hundred Eighty Dollars (\$5,931,480) for general municipal operations. The Select Board recommends Six Million One Hundred Eighty Thousand Six Hundred Forty Six Dollars (\$6,180,646). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Budget Committee Recommend this Article 8-2

The Select Board Does Not Recommend this Article 1-3

Article 10: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed into the Contingency Fund and further to use funds from the unreserved fund balance. (Majority vote required)

The Budget Committee Recommends this Article 10-0

The Select Board Recommends this Article 4-0

Article 11: To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be used to demolish the house and other structures, dispose of the debris, and prepare the site for future Town needs at 254 Lake Street, Bristol, with said sum to come from the unreserved fund balance. (Majority vote required)

The Budget Committee Recommends this Article 10-0

The Select Board Recommends this Article 4-0

Article 12: To see if the Town will vote to raise and appropriate the sum of Ninety Five Thousand Dollars (\$95,000) to prepare an architectural design and engineering study for future municipal buildings with said funds to come from the unreserved fund balance. (Majority vote required)

The Budget Committee Recommends this Article 9-0-1

The Select Board Recommends this Article 4-0

Article 13: To see if the Town will vote to establish the Police Vehicle Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing, equipping and upfitting police cruisers and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required).

The Budget Committee Recommends this Article 8-2

The Select Board Recommends this Article 3-1

Article 14: To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Two Hundred Dollars (\$25,200) to replace five of the Police Department's portable radios. (Majority vote required)

The Budget Committee Recommends this Article 10-0

The Select Board Recommends this Article 4-0

TOWN WARRANT INFORMATION

Article 15: To see if the Town will vote to raise and appropriate a sum of Ten Thousand Dollars (\$10,000) to obtain and place an emergency generator and corresponding components at the Hemp Hill communications tower on Hemp Hill Road with Ten Thousand Dollars (\$10,000) to come from a grant. This appropriation is contingent upon receipt of the grant and if not received the warrant article will be null and void. (Majority vote required)

The Budget Committee Recommends this Article 8-2

The Select Board Recommends this Article 4-0

Article 16: To see if the Town will vote to raise and appropriate a sum of Twelve Thousand Dollars (\$12,000) for the purposes of a Fourth of July fireworks display, operations, and ancillary costs of the event. (Majority vote required)

The Budget Committee Does Not Recommend this Article 3-6

The Select Board Recommends this Article 4-0

Article 17: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purposes of a full radio spectrum analysis study in the Town in order to identify the strongest signal propagation for future locations of small cell or cell tower locations. The study will be used in the pursuit of grants or other funding mechanisms. (Majority vote required)

The Budget Committee Recommends this Article 8-1

The Select Board Recommends this Article 4-0

Article 18: To see if the Town will vote to raise and appropriate the sum Two Hundred Ninety Two Thousand Five Hundred Dollars (\$292,500) to be added to the following capital reserve funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund	\$50,000
Assessment Reval Capital Reserve Fund	\$35,000
Bicentennial Capital Reserve Fund	\$10,000
Fire Department (Fire Engine) Capital Reserve Fund	\$50,000
Highway Equipment Capital Reserve Fund	\$140,000
Town Building Maintenance Fund Capital Reserve	\$7,500

The Budget Committee Recommends this Article 8-1

The Select Board Recommends this Article 4-0

Article 19: To transact any other business that may legally come before this meeting.

Given under our hand and seal this 16th day of February in the year of our Lord two thousand seventeen.

A true copy of the warrant-Attest:

Shaun Lagueux- Select Board Chair

Paul Manganiello- Select Board Vice-Chair

Rick Alpers- Select Board

Les Dion- Select Board

JP Morrison- Select Board

NOTES

**FINANCIAL
REPORTS
FOR
THE
TOWN
OF
BRISTOL**



TAX INFORMATION

Town Clerk / Tax Collector's MS-61



New Hampshire
Department of
Revenue Administration

2017
MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2015	Year: 2014	Year: 2013	
Property Taxes	3110		\$566,566.97			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$0.10			
Excavation Tax	3187					
Other Taxes	3189		\$7,055.97		\$373.59	
Property Tax Credit Balance ?						
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2015	Prior Levies
Property Taxes	3110	\$9,513,745.17		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$13,948.55		
Excavation Tax	3187			
Other Taxes	3189	\$6,419.25		
<input type="button" value="Add Line"/>				

Overpayment Refunds	Account	Levy for Year of this Report	2015	Prior Levies	2014	2013
Property Taxes	3110	\$7,336.12				
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
<input type="button" value="Add Line"/>						
Interest and Penalties on Delinquent Taxes	3190	\$5,159.51	\$27,682.89			
Interest and Penalties on Resident Taxes	3190					

Total Debits	\$9,546,608.60	\$601,305.93		\$373.59
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TAX INFORMATION

Town Clerk / Tax Collector's MS-61 (Continued)



New Hampshire
Department of
Revenue Administration

2017
MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$8,987,367.07	\$339,600.08		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$13,846.80	\$0.10		
Interest (Include Lien Conversion)	\$5,159.51	\$22,688.64		
Penalties		\$4,994.25		
Excavation Tax				
Other Taxes		\$867.50		\$40.00
Conversion to Lien (Principal Only)		\$208,444.72		
<input type="checkbox"/> <input type="text"/>				
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$357.77	\$24,710.64		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input type="checkbox"/> <input type="text"/>				
<input type="button" value="Add Line"/>				
Current Levy Deeded				

TAX INFORMATION

Town Clerk / Tax Collector's MS-61 (Continued)



New Hampshire
Department of
Revenue Administration

2017
MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$533,356.45			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$101.75			
Excavation Tax				
Other Taxes	\$6,419.25			\$333.59
Property Tax Credit Balance ?				
Other Tax or Charges Credit Balance ?				
Total Credits	\$9,546,608.60	\$601,305.93		\$373.59

Summary of Debits				
Last Year's Levy	Prior Levies (Please Specify Years)			
	Year: 2015	Year: 2014	Year: 2013	
Unredeemed Liens Balance - Beginning of Year		\$129,317.96	\$99,362.94	
Liens Executed During Fiscal Year	\$224,322.33			
Interest & Costs Collected (After Lien Execution)	\$4,197.47	\$16,576.49	\$20,362.63	
-				
Add Line				
Total Debits	\$228,519.80	\$145,894.45	\$119,725.57	

Summary of Credits				
Last Year's Levy	Prior Levies			
	2015	2014	2013	
Redemptions	\$66,808.68	\$50,063.22	\$52,994.38	
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$4,197.47	\$16,576.49	\$20,362.63	
-				
Add Line				
Abatements of Unredeemed Liens	\$19,721.10	\$110.12		
Liens Deeded to Municipality	\$5,260.43	\$5,250.91	\$10,206.31	
Unredeemed Liens Balance - End of Year #1110	\$132,532.12	\$73,893.71	\$36,162.25	
Total Credits	\$228,519.80	\$145,894.45	\$119,725.57	



Tax Rate History

Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2000	5.25	7.62	5.54	1.45	19.86	\$ 210,822,229.00	4,153,380.00
2001	6.94	7.03	6.22	1.64	21.83	\$ 212,774,425.00	4,606,156.00
2002	5.91	8.22	5.11	1.41	20.65	\$ 248,277,528.00	5,095,190.00
2003	6.35	9.48	4.45	1.71	21.99	\$ 253,506,763.00	5,549,630.00
2004	6.10	11.61	3.74	2.21	23.66	\$ 260,044,528.00	6,131,656.00
2005	7.01	10.44	4.42	2.09	23.96	\$ 265,699,731.00	6,341,351.00
2006	4.96	6.34	2.13	1.06	14.49	\$ 530,033,877.00	7,654,390.00
2007	4.96	5.96	2.07	1.20	14.19	\$ 550,780,888.00	7,782,265.00
2008	5.35	6.49	2.05	1.30	15.19	\$ 559,841,657.00	8,364,200.00
2009	4.65	6.84	2.09	1.31	14.89	\$ 563,343,527.00	8,354,547.00
2010	5.90	7.03	2.32	1.12	16.37	\$ 562,945,916.00	9,074,968.48
2011	6.88	9.36	2.38	1.55	20.17	\$ 469,514,569.00	9,310,406.00
2012	6.59	8.13	2.59	1.64	18.95	\$ 464,574,015.00	8,638,454.00
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	9,386,614.46
2014	7.62	8.36	2.56	1.59	20.13	\$ 467,537,704.00	9,254,406.00
2015	7.55	8.60	2.39	1.59	20.13	\$ 470,431,229.00	9,417,417.00
2016	8.22	8.33	2.29	1.78	20.62	\$ 468,238,103.00	9,503,118.00

TAX INFORMATION

Tax Information

TAX INFORMATION

2016 Tax Rate Calculation

(2016 Tax Rates per \$1,000 Valuation)

Gross Appropriations	\$ 6,422,192	
Less: Revenues	\$ 2,502,428	
Less: Shared Revenues	\$ 0	
Less: Fund Balance Voted	\$ (46,000)	
Less: Fund Balance to Reduce Taxes	\$ (200,000)	
Add: Overlay	\$ 70,141	
War Service Credits	\$ 102,400	
Approved Town (Local) Tax Effort		<u>\$ 3,846,305</u>
Municipal Tax Rate		<u>\$8.22</u>
County Apportionment	\$ 835,661	
Approved County Tax Effort		<u>\$ 835,661</u>
County Tax Rate		<u>\$1.78</u>
Cooperative School Apportionment	\$ 5,828,414	
Less: Education Grant	\$ (904,862)	
Less: State Education Taxes	\$ (1,022,993)	
Approved Cooperative Education (Local) Tax Effort		<u>\$ 3,900,559</u>
Local Education Tax Rate		<u>\$8.33</u>
State Education Tax	\$ 1,022,993	
State Education Tax Not Retained	\$ 0	
Approved State Education Tax Effort		<u>\$ 1,022,993</u>
State Education Tax Rate		<u>\$2.29</u>
Combined Total Tax Rate		<u>\$20.62</u>
Total Municipal Tax Effort		\$ 9,605,518
Less: War Service Credits		\$ (102,400)
Total Property Tax Commitment		\$ 9,503,118

FINANCIAL REPORTS

Treasurer's Report

Town of Bristol
Treasurer's Report
Year Ending December 31, 2016

Account	Balance 12.31.15	Receipts this Year	Total Available	Orders Paid	Cash on Hand
General Fund	\$ 2,823,154.87	\$ 12,757,053.54	\$ 15,580,208.41	\$ (12,167,483.42)	\$ 3,412,724.99
Water Works	236,546.05	104,694.01	341,240.06	(38,058.81)	303,181.25
Sewer Commission	183,092.99	98.97	183,191.96	(41,992.59)	141,199.37
EMS Fundraisers	386.48	120.58	507.06	(118.45)	388.61
Air Compressor	1,069.23	401.60	1,470.83	0.00	1,470.83
Conservation Commission	2,263.79	3.40	2,267.19	0.00	2,267.19
Kalley Park	1,377.77	2.07	1,379.84	0.00	1,379.84
Central St Bridge	11,180.64	16.78	11,197.42	0.00	11,197.42
Ambulance Revolving Fund	40,034.08	40,109.48	80,143.56	0.00	80,143.56
Police Forfeiture-State of NH	4,198.03	6.30	4,204.33	0.00	4,204.33
Police Detail Revolving Fund	18,990.16	1,795.56	20,785.72	(13,422.74)	7,362.98
Police Forfeiture-DOJ	38,299.42	12.14	38,311.56	(36,793.03)	1,518.53
Transfer Station Revolving Fund	160,365.43	160.43	160,525.86	0.00	160,525.86
Library	2,790.40	0.38	2,790.78	0.00	2,790.78
NE Family Housing Escrow	7,500.00	7.70	7,507.70	(3,500.00)	4,007.70
TOTAL	\$ 3,523,749.34	\$ 12,904,475.24	\$ 16,428,224.58	\$ (12,297,869.04)	\$ 4,134,363.24

FINANCIAL STATEMENTS

Trustee of the Trust Funds Report

TD Bank Escrow Services:

Fund	1/1/2016	Interest	Received	Disbursed	12/31/2016
Jackman	15,373.31	27.53		-27.53	15,373.31
Minot Sleeper	2,663.27	4.77		-4.77	2,663.27
CF Bennett	8,518.86	15.26			8,534.12
Water Cap Res	665,689.50	1,191.90			666,881.40
Kelley Park Fd	16,711.43	29.91			16,741.34
Highway Eq	1,658.29	2.97	90,000.00		91,661.26
Proctor Cap Res	19,926.75	35.68			19,962.43
Fire Dept Res	26,139.56	46.80			26,186.36
Tercentennial Fd	1,550.43	2.77			1,553.20
Cemetery Perpetual	1,712.83	3.07		-3.07	1,712.83
Sanborn Cem	1,355.32	2.43			1,357.75
Kelley Pk Eq	1,088.31	1.95			1,090.26
Kelley Pk LKT	1,226.27	2.19			1,228.46
Sewer Cap Res II	210,848.28	377.52		-10,806.75	200,419.05
Worthen Cem Res	5,936.24	10.63			5,946.87
Accrued Wages	7,703.33	5.14	50,000.00	-44,180.07	13,528.40
Ambulance Res	351.80	0.63			352.43
Town Building Maint	20,016.19	50.67	17,500.00	-9,161.51	28,405.35
Reassessment Cap	35,023.87	62.71	35,000.00	-5,750.00	64,336.58
Bicentennial Cap Re	10,006.75	17.92	10,000.00		20,024.67
Total Town	1,053,500.59	1,892.45	202,500.00	-69,933.70	1,187,959.34

SAU 4 Trust Funds (PFM)

Maintenance Trust	120,153.51	215.13			120,368.64
Wm O Grout Schlsh	92,854.83	166.26			93,021.09
P Corn Mem Scholai	17,365.62	31.09			17,396.71
Marie Ross Memor	4,951.52	8.96	300.00		5,260.48

Total SAU	235,325.48	421.44	300.00	0.00	236,046.92
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Total Trust Funds	1,288,826.07	2,313.89	202,800.00	-69,933.70	1,424,006.26
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Disbursements:

Accrued Wages	44,180.07
Sewer Headworks Grinder	10,806.75
Reassessment (Revaluation)	5,750.00
Building Maint	9,161.51
	<u>69,898.33</u>

FINANCIAL STATEMENTS

Auditor's Report

**Complete copies of the Auditor's Report are
available for viewing at the Town Office or
on-line at: www.townofbristolnh.org**

Located on the Finance Office page.

GENERAL GOVERNMENT REPORTS



GENERAL GOVERNMENT

Assessing Department

In 2016, the contracted Assessing Firm continued to be Commerford Nieder and Perkins, LLC, (CNP) with Mandy Irving as the Assessor and the Assessing Supervisor and Jim Commerford assisting in the review process throughout the year.

General Assessing review continued with CNP processing pickups, which are determined when a property owner requests a permit from the Town to build, install or demolish. These properties are visited each year until the changes are considered complete. Then CNP started the review of the Town as a whole during what is called the Revaluation process.

“Property taxes are based upon the appraised value of property as of April 1 of each year. This means that the property tax bill, generally due in December, reflects the value of property on the previous April 1. By law, it is the responsibility of the Select Board to annually determine the appraised value of the property within the municipality as of April 1. Most, if not all, municipalities rely on professionally trained assessors to fulfill this statutory responsibility.

Valuing property for property tax purposes is an ongoing process. Periodically, each municipality conducts a full revaluation of all property within the municipality. During a full revaluation, property is physically reviewed and then valued based upon the sale prices of other comparable properties or other approved appraisal methods. The goal of a revaluation is to appraise property at its “full and true” value, often referred to as “market” value.

