

ANNUAL REPORT
FOR THE
TOWN OF BRISTOL,
NEW HAMPSHIRE

FISCAL YEAR ENDING
DECEMBER 31, 2017



POPULATION: 3,054 (2010 Census)
NET TAXABLE VALUATION: \$468,591,655
TOWN: \$8.21 per thousand
SCHOOL DISTRICT: \$9.77 per thousand
STATE EDUCATION: \$2.35 per thousand
COUNTY: \$1.80 per thousand
TOTAL TAX RATE: \$22.13 per thousand

DEDICATION OF THE ANNUAL REPORT

In 2010 Joe Denning penned a book entitled “Bristol, The Town That Raised a Child”. It is the story of a young Joe Denning, who after his parents divorced, came to live with family friends of his father’s in South Alexandria and thus began his life of being raised by the community. The book recounts all the details of life and love growing up in the community and how much it has meant to shaping the decent person that he had become. What the book doesn’t tell is how that boy has repaid the community that has meant so much to him.

Joe married Paula Westfall and together they raised three kids in Bristol, Debbie, Donna and John. Professionally Joe became a teacher and travelled to a number of communities over the years, but it was his work and effort on behalf of the town of Bristol that begins to tell the story of his giving back.

Generously giving of his time Joe has served as both school and town moderator as well as on the Bristol Select Board. He has been actively involved in the Lions Club and is a member of Union Lodge No.79 Free and Accepted Masons.

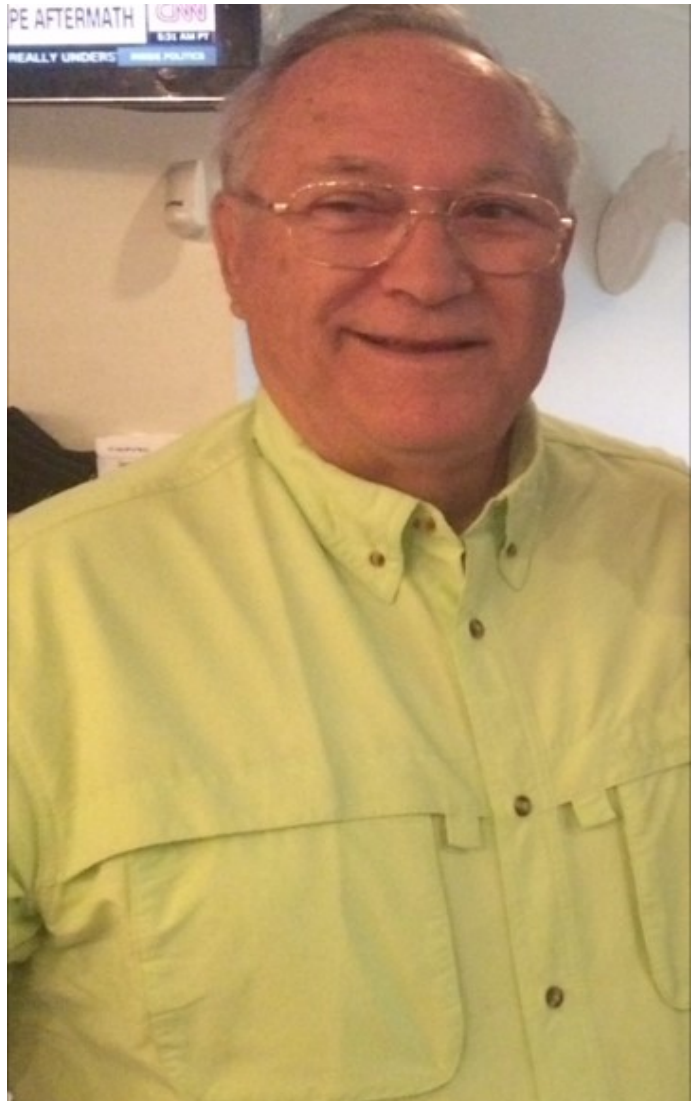
It is probably his work on the Select Board though that has had the greatest impact. Joe always felt that talking was good, but doing was better. He was fond of saying, “Look, we can agree to disagree, but in the end we have to come to a decision.” Joe was always quick to identify a need or problem and then go out and actively try and solve it. Arguably his greatest effort for the town came when after many years of trying to decide how to improve Central Square, and coming up with a buildable plan; Joe went out and secured the grant funding to enable that plan to be carried into execution. The renovation of the square has been the catalyst for an economic revitalization that continues to grow to this day.

Joe has always been passionate about the Town of Bristol and her citizens and willing to lend a hand to any and all that were in need. Though he and Paula have relocated to warmer climates down south he continues to hold Bristol dear in his heart.

In the closing page of his book Joe reveals the deeply held feeling he has for the town when he wrote;

“It has been my good fortune to have come into the town of Bristol at a time when I needed it. The community of Bristol has taught me how to live. Its values have become my values. Its activities have become my memories.”

Joe, for the shared values and your tireless efforts on behalf of our community, the Town of Bristol thanks you!



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Select Board

Rick Alpers, Chair	2020
Paul Manganiello, Vice-Chair	2018
Don Milbrand	2020
JP Morrison	2019
Les Dion	2019

Moderator

Edward “Ned” Gordon	2018
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Town Clerk / Tax Collector

Raymah Simpson	2020
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Treasurer

Kathleen Haskell	2020
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Trustees of the Trust Fund

Kerrin Rounds	2019
Beth White	2020
Elizabeth Seeler	2018

Supervisors of the Checklist

Marilyn Bucklin	2020
Hilda Bruno	2021
Debbie Gilbert	2022

Cemetery Trustees

Tom Keegan	2020
Archie Auger	2018
Ron Preble	2019

Budget Committee

Rob Glassett, <i>Chair</i>	2019
Wayne Anderson, Vice-Chair	2019
Bill Cote	2018
Dave Carr	2020
Ashley Dolloff	2018
Joseph Caristi	2020
Robert Emerson	2018
Walter Waring	2020
Janet Cavanagh	2020
Scott Sanschagrin	2019
Betsy Schneider	2019
John Sellers	2018
JP Morrison, <i>Select Board Rep</i>	

Trustees of the**Minot-Sleeper Library**

Rosemary D’Arcy, <i>Chair</i>	2020
Nancy Dowey	2018
Archie Auger	2018
Lucille Keegan	2020
Nancy Spears	2020
Kathleen Haskell	2019
Ann Fitzpatrick	2019
Shirley Yorks	2019
Ann Guilfoyle	2018

Newfound Area School Board

John Larsen	2018
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Town Administrator

Nicholas Coates

Executive Assistant/Bookkeeper

Wendy Costigan

Finance Officer/HR Director

Robert Blanchette

Deputy Town Clerk / Tax Collector

Christina Howe

Assessor

Commerford, Nieder & Perkins

Land Use/Assessing Manager

Christina Goodwin

Health Officers

Christina Goodwin

Peter Daniels, Deputy

Librarian

Brittany Overton

Human Services

Kelly Lacasse

Planning / Zoning / CIP /**Historic District Admin Assistant**

Jan Laferriere

Fire Chief

Ben LaRoche

Fire Department**Administrative Assistant**

Rachel Lacasse

Forest Fire Wardens

Ben LaRoche, Warden

Chris Dolloff, Deputy

Aaron Heath, Deputy

Jamie Moulton, Deputy

Emergency Management

Ben LaRoche

Water and Sewer Superintendent

Jeffrey Chartier

Water and Sewer Office Manager

Audrey Landry

Highway Superintendent

Mark Bucklin

Police Chief

Open

Police Department**Administrative Assistant**

Gylene Salmon

Land Use Officer

Peter Daniels

Planner

Elizabeth Kelly

Planning Board

Denice DeStefano, <i>Chair</i>	2018
Dan Paradis, <i>Vice Chair</i>	2019
Elizabeth Seeler	2018
Clay Dingman	2020
Paul Manganiello, <i>Select Board Rep.</i>	
Steve Favorite	2020
Bob Curtis	2018
Brian Howe—Resigned	
Sathesh Mani—Alternate	

Historic District Commission

Clay Dingman, <i>Chair</i>	2020
Sandra Heaney	2018
Dorcas Gordon	2020
Richard LaFlamme	2019
Don Milbrand, <i>Select Board Rep.</i>	

Zoning Board of Adjustment

Alan DeStefano, <i>Chair</i>	2018
Richard LaFlamme	2019
Ashley Dolloff	2020
Larry Denton	2018
Lorraine Bohmiller	2019

Capital Improvements Program Committee

Joe Lukeman, <i>Chair</i>
Steve Favorite, <i>Vice Chair</i>
Dan Paradis
Bill Cote
John Bianchi
Don Milbrand
David Hill

Economic Development

Bill Dowey, <i>Chair</i>
Janet Cavanagh
Nicholas Coates, <i>Ex Officio</i>
Vincent Paul Migliore
Les Dion, <i>Select Board Rep.</i>
Rick Alpers, <i>Select Board Rep.</i>
Bruce Dorner
Carolyn Schulman

Energy Committee

Bill Dowey, *Chair*
 Lucille Keegan, *Secretary*
 Nicholas Coates
 Jeff Chartier

Community Events Committee

Les Dion
 Barbara Greenwood
 Christina Goodwin
 Hilda Bruno
 Ray Courchaine
 Ben LaRoche
 Marjorie Gorman
 Lucille Keegan
 Nicole Goodreau
 Sharyn Orvis
 Claire Moorhead
 Brittany Overton
 Kristopher Bean

Conservation Commission

Janet Cote, *Chair* 2018
 Sandra Heaney 2018
 Carroll Brown, Jr. 2020
 Richard Batchelder 2020
 Karen Bemis 2019
 Rebecca Mani 2019
 Bonnie McGlivery-Blout 2019

Joint Loss Management Committee

Ben LaRoche, *Chair*
 Kris Bean
 Mark Bucklin
 Joe Walenda
 Jeff Chartier
 Ken Pelletier
 Brittany Overton
 Nicholas Coates
 Wendy Costigan
 George Clayman

Kelley Park Committee

Barbara Greenwood
 Kellie Jenkins
 Christina Goodwin
 Mark Bucklin
 Peter Cofran
 Scott Doucette
 Shane Tucker
 Dorcas Gordon
 Dan MacLean
 Les Dion

Downtown Decorating**Committee**

Hilda Bruno

Marilyn Bucklin

Karen Colby

Jodie Favorite

Steven Favorite

Marylee Guertin

Julaine Geldermann

Lisa Hodsdon

Lucille Keegan

Space Needs Committee

Edward “Ned” Gordon, *Chair*

Burt Williams, *Vice-Chair*

Susan Duncan

Sandra Heaney

Barbara Greenwood

Kris Bean

Ben LaRoche, *Fire Chief*

Tim Woodward

Dave Carr

Paul Manganiello, *Select Board Rep.*

Nicholas Coates, *Town Administrator*

Raymah Simpson

Bicentennial Committee

Janet Cote, *Chair*

Michelle Balboni

Hilda Bruno

Stacy Buckley

Lucille Keegan

Donna Manfra

Kerrin Rounds

Rick Alpers, *Select Board Rep.*

Les Dion, *Select Board Rep.*

EXECUTIVE SUMMARY

Taking a snapshot of one year in Bristol is impossible with everything our community has going on. A collage may be a more appropriate metaphor. With this, we offer a collage of what 2017 had in store.

The Select Board welcomed back Rick Alpers and Donald Milbrand. For the second straight year, the Board held strategic planning sessions and identified three goals for the year: improving employee relations, establishing a vision and mission, and continuing communications on our space needs.

The Board focused much of its attention on employee relations: The Board hosted an employee appreciation lunch around the holidays, a new personnel policy handbook was adopted, the Board submitted a 2018 budget request to reinstate the merit wage program, the Joint Loss Management Committee hosted fire extinguisher and safe driving trainings for employees, and the Police Department hosted an active shooter response training for employees. On the space needs side, the Board charged the Space Needs Committee with finding an architect and to work with them to develop a plan for the Town Office and Police Department. Samyn-D'Elia Architects of Ashland spent the year with the Committee and the Board getting to know the community's needs and wants and has put forward designs that are on the 2018 warrant. In June, the Board also held a joint meeting with the Planning Board, Economic Development Committee, Historic District Commission and School District to identify collaborative goals to continue the improvements being made in Bristol. The top two goals identified were to keep communications going amongst the group and to work collaboratively on a mission and vision for the community. The Board has begun drafting those statements; stay tuned in 2018 for more news on this front.

Increasing external communications was a goal of the Town Administrator this year. With all that Bristol has going for it, we want that story of all of the positive news and promote the community and the region as a great place to live, work and recreate. The TA has been active on social media sharing news and updating the community on things affecting residents and visitors. The Board has also worked to keep a positive beat at meetings—both in the cordiality of the meetings and celebrating community accomplishments. To name a few, the Board brought back swearing-in ceremonies for new Police and Fire Department employees, and hosted the State Champion Newfound Field Hockey team for a proclamation ceremony.

The Board and staff have also continued working on a 2016 goal of improving the zoning and regulatory environment in order to facilitate economic development. The Board welcomed Planner Elizabeth Kelly and Land Use Officer Peter Daniels as part of a reorganization of the Land Use department. Christina Goodwin has done an excellent job as the new Land Use Manager on top of her assessing duties, and Jan Laferriere has continued to be a wealth of knowledge with the team as they work to make it easier and predictable to do business in Bristol. The fruits of their labor can be seen on the 10 zoning amendments on the 2018 warrant. The staff also did yeoman's work this year in working with the Board and other departments to update the Transfer Station and Beach ordinances, and create a Tobacco Use and Equipment Ordinance.

Another goal of the Board and staff has been making continuous improvement in the financial operations of the Town. The first step in that process was the Board bringing on Robert Blanchette as its Finance/Human Resources Director. Along with keeping the Town pointed in the right direction, Bob and Bookkeeper/Executive Assistant Wendy Costigan have been working on projects that will improve the customer experience. The biggest project is their work on preparing the Town to accept credit card payments for a variety of transactions both in person and on the website. This effort is going hand-in-hand with a 2018 budget proposal to redo the Town's website, which would also include a hub for things like emergency alerts and applying for permits online.

We would be remiss without thanking our Town's dedicated volunteers. The Square beautification all around town makes walking and driving and just being here such a pleasant experience. We were also thrilled to see the new Navy Seals Swim With A Mission event as well as the highly-successful trick or treating and tree lighting events.

EXECUTIVE SUMMARY

While the town continues to shine, there is still work to be done to ensure Bristol's natural beauty remains protected. We continued to fight Northern Pass at the Site Evaluation Committee (SEC) – we still remain very concerned of the affects that significantly taller power lines will scar our scenic vistas, a historic neighborhood, and the Pemigewasset River. We are told an SEC decision will be made early in 2018. Speaking of the Pemi, we wish to congratulate Max Stamp for being awarded the Lakes Region Planning Commission's Kim Ayers award for his contributions to protecting the environment.

We would like to welcome the new business owners to the Square and are looking forward to seeing them and all of our businesses thrive and are looking forward to the anticipated openings of more new businesses in 2018. The Select Board and staff continue to do what they can to facilitate improvements in the Square, including the approval of three RSA 79-E tax relief applications to help developers fully restore three more buildings. The Select Board also did its part to steady the municipal tax rate by using \$250,000 from the unreserved fund balance to reduce the municipal tax rate by a penny.

Looking forward to 2018, the staff will be working to continue its focus on improving customer service through LEAN training and implementation. Later in the summer, there will be a groundbreaking for the new Bristol Falls Park and Pemi Trail and we are expecting there to be a breakthrough on the Economic Development Committee's work to bring better cell phone coverage to the Town.

In November, the New Hampshire Planners Association held its annual conference at the Historic Town Hall. The keynote presentation came from Rick Alpers and Dorcas Gordon on how Bristol invested in itself and is a community that has turned the corner. The presentation was such an inspiration to the planners and volunteer planning board members at the conference, that the NH Office of Strategic Initiatives has asked the presentation be given again at their annual statewide conference as a way to inspire other communities.

We wish to thank you all every day for inspiring us to serve our great community.

Respectfully Submitted,

The Bristol Select Board and Town Administrator

2017 Town Meeting Minutes

TOWN OF BRISTOL ANNUAL TOWN MEETING WARRANT

2017

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Bristol Town Hall, 45 Summer Street in said Bristol on Tuesday, the fourteenth day of March next at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 and Article 5 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the eighteenth day of March next at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

Article 1: To choose by written ballot all of the necessary Town Officers

2 Selectmen for 3 years

1 Town Clerk/Tax Collector for 3 years

1 Trustee of the Trust funds for 3 years

1 Treasurer for 3 years

1 Cemetery Trustee for 3 years

4 Budget Committee members for 3 years

3 Library Trustees for 3 years

Moderator Edward "Ned" Gordon, opened the meeting at 9:00 AM, he mentioned that this is the 198th annual town meeting. Ned asked Boake Morrison to lead in the Pledge Allegiance to the Flag. Ned also read an invocation. At this time Ned asked Shaun Lagueux, Chairman of the Board of Selectmen to introduce the Select board, which consists of Rick Alpers, Leslie Dion, Paul Manganiello, and J.P. Morrison, he also introduced Raymah Simpson, Town Clerk/Tax Collector. Ned then asked Bill Cote, Chairman of the Budget Committee to introduce those members which consists of: Don Milbrand, Rob Glassett, David Carr, Ashley Dolloff, Bob Emerson, Kevin MacCaffrie, Tom Keegan, Scott Sanschagrin, Betsy Schneider, John Sellers and Wayne Anderson. He also thanked Don Milbrand who will be moving up to the Select Board and Shaun Lagueux for his duties as a Selectmen over the past few years, as Shaun was stepping down.

Ned mentioned that the Freshman class would be serving refreshments, and lunch and hoped that people would help them out. Ned asked for a show of hands of people that were present, but do not live in Bristol, and explained that if they wanted to speak it had to come before the Body for permission. Ned announced that there would be a recount on Thursday, March 23, 2017 at 6:30 pm in the downstairs meeting room of the Town Office Building at 230 Lake St. He also stated that on the ballot it should have been vote for four for the Budget Committee, and anyone that is interested should send a letter to the Budget Committee. At their first meeting they will review the letters of interest and then vote by the whole committee as to whom they chose.

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Article 2: To see if the Town will vote to raise and appropriate up to Three Hundred Seventy Five Thousand Dollars (\$375,000) for the purchase and installation of replacement dewatering equipment at the Waste Water Treatment Facility, and to authorize the issuance of not more than Three Hundred Seventy Five Thousand Dollars (\$375,000) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the Town. The first principal and interest payments will be included in the 2018 budget. The principal and interest payments of the bonds or notes shall be paid through sewer user fees. (2/3 vote required, polls open for one hour)

The Budget Committee Recommends this Article 10-0 The Select Board Recommends this Article 4-0

Ned read Article 2 and asked for a motion. Motion made by Rick Alpers, seconded by Bill Cote. At this time Rick made a motion to amend Article 2, Shaun Lagueux 2nd The Article now reads:

Amended Article 2: To see if the Town will vote to raise and appropriate up to Three Hundred Seventy Five Thousand Dollars (\$375,000) for the purchase and installation of replacement dewatering equipment at the Waste Water Treatment Facility, Seventy Thousand (70,000) of which to come from the Sewer Capital Reserve Fund, and to authorize the issuance of not more than Three Hundred Five Thousand Dollars (\$305,000) of bonds or notes to fund the remainder in accordance with the provisions of the Municipal Finance Act, NH RSA33:1 et seq. as amended, and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the Town. The first principal and interest payments will be included in the 2018 budget. The principal and interest of the payments will be included in 2018 budget. The principal and interest payments of the bonds or notes shall be paid through sewer user fees. (2/3 vote required, polls open for one hour)

The \$70,000. would come from the Sewer Capital Reserve fund for the demolition of the existing building, this would be done through a 10-year loan agreement. This dewatering equipment is needed as sometimes it takes the employees 2-3 days to get this as dry as possible to be carried off. With this equipment it will take a very short time and be extremely dry so the cost of carrying it off will be down considerably. The life expectancy is 25-30 years for this equipment. This won't raise rate for sewer users. Burt Williams, a former Commissioner stated that the one they have been using is 27 years or so old. Motion to close discussion on the amendment made by Burt Williams, 2nd by Walter Waring. **Passed to close debate.** The amendment passed. **Motion to close debate on Article 2 as amended by Paul Simard, 2nd by Paul Fraser.** Amendment Passed. **This is a ballot vote and the polls have to stay open for an hour. The ballot is green, do not tear it in two, check either yes or no and place in the ballot box. Polls opened at: 9:30.**

122 Votes, 120 YES and 2 NO. Article passed as amended.

Article 3: To see if the Town will vote to raise and appropriate up to Seven Hundred Sixty Five Thousand Dollars (\$765,000) to pay for Water, Sewer and Roadway Improvements on Central Street, and to authorize the issuance of not more than Seven Hundred Sixty Five Thousand Dollars (\$765,000) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the Town. The first principal and interest payments will be included in the 2018 budget. Without impairing the nature of the bonds as general obligations of the Town, it is expected and intended that Ten percent (10%) of the debt service on the bonds or notes will be paid from general taxation and Ninety percent (90%) of the debt service on the bonds or notes will be paid through water and sewer user fees. (2/3 vote required, polls open for one hour) The Budget Committee Does Not Recommend this Article 3-6-

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The Select Board Recommends this Article 4-0

Don Milbrand made a motion to pass over Article 3, until Article 2 has been voted on, 2nd by Bill Cote, Passed.

Motion made by Shaun Lagueux, 2nd by Betsey Schneider. Shaun Lagueux made an amendment to this article 2nd by Leslie Dion.

The article is amended from the amount of \$765,000.00 to \$708,000. This would be off set with Water and Sewer Capital Reserve funds; the breakdown is: Sewer Capital Reserve fund \$50,000.00; Water Capital Reserve fund \$50,000.00; Taxation, \$240,720.00; Water User fees of, \$183,640.00 and Sewer User fees of, \$183,640.00. The amendment reads:

To see if the town will vote to raise and appropriate up to Seven Hundred Eight Thousand Dollars (708,000) to pay for Water, Sewer and Roadway Improvements on Central Street, and to authorize the issuance of not more than Seven Hundred Eight Thousand Dollars (\$708,000.) of bonds or notes in accordance with the provisions of the Municipal Finance Act,

NH RSA 33:1 et seq., as amended; and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the Town. The first principal and interest payments will be included in the 2018 budget. Without impairing the nature of the bonds as general obligations of the Town, it is expected and intended that \$50,000 of the debt service on the bonds no notes will be paid with funds from the Sewer Capital Reserve Fund, another \$50,000 of the debt service will be paid from the Water Capital Reserve Fund, and that of the remaining debt service, \$240,720 will be paid by general taxation, \$183,640 will be paid through waster user fees, and \$183,640 will be paid through sewer user fee. (2/3 vote required, polls open for one hour)

This project would tie in to the downtown project, instead of digging it up in a few years, it would be done now while the project is ongoing. The pipes have been in since approximately 1951. A question was asked what is the condition of the road, Mark Bucklin Highway Superintendent explained that it is deteriorating it was going to be upgraded a couple of years ago, but because of this project it was put off. This project would be part of improving the downtown area. The water pipe would be going from 6" to 8" and sewer line from 10" to 24", there are also drainage issues for the Highway. The project came about to tie in with the downtown project, the condition of the sewer line is in fairly good condition, but if the road is to be torn up this is a good time to do the water/sewer, it also includes two parking spots and a sidewalk. The old pipes may last another 8-9 years. This is a project that does not have to be done, but does tie in with the pathway project and continuing to improve the community.

Motion to Close debate on the amendment made by: Al Blakley, 2nd by Sue Waring

Close debate passed

Amendment passed with Voice Vote

If the grant for Article 4 does not come in, Article 4 won't be done. Article 3 and Article 4 are separate articles. They don't affect each other, it helps to keep engineering costs down. Some felt that this should be put off for another year, we can't do everything at once. It was decided to let the legislative body to decide if it should be done. Are the water pipes lead? If so that could be a problem, no lead pipes, but there are lead joints. A question was asked why can't the water and sewer department do the work.

Motion made to close debate by Paul Simard 2nd by Bill Cote Motion passed to close debate

Voting on Article 3 Ballot Vote Red Ballot. Polls open one hour 12:14 PM will remain open until 1:14 PM. **Ballot Vote 116 votes cast NO 72 and YES 44**

Article 3 did not pass

Rick Alpers made a motion, 2nd by Paul Fraser to restrict reconsideration on Articles, 2, 4, 6,7,8, and 9. Ned explained

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that this meant that we could not go back and discuss any of these articles today, that if someone wanted to discuss these it would have to be at another meeting, another time.