*A complete revaluation establishes base year property values, but is costly and time consuming and, consequently, is not conducted every year. In the years following a revaluation, assessors perform updates in order to maintain proportionality between the properties in the municipality. They add to the tax rolls what are known as “pick-ups”, for example, new construction and other changes to properties. Depending on the amount of change reflected in recent sales prices and other market conditions, assessors may perform statistical updates, where values are adjusted either up or down based on market data. Through revaluations and updates, assessors strive to ensure that property within the municipality is appraised proportionally as required by the New Hampshire Constitution, so that each property owner bears their proportionate share of the property tax based upon the value of their property – no more and no less.”**

CNP adjusted the values based upon their research and the data received. Then a letter introducing the preliminary assessment was sent to all primary property owners. Hearings were scheduled, if requested, to discuss those preliminary assessments and if applicable, changes were made to the assessment. Once the values were finalized, they were then submitted to the Town, who then processed and submitted the necessary reporting to the Department of Revenue (DRA) for determining the Tax Rate.

GENERAL GOVERNMENT

Assessing Department (Continued)

During this time frame, the DRA also began their Assessment review process, which includes monitoring of local assessment practices by CNP, as well as the Assessing Office's files. The files reviewed include Permanent Exemption and Credit Applications, Charitable Exemptions, and Current Use Applications. During the year, the public may have received requests for updated information related to the files reviewed. Thank you for the prompt response to those letters.

For 2017, a Request for Proposals (RFP) will be sent out to vendors for Assessing services which will include general (yearly) assessing services and also the next 5-year revaluation cycle.

The Assessing Assistant, Christina Goodwin is scheduled Monday – Friday, from 8:00 am to 4:00 pm. She is available to answer any questions or concerns and if necessary, schedule any appointments with the Assessor. The Assessor, Mandy Irving, is only scheduled as needed, so it is important to make an appointment.

Please remember, it is important that property owners / taxpayers understand their property, how it is assessed and therefore taxed. If there is something that you don't understand then please make sure you follow up with the Assessing Department. It is also important that any type of application be submitted in a timely fashion. Any forms that require Select Board approval should be submitted well in advance of a scheduled Board meeting. Any forms that have set deadlines should also be submitted in advance. If a deadline is missed, the form cannot be accepted for the year in question. These deadlines have no leeway and are provided in most cases by statute.

If a property owner / taxpayer is disputing their assessment, they may file an Abatement Application. These requests fall into two broad categories: physical description errors and valuation opinion differences. Annually, after receiving the final tax bill of the year, property owners may file a formal request to review their property's assessment. The request must be made in writing and must be filed by the statutory deadline, usually March 1, following the date of notice of tax. Abatement applications are available on the Assessing page of the Town's website or in the Town Offices. All requests are reviewed by the Assessor and the Select Board and a final decision is returned by July 1 of each year.

Should you have any questions please feel free to call (744-3354 option #4) or email (assessing@townofbristolnh.org) or stop by the office. In addition, feel free to check out the Town's website (www.townofbristolnh.org). Property cards, property maps, tax information and the majority of forms and applications are available via links on the website. The Town is continually looking for avenues to provide information as quickly and conveniently as possible so the website is often updated with new items. We want to try to make your experience working with the Town of Bristol as easy as possible and we welcome any feedback you may have.

**Excerpt from New Hampshire Town and City article, Property Tax: Understanding the Math, Dispelling the Myths, March 2012.*

Respectfully submitted,

Christina Goodwin
Assessing Assistant

GENERAL GOVERNMENT

Bicentennial Committee

On June 24, 1819, Bristol was incorporated as a town in New Hampshire. The Town will celebrate its 200th birthday in 2019! With excitement and foresight the Select Board has been budgeting for this celebration and in 2016 appointed a Bicentennial Committee to assist them with planning for this important historic event.

The Committee meets monthly on the fourth Tuesday of each month at 7 pm in the Town Office Meeting Room. The group has been brainstorming ideas and reaching out to engage the community in the planning for the Bicentennial.

Some of the ideas for consideration include a parade, field events, historic presentations, contests, dances, and possible expansion of existing community events such as Old Home Day, 4th of July, etc. A 2019 calendar of events is being developed highlighting a special weekend of events dedicated to the Bicentennial Celebration. A mailing went out to community businesses and organizations to alert them of the plans for a celebration and encourage participation and support.

The Committee would love more input on and participation in the planning process. We are also looking for more volunteers to assist with all aspects from planning to execution of this celebration. If you would like to help out in any way contact the Town Administrator or any of the Committee members.

Respectfully submitted,

Bicentennial Committee:

Janet Cote, Chair

Michelle Balboni

Hilda Bruno

Stacy Buckley

Lucille Keegan

Donna Manfra

Kerrin Rounds

Rick Alpers, Select Board Representative

Les Dion, Select Board Alternate

GENERAL GOVERNMENT

Budget Committee

The Budget Committee is authorized under NH RSA 32, charged with creating the final budget to be presented at Town Meeting. The Bristol Budget Committee is comprised of 12 elected members and one appointed member representing the Select Board. It has been a pleasure to serve as the Committee's Chair. Organizational meetings were held monthly in April and May. Starting in September the 2017 budget discussions began. We met with the not for profits in October and Capital Improvements Program (CIP) Committee in November. On Saturday December 3rd the Committee met jointly with the Select Board and heard budget requests from Department Heads. For the fourth year, Committee members were asked to provide questions for the Department Heads prior to the meeting. An opportunity for public questions was made throughout the meeting and public comment was provided after all budget presentations were made. I think this is an essential tool of the Budget Committee and I encourage all members of the public to attend the meeting going forward.

On December 19th, the Select Board presented their budget. The Committee deliberated in January. During deliberative sessions, Department Heads were asked to attend for follow –up questions. A public hearing was held in February.

The final budget presented for your consideration is a result of this process. As we work this year to prepare for the 2018 budget, I encourage you to join us to share your insight, ideas, and options.

Respectively Submitted,

William H. Cote

Budget Committee Chairman

GENERAL GOVERNMENT

Capital Improvements Program

The Capital Improvement Program (CIP) Committee is a subcommittee of the Planning Board and is charged with developing a plan for the capital equipment expenditures for the town with the goal of leveling the required spending to avoid spikes in the tax rate. It is an advisory committee to the Select Board, the Budget Committee, and the Town in general. The Committee's work and report has grown in acceptance and is used in the annual budget process.

Over the past several years, the CIP Committee has concentrated in making a plan to even out the purchase of vehicles for the Town Departments while including other needed equipment and several large projects. This has resulted in the plan approaching the goal of even and predictable capital spending.

This year, again, the Committee has been able to start looking forward in the plan and is recommending a better use of capital reserve funds for the department vehicle purchases. The existing funds for the Highway and Fire Departments are being utilized and it is still suggested one be set up for the Police Department as well. There are many advantages of using reserve funds. It places a level amount in the fund every year. It eliminates the Department Head from having to make the decision every year of 'use it or lose it', possibly forcing them to replace a vehicle that is not in immediate need for replacement. It also allows the Department Head to replace a vehicle early if needed and avoid spending maintenance money on a vehicle. All of the reserve funds are of course under the expenditure control of the Select Board.

A major item for the Town that still is missing in this year's CIP report is the Town Office and Police space needs. The Committee's schedule was too far ahead of the Space Needs Committee and we did not have enough good financial information at the time the report was completed to include any meaningful numbers. I am sure as plans are continued to be developed, information will be available to include the project in next year's plan.

I would like to thank all the CIP Committee members for their work and input through the year. Thanks also to Jan Laferriere for her valuable work as secretary. Finally, thank you to all the Town residents, Boards and Committees for their growing acceptance and thoughtful consideration of the CIP Committee's recommendations.

Respectfully submitted,
Don Milbrand, Chairman

GENERAL GOVERNMENT

Community Events Committee

The Community Events Committee is made up of members of the community, non-profit organizations, and Town staff, who collaboratively work together to provide events for the Town of Bristol residents to enjoy each year.

In 2016, the Committee continued their efforts to offer the events that the Town has come to enjoy and sponsored new events as well, continuing with the production of the Events Brochure. The summer brochure covers June through August; and the Fall/Winter/Spring brochure covers September through May. Brochures can be found at various locations throughout the Town, including the Town Offices, the Minot-Sleeper Library and the Tapply-Thompson Community Center (TTCC).

The Summer Concert Series continues to be a very well-attended event. Hannaford continued the funding that Bristol Shop 'N Save had started for 2016, but will support the series in other ways for 2017. We thank them and also the townspeople for their support. The food was provided each week by the TTCC Baseball Commission. New performers added to the mix along with regular performers and the excitement of the summer nights continued. Many of those nights had record numbers and great memories. We enjoyed the sounds of Studio Two, Swing Rocket, Uncle Steve Band, Shana Stack, Tyler Road, Bryan Conway, Annie & the Orphans, and Club Soda.

In July, the Committee continued with covering a portion of the 4th of July events, by sponsoring the parade. The theme "Newfound Superheroes – Past and Present" celebrated aspects of history and imagination. Winners were: First Place Overall Theme – Friends of Newfound Football; First Place Antique Car – The Woodward Family 1937 Chevy Pick-up; First Place Kids – Newfound 10U Baseball; Second Place Overall Theme – Bristol United Church of Christ; Second Place Antique Car – John Rohlf's 1950 Olds 98; and Second Place Kids – Newfound Area Nursing Association. Carroll Brown continued his announcing and music as the parade traveled along its route. The Committee is very grateful to the volunteers that help make this parade a continued success. Stay tuned for another great parade in 2017. Other events for the 4th of July were also well attended with the Boat Parade and the return of the Fireworks on Newfound Lake. Make sure you check the schedule for 2017 and enjoy the wonderful events offered in the area.

In August, the Annual Old Home Day event continued by kicking off the weekend on Friday with the Bristol Fire Department's Annual Spaghetti Supper and the last concert of the summer series was held on Friday with a dance and music by Club Soda at the newly renovated Old Town Hall. Both events Friday night were well attended. On Saturday morning the day's events started with the 5K Road Race/Fun Walk to support Stand Up Newfound, a buffet breakfast at the Masonic Union Lodge, and the Annual Horseshoe Tournament. As if that wasn't enough, there were still many new things to do as the day progressed. The Old Home Day group pulled out the stops for a third year in a row to provide the Town with an Old Home Day to remember, getting more people involved, participating and visiting. Events throughout the day included: old time games, the Plymouth Police Department Police K-9 Presentation, the Fire Department "Hose" Down, announcing and music by Tim Martin, the many hats of magical artist – Nascimento, the Annual Health Fair, Chainsaw Carving, a Farrier Demonstration, the Fish and Game Operation Game Thief Trailer and the Police Department Dunking Booth.

The day ended with the Annual Tapply-Thompson Community Center's Lobster/Chicken Dinner, and a movie on the Park. It was a great community day, and so many tired volunteers to thank for all they did to help make this day so special for the many participants. Stay tuned for what 2017 will bring.

GENERAL GOVERNMENT

Community Events Committee (Continued)

In October, the Second Annual Scarecrow Decorating Contest was held. Participants displayed wonderful scarecrow creations either in the Square or in front of their homes and businesses. Over 20 participants added to decorations for the Annual Halloween Event. Entry winners were: Beautiful – Katie Laroche entry from Dancing Feet Studios; Funniest – Jeanne Duchesneau, Connie Currier, Lois Greenlaw, Sheila Munroe & Wendy Higgins; Happiest – Carolyn Sargent & Shirley Sanborn; Most Creative – The Laroche Family; Most Realistic – Lynn Richford; Scariest – Adelaide McGowan & Rebecca Frame. On Halloween night, the parade of Trick or Treating ghouls, goblins, witches and more, continued with the new route starting at the Newfound Memorial Middle School down North Main Street and into the Square. The event filled the night from 5 – 8 pm. The “Enter the Zombie Zone” Game continued with great Zombie costumes. Participants tracked down the 5 special Zombies and submitted their entry for a chance to win the prize. The following winners received cash prizes: First place – Amber; Second Place – Maddy; Third Place – Bella. The Bristol Fire and Police Departments set up in the downtown common area, handing out candy and glow-necklaces, while the Lions Club food wagon gave out hot chocolate and sold treats. The Committee added Halloween music to the Square, area businesses opened their doors, giving out food and candy with some even dressing up to enjoy the night and some of the public joined the festivities by giving out candy in the Square as well. The Tapply-Thompson Community Center held a Haunted Cellar, the Minot-Sleeper Library gave out goody bags and the Masonic Lodge hosted their Annual Halloween Haunted House. Another great community night, that continues to make this event one of the many successes for the Town.

In November, the Annual Christmas Tree Lighting was continued by the Committee. Winter storms and cold don’t usually stop the events, but rain certainly hampered the night. This year the Friends of Newfound Drama added an event in the Old Town Hall, the First Annual Festival of Trees and the group had a wonderful time sponsoring the event. Even with the rain, carolers, Frosty, and the Gingerbread Man visited the event either downtown or at the Tapply-Thompson Community Center. Santa arrived on his Fire Truck sleigh lit up by the Bristol Fire Department, while Al Blakeley announced the night’s events. As kids watched Santa with eyes of wonder, he flipped the switch to light the beautiful Christmas tree donated by Walter Orvis and then the festivities proceeded to the Tapply-Thompson Community Center for a visit with Santa.

In December, the Committee continued with the Annual Holiday Decorating Contest changing it from decorating a door and window to any decorating of the entrant’s choice. Over 15 participants signed up, adding to the beautiful decorations throughout Town. Winners were: First Place Business Entry – Henry Whipple House Bed & Breakfast, who will receive bragging rights with the annual trophy to display for the year; First Place Residential Entry – Jodie & Steve Favorite and Second Place Residential Entry – Mike & Joanne Thibodeau. The Committee is looking forward to even bigger and better decorations in next year’s competition.

There are so many wonderful things that continue to happen throughout the year, too many to list in one report. Make sure you get a copy of the events brochure, which can be found throughout the Town or check out the Community Event’s page on the Town’s website or stop in on the Community Events Facebook Page where lots of advertisements and pictures of events are located.

In 2017, the Committee would like to be able to continue the events of the past years, the ones that the Town and its children have come to love. Without the Town's support and participation it would not be possible. Volunteers are always welcome to participate. Community Event Committee meetings are held the 2nd Wednesday of every month at 10:00 am at the Tapply-Thompson Community Center and additional meetings are scheduled as needed. If you have any questions, please contact the Committee through either the Tapply-Thompson Community Center (744-2713), the Town Offices (744-3354) or via email at bristolevents@townofbristolnh.org.

Respectfully submitted,
Community Events Committee

GENERAL GOVERNMENT

Conservation Commission

The Bristol Conservation Commission was duly organized, named and authorized pursuant to NH RSA 36-A by the Town of Bristol for the proper study, recognition, use and protection of the Town's natural and watershed resources. The Conservation Commission is an advisory authority generally with specific powers and duties designated by NH RSA 36-A:4. Meetings are held in the Town Offices at 7 PM on the 1st Wednesday of each month from September – June and generally as needed in July and August.

The Conservation Commission continues to work to protect and preserve the many great natural assets located in the Town of Bristol. These natural assets include State Forests and Parks, Trails, Profile Falls, the Newfound River and other waterbodies offering many recreational activities for year-round seasonal enjoyment by residents and visitors to our area.

Our most important asset is Newfound Lake and its watershed, which are of great value to our quality of life here in Bristol. With the Lake's recreational value, tourism is a key component of our local economy. It is important to maintain a balance with efforts to protect these natural assets for present and future generations as we progress with economic growth in town. The Commission continues to work with the Planning and Zoning Boards to develop, update, monitor and enforce wetlands protection through our ordinances and Wetlands and Pemi-Overlay Districts. With increased commercial development in 2015 and 2016 along Bristol's commercial corridors, the strength of these ordinances brought about the balance necessary to protect assets such as the Newfound River and encourage commercial growth.

Another controversial issue impacting Bristol and its natural assets is the Northern Pass Project. The Commission is on record opposing the project as proposed for its route in Bristol and is assisting the Select Board with intervener status. To that end we expect to conduct a Wetlands Valuation of the 32 wetlands impacted by development of this project. We have provided information and comment to the NH Site Evaluation Committee and NH Department of Environmental Services (NHDES) as part of the Northern Pass application process. We expect more involvement with the intervener process in 2017.

2016 highlighted activities included:

- Continued monitoring, maintenance and water testing at the Breck-Plankey Spring;
- Review, site visits and comment on NHDES Wetlands and Shoreland Protection applications and complaints and monitoring of additional NHDES permitted projects;
- Consultation on projects presented to the Planning Board and Zoning Board;
- Monitoring, site visits and follow up activities for Town protected and easement properties

The Commission continues to seek new members. We encourage and welcome those of you who have an interest in the Town's efforts to preserve and protect its natural resources to attend our meetings and seek appointment with an application to the Select Board.

Lastly, the Commission lost a key member in 2016. Mason Westfall was dedicated to preservation and protection of Newfound Lake and all the area natural resources initiating and serving on the Bristol Conservation Commission and other area organizations throughout his life. He will be missed.

Respectfully submitted:

Janet F. Cote, Chair
Sandra Heaney
Richard Batchelder
Carroll Brown Jr.

GENERAL GOVERNMENT

Downtown Decorating Committee

The past year was both busy and rewarding. The positive comments from so many, citizens and visitors alike, were rewarding and certainly helped make the many hours of work by the volunteers worthwhile.

We are a small group, more than half having full time jobs, which makes for a large commitment of time for the remaining members. This is especially true for the summer watering of flowers. We were fortunate this year to have an added water source on the corner of the Lin Cross building. Thank you to the Bristol Water Department for that area. We also thank the Town Highway crew for the assistance they have given throughout the year.

The Bristol Select Board showed their support in our efforts in the downtown by funding us and making it possible for us to enhance the beauty of the newly revitalized Town Square.

More perennials have been added to the flower beds as well as more spring daffodils to help brighten the town after the long winter months.

This past summer we added flower barrels to the common. More will be added next year as well as flower boxes elsewhere in town. We purchased a water hose reel which was very helpful in moving the many hoses needed to reach all areas.

Halloween and Christmas decorations were expanded this year with plans for even better displays in the years to come. Our first “luminary night” on the Friday before Christmas was enjoyed by many. This will hopefully turn into an annual event. Thank you to all who helped collect milk jugs and cans for the event, over 200 were lit. We will be collecting gallon milk jugs during the year for a larger display next Christmas.

Our spring and fall clean up was carried out by the Committee and once again we would welcome everyone who would like to lend a hand.

We always welcome new members. You could help with all of our activities or just those that are things you enjoy.

Respectfully submitted,

The Downtown Decorating Committee:

Hilda Bruno, Marilyn Bucklin, Karen Colby, Jodie Favorite, Steven Favorite, Marylee Guertin,
Julaine Geldermann, Lisa Hodsdon, Lucille Keegan

GENERAL GOVERNMENT

Economic Development Committee

The Economic Development Committee (EDC) consists of three (3) regional voters, two (2) Bristol Select Board members, and the Town Administrator as an ex-officio member, was established in the Spring of 2016.

The Committee meets biweekly; mission and by-laws have been established and projects are being pursued. The public are invited to attend any meetings.

Current Projects:

Cell Service for Bristol. Five tower companies have been contacted, none have shown commitment because of lack of Carrier commitment to this area. Direct Contact with Verizon (Carrier) is being pursued, as is a State level political avenue. Action is ongoing.

Bristol Falls Park. Two grant applications for this park, located on the former Bristol Rail Station, have been submitted and results are expected to be announced in 1st Quarter 2017. A documentary video has been produced and has had 650+ viewings from You Tube. A partnership agreement with US Army Corps of Engineers is being pursued (in 2017) for an extension to the proposed park, to link to Profile Falls.

West Shore Road Enhancement. In conjunction with Newfound Pathways, meetings with Department of Transportation (DOT) have been held to raise awareness of the issues associated with vehicles, pedestrians and bicycles on this road. This road is scheduled for resurfacing in 2017. Since part of the EDC charter is to promote tourism in the region, the EDC wants to ensure that the project is viewed by the DOT in the light of being a contributor to the economic prosperity of Bristol and the region. A documentary video on the condition of this and other roads in Bristol can be seen on You Tube. (Approximately 200 views).

Action is on-going with follow-up meetings with the NH DOT in 2017.

Additional Meetings with Fruedenburg, Plymouth Enterprise Center and Dartmouth Enterprise Centers in support of EDC activities have been established and will be ongoing into the future.

Outlook for 2017:

To expand the number of Committee members to seven (7) and to bring the above projects to success closure/implementation and to open further EDC related projects.

Respectfully submitted,

William Dowey

Chairman Economic Development Committee

GENERAL GOVERNMENT

Emergency Management

Emergency Management exists in four phases: mitigation, preparedness, response, and recovery. In 2016, the town saw little activity in the response and recovery phases, but Bristol's Emergency Management Department was very active in mitigation and preparedness.

Work on the Emergency Generator for the Town Office Building was completed and that equipment is fully operational. The Town Office Building is the alternate Emergency Operations Center for the town, and with the Police Department co-located in the building, this was an important upgrade to our infrastructure. Half of this project was funded through a New Hampshire Homeland Security and Emergency Management Grant.

Emergency Management was busy this year working within our new Public Health and Regional Planning network. Central NH Public Health spent the year developing a Point of Dispensing (POD) site plan for the All-Well North Facility at Plymouth State University. The new site plan was put into use during a statewide POD drill in August of 2016. We also reviewed and updated the POD plan for Newfound Regional High School as a secondary or alternate site. This plan was exercised in conjunction with the school-based flu clinic in 2016.

Emergency Management functions in the Town of Bristol are made possible through the efforts of many volunteer organizations, such as Community Emergency Response Teams and Medical Reserve Corps. If you are interested in finding out more information on these groups I encourage you to call Volunteer NH at (603) 271-7200.

We will continue to work with our emergency preparedness and management partners to properly plan for and respond to emergencies. Please feel free to contact me at (603) 744-2632 with any emergency management questions or concerns.

Respectfully Submitted,

Benjamin LaRoche

Emergency Management Director

GENERAL GOVERNMENT

Fire Department

*The **Mission** of the Bristol Fire Department is to provide All-Hazards response that, combined with planning, education, collaboration, and communication, will improve the quality of life of its customers and community.*

In 2016, the Bristol Fire Department saw another increase in its calls for service. The Department responded to 1,062 incidents, an increase of 5.4% from 2015. In total the Department received 2,129 calls for service in 2016. A breakdown of these calls are provided below:

<u>Incidents:</u>	1062
Fire-	54
Rescue & EMS-	722
Hazardous Condition-	50
Service Call-	66
Good Intent/False Alarm-	169
Special Incident Type-	1
<u>Inspections:</u>	297
<u>Permits:</u>	540
<u>Non-Emergency Events:</u>	230

The Fire Department was a busy place this year, even beyond our calls for service. Major repairs were required with some of the Department's apparatus. These concerns were handled quickly to minimize any impacts on our service capabilities. We relied on our mutual aid communities when we did have apparatus out of service, and we thank them for their service. We began the process of moving our EMS reporting and patient care records to an electronic system. This is proving to be a cost and time saving effort that is increasing accuracy in reporting and benefiting our patients in their overall care.

It is the commitment and professionalism of our 30 full, part-time, and call employees that make all that the department does in the community possible. In addition to the countless hours of training and emergency response from our staff, 2016 saw some noteworthy personnel changes and goals accomplished this year. FF/Paramedic George Clayman was promoted to Captain, and will now oversee EMS education, and medical supply purchasing in addition to being shift supervisor. FF/AEMT Tim Baldassare completed his Paramedic education at the top of his class, and is completing his clinical hours in preparation for his National Registry exam. After 7 and a half years of service, Chief Yannuzzi left the Bristol Fire Department, and the end of 2016 brought with it a new Fire Chief.

We look forward to continuing to provide the service that Bristol has come to expect from its Fire Department, and maintaining our role as dedicated partners in the community. If you are interested in helping us with this goal as a firefighter or EMS provider, or have any questions or comments please call me at (603) 744-2632 or email blaroche@townofbristolnh.org.

Respectfully Submitted,

Benjamin LaRoche

Fire Chief

GENERAL GOVERNMENT

Forestry

Managed out of the Fire Department the Forestry Department assists the State of New Hampshire Division of Forests and Lands in their efforts to limit, control and extinguish woodland fires. The Forest Fire Warden and Deputy Wardens are appointed by the State upon recommendation from the town.

In 2016, we received one of the Town's former one-ton plow trucks to repurpose into a forestry truck. This project was made possible through budget funds, many donations, and time contributions from other Town Departments and is mostly complete. Once the pump and water tank are moved from the old forestry truck this will be a great asset to the town for many years to come.

Though the town saw minimal outside fire activity in 2016, the State warns that many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires in the State during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org.

As we prepare for the 2017 fire season, please remember to contact the Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Before a permit is issued the site will be inspected by one of our issuing agents.

Inquiries about fire permits, or other forestry related questions can made to (603) 744-2632.

Respectfully Submitted,

Benjamin LaRoche

Forest Fire Warden

GENERAL GOVERNMENT

Highway Department / Transfer Station

In 2016, the Highway Department completed a number of projects which include: Overlays done on Merrimack Street and Spring Street; Overlays were also done on North Main Street, School Street, Mayhew Street, Cedar Street, Winter Street and Spruce Street, in conjunction with the Safe Routes to School Project which created new sidewalks and granite curbs for this area; Chip Seal done on Upper Birch Drive and Bear Mountain Road.

In April of 2016, the plows, sander and dump body were installed for the 2015 Ford F550 and it was placed into service. The former 2008 Ford F550 was transferred to the Bristol Fire Department to be utilized as a Forestry vehicle.

Also in 2016, the Highway Department was privileged to work with Reed Wilson on the new Park located off of Central Street on the former MICA building lot. Reed completed his Eagle Scout project by designing and installing benches, tables, trees and plants for the Park. The Highway Department assisted with the site work.

Proposed projects for 2017 include:

- Continuation of the paving on North Main Street

- Paving on Crescent Street, Profile Falls Road, Mountain Hill Road

- Paving and drainage work on New Chester Mountain Road

- Potential sidewalk installation with the Safe Routes to School program, if funded, which would include Union, Merrimack and Spring Streets

- Potential Central Street improvements, if funded

- Chip Seal for portions of Camelot Acres

At the end of 2016, the Highway, Police and Land Use made recommendations to the Select Board on new/updated ordinances. The Select Board approved the updated Parking Ordinance and the implementation of a new Snow Obstruction Ordinance. Both of these Ordinances can be found on the Town's website or a copy can be picked up at the Town Offices. If you haven't had a chance to review, please take time to read them so you can familiarize yourself with the rules.

The Highway Department's intent is to complete all proposed projects, although funding and recommendations of the budget process could force any of these projects to be placed on hold for another year.

Transfer Station

The Transfer Station recycled 255.99 tons through our Single Stream Recycling Program for 2016. Every ton recycled saves the Town \$66.10/ton in tipping fees for a total of \$16,920.94. The Bristol Boutique has produced \$7,414.00 in revenue to help offset tipping fees. If there is an item in the Boutique that you are interested in purchasing, please see the Transfer Station Attendant.

A list of the fees and acceptable waste to be disposed of at the Transfer Station can be picked up at the Town Offices, at the Transfer Station or viewed online at www.townofbristolnh.org.

GENERAL GOVERNMENT

Highway Department / Transfer Station (Continued)

Another avenue for disposal of waste is the Household Hazardous Waste Day, sponsored by the Lakes Region Planning Commission, which is normally scheduled on the first Saturday in August. Once the date is confirmed, it will be posted on the Town's website, at the Town Offices, and at the Transfer Station. In 2016, the collection location for the Bristol area had 108 Bristol households drop off their hazardous wastes. Over the years, participation in this yearly event varies, with 3.93% of the households in Bristol participating in 2012; 5.43% in 2013; 7.95% in 2014; 7.71% in 2015; and 8.66% in 2016. The Bristol site brought in 1,920 gallons of waste overall serving 11 different communities. We would like to thank the 16 volunteers that made the Household Hazardous Waste Collection such a success.

Should you have any questions or concerns about the Highway Department or the Transfer Station please feel free to contact my office at (603) 744-2441.

Respectfully submitted,

Mark Bucklin

Highway Department / Transfer Station Superintendent

GENERAL GOVERNMENT

Historic District Commission

2016 Historic District Commission Report

In 2016, the Bristol Historic District Commission (HDC) oversaw updating of the Town of Bristol's Master Plan chapter on Historic Resources.

In addition, the Historic District Commission met to continue to implement long-term goals:

- updating of design standards to aid the Town's Land Use Officer in reviewing some types of minor changes in the Historic District without requiring a public hearing;

- continuation of the long-term project of updating the inventory of historic properties in the Town's Master Plan, through a database kept on the HDC website; and

- further work on and expansion of the HDC website so that it becomes a primary resource for historic preservation planning and illustrates how historic preservation contributes to Bristol's quality of life.

[Bristol's Central Square has been listed since 1983 in the US Department of the Interior's National Register of Historic Places. It is one of the few open squares among New Hampshire's business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of an Historic District had long been recommended in Bristol's Master Plan, but until 2005 no formal effort had been made to preserve these buildings. According to the Master Plan, "considered collectively, these buildings project an image of the town," and preservation of these structures is of paramount importance to the town's economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of an Historic District as a way of preserving Bristol's historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2013 community opinion survey of Bristol residents, 87 percent of respondents supported town involvement to encourage the preservation of historic buildings.]

Respectfully submitted,

Clay Dingman, Chair

GENERAL GOVERNMENT

Human Services Department

The Bristol Human Services Department had a busy year, through a few changes. The office continued to see a stable number in clients in the first half of the year while the second half fluctuated and grew as 2016 came to a close. This area has seen an increase in the transient population which could explain some of this trend. Overall the office assisted 247 clients this year while rental and fuel assistance comprised the majority of expenditures.

Many individuals seen this past year were new to this office, making up 65% of the intake requests. When an intake is completed, it is required for all to work with partnering agencies to reduce Town costs while expanding client services. By working with other agencies, this not only reduces Town expenses but increases the client services. I'd like to thank the Tri-County CAP and Salvation Army agencies for their continued support with our community.

This year I also expanded the needs of clients and partnered with a few vendors locally who offered programs to assist clients by offering alternative payment services. The clients still received help through the vendors and were successful by building credit which they could build upon. Overall, I had four clients with successful plans that benefited them for many months.

Each year this office transitions to accommodate new needs for clients or presents more services that would benefit the community. In an effort to meet the demands of clients, there are several options available to offer which may benefit the new services being requested. Thank you to the generosity of local agencies for their help with assisting residents in this community in difficult or unique circumstances.

I wish to thank the Select Board for their support with Human Services Department. Wishing everyone a happy and healthy New Year!

Respectfully Submitted,

Kelly Lacasse

GENERAL GOVERNMENT

Kelley Park Committee

The Kelley Park Committee would like to report another very busy and successful year on our Park. We are grateful to Gated Property Services for their outstanding maintenance of the park.