Passed by Voice Vote

Article 4: To see if the Town will vote to raise and appropriate a sum of One Hundred Fifty Three Thousand Dollars (\$153,000) to prepare a final design, obtain materials, and construct the Pemi Pathway and Bristol Falls Park (formerly known as the Water Street Recreational Trail). The appropriation is contingent upon receipt of an offsetting grant in the amount of One Hundred Fifty Three Thousand Dollars (\$153,000) of from the Land and Water Conservation Fund. (Majority vote required)

The Budget Committee Recommends this Article 10-0 The Select Board Recommends this Article 4-0

Motion made by Selectperson Les Dion, 2nd by John Bianchi. At this time Les made an amendment to this article, 2nd by Alan Blakley: Amendment to read: To see if the Town will vote to raise and appropriate a sum of Two Hundred Thirty-Five Thousand Three Hundred Dollars (\$235,300) to prepare a final design, obtain materials, and construct the Bristol Falls Park and northern entry point to the "Pemi Pathway". One Hundred Fifty-Three thousand dollars (\$153,000) to be funded by an offsetting grant in the amount of One Hundred Fifty-Three thousand dollars (\$153,000) from the Land and Water Conservation Fund, Forty-Two Thousand Three Hundred dollars (\$42,300) from unreserved fund balance, and the remaining Forty Thousand Dollars (\$40,000) shall be raised from taxation; provided, however, that this article is contingent upon the receipt of said grant.

Bristol was number one in submission for a grant, last year we did the engineering, permitting and design of the trail. Bill Dowey has worked on this project, Les asked if he could speak on it.

Ned asked Bill to speak on the amendment on how the money will be spent since it is a higher amount. Money has to flow through Bristol to show we are interested in the project in order to get the grant. and then we could get the grant for \$153,000. It is where the old railroad station used to be at the confluence of the Pemi River and the Newfound River.

Bridges need to be taken out and a path add. The path is ADA complaint, Bill explained what would need to be done to get this path built, bridges repaired so that machinery can get in there to get it repaired and modified, this would be the entryway to the future "Pemi Pathway"

The Bridge originally cost \$55,000.00 but when the actual cost came in it was for \$128,000. \$82,000 short. Asking for \$82,000, \$40,000 come from unreserved fund balance and \$42,000 from taxation.

A question was asked if this ties in with Article 3, some of this ties in, but most of it doesn't these are separate projects. How would this affect the tax rate, it would be about 10 cents per thousand, that does not take in revenue and costs. Some concerns were about the Army Corp of Engineers being involved in this and if the Town Employees could do this work it would save money. It was noted that a local contractor has donated time and equipment and trucking to haul everything away. The Town Highway crew would be working with them also. Questions were asked about parking, and how it affects Central and Water Street, what is the return investment, how many phases are involved in this project, can we make money on this project.

Laconia's pathway has brought in a million dollars a year, we don't have any idea what the revenue would be for this at this time. It was mentioned that this would be good for the economy for Bristol, it would bring people into Town. There would be a walking/bike path that many people use in different areas.

Motion to close debate on the amendment by Al Blakely 2nd by Chris Dolloff

Hand Count to close debated Passed

Close debate on the amended Article by Paul Fraser, 2nd Steven Favorite

Article passed as amended by Hand Count

Article 5: By Petition: Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on

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all issues before the Town of Bristol on the second Tuesday of March? Passage requires a 3/5 majority vote of those voting.

This article was on the ballot that was voted at Town Election on March 14, 2017

Yes: 214 No: 185. The article did not pass.

Article 6: By Petition: To see if the Town will vote to authorize 50% of the Land Use Change Tax collected pursuant to RSA 79-A:25 to be deposited into the existing Conservation Fund in accordance with RSA 36-A:5, III, as authorized by RSA 79-A:25, II. If adopted this article shall take effect April 1st, and shall remain in effect until altered or rescinded by a future vote of the Town Meeting. (Majority vote required)

Janet Cote made a motion, 2nd by Sandra Heaney.

Janet is the Chair of the Conservation Commission, they are asking what other Conservation Commissions have asked for in other Communities which is when land comes out of Current Use 50% of that revenue would go to the Conservation Commission, 50% in to General Fund. Keep spending revenue, and it would diminish, where it will be spent, protecting the watershed and the spring on Lake St. also if anything legal comes up. Right now, nothing is anticipated to come out of land use, it hasn't had anything taken out in quite a long time. What is the anticipated amount to come out, Janet talked with assessing this is just an example for a 5-acre piece of land it would be \$5,035 to go to the Conservation Commission. There was feeling that it should be given back to the Town, because the land owners take good care of this. It was mentioned that some towns do this as 50% and 75% Shaun Lagueux works with current use and forestry for a living he is in favor of this. This is not a significant amount This fund would help if the Conservation Commission would need funds for the repair of the spring or anything they are in charge of. JP feels that the money should come back to the Town, maybe 5% to the Conservation Commission, but not 50% the taxpayers are funding this program, Bristol needs to get the money back.

Carol Huber made a motion to close debate; seconded by Dick Batchelder. Motion passed to close debate.

Voice vote for Article 6 to close to call. Ned asked for 3 people to hand count the voters

Hand count: Yes 56 No 47 Article 6 Passed

Article 7: Shall the Town of Bristol vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services, and (2) is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be Five Hundred Dollars (\$500), the same amount as the standard or optional veterans' tax credit previously voted by the Town of Bristol under RSA 72:28. (Majority vote required)

Shaun Lagueux made the motion, 2nd by John Sellers.

Looking into this, it enables a veteran to get the \$500.00 for a tax exemption, residents that were in the National Guard, National Reserve. Several are applied for, several towns have updated the Veteran's credit, it expends the veteran's tax credit, it is hard to give a number because we don't know how many will apply and how many would be eligible. Considering that the best guess would be top end \$41,500. John Sellers noted that Veterans are not part of a war time event don't get exemption, he doesn't get the credit, he feels that anyone that served should get this credit. If someone that is in for 90 days do those people get a DD214 for their service. Paul Manganiello thinks it would show when they were serving. They do have to go through the office to see if they are qualified. To qualify for this you must have been serving during an active conflict.

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Boake Morrison made a motion to close debate, Fred Eichman 2nd. Voice Vote passed to close debate

Article 7 passed with a unanimous Voice Vote.

Article 8: To see if the Town will vote to adopt the following Solid Waste Ordinance proposed pursuant to RSA 149-M:17, II: (Majority vote required) SOLID WASTE ORDINANCE

Authority:

This Ordinance is adopted by the Town of Bristol pursuant to the authority in RSA 149-M:17, II.

General Provisions:

The Bristol Transfer Station and associated facilities may be used only by residents and property owners of the Town of Bristol, for the disposal of acceptable solid waste generated within the Town of Bristol. Disposal of refuse from another locality (other than contracted towns) is a violation.

Attendants shall have the authority to refuse the use of the facilities to any person who violates these regulations, misuses the facilities or fails to comply with the lawful directions of the attendant. Failure to follow the requests or instructions of the attendant is a violation.

Acceptable solid waste may be disposed at the facilities only during posted operating hours. Leaving waste outside of the area when the facility is closed is a violation.

Acceptable solid waste shall be deposited only in the appropriate disposal area or container as directed by the attendant on duty. The disposal of any waste in unauthorized areas is prohibited. Disposal of unauthorized or prohibited waste is a violation.

All loads delivered to the facilities shall be covered or otherwise suitably contained (i.e., plastic bags, barrels, etc.) to prevent littering.

Permit:

A permit shall be required for the disposal of waste at the solid waste facilities. No person shall dispose of any waste at the facilities without a permit. The permits are to be permanently affixed to the lower right front windshield on the vehicle of the person authorized to use the facility. Permit fees are listed in Appendix A of this ordinance.

Resident Permit:

Residential permits may be issued to any resident or property owner in the Town of Bristol. Residential permits may be used to dispose of solid waste generated within the Town of Bristol only. Suitable proof of residence and/or personal residential property ownership shall be required for the issuance of a permit. Use of the Bristol solid waste facilities without a permit or disposal of solid waste from other cities or towns shall be a violation. It is also a violation to allow someone who is not a resident of the town of Bristol to use your permit. Demolition debris and Municipal Solid Waste (MSW) from private residents will be limited to amounts not to exceed 2 cubic yards per day. This debris will be accepted at the lower and the upper section of the facility. Disposal is subject to the current fee schedule. There are no restrictions on Single Sort Recycling.

Contractor Construction Demolition:

Contractors may be issued a temporary permit for the disposal of waste generated by work done within the Town of Bristol. Documentation of the Building Permit issued by the Town shall be required for the issuances of a temporary permit. Temporary permits shall be valid for no longer than 21 days. The Town will not accept hazardous or non-permitted waste. It is a violation to use a Temporary Bristol Permit to dispose of solid waste not generated within the Town of Bristol or to allow a nonresident to use the permit. In order to obtain a Temporary Permit and to use the Solid Waste Facility for construction debris, a signed and approved Affidavit for Commercial Contractors must be obtained from the Town prior to hauling any waste.

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Visitor Permit:

Visitor permits may be issued to persons visiting the Town of Bristol. Suitable proof of lodging in the Town of Bristol shall be required for the issuance of a temporary permit. A temporary permit shall not be valid for longer than two weeks. It is the responsibility of the property owner to arrange for the acceptable disposal of solid waste materials.

Violations:

Violations of any of the above provisions shall be subject to a fine of no less than \$50.00 per occurrence and up to a maximum of \$3,000.00 per RSA 149-M:17.

Prior to service of a formal summons and complaint, pursuant to RSA 31:39-c, the Bristol Town Clerk/Tax Collector may issue to any person who violates any provision of this ordinance a written notice of violation. Such notice shall contain a description of the offense and a copy of the applicable schedule of penalties as well as instructions to pay the penalties by mail, and shall be either delivered in person or by first-class mail to the last-known address of the offender. Penalties shall escalate the longer they remain unpaid, as provided in the penalty schedule, up to a maximum of \$3,000 per offense.

If the matter remains unresolved, pursuant to RSA 147-M:17, II(b), for penalties up to \$500, the Bristol Town Clerk/Tax Collector may issue a summons and notice of fine as provided in RSA 502-A:19-b, substituting a copy of the schedule of penalties for the uniform fine schedule cited in that statute. The offender may plead guilty or nolo contendere by mail by entering a plea as provided in RSA 502-A:10-b. If the plea is accepted by the court, the offender shall not be required to appear unless directed by the court. If the offender contests the summons, the matter shall be resolved by the court.

For penalties exceeding \$500, the Bristol Town Clerk/Tax Collector may issue a summons and complaint before the circuit court, district division, or the superior court to enforce the penalties.

Fees:

Fees for permits and for deposit of certain items at the facilities under this Ordinance shall be initially as set forth in the attached Solid Waste Fee Schedule, and are subject to amendment from time to time by the Bristol Board of Selectmen pursuant to RSA 149-M:17, VI(a) and RSA 41:9-a.

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Appendix A: Solid Waste Fee Schedule Specific Procedures

- 1) All **Contractors** (including individuals that are **residents** of Bristol) are required to obtain a Transfer Station permit from the Town Office as well as provide a copy of their Land Use Permit where the C&D material is generated to the attendant prior to disposing of C&D material. All C&D deposited at the Transfer Station must have been generated in the Town of Bristol.
- 2) All **residents** and **contractors** that want to dump C&D material must go the Transfer Station C&D area and have the vehicle that they are using measured for volume of the pick-up bed (the volume of the wheel wells will not be deducted from the quantity calculation).
 - (i) Compact pick up truck
 - (ii) Full sized pick up truck
 - (iii) Large truck (includes a truck with sideboards or trucks 1 Ton or larger – the actual volume will be measured and charged accordingly regardless if full)
- 3) All doors must be removed from refrigerators prior to delivery to the C&D Transfer Station.
- 4) All roofing shingles and construction demolition debris, if not paid for by the truck load, shall be paid for by estimated volume (cubic yard 3 feet by 3 feet by 3 feet) as determined by the Transfer Station attendant.
- 5) No person shall dispose of any waste at the facilities without a permit

Permit Requirements - Municipal Solid Waste		Fee
<i>Residential Permit</i>	Residential Permits may be issued to any resident or property owner in the Town of Bristol.	\$5.00 per permit
<i>Commercial Permit</i>	Commercial Permits may be issued to businesses located in the Town of Bristol. Permits will expire in 21 days.	\$100.00 per permit
<i>Visitor Permit</i>	Visitor Permits may be issued on a weekly basis for person's visiting Bristol with proof of lodging within the Town. Non- residents hauling municipal solid waste to the Transfer Station for Bristol residents must obtain a Visitor Permit.	\$5.00 per permit
1. All permits fees shall be payable to the Town of Bristol and may be obtained at the Town Clerk's Office. (Please bring the registration for the vehicle that will be going to the Transfer Station.) 2. All stickers shall be attached to the lower right hand corner of the windshield.		

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Definition:

Contractor: Any person performing construction, demolition, collecting solid waste, or cleanup in exchange for monetary or other compensation.

PERMIT TYPE	VAL ID	VEHICLE ALLOWED	TYPE OF WASTE	FEE
		Construction and Demolition		
Residents with homes in Bristol or Property Owners (Home Or Business)	1 Year	Passenger Cars, Small Pickup Trucks Small Trailers less than 1/2 CY	Wood Products, insulation board, etc.	No charge
	1 Year	Passenger Cars, Small Pickup Trucks Small Trailers less than 2 CY per day	Wood Products, insulation board, etc.	\$20
	1 Year	Large Trucks	Wood Products, insulation board, etc.	\$40 per CY of volume regardless if full
	1 Year	Passenger Cars, Small Pickup Trucks, Small Trailers up to 2 CY per day.	Heavy C&D; Sheetrock,	\$40
	1 Year	Large Trucks	Heavy C&D; Sheetrock,	\$80 per CY of volume regardless if full
Contractors including residents of Bristol (allowed to use facility while building permit is valid)	60 days	Passenger Cars, Small Pickup Trucks Small Trailers Up To 2 CY per day	Wood Products, insulation board, etc.	\$40
	60 days	Large Trucks	Wood Products, insulation board, etc.	\$80 per CY of volume regardless if full

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	60 days	Passenger Cars, Small Pickup Trucks Small Trailers Up To 2 CY per day	Heavy C&D; Sheetrock,	\$160
	60 days	Large Trucks	Heavy C&D; Sheetrock,	\$160 per CY of volume regardless if full
		Tires		
Residents with homes in Bristol or Property Owners (Home Or Business)	1 Year	N/A	17.5" an under	\$2.00
	1 Year	N/A	Over 17.5"	\$10.00
		White Goods		
Residents with homes in Bristol or Property Owners (Home Or Business)	1 Year	N/A	Stoves, washer, dryer, hot water heaters,	\$5.00 per item
	1 Year	N/A	Refrigerators, freezers, air conditioners. (anything with freon) ⁴	\$15.00 per item
	1 Year	N/A	20 lb Propane tanks & smaller	\$2.00 per item
	1 Year	N/A	30-100 lb Propane tanks	\$25.00 per item
	1 Year	NA	Fire Extinguisher	\$15.00 per item
	1 Year	N/A	Helium Containers	\$10.00 per item
Contractors including residents of Bristol (allowed to use facility while building permit is valid)	21 days	N/A	Same as residents	Same as residents

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		Bulky Waste		
Residents with homes in Bristol or Property Owners (Home Or Business)	1 year	Passenger Cars, Small Pickup Trucks Small Trailers less than 1/2 CY	Mattresses, chairs, couches, etc.	\$20.00 per item (No charge if stripped and placed in appropriate containers)
Contractors including residents of Bristol (allowed to use facility while building permit is valid)	21 days	Passenger Cars, Small Pickup Trucks Small Trailers Up To 2 CY	Same as residents	Same as residents
		Computers & TV's		
Residents with homes in Bristol or Property Owners (Home Or Business)	1 year	N/A	Television (19 inches and under), Computer CPU, Computer Printer	\$10.00 per item
	1 year	N/A	Portable Television (20 inches and over), Computer Screen, Lap Top Computer	\$20.00 per item
Contractors including residents of Bristol (allowed to use facility while building permit is valid)	21 days	N/A	Same as residents	Same as residents

		Schedule of Penalties		
First Offense		\$50.00		
Second Offense		\$75.00		
Subsequent Offenses		\$100.00		
Penalty Escalator		\$50.00 added every 7 days unpaid after initial notice of violation		

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Article 8: Motion made by J.P. Morrison, 2nd by John Bianchi. JP spoke on the article.

We have had an ordinance for a long time, Mark Bucklin, Highway Superintendent and Raymah Simpson Town Clerk, have gone over this and updated the ordinance so it fits in to this day and age.

Article 8 passed with a unanimous Voice Vote

Article 9: To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Five Million Nine Hundred Thirty One Thousand Four Hundred Eighty Dollars (\$5,931,480) for general municipal operations. The Select Board recommends Six Million One Hundred Eighty Thousand Six Hundred Forty Six Dollars (\$6,180,646). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Budget Committee Recommend this Article 8-2

The Select Board Does Not Recommend this Article 1-3

Motion made by Bill Cote, 2nd by Kevin MacCaffrie. Bill mentioned that his is an 8.4% increase over last year's expenditures.

Denise DeStefano made an amendment to the budget, 2nd by Barbara Greenwood, the amendment reads: Motion to amend Article 9 in the amount of \$26,920.00 to be applied to the Land Use/Health Officer line, increasing the total budget amount to \$5,958,400.00 This would bring the total Land Use/Health Officer line to \$52,420.00

Denise noted that this is to add support to the Planning Board, the Board has had some significant work put on them. It takes many man hours for the volunteers on the Planning Board in light of some of the large project that have come up, this would help them with getting more information and to have someone available to look at things as they come in. Economic Development will be trying to bring in more industry for the Town. Friday is the only day that anyone can talk to someone as the Planning Board secretary is only one day a week. They need someone that could follow through. This is a part time position

This was brought to the Budget Committee as a full time position, unless this is something different. A Town this size doesn't usually have a full time position unless it is a building inspector, budget gave them 3 days a week in place of 2 days a week. This would be for someone with expertise, Bristol is a hard place to do business with and it is not a business-friendly Town.

Anyone that would have this position would help the many committees that the Town has; not just the Planning board.

John Sellers felt that this position was given an extra day, and that spending is getting out of control, that people on Social Security didn't get a raise this year and this kind of spending needs to stop, or it will drive people out of Town. Rick Alpers stated that this person would be a benefit to the Planning, Zoning, Historic and Economic Boards, He is a guidance to these boards and issues enforcements. This person would help people understand the zoning laws and regulations of the Town. Janet Cote Chairman of the Conservation Commission feels this position should be filled, she stated that Bristol is in the commercial corridor along the Pemi River, the Newfound River and on Lake Street towards the lake, we have State laws and wetland issues, it would be well spent money to have someone in the office that knows the laws and also to be helpful to someone that comes in to the office that needs information. It is complicated for volunteers, and much work, more knowledge would be there. Paul Simard stated that at one time there was a person in the North County that would be able to help the Towns, an advisor to help the

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volunteers with things; is that still available, it is available but the cost is \$70.00 an hour. Paul Manganiello is a volunteer that works on some of the committees, he is in support of the amendment as the volunteers put in many hours, he also wanted to thank the Fire Dept for coming to his house and putting out a fire and Tom Hardy for coming at 3AM to repair the furnace.

Jodie Favorite made a motion to close debate on the amendment, seconded by Lorna Patten.
Close debate passed with a voice vote.

The amendment was too close to call with a voice vote, Hand count the amendment passed

Donna Nashawaty made an amendment to Article 9 to increase the budget by \$5,000.00, the new budget figure would be \$5,963,400. Seconded by Rick Alpers. Donna stated that two-line item numbers for the Audit and the Computer Support are contracted. The Selectmen asked for \$20,000.00 for the audit, the budget committee submitted, \$18,500.00 last year \$23,500.00 was spent on the audit, this year we should expect at least \$23,000.00. The contract price for the computer support was \$11,000.00 and the budget committee reduced that to \$10,000.00. This would increase the budget by \$5,000.00 to \$5,963,400.

Motion to close debate by Paul Fraser, seconded by Karen Rounds. Voice vote to close. Show of hands amendment passed.

Tom Keegan made an amendment to increase the operating budget by \$23,633.00 from \$5,931,479.00 to \$5,955,112.00. This increase is intended for the following budget items:

01-4210-210 Police Department Health Insurance and 01-4210-891 Grant Related Expenses. Rob Glassett 2nd the motion. Tom asked if Chief Lewis could speak to the amendment, he has been called out, there is a change in health insurance it went from a couple to a family plan. The Police Department is applying for a grant it has been awarded but we need to show that we are supporting the grant before they can receive it.

John Sellers will vote against anything that is increasing the budget, he feels that they worked due diligence for the budget. Feels that this should have come before the budget committee before this meeting.

Michael Lewis, Chief of Police stated that he had applied for a grant it would be totally reimbursed grants, we have to appropriate the money in order to get the grant money which then goes into the revenue line for the grant. Health care he has reduced the line by \$10,000.00 because of the figures we were told at the time of budget since then health care on employees have changed.

Clarification: \$5400.00 is for grant, \$5400.00 is fully reimbursed. \$18,230 for an individual that did not take a health care plan, but needs to now.

If this didn't come out today, how would the employee been covered, Shaun Lagueux state that the money would have had to be found, the employee would have to be covered.

A question was asked about what the grant is for. The Chief responded that it is for E-Ticketing, which scans the registration and license, it is wireless, electronically and safer and it sends the information directly to the court system.

Paul Manganiello is against this amendment he feels the health insurance and the grant should be separate, he would be for the grant but not the health insurance, as the Board maybe looking into something different with the health

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care.

Eric Rouille made a motion to close debate on the amendment, 2nd by Jackie Batchelder.

Motion passed to close debate

Amendment failed by Voice Vote

Paul Simard made an amendment to Article 9, seconded by Carol Huber to reduce the Police Budget line #01-4210-664 from \$1500.00 to \$0.

Paul felt that the town car was in under the administration budget and he would like to reduce the police department budget.

Shaun Lauguex explained that the car is used by both the Police Department and the Administration so that the maintenance of the car is split between both places.

Paul said that it makes the maintenance on this vehicle \$2200.00 and that is insane, please vote for this amendment.

Bob Fellows made a motion to close debate, 2nd by Ernie Richards.

Motion passed to close debate

Voice vote on the amendment, to close to call.

Amendment failed by Hand vote Yes: 36 No: 55

What did the budget committee do for over 20 hours other than just increase the budget by 2.5%, it was never explained how they came about with these numbers and how it came from the Selectboard budget.

William Cote, took the 2016 budget and determined that 2.5% was appropriate to increase over last year.

Tom Keegan stated that the budget committee met for 12 meetings went through each budget and each line and took out \$209,000.00 from the budget and it wasn't until February 6, 2017 that it was decided to increase the 2016 budget by 2.5%. That discounted all of the work done before that as each department have their own increases and decreases.

Don Milbrand there are different things that affect how taxes are going to be raised and appropriated one is budget spending, warrant articles and revenues. MS 737 tries to estimate taxes to be raised, the budget committee had kept it around \$17,000.00 but with the amendments today a quick calculation shows it has gone up by about \$30,000.00.

Rob Glasset explained that the committee had worked on figures for the budget. They went over the wage increase and the health plan, and the suggested 2.5% increase that had been presented by a member of the budget committee; for the entire budget, but it didn't work out, so they were going to look at the budget again on February 6, 2017. Some members of the budget committee were not there for the February 6th budget meeting and the other members took advantage of that and voted the 2.5% increase back in. He feels that the 2.5% should have waited until all budget committee members were present.

Donna Nashawaty made an amendment to increase the budget by \$5400.00, seconded by Paul Fraser.

This is a zero increase in the budget as the Grant will be given back to the Town, it is a tool, for the Police Department this is a net zero to the tax rate. New budget amount would be \$5,968,800.00

Kevin MacCaffrie stated that in a few articles ahead there would be voting on a \$25,000. contingency fund, and is for things like this, so there is no reason to take tax money for this.

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Kevin feels that the Selectmen can find this money in there and feels that the Department Heads do really well with their money and give some back each year.

Donna stated that most grants need to show in the budget, so that the money will be given back to the Town.

Motion made by Shaun Lagueux to close debate on the amendment, seconded by Bob Huber.

Voice Vote on closing debate on the amendment, passed

Voting on the amendment Voice Vote to close to call

Vote by hand count Amendment passed

The Budget amount now is: \$5,968,800.

John Sellers stated that the budget committee did do the bottom line at 2.5%, did do due diligence at the budget meetings and had saved \$205,000.00 at that time and then saved another \$41,000.00. He is noticing that the budget figure is starting to creep up and hopes it won't keep going up.