Projects that were completed included:

- Installation of new fencing on playground side of field
- Repair of the tennis court doors
- Fixing of the lifted fence at ends of court
- Wood chips for the playground
- Paving around the exterior of the concession building and pavilion
- Adding Pickle Ball lines to tennis court

Activities that were held on the Park with great success during the year were:

- Summer Concert Series (with gratitude to Hannaford)
- Old Home Day
- Tapply-Thompson Community Center (TTCC) Summer Day Camp Programs
- Newfound Memorial Middle School Baseball, Softball, Soccer and Field Hockey
- TTCC T-ball, Softball and Babe Ruth Baseball
- Horseshoe Tournament
- Girl Scout & Boy Scout activities
- NH Marathon Finish Line
- 5K Road Race Finish Line
- Bristol Elementary School Recess
- Lights on Afterschool event
- Movies on the Park
- And many more events ...

Kelley Park usage is free to the public, with certain exceptions. It is recommended that anyone planning an event for the Park contact the Tapply-Thompson Community Center (TTCC 744-2713) and the Town Offices (744-3354) to verify Park availability and whether or not a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the park in good condition. Please keep in mind when visiting the Park that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach.

We are grateful to Matt Greenwood of Bristol Plumbing & Heating for his continued donation of time and materials to open and close our concession building each year. We are grateful for the work that Gated Property Management provided with their contract for services/maintenance of the Park and welcome a new addition to the Highway Department, Jonathan Southland who will be maintaining the Park in 2017. In closing, we would like to thank the Town of Bristol taxpayers for their continued support of our park.

Respectfully submitted,

Committee Members:

Barbara Greenwood, Chief Michael Lewis, Peter Cofran, Scott Doucette, Christina Goodwin, Shane Tucker, Dorcas Gordon, Colleen Symonds, Dan MacLean, Leslie Dion

GENERAL GOVERNMENT

Land Use / Health Office

Land Use Office

The Land Use Office continues to work to encourage safe and sound development within the residential, commercial, and industrial growth areas of the town. The Office works with all of the Town Departments, Land Use Boards and Commercial and State Departments to aid applicants in a smooth transition throughout the process.

The Land Use Office receives a variety of complaints (loose rabbits, dogs, potential junkyard concerns, projects completed without a building permit, etc.) and we investigate to the best of our abilities. We work diligently with whomever to address the concern within an allotted time frame.

In 2016 we worked with the Highway Department, the Police Chief and the Select Board to implement a new Parking Ordinance to include directions and enforcement for a winter parking ban. We also worked with the same departments to implement a Snow Obstruction Ordinance. In 2017, we will be working with the Highway Department on Road Standards to protect the Town roads and bridges, which will include the liability for any damage done to either.

Please take time to visit our Town's website to view the new Ordinances and also the permit processing Checklist which helps new businesses and area businesses through the application and permitting process.

For 2016, the Land Use Office processed the following applications:

Land Use Permit Applications (residential and commercial) -	90
Sign Permit Applications (seasonal, temporary, and permanent) -	15
Junkyard Permit Applications -	1
Total fees collected -	\$6,293.80

Health Office

The Health Office is responsible for but not limited to: investigating possible public hazards and risks within the municipality; taking action to prevent, or remove hazards; taking action to mitigate significant public health risks; enforcement of health laws and rules; and taking the steps necessary to enforce orders or conditions of approval.

In 2016, the Health Office received various complaints (mold concerns, septic issues, etc.). We investigate each complaint within the permitted guide lines and the State Law to the best of our abilities. We try to resolve each issue in a reasonable amount of time.

For 2017, we are working on implementing a Health Ordinance that will give the office more ways to help address the complaints and concerns that the public may have. We hope to have this ready by spring time and it will be posted on the Town's website.

At the 2016 Old Home Day, the Health Office sponsored the 3rd Annual Health Fair. There were ten providers who gave out information and products to the public. There was a lot of positive feedback, but the Office will be considering not hosting the Health Fair as part of Old Home Day in 2017, so check public notices for the event.

In May 2016, Scott Lacroix came on board as the Land Use/ Health Officer /ADA Coordinator. Scott reports that he is enjoying the experience and looks forward to continue working with the Town in 2017. In July 2016, Christina Goodwin was appointed as Deputy Health Officer.

Respectfully submitted,

Scott LaCroix, Christina Goodwin

GENERAL GOVERNMENT

Minot-Sleeper Library

In 2016 the Library saw continued growth in most areas, including patronage, circulation, interlibrary loans, community events, and computer usage. From 2015 to 2016, the Library experienced a 9% growth in the number of visitors. Of the 29,000-plus patrons, more than 3,000 were attendees at programs and community meetings.

The Library added more than 370 new patrons to its list of cardholders this year. This increase brings the number of individuals in the Newfound Region with Minot-Sleeper Library cards to just over 4,000.

As use of the Library increases, so too does required maintenance of the building. The Library Board of Trustees, along with the Director and staff have begun conversations related to this work as part of its strategic planning.

The Library continues to offer engaging learning opportunities for all ages. In addition to our regular story times for children and evening lectures for adults, we added several new programs this year that promote lifelong learning and discovery. A new Lego Club for elementary-aged kids, held monthly, features a literacy component, as well as a science, technology, engineering, and math (STEM) lesson.

Summer Reading was a great success again this year with roughly 200 children taking part. Thanks to local businesses, the library was able to offer raffle prizes as reading incentives to those of all ages.

Summer Reading was expanded this year to offer programs and reading incentives to teens and adults. A Community Reads program brought people together around the themes and issues of a single book, Bill Bryson's "A Walk in the Woods".

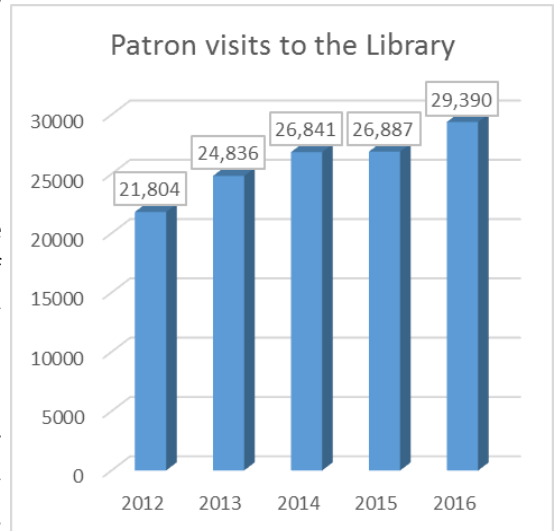
The Library's collection of books, audiobooks, CDs, magazines, newspapers, DVDs, and unique items like a telescope and ukulele total just over 19,000 items. From this, a few more than 800 items were removed by following professional collection development policies and roughly 1,100 were added through purchasing and donations. These updates are the Library's effort to maintain an up-to-date, accurate, and compelling selection. Thanks to the generosity of our community, the Library was able to add roughly \$1,000 worth of books to its collection this year. In addition, patrons took part in our Adopt-an-Author program and purchased titles from our Giving Tree to add to the collection last December.

The staff and Board of Trustees wish to thank the Friends of the Library, the Town of Bristol and its taxpayers, community organizations, and individuals whose support of the Library help ensure high-quality services to those of the Newfound Region.

We look forward to continuing to serve you in 2017.

Respectfully submitted,

Brittany Overton, Library Director and the Library Board of Trustees



GENERAL GOVERNMENT

Minot-Sleeper Library (Continued)

FINANCIAL INFORMATION

In addition to the funds listed in the operational budget in the Town Report Library Trustees are authorized under Title XVI to manage other funds that come from various sources; donations, Trusts, income from equipment, grants from private, state, and federal issuance. Listed below are 2016 beginning and ending statements managed by the Trustees. Many thanks to the Carr and the Litchfield/ Thompson families for their generous donations this year. Also listed is a summary of construction loan payments for the construction of the addition to the Library.

MINOT-SLEEPER LIBRARY FUND BALANCES							
2016	Book Fund TD Bank	Stock Portfolio	FSB CD's	Franklin Savings Bank checking	REC ACCOUNT FSB	Carr Acc't FSB	Litchfield Thompson
15-Jan 2016	\$4,944.25	\$68,792.51	\$33,680.47	\$2,420.83	\$752.29		
22 Dec. 2016	\$5,294.83	\$ 77,990.50	\$34,097.53	\$4,423.26	\$1,438.52	\$30,058.51	\$9,679.05

Library Project				
Issue Date:	6/7/2012	Amount:	888,000	
Maturity Date:	6/30/2022	Rate:	2.12%	
Payment Date	Payment Amount	01-4712-735 Interest Amount	01-4711-735 Principal Amount	Balance
6/30/2013	98,943	10,143	88,800	799,200
6/30/2014	105,743	16,943	88,800	710,400
6/30/2015	103,860	15,060	88,800	621,600
6/30/2016	101,978	13,178	88,800	532,800
6/30/2019	96,330	7,530	88,800	266,400
6/30/2020	94,448	5,648	88,800	177,600
6/30/2021	92,565	3,765	88,800	88,800
6/30/2022	90,683	1,883	88,800	-
¹	982,858	94,858	888,000	

GENERAL GOVERNMENT

Planning Board

The Planning Board spent its meeting time this past year, as follows:

- 2 Site Plans with 9 continuations and 1 compliance hearing;**
- 1 Minor Site Plan with 2 continuation hearings;**
- 2 Subdivisions with 5 continuation hearings;**
- 23 Preliminary Conceptual Consultations;**
- 1 Scenic Roads hearing;**
- 1 Public Hearing on Subdivision/Site Plan regulation changes.**

Workshop Meetings covered:

- Master Plan work on the Land Use section (2 meetings; details below), and Historic Resources for the Master Plan (details below)
- Review of Signs/Building Codes
- Flood Insurance Program
- Possible Zoning amendments
- Capital Improvements plan approval

Work on updating the Land Use and Historic Resources sections of the Master Plan, in meetings with representatives from the Lakes Region Planning Commission, included: reviewing Zoning Ordinance to determine lot size and other spatial requirements needed for development of future land use scenarios; developing & finalizing future land use scenarios for community using results of Bristol community survey; preparing map of historic resources in Bristol; and revising Historic Resources Map.

The dedicated volunteers that make up the Planning Board, attended 18 meetings totaling 34 hours, which does not include any pre-meeting review of documents, plans, etc.

The Board would be remiss in not recognizing and thanking Planning Board Secretary, Jan Laferriere, Christina Goodwin and Scott Lacroix of the Land Use Office, for their support of this Board and its work in 2016.

The Planning Board seeks alternate members and would welcome interested volunteers to join our ranks in serving the town of Bristol and its citizens.

Respectfully Submitted,
Denice DeStefano, Chair

GENERAL GOVERNMENT

Police Department

"It is the mission of the Bristol Police Department to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the Newfound Lake Community to enhance the quality of life in the Town of Bristol."

The Bristol Police Department continues to employ traditional enforcement methods along with the concepts of Community Policing to reduce crime in Bristol. We handled 15,718 calls over the course of the year.

The Police Department's Support Service Division continues to see an increase in Drug activity. The Lakes Region has also seen an increase in these types of investigations, which are directly related to property crimes as well. The Police Department continues its Neighborhood Watch Program. This program is focused on having areas of the community join together with the Police Department to curb crime. The Police Department continues working with Stand Up Newfound in an effort to eliminate substance misuse through raising community awareness, prevention, intervention, treatment and recovery.

The Department received grants from the NH Highway Safety Agency to assist us in additional traffic safety enforcement and education. The Police Department had numerous DWI Patrols throughout the summer months, Speed Enforcement Patrols throughout the year and Seatbelt Enforcement around our schools. We also participated in the States Operation Safe Commute and conducted a Sobriety Check Point over the 4th of July. Efforts like this minimize the potential for serious motor vehicle accidents and our statistics show that our proactive enforcement is working.

As always, we are most appreciative of the support of our Community Partners, the Citizens of Bristol, the Business Community, and Neighborhood Associations.

The accomplishments and service to the community could not have been met without the extraordinary contributions of the police officers and civilian staff of the Bristol Police Department. I am very proud of the dedication and compassionate work that they perform in such a professional manner.

Respectfully Submitted,

Michael F. Lewis
Chief of Police

GENERAL GOVERNMENT

Police Department Statistics

Bristol Police Department Report

Below is a list of statistics of several areas handled by
The Bristol Police Department in 2016

COMPLAINTS

Total Incidents reports	979
Assaults	53
Burglaries	14
Thefts	70
Motor Vehicle Thefts	4
Sexual Assaults	14
Criminal Mischief (Vandalism)	29
Drug/Alcohol Violations	108
Restraining Orders Served	16
Juvenile Arrests	7
Rape	6
Robbery	1
Theft from a motor vehicle	11
Aggravated Assault	9

COURT CASES

Total Arrests	255
Reported Felonies	69

TRAFFIC

Total Accidents	69
Accidents involving alcohol	9
Total Citations Issued	87
Total Motor Vehicle Stops	2,528
Parking Tickets Issued	17
DWI	20

DISPATCH

Calls For Service:	15,718 Dispatched calls
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GENERAL GOVERNMENT

Town Cemeteries

Bristol has six (6) Town Cemeteries located in many areas of the community. Some are obvious but some are "hidden" from view. The cemeteries are named and located as follows starting on the eastern side of Bristol. 1. Heath Burial grounds off 104 and near the High School access, 2. Sanborn Cemetery located off Peaked Hill Road and near Old Stage Road, 3. Worthen Cemetery off 104 and near the Danforth Brook Road, 4. Sleeper Cemetery near the Round Top parking lot, 5. Keyser Cemetery off Keezer Road and Mayhew Turnpike, 6. Sleeper Cemetery off West Shore Road and reached by access over private property near the former location of the Ackerman House.

The broad nature of the goals were: 1. Develop and adopt rules and regulations as required by law; 2. Improve the conditions of the stone walls, fences and gates, remove fallen trees; 3. Develop a record of all interred by making a list of all headstones inscriptions and research from the History of Bristol by Musgrove and placing this record on file in the Town Office; 4. Request funds from the Town to provide general yearly maintenance (mowing and raking).

The above two paragraphs were taken from the annual report for 2009. The Board of Trustees is happy to report all goals listed above have been completed and in addition we have cleaned and restored all headstones in the six cemeteries. As stated in other reports once the repair of the stones has taken place the financial needs would be reduced to the cost of general maintenance and emergencies that could happen (tree fall).

The Trustees thank all who have participated in any way for the care and improvement of the sites of those who selected one of the Bristol Cemeteries as their final resting place.

Respectfully submitted,

Tom Keegan

Ronald Preble

Archie Auger

Board of Trustees

GENERAL GOVERNMENT

Town Clerk / Tax Collector

We want to thank you for another good year in the Town Clerk/Tax Collectors office; we look forward to seeing our customers when you come in to do Town business.

In February of 2016, I welcomed Christina Howe as my Deputy. Christina lives in Bristol and has been a great asset to this office. She has attended a certified registration class and has attended numerous classes and workshops for Town Clerk as well as Tax Collector. If you haven't met Christina yet, please come in and introduce yourself. Welcome Christina!!

We continue to mail out registration reminders each month for your vehicle registrations. We have had a lot of positive feedback on doing this and people like knowing what the cost is before they come in. **Please** remember to bring in your old registration or the letter that we sent. If you are doing this by mail please be sure to include \$5.00 each for beach and Transfer Station stickers and a self-addressed stamped envelope to mail back to you, or we will need to keep it here for you to pick up.

All dogs need to be licensed before April 30th. You can come in anytime to license them for 2017. Please bring in your rabies certificates; some we have on file and some we don't. All dogs need to be licensed or a fine will be imposed after June 1st. Every year, the Lions Club tries to sponsor a rabies clinic at the Fire Station which is usually held the last Saturday of April. Please check to be sure.

When requesting a Transfer Station or beach sticker, please remember to bring in your vehicle registration as we need to match the sticker with the plate on your vehicle that will be going to these places. The stickers are \$5.00 each.

We had four (4) elections in 2016, which kept our office exceptionally busy. There was a huge turnout for the Presidential Election with 1697 voters. Of those voters, we had 174 register that day, there were 203 absentee voters and there were 8 Federal Office Only voters and 8 UOCAVA voters. That is 82% of voters on the checklist! We need that for Town Elections! There are 2247 people registered to vote in Bristol.

If you want to look up any taxes for Town of Bristol, just go to the website under Town Clerk/Tax Collector. You can look up taxes and property cards as well. There are two separate icons to click on. If you have a problem, please call the office and we will try to help.

We wish everyone a great 2017!

Respectfully submitted,

Raymah W. Simpson
Town Clerk/Tax Collector

GENERAL GOVERNMENT

Town Clerk / Tax Collector

GENERAL GOVERNMENT TOWN CLERK 2016

TOWN CLERK'S REPORT

Vitals/Marriage - Town	\$2,785.00
Vitals/Marriage - State	\$4,220.00
Sub Total	\$7,005.00
UCC	\$570.00
Tire Fees	\$1,357.00
Motor Vehicles	\$560,871.00
Dog License/Fines	\$1,576.00
Boat Registrations	\$9,925.03
Propane Tanks	\$333.00
Transfer Station Stickers	\$11,615.00
Bristol Boutique	\$7,360.00
Shingles	\$1,346.00
Metal Fees	\$3,654.00
CD (Construction Demolition)	\$19,372.00
Beach Permits	\$11,414.34
Copies/Lost Reg	\$655.00
Wetland Fee	\$15.00
Total	\$637,068.37

GENERAL GOVERNMENT

Vital Statistics - Births

1/5/2017

DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT BIRTH REPORT

01/01/2016-12/31/2016

—BRISTOL—

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
LACOEY, MASON JEFFREY	01/01/2016	CONCORD,NH	LACOEY JR, JEFFREY	THEBOCEAU, AMBER
MARTIN, KAYLA LYNN	01/05/2016	LACONIA,NH	MARTIN, DARCY	MARTIN, DESIREA
LOWE, ADILENE MARIA	01/06/2016	CONCORD,NH	LOWE, MARK	SARDINHA, AMANDA
JONES, JOSHUA RYAN	01/12/2016	PLYMOUTH,NH	JONES, KEVIN	THURSTON, SARAH
FOLLANSBEE, OLIVER THEODORE	01/21/2016	LACONIA,NH	FOLLANSBEE III, JOHN	GAGNON, AMANDA
KEENE, HARPER BELLE	03/15/2016	PLYMOUTH,NH	KEENE, CASEY	JANELLE, COURTNEY
PROULX, JULIEN CASH	04/03/2016	LEBANON,NH	PROULX, TIMOTHY	STONE, ANDREA
FAZZINA, JADEEN CHARLES	04/16/2016	LEBANON,NH	FAZZINA, ELIJAH	TESSIER, DESIREE
MORGAN, ARIANNA JEAN	05/24/2016	LACONIA,NH		SYLVESTER, HALEY
TREMBLAY-BOSSE, JAXON JOSEPH	06/08/2016	PLYMOUTH,NH	BOSSIE II, JOSEPH	TREMBLAY, MICHELLE
CAMPBELL, KACEY PETER	06/09/2016	PLYMOUTH,NH	CAMPBELL, JOSHUA	MONROE, MORGAN
MICHAUD-ROACH, MARYELLEN JEAN	06/11/2016	PLYMOUTH,NH	ROACH, JOSEPH	MICHAUD, NICOLE
DAIGLE, DAEMYN ISAMAH COLE	07/11/2016	LACONIA,NH	SPAULDING, JARED	SPAULDING, DANIELLE
CULLEN, HAGEN DOUGLAS	07/26/2016	PLYMOUTH,NH	CULLEN, MARC	SIMPSON, KENDRA
DAIGLE, MADELEINE ROSE	08/16/2016	LACONIA,NH	DAIGLE, ABEL	DAIGLE, HANNAH
HOWE, MASON SPENCER	08/18/2016	PLYMOUTH,NH	HOWE JR, BRIAN	HOWE, CHRISTINA
EKLUND, AVERY SNOW	11/07/2016	PLYMOUTH,NH	EKLUND, MICHAEL	REIL, ASHLEY

Total number of records 17

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2016 - 12/31/2016

- BRISTOL -

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
ANDERSON, PHYLLIS E BRISTOL, NH	MARTIN, ALBERT G NEW HAMPTON, NH	BRISTOL	HILL	08/27/2016
FELCH, JAMES C BRISTOL, NH	KIEJZA, JOANNA M BRISTOL, NH	BRISTOL	BRISTOL	08/28/2016
PATTEN, MICHAEL E BRISTOL, NH	PAIVA, SARAH-ANN BRISTOL, NH	BRISTOL	BRISTOL	08/29/2016
WHITAKER, JONATHAN G BRISTOL, NH	PADDOCK, KELSEY E BRISTOL, NH	BRISTOL	BRISTOL	10/01/2016
HOLMBURG, IAN A BRISTOL, NH	PHINNEY, JORDAN D BRISTOL, NH	BRISTOL	RUMNEY	10/15/2016
WOODWARD, JOHN H HILL, NH	CARLSON, ARLENE M BRISTOL, NH	BRISTOL	NEW HAMPTON	10/29/2016
TAYLOR, STEPHEN J BRISTOL, NH	KINSELLA, ELIBET BRISTOL, NH	BRISTOL	BRISTOL	12/30/2016

Total number of records 18

GENERAL GOVERNMENT

Vital Statistics - Marriages

GENERAL GOVERNMENT

Vital Statistics - Marriages

1/5/2017

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DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
01/01/2016 - 12/31/2016
-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HERBERT, DYLEN T BRISTOL, NH	PILLING, HANNAH L DANBURY, NH	BRISTOL	LACONIA	02/24/2016
KNIGHTON, EVERETT R BRISTOL, NH	MORLEY, STEPHANIE L BRISTOL, NH	BRISTOL	BRISTOL	03/02/2016
CHEVRETTE, JOANN A BRISTOL, NH	THIBODEAU, MICHAEL R BRISTOL, NH	BRISTOL	BRISTOL	04/07/2016
BIXBY, LEROY C BRISTOL, NH	BUTLER, LAURIE A BRISTOL, NH	RUMNEY	RUMNEY	05/21/2016
DUMONT, CASIE M BRISTOL, NH	BOYNTON, WESLEY A BRISTOL, NH	BRISTOL	CAMPTON	06/04/2016
LYNCH, ANGELA M BRISTOL, NH	BALAMUTH, ADAM O BRISTOL, NH	BRISTOL	ALSTEAD	06/11/2016
KUHNS, JAMES C BRISTOL, NH	CORUM, MARY M BRISTOL, NH	BRISTOL	PLYMOUTH	06/11/2016
TOZIER JR, GEORGE W BRISTOL, NH	PATTEN, MAEGAN M BRISTOL, NH	BRISTOL	BRISTOL	06/25/2016
MCCUSKER IV, THOMAS L BRISTOL, NH	ESTES, MICHELLE A BRISTOL, NH	BRISTOL	BRISTOL	07/23/2016
BRETON, JESSICA P BRISTOL, NH	FARO, ERIK A BRISTOL, NH	BRISTOL	BRISTOL	08/07/2016
EMERSON, TOSHA L BRISTOL, NH	SMITH, RYAN T BRISTOL, NH	BRISTOL	HAMPTON	08/20/2016

01/05/2017



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--BRISTOL, NH --

Page 1 of 2

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
WESTFALL, MASON	02/09/2016	CONCORD	WESTFALL, PAUL	GOODHUE, GRACE	Y
NAPOLITANO, JEAN	02/10/2016	BRISTOL	RUE, JOHN	JOPLING, JUDITH	N
BROWN, MAUREEN	02/26/2016	LACONIA	BROWN, STANLEY	CALLEY, RETA	N
AVERY, PAUL	03/05/2016	PLYMOUTH	AVERY, RAYMOND	FRENCH, UNA	Y
PURCELL, DEBRA-RAE	03/23/2016	PLYMOUTH	LIBBY SR, RAYMOND	WILLIAMS, LENA	N
DIXON, WALTER	04/06/2016	CONCORD	DIXON, HERMAN	CONLEY, MARY	Y
BANNAN JR, MICHAEL	04/13/2016	BRISTOL	BANNAN SR, MICHAEL	O'CONNELL, ANNA	Y
CORBEIL, RUTH	05/04/2016	BRISTOL	HUCKINS SR, CALVIN	PATTEN, MABEL	N
FARO, RITA	05/28/2016	FREMONT	TONES, ERNEST	AMOS, FRANCES	N
PERREAULT, ROBERT	06/11/2016	BRISTOL	PERREAULT, WILFRED	UNKNOWN, HILDA	N
DERAGON, CHRIS	06/17/2016	BRISTOL	DERAGON, ROBERT	WORDEN, MARGARET	N
LIBBY, WILLIAM	07/01/2016	BRISTOL	LIBBY, WILLIAM	LEONARD, SALLY	Y
BIANCHI, JOSEPHINE	07/02/2016	MEREDITH	GOMEZ, WENCESLAU	GOMEZ, CARMA	N
CALDON, ROY	07/14/2016	BRISTOL	CALDON, LEON	PATTEN, GRACE	Y
RAMSAY, JOAN	07/19/2016	LEBANON	JOHNSON, LAWRENCE	WESCHROB, VIRGINA	N
PIPER, LILAH	08/14/2016	NASHUA	MAGNUSON, CARL	SETHRE, ALEDA	N
NORMANDIN, TERRY	08/30/2016	BRISTOL	MOSES, ELROY	SPENCER, HAZEL	N
PIESNIEWSKI, CHRISTOPHER	10/07/2016	BRISTOL	PIESNIEWSKI, GEORGE	KIMBALL, DONNA	N

GENERAL GOVERNMENT

Vital Statistics - Deaths

GENERAL GOVERNMENT

Vital Statistics - Deaths

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DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

-BRISTOL, NH -

01/05/2017



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GRAY, BARBARA	10/17/2016	LACONIA	CLARK, DANIEL	LEDoux, CLARA	N
VOGLER, SARAH	10/30/2016	MEREDITH	THORPE, EDWARD	SPaulDING, ELIZABETH	N
SCHAEFER, TAYLOR	10/31/2016	LEBANON	SCHAEFER, MARK	DIPIETRO, SUSANNE	N
OMARA, TIMOTHY	11/06/2016	BRISTOL	OMARA, RAYMOND	BOYLE, MARY	N
SHEERIN, MARION	11/18/2016	LACONIA	HUARD, WALTER	BARNES, NORA	N
TRIVERS, SUSAN	12/14/2016	LACONIA	CAREY, EDWARD	YANKA, SUSAN	N
Total number of records 24					

GENERAL GOVERNMENT

Water/Sewer Department

The Water and Sewer Department staff consists of Superintendent, Jeff Chartier; Office Manager, Audrey Landry; Wastewater Treatment Facility Chief Operator, Jesse Lamos; Water Distribution and Sewage Collection Chief Operator, Kenneth Pelletier; Assistant Wastewater Treatment Operator, Joel Furmanick and (resigned) Shared Laborer, Dana Merrill.

We would like to take this opportunity to thank Dana Merrill for his service within each department and welcome Joe Sarto as the new Assistant Water Operator.

The Water Department's current customer base exceeds 3,440 individuals, supplied by 1,376 service connections, tied into 21.7 miles of distribution piping. There were 8 new water service units and 2 new fire lines added to the system during 2016. The Department supplies water to residential, commercial and 190 seasonal customers as well as schools, campgrounds, industry and 158 fire hydrants throughout the town. During 2016, the Water Department pumped roughly 124,519,900 gallons of water, equivalent to an average of 341,150 gallons per day from our wells.

The Department's sewer system services greater than 1,907 individuals throughout 763 connections through the 11 miles of collection system piping. There were 3 new sewer service units added during 2016. This sewerage is conveyed through gravity fed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility, sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge, producing settling of solids in the clarifier to be pumped out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination allowing discharging into the Pemigewasset River. During 2016, the Sewer Department treated 78,125,000 gallons of wastewater equivalent to 214,041 average gallons per day at the wastewater treatment facility.

2016 Water & Sewer system maintenance:

During 2016 the Department performed several maintenance tasks. Some of the highlights were:

- Through a State Revolving Fund loan with 5% principle forgiveness, the Department purchased the remaining water meters to complete the installation of radio read meters. Our focus is concentrated on replacement of meters in the service area near the lake.
- The Department performed cleaning and contracted the inspection of 14,569 feet of the wastewater collection system. As part of this inspection a detailed report was generated ranking the condition of the collection system and the recommended repairs.
- Manhole adjustment/repairs, water service valves and main valves adjustments or replacements were made in preparation for the Safe Routes to School Project, as well as the paving of Winter, School, Mayhew, Cedar, North Main, Merrimack, and Spring Streets, and Worfield Circle.
- The Water Department's Asset Management Project continues to move forward. This project is a result of a \$15,000 match grant from NHDES to encourage water systems to collect information and condition of their infrastructures in order to develop an asset management plan.
- Sludge dewatering pilot study at the Wastewater Treatment Facility proved to be a feasible option to move forward with as a replacement of the current belt press. Plans are underway for replacement, which will take place in 2017, if approved.
- The headworks grinder at the Wastewater Treatment Facility failed beyond repair this year; as a result, monies were requested from the Sewer Capital Reserve Account to pay for the unforeseen expense of replacement.

GENERAL GOVERNMENT

Water/Sewer Department (Continued)

Upcoming 2017 projects:

The Water and Sewer Department continues with the water meter replacement program, which is expected to be completed by October 2017.

Cleaning and video inspection of another 15,000 feet, equaling 1/3 of the main-line of our wastewater collection system.

Cleaning and inspection of our 1-million gallon water tank.

New cab and chassis purchase to be converted to a utility truck; the 2007 utility truck to be retrofitted with dump body from our 1984 1-ton dump truck.

Painting of all the hydrants within our system.

Repairs to sewer main on Lake Street in front of Park & Go and the intersection manhole on Fourth and Pleasant Streets.

Sludge dewatering equipment purchase and installation, if approved.

Central Street infrastructure improvements, if approved.

Bristol's water bill is based on cubic feet of water. The register can be read manually or by a remote reader (touch pad handheld or radio transmitter). Meters are read quarterly during the last weeks of March, June, September and December and bills are sent out the beginning of the following months.

Once the customer receives the bill they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the "Cu. Ft. Used" (cubic feet used) column located on the following Water and Sewer 2016-17 Rate Table to see how the bill is calculated.

In Bristol the water customer can receive 748 gallons of water for **\$2.20** after paying the **\$27.00** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance).

Bristol will treat the residential sewer customer's wastewater for **\$4.79** per 748 gallons after paying the **\$29.70** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance).

The public is welcome and encouraged to set up a tour of Bristol's water and sewer system. Please contact our office at 744-8411 to schedule a time.

The Water Department will be sending out the 2016 Consumer Confidence Report enclosed with the April quarterly bill; for seasonal customers, it will be enclosed along with their seasonal turn-on notice.