Tom Keegan made an amendment to increase the operating budget by \$50,000.00 this is intended for the budget line #01-4312-390 Resurfacing Roads. This was seconded by Mark Chevalier

Selectboard had approved 250,000. For resurfacing roads and other highway project, Budget made cuts of \$206,000.00 and most of that came out of the Highway Dept. The highway department always gets hit when the budget is cut, another reason for the increase is that the Superintendent and the Board had negotiated a very low price for asphalt, with that more roads can be done for less money, in future years this amount could go up.

It was felt that there are too many amendments and we are not listening to our budget committee and we should just do away with it.

John Sellers felt that some money has been in there twice, for roads and that was why it was taken out, that the town was asking for money to resurface road that the money had already been requested.

Shaun Lagueux stated that the money was encumbered as the Street had not been resurfaced last year, with the encumbered money it would be done this year, and the other is for resurfacing other streets.

Rick Alpers stated that Mark does a great job with the roads and streets and has a great plan for the future and if we keep up with them it isn't as expensive now as it will be in the future if we don't do anything with them.

Tom Keegan was taken aback where the blanket of 2.5% was done, 35 different lines some were raised and some were lowered.

John Sellers stated that he was not going to be called a liar, he is standing up for himself and that it was double dipped for paving on North Main St. Everything is on tape and it can be listened to

Paul Manganiello is not in favor of this amendment, he feels the \$50,000.00 should be kept in mind for Article 18.

Tom Keegan wanted everyone to know that he respects John Sellers, but the Town is not double dipping on North Main Street, that the money has been encumbered.

Motion to close debate made by Rick Alpers, seconded by Rob Glassett. Voice vote Yes

Motion made to vote on the amendment; Amendment defeated.

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Motion was made by Rick Alpers to close debate on Article 9 seconded by Richard Gavalis.

Voice Vote passed to close debate

Budget is now \$5,968,800 Voice Vote the Budget passed as amended.

Article 10: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed into the Contingency Fund and further to use funds from the unreserved fund balance. (Majority vote required)

The Budget Committee Recommends this Article 10-0 The Select Board
Recommends this Article 4-0

Motion made by Les Dion, seconded by Janet Cote.

This fund is like an emergency fund, to be used as needed. Unreserved fund balance is money that was turned back in at the end of the year, money raised but not spent. The State recommends money to be set aside, and the Board of Selectmen can use it for offsetting taxes. The State has made it clear that this needs to be a warrant article, it does not increase the budget.

The Contingency Fund is money that was raised but not spent, approximately \$100,000.00 plus what turned into this fund this year. The only way it can be spent is if an emergency or if the Selectmen want to use some for tax rate setting. This does not increase the budget.

Motion to close debate: Paul Regan, seconded by Dorcas Gordon. Yes

Article 10 passed as is.

Article 11: To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be used to demolish the house and other structures, dispose of the debris, and prepare the site for future Town needs at 254 Lake Street, Bristol, with said sum to come from the unreserved fund balance. (Majority vote required)

The Budget Committee Recommends this Article 10-0 The Select Board Recommends this Article 4-0

Motion made by Paul Manganiello, seconded by Herb D'Arcy.

Paul explained that last year the money was raised to purchase the property next to the town office building, 254 Lake St. this year it needs to be demolished. The 12,000.00 is for renting the containers for the debris and hauling it off. A private contractor will demolish it at no charge. The contractor is Michael Sharp Enterprises.

John Sellers doesn't have a problem with this article, but last year we appropriated \$70,000 to buy the property, assumptions are that a new building will be built. His point is that by the time we are done with this it will be over a two-million-dollar project.

The unreserved fund balance estimate because of the Audit is \$925,235.00 recommend from the State to be between the 5% and 17%.

Motion to close debate Fred Eichman, seconded by Walter Waring.

Article 11 passed with a voice vote

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Article 12: To see if the Town will vote to raise and appropriate the sum of Ninety Five Thousand Dollars (\$95,000) to prepare an architectural design and engineering study for future municipal buildings with said funds to come from the unreserved fund balance. (Majority vote required)

The Budget Committee Recommends this Article 9-0-1 The Select Board Recommends this Article 4-0

Ned stated that he would step down for this article, as he was part of the committee and wanted speak on it. Shaun Lagueux outgoing Selectmen would preside over the meeting for this article.

Motion was made by Paul Manganiello, seconded by Scott Sanschagrin.

Paul mentioned that once 254 Lake street will be cleared out, we need to do something with this site, and part of the needs to be done is Architectural design, mechanical and engineering design, the geotechnical services, survey, etc. The \$95,000.00 is in unreserved fund and if not all used will go back into that account.

Ned Gordon, stated that he was part of a Space Needs Committee, an 11 person committee, instead of hiring a firm. They have gone through these many times before and it needs to be accomplished not keep studying. Ned suggested people for the committee; to the Selectmen, and wanted business people and people that have been in the area a long time, and no one with an agenda.

Members met all summer long and looked at each town facility and talked with each department head to see what the needs would be for out to twenty-five years. The community has not grown that much, but it is an older community. The average household income for New Hampshire is about \$64,000.00, in Bristol it is about \$38,000.00 a year. There are many town owned buildings that need to be upgraded, the Fire Department, Highway and Transfer Station, but most important is the Town Office and the Police Department. The recommendation is a new Building for the Town Office and remodel for the Police Department, as it is more expensive to build a Police Department then it is to build a Town Office. Most people come to the Town Clerk/Tax Collector office and need to stand in the hallway and hear everyone's business. A meeting room is also needed for the Town Office. The proposal that the committee has come forward with would address parking and storage. Not voting today to come up with a plan, but feels that this is a good proposal.

Hill made an amendment to include a two step plan that would meet Town Office and Police Department needs. Step 1 would be to have the Police Department move upstairs with a juvenile section, and have the Town Office move downstairs. Make it a two story addition, so the meeting room could go to its original size. John Sellers seconded.

David showed a visual aid for this design that he has proposed. Town Counsel stated that this would be an advisory amendment.

Boake Morrison, feels that Ned had explained what needed to be done, and we don't have to go over these again and again, let the committee do what they have checked out and either vote for it or not.

Close debate on amendment Paul Simard, 2nd Carol Huber

Voice vote Yes close debate on amendment

Amendment did not pass on Voice Vote

John Sellers thanked the committee but feels there is room for improvement. His concern is that 40% of the committee does not live in Town, how can people that don't live in town know what our needs are. He feels it could have been a better job and that we are adding dollars, we will be at the 2 million dollar mark before it is done.

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There were questions about what the requirements are for the new building, Paul Manganiello explained that the committee is not disbanded as time goes on they would be working with the engineers, etc., to be sure that it is being built with the needs in mind. There was a suggestion to move the “old” town hall to the property at 254 Lake St.

It was stated that anyone that went to the open house that the Police Department held would know why they need a building, there is no space to work, it cramped and can’t believe how the officers can get there work done, it is time to do something for the Police Department.

Ned responded to a question that had come up that we don’t have the expertise to decide what can be designed, and the ability to afford. The committee was told it would be a 2-million-dollar project and the committee does not want to spend that much.

It takes steps in a project that is how it always works, money gets spent each year for the end product. This has been talked about for years, it takes a long time to get these kind of projects, and take advantage of this and move on.

Don Milbrand is an engineer and wants to be a very important part of the project, to try to keep costs down.

The committee did a great job by going around the town and looking at the buildings and wants to commend the employees for working in less than ideal conditions and taking care of what they have. We need as a town to help get the buildings that are needed. No employees are trying to take advantage they didn’t want pie in the sky only what is needed. Nothing is cast in stone, there are copies of the report and more feedback. This is a good step forward.

John Sellers stated that he is not against the space, Bristol needs space, he is concerned about a runaway project. Where he works, there is a project plan and it is stuck to. He feels where we voted was a joke, because of the weather, he feels between 150-200 people did not come to vote. We aren’t addressing the space needs we need a function hall. The “Old Town Hall” is not great as we found out Tuesday.

Space Needs committee report is available and on the table as you are entering the hall.

There are drainage issues on the property, three Architects have been asked to present designs for next year, as well as engineering. Next year the committee will come back with a plan.

Rick Alpers made a motion to close debate, seconded by Sandra Heaney. Voice Vote Yes

Debate closed

Voting on Article: Yes Article 12 passed unanimously.

Article 13: To see if the Town will vote to establish the Police Vehicle Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing, equipping and upfitting police cruisers and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required).

The Budget Committee Recommends this Article 8-2 The Select Board Recommends this Article 3-1

Motion made by Shaun Lagueux, seconded by Rick Alpers.

Shaun this body has gone back and forth for years as to whether this should be a budgeted line item or a warrant article, regardless of how it is. Either one you are locked into buying that vehicle, the Capital Improvement Plan(CIP) recommends start a capital reserve fund, they feel that capital reserves help defray the bumps of yearly budgeting and to allow the Selectmen and the Police Chief to buy a used vehicle if available and to be able to buy a vehicle out of the present time frame. It would give flexibility in purchasing a vehicle

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Paul Simard feels there is no difference we need to come back each year to replenish this fund.

Shaun stated there is no \$50,000.00 in the budget this year for a vehicle.

Don Milbrand, chairman of the CIP, this is just a different way of funding a vehicle, you are forcing the Dept. Head to spend this money, if he doesn't spend it; it goes back to the general fund which means taxes were raised and appropriated for that. This is attempting to keep it for the vehicle and we may not have to use those funds each year.

Paul Manganiello agreed with Don and stated that this also gives the chance to purchase a used vehicle, or one that may have been leased.

Don Milbrand this doesn't mean that money is put in that fund every year, it would be up to the body to decide if it gets funded every year.

Janet Cote asked since leasing was not in the Warrant Article would this prohibit them from leasing a vehicle, Shawn Tanguay, Town Attorney said it would not, we could lease.

Motion to close debate Rick Alpers, seconded by Boake Morrison

Yes to close debate. This was requested as a ballot vote. Five people that signed the petition are still in the audience. Yellow Ballot, don't have to stay open for an hour.

Votes cast: 95, Yes: 72 No: 23

Article 13 passed

Article 14: To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Two Hundred Dollars (\$25,200) to replace five of the Police Department's portable radios. (Majority vote required)

The Budget Committee Recommends this Article 10-0 The Select Board Recommends this Article 4-0

Rick Alpers made a motion, seconded by Leslie Dion.

The police radios were purchased back in 2002, we didn't have to purchase them at that time, it was through a grant, we do need to purchase them now. These radios are on the officers when they are on duty, they are needed.

Kevin MacCaffire made a motion to amend, with said funds to come from the unreserved fund balance. Paul Simard seconded.

Rick Alpers feels that we have used the unreserved fund balance enough today with everything that has come out of it. This should just stay in the budget. Shaun doesn't want to see the fund go down to much as it is part of the taxes that are not collected, so we don't have that whole fund.

He would like to see that money there to help with the Fire Department and Town Office renovations/building.

Carol Huber asked why it isn't in the budget, Rick Alpers answered because it is a Capital Budget item that can be planned for.

John Sellers stated he calculated unreserved fund balance at 15.4% on a 6 million dollar budget so of the \$900,000.00 that we were told today so that money is not doing anything There may be some uncollected money but they are painting the picture to want to take three or four hundred thousand dollars to go to a new building or space needs, good idea but we should have been saving for it all along.

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Rick responded that the percentage is 8.15% that is straight from Department of Revenue (DRA) on the amount of \$925,235.00 that is cash on paper, which includes uncollected taxes, this figure could change when the audit is done.

Boake Morrison made a motion to close debate, seconded by Charlene Fraser

Close debate on Amendment Yes

Voice to close to call

Amendment did not pass with a Hand Count

Article 14 had a requested ballot vote. 89 votes cast Yes 70 No 19 Article 14 passed.

Article 15: To see if the Town will vote to raise and appropriate a sum of Ten Thousand Dollars (\$10,000) to obtain and place an emergency generator and corresponding components at the Hemp Hill communications tower on Hemp Hill Road with Ten Thousand Dollars (\$10,000) to come from a grant. This appropriation is contingent upon receipt of the grant and if not received the warrant article will be null and void. (Majority vote required)

The Budget Committee Recommends this Article 8-2 The Select Board Recommends this Article 4-0

Motion made by JP Morrison, seconded by Carol Huber

This is a grant, Ben Laroche, Chief of Fire Department, they have to bring a generator up to Hemphill every time it is needed there. This would be there permanently and provide a power source if one is needed.

Close debate Paul Simard, seconded by Susan Duncan

Yes to close debate

Article 15 passed as written

Article 16: To see if the Town will vote to raise and appropriate a sum of Twelve Thousand Dollars (\$12,000) for the purposes of a Fourth of July fireworks display, operations, and ancillary costs of the event. (Majority vote required)

The Budget Committee Does Not Recommend this Article 3-6 The Select Board Recommends this Article 4-0

Motion made by Leslie Dion, seconded by Steve Favorite

Les stated that last year we asked for \$10,000.00 for the fireworks display, it was a mediocre show it was a Class D show and we need a Class B show or a combination of both. Fifteen employees need to be there not counting Police.

It was asked if other Towns put any money towards, no other towns don't but maybe we can ask them to contribute, or do fundraising.

There were quite a few comments made against having fireworks and quite a few comments to have the fireworks. It was mentioned that after this summer Ashland won't be having fireworks any longer and we may get some of the people that go there. It is a boost for business in the area and feel we should have them.

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Boake Morrison made a motion to close debate, seconded by Burt Williams. Voice Vote passed

Article 16 passed as written

Article 17: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purposes of a full radio spectrum analysis study in the Town in order to identify the strongest signal propagation for future locations of small cell or cell tower locations. The study will be used in the pursuit of grants or other funding mechanisms. (Majority vote required)

**The Budget Committee Recommends this Article 8-1 The
Select Board Recommends this Article 4-0**

Motion made by Rick Alpers, seconded by Bob Emerson

Rick stated that we need cell coverage in Bristol, we are closer now than we ever have been with getting service here. Bill Dowey, Chairman of the Economic Development has been talking with companies about this, he has talked with 5 tower companies plus Verizon. We are facing de-regulation Verizon and other companies do not have to put cell towers where they don't want them and they don't want one in Bristol because they feel it won't generate enough revenue, where if they have roaming charges there is more revenue for them. We will try to get the State to help us show why we need cell service in Bristol as we have had many emergencies and people can't get to a land line.

We need to become a 21st century community and without cell towers we won't be able to. Bill wants economic progress in Bristol so he is hoping that this will pass.

John Sellers so this study; what will it buy us in the end, do we need to buy radios or cell towers or what. Bill stated the \$5,000.00 is to do the probagation study, in order to get any grants, we need to do this study. Most of the companies want this study done, it needs to be done to go forward.

Motion to close debate by Rick Alpers, 2nd by Scott Haines. Motion passed

Article 17 passed as written

Article 18: To see if the Town will vote to raise and appropriate the sum Two Hundred Ninety Two Thousand Five Hundred Dollars (\$292,500) to be added to the following capital reserve funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund	\$50,000
Assessment Reval Capital Reserve Fund	\$35,000
Bicentennial Capital Reserve Fund	\$10,000
Fire Department (Fire Engine) Capital Reserve Fund	\$50,000
Highway Equipment Capital Reserve Fund	\$140,000
Town Building Maintenance Fund Capital Reserve	\$7,500

**The Budget Committee Recommends this Article 8-1
The Select Board Recommends this Article 4-0**

A petition was submitted for a ballot vote for this article.

Motion made by Shaun Lagueux, seconded by Donna Nashawaty

This is capital reserve funds over the years this body as adopted capital reserve funds for different reason different projects. Adopted certain amount would establish it and then on a yearly basis come back to fund them.

Lucille Keegan made a motion, seconded by Sandra Heaney to amend Article 18 to add \$5,000.00 to the building and

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maintenance fund this would change the amount to \$12,500.00. Lucille has been asking for funds for the past few years, trying to get this for town buildings to keep working on them and not get pushed aside. Not for any general purpose, just to maintain the buildings.

A question was asked what is in the fund now and what are the things that need attention, Lucille had understood that balance was zero, she is not sure what it is. As far as buildings that needs things done she knows the carpet in the Town office building in one office is very bad and it is a hazard for tripping, old fire station lower level, problem with water, it would be a good storage space, there are things that come up during the year that can't be taken care of.

Shaun Lagueux stated that in the building maintenance fund there is \$28,405.00

Close the debate Paul Simard, seconded by Alan Blakley, voice vote passed.

Voice Vote on Amendment did not pass

Fred Eichman made a motion to close debate on the Article, 2nd by Bob Patten. Voice vote in affirmative.

This was a petitioned ballot vote, color is blue. Total votes 87 Yes 69 No 18. Article passed

Article 19: To transact any other business that may legally come before this meeting,

Given under our hand and seal this 16th day of February in the year of our Lord two thousand seventeen.

This is the time to make any comments or questions for the Selectboard, we cannot transact any business that went on here today.

Paul Fraser wanted to Thank Ned for all he did for today as well as Election day, and Thank Shaun Lagueux for all of his time spent on the budget committee as well as the Select board.

Leslie Dion wanted to thank everyone for coming out today to participate in the Town Meeting form of government for the give and take. Also to remember to come out for the March Madness Dance at the "Old Town Hall".

Eric Nelson just a wonderful town meeting, also the capital reserve fund should be part of the budget, with a spreadsheet for buildings as well as vehicles.

Bob Patten also wanted to Thank Ned for everything he has done.

Ned explained why Bristol voted on March 14, 2017 because of the school that we would all be voting at the same time. Ned takes full responsibility for voting on that day.

Raymah Simpson, Town Clerk/Tax Collector wanted everyone to know that she had gone back in the books to 2004 to see how voter turnout was over the years and there some years where we had anywhere from 440 to 500 people voting so the storm really didn't make a difference.

Burt Williams made a motion to adjourn, seconded by Lorna Patten. Motion passed.

Meeting adjourned at 3:10 PM

Respectfully submitted,

Raymah W. Simpson

Town Clerk/Tax Collector

**FY 2018
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&
BUDGET
APPROPRIATIONS**



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Proposed Budget

Bristol

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Wayne H. Anderson	Vice Chair	
Scott B. Sanschagrin	BE member	
Walter J. Waring	BE member	
Robert J. Glassett	Chairman	
Ashley Dolloff	Member	
Joseph Caristi	Member	
Davis A. Chase	member	
Robert Emerson	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



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Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	24	\$217,362	\$216,544	\$184,134	\$0	\$184,434	\$0
4140-4149	Election, Registration, and Vital Statistics	24	\$95,855	\$86,653	\$81,309	\$0	\$78,329	\$2,980
4150-4151	Financial Administration	24	\$200,000	\$188,104	\$173,128	\$0	\$172,629	\$500
4152	Revaluation of Property	24	\$108,417	\$98,421	\$101,264	\$0	\$101,264	\$0
4153	Legal Expense	24	\$70,000	\$185,581	\$85,000	\$0	\$70,000	\$15,000
4155-4159	Personnel Administration	24	\$88,369	\$76,833	\$536,965	\$0	\$536,965	\$0
4191-4193	Planning and Zoning	24	\$27,006	\$21,225	\$30,556	\$0	\$27,806	\$2,750
4194	General Government Buildings	24	\$80,350	\$81,157	\$236,150	\$0	\$236,150	\$0
4195	Cemeteries	24	\$6,500	\$5,520	\$6,000	\$0	\$3,000	\$3,000
4196	Insurance	24	\$47,900	\$47,900	\$48,324	\$0	\$48,324	\$0
4197	Advertising and Regional Association	24	\$10,909	\$10,804	\$11,599	\$0	\$11,099	\$500
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$952,668	\$1,018,742	\$1,494,429	\$0	\$1,470,000	\$24,730
Public Safety								
4210-4214	Police	24	\$1,114,883	\$1,113,119	\$1,043,747	\$0	\$1,039,948	\$3,799
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	24	\$1,021,485	\$972,717	\$901,796	\$0	\$901,796	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	24	\$1,500	\$296	\$1,500	\$0	\$1,001	\$499
4299	Other (Including Communications)	24	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
Public Safety Subtotal			\$2,147,868	\$2,096,132	\$1,957,043	\$0	\$1,952,745	\$4,298
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Highways and Streets								
4311	Administration	24	\$539,100	\$546,834	\$509,846	\$0	\$509,846	\$0
4312	Highways and Streets	24	\$172,980	\$118,129	\$326,501	\$0	\$302,301	\$24,200
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	24	\$0	\$0	\$35,500	\$0	\$32,500	\$3,000
4319	Other		\$35,500	\$30,554	\$0	\$0	\$0	\$0
Highways and Streets Subtotal					\$871,847	\$0	\$844,647	\$27,200
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	24	\$285,000	\$247,231	\$282,774	\$0	\$296,974	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	24	\$411,229	\$397,595	\$471,033	\$0	\$504,020	\$0
Sanitation Subtotal					\$753,807	\$0	\$800,994	\$0
Water Distribution and Treatment								
4331	Administration	24	\$478,222	\$452,970	\$471,838	\$0	\$469,988	\$1,850
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal					\$471,838	\$0	\$469,988	\$1,850
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal					\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Health								
4411	Administration	24	\$54,920	\$38,546	\$65,952	\$0	\$65,952	\$0
4414	Pest Control	24	\$750	\$349	\$750	\$0	\$750	\$0
4415-4419	Health Agencies, Hospitals, and Other	24	\$33,400	\$33,400	\$33,400	\$0	\$33,400	\$0
	Health Subtotal		\$89,070	\$72,295	\$100,102	\$0	\$100,102	\$0
Welfare								
4441-4442	Administration and Direct Assistance	24	\$11,984	\$11,499	\$11,184	\$0	\$11,184	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	24	\$35,600	\$14,394	\$29,900	\$0	\$29,900	\$0
	Welfare Subtotal		\$47,584	\$25,893	\$41,084	\$0	\$41,084	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	24	\$160,144	\$136,224	\$169,687	\$0	\$154,688	\$14,999
4550-4559	Library	24	\$205,211	\$190,851	\$187,434	\$0	\$187,434	\$0
4583	Patriotic Purposes	24	\$23,890	\$16,241	\$23,950	\$0	\$23,250	\$700
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$389,245	\$343,316	\$381,071	\$0	\$365,372	\$15,699
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	24	\$3,348	\$1,327	\$3,847	\$0	\$3,399	\$448
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	24	\$23,180	\$23,180	\$24,460	\$0	\$18,801	\$5,659
	Conservation and Development Subtotal		\$26,528	\$24,507	\$28,307	\$0	\$22,200	\$6,107



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Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	24	\$340,057	\$339,956	\$231,610	\$0	\$231,610	\$0
4721	Long Term Bonds and Notes - Interest	24	\$53,747	\$53,721	\$44,918	\$0	\$44,918	\$0
4723	Tax Anticipation Notes - Interest	24	\$2	\$671	\$1,001	\$0	\$1,001	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$393,806	\$394,348	\$277,529	\$0	\$277,529	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$460,200	\$332,577	\$0	\$0	\$0	\$0
4903	Buildings		\$12,000	\$9,715	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$372,300	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$844,500	\$342,292	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations		\$6,813,300	\$6,110,838	\$6,377,057	\$0	\$6,344,661	\$79,884



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings	14	\$0	\$0	\$2,650,000	\$0	\$2,650,000	\$0
Purpose: Construct Town Office & Rehab Police Department								
4909	Improvements Other than Buildings	29	\$0	\$0	\$250,000	\$0	\$250,000	\$0
Purpose: Transfer Station Reconstruction Phase 1								
4909	Improvements Other than Buildings	30	\$0	\$0	\$50,000	\$0	\$50,000	\$0
Purpose: Fiber Optic Network								
4915	To Capital Reserve Fund	32	\$0	\$0	\$50,000	\$0	\$50,000	\$0
Purpose: Fund Police Vehicle CRF								
4915	To Capital Reserve Fund	33	\$0	\$0	\$325,000	\$0	\$325,000	\$0
Purpose: Appropriate to CRF								
Total Proposed Special Articles			\$0	\$0	\$3,325,000	\$0	\$3,325,000	\$0



Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4199	Other General Government	25	\$0	\$0	\$25,000	\$0	\$25,000	\$0
<i>Purpose: Establish Contingency Fund</i>								
4220-4229	Fire	26	\$0	\$0	\$41,801	\$0	\$41,801	\$0
<i>Purpose: Deputy Fire Chief</i>								
4583	Patriotic Purposes	31	\$0	\$0	\$14,000	\$0	\$14,000	\$0
<i>Purpose: Fireworks</i>								
4909	Improvements Other than Buildings	28	\$0	\$0	\$53,000	\$0	\$53,000	\$0
<i>Purpose: Central Street Repairs</i>								
4909	Improvements Other than Buildings	27	\$0	\$0	\$25,000	\$0	\$25,000	\$0
<i>Purpose: Fire Department Architectural and Engineering Stud</i>								
Total Proposed Individual Articles			\$0	\$0	\$158,801	\$0	\$158,801	\$0



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Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	24	\$0	\$7,500	\$7,500
3186	Payment in Lieu of Taxes	24	\$0	\$15,588	\$15,588
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	24	\$0	\$70,000	\$70,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$93,088	\$93,088
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	24	\$0	\$71,741	\$71,741
3220	Motor Vehicle Permit Fees	24	\$0	\$565,000	\$565,000
3230	Building Permits	24	\$0	\$7,500	\$7,500
3290	Other Licenses, Permits, and Fees	24	\$0	\$66,765	\$66,765
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$711,006	\$711,006
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	24	\$0	\$158,250	\$158,250
3353	Highway Block Grant	24	\$0	\$94,027	\$94,027
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	24	\$0	\$30	\$30
3357	Flood Control Reimbursement	24	\$0	\$10,922	\$10,922
3359	Other (Including Railroad Tax)	24	\$0	\$25,500	\$25,500
3379	From Other Governments	30	\$0	\$25,000	\$25,000
State Sources Subtotal			\$0	\$313,729	\$313,729



New Hampshire
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Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Charges for Services					
3401-3406	Income from Departments	24	\$0	\$510,437	\$510,437
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$510,437	\$510,437
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	24	\$0	\$2,000	\$2,000
3503-3509	Other	24	\$0	\$11,000	\$11,000
Miscellaneous Revenues Subtotal			\$0	\$13,000	\$13,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds	32, 29	\$0	\$220,000	\$220,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	24	\$0	\$490,960	\$490,960
3914W	From Enterprise Funds: Water (Offset)	24	\$0	\$529,360	\$529,360
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	24	\$0	\$25,000	\$25,000
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$1,265,320	\$1,265,320
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	14	\$0	\$2,000,000	\$2,000,000
9998	Amount Voted from Fund Balance	25, 14	\$0	\$425,000	\$425,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$2,425,000	\$2,425,000
Total Estimated Revenues and Credits			\$0	\$5,331,580	\$5,331,580



New Hampshire
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Budget Summary

Item	Prior Year	Selectmen's Ensuing FY (Recommended)	Budget Committee's Ensuing FY (Recommended)
Operating Budget Appropriations	\$5,931,480	\$6,377,057	\$6,344,661
Special Warrant Articles	\$717,500	\$3,325,000	\$3,325,000
Individual Warrant Articles	\$325,200	\$158,801	\$158,801
Total Appropriations	\$6,974,180	\$9,860,858	\$9,828,462
Less Amount of Estimated Revenues & Credits	\$3,048,156	\$5,331,580	\$5,331,580
Estimated Amount of Taxes to be Raised	\$3,926,024	\$4,529,278	\$4,496,882



Supplemental Schedule

1. Total Recommended by Budget Committee	\$9,828,462
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$231,610
3. Interest: Long-Term Bonds & Notes	\$44,918
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$276,528
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$9,551,934
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$955,193
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$10,783,655

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee
01-4130-110	EX Town Administrator	83,991	82,376	83,991	83,991	83,991
01-4130-115	EX Executive Assistant/Bookkeeper	40,000	39,498	41,199	41,199	41,199
01-4130-120	EX Minute Taker	1,000	657	2,200	3,000	3,000
01-4130-121	EX Select Board Recording Secretary	1,200	616	1,200	0	0
01-4130-130	EX Selectmen (5)	16,000	16,000	16,000	16,000	16,000
01-4130-133	EX Moderator	550	550	550	550	550
01-4130-210	EX Health Insurance (TA/AA)- moved to PA 4155-210	18,628	17,981	0	0	0
01-4130-211	EX Disability (TA/AA)	495	472	495	495	495
01-4130-212	EX Life Insurance (TA/AA)	96	96	96	96	96
01-4130-220	EX FICA (TA/AA) (BCS/SBRS/Mod/SB)	8,940	9,007	8,998	8,998	8,998
01-4130-225	EX Medicare (TA/AA) (BCS/SBRS/Mod/SB)	2,091	2,107	2,104	2,104	2,104
01-4130-230	EX Retirement (TA/Ex/Bkpl)	13,980	14,110	14,111	14,111	14,111
01-4130-341	EX Telephone & Internet Service- moved to GGB 4194-341	6,500	8,067	0	0	0
01-4130-342	EX Computer Support- moved to GGB 4194-342	8,000	8,370	0	0	0
01-4130-343	EX Copier- moved to GGB 4194-343	2,300	2,757	0	0	0
01-4130-550	EX Advertising/Printing	3,500	4,341	3,500	3,500	3,500
01-4130-560	EX Meetings/Memberships/Training	3,500	2,335	3,500	3,500	3,500
01-4130-610	EX Budget Committee Training/Expenses	0	0	0	0	500
01-4130-620	EX Office Supplies	2,940	3,030	2,940	2,940	2,940
01-4130-625	EX Postage	2,000	2,367	2,000	2,000	2,000
01-4130-690	EX Selectmen's Expenses	1,000	784	1,000	1,000	800
01-4130-691	EX Town Administrator's Expenses	150	480	150	150	150
01-4130-810	EX New Equipment	500	542	500	500	500
01-4130-345	EX Town Website- moved to GGB 4194-345	1	0	0	0	0
	**TOTAL ** EXECUTIVE	217,362	216,544	184,534	184,134	184,434
01-4140-110	TC Deputy Town Clerk	22,256	22,042	22,256	22,256	22,256
01-4140-130	TC Town Clerk	29,391	29,956	29,391	29,391	29,391
01-4140-131	TC Supervisors Checklist	900	1,365	2,000	2,000	2,000
01-4140-191	TC Ballot Clerks	315	1,185	1,000	1,000	1,000
01-4140-210	TC/TX Health Insurance (TC, DTC)- moved to PA 4155-210	11,297	11,291	0	0	0
01-4140-211	TC/TX Disability (TC, DTC)	214	240	214	214	214
01-4140-212	TC/TX Life Insurance (TC, DTC)	40	40	40	40	40
01-4140-220	TC FICA (TC, DTC, SUP, BAL)	3,288	3,170	3,388	3,388	3,388
01-4140-225	TC Medicare (TC, DTC, SUP, BAL)	767	741	792	792	792
01-4140-230	TC Retirement (TC, DTC)	5,823	5,776	5,878	5,878	5,878
01-4140-291	TC Voting Machine	500	225	250	250	250
01-4140-300	TC Restoration Records	2,520	0	2,520	2,520	2,520
01-4140-342	TC Computer Support- moved to GGB 4194-342	4,017	0	0	0	0
01-4140-396	TC Meetings/Memberships	1,300	2,084	1,700	1,700	1,700
01-4140-550	TC Advertising/Printing	3,664	1,221	3,500	3,500	2,500
01-4140-610	TC Election Equipment/Supplies	2,363	4,675	2,480	2,480	500

2018 BUDGET APPROPRIATIONS

Account#	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee
01-4140-620	TC Office Supplies	1,800	724	1,800	1,800	1,800
01-4140-625	TC Postage	4,300	1,421	4,300	3,000	3,000
01-4140-690	TC Dog License Expense	300	207	300	300	300
01-4140-810	TC New Equipment	800	290	800	800	800
	TOTAL BRV (BLECTION, REGIST, VOTING)	95,855	86,653	82,609	81,309	78,329
01-4150-111	FA Finance/Human Resources Director	62,005	38,335	62,005	62,005	62,005
01-4150-112	FA Deputy Tax Collector	22,256	20,394	22,256	22,256	22,256
01-4150-130	FA Tax Collector	29,391	29,956	29,391	29,391	29,391
01-4150-131	FA Treasurer	3,200	3,200	3,800	3,800	3,800
01-4150-210	FA Health Insurance (FIN & TXC/DTXC) - moved to PA 4155-210	12,290	17,387	0	0	0
01-4150-211	FA Disability (FIN & TXC/DTXC)	444	392	444	444	444
01-4150-212	FA Life Insurance (FIN & TXC/DTXC)	88	68	88	88	88
01-4150-220	FA FICA (FIN, TRS, DTXC, TX)	7,300	5,932	7,300	7,300	7,300
01-4150-225	FA Medicare (FIN, TRS, DTXC, TX)	1,711	1,376	1,711	1,711	1,711
01-4150-230	FA Retirement (FIN, DTXC, TXC)	12,815	10,540	12,934	12,934	12,934
01-4150-301	FA Annual Audit	23,500	17,950	18,700	18,700	18,700
01-4150-342	FA/TX Computer Support- moved to GGB 4194-342	10,000	11,456	0	0	0
01-4150-390	TX Recording Fees	1,500	644	1,500	1,500	1,000
01-4150-391	TX Tax Sale/Lien Expenses	4,000	3,578	4,000	4,000	4,000
01-4150-395	FA Accounting Services	0	19,228	0	0	0
01-4150-396	FA Meetings/Memberships (FIN)	800	347	500	500	500
01-4150-561	TX Meetings/Memberships (TX, TAX)	800	679	800	800	800
01-4150-625	TX Postage	4,500	3,606	4,500	4,500	4,500
01-4150-680	TX Billing Expense	2,400	2,357	2,400	2,400	2,400
01-4150-810	TX New Equipment	1,000	680	800	800	800
	TOTAL FINANCIAL ADM/TAX COLLECTOR	200,000	188,104	173,129	173,129	172,629
01-4152-110	PROP Land Use/Assessing Manager	48,069	50,700	51,355	51,355	51,355
01-4152-210	PROP Health Insurance- moved to PA 4155-210	6,018	6,100	0	0	0
01-4152-211	PROP Disability	287	240	287	287	287
01-4152-212	PROP Life Insurance	49	48	49	49	49
01-4152-220	PROP FICA	2,984	3,097	3,184	3,184	3,184
01-4152-225	PROP Medicare	698	724	745	745	745
01-4152-230	PROP Retirement	5,420	5,889	5,844	5,844	5,844
01-4152-312	PROP Contract Service	36,368	23,922	38,000	38,000	38,000
01-4152-342	PROP Computer Support- moved to GGB 4194-342	6,904	5,794	0	0	0
01-4152-390	PROP Recording Fees	205	97	200	200	200
01-4152-560	PROP Meetings/Memberships	236	345	400	400	400
01-4152-620	PROP Office Supplies	256	368	300	300	300
01-4152-625	PROP Postage	410	85	400	400	400
01-4152-810	PROP New Equipment	513	1,012	2,000	500	500

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
	TOTAL PROPERTY REAPPRAISAL	108,417	98,421	102,764	101,264	101,264
01-4153-320	Legal General	70,000	185,581	85,000	85,000	70,000
	TOTAL LEGAL	70,000	185,581	85,000	85,000	70,000
01-4155-192	PA Merit Raises	0	0	36,859	36,859	36,859
01-4155-210	PA Health Insurance (All Departments)	0	0	422,188	406,409	406,409
01-4155-220	PA Merit FICA	0	0	1,231	1,231	1,231
01-4155-225	PA Merit Medicare	0	0	568	568	568
01-4155-230	PA Merit NH Retirement	0	0	7,284	7,284	7,284
01-4155-250	PA Unemployment Compensation	2,689	1,757	4,542	4,542	4,542
01-4155-260	PA Workers' Compensation	82,180	71,826	77,572	77,572	77,572
01-4155-265	PA Employee Testing & Screening	3,500	3,250	2,500	2,500	2,500
	TOTAL PERSONNEL ADMIN	88,369	76,833	552,744	536,965	536,965
01-4191-120	PB Secretary	7,600	8,000	7,600	7,600	7,600
01-4191-220	PB FICA	472	496	472	472	472
01-4191-225	PB Medicare	111	116	111	111	111
01-4191-310	PB Professional Services- Engineering, etc.	1,000	0	1,000	1,000	1,000
01-4191-391	PB Recording Fees	900	142	1,200	1,200	1,200
01-4191-550	PB Advertising/Printing	400	489	500	500	500
01-4191-560	PB Meetings/Memberships- includes LRPC	250	285	500	500	500
01-4191-620	PB Office Supplies	300	134	200	200	200
01-4191-625	PB Postage	500	508	1,000	1,000	600
01-4191-730	PB Master Plan	3,500	0	3,500	3,500	2,000
01-4191-810	PB New Equipment	150	0	150	150	150
01-4191-812	PB CIP Committee	100	0	100	100	100
	TOTAL PLANNING BOARD	15,283	10,171	16,333	16,333	14,433
01-4192-120	ZB Secretary	3,718	4,087	3,718	3,718	3,718
01-4192-220	ZB FICA	231	253	231	231	231
01-4192-225	ZB Medicare	54	59	54	54	54
01-4192-550	ZB Advertising/Printing	600	527	600	600	600
01-4192-620	ZB Office Supplies	150	44	150	150	150
01-4192-625	ZB Postage	520	259	520	520	520
01-4192-810	ZB New Equipment	150	0	150	150	150
01-4192-812	ZB Meeting/Memberships	250	125	250	250	250
	TOTAL ZONING BOARD	5,673	5,354	5,673	5,673	5,673
01-4193-390	Tax Map Update Fee	6,050	5,700	8,550	8,550	7,700
	TOTAL TAX MAP	6,050	5,700	8,550	8,550	7,700

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4194-290	GGB Mileage	100	394	200	200	200
01-4194-341	GGB Telephone & Internet Service (moved from departments)	0	0	20,000	20,000	20,000
01-4194-342	GGB Computer Expense (moved from departments)	0	0	99,700	99,700	99,700
01-4194-343	GGB Copier (moved from departments)	0	0	6,700	6,700	6,700
01-4194-344	GGB Document Digitization/Management	0	0	18,000	1,500	1,500
01-4194-345	GGB Town Website (moved from EX 4130-345)	0	0	8,000	3,500	3,500
01-4194-410	GGB Electricity	9,500	10,888	14,000	10,000	10,000
01-4194-411	GGB Heating Oil/Propane	7,000	6,066	10,000	7,000	7,000
01-4194-413	GGB Chemical Toilets (moved from BE and KP)	0	0	5,850	5,850	5,850
01-4194-430	GGB Maintenance/Repairs/Grounds	7,000	7,100	7,000	7,000	7,000
01-4194-431	GGB Radio Site Maintenance	250	335	250	250	250
01-4194-432	GGB Safety Committee Repairs (JLMC)	500	490	500	500	500
01-4194-433	GGB Repaint/Repair Town Signage	2,400	2,400	2,400	2,400	2,400
01-4194-435	GGB Security System	1,000	996	2,950	2,950	2,950
01-4194-490	GGB Town Clock	500	500	500	500	500
01-4194-610	GGB Materials/Supplies	2,000	1,921	1,500	1,500	1,500
01-4194-635	GGB Gas	400	155	400	400	400
01-4194-640	GGB Custodial Service	5,300	4,475	6,000	6,000	6,000
01-4194-660	GGB Town Car	700	1,708	1,500	1,500	1,500
01-4194-810	GGB New Equipment	0	50	0	0	0
01-4194-815	GGB Newfound Area Access	43,700	43,685	58,700	58,700	58,700
	TOTAL GENERAL GOVT BUILDINGS	80,350	81,157	264,150	236,150	236,150
01-4195-650	CEM Town Cemeteries Appropriation	1,000	20	500	500	500
01-4195-651	CEM Homelands Cemetery	5,500	5,500	7,500	5,500	2,500
	TOTAL CEMETERIES	6,500	5,520	8,000	6,000	3,000
01-4196-480	INS Property/Liability	47,650	47,650	47,074	47,074	47,074
01-4196-483	INS Deductible	0	0	1,000	1,000	1,000
01-4196-485	INS Historical Society	250	250	250	250	250
	TOTAL INSURANCE	47,900	47,900	48,324	48,324	48,324
01-4197-831	RA Lakes Region Planning Commission Annual Dues	3,100	3,081	3,149	3,149	3,149
01-4197-832	RA NHMA Annual Dues	3,200	3,114	3,141	3,141	3,141
01-4197-836	RA Pasquaney Garden Club	1,609	1,609	1,809	1,809	1,809
01-4197-837	RA Newfound Lake Region	3,000	3,000	4,000	3,500	3,000
	TOTAL REGIONAL ASSOC	10,909	10,804	12,099	11,599	11,099
	TOTAL GENERAL GOVT	952,668	1,018,741	1,543,908	1,494,429	1,469,999
01-4210-110	PD Chief	80,018	77,712	80,018	80,018	80,018
01-4210-111	PD Lieutenant	67,788	67,722	67,788	67,788	67,788

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4210-112	PD Lieutenant/Prosecutor	65,978	68,071	65,978	65,978	65,978
01-4210-113	PD Patrol Officer	45,240	47,060	45,240	45,240	45,240
01-4210-114	PD Patrol Officer	47,840	48,875	52,062	52,062	52,062
01-4210-115	PD Patrol Officer	42,640	37,733	41,600	41,600	41,600
01-4210-116	PD Patrol Officer	47,320	10,192	41,600	41,600	41,600
01-4210-117	PD Patrol Officer	41,600	38,952	41,600	41,600	41,600
01-4210-118	PD Secretary	42,411	45,002	44,824	44,824	44,824
01-4210-119	PD Sergeant	54,538	56,102	55,224	55,224	55,224
01-4210-125	PD Detective	46,592	45,934	46,592	46,592	46,592
01-4210-126	PD Crossing Guards- moved from its own line CG 4250-120	0	0	5,000	5,000	5,000
01-4210-140	PD Overtime	45,000	88,423	50,000	50,000	50,000
01-4210-142	PD Investigations	3,000	1,129	3,000	3,000	3,000
01-4210-143	PD Court Witness Time	3,422	4,683	3,500	3,500	3,500
01-4210-144	PD Holiday Pay	19,274	16,735	19,274	19,274	19,274
01-4210-190	PD Certified Special Police	20,000	6,730	20,000	15,000	15,000
01-4210-210	PD Health Insurance- moved to PA 4155-210	66,626	74,357	0	0	0
01-4210-211	PD Disability Insurance	2,422	2,207	2,422	2,422	2,422
01-4210-212	PD Life Insurance	480	424	480	480	480
01-4210-220	PD FICA	7,131	3,019	7,652	7,652	7,652
01-4210-225	PD Medicare	9,986	10,353	10,038	10,038	10,038
01-4210-230	PD Retirement	164,303	179,258	173,112	173,112	173,112
01-4210-290	PD Travel	400	68	250	250	250
01-4210-292	PD Bike Patrol Equipment/Uniforms	500	0	500	500	1
01-4210-293	PD Uniforms	8,500	14,164	9,000	9,000	9,000
01-4210-294	PD Vest Replacement	3,000	1,572	3,000	3,000	3,000
01-4210-340	PD Dispatch Telephone	7,800	8,134	7,800	7,800	7,800
01-4210-341	PD Telephone- moved to GGB 4194-341	3,600	2,881	0	0	0
01-4210-342	PD Computer Support- moved to GGB 4194-342	14,000	17,446	0	0	0
01-4210-343	PD Copier- moved to GGB 4194-343	2,400	2,597	0	0	0
01-4210-346	PD Cell Phone	3,500	2,642	3,500	3,500	3,500
01-4210-350	PD Medical Expense	100	48	500	500	500
01-4210-351	PD Breath Test	100	93	150	150	150
01-4210-391	PD Training Materials	6,000	6,950	6,000	6,000	6,000
01-4210-395	PD Franklin Dispatch	59,000	59,000	60,000	60,000	60,000
01-4210-430	PD Maintenance/Repairs	1,500	500	1,000	0	0
01-4210-433	PD Radio/Radio Repairs	4,000	2,480	4,000	2,000	2,000
01-4210-550	PD Advertising/Printing	1,500	866	2,500	2,000	2,000
01-4210-560	PD Meetings/Memberships	1,500	1,245	1,500	1,500	1,500
01-4210-620	PD Office Supplies	3,500	3,410	4,000	4,000	4,000
01-4210-625	PD Postage	350	451	600	600	600
01-4210-630	PD Tires	3,000	2,721	5,000	5,000	5,000
01-4210-635	PD Gas	19,400	16,181	19,800	19,800	19,800

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4210-660	PD Car 1	1,500	827	1,500	1,500	1,200
01-4210-661	PD Car 2	1,500	280	1,500	1,500	1,200
01-4210-662	PD Car 3	1,500	1,323	1,500	1,500	1,200
01-4210-664	PD Car 6	1,500	979	1,500	1,500	1,200
01-4210-665	PD Car 4	1,500	501	1,500	1,500	1,200
01-4210-666	PD Car 5	1,500	1,053	1,500	1,500	1,200
01-4210-667	PD K-9 Program	1,000	1,133	1,500	1,000	1,000
01-4210-670	PD Law Book Updates	500	981	500	500	500
01-4210-690	PD Chief's Expense	100	0	100	100	100
01-4210-810	PD New Equipment	3,500	4,240	5,000	5,000	3,500
01-4210-890	PD Dare Program	400	0	100	100	100
01-4210-891	PD Grant Related Expenses	21,641	15,668	23,443	23,443	23,443
01-4210-893	PD Civic Events	6,000	7,199	7,000	7,000	7,000
	TOTAL POLICE DEPARTMENT	1,109,400	1,108,306	1,052,747	1,043,747	1,030,948
01-4220-110	FD Chief	71,204	69,834	71,204	71,204	71,204
01-4220-113	FD Paramedic (48 hrs/week)	44,754	43,942	44,754	44,754	44,754
01-4220-114	FD Fire Fighter/Paramedic (48 hrs/week)	46,363	37,766	40,997	40,997	40,997
01-4220-115	FD Captain/Paramedic (48 hrs/week)	53,234	54,931	53,234	53,234	53,234
01-4220-116	FD Captain/EMT-I (48 hrs/week)	53,714	54,967	53,714	53,714	53,714
01-4220-117	FD Fire Fighter/EMT-I (48 hrs/week)	43,761	33,952	40,997	40,997	40,997
01-4220-118	FD Captain/EMT-I (48 hrs/week)	52,342	53,348	52,342	52,342	52,342
01-4220-140	FD Emergency Callback/Overtime	48,208	47,471	47,444	47,444	47,444
01-4220-141	FD Holiday Pay	15,829	14,492	15,127	15,127	15,127
01-4220-190	FD Call Payroll	49,000	37,176	46,000	46,000	46,000
01-4220-192	FD Part Time Shift Coverage	74,577	78,689	74,577	74,577	74,577
01-4220-195	FD Administrative Assistant	18,859	18,791	21,086	21,086	21,086
01-4220-210	FD Health Insurance- moved to PA 4155-210	111,143	95,868	0	0	0
01-4220-211	FD Disability Insurance	1,600	1,570	1,600	1,600	1,600
01-4220-212	FD Life Insurance	336	320	336	336	336
01-4220-220	FD FICA	8,831	8,009	8,783	8,783	8,783
01-4220-225	FD Medicare	8,135	7,967	8,141	8,141	8,141
01-4220-230	FD Retirement	130,108	126,534	133,878	133,878	133,878
01-4220-293	FD Uniform Allowance	3,700	3,386	4,250	4,250	4,250
01-4220-330	FD Ambulance Service Billing	17,000	19,576	18,000	18,000	18,000
01-4220-341	FD Telephone & Internet- moved to GGB 4194-341	3,100	3,291	0	0	0
01-4220-343	FD Copier- moved to GGB 4194-343	2,040	1,104	0	0	0
01-4220-345	FD Computer Support- moved to GGB 4194-342	4,000	2,137	0	0	0
01-4220-346	FD Cell Phone	2,700	1,804	2,000	2,000	2,000
01-4220-350	FD Medical Expense-Infection Control/Physicals	2,500	2,053	2,250	2,250	2,250
01-4220-390	FD Municipal Fire Alarm System	700	2,258	1,200	1,200	1,200
01-4220-391	FD Training and Education, Fire-EMS-Rescue	4,500	4,474	8,500	8,500	8,500