Respectfully submitted,

Superintendent, Jeff Chartier

WATER AND SEWER 2016-2017 RATE CHART

Water and Sewer 2016-17 Rate Chart										
Effective October 1st 2012										
Note: Seasonal water bill add \$25.20 (\$45.20 Minimum)										
Sewer allowance is 5% washing cars, watering lawns and gardens										
			\$2.20/100	\$27.00	\$45.20	\$4.79/100	\$29.70	Water/Sewer	\$32.15 min.	Water/Sewer
	Cu. ft		Water	min.	min	Sewer	min.	Combined	\$5.34/100	Combined
Cu. Ft	Above	total	\$ Above	water	Seasonal	\$ Above	Residential	Residential	Commercial	Commercial
used	Min.	Gallons	min.	quarterly bill	semi annual Bill	min.	sewer bill	bill	sewer bill	bill
500	0	3,740	\$0.00	\$27.00	\$45.20	\$0.00	\$29.70	\$56.70	\$32.15	\$59.15
600	100	4,488	\$2.20	\$29.20	\$47.40	\$4.55	\$34.25	\$63.45	\$37.22	\$66.42
700	200	5,236	\$4.40	\$31.40	\$49.60	\$9.10	\$38.80	\$70.20	\$42.30	\$73.70
800	300	5,984	\$6.60	\$33.60	\$51.80	\$13.65	\$43.35	\$76.95	\$47.37	\$80.97
900	400	6,732	\$8.80	\$35.80	\$54.00	\$18.20	\$47.90	\$83.70	\$52.44	\$88.24
1000	500	7,480	\$11.00	\$38.00	\$56.20	\$22.75	\$52.45	\$90.45	\$57.52	\$95.52
1100	600	8,228	\$13.20	\$40.20	\$58.40	\$27.30	\$57.00	\$97.20	\$62.59	\$102.79
1200	700	8,976	\$15.40	\$42.40	\$60.60	\$31.85	\$61.55	\$103.95	\$67.66	\$110.06
1300	800	9,724	\$17.60	\$44.60	\$62.80	\$36.40	\$66.10	\$110.70	\$72.73	\$117.33
1400	900	10,472	\$19.80	\$46.80	\$65.00	\$40.95	\$70.65	\$117.45	\$77.81	\$124.61
1500	1000	11,220	\$22.00	\$49.00	\$67.20	\$45.51	\$75.21	\$124.21	\$82.88	\$131.88
1600	1100	11,968	\$24.20	\$51.20	\$69.40	\$50.06	\$79.76	\$130.96	\$87.95	\$139.15
1700	1200	12,716	\$26.40	\$53.40	\$71.60	\$54.61	\$84.31	\$137.71	\$93.03	\$146.43
1800	1300	13,464	\$28.60	\$55.60	\$73.80	\$59.16	\$88.86	\$144.46	\$98.10	\$153.70
1900	1400	14,212	\$30.80	\$57.80	\$76.00	\$63.71	\$93.41	\$151.21	\$103.17	\$160.97
2000	1500	14,960	\$33.00	\$60.00	\$78.20	\$68.26	\$97.96	\$157.96	\$108.25	\$168.25
2100	1600	15,708	\$35.20	\$62.20	\$80.40	\$72.81	\$102.51	\$164.71	\$113.32	\$175.52
2200	1700	16,456	\$37.40	\$64.40	\$82.60	\$77.36	\$107.06	\$171.46	\$118.39	\$182.79
2300	1800	17,204	\$39.60	\$66.60	\$84.80	\$81.91	\$111.61	\$178.21	\$123.46	\$190.06
2400	1900	17,952	\$41.80	\$68.80	\$87.00	\$86.46	\$116.16	\$184.96	\$128.54	\$197.34
2500	2000	18,700	\$44.00	\$71.00	\$89.20	\$91.01	\$120.71	\$191.71	\$133.61	\$204.61
2600	2100	19,448	\$46.20	\$73.20	\$91.40	\$95.56	\$125.26	\$198.46	\$138.68	\$211.88
2700	2200	20,196	\$48.40	\$75.40	\$93.60	\$100.11	\$129.81	\$205.21	\$143.76	\$219.16
2800	2300	20,944	\$50.60	\$77.60	\$95.80	\$104.66	\$134.36	\$211.96	\$148.83	\$226.43
2900	2400	21,692	\$52.80	\$79.80	\$98.00	\$109.21	\$138.91	\$218.71	\$153.90	\$233.70
3000	2500	22,440	\$55.00	\$82.00	\$100.20	\$113.76	\$143.46	\$225.46	\$158.98	\$240.98
3100	2600	23,188	\$57.20	\$84.20	\$102.40	\$118.31	\$148.01	\$232.21	\$164.05	\$248.25
3200	2700	23,936	\$59.40	\$86.40	\$104.60	\$122.86	\$152.56	\$238.96	\$169.12	\$255.52
3300	2800	24,684	\$61.60	\$88.60	\$106.80	\$127.41	\$157.11	\$245.71	\$174.19	\$262.79
3400	2900	25,432	\$63.80	\$90.80	\$109.00	\$131.96	\$161.66	\$252.46	\$179.27	\$270.07
3500	3000	26,180	\$66.00	\$93.00	\$111.20	\$136.52	\$166.22	\$259.22	\$184.34	\$277.34
3600	3100	26,928	\$68.20	\$95.20	\$113.40	\$141.07	\$170.77	\$265.97	\$189.41	\$284.61
3700	3200	27,676	\$70.40	\$97.40	\$115.60	\$145.62	\$175.32	\$272.72	\$194.49	\$291.89
3800	3300	28,424	\$72.60	\$99.60	\$117.80	\$150.17	\$179.87	\$279.47	\$199.56	\$299.16
3900	3400	29,172	\$74.80	\$101.80	\$120.00	\$154.72	\$184.42	\$286.22	\$204.63	\$306.43
4000	3500	29,920	\$77.00	\$104.00	\$122.20	\$159.27	\$188.97	\$292.97	\$209.71	\$313.71
4100	3600	30,668	\$79.20	\$106.20	\$124.40	\$163.82	\$193.52	\$299.72	\$214.78	\$320.98
4200	3700	31,416	\$81.40	\$108.40	\$126.60	\$168.37	\$198.07	\$306.47	\$219.85	\$328.25
4300	3800	32,164	\$83.60	\$110.60	\$128.80	\$172.92	\$202.62	\$313.22	\$224.92	\$335.52
4400	3900	32,912	\$85.80	\$112.80	\$131.00	\$177.47	\$207.17	\$319.97	\$230.00	\$342.80
4500	4000	33,660	\$88.00	\$115.00	\$133.20	\$182.02	\$211.72	\$326.72	\$235.07	\$350.07
4600	4100	34,408	\$90.20	\$117.20	\$135.40	\$186.57	\$216.27	\$333.47	\$240.14	\$357.34
4700	4200	35,156	\$92.40	\$119.40	\$137.60	\$191.12	\$220.82	\$340.22	\$245.22	\$364.62
4800	4300	35,904	\$94.60	\$121.60	\$139.80	\$195.67	\$225.37	\$346.97	\$250.29	\$371.89
4900	4400	36,652	\$96.80	\$123.80	\$142.00	\$200.22	\$229.92	\$353.72	\$255.36	\$379.16
5000	4500	37,400	\$99.00	\$126.00	\$144.20	\$204.77	\$234.47	\$360.47	\$260.44	\$386.44

SUPPLEMENTAL INFORMATION

Summary of Town Owned Properties

Map/Lot #	Property Location	Acres	Value
102-046	Batten Road	0.009	\$2,500.00
103-037	Wulamat Road	0.17	\$26,600.00
103-053	Wulamat Road	0.1	\$45,000.00
104-002	West Shore Road	0.11	\$50,500.00
106-030	Lake Street	0.86	\$44,600.00
106-056	165 Wicom Road	0.918	\$211,600.00
108-100	West Shore Road - Cummings Beach	1.47	\$1,435,800.00
111-009	Shore Drive - Avery-Crouse Beach	0.52	\$1,909,000.00
111-087	Ravine Drive	17	\$14,900.00
112-021	22 Bristol Hill Road - Pump Station	0.03	\$11,200.00
112-070	254 Lake Street	0.54	\$65,500.00
112-071	230 Lake Street - Town Office/Police Dept	1.13	\$539,400.00
112-084	Hillside Avenue	0.05	\$2,000.00
112-096	306 North Main Street - Pump Station	0.72	\$111,200.00
112-096-001	North Main Street	0.1	\$17,000.00
113-025	85 Lake Street - Fire Department	0.664	\$658,600.00
113-047	North Main Street - Kelley Park	6.83	\$124,100.00
114-047	45 Summer Street - Old Town Hall	0.25	\$214,600.00
114-108	Spring Street - Parking Lot	0.067	\$12,500.00
114-112	Summer Street	0.61	\$22,100.00
114-115	56 Central Street - Pump Station	0.219	\$70,800.00
114-118	28 Central Street	2.4	\$49,600.00
114-123	8 Central Street	0.06	\$20,800.00
114-179	35 Pleasant Street - Library	0.74	\$860,300.00
114-191	Central Square	0.03	\$17,100.00
115-001	15 High Street - Old Fire Station/Historical Society	0.07	\$140,100.00
115-069	Water Street	0.1	\$12,000.00
116-072-001	Robieson Drive	0.513	\$38,300.00
116-101	Pleasant Street (Conservation Commision)	1	\$33,000.00
201-015	Old Stage Road - Cemetery	0.16	\$0.00
203-038	Akerman Road - Cemetery	0.27	\$0.00
203-039	West Shore Road	0.25	\$14,300.00
203-119	500 West Shore Road - Pump Station	2.61	\$124,700.00
203-120	488 West Shore Road - Well	9.03	\$120,000.00
203-121	West Shore Road	0.236	\$42,300.00
203-157	Adams Drive Boatslip #6	0	\$46,000.00
214-044	Country Club Road	0.597	\$8,600.00
217-101	866 North Main Street - Water Tank	1.6	\$762,200.00
217-130	Hall Road	1.8	\$34,600.00
219-032	Ten Mile Brook Road	2.4	\$40,800.00
219-035	Peaked Hill Road - Cemetery	0.33	\$0.00
221-025	Summer Street - Cemetery	0.26	\$0.00
223-031	Summer Street - Cemetery	0.41	\$0.00
223-063	70 Hall Road - Pump Station	16	\$157,200.00
223-075	180 Ayers Island Road - Office	4.4	\$299,100.00
223-076	180 Ayers Island Road - Plant	5.75	\$1,763,900.00
223-078	100 Ayers Island Road - Highway	3.2	\$296,100.00
224-050	Lake Street - Plankey Spring	0.44	\$19,200.00
224-051	Lake Street - Plankey Spring	2.4	\$17,900.00
224-052	Lake Street - Bike Path	5.65	\$68,900.00
224-053	496 Lake St - Parking/Bike Path	1.1	\$52,300.00
224-054	Lake Street	0.14	\$18,600.00
230-010	Profile Falls Rd (Conservation Commission)	0.37	\$16,200.00
Overall totals		96.683	\$10,663,600.00

SUPPLEMENTAL INFORMATION

Summary Inventory of Valuation - All Properties

Value of Land Only	
Current Use	\$ 368,703.00
Residential	\$ 132,549,200.00
Commercial/Industrial	\$ 12,461,200.00
Total Value of Land	\$ 145,379,103.00
Value of Buildings Only	
Residential	\$ 257,404,300.00
Manufactured Housing	\$ 12,779,200.00
Commercial/Industrial	\$ 32,011,200.00
Total Value of Buildings	\$ 302,194,700.00
Public Utilities	
Utilities	\$ 21,638,300.00
Total Valuation Before Exemptions	\$ 469,212,103.00
Exemptions	
Elderly	\$ 769,100.00
Blind	\$ 60,000.00
Deaf	\$ -
Disabled	\$ 139,400.00
Total Exemptions	\$ 968,500.00
Net Taxable Valuation	\$ 468,238,103.00

SUPPORTED OUTSIDE AGENCIES ANNUAL REPORTS

SUPPORTED OUTSIDE AGENCIES

Bridge House



Bridge House Homeless Shelter – Annual Report for Town of Bristol

The data below includes all individuals who were served between January 1 and December 31, 2016 and who identified Bristol as their town of origin. Days are equivalent to an overnight stay at the shelter and are assessed at \$25/day, although the actual valuation of services has been estimated much higher – at \$75/day.

ESG funding is Emergency Solutions Grant funding which supports individuals in averting homelessness and remaining in their current housing and/or is used to assist individuals in securing housing.

- 28 y.o. male – 30 days (also received \$1,063 ESG support to pay rent and utilities)
- 54 y.o. male Veteran – 35 days
- 66 y.o. male Veteran – 54 days
- 21 y.o. female with 4 y.o. and 1 y.o. daughters – 97 days/each (291 days)
- 21 y.o. male – 20 days (received \$1900 ESG support to move to Serenity House)

TOTAL DAYS: 430 x \$25.00 per day = **\$10,750**

TOTAL ESG: \$1063 + \$1900 = **\$2963**

GRAND TOTAL serving Bristol residents: \$13,713

Outreach in the greater Plymouth community **served hundreds** via food boxes, clothing, BH meals, BH shower, transportation, legal support, court advocacy, a listening ear on the phone or in person, hospital visits, gas cards, bus tickets, assistance with tax returns, counseling, networking and advocacy.

SUPPORTED OUTSIDE AGENCIES

CASA



Court Appointed Special Advocates (CASA) of New Hampshire 2016 Town Report Town of Bristol

Mission: Court Appointed Special Advocates (CASA) of New Hampshire strives to protect the rights of our state's most vulnerable children to live, learn and grow in the embrace of a loving family. Our purpose is to provide well-trained and caring Guardian ad Litem (GALs) for abused and neglected children who come to the attention of New Hampshire's courts through no fault of their own.



Our trained volunteer advocates speak for abused and neglected children's best interests in New Hampshire's family court system- including Plymouth Circuit Court, the court that serves children from the Town of Bristol.

	Statewide	Plymouth Circuit Court	Town of Bristol
Children served in 2016	1,273 children	23 children	8 children

Currently, our trained volunteer advocates speak for children's best interests in about 78% of the abuse cases that came to NH's Family Court system. Since 1989, CASA of New Hampshire has served nearly 10,000 victimized children in our state.

Although the goal of a CASA advocate is to ensure that victimized children are placed in stable and permanent homes, there is still a constant flux of children in and out of the child protective system. These children are often relocated multiple times throughout the course of an abuse/neglect case- moving from one foster or relative home to another and transferring schools multiple times a year. Your support helps children who are in a relative placement or foster home in the Town of Bristol, children who use the Bristol school system, or children with relatives/caretakers in Bristol.

SUPPORTED OUTSIDE AGENCIES

Community for Alcohol Drug-Free Youth (CADY)

Communities for Alcohol- and Drug-Free Youth would like to thank you for your support over the past year—together we are building possibilities, potential, and promise!

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths stealing the lives of so many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place. Director of the White House Office of National Drug Control Policy recently stated, “Addiction doesn’t start with prescription drug abuse or heroin use. It starts with alcohol, tobacco and marijuana. If we want to end the epidemic our country is experiencing, then we must put resources on the ground for prevention.” As I write this year’s annual report, I am excited to share information about the progress we have made, together with our community partners, over the past year.

Our non-profit organization exists because our programs work. At CADY we see growth every day in the inspiring faces of our youth as they learn, grow, and thrive—we can only do this vital work with your involvement and support—thank you!