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4220-395	FD Lakes Region Fire Dispatch	32,701	32,701	32,532	32,532	32,532
01-4220-410	FD Electricity	7,850	7,235	7,850	7,850	7,850
01-4220-411	FD Heating Oil	7,700	6,619	7,700	7,700	7,700
01-4220-430	FD Equipment Maintenance/Repairs	1,200	1,198	1,200	1,200	1,200
01-4220-431	FD Defibrillator Maintenance Contracts	2,500	2,832	2,500	2,500	2,500
01-4220-432	FD Station Maintenance	5,000	5,794	7,000	6,000	6,000
01-4220-433	FD Radio Repairs-Emergency Lighting Maintenance	3,400	3,772	3,000	3,000	3,000
01-4220-434	FD SCBA Maintenance/Repairs	3,000	3,555	3,000	3,200	3,200
01-4220-560	FD Meetings/Dues/Subscriptions	1,000	471	1,000	1,000	1,000
01-4220-561	FD Fire Codes & Standards	1,346	0	500	500	500
01-4220-565	FD Public Education-Fire Prevention	200	183	200	200	200
01-4220-610	FD Supplies	1,200	1,677	1,400	1,400	1,400
01-4220-620	FD Office Supplies	750	887	750	750	750
01-4220-625	FD Postage	200	91	200	200	200
01-4220-635	FD Gas/Diesel	10,000	9,947	10,000	10,000	10,000
01-4220-660	FD Car-1	500	60	500	500	500
01-4220-661	FD Ladder 4L1 (68030)	4,200	1,285	4,200	4,200	4,200
01-4220-662	FD Engine 4E2 (20718)	3,500	5,670	2,000	2,000	2,000
01-4220-663	FD Rescue 4R1 (16594)	1,000	549	4,500	4,500	4,500
01-4220-664	FD Engine 4E4 (00232)	2,000	1,648	2,000	2,000	2,000
01-4220-665	FD Ambulance 4A2 (28278)	2,600	281	1,500	1,500	1,500
01-4220-666	FD Ambulance 4A1 (66897)	3,000	5,099	2,000	2,000	2,000
01-4220-667	FD Vehicle Maintenance	500	278	500	500	500
01-4220-668	FD Tires	2,000	1,861	2,000	2,000	2,000
01-4220-669	FD 1996 Zodiac Rescue Boat/Repair	1,000	3,550	1,000	1,000	1,000
01-4220-680	FD Medical Supplies - Disposables	13,000	13,126	14,000	14,000	14,000
01-4220-681	FD Oxygen	2,000	2,733	2,500	2,500	2,500
01-4220-810	FD Fire Tools/Equipment-New Purchase	2,000	1,953	2,500	2,500	2,500
01-4220-812	FD EMS Equipment-New Equipment	9,200	9,210	9,200	9,200	9,200
01-4220-814	FD Protective Clothing	10,000	9,215	10,000	10,000	10,000
01-4220-817	FD Radio Equipment	1,000	977	1,000	1,000	1,000
01-4220-850	FD Student Intern Program	8,250	8,149	8,500	8,500	8,500
	TOTAL FIRE DEPT	1,016,035	968,277	897,346	896,346	896,346
01-4230-292	FO Protective Clothing	500	0	500	500	500
01-4230-430	FO Maintenance/Repairs	250	217	250	250	250
01-4230-610	FO Materials/Supplies	250	56	250	250	250
01-4230-635	FO Gas	450	346	450	450	450
01-4230-661	FO Truck	2,000	2,036	2,000	2,000	2,000
01-4230-810	FO New Equipment	1,000	926	1,000	1,000	1,000
01-4230-812	FO Hose	1,000	860	1,000	1,000	1,000
	TOTAL FORESTRY	5,450	4,440	5,450	5,450	5,450

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4250-120	CG Crossing Guards- moved to PD 4210-126	5,000	4,396	0	0	0
01-4250-220	CG FICA	310	273	0	0	0
01-4250-225	CG Medicare	73	63	0	0	0
01-4520-610	CG Materials/Supplies	100	81	0	0	0
	TOTAL CROSSING GUARDS Budget moved to Police	5,483	4,813	0	0	0
01-4290-290	EM Training	1,000	296	1,000	1,000	1,000
01-4290-660	EM Trailer Maintenance	500	0	500	500	1
	TOTAL EMERGENCY MANAGEMENT	1,500	296	1,500	1,500	1,001
	TOTAL PUBLIC SAFETY	2,137,868	2,086,131	1,957,044	1,947,044	1,942,746
01-4311-110	HD Superintendent	74,880	73,440	74,880	74,880	74,880
01-4311-111	HD Shared Laborer/Equipment Operator	35,606	37,215	36,837	36,837	36,837
01-4311-112	HD Equipment Operator	39,520	41,252	39,520	39,520	39,520
01-4311-113	HD Equipment Operator	45,760	46,640	45,760	45,760	45,760
01-4311-117	HD Foreman	48,880	48,025	48,880	48,880	48,880
01-4311-120	HD P/T Operators	7,500	9,627	7,500	7,500	7,500
01-4311-121	HD P/T Administration Assistant	0	0	6,943	6,943	6,943
01-4311-140	HD Overtime	18,000	27,137	20,000	20,000	20,000
01-4311-142	HD On Call Compensation	1,950	1,650	1,950	1,950	1,950
01-4311-210	HD Health Insurance- moved to PA 4155-210	42,878	43,916	0	0	0
01-4311-211	HD Disability Insurance	1,048	1,079	1,048	1,048	1,048
01-4311-212	HD Life Insurance	240	240	240	240	240
01-4311-220	HD FICA	16,994	17,691	17,562	17,562	17,562
01-4311-225	HD Medicare	3,975	4,137	4,107	4,107	4,107
01-4311-230	HD Retirement	29,571	28,679	30,479	30,479	30,479
01-4311-292	HD Uniforms	3,000	3,312	3,500	3,500	3,500
01-4311-341	HD Telephone- moved to GGB 4311-341	1,000	1,233	0	0	0
01-4311-342	HD Computer Support- moved to GGB 4311-342	2,200	433	0	0	0
01-4311-346	HD Cell Phone	1,000	1,104	1,000	1,000	1,000
01-4311-350	HD Contracted Plowing Service	1,000	1,160	1,000	1,000	1,000
01-4311-351	HD DOT Physicals	500	95	500	500	500
01-4311-390	HD Contracted Tree Removal	2,500	2,700	3,500	3,500	3,500
01-4311-391	HD Training	500	452	500	500	500
01-4311-392	HD Line Painting/Paint Machine Repair	1,500	1,048	1,500	1,500	1,500
01-4311-410	HD Electricity	3,500	4,006	3,500	3,500	3,500
01-4311-411	HD Heating Oil	623	0	500	500	500
01-4311-430	HD Maintenance/Repairs-Small Equipment	1,000	2,059	1,000	1,000	1,000
01-4311-431	HD Building Maintenance	4,000	1,584	2,500	2,500	2,500
01-4311-432	HD Snowplow/Sander Maintenance	5,000	3,794	5,000	5,000	5,000

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4311-433	HD Radio Repairs/Portable Batteries	500	774	500	500	500
01-4311-550	HD Printing	250	0	250	250	250
01-4311-560	HD Meetings/Memberships	300	140	300	300	300
01-4311-570	HD Equipment Rental - Excavator	4,000	0	4,000	4,000	4,000
01-4311-610	HD Materials/Supplies	11,000	9,015	12,000	12,000	12,000
01-4311-631	HD Sidewalks	0	3,669	5,000	5,000	5,000
01-4311-635	HD Gas/Diesel	27,000	27,920	27,000	27,000	27,000
01-4311-660	HD 2009 F550 (11696)	1,000	4,826	1,000	1,000	1,000
01-4311-661	HD 2009 Backhoe (75129)	2,500	2,954	2,500	2,500	2,500
01-4311-662	HD Kubota Tractor (50389)	500	752	500	500	500
01-4311-663	HD 2014 Freightliner	1,500	5,276	2,000	2,000	2,000
01-4311-664	HD 2008 F550 (00491)	1,000	824	1,000	1,000	1,000
01-4311-665	HD 2009 Freightliner (F6873)	5,000	8,351	5,000	5,000	5,000
01-4311-666	HD 2001 Loader (80574)	1,000	1,517	1,500	1,500	1,500
01-4311-667	HD 450E Grader (F1123)	4,500	256	2,000	2,000	2,000
01-4311-668	HD 2002 Freightliner (79434)	5,000	175	2,000	2,000	2,000
01-4311-669	HD 2011 F350 (10249)	2,000	1,327	2,000	2,000	2,000
01-4311-670	HD Front Sweepers (Loader & Tractor)	2,500	0	2,500	2,500	2,500
01-4311-671	HD Vacuum Truck (28395)	5,000	804	5,000	5,000	5,000
01-4311-673	HD 2010 C992 Tractor (00167)	2,000	6,461	5,000	5,000	5,000
01-4311-674	HD 2017 F-550	0	62	500	500	500
01-4311-679	HD 2017 UTV	0	0	250	250	250
01-4311-680	HD Street Signs	1,500	1,274	1,500	1,500	1,500
01-4311-681	HD Catch Basins	2,500	1,070	2,500	2,500	2,500
01-4311-682	HD Sand/Gravel	23,000	21,594	24,000	24,000	24,000
01-4311-684	HD Cold Patch	3,000	1,228	2,000	2,000	2,000
01-4311-685	HD Hot Patch/Shim	3,000	702	3,000	3,000	3,000
01-4311-693	HD Sift	29,425	37,505	30,340	30,340	30,340
01-4311-695	HD Guard Rail Replacement	2,000	616	1,000	1,000	1,000
01-4311-810	HD New Equipment	2,500	2,595	2,500	2,500	2,500
01-4311-830	HD Safety Equipment	1,500	1,441	1,500	1,500	1,500
	TOTAL HIGHWAY DEPARTMENT	530,100	546,834	509,846	509,846	509,846
01-4312-360	HP Drainage Projects	15,000	0	15,000	15,000	15,000
01-4312-390	HP Resurfacing Roads	107,980	118,129	214,200	214,200	190,000
01-4312-393	HP Chip Seal	50,000	0	50,000	50,000	50,000
01-4312-394	HP Central Street Project	0	0	52,000	0	0
01-4312-395	HP Smith River Project	0	0	19,300	19,300	19,300
01-4312-396	HP Cummings Beach Drainage	0	0	28,000	28,000	28,000
01-4312-398	HP Danforth Brook Road Culvert	0	0	1	1	1
	TOTAL HIGHWAY PROJECTS	172,980	118,129	378,501	326,501	302,301

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4319-410	ST Street Lighting	35,000	30,554	35,000	35,000	32,000
01-4319-430	ST Bridges	500	0	500	500	500
	TOTAL STREETS/BRIDGES	35,500	30,554	35,500	35,500	32,500
01-4324-120	SW Attendants	43,171	41,565	43,171	43,171	43,171
01-4324-220	SW FICA	2,677	2,617	2,677	2,677	2,677
01-4324-225	SW Medicare	626	612	626	626	626
01-4324-362	SW Construction & Demo Disposal	15,000	20,682	15,000	15,000	15,000
01-4324-364	SW Freon Removal	2,000	882	2,000	2,000	2,000
01-4324-365	SW Household Hazardous Waste Day	3,948	4,158	4,000	4,000	4,000
01-4324-366	SW CRSW Tipping Fees	168,128	134,653	168,128	165,000	180,000
01-4324-367	SW Hauling Service	35,000	29,034	35,000	35,000	35,000
01-4324-369	SW E-Waste	4,000	5,138	4,500	4,500	4,500
01-4324-410	SW Electricity	400	392	400	400	400
01-4324-550	SW Printing	250	1,044	500	500	500
01-4324-560	SW Meetings/Memberships	900	614	900	900	900
01-4324-610	SW Materials/Supplies	1,000	340	1,000	1,000	1,000
01-4324-630	SW Maintenance/Repairs	2,500	0	2,500	2,500	2,500
01-4324-810	SW New Equipment	5,500	5,500	5,500	5,500	5,500
	TOTAL SOLID WASTE DISPOSAL	285,000	247,231	285,902	282,774	296,974
01-4327-413	Fire Betterment	10,000	10,000	10,000	10,000	10,000
	TOTAL FIRE BETTERMENT	10,000	10,000	10,000	10,000	10,000
01-4411-120	LU Land Use/Health Officer & Planner	51,500	33,880	60,336	60,336	60,336
01-4411-220	LU/HO FICA	2,461	2,102	3,741	3,741	3,741
01-4411-225	LU/ HO Medicare	359	492	875	875	875
01-4411-342	LU/HO Computer Support- moved to GGB 4194-342	0	0	0	0	0
01-4411-560	LU/HO Meetings/Memberships	100	175	400	400	400
01-4411-620	LU/HO Supplies	300	85	300	300	300
01-4411-625	LU/HO Postage	100	33	100	100	100
01-4411-810	LU/HO New Equipment	100	1,779	200	200	200
	TOTAL LAND USE/HEALTH OFFICE	54,920	38,546	65,952	65,952	65,952
01-4414-390	Animal Kennel Contract	750	349	750	750	750
	TOTAL ANIMAL WELFARE	750	349	750	750	750
01-4415-350	NANA	33,400	33,400	33,400	33,400	33,400
	TOTAL HEALTH AGENCIES	33,400	33,400	33,400	33,400	33,400

2018 BUDGET APPROPRIATIONS

Account#	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4441-120	Wel Officer	10,295	9,962	10,295	10,295	10,295
01-4441-220	Wel FICA	639	651	639	639	639
01-4441-225	Wel Medicare	150	152	150	150	150
01-4441-341	Wel Telephone- moved to GGB 4194-341	550	670	0	0	0
01-4441-560	Wel Meetings/Memberships	50	30	50	50	50
01-4441-620	Wel Office Supplies	50	35	50	50	50
01-4441-810	Wel New Equipment	250	0	0	0	0
	TOTAL WELFARE ADMIN	11,984	11,499	11,184	11,184	11,184
01-4445-291	Wel Food	500	99	300	300	300
01-4445-350	Wel Medical	100	0	100	100	100
01-4445-410	Wel Electricity	4,500	1,576	4,000	4,000	4,000
01-4445-411	Wel Fuel	6,500	885	6,000	6,000	6,000
01-4445-440	Wel Rent	22,500	11,834	18,000	18,000	18,000
01-4445-810	Wel Burials	750	0	750	750	750
01-4445-820	Wel Expenses NOC (Misc.)	750	0	750	750	750
	TOTAL WELFARE SERVICES	35,600	14,394	29,900	29,900	29,900
01-4520-890	REC Tapily Thompson Comm Ctr (TTCC)	103,803	103,803	103,803	103,803	103,803
	TOTAL RECREATION	103,803	103,803	103,803	103,803	103,803
01-4521-120	BE Beach Attendants	14,000	6,780	17,384	17,384	17,384
01-4521-220	BE FICA	868	421	1,078	1,078	1,078
01-4521-225	BE Medicare	203	98	252	252	252
01-4521-292	BE Uniforms	100	57	100	100	100
01-4521-412	BE Water Testing	720	540	720	720	720
01-4521-413	BE Chemical Toilets- moved to GGB 4194-413	3,000	2,794	0	0	0
01-4521-430	BE Beach Improvements/Repairs	100	0	15,000	15,000	1
01-4521-550	BE Printing	350	368	350	350	350
01-4521-610	BE Materials/Supplies	1,500	1,482	1,500	1,500	1,500
	TOTAL BEACHES	20,841	12,540	36,384	36,384	21,385
01-4522-410	KP Electricity	2,500	2,783	2,500	2,500	2,500
01-4522-413	KP Chemical Toilets- moved to GGB 4194-413	2,000	1,740	0	0	0
01-4522-430	KP Maintenance/Repairs	3,000	2,385	3,500	3,500	3,500
01-4522-610	KP Materials/Supplies	3,000	2,447	3,500	3,500	3,500
01-4522-820	KP Master Plan - Capital Items	25,000	10,526	25,000	20,000	20,000
	TOTAL KELLEY PARK	35,500	19,881	34,500	29,500	29,500
01-4550-190	Lib Library Director	48,900	41,735	48,545	48,545	48,545
01-4550-191	Lib P/T Assistants/Substitutes	36,402	37,563	40,735	40,735	40,735
01-4550-193	Lib Outdoor Custodian	250	0	0	0	0

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee
01-4550-194	Lib Assistant Director/Children's	34,711	33,783	35,327	35,327	35,327
01-4550-210	Lib Health Insurance- moved to personnel PA4155-210	22,594	18,762	0	0	0
01-4550-211	Lib Disability Insurance	381	312	352	352	352
01-4550-212	Lib Life Insurance	96	80	96	96	96
01-4550-220	Lib FICA	7,440	7,157	7,726	7,726	7,726
01-4550-225	Lib Medicare	1,848	1,674	1,807	1,807	1,807
01-4550-230	Lib Retirement	9,339	8,063	9,545	9,545	9,545
01-4550-240	Lib Professional Development	500	652	750	750	750
01-4550-341	Lib Telephone	2,000	1,858	2,300	2,300	2,300
01-4550-342	Lib Computer Support	3,000	1,654	2,000	2,000	2,000
01-4550-343	Lib Copier	0	0	1	1	1
01-4550-390	Lib Security	600	576	400	400	400
01-4550-410	Lib Electricity	2,000	2,109	2,000	2,000	2,000
01-4550-411	Lib Heating Oil	3,500	1,545	3,000	3,000	3,000
01-4550-430	Lib Maintenance/Repairs	1,500	2,829	3,000	3,000	3,000
01-4550-560	Lib Meetings/Memberships	600	760	750	750	750
01-4550-620	Lib Office Supplies	1,600	1,552	1,600	1,600	1,600
01-4550-640	Lib Custodial Supplies	650	646	650	650	650
01-4550-641	Lib Custodial Service	6,000	5,765	6,000	6,000	6,000
01-4550-670	Lib Books	14,000	14,412	14,000	14,000	14,000
01-4550-671	Lib Magazines	1,000	1,009	1,100	1,100	1,100
01-4550-672	Lib Video	1,700	1,726	1,700	1,700	1,700
01-4550-673	Lib Passes	600	628	350	350	350
01-4550-674	Lib Programs	2,500	2,873	2,500	2,500	2,500
01-4550-810	Lib New Equipment	1,500	1,128	800	800	800
01-4550-812	Lib Miscellaneous	0	0	400	400	400
	TOTAL LIBRARY	205,211	190,851	187,434	187,434	187,434
01-4583-120	PAT Special Events Coordinator Contract	1,750	1,750	1,750	1,750	1,750
01-4583-881	PAT Town Events	17,500	10,851	17,500	17,500	17,500
01-4583-883	PAT Downtown Decorating Committee	2,940	2,940	3,000	3,000	3,000
01-4583-890	PAT Patriotic Purposes	1,700	700	1,700	1,700	1,000
	TOTAL PATRIOTIC	23,890	16,241	23,950	23,950	23,250
01-4611-120	Con Secretary	800	378	800	800	800
01-4611-220	Con FICA	50	23	50	50	50
01-4611-225	Con Medicare	12	5	12	12	12
01-4611-320	Con Legal Services-Update Wetlands Ordinance	200	0	200	200	1
01-4611-412	Con Water Testing	200	0	200	200	200
01-4611-560	Con Meetings/Memberships	500	356	500	500	500
01-4611-610	Con Materials/Supplies	50	7	50	50	50
01-4611-690	Con Maintenance of Properties	300	0	300	300	300

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4611-731	Con Professional Services	250	0	250	250	1
	TOTAL CONSERVATION COMMISSION	2,362	770	2,362	2,362	1,914
01-4612-120	HDC Historic District Commission Secretary	800	509	800	800	800
01-4612-220	HDC FICA	50	32	50	50	50
01-4612-225	HDC Medicare	12	7	12	12	12
01-4612-550	HDC Advertising	70	0	70	70	70
01-4612-620	HDC Office Supplies	50	9	50	50	50
01-4612-621	HDC Meetings/Training	0	0	500	500	500
01-4612-625	HDC Postage	1	0	1	1	1
01-4612-731	HDC Professional Services	1	0	1	1	1
01-4612-891	HDC Grant Related Expenses	1	0	1	1	1
	TOTAL HISTORIC DISTRICT COMMISSION	985	557	1,485	1,485	1,485
01-4651-110	EDC Business Development Specialist	0	0	30,612	0	0
01-4651-220	EDC FICA	0	0	1,898	0	0
01-4651-225	EDC Medicare	0	0	444	0	0
01-4651-550	EDC Projects	0	0	36,000	1	1
01-4651-620	EDC Office Supplies	0	0	100	0	0
01-4651-690	EDC New Equipment	0	0	500	0	0
	TOTAL ECONOMIC DEVELOPMENT	0	0	69,554	1	1
01-4652-570	Tri-Co Community Action	2,880	2,880	6,880	3,500	0
01-4652-571	Grafton County Senior Citizens Council	8,500	8,500	8,500	8,500	8,500
01-4652-572	American Red Cross of NH	0	0	500	0	0
01-4652-573	Voices Against Violence	3,000	3,000	3,300	3,300	3,000
01-4652-575	GENESIS	3,000	3,000	3,000	3,000	1,500
01-4652-576	Pemi River Local Advisory Committee	300	300	300	300	300
01-4652-577	CADY	2,000	2,000	2,000	2,000	2,000
01-4652-578	Bridge House Shelter	1,500	1,500	2,000	1,500	1,500
01-4652-579	CASA NH	500	500	500	500	500
01-4652-580	Day Away	1,500	1,500	1,500	1,500	1,500
01-4652-583	Transport Central	0	0	359	359	0
	TOTAL OUTSIDE AGENCIES	23,180	23,180	28,839	24,459	18,800
	TOTAL PUBLIC SERVICES	552,426	466,012	629,497	550,564	528,758
	TOTAL GENERAL FUND OPERATIONS	4,685,542	4,523,633	5,350,198	5,156,657	5,098,123
01-4711-730	DB Central Square Project	27,167	27,167	27,167	27,167	27,167
01-4711-731	DB Wastewater Chlorination/Dechlorination	6,000	6,000	6,000	6,000	6,000
01-4711-732	DB Radio Reader Project (SRF)	7,155	7,155	9,876	9,876	9,876

2018 BUDGET APPROPRIATIONS

Account#	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
01-4711-735	DB Library Project	88,800	88,800	88,800	88,800	88,800
01-4711-989	DB Central Street Bridge Bond Payment	47,368	47,268	0	0	0
01-4711-991	DB Highway 6-Wheel Dump Truck	66,223	66,222	0	0	0
01-4711-993	DB Treatment Plant Improvements	9,000	9,000	9,000	9,000	9,000
01-4711-995	DB Sidewalk Tractor Lease	25,952	25,951	26,698	26,698	26,698
01-4711-996	DB Fire Pumper/Tanker Truck	62,392	62,392	64,069	64,069	64,069
	TOTAL PRINCIPAL I/T DEBT	340,057	339,956	231,610	231,610	231,610
01-4712-730	INT Central Square Project	7,591	7,591	7,591	7,591	7,591
01-4712-731	INT Wastewater Chlorination/Dechlorination	5,877	5,877	5,637	5,637	5,637
01-4712-732	INT Radio Reader Project (SRF)	344	344	245	245	245
01-4712-735	INT Library Project	11,295	11,254	9,413	9,413	9,413
01-4712-989	INT Central Street Bridge Bond Interest	1,464	1,481	0	0	0
01-4712-991	INT Highway 6-Wheel Dump Truck	2,338	2,338	0	0	0
01-4712-993	INT Treatment Plant Improvements	14,954	14,953	14,574	14,574	14,574
01-4712-995	INT Sidewalk Tractor Lease	1,516	1,516	769	769	769
01-4712-996	INT Fire Pumper/Tanker Truck	8,368	8,368	6,691	6,691	6,691
	TOTAL INTEREST I/T DEBT	53,747	53,721	44,918	44,918	44,918
01-4723-830	INT TAN Interest	1	671	1,000	1,000	1,000
01-4723-835	INT Bond Anticipation Note Interest	1	0	1	1	1
	TOTAL TAX	2	671	1,001	1,001	1,001
	TOTAL DEBT SERVICE	393,806	394,348	277,530	277,530	277,530
01-4901-721	CP Demolition of Smith Lot	12,000	9,715			
01-4901-722	CP Multi-use Path					
01-4901-750	CP Central Square Project - TE					
01-4901-768	CP Transfer station plan/improvements					
01-4901-770	CP Building Maintenance Fund		14,034			
01-4901-773	CP TO/PD Engineering/Architectural Design	95,000	66,164			
	TOTAL CAPITAL PROJECTS	107,000	89,913	0	0	0
01-4902-730	CE Hemp Hill Rd Communication Tower	10,000				
01-4902-739	CE - Radio Spectrum Analysis	5,000				
01-4902-740	CE-Police Communication Equipment	25,200	25,012			
01-4902-760	CE-PD/Cruiser Vehicle		49,223			
01-4902-761	CE-HWY Vehicle		117,266			
	TOTAL CAPITAL EQUIPMENT	40,200	191,501	0	0	0
01-4909-891	Fireworks Display	12,000	11,163			
01-4912-910	To Ambulance Revolving Fund		40,000			