When you invest in CADY you provide the opportunity for local teens to build resiliency through participation in asset-building, high-impact prevention programming through school-based initiatives; youth leadership opportunities; and you reclaim futures by giving vulnerable youth a second chance to overcome challenges, to grow and to turn their lives around through Restorative Justice, our region’s only juvenile court diversion program. Many of these high-risk youth are already struggling with substance use disorders—when we intervene early, we prevent entry into the addiction pipeline and save lives.

Your funding also supported the installation of a permanent Rx Medication Drop Box at the Bristol Police Department where residents can now prevent prescription drug abuse by safely disposing of unwanted or expired prescriptions. By using the drop box you will protect children by preventing the diversion of potentially harmful drugs—deaths from prescription painkillers have reached epidemic levels in the past decade. We were proud to collaborate with the Bristol Police Department, Speare Memorial Hospital, and Stand Up Newfound on this important new initiative: TAKE IT TO THE BOX!

Our outreach includes an ongoing media campaign designed to raise awareness on substance misuse and solutions with submissions to the Hometown Voice, school newsletters, the PennySaver, and the Record Enterprise as well as social networking sites of Facebook, Twitter, and Youtube. We also launched a new website (www.cadyinc.org) in September with a video library and other outstanding resources for parents and community; We also participated in the NRHS Spring Fling; NMMS KAPER Conference (Kids and Parents Enriching Relationships); school open houses and served on the Stand Up Newfound steering committee.

Beyond our primary prevention mission, our work with the substance use disorders continuum of care statewide system included sponsoring of The Opiate Effect Film and panel discussion at the S.U.N. Winterfest; four Naloxone Kit Distribution events; ongoing promotion of the NH Statewide Addiction Crisis Line (1-844-711-HELP); providing resources to families of children struggling with addiction in the form of vital information and empowering tools to get help to save their children’s lives; roundtables with our federal delegation to communicate local needs to help inform federal legislative activity; and hosting of inspiring keynote speakers at our Annual Regional Prevention Summit in May.

While we are grateful for our many successes, we have a long way to go. We know that many worthwhile causes turn to you for support, we are grateful and inspired for your ongoing commitment to prevent substance abuse and addiction—thank you for your partnership.

Sincerely,
Deb Naro
Executive Director

SUPPORTED OUTSIDE AGENCIES

Day Away

Now in existence for over 3 years, Day Away is a day care program for adults in the early stages of Alzheimer's disease or related dementias. Day Away is held every Thursday from 9:00 a.m. to 3:00 p.m. It is a program designed to provide a safe and comfortable atmosphere for our participants to help maintain their independence, encourage socialization, be mentally stimulated and remain active.

Day Away is nondenominational and open to all families and caregivers in surrounding towns. It is a non-profit program funded by a modest participant fee and donations. In addition, this gives the primary caregiver a period of respite.

We are asking the Town of Bristol to support our program and consider a donation of \$1,500.00. This donation will help to offset the price of crafts, lunch, snacks, and help to support the R.N. Director's salary. Your generosity will make a difference by allowing us to continue our work.

Thank you for your support in the past. If not for your support and the support of other towns and through donations from the private sector, this program would not be in existence today. We have had eight participants and presently have seven participants. As each participant advances in their journey, and he or she is no longer eligible for the program, we know through conversations with their caregivers, we have made a positive difference in each of their lives and in the lives of the caregivers.

We have worked with seven Bristol families since we opened three years ago and continue to work with three of the families.

Again, we want to thank you for your support.

Day Away Program,
Steering Committee

SUPPORTED OUTSIDE AGENCIES

Executive Councilor

ANNUAL REPORT FROM EXECUTIVE COUNCILOR KENNEY, DISTRICT ONE

As I start my 4th year of service to you and the State of New Hampshire in Council District I, I am grateful, committed and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Council has supported over \$25 million in contracts for prevention, treatment and recovery programs. In addition, the Council supported several millions of dollars for Law Enforcement Operation of Granite Hammer to interdict and prevent drug smuggling.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I worked to form a nine member Laconia State Property Committee to support the Executive Branch with the future sale of that property. Good news stories include the expansion of Vermont NSA manufacturing into Groveton to create over 70 jobs, the expansion of River Valley Community College into the old Lebanon College building in Lebanon and the new addition of the \$7 million Marine Patrol Headquarters Building in Gilford.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions was completed upon passage by the Legislature and signature of the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or bwatson@dot.state.nh.us.

The 2017 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, sustainment of Medicaid expansion, federal health care opportunities and funding, business and workforce development. Again, I'll be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Meagan Rose Director of Appointments/Liaison or at (603) 271-8787. A complete list is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm.

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address to be added to the list if you would like at Joseph.Kenney@nh.gov. Contact my office any time I can be of assistance to you.

Serving you,
Joe

SUPPORTED OUTSIDE AGENCIES

Genesis Behavioral Health

"A healthy population enables growth, productivity, and helps create an economic environment that will sustain New Hampshire's future well-being."

~ 2014 Sentinel Event Review Report

Thank you for investing in Genesis Behavioral Health!

The appropriation we received from the Town of Bristol 2015 budget helped Genesis Behavioral Health provide 24/7 Emergency Services to any resident of Bristol experiencing a mental health crisis, regardless of their ability to pay.

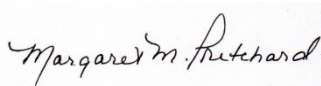
During Fiscal Year 2016 (July 1, 2015 to June 30, 2016), we served 128 Bristol residents and provided Emergency Services to 48 Bristol residents. We provided \$13,535.84 in charity care to those Bristol residents.

Age Range	Number of Patients
Ages 1 – 17	43
Ages 18 – 61	70
Age 62 and over	15

According to recent community needs assessments, access to mental health care and substance misuse treatment continues to be a priority community need for Belknap and southern Grafton Counties. Reduced access to treatment leads to increased demand on many of the systems in our community, including emergency rooms, law enforcement, first responders, courts, corrections, schools and municipalities. The economic cost of untreated mental illness is more than \$100 billion each year in the United States, causing unnecessary disability, unemployment, substance abuse, homelessness, inappropriate incarceration, suicide and wasted lives (National Alliance on Mental Illness, 2011).

A partnership with the municipalities we serve is critical to the sustainability of the Emergency Services program. The repercussions of reduced funding and limited access to mental health care are devastating for our communities. Mental health treatment helps people foster fulfilling relationships, maintain stable employment and lead productive lives. Genesis Behavioral Health improved the health of 3,976 individuals living with – and recovering from – mental illness last year. On behalf of them, thank you for your contribution.

Sincerely,



Margaret M. Pritchard, Executive Director

SUPPORTED OUTSIDE AGENCIES

Grafton County Senior Citizens Council, Inc.



Supporting Aging in Community

Horse Meadow Senior Center
(N. Haverhill 787-2539)

Linwood Area Senior Services
(Lincoln 745-4705)

Littleton Area Senior Center
(Littleton 444-6050)

Mascoma Area Senior Center
(Canaan 523-4333)

Newfound Area Senior Services
(Bristol 744-8395)

Orford Area Senior Services
(Orford 353-9107)

Plymouth Regional Senior Center
(Plymouth 536-1204)

Upper Valley Senior Center
(Lebanon 448-4213)

Sponsoring

RSVP & The Volunteer Center
(toll-free 877-711-7787)

ServiceLink of Grafton County
(toll-free 866-634-9412)

*Grafton County
Senior Citizens Council, Inc.
is an equal opportunity provider.*

2016-17 Board of Directors

Patricia Brady, *President*

Larry Kelly, *Vice President*

Flora Meyer, *Treasurer*

Bob Muh, *Secretary*

Ralph Akins

Neil Castaldo

Ellen Flaherty

Carol Govoni

Clark Griffiths

Dick Jaeger

Craig Labore

Steve Marion

Rick Peck

Becky Smith

Frank Thibodeau

Roberta Berner, *Executive Director*

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

ANNUAL REPORT 2016

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors RSVP and the Volunteer Center (RSVP) and the Grafton County ServiceLink Resource Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2015-16, 166 older residents of Bristol were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Newfound Area Senior Services; forty-nine Bristol residents received services through ServiceLink:

- Older adults from Bristol enjoyed 2,460 balanced meals in the company of friends in the senior dining rooms.
- They received 2,979 hot, nourishing meals delivered to their homes by caring volunteers.
- Bristol residents were transported to health care providers or other community resources on 1,675 occasions by our lift-equipped bus.
- They received assistance with problems or issues of long-term care through 179 visits with a trained outreach worker and 191 contacts with ServiceLink.
- Bristol's citizens also volunteered to put their talents and skills to work for a better community through 3,082 hours of volunteer service.

The cost to provide Council services for Bristol residents in 2015-16 was \$85,100.07.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Bristol's population over age 60 increased by 53.4% over the past 20 years according to U.S. Census data from 1990 to 2010.*

GCSCC very much appreciates Bristol's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, *Executive Director*

10 Campbell Street • P.O. Box 433 • Lebanon, NH 03766
phone: 603-448-4897 • fax: 603-448-3906 • www.gcsc.org

SUPPORTED OUTSIDE AGENCIES

Historical Society

The Bristol Historical Society strives to preserve items of interest from Bristol's past and to assist people in their research of events in the Bristol area. The extensive collection is housed in the Old Fire House and is available to the public during the summer months on Tuesday evenings or by appointment. The newest display features the Bristol Branch Railroad.

The reopening of the Old Town Hall gave the Society an opportunity to host an old fashioned contra dance with Dudley Laufman as the dance caller. This was well attended and greatly enjoyed.

The former Train Smith Hose House has been relocated to the general area where it once stood. Volunteers made repairs and painted the little structure. The sign board that was on the other side of the river has been moved next to the building and will be used to display photos of the former mills along that section of the river.

The third "Making It In Bristol" was held the first Saturday of August. The weather was great and visitors enjoyed viewing products made right here in our town. This event brings a lot of people into the square and benefits the businesses in the area as well.

Improvements made to the exterior of the Old Fire House over the past few years are greatly appreciated by the members of the Society. Thank you to the voters for their support to warrant articles that made these improvements possible. The roof was painted in 2014 and the exterior painted in 2016. New custom made doors were installed on the High Street. A special thank you goes to Sandra Heaney for taking on the job of repainting our large sign. It looks wonderful! This building is on the NH State Register of Historic Places.

The museum is open during the summer months and by request. We have an extensive collection of artifacts, memorabilia and photos. Please plan a visit in 2017!

SUPPORTED OUTSIDE AGENCIES

Lakes Region Planning Commission

The Lakes Region Planning Commission (LRPC) is an organization created by Lakes Region communities per state law for the broad purpose of responding to and shaping the pressures of change in a meaningful way. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC provides a wide range of planning services to member municipalities. As our economy and world change, so does the work we are engaged in. The Commission offers direct and support services to help our communities meet tomorrow's challenges. Our services include technical assistance, geographic information systems, transportation planning, land use, environmental planning, hazards planning, and economic development. LRPC is primarily funded through local, state, and federal resources. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our overall goal is to provide support, knowledge, and guidance to the governments, businesses, and citizens of the Lakes Region.

Some of the services provided on behalf of the Town of Bristol and the region in the past fiscal year are noted below:

OUTREACH

- Reviewed zoning ordinance to determine lot size and other spatial requirements needed for development of future land use scenarios
- Met with Bristol Planning Board to provide project updates and discuss development scenarios
- Reviewed 2013 Bristol community survey
- Developed future land use scenarios for Community Viz GIS modeling software using results of Bristol community survey
- Prepared GIS data for analysis including developable area within each zone and provided summary numbers and percentages
- Finalized land use scenarios and maps for Bristol's Land Use chapter of their Master Plan update
- Met with Bristol Planning Board to present development scenario results and discuss the work remaining in the scope of services
- Finalized Bristol development scenarios and display materials for update to Land Use chapter of their Master Plan
- Printed poster-size maps to accompany the Land Use chapter of Bristol's Master Plan update
- Prepared map of historic resources in Bristol
- Provided Town of Bristol with traffic count data near the liquor store in response to inquiry from Town Administrator
- Revised Historic Resources Map to allow for a vector PDF file export
- Edited Bristol Master Plan maps based on committee feedback
- Reviewed and responded to municipal request for information related to cellular service expansion
- Provided copies of the NH Planning and Land Use Regulations book to the town at considerable savings

SUPPORTED OUTSIDE AGENCIES

Lakes Region Planning Commission

HOUSEHOLD HAZARDOUS WASTE

- Handled over 21,000 gallons of Hazardous Substances from 2,145 Households in 24 Communities to safeguard the region's overall water quality and environment through coordination of the 28th Annual Household Hazardous Waste Collection Days

EDUCATION

- Convened five regular Commission meetings and facilitated discussions on: Drinking Water Issues and Available Resources, Transportation Advisory Committee (TAC) Process, Transportation Initiatives and Fixing Americas Surface Transportation Act (FAST act), Invasive Insects and the Health of our Trees, and NH Fish and Game's Wildlife Action Plan
- Provided valuable environmental consulting assistance through Phase I and Phase II Brownfield Assessments and redevelopment activity on nearly a dozen Lakes Region sites
- Maintained a digital and traditional library of significant planning documents from air quality to zoning
- Prepared strategic planning reports such as demographic studies, build-out analyses, and attitude surveys
- Offered facilitation and consensus building on pressing local and regional issues
- Provided access to LRPC resources through our website www.lakesrpc.org
- Created E-News Blasts to keep our communities informed of upcoming events and other regional activities
- Participated in New Hampshire Watershed Manager's Roundtable
- Participated in Winnepesaukee Public Health Council Directors Meetings
- Participated in New Hampshire Association of Regional Planning Commissions meetings in Concord

ECONOMIC DEVELOPMENT

- Assisted the Belknap Economic Development Council BEDC on Brownfield Assessments for the Colonial Theater in Laconia
- Advocated for adoption of the Lakes Angel Investment Network to NH Business Finance Authority (NHBFA) and Live Free & Start Initiative. The group decided to make it a priority to spur NH economic development along with pursuing charitable donations and state pension fund investment into local projects
- Coordinated meeting with the Deputy Director of NH Department of NHDRED to discuss Northern Border application on broadband and employee shortage affecting many manufacturers in the region
- Created initial partnership with the BEDC and a PSU professor to explore an idea to create a Lakes Region Economic Index for Spring 2016
- Served on NHBFA Board and voted on over \$25 million in bond issues as well as continued administration of the NHDES Brownfields Revolving Loan Fund

SUPPORTED OUTSIDE AGENCIES

Newfound Area Nursing Association (NANA)

Mission Statement: To provide quality and compassionate nursing, therapeutic and hospice care to families in our communities.

Summary of Services for the Town of Bristol for 2016, Total Visits 2,802.

Home Care: Nursing 1,024, Physical Therapy 562, Occupational Therapy 131, Speech Therapy 1, Home Health Aide 343, Homemaker 516, Medical Social Worker 11, Senior Companion 149, and Maternal Child Health 9. **Total 2,746.**

Hospice Home Care: Nursing 34, Medical Social Worker 1, Chaplain 3, Massage Therapist 2, Home Health Aide 16, and Homemaker 0. **Total Hospice 56.**

Organization Outreach Programs – Free Clinics: Flu vaccine administration, Well Child Clinics, Foot Care Clinics, Hypertension (Blood Pressure) Screenings and walk-in blood tests **totaled 877 clients with a total of 327 hours valued at \$6,540.**

Federal and State Programs: Our reimbursement rates continue to decline while patient acuity rises as more and more care is delivered in the home setting. President Obama's Affordable Care Act has decreased Medicare reimbursement to Home Health Agencies representing a decrease of 27.5% since 2008 for the same services. The percentage of reimbursement for home care visits by payer: Medicare 77.1%, Medicaid 7.8%, Private Insurances 13%, and other sources 2.1%.