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
	TOTAL OTHER CAPITAL OUTLAY	12,000	51,163	0	0	0
01-4915-190	Cap Reserve Fund - Accrued Wages	50,000	50,000			
01-4915-312	Cap Reserve Fund - Assessment Reval	35,000	35,000			
01-4915-400	Cap PD Vehicles	50,000	50,000			
01-4915-500	Cap Reserve Fund-Highway Equipment	140,000	140,000			
01-4915-700	Capital Reserve Transfer - Fire Equipment	50,000	50,000			
01-4915-711	Capital Reserve - Contingency Fund	25,000	25,000			
01-4915-881	Cap Reserve Fund - Bicentennial	10,000	10,000			
01-4915-960	Town Building Maintenance Fund Capital Reserve	7,500	7,500			
	TOTAL CAPITAL RESERVES	367,500	367,500	0	0	0
	TOTAL CAPITAL EXPENDITURES	526,700	700,077	0	0	0
01-5413-175	Accrued Wages Paid to Employees- Executive	0	0			
01-5414-175	Accrued Wages Paid to Employees- TC	0	0			
01-5415-175	Accrued Wages Paid to Employees - Finance	0	4,684			
01-5420-175	Accrued Wages Paid to Employees-Fire	0	3,515			
01-5422-175	Accrued Wages Paid to Employees-Police	0	31,371			
01-5431-175	Accrued Wages Paid to Employees-Highway	0	0			
01-5441-175	Accrued Wages Paid to Employees-LU	0	60			
01-5455-175	Accrued Wages Paid to Employees-Library	0	0			
	TOTAL ACCRUED WAGES PAID	0	39,630	0	0	0
01-5591-001	Transfer out Fund 03(Pathway taxation & Fund Balance Use)	82,300	0			
	TOTAL BUDGET TOTAL	5,688,348	5,657,688	5,627,727	5,434,187	5,370,653
03-4909-415	CP Pemi Pathway/Bristol Falls	153,000	0			
	TOTAL Capital Project Funds	153,000	0	0	0	0
05-4325-906	Sew Cap Truck	22,500	20,548	22,500		22,500
05-4325-910	Sew Cap- Dewatering Upgrades	0	0	0	40,000	40,000
05-4325-916	Sew Line CCTV/Inspection	12,000	11,700	12,000		12,000
	TOTAL SEW CAPITAL PROJECTS	34,500	32,248	34,500	40,000	74,500
05-4326-110	Sew Superintendent (34%)	25,459	25,445	25,459	25,459	25,459
05-4326-113	Sew Chief Operator (75%)	37,440	38,160	37,440	37,440	37,440
05-4326-114	Sew Assistant Water Operator (25%)	9,360	9,180	9,360	9,360	9,360
05-4326-115	Sew Wat Operator (25%)	11,440	11,660	11,440	11,440	11,440
05-4326-116	Sew Operator 2 (75%)	31,200	31,800	31,200	31,200	31,200
05-4326-117	Sew Office Manager (34%)	14,144	14,135	14,144	14,144	14,144

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
05-4326-118	Sew Town Admin Fee (To General Fund) & Health Insurance	2,880	2,880	29,984	29,984	29,984
05-4326-119	Sew TC/TX Processing Fee	1,040	1,040	1,040	1,040	1,040
05-4326-130	Sew Treasurer	538	538	538	538	538
05-4326-140	Sew Overtime	6,500	6,555	6,500	6,500	6,500
05-4326-142	Sew On Call Compensation	1,950	2,025	1,950	1,950	1,950
05-4326-192	Sew Merit Raises	0	0	3,871	3,871	2,581
05-4326-210	Sew Health Insurance- moved to 05-4326-118	22,162	22,094	0	0	0
05-4326-211	Sew Disability Insurance	543	572	543	543	543
05-4326-212	Sew Life Insurance	128	127	128	128	128
05-4326-220	Sew FICA	8,815	8,552	8,635	8,635	8,555
05-4326-225	Sew Medicare	2,062	2,000	2,019	2,019	2,000
05-4326-230	Sew Retirement	15,503	15,154	16,087	16,087	15,963
05-4326-240	Sew Training/Certification	700	498	700	700	700
05-4326-250	Sew Unemployment Compensation	556	556	587	587	587
05-4326-260	Sew Workers' Compensation	8,145	7,150	7,654	7,654	7,654
05-4326-290	Sew Travel	100	0	100	100	100
05-4326-292	Sew Uniforms	1,000	1,324	1,500	1,500	1,500
05-4326-293	Sew Safety Boots	250	295	250	250	250
05-4326-301	Sew Audit	2,750	2,750	2,750	2,750	2,750
05-4326-341	Sew Telephone	1,700	1,881	900	900	900
05-4326-342	Sew Computer-Moved to GB 4194-342	1,400	1,106	0	0	0
05-4326-343	Sew Copier	450	281	450	450	450
05-4326-344	Sew Internet (Metrocast)	300	300	300	300	300
05-4326-346	Sew Cell Phone	600	471	700	700	700
05-4326-361	Sew Paving	1,500	0	1,500	1,500	1,500
05-4326-370	Sew Sludge Disposal	25,000	17,224	25,000	25,000	25,000
05-4326-390	Sew Lab Services	7,000	4,288	7,000	7,000	7,000
05-4326-391	Sew Contracted Service (Software)	1,800	498	1,800	1,800	1,800
05-4326-410	Sew Electricity	45,000	47,684	45,000	45,000	45,000
05-4326-411	Sew Heating Fuel	1,000	599	1,000	1,000	1,000
05-4326-430	Sew Maintenance/Repairs	10,000	21,827	10,000	10,000	10,000
05-4326-480	Sew Property/Liability Insurance	10,210	10,210	10,164	10,164	10,164
05-4326-481	Sew Insurance Deductible	1	0	1	1	1
05-4326-550	Sew Advertising	300	0	300	300	300
05-4326-560	Sew Meetings/Memberships	400	313	400	400	400
05-4326-610	Sew Materials/Supplies	8,000	11,168	10,000	10,000	10,000
05-4326-620	Sew Office Supplies	1,000	942	1,000	1,000	1,000
05-4326-625	Sew Postage	1,500	912	1,500	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,000	2,344	3,000	3,000	3,000
05-4326-637	Sew Disinfection Chemicals	9,000	10,799	9,000	9,000	9,000
05-4326-659	Sew 2007 1 Ton (53133)	400	519	400	400	400
05-4326-661	Sew 2008 F350 (75908)	400	574	400	400	400

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
05-4326-662	Sew 2017 3500	400	20	400	400	400
05-4326-663	Sew 2008 580M Backhoe (01311)	1,000	463	1,000	1,000	1,000
05-4326-680	Sew Chemicals	4,000	1,817	4,000	4,000	4,000
05-4326-810	Sew New Equipment	5,000	538	5,000	5,000	5,000
05-4326-930	Sew Capital Reserve Transfer	0	0	0	0	0
	TOTAL SEWER OPERATIONS	345,026	341,266	354,095	354,095	352,582
05-4711-730	DB Central Square Project	9,057	9,057	9,057	9,057	9,057
05-4711-731	DB Radio Read Meter Project (SRF)	20,000	12,378	20,000	15,000	15,000
05-4711-733	DB Dewatering Equipment	0	0	43,571	43,571	43,571
05-4712-730	INT Central Square Project	2,531	2,531	2,531	2,531	2,531
05-4712-731	INT Radio Read Meter Project (SRF)	115	115	82	82	82
05-4712-733	INT Dewatering Equipment	0	0	6,697	6,697	6,697
	TOTAL SEWER DEBT SERVICE	31,703	24,081	81,930	76,938	76,938
05-4902-001	CO - Upgrade Dewatering Equipment	375,000	316,963	0	0	0
	TOTAL SEWER	786,229	714,558	470,534	471,033	504,020
07-4324-900	Surplus Transf to Cap Reserve	0	0	0	0	0
	TOTAL WATER SURPLUS TRANS	0	0	0	0	0
07-4331-110	Wat Superintendent (66%)	49,421	50,219	49,421	49,421	49,421
07-4331-111	Wat Sew Chief Operator (25%)	12,480	12,720	12,480	12,480	12,480
07-4331-114	Wat Assistant Water Operator (75%)	28,080	27,540	28,080	28,080	28,080
07-4331-115	Wat Sew Operator (75%)	34,320	34,980	34,320	34,320	34,320
07-4331-116	Wat Sew Operator II (25%)	10,400	10,600	10,400	10,400	10,400
07-4331-117	Wat Office Manager (66%)	27,456	28,265	27,456	27,456	27,456
07-4331-118	Wat Town Admin Fee (To General Fund) & Health Insurance	2,890	2,890	36,140	36,140	36,140
07-4331-119	Wat TC/TX Processing Fee	1,040	1,040	1,040	1,040	1,040
07-4331-130	Wat Treasurer	538	538	538	538	538
07-4331-140	Wat Overtime	6,500	6,170	6,500	6,500	6,500
07-4331-142	Wat On Call Compensation	1,950	1,950	1,950	1,950	1,950
07-4331-192	Wat Merit Raises	656	656	4,865	4,865	3,412
07-4331-210	Wat Health Insurance- moved to 07-4331-118	27,622	26,665	0	0	0
07-4331-211	Wat Disability Insurance	727	703	727	727	727
07-4331-212	Wat Life Insurance	161	157	161	161	161
07-4331-220	Wat FICA	10,991	10,606	10,766	10,766	10,578
07-4331-225	Wat Medicare	2,571	2,481	2,518	2,518	2,474
07-4331-230	Wat Retirement	19,310	18,907	20,059	20,059	19,894
07-4331-240	Wat Training/Certification	700	443	700	700	700
07-4331-250	Wat Unemployment Compensation	644	202	680	680	680
07-4331-260	Wat Workers' Compensation	3,605	3,205	3,439	3,439	3,439

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
07-4331-290	Wat Travel	100	0	100	100	100
07-4331-292	Wat Uniforms	1,000	1,324	1,500	1,500	1,500
07-4331-293	Wat Safety Boots	250	195	250	250	250
07-4331-301	Wat Audit	2,800	2,800	2,800	2,800	2,800
07-4331-310	Wat Engineering	1	0	1	1	1
07-4331-320	Wat Legal	1	0	1	1	1
07-4331-340	Wat Telemetering	0	0	2,800	2,800	2,800
07-4331-341	Wat Telephone	4,500	5,031	900	900	900
07-4331-342	Wat Computer - Moved to GB 4194-342	1,400	1,106	0	0	0
07-4331-343	Wat Copier	450	281	450	450	450
07-4331-344	Wat Internet (Metrocast)	300	300	300	300	300
07-4331-346	Wat Cell Phone	600	471	700	700	700
07-4331-361	Wat Paving	1,500	0	1,500	1,500	1,500
07-4331-390	Wat Lab Services	5,000	3,058	5,000	5,000	5,000
07-4331-391	Wat Misc. Contracted Services (Software)	1,800	498	1,800	1,800	1,800
07-4331-393	Wat Parco Valve Service	1,100	1,352	1,100	1,100	1,100
07-4331-394	Wat Meter Testing	1	0	1	1	1
07-4331-395	Wat Control Valve Service	1,000	950	1,000	1,000	1,000
07-4331-410	Wat Electricity	30,000	25,504	30,000	30,000	30,000
07-4331-411	Wat Heating Fuel	5,000	3,362	5,000	5,000	5,000
07-4331-430	Wat Maintenance/Repairs	7,500	4,862	7,500	7,500	7,500
07-4331-480	Wat Property/Liability Insurance	10,210	10,210	10,164	10,164	10,164
07-4331-481	Wat Insurance Deductible	1	0	1	1	1
07-4331-550	Wat Advertising/Printing	500	0	500	500	500
07-4331-560	Wat Meetings/Memberships	400	313	400	400	400
07-4331-610	Wat Materials/Supplies	10,000	8,187	10,000	10,000	10,000
07-4331-620	Wat Office Supplies	800	942	800	800	800
07-4331-625	Wat Postage	1,500	912	1,500	1,500	1,500
07-4331-635	Wat Gas/Fuel	3,000	2,344	3,000	3,000	3,000
07-4331-652	Wat Hydrant Maintenance	1	4,136	1	1	1
07-4331-659	Wat 2007 1 Ton (53133)	400	519	400	400	400
07-4331-661	Wat 2008 F350 (75908)	400	574	400	400	400
07-4331-662	Wat 2017 3500	400	20	400	400	400
07-4331-663	Wat 2008 5800M Backhoe (01311)	1,000	463	1,000	1,000	1,000
07-4331-680	Wat Chemicals	6,000	2,625	6,000	6,000	6,000
07-4331-810	Wat New Equipment	5,000	152	5,000	5,000	5,000
	TOTAL WATER OPERATIONS	346,967	323,417	354,508	354,509	352,659
07-4332-906	Water Cap Outlay - Truck	22,500	20,548	22,500	22,500	22,500
07-4332-914	Water Cap Outlay-Tank Cleaning	4,400	3,495			
	TOTAL WATER CAPITAL PROJECTS	26,900	24,043	22,500	22,500	22,500

2018 BUDGET APPROPRIATIONS

Account #	Description	2017 Adopted Budget	Actual as of 12/31/17	2018 Department	2018 BOS	2018 Budget Committee Budget
07-4331-728	DB Central Square Project	18,109	18,109	18,109	18,109	18,109
07-4331-729	INT Central Square Project	5,060	5,215	4,600	4,600	4,600
07-4331-731	DB Radio Read Meter Project	40,000	40,000	24,255	30,000	30,000
07-4331-732	INT Radio Read Meter Project	229	229	163	163	163
07-4331-980	DB Wat System Bond	41,957	41,956	41,957	41,957	41,957
	TOTAL WATER DEBT SERVICE	105,355	105,510	89,084	94,829	94,829
	TOTAL WATER	478,222	452,970	466,092	471,898	469,988
	TOTAL WATER & SEWER ENTERPRISE FUNDS	1,264,451	1,167,528	936,625	942,871	974,008
10-4211-141	PD Detail Expenses		34,880			
11-4000-100	Multi-Use Permit Path Expense		960			
12-4652-100	CDBG Grant Expense		475,000			
	TOTAL OF ALL FUNDS	7,105,800	7,336,056	6,564,353	6,377,057	6,344,661

Town Meeting Warrant

2018

TOWN OF BRISTOL

ANNUAL TOWN MEETING WARRANT

2018

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Bristol Town Hall, 45 Summer Street in said Bristol on Tuesday, the thirteenth day of March next at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 13 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the seventeenth day of March next at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

Article 1: To choose by written ballot all of the necessary Town Officers

- 1 Select Board member for 3 years
- 1 Moderator for 2 years
- 1 Trustee of the Trust Funds for 3 years
- 1 Cemetery Trustee for 3 years
- 4 Budget Committee members for 3 years
- 3 Library Trustees for 3 years

Article 2: By Petition: Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Bristol on the second Tuesday of March? Passage requires a 3/5 majority vote of those voting.

☐ Yes ☐ No

Article 3: By Petition: Shall we allow the operation of keno games within the town or city?

☐ Yes ☐ No

Article 4: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will create a definition for "Brew Pub" based on the definition found in state law RSA 178:13 and will allow a Brew Pub as a permitted use in the Village Commercial, Downtown Commercial, Corridor Commercial, Rural, Lake, and Industrial Districts.

☐ Yes ☐ No

Town Meeting Warrant

2018

Article 5: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will create a definition for a “**Distillery**” and will allow a Distillery as a permitted use in the Village Commercial, Downtown Commercial, Corridor Commercial, Rural, Lake, and Industrial Districts.

☐ Yes ☐ No

Article 6: Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will create a definition for a “**Winery/Meadery**” and will allow a Winery/Meadery as a permitted use in the Village Commercial, Downtown Commercial, Corridor Commercial, Rural, Lake, and Industrial Districts.

☐ Yes ☐ No

Article 7: Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will modify Article III, Section 3.2, Fc to include a reference to Article 4.4 which restricts building height. The purpose of this amendment is solely to improve the overall clarity of the Ordinance; it does not alter any substantive requirements.

☐ Yes ☐ No

Article 8: Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will modify Article IV, Sections 4.12,C,1,a and 4.12,C,3,a to indicate that any increase in height must not exceed the building height restrictions specified in Article 4.4. The purpose of this amendment is solely to improve the overall clarity of the Ordinance; it does not alter any substantive requirements.

☐ Yes ☐ No

Article 9: Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will eliminate the express permission for time/temperature signs contained in Article IV, Section 4.11,D. The effect of this amendment is to come into compliance with US Supreme Court decisions by requiring time and temperature displays to conform to the same physical requirements as other signs.

☐ Yes ☐ No

Town Meeting Warrant

2018

Article 10: Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will replace the current definition of Kennel/Stable contained in Article VIII, Section 8.141 with new definitions of “Kennel” and “Stable”.

☐ Yes

☐ No

Article 11: Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, will allow Kennels by special exception in the Rural District.

☐ Yes

☐ No

Article 12: Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 9, if adopted, will update and clarify language in the Wetlands Conservation Overlay District section of the ordinance.

☐ Yes

☐ No

Article 13: Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 10, if adopted, will create a new provision outlining requirements for construction and siting of Accessory Dwelling Units in accord with the recently-enacted RSA 674:71-73.

☐ Yes

☐ No

Article 14: To see if the Town will vote to raise and appropriate Two Million Six Hundred Fifty Thousand Dollars (\$2,650,000) to pay for the final design and construction of a new Town Office Building and the renovation of the existing Town Office Building into the Police Department with Four Hundred Thousand Dollars (\$400,000) to come from the unassigned fund balance, Two Hundred Fifty Thousand Dollars (\$250,000) from general taxation, and to authorize the issuance of not more than Two Million Dollars (\$2,000,000) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first principal and interest payments will be included in the 2019 budget. (2/3 ballot vote required, polls open for one hour).

The Budget Committee Recommends this Article 6-2

The Select Board Recommends this Article 5-0

Town Meeting Warrant

2018

Article 15: By Petition: To see if the Town will vote to reduce the membership of the Budget Committee from the current 13 members to 7 members. In accord with RSA 32:15, IV, this change, if adopted, will become effective beginning with the 2019 Annual Meeting.

Article 16: By Petition: To see if the town will vote to rescind and repeal Article 12 as passed at the 2016 Town Meeting. Any non-encumbered funds remaining shall be returned to the unreserved fund balance. Article 12 authorized the Town to raise and appropriate the sum of Ninety Five Thousand Dollars (\$95,000) to prepare an architectural design and engineering study for future municipal buildings with said funds to come from the unreserved fund balance.

Article 17: By Petition: To see if the town will vote to rescind and reject Article 14 in its entirety as amended and adopted at the 2016 Bristol Town Meeting. Article 14 authorized the establishment of an eleven member committee to investigate the building space needs for the operation of the Town of Bristol's governmental services and to propose a plan to accommodate those needs for the next 25 years. The committee shall make its final report to the Select Board no later than December 1, 2016.

Article 18: By Petition: To see if the town will agree to direct the Moderator or Selectboard to appoint a new space needs committee consisting of the chief of police or his designee, the town clerk, a general contractor and six volunteers from the Bristol community committed to proposing a plan that addresses the primary critical need of providing an adequate police facility at an affordable cost, and to consider how to alleviate town office overcrowding and lack of storage space. This committee is authorized to expend as much as needed from the existing space needs budget to accomplish this task.

Article 19: By Petition: To see if the Town will vote to authorize the change from Appointed Chief of Police to an Elected Chief of Police, who must be New Hampshire police standards and training full time certified or certifiable, using existing budgeted funds with no increase to the budget. (Majority vote required)

Article 20: By Petition: To see if the Town will vote to eliminate one permanent position from the current staffing level of the Police Department.

Article 21: By Petition: To see if the Town shall vote to raise the contribution of Town employees participation in the Town Health insurance program to 17% of their total insurance premium.

Article 22: By Petition: To see if the Town shall vote to require all persons on any town Committees or Boards recommending expenditure of tax monies to be a registered voter of Bristol residing within the Town limits.

Article 23: By Petition: To see if the Town will vote to approve seven parking spaces at the end of Spring Street closest to Central Street be designated for Winter Parking.

Town Meeting Warrant

2018

Article 24: To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Six Million Three Hundred Forty Four Thousand Six Hundred Sixty One Dollars (\$6,344,661) for general municipal operations. The Select Board recommends Six Million Three Hundred Seventy Seven Thousand Fifty Seven Dollars (\$6,377,057). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Budget Committee Recommends this Article 6-5

The Select Board Recommends this Article 5-0

Article 25: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$25,000 to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

The Budget Committee Recommends this Article 8-0

The Select Board Recommends this Article 5-0

Article 26: To see if the Town will vote to raise and appropriate the sum of Forty One Thousand Eight Hundred and One Dollars (\$41,801) for the purpose of hiring a full-time permanent Deputy Fire Chief. This amount includes salary and all benefits for this position for six months. The amount of this article is not included in the operating budget under Article 24. (Majority vote required)

The Budget Committee Recommends this Article 5-2-1

The Select Board Recommends this Article 3-2

Article 27: To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to prepare an architectural design and engineering study for the Fire Department. (Majority vote required)

The Budget Committee Recommends this Article 7-2

The Select Board Recommends this Article 5-0

Article 28: To see if the Town will vote to raise and appropriate the sum of Fifty Three Thousand Dollars (\$53,000) to pay for drainage, roadway, and sidewalk improvements on Central Street. (SB38 funds of \$80,399 received in 2017 will complete the \$133,399 project.) (Majority vote required)

The Budget Committee Recommends this 4-2-2

The Select Board Recommends this Article 5-0

Article 29: To see if the Town will vote to raise and appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to complete engineering and permitting, obtain materials, create a new traffic flow and upgrade disposal areas for the Transfer Station (known as Phase 1 of the reconstruction). Said appropriation to be offset by the withdrawal of \$190,000 from the Transfer Station Revolving Fund and the remainder to come from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until Phase 1 is completed or by December 31, 2019, whichever is sooner. (Majority vote required)

The Budget Committee Recommends this Article 9-0

The Select Board Recommends this Article 5-0

Town Meeting Warrant

2018

Article 30: To see if the Town will vote to raise and appropriate a sum of Fifty Thousand Dollars (\$50,000) for establishing a fiber optic network, including but not limited to the purchase and installation of fiber optic cables and equipment; running fiber optic cables; equipment upgrades, configurations and installations; contracting for the management of and service for the network, and all other work incidental or related thereto. The purpose is to connect municipal-owned buildings to a high-speed internet connection, to create a more efficient, cost-effective, reliable, and secure municipal computer network, and to create economic development opportunity in the Town's proposed Economic Revitalization Zone (ERZ) along Lake Street. Twenty Five Thousand Dollars (\$25,000) to come from a grant and the remaining \$25,000 to come from general taxation. This article is contingent upon the Town receiving the grant. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2019, whichever is sooner. (Majority vote required)

The Budget Committee Recommends this Article 9-0

The Select Board Recommends this Article 5-0

Article 31: To see if the Town will vote to raise and appropriate a sum of Fourteen Thousand Dollars (\$14,000) for the purposes of a Fourth of July fireworks display, operations, and ancillary costs of the event. (Majority vote required)

The Budget Committee Recommends this Article 8-0-1

The Select Board Recommends this Article 5-0

Article 32: To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Police Vehicle Capital Reserve Fund established in 2017. Said appropriation to be offset by the withdrawal of \$30,000 from the Police Detail Revolving Fund, established in 2015, and the remainder to come from general taxation. (Majority vote required)

The Budget Committee Recommends this Article 8-1

The Select Board Recommends this Article 5-0

Article 33: To see if the Town will vote to raise and appropriate the sum Three Hundred Twenty Five Thousand Dollars (\$325,000) to be added to the following capital reserve funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund	\$75,000
Assessment Reval Capital Reserve Fund	\$35,000
Bicentennial Capital Reserve Fund	\$10,000
Fire Department (Fire Engine) Capital Reserve Fund	\$50,000
Highway Equipment Capital Reserve Fund	\$140,000
Town Building Maintenance Fund Capital Reserve	\$15,000

The Budget Committee Recommends this Article 9-0

The Select Board Recommends this Article 5-0

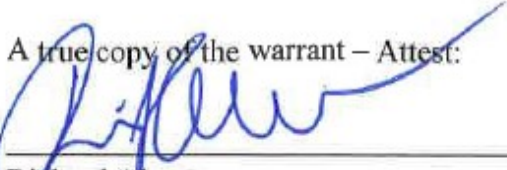
Article 34: To transact any other business that may legally come before this meeting.

Town Meeting Warrant

2018

Given under our hand and seal this 15th day of February in the year of our Lord two thousand eighteen.

A true copy of the warrant – Attest:



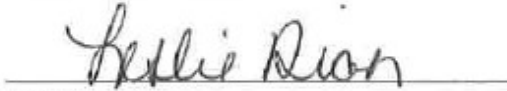
Richard Alpers

Select Board Chair



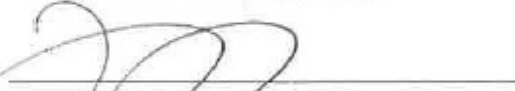
Paul Manganiello

Select Board Vice Chairman



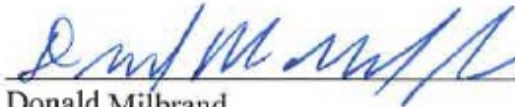
Leslie Dion

Select Board



J.P. Morrison

Select Board



Donald Milbrand

Select Board

NOTES

**FINANCIAL
REPORTS
FOR
THE
TOWN
OF
BRISTOL**



Town Clerk / Tax Collector's MS-61



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2016	Year: 2015	Year: 2014
Property Taxes	3110		\$533,356.45		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$101.75		
Excavation Tax	3187				
Other Taxes	3189		\$6,419.25		\$333.59
Property Tax Credit Balance					
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2016	
Property Taxes	3110	\$10,216,588.53		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$4,003.07		
Excavation Tax	3187			
Other Taxes	3189	\$2,445.37		

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2016	2015	2014
Property Taxes	3110	\$6,390.82			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$4,414.88	\$25,064.78		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$10,233,842.67	\$564,942.23	\$0.00	\$333.59

Town Clerk / Tax Collector's MS-61 (Continued)



New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2016	Prior Levies 2015	2014
Property Taxes	\$8,706,783.96	\$352,186.36		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$3,354.04	\$101.75		
Interest (Include Lien Conversion)	\$4,414.88	\$19,945.78		
Penalties		\$5,119.00		
Excavation Tax				
Other Taxes		\$4,127.11		\$20.00
Conversion to Lien (Principal Only)		\$176,113.44		
<div style="border: 1px solid black; height: 15px; width: 100%;"></div>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2016	Prior Levies 2015	2014
Property Taxes	\$478.12	\$5,056.65		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$304.40		
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Current Levy Deeded				

Town Clerk / Tax Collector's MS-61 (Continued)



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$1,592,375.48			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$649.03			
Excavation Tax				
Other Taxes	\$2,445.37	\$1,987.74		\$313.59
Property Tax Credit Balance	(\$76,658.21)			
Other Tax or Charges Credit Balance				
Total Credits		\$10,233,842.67	\$564,942.23	\$0.00
			\$0.00	\$333.59

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year			\$132,532.12	\$110,055.96
Liens Executed During Fiscal Year		\$189,662.63		
Interest & Costs Collected (After Lien Execution)		\$4,857.15	\$12,602.07	\$23,345.76
Total Debits		\$0.00	\$194,519.78	\$145,134.19
				\$133,401.72

Summary of Credits

	Last Year's Levy	Prior Levies		
		2016	2015	2014
Redemptions		\$68,250.60	\$50,468.65	\$52,226.61
Interest & Costs Collected (After Lien Execution) #3190		\$4,857.15	\$12,602.07	\$23,345.76
Abatements of Unredeemed Liens			\$425.71	\$495.76
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$121,412.03	\$81,637.76	\$57,333.59
Total Credits		\$0.00	\$194,519.78	\$145,134.19
				\$133,401.72

Tax Information



Tax Rate History

Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2000	5.25	7.62	5.54	1.45	19.86	\$ 210,822,229.00	\$ 4,153,380.00
2001	6.94	7.03	6.22	1.64	21.83	\$ 212,774,425.00	\$ 4,606,156.00
2002	5.91	8.22	5.11	1.41	20.65	\$ 248,277,528.00	\$ 5,095,190.00
2003	6.35	9.48	4.45	1.71	21.99	\$ 253,506,763.00	\$ 5,549,630.00
2004	6.10	11.61	3.74	2.21	23.66	\$ 260,044,528.00	\$ 6,131,656.00
2005	7.01	10.44	4.42	2.09	23.96	\$ 265,699,731.00	\$ 6,341,351.00
2006	4.96	6.34	2.13	1.06	14.49	\$ 530,033,877.00	\$ 7,654,390.00
2007	4.96	5.96	2.07	1.20	14.19	\$ 550,780,888.00	\$ 7,782,265.00
2008	5.35	6.49	2.05	1.30	15.19	\$ 559,841,657.00	\$ 8,364,200.00
2009	4.65	6.84	2.09	1.31	14.89	\$ 563,343,527.00	\$ 8,354,547.00
2010	5.90	7.03	2.32	1.12	16.37	\$ 562,945,916.00	\$ 9,074,968.48
2011	6.88	9.36	2.38	1.55	20.17	\$ 469,514,569.00	\$ 9,310,406.00
2012	6.59	8.13	2.59	1.64	18.95	\$ 464,574,015.00	\$ 8,638,454.00
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	\$ 9,386,614.46
2014	7.62	8.36	2.56	1.59	20.13	\$ 467,537,704.00	\$ 9,254,406.00
2015	7.55	8.60	2.39	1.59	20.13	\$ 470,431,229.00	\$ 9,417,417.00
2016	8.22	8.33	2.29	1.78	20.62	\$ 468,238,103.00	\$ 9,508,234.96
2017	8.21	9.77	2.35	1.80	22.13	\$ 468,591,655.00	\$ 10,212,108.97

2017 Tax Rate Calculation

TAX INFORMATION

2017 Tax Rate Calculation

(2017 Tax Rates per \$1,000 Valuation)

Gross Appropriations	\$ 7,105,800	
Less: Revenues	\$ 3,009,677	
Less: Shared Revenues	\$ 0	
Less: Fund Balance Voted	\$ (174,300)	
Less: Fund Balance to Reduce Taxes	\$ (250,000)	
Add: Overlay	\$ 72,640	
War Service Credits	\$ 107,500	
Approved Town (Local) Tax Effort	<u>\$ 3,851,963</u>	
Municipal Tax Rate		<u>\$8.21</u>
County Apportionment	\$ 841,842	
Approved County Tax Effort	<u>\$ 841,842</u>	
County Tax Rate		<u>\$1.80</u>
Cooperative School Apportionment	\$ 6,481,907	
Less: Education Grant	\$ (855,925)	
Less: State Education Taxes	\$ (1,050,052)	
Approved Cooperative Education (Local) Tax Effort	<u>\$ 4,575,929</u>	
Local Education Tax Rate		<u>\$9.77</u>
State Education Tax	\$ 1,050,052	
State Education Tax Not Retained	\$ 0	
Approved State Education Tax Effort	<u>\$ 1,050,052</u>	
State Education Tax Rate		<u>\$2.35</u>
Combined Total Tax Rate		<u>\$22.13</u>

Treasurer's Report

Town of Bristol
Treasurer's Report
Year Ending December 31, 2017

Account	Balance 12.31.16	Total Receipts	Total Available	Orders Paid	Cash on Hand
General Fund	3,412,724.99	13,076,994.44	16,489,719.43	(14,587,507.42)	1,902,212.01
Water Works	303,181.25	957,833.76	1,261,015.01	(857,077.95)	403,937.06
Sewer Commission	141,199.37	1,345,765.73	1,486,965.10	(957,538.78)	529,426.32
Ambulance Revolving Fund	80,143.56	80,317.80	160,461.36	0.00	160,461.36
Air Compressor	1,470.83	403.62	1,874.45	0.00	1,874.45
Conservation Commission	2,267.19	5.17	2,272.36	0.00	2,272.36
Police Forfeiture-State of NH	4,204.33	9.38	4,213.71	(150.00)	4,063.71
Kelley Park	1,379.84	3.14	1,382.98	0.00	1,382.98
EMS Fundraisers	388.61	788.89	1,177.50	(894.00)	283.50
Central St Bridge	11,197.42	25.52	11,222.94	0.00	11,222.94
Police Detail Revolving Fund	7,362.98	118,909.70	126,272.68	(90,764.61)	35,508.07
NE Family Housing Escrow	4,007.70	5.72	4,013.42	(4,013.42)	0.00
Library Project	2,790.78	2.47	2,793.25	(2,793.25)	0.00
Police Forfeiture-DOJ	1,518.53	3.15	1,521.68	(269.83)	1,251.85
Turner Cottages Escrow	0.00	3,001.52	3,001.52	0.00	3,001.52
Transfer Station Revolving Fund	160,525.86	41,883.69	202,409.55	(8,900.00)	193,509.55
CDBG Grant	0.00	465,906.00	465,906.00	(465,906.00)	0.00
TOTAL	4,134,363.24	16,091,859.70	20,226,222.94	(16,975,815.26)	3,250,407.68

The above is an accurate statement of the transactions of the treasury during the year ending December 31, 2017.

Kathleen Haykell
Treasurer

Trustee of the Trust Funds Report

Town of Bristol Trust Funds 12/31/17

TD Bank Escrow Services:

Fund	1/1/2017	Interest	Received	Disbursed	12/31/2017
Jackman	15,373.31	52.80		52.80	15,373.31
Minot Sleeper	2,663.27	9.15		9.15	2,663.27
CF Bennett	8,534.12	29.31			8,563.43
Water Cap Res	666,881.40	2,290.44			669,171.84
Kelley Park Fd	16,741.34	57.52	50.00		16,848.86
Highway Eq	91,661.26	448.87	140,000.00	117,266.00	114,844.13
Proctor Cap Res	19,962.43	68.56			20,030.99
Fire Dept Res	26,186.36	194.50	50,000.00		76,380.86
Tercentennial Fd	1,553.20	5.34			1,558.54
Cemetary Perpetual	1,712.83	5.87		5.87	1,712.83
Sanborn Cem	1,357.75	4.66			1,362.41
Kelley Pk Eq	1,090.26	3.75			1,094.01
Kelley Pk LKT	1,228.46	4.22			1,232.68
Sewer Cap Res II	200,419.05	688.59			201,107.64
Worthen Cem Res	5,946.87	20.42			5,967.29
Accrued Wages	33,039.54	199.63	50,000.00	39,630.07	43,609.10
Ambulance Res	352.43	1.21			353.64
Town Building Maint	28,405.35	100.62	7,500.00	14,275.66	21,730.31
Reassessment Cap	12,586.58	123.11	35,000.00		47,709.69
Bicentennial Cap Re	20,024.67	89.52	10,000.00		30,114.19
Police Vehicle	0.00	87.62	50,000.00	49,222.90	864.72
Contingency Fund	0.00	52.28	25,000.00		25,052.28

Total Town	1,155,720.48	4,537.99	367,550.00	220,462.45	1,307,346.02
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SAU 4 Trust Funds (PFM)

Maintenance Trust	120,368.64	413.41			120,782.05
Wm O Grout Schlsh	93,021.09	309.94		3,000.00	90,331.03
P Corn Mem Schola	17,396.71	59.75			17,456.46
Marie Ross Memor	5,260.48	14.83		1,000.00	4,275.31

Total SAU	236,046.92	797.93	0.00	4,000.00	232,844.85
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Total Trust Funds	1,391,767.40	5,335.92	367,550.00	224,462.45	1,540,190.87
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Auditor's Report

**Complete copies of the Auditor's Report are
available for viewing at the Town Office or
on-line at: www.townofbristolnh.org**

Located on the Finance Office page.

GENERAL GOVERNMENT REPORTS



Assessing Department

In 2017, the contracted Assessing Firm continued to be Commerford Nieder and Perkins, LLC, (CNP) with Mandy Irving as the Assessing Supervisor. CNP processed pickups, which are determined when a property owner requests a permit from the Town to build, install or demolish. CNP visits these properties each year until the changes are considered complete. CNP also reviewed and processed abatement applications (appeal of property assessment), reviewed charitable exemptions, review the Equalization Ratio (the level assessments are at in comparison to the market value) and provided support or training as needed for the Assessing Department.

In addition to the support above, the Assessing Office finalized a review of the existing Credit / Exemption files. Credits and Exemptions are certain discounts offered to Bristol taxpayers, which requires that Bristol be your primary residence. All applications, including any additional requirements, must be submitted by April 15. See the following for more information:

Veteran's Credit-Standard (\$500) / Disabled (\$1700): Applicants must fill out a Permanent Application for Property Tax Credit / Exemption and supply the appropriate supporting documentation, must have served not less than 90 days of active service, must have earned an honorable discharge or have been honorably separated from service, must have served in a qualifying time period or if applicable earned a qualifying medal and must have been a NH resident for one (1) year preceding April 1st of the application date. (See RSA 72:28 for more information)

All Veteran's Credit (\$500): Applicants must fill out a Permanent Application for Property Tax Credit / Exemption and supply the appropriate documentation, must have served not less than 90 days of active service, must have earned an honorable discharge or have been honorably separated from service and must have been a NH resident for one (1) year preceding April 1st of the application date. (See RSA 72:28-b for more information)

Deaf Exemption (\$30,000): Applicants must fill out a Permanent Application for Property Tax Credit / Exemption, must fill out a qualifications worksheet and supply the appropriate supporting documentation, must have a severe hearing impairment of 71Db average hearing loss or greater, must have been a NH resident for five (5) consecutive years preceding April 1st of the application date, and must meet income and asset limits as set by the Town of Bristol. *Income Limits: \$25,000 single / \$45,000 married; Asset Limits: \$40,000 single / married.* (See RSA 72:38-b for more information)

Blind Exemption (\$30,000): Applicants must fill out a Permanent Application for Property Tax Credit / Exemption, must be determined legally blind by the Blind Services Program, Bureau of Vocational Rehabilitation, Department of Education and must supply the appropriate supporting documentation. (See RSA 72:37 for more information)

Disabled Exemption (\$30,000): Applicants must fill out a Permanent Application for Property Tax Credit / Exemption, must be determined as eligible under Title II or Title XVI of the Federal Social Security Act, must fill out a qualifications worksheet and supply the appropriate supporting documentation, must have been a NH resident for five (5) years preceding April 1st of the application date, and must meet income and asset limits as set by the Town of Bristol. *Income Limits: \$25,000 single / \$45,000 married, Asset Limits: \$40,000 single / married.* (See RSA 72:37-b for more information)

Assessing Department (Continued)

Elderly Exemption (Amounts vary): Applicants must fill out a Permanent Application for Property Tax Credit / Exemption, must be 65 years of age prior to April 1st of the application year, must fill out a qualifications worksheet and supply the appropriate supporting documentation, must have been a NH resident for three (3) years preceding April 1st of the application date, and must meet income and asset limits as set by the Town of Bristol. *Income Limits: \$25,000 single / \$45,000 married; Asset Limits: \$40,000 single / married.* (See RSA 72:39-a for more information) The discounts are currently approved and set by the Town for three age categories: *Age 65-74 - \$25,000; Age 75-79 - \$30,000; Age 80+ - \$45,000*

The Assessing Manager, Christina Goodwin is scheduled Monday – Friday, from 8:00 am to 4:00 pm. She is available to answer any questions or concerns and if necessary, schedule any appointments with the Assessor. The Assessor is only scheduled as needed, so it is important to make an appointment.

Please remember, it is important that property owners understand their property, how it is assessed and therefore taxed. If there is something that you don't understand then please make sure you follow up with the Assessing Department. It is also important that any type of application be submitted in a timely fashion. Any forms that require Select Board approval should be submitted well in advance of a scheduled meeting. Any forms that have set deadlines should also be submitted in advance. If a deadline is missed, the form cannot be accepted for the year in question. These deadlines have no leeway and are provided in most cases by statute.

Should you have any questions please feel free to call (744-3354 option #4) or email (assessing@townofbristolnh.org) or stop by the office. In addition, feel free to check out the Town's website (www.townofbristolnh.org) for property cards, property maps, tax information and the majority of forms and applications. The Town is continually looking for avenues to provide information as quickly and conveniently as possible so the website is often updated with new information.

We want to try to make your experience working with the Town of Bristol as easy as possible and we welcome any feedback you may have.

Respectfully submitted,

Christina Goodwin
Assessing Manager

Bicentennial Committee

The 200th Birthday of our town is fast approaching! The “Bristol 200 in 2019” Bicentennial Committee has been very busy in 2017 with brainstorming and organizational activity to celebrate this historic event.

The Committee continues to meet monthly, now on the Third Friday of the month at 3 pm in the Town Office Meeting Room.

After much work and preliminary planning by the Committee, the biggest step taken toward a great Bicentennial was entering into a services contract with Claire and Doug Moorhead of Creative Promotions Network, LLC. With their experience and expertise to help with coordination, facilitation, and finalization of all event plans, the Committee is sure Bristol’s Bicentennial will be a wonderful experience for all and a great success. Businesses and townspeople please stay tuned for more information and news in 2018!

As always, the Committee encourages input and participation in the planning process and will be looking for more volunteers to assist with all aspects of this celebration. If you would like to help out in any way contact the Town Administrator or any of the Committee members.

Bicentennial Committee

Janet Cote-Chair, Hilda Bruno, Lucille Keegan, Donna Manfra, Kerrin Rounds, Stacy Buckley- Newfound Area School District Superintendent, Les Dion- Select Board Representative, and Deborah Johnson- Newfound Area Nursing Association

SAVE THE DATE

1819

Celebrating 200 Years!

2019



Plans are underway for multiple Bicentennial events throughout 2019 as well as a grand multi-day celebration in August of 2019!

Stay up to date by visiting the Town of Bristol website at www.townofbristolnh.org
Or follow the Bicentennial Facebook page at:
www.facebook.com/BristolNHBicentennial

If you would like to be involved, contact the committee at:
bristol200@townofbristolnh.org

Budget Committee

This has been a busy, yet productive year for the Budget Committee. I would like to start by thanking all who were involved with the Budget process, particularly the Budget Committee members themselves who have dedicated countless hours over the past year. Also a special thank you to Wendy Costigan for your time and effort supporting the needs of the committee.

The Budget Committee is comprised of 12 members, each of whom has been elected to serve a three year term as well as an appointed representative from the Select Board. J.P. Morrison was appointed this year by the board to serve in that capacity. We welcomed two new elected members this year, Janet Cavanaugh and Joseph Caristi. David Carr was also re-elected to serve an additional term. We met in April and May for organizational meetings in which Wayne Andersen and I were elected Vice-Chairman and Chairman, respectively.

We faced a unique situation in the first few months in which we were tasked with filling an open position due to a clerical error on the March ballot. This opening was posted on the town website and interested candidates were encouraged to submit a letter to the committee to express their interest. Ultimately, we appointed Walter Waring to fill the open position.

We initially explored a few different approaches as to how we would craft this year's budget, whether we would start from the bottom, or whether we would continue to address concerns after the individual departments submitted their budgets. It was decided that it would be too difficult to start from zero as it would be impossible to anticipate each departments needs.

Over the summer a discovery sub-committee consisting of five members was formed. This sub-committee was tasked with gathering information on particular areas of the budget with the intention of getting a head start on the budget season. The sub-committee met in July and August and reported back to the Budget Committee in September when we resumed our regular meeting schedule.

Over the course of the fall, we met with various non-profit organizations, other town committees, department heads, and finally with the Select Board who presented us with their recommended budget for 2018. Deliberations on the budget began on January 8th and continued into February. Throughout deliberations, we focused greatly on historical analysis and trends in an effort to avoid over taxation. Although we have many different ideas and opinions, we were able to work well together as a group. I am confident that we have crafted a responsible budget that will best serve the needs of the citizens of Bristol.

As always, I would encourage each and every one of you to get involved in the budget process in the upcoming year. We welcome your input and are always appreciative of a different perspective!

Respectfully Submitted,

Robert J. Glassett

Budget Committee Chairman

Capital Improvements Program

The Capital Improvements Program (CIP) Committee is a subcommittee of the Planning Board and is charged with developing a plan for the large capital expenditures for the town with the goal of leveling the required spending to avoid spikes in the tax rate. Its recommendations are advisory to the Select Board, the Budget Committee, and the town in general and intended as an aid to making spending decisions.

Over the past several years, the CIP committee has concentrated on making a plan to even out the purchase of vehicles for the town departments while including other needed equipment and several large projects. It has taken a number of years but as you can see continued acceptance and use of the report's information has resulted in the town evening out its spending and now the plan approaching the goal of even and predictable capital spending.

This year, again, the Committee is recommending a continued use of capital reserve funds for the department vehicle purchases. The existing funds for the Highway and Fire Departments are being utilized and in a few years will have an even cash flow. The capital reserve fund for Police Cruisers is still too new to realize the anticipated savings however its continued support and use will show savings to the town. It eliminates the requirement of the department head from having to make the decision every year of 'use it or lose it', forcing them to replace a vehicle that is not in immediate need for replacement. It also allows the department head to replace a vehicle early if needed and avoid spending maintenance money on a vehicle. All of the reserve funds are under the expenditure control of the Select Board.

There is a change this year to the plan for Kelly Park. The CIP report shows only one line for anticipated spending. This coming year will see a Charrette and update of the Park's Master Plan. The valuable planning information from this will be used to plan out capital projects in better detail for Kelly Park in next year's CIP report.

A major item for the town is the Town Office and Police Station space needs. The Space Needs Committee is still working on plans. The CIP Committee felt it was important to include a spending plan in this year's CIP report. Included in this year's report is an amount that would fit within the town's current spending projections. It is intended to aid in decisions on spending requirements for the final proposals.

I would like to thank all the CIP Committee members for their work through the year and also Jan Laferriere for her valuable work as secretary. Thank you to the town Department Heads for their input and assistance. Finally, thank you to all the town residents, boards and committees for their growing acceptance and thoughtful consideration of the CIP Committee's recommendations.

Respectfully submitted, Joe Lukeman, Chairman

Community Events Committee

The Community Events Committee is made up of members of the community, non-profit organizations, and Town staff, who collaboratively work together to provide events for the Town of Bristol residents to enjoy each year.

In 2017, the Committee continued their efforts to offer the events that the Town has come to enjoy and continued with the production of the Events Brochure. The summer brochure covers June through August; and the Fall/Winter/Spring brochure covers September through May. Brochures can be found at various locations throughout the Town, including the Town Offices, the Minot-Sleeper Library and the Tapply-Thompson Community Center (TTCC). Make sure you pick up a copy so you don't miss any of the spectacular events throughout the Town of Bristol.

A new event was added this year with our first Mud Season Mixer held at the Old Town Hall in March. We were entertained by the band 'Club Soda' and had a delicious array of appetizers donated by volunteers and a cash bar hosted by the Homestead. This was a fun night and a great way to shake the winter blues and visit with friends while dancing the night away. We have set a date for the **2nd Annual Mud Season Mixer for Saturday, March 31st from 7:30-10:30 pm at the Old Town Hall**. Advance tickets are available at the Town Office, Minot Sleeper Library and TTCC.

The Summer Concert Series continues to be a very well-attended event. Dr. Kirschner of Plymouth General Dentistry stepped up to sponsor the 2017 series. We are very thankful of their sponsorship and also the townspeople for their support. The food was provided each week by the TTCC Baseball Commission. New performers added to the mix along with regular performers and the excitement of the summer nights continued. Many of those nights had record numbers and created some great memories. We enjoyed the sounds of Studio Two, Jordan Tirell Wysocki Trio, Ragged Mountain Band, Swing Rocket, Club Soda, Uncle Steve Band, Annie & the Orphans, and the Country Mile Band.

The Committee continued with covering a portion of the 4th of July events, by sponsoring the parade. The theme "Four Seasons of Fun" celebrated the multiple seasons of events and opportunities that people can participate in within the Newfound Area. Winners were: First Place – Cub Scout Pack 59; Second Place – Newfound Area Nursing Association; Third Place – Ian MacDonald. Carroll Brown continued his announcing and music as the parade traveled along its route. The Committee is very grateful to the volunteers that help make this parade a continued success. Stay tuned for another great parade in 2018. Other events for the 4th of July were also well attended with the Boat Parade on Newfound Lake and the return of the Fireworks also on Newfound Lake. Make sure you check the schedule for 2018 and enjoy the wonderful events offered in the area.

In August, the Annual Old Home Day event continued by kicking off the weekend on Friday with the Bristol Fire Department's Annual Spaghetti Supper and the last concert of the summer series held at the Old Town Hall as a dance with the Country Mile Band. On Saturday morning the day's events started with the 5K Road Race / Fun Walk to support Stand Up Newfound and a buffet breakfast at the Masonic Union Lodge. As if that wasn't enough, there were still many new things to do as the day progressed. The Old Home Day group increased the activity for a fourth year in a row to provide the Town with an Old Home Day to remember. Each year they get more people involved, participating and visiting. Events throughout the day included: old time games, the Bristol Police Department K-9 Presentation, the Fire Department "Hose" Down, announcing and music by Tim Martin, the performance by Larry Frates, Chainsaw Carving, a Farrier Demonstration, the NH Fish and Game Display, and the Police Department Dunking Booth.