Free Care to Bristol Residents: Non-billable visits to Bristol residents \$7,345; Free Care \$24,123.57 for 23 Bristol residents; Free Clinics for 286 Bristol residents \$2,545. **Total Free Care: \$34,013.57.**

All Hazards Planning: NANA is a participating member of the Central New Hampshire Health Partnership (CNHHP) for the greater Plymouth region. NANA's knowledge of special populations throughout the Newfound region is vital to planning for catastrophic events.

Community Representation/Collaboration: Our expanding collaboration with community partners gives us the opportunity to participate in groups that are instrumental in addressing the obstacles that make service delivery challenging to our elderly population and children. We are proud to be a member of several committees advocating for services for our community residents.

Newfound Area Nursing Association is pleased to offer quality home care and supportive services to area residents.

NANA received a 4-Star Rating for Quality of Patient Care and Patient Satisfaction from the Centers for Medicare & Medicaid Services. According to Medicare.gov, "The **quality of patient care star rating** summarizes 9 of the 29 quality measures reported on Home Health Compare. It provides a single indicator of an agency's performance compared to other agencies." NANA also received recognition as a '**2015 Home Care Elite Top Agency**' for quality care and positive outcomes, placing NANA in the top 25% of home care agencies nationally. Additionally, NANA was named '**2015 HHCAHPS Top 25**' for patient satisfaction by Fazzi Associates.

The staff, volunteers, and Board of Directors work very hard to meet the health care needs of those in our community. We are looking forward to a healthy and prosperous 2017.

Respectfully Submitted,

Patricia A. Wentworth

Executive Director

SUPPORTED OUTSIDE AGENCIES

Newfound Lake Region Association (NLRA)

In 2016, the Newfound Lake Region Association (NLRA) continued working with watershed towns, businesses, summer camps, and permanent and seasonal residents to steward Newfound's clean water and healthy forests.

Highlights for 2016 include:

- Completed our 30th consecutive year of water quality sampling and analysis in Newfound Lake. Due to another dry summer, water clarity was generally above average.
- Continued to monitor tributaries and headwater streams at 35 locations. The extensive, healthy forests of our upland drainages provide Newfound's clean water. Take simple steps to prevent major storms and various changes in land use (buildings, roads and forestry) from accelerating erosion, reduce water clarity, and increase flooding.
- Coordinated the Lake Host program to prevent exotic milfoil and other invasive species from entering Newfound Lake and creating severe economic damage. Paid and volunteer personnel inspected over 3,000 boats at the Wellington boat ramp and NLRA's launch at Grey Rocks.
- Added educational signage to our Grey Rocks nature trails and saw large increase in use by public. Remember, pets are only allowed on leash, and Grey Rocks is a carry In / Carry Out property, including pet waste. Please be a responsible pet owner.
- Hosted over 300 passengers on our educational Newfound Eco-Tours, a two-hour narrated expedition around Newfound Lake on our pontoon boat *Madelaine*, including tours with experts from UNH, Newfound Audubon, and NH Fish and Game Department.
- Coordinated the second annual Lake Week with other local businesses and co-sponsored the second Watershed Outdoor Week (WOW!) with the Tapply-Thompson Community Center. WOW! introduced 40 local youth to the Great Outdoors, with programs at Grey Rocks, Audubon, AMC Cardigan Highlands, Wellington State Park, and the Slim Baker Lodge / Inspiration Point.
- Started work on our Three-year Plan to pick up the pace of protecting Newfound and its surrounding land. Plan programs included Citizen Planner; Newfound Youth Conservation Corps; Grey Rocks permaculture design; and conservation land use analysis, mapping and planning..

Installed signage and completed trail management plans for the Goose Pond / Sugarloaf Ridge conservation area, a 400-acre parcel abutting Wellington park that was purchased by NLRA members and donated for conservation.

All five Towns that surround Newfound Lake have a common vision to protect our natural beauty and clean water. NLRA catalyzes success by providing expert information, extensive environmental monitoring and analysis, and hands-on educational programs for all ages. To help protect what is important to you, please include conservation and stormwater management in your land-use planning and actions, and talk to your Town boards about low-impact land-use ordinances such as riparian buffers, steep slope / erodible soil protections, and policies that preserve natural aesthetics.

Thanks to all our supporters – see you around the Watershed!

SUPPORTED OUTSIDE AGENCIES

Northeast Recovery Association (NRRRA)



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH
03234 Telephone: (603) 736-4401 or 1-800-223-0150
Fax: (603) 736-4402

E-mail: info@nrra.net

Web Site: www.nrra.net

Town of Bristol, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2016	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Electronics	33,068 lbs.	Conserved enough energy to power 4.2 houses for one year!
Scrap Metal	39.3 gross tons	Conserved 110,000 pounds of iron ore!

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **232 tons** of carbon dioxide emissions
This is the equivalent of removing **49 passenger cars** from the road for an entire year

SUPPORTED OUTSIDE AGENCIES

Pemigewasset River Local Advisory Committee (PRLAC)

KEY EVENTS – 2016. Ongoing: PRLAC completed its 15th year of water quality testing on the Pemi. PRLAC members logged over 286 volunteer hours in ongoing activities: Water testing, permit application site visits, outreach, and meetings. Member miles traveled in support of these efforts is estimated to be 1,053. An average of 7-8 members attended PRLAC's 11 meeting 2016 schedule. Our primary focus is on eight corridor towns from Thornton to Hill. All these towns supported PRLAC in 2016. PRLAC receives administrative and occasional technical support from the Lakes Region Planning Commission. Despite drought conditions, key indicators of river health (dissolved oxygen, specific conductance, turbidity, pH, temperature) were normal with the exception of water temperature which shows a slight increase. Observations in the field confirm that climate change, with its associated extreme weather events, increases destabilization of sensitive feeder systems to the river. Stormwater runoff continues to be the issue of most concern.

MAJOR PROJECT – NORTHERN PASS:: From day one of 2016 – the Northern Pass Transmission line (NPT) consumed practically all of PRLAC's volunteer resources. After extensive review of all the Northern Pass Transmission (NPT) development permit applications (27) involving Shoreland, Wetlands, and Alteration of Terrain – PRLAC concluded that the NPT Project, as presented, will have unacceptable adverse consequences in the Pemi Watershed – particularly wetlands and its feeder streams. PRLAC voted (unanimously) to petition the Northern Pass Site Evaluation Committee (SEC) for "Intervener Status" at its November, 2015, meeting. The SEC responded with the following: "The Pemigewasset River Local Advisory Committee's duties include the requirement to consider and comment on any federal, state, or local governmental plans to approve, license, fund or construct facilities that would alter the resource values and character for which the river is designated. The Pemi River was "designated" in 1991. PRLAC's focus is on the implications of proposed development activity on water quality, water quantity, and aesthetic impact on the river. PRLAC asserts that the river and supporting wetlands will be negatively affected by the project". "PRLAC has a substantial interest in ensuring that rivers and wetlands will not be negatively impacted by the Project." PRLAC may intervene as a full party in these proceedings".

There were more than 150 motions to intervene on this project. This expression of concern to the SEC was unprecedented. Approximately 90% of the petitions were against what NPT proposes. Fulfilling the responsibilities of intervener status was indeed a huge commitment for a relatively small volunteer organization. It involved attendance at a series of Site Evaluation Committee Technical Sessions in Concord, several public meetings, and a major time devoted to developing pre-trial testimony on multiple occasions for several members.

PRLAC's annual report to NH DES will show the following level of commitment to NPT in 2016: member time attributable to intervention in this project is more than 800 hours; travel directly associated with NPT totals ~700 miles.

LOOKING AHEAD: PRLAC's heavy involvement in NPT will continue thru September, 2017, at which time the SEC will make a final decision. Our critical issues revolve around anticipated increases in stormwater runoff related to ROW construction damage, visual aesthetics related to 90' towers, secondary damage to wetlands. PRLAC meets on the last Tuesday of most months January-November at 7:00PM in Plymouth's Pease Public Library. All are encouraged to attend. For more information go to <http://www.lakesrpc.org/prlac/prlacindex.asp>.

Max Stamp, PRLAC Chair

SUPPORTED OUTSIDE AGENCIES

Tapply-Thompson Community Center (TTCC)

We want to begin with our heartfelt gratitude for the generosity of so many during the past year. We are truly blessed to live in an area that is so supportive of our mission and participants. 2016 was a successful year and below are just a few of the highlights:

- We had 580 participants for the NH Marathon on October 1st. This local race has been named ‘best small town race’ by Runner’s World magazine and brings people from all over the world to our New-found Region for a great running experience. This year the event raised \$20,250 to benefit the TTCC, the Mayhew Program and the Circle Program.
- Our Summer Program for youth in Grades 1 – 8 had 234 participants and a waiting list. The kids had a great summer and enjoyed field trips that included Battleship Cove in Fall River, the Stone Zoo and a trip up Mount Washington on the Cog Railway.
- We continue to offer scholarships for all programs so that no child is ever turned away due to a lack of funds. In 2016 to date we provided over \$24,000 in scholarships to our local youth. We feel very fortunate to be able to ensure that all children receive a quality recreation experience and we are grateful to our many donors for helping to make this possible.
- Our Teen Council, under the direction of staff member Gina Richford, is thriving. We have an amazing group of 23 High School teens that hold their own fundraisers, oversee our Teen Dances, sponsor teams, volunteer at TTCC events, coach teams, and are working to raise funds for new gym mats for our gymnasium. They are a great example of what wonderful kids we have in our community.
- Our Baseball & Softball Commission, a very dedicated group of volunteers, continued their great work at Wells Field with improvements to the concession stand and beginning the rebuild of the dug-outs. This group raises close to \$40,000 per year to run this program that served 237 youth during the



SUPPORTED OUTSIDE AGENCIES

Tri-County Community Action Program (TCCAP)

Tri-County Community Action/Grafton County is requesting **\$6,880.00 in funding from the Town of Bristol at your 2017 Town Meeting** to help support its Community Contact programs. Community Contact is the field services arm of the Tri-County CAP. Our purpose is to assist low-income, elderly and disabled persons to solve problems and meet their physical and financial needs. We accomplish this by providing information, counseling, referrals, budget counseling, guidance and organizational assistance and by effectively linking households with CAP assistance programs and using community resources.

Below is the breakdown of assistance that the Grafton County Community Contact office provided to the **283** residents of **Bristol** who have been served over the last year from July 1, 2015 and June 30, 2016:

<u>Program</u>	<u>Households</u>	<u>Dollar Amounts</u>
Fuel Assistance	109	\$ 93,710.08
Weatherization	2	\$ 7,939.45
Electric Assistance	112	\$ 68,084.78
USDA Surplus Food allocated to local food pantry		\$9,749.53
Total:		\$ 179,483.84

Tri-County Community Action provides necessary services for the less fortunate citizens in our communities, who would otherwise have to seek help from the town. We are depending upon funding from your town and neighboring communities countywide. The local funds are used to make available local intake and support for federal and state programs including Fuel Assistance, Electric Assistance, Homeless Prevention, Weatherization, and electric utility conservation programs. We are also the conduit through which the USDA Surplus food is distributed to the food pantries throughout Grafton County.

We greatly appreciate the support and look forward to continued cooperation and partnership with your towns' residents, elected officials and staff. If you have any questions, please do not hesitate to call me at 888-842-3835 x103.

Sincerely,
Lisa Hinckley
Community Contact

SUPPORTED OUTSIDE AGENCIES

Voices Against Violence

From July 1, 2015 to June 30, 2016 *Voices Against Violence* worked with **680** adult and child victims / survivors who have been affected by domestic or sexual violence, or stalking. In Bristol alone, we provided **200** contacts (**107 service hours**) to **57** male and female victims of domestic violence or sexual assault, as well as provided countless hours of education and support around these issues to other individuals and organizations in your town.

Direct services included crisis counseling through our 24-hour hotline; one-on-one crisis and ongoing advocacy; providing emergency shelter to women and children; support groups; hospital, police and court accompaniment; restraining orders and other legal assistance; providing food, clothing, and transportation; advocating for families' medical/mental health, housing, and financial needs; assisting with educational and employment opportunities; and much more.

Following are some the services we provided to adults and children living in Bristol in the 2015-2016 year (please note, individuals may receive multiple services):

Accompaniment	35
Legal Advocacy	5
Follow Up	3
Safety Planning	8
Protective Order Support	7

Voices reached an additional **1,863** individuals through our prevention education and outreach programs. Among those programs were workshops for students and faculty at area schools on topics such as bullying prevention, healthy relationships and boundaries, how to help a friend in an abusive situation, and teen dating violence. We are also working with law enforcement and community agencies in your area to create a unified community response to domestic and sexual violence, and will be placing a great deal of effort in our prevention activities that will hopefully alleviate long-term burdens on the town that result from family violence.

With this in mind, I submit this annual budget request in the amount of \$3,000.00 for the 2017 fiscal year. This figure represents approximately half of the total cost of providing services to Bristol residents in our last fiscal year. We greatly appreciate all of your past support and your consideration of this year's request. Please do not hesitate to contact me at 536-5999 with any questions, or if I can provide additional information to the committee.

Sincerely,



Meg Kennedy Dugan
Executive Director

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APPENDIX A—RSA 32

MUNICIPAL BUDGET LAW

Section 32:1

32:1 Statement of Purpose. — The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

Preparation of Budgets

Section 32:5

32:5 Budget Preparation.

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.

(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.

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32:5 Budget Preparation. – (continued)

(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;

(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body may do so on its own initiative.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

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(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may each vote on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

Budget Committee

Section 32:16

32:16 Duties and Authority of the Budget Committee. – In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.

II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.

III. To conduct the public hearings required under RSA 32:5, I.

IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

Budget Committee

Section 32:17

32:17 Duties of Governing Body and Other Officials. – The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.

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APPENDIX B– RSA 40

CHAPTER 40: GOVERNMENT OF TOWN MEETING

Optional Form of Meeting--Official Ballot Referenda

Section 40:12

40:12 Definition. – In this subdivision "local political subdivision" means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting.

Optional Form of Meeting--Official Ballot Referenda

Section 40:13

40:13 Use of Official Ballot. –

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.

II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

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40:13 Use of Official Ballot. – (Continued)

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision's governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.] V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

APPENDICES

40:13 Use of Official Ballot. – (Continued)

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

"Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?" In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: "Are you in favor of the adoption of Amendment No. ____ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?"

IX. (a) "Operating budget" as used in this subdivision means "budget," as defined in RSA 32:3, III, exclusive of "special warrant articles," as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year's operating budget;
- (2) Reductions and increases to the previous year's operating budget; and

APPENDICES

40:13 Use of Official Ballot. – (Continued)

(3) One-time expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

"Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ _____? Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5.

APPENDICES

APPENDIX C—RSA 31

POWERS AND DUTIES OF TOWNS

31:95-h Revolving Funds.

I. A town may, by vote of the legislative body, establish a revolving fund. Each

revolving fund shall be limited to one of the following purposes:

(a) Facilitating, maintaining, or encouraging recycling as defined in RSA

149-M:4;

(b) Providing ambulance services;

(c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects;

(d) Creating affordable housing and facilitating transactions relative thereto;

(e) Providing cable access for public, educational, or governmental use; or

(f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

Appendix D: Capital Improvements Program Worksheet

Town of Bristol Annual Report

Appendix D: Capital Improvements Program Worksheet (Continued)

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APPENDICES



TOWN OF BRISTOL
230 Lake Street, Bristol, NH 03222

Public Notice

Pursuant to RSA 674:39-aa (see attached) lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town county, village district or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

- (a) The request is submitted to the governing body prior to December 31, 2021.
- (b) No owner in the chain of title voluntarily merged his or her lot. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.