The day ended with the Annual Tapply-Thompson Community Center's Lobster / Chicken Dinner. It was a great community day, and so many tired volunteers to thank for all they did to help make this day so special for the many participants. Stay tuned for what 2018 will bring.

In October, the Third Annual Scarecrow Decorating Contest was held. Participants displayed wonderful scarecrow creations either in the Square or in front of their homes and businesses. Over 20 participants added to decorations for the Annual Halloween Event. Entry winners were: Allison Briggs – Father time; Bristol Community Center – Minion and Mr. Gru; Andrew and Ceena O'Hara – Tin Man; Rebecca Frame and Adelaide McGowan – Farmer; Lynne Richford – bigfoot.

Community Events Committee (Continued)

On Halloween night, the parade of Trick or Treating ghouls, goblins, witches and more, continued with the new starting point from the Kelley Park tennis court parking lot down North Main Street and into Central Square. The event filled the night with new hours from 5:00 – 7:30 pm. The “Enter the Zombie Zone” Game continued with great Zombie costumes. Participants tracked down the special Zombies and submitted their entry for a chance to win three prizes. The following winners received cash prizes: Alex, Trevor and Aiden. The Bristol Fire and Police Departments set up in the downtown common area, handing out candy and glow-necklaces, while the Lions Club food wagon gave out hot chocolate and sold treats. The Committee continued with Halloween music in the Square, area businesses opened their doors, giving out food and candy with some even dressing up to enjoy the night and some of the public joined the festivities by giving out candy in the Square as well. The Tapply-Thompson Community Center held a Haunted Cellar, the Minot-Sleeper Library gave out goody bags and the Masonic Lodge hosted their Annual Halloween Haunted House. The Decorating Committee pulled out the stops with great decorations and lit up the Square with lighted pumpkin jugs. Another great community night, that continues to make this event one of the many successes for the Town and continues to break records in attendance.

In November, the Annual Christmas Tree Lighting was continued by the Committee. The weather held this year and the Square was filled with people for this special evening. The Friends of Newfound Drama held their Second Annual Festival of Trees with double the entries from 2016. There were carolers, Santa arrived on his Fire Truck sleigh lit up by the Bristol Fire Department, and Al Blakeley announced the night’s events. The Grinch even made a special appearance for the festivities. As kids watched Santa with eyes of wonder, he flipped the switch to light the beautiful Christmas tree donated by Sandy Hawkensen and then the crowd proceeded to the Tapply-Thompson Community Center for a visit with Santa.

In December, the Committee continued with the Annual Holiday Decorating Contest. Only 6 participants signed up, adding to the beautiful decorations throughout Town. In spite of a number of beautifully decorated homes there were only three (3) residential registrations and three (3) business ones. Winners were: Residential Entries – Thibodeau family on Mayhew Street; Learned Family on Robieson Drive; Bonin Family on Smith River Road. Commercial entry – the Purple Pit, who received bragging rights with the annual trophy to display for the year. The Committee would love to see more participants for 2018, as this event has great potential. If you decorate, fill out a form and join the fun.

There are so many wonderful things that continue to happen throughout the year; too many to list in one report. Make sure you get a copy of the events brochure, which can be found throughout the Town or check out the Community Event’s page on the Town’s website or stop in on the Community Events Facebook Page where lots of advertisements and pictures of events are located.

In 2018, the Committee would like to be able to continue the events of the past years, the ones that the Town and its children have come to love and add new events. Without the Town's support and participation it would not be possible. Volunteers are always welcome to participate. Community Event Committee meetings are held the 2nd Wednesday of every month at 10:00 am at the Tapply-Thompson Community Center and additional meetings are scheduled as needed. If you have any questions, please contact the Committee through either the Tapply-Thompson Community Center (744-2713), the Town Offices (744-3354) or via email at bristolevents@townofbristolnh.org.

Respectfully submitted,

Community Events Committee – Les Dion, Christina Goodwin, Kristopher Bean, Hilda Bruno, Barbara Greenwood, Nicole Goudreau, Claire Moorhead, Bryan Richardson, Marjorie Gorman, Lucille Keegan, Sharyn Orvis, Brittany Overton

Conservation Commission

The Bristol Conservation Commission was duly organized, named and authorized pursuant to NH RSA 36-A by the Town of Bristol for the proper study, recognition, use and protection of the Town's natural and watershed resources. The Conservation Commission is an advisory authority generally with specific powers and duties designated by NH RSA 36-A: 4. Meetings are held in the Town Offices at 7 PM on the 1st Wednesday of each month from September – June and generally as needed in July and August.

The Conservation Commission continues to work to protect and preserve the many great natural assets located in the Town of Bristol. These natural assets include State Forests and Parks, Trails, Profile Falls, The Newfound River and other waterbodies which offer many recreational activities for year-round and seasonal enjoyment by residents and visitors to our area.

The Commission saw NH Department of Environmental Services Shoreland and Wetland Permit applications along Newfound Lake and in its watershed areas that included a variety projects from new docks, replacement of seawalls, seasonal and year-round cottage/home renovations and new construction. Renovation, new construction and commercial projects were also reviewed along the Newfound River.

The Commission continues to work with Bristol Planning and Zoning to develop, update, monitor and enforce wetlands protection through our ordinances and Wetlands and Pemi Overlay Districts. With new staff hired in the Land Use Office, the Commission looks to help to improve systems, and continue to build positive relations with applicants to ensure balanced outcomes with economic development and natural resource protection.

The Commission welcomed several new members in 2017 bringing the Commission to its maximum of 7 members. It is great to have Bonnie MacGillivray, Karen Bemis, and Rebecca Mani on board! We encourage and welcome those of you who have an interest in the Town's efforts to preserve and protect its natural resources to attend our meetings and get involved in activities of the Commission.

Respectfully submitted:

Janet F. Cote, Chair
Sandra Heaney
Richard Batchelder
Carroll Brown Jr.
Bonnie MacGillivray
Karen Bemis
Rebecca Mani

Downtown Decorating Committee

2017 was a very busy and successful year for us. We replaced the soil in four flower beds which made for much better plant growth. We purchased nine sturdy, self-watering, used flower barrels from the town of Tilton which gave us the ability to add more planting areas with less investment than buying new ones. With help from David Gallagher we also added two planters by the Tin Shop. Plants were also added in front of the Pre School and Pat's Pizza. The Bristol Community Service Annex building window boxes were planted and the grass and weeds were trimmed. The Old Town Hall received new soil which was evidenced by the growth of the plants. Having the use of the Town's utility vehicle was greatly appreciated. This was totally unexpected and met with some trepidation by some of us. However, once using it we came to realize how much work it saved us in pulling hoses. The use of it did, however, add the duty of watering the hanging plants, previously done by the Highway Department to the Committee.

In the fall we added more spring bulbs for early spring color. The barrels were switched out with fall mums and later with pumpkins to add color for the Scarecrow contest. The Town Square was decorated for Halloween with ghosts, witches and about 150 luminaries.

The Christmas tree was donated by Sandra Hawkensen from her property in Plymouth. Thank you to the Highway Department for their part in cutting and placing it and to Victor Greenwood for the use of his trailer to haul it home. The tree was bigger than usual which presented a dilemma to light. The Fire Department came to the rescue and as you may have seen, it was beautiful. We placed wreaths and lights on all the light poles, decorated areas with garlands, swags and bows trying to make the Town as festive as possible.

Although 2017 was a very busy year for us, the many thank yous we have received made it all worth the efforts. A huge thank you for the support given us by the town. Many of our members work full time jobs which limits the time they have to give. If you or someone you know would be interested in joining us, whether it be for a particular project or event or as a full time member, we would welcome you.

Respectfully submitted,

The Downtown Decorating Committee

Hilda Bruno, Joanne Burwell, Jodie Favorite, Steven Favorite, Julaine Geldermann, Marylee Guertin, Lucille Keegan

Economic Development Committee

Economic Development Committee (EDC) Activity Report 2017

Cell Service Deployments:

The New England region's major carrier is in dialog with the Town Administrator and Select Board Chairman about deploying services into Bristol. These discussions are ongoing. A joint resolution is targeted for early 2018.

Bristol Falls Park:

Bristol was successful in obtaining a Land Water Conservation Fund grant. The grant funding, town approved funds (2016) and volunteer labor, will be applied to the park area, starting in the spring of 2018. The construction is anticipated to be completed by fall 2018, while some of the beautification efforts, will be required to continue into 2019. Negotiations with USACE for an extension, to the Smith River will continue in 2018.

Workforce Development Efforts:

The EDC combined with Newfound Area School District SAU4 and Freudenberg, to initiate workforce development efforts for Newfound Regional High School students. This program will be expanded in 2018.

Lobbying New Hampshire Department of Transportation:

Members of the EDC and Newfound Pathways attended meetings with the NHDOT to lobby for improved roads in the Newfound Region.

When West Shore Road was repaved in September 2017, it was striped with 10 foot lanes, which provided some extra room on the margins for pedestrian and bicycle traffic. These efforts will continue, seeking safer travel corridors on West and North Shore Roads and Lake Street.

Respectfully submitted,

William Dowey, Chairman

Emergency Management

Emergency Management exists in four phases: mitigation, preparedness, response, and recovery. In 2017 the area was affected by multiple snow and rain events, and the town was fortunate to not see the devastation that was experienced in surrounding communities. These weather events are a reminder of our vulnerability to natural disasters, and the value of active mitigation and preparedness.

This past year the Hemphill Communications Tower project was completed. The town replaced an inadequate building at this site and erected a new, steel 80-foot tower to enhance the communication abilities of Public Safety. The town has applied for a grant from Homeland Security to put a new stand-by generator at this site, and continue to work with State officials to obtain these funds.

The Emergency Management Director remained active with Central NH Public Health, the Regional Coordinating Committee, and the Multi-Agency Coordinating Entity. Involvement with these groups benefits the Town of Bristol by remaining aware of public health issues, anticipated weather events, resource availability, and providing Bristol a voice in our region's emergency preparedness and response. The town has also entered into an agreement to store the CERT/MRC trailer at the Fire Station. This trailer holds a supply cache utilized for emergency and non-emergency responses, and is one of four similar trailers staged throughout the Newfound and Pemi-Baker regions.

Emergency Management functions in the Town of Bristol are made possible through the efforts of many volunteer organizations, such as Community Emergency Response Teams and Medical Reserve Corps. If you are interested in finding out more information on these groups I encourage you to call Volunteer NH at (603) 271-7200.

We will continue to work with our emergency preparedness and management partners to properly plan for and respond to emergencies. Please feel free to contact my office at (603) 744-2632 with any emergency management questions or concerns.

Respectfully Submitted,

Benjamin LaRoche

Emergency Management Director

Fire Department

The **Mission** of the Bristol Fire Department is to provide All-Hazards response that, combined with planning, education, collaboration, and communication, will improve the quality of life of its customers and community.

In 2017 the Bristol Fire Department saw another increase in its calls for service. The department responded to 1142 incidents, an increase of 7.5% from 2016. In total the department received 1,949 calls for service in 2017. A breakdown of these calls is provided below:

<u>Incidents:</u>	<u>1142</u>
Fire-	53
Rescue & EMS-	779
Hazardous Condition-	69
Service Call-	72
Good Intent/False Alarm-	168
Special Incident Type- 1	
<u>Inspections:</u>	<u>225</u>
<u>Permits:</u>	<u>379</u>
<u>Non-Emergency Events:</u>	<u>203</u>

Within the town of Bristol, the Fire Department responded to 9 significant building fires in 2017. This number is significantly higher than past years. These fires occurred throughout town, in and away from the hydrant district, and at small houses and commercial occupancies. Department staff commit hundreds of individual hours every year to training to ensure they are prepared to handle the wide array of emergencies we are called to. In 2017, Captain Aaron Heath took over the duties of guiding and overseeing this training as the department's new Training Officer. Though well-trained, and well equipped, we rely on the support of others to mitigate a large numbers of our incidents. The Fire Department wishes to extend its appreciation to other town departments, and our mutual aid partners for their assistance in handling many of our calls throughout the year.

At 68% in 2017, Emergency Medical Services (EMS) incidents continue to be a large part of our call volume. The Fire Department responded to a wide array of medical emergencies that included some very tragic events, but also included successful resuscitation of 6 cardiac arrest victims, and transport of 17 heart attack victims directly to Concord Hospital for life-saving cardiac catheterization. Bristol Fire Department utilizes Franklin Regional Hospital/LRGHealthcare as a Medical Resource Hospital and in 2017 we welcomed Dr. Josh Morrison as our new Medical Director. One initiative of Dr. Morrison has begun this year was to improve our Quality Management processes. We look forward to this new system and how it will recognize the many successes that we see in EMS, as well as identifying healthcare trends, and how we can improve our delivery of patient care.

The Fire Prevention division remained busy in 2017, and worked to improve many of its permits and processes. The Fire Department reviewed and updated its Place of Assembly Permits, as well as providing guidance for our larger assembly occupancies on how they can satisfy the requirement for Crowd Managers. Oil and Propane permitting was combined into one form,

Fire Department (Continued)

and the process was streamlined to help meet the needs of installers, and assist us in better recording these inspections. Though overall activities were down from last year, the number of large building projects and occupancy conversions kept the department's Fire Inspectors busy throughout 2017.

The Bristol Fire Department currently has 30 full, part-time, and call employees. It is the professionalism and dedication of these individuals that makes all that the department does in the community possible. In 2017 the following personnel changes and personal accomplishments occurred. FF/AEMT Phil Plummer was promoted to the rank of Lieutenant. Lieutenant Jamie Moulton obtained his Advanced EMT certification. The Call Company received a boost by adding new members: EMT Matt Berry, Paramedic Peter Slaton, and EMT Kyle Megan. Gordon Ellinwood was hired as a FF/AEMT to fill an opening created through promotion. After 8 years serving the Town of Bristol FF/Paramedic Tim Baldassare resigned to work in another community. Jason Rivera was hired to fill his position as a FF/AEMT. FF Rivera is returning to Bristol after having been a student intern with the department from 2010 to 2012.

Bristol Fire Department's student intern program is something that the members of the department are very proud of. Officially beginning in 2004, the program accepts Fire Science and Paramedic college students for 2 year internships. Student interns work alongside the duty crews as a valuable resource to the functions of the department and town. During their internship students are active in the community and respond on incidents, all while receiving valuable hands-on training and practical application of their studies. With the hiring of FF Rivera, 7 of the last 8 student interns are working as full-time Firefighters, in Bristol or other communities, or are serving in the military.

As always, we appreciate the support of the community. We are proud to serve you and are always ready to meet your fire and life safety needs. We look forward to continuing to provide the service that Bristol has come to expect from its fire department, and maintaining our role as dedicated partners in the community. If you are interested in helping us with this goal as a firefighter or EMS provider, or have any questions or comments please call me at (603)744-2632 or email blaroche@townofbristolnh.org.

Respectfully Submitted,

Benjamin LaRoche

Fire Chief

Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at (603)271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

Inquiries about fire permits, or other forestry related questions can made to (603)744-2632.

Respectfully Submitted,

Benjamin LaRoche

Forest Fire Warden

Highway Department / Transfer Station

In 2017, the Highway Department completed a number of projects which include: Overlays were done on North Main Street, Ballou Road, Keezer Road, Hobart Road, Crescent Street, and Carr Terrace; Paver Shim was done on New Chester Mountain Road and Hemlock Brook Road.

In October of 2017, the Highway Department took delivery of a completed and equipped 2017 Ford F550 and it was placed into service.

Also in 2017, the Highway Department paved the sidewalk on South Main Street.

Proposed projects for 2018 include:

- Overlays on Deangelo Drive, Riverdale Road, Holiday Heights and Red Fox Village
- Chip seal for portions of Camelot Acres
- Paving on Profile Falls Road and Mountain Hill Road
- Additional drainage work on New Chester Mountain Road
- Central Street improvements – will be completed with funds returned to the Town by the State from the Highway Block Grant. Additional funds will be requested at Town Meeting.

In 2017, the Select Board creating a Parking Committee to review the Parking Ordinance adopted in 2016. The Committee met over a period of six (6) months. No changes were made to the Ordinance, with the exception of adding a Commercial Vehicle definition. The Police Department is strictly enforcing the Parking Ordinance this year and continues the enforcement of the new Snow Obstruction Ordinance also adopted in 2016. Both of these Ordinances can be found on the Town's website or a copy can be picked up at the Town Offices.

The Highway Department's intent is to complete all proposed projects, although funding and recommendations of the budget process could force any of these projects to be placed on hold for another year.

Transfer Station

The Transfer Station recycled 260.22 tons through our Single Stream Recycling Program for 2017. Every ton recycled saves the Town \$66.10/ton in tipping fees for a total of \$17,200.54. The Bristol Boutique continues to produce revenue. For 2017, it has produced \$6,171.00 in revenue to help offset tipping fees. If there is an item in the Boutique that you are interested in purchasing, please see the Transfer Station Attendant.

In 2017, the Town Meeting approved an update in the Transfer Station Ordinance. After reviewing that update, a small Committee was formed to review and provide additional recommendations to the Select Board. The recommendations of the Committee were reviewed and approved by the Select Board, to become effective January 1, 2018.

Major changes in the Ordinance are:

- Contractors are no longer allowed to dispose of any type of waste at the Bristol Transfer Station
- New permits were established and criteria for permitting reviewed
- New costs for permits

Highway Department / Transfer Station (Continued)

If you haven't viewed the Ordinance and the changes, please take time to do so, by picking up a copy at the Transfer Station, at the Town Offices, or view online at www.townofbristolnh.org.

Another avenue for disposal of waste is the Household Hazardous Waste Day, sponsored by the Lakes Region Planning Commission, which is normally scheduled on the first Saturday in August. Once the date is confirmed, it will be posted on the Town's website, at the Town Offices, and at the Transfer Station. In 2017, the collection location for the Bristol area had 90 Bristol households drop off their hazardous wastes. Over the years, participation in this yearly event varies, in 2017 there were 12% of the households participating; 8.66% in 2016; 7.71% in 2015; 7.95% in 2014; and 5.43% in 2013. Overall there were 8,600lbs of waste collected at eight (8) different collection sites serving 10 communities. At the Bristol site, there were 19 volunteers, mostly from the Boy Scouts Troup, that made the Household Hazardous Waste Collection a great success.

In addition, the Bristol collection site allowed for 130 gallons of oil to be collected for use in the waste oil furnace at the Town Highway garage.

Should you have any questions or concerns about the Highway Department or the Transfer Station please feel free to contact my office at (603) 744-2441.

Respectfully submitted,

Mark Bucklin
Highway/Transfer Station Superintendent

Historic District Commission

In 2017 the Bristol Historic District Commission met to continue to implement long-term goals:

- updating of design standards to aid the Town's Land Use Enforcement Officer in reviewing some types of minor changes in the Historic District without requiring a public hearing;
- continuation of the long-term project of updating the inventory of historic properties in the Town's Master Plan, through a database kept on the HDC website; and
- further work on and expansion of the HDC website so that it becomes a primary resource for historic preservation planning and illustrates how historic preservation contributes to Bristol's quality of life.

[Bristol's Central Square has been listed since 1983 in the US Department of the Interior's National Register of Historic Places. It is one of the few open squares among New Hampshire's business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of an Historic District had long been recommended in Bristol's Master Plan, but until 2005 no formal effort had been made to preserve these buildings. According to the Master Plan, "considered collectively, these buildings project an image of the town," and preservation of these structures is of paramount importance to the town's economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of an Historic District as a way of preserving Bristol's historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2013 community opinion survey of Bristol residents, 87 percent of respondents supported town involvement to encourage the preservation of historic buildings.]

Respectfully submitted,

Clay Dingman, Chair

Human Services Department

The Bristol Human Services Department had another busy year, there were new challenges faced that have not been prominent in this area in recent years. While the office continued to see a stable number in clients throughout the year, the numbers and needs steadily increased in the last quarter of the year. Overall the office assisted 292 clients this year while housing and fuel comprised the majority of expenditures (an 18% increase from 2016).

The largest increase in services this past year came from homelessness assistance with 22 requests for services in the Bristol area this past year. These requests for homeless services are unanticipated and often complex, requiring coordination between Bristol Human Services and several agencies. Depending on the age(s) of people involved in the case, most are in need of additional services including health care, access to food and supplies, financial assistance, transportation, employment resources and substance abuse treatment/care. Cases may take months to resolve in order to aid individuals with varying needs. Thank you to agencies who have assisted with coordinating such efforts including Tri-County CAP, Salvation Army, Bridge House Shelter, Whole Village Family Resource Center, and DHHS agencies for their continued support with our community.

This past year I also found requests for assistance varying due to lack of employment skills or access to employment services locally and the lack of housing in the area. Often times this office would work with neighboring communities as well to assist individuals with employment and housing. With the lack of public transportation in this area, this further limited individuals seeking to comply with requirements for assistance with this office. Access to several resources outside the Newfound area without transportation is difficult. This next year I hope to establish new paths and explore opportunities to assist individuals with transportation.

Lastly, while managing the needs of those in our community within a set budget, I have continued to maintain this budget effectively. This can be such a challenge in times of need for some which can present large requests while balancing both within set limits. There are many items to consider when assisting and these funds are overseen with great care to ensure all are responsible. Thank you for the opportunity to continue to serve this community in my capacity.

Wishing everyone a happy and health New Year!

Respectfully,

Kelly Lacasse

Human Services Director

Kelley Park Committee

Kelley Park continues to be a wonderful gathering spot for the many activities that are offered in our community. In 2017 these activities included:

- Summer Concert Series (with gratitude to our concert sponsor - **Plymouth General Dentistry**)
 - Old Home Day
 - Tapply-Thompson Community Center (TTCC) Summer Day Camp Programs
 - Newfound Memorial Middle School Baseball, Softball, Soccer and Field Hockey
 - TTCC T-ball, Softball and Babe Ruth Baseball
 - Girl Scout & Boy Scout activities
 - NH Marathon Finish Line
 - Newfound Pathways Bike Rodeo & Health Fair
 - 5K Road Race Finish Line (Multiple 5K's)
 - Bristol Elementary School activities
- And many more...



Projects that were completed included:

- Painting of the bathroom floors & trim on concession building
- Removal of the old scoreboard
- Building of a platform for performances on the grass
- With collaboration from the Town & Newfound Babe Ruth Board, two new scoreboards were purchased and will be installed at the baseball and softball fields for the upcoming season.

Kelley Park usage is free to the public, with certain exceptions. It is recommended that anyone planning an event for the Park contact the Tapply-Thompson Community Center (TTCC 744-2713) and the Town Offices (744-3354) to verify if the Park is available and whether or not a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the park in good condition. Please keep in mind when visiting that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach. The Committee is very grateful to Matt Greenwood of Bristol Plumbing & Heating for his continued donation of time and materials to open and close our concession building each year.

In closing, we would like to thank Town of Bristol taxpayers for their continued support of our park.

Respectfully submitted,

Committee Members: Barbara Greenwood, Christina Goodwin, Peter Cofran, Scott Doucette, Shane Tucker, Mark Bucklin, Dorcas Gordon, Kellie Jenkins, Dan MacLean, Leslie Dion

Kelley Park Charette!

Friday, May 18th and Saturday, May 19th
(Times to be determined)

Please mark your calendars for to attend the Kelley Park Charrette. This will be a great opportunity to help shape the future of the Park in the way that was so successful with our downtown.

Land Use / Health Office

For 2017, the Land Use Office was faced with a challenge of filling an open position and looking at ways to restructure the workload. Scott Lacroix, accepted a full-time position with the Town of Meredith in April 2017 and we wish him well with this excellent opportunity. With Scott's departure, the Town was forced to restructure the office, in order to keep track of the workload and train the incoming staff.

The Assessing, Land Use, Health and Permitting Offices were grouped into one Department with Christina Goodwin supervising as the Assessing and Land Use Manager and Health Officer. Jan Laferriere continues her role with the Planning/Zoning Board, Historic District Commission, and Capital Improvements Committee and shares a wealth of knowledge. In July 2017, the Town hired Peter Daniels as the Land Use Officer and Deputy Health Officer and Elizabeth Kelly as the Town Planner. The team has hit the ground running and each one brings something new to the table and there is much energy and enthusiasm. The team holds weekly update meetings and will meet with applicants to review a project to determine exactly what permits or approvals are required, to the best of their combined knowledge. More definitions on the duties and tasks can be located on the Town's website.

The Land Use Office continues to work to encourage safe and sound development within the residential, commercial, and industrial growth areas of the town. The Office works with all of the Town Departments, Land Use Boards and Commercial and State Departments to aid applicants in a smooth transition throughout the process.

The Land Use Office receives a variety of complaints (potential junkyard concerns, projects completed without a building permit, etc.) and investigates those complaints to determine the best outcome. We work diligently with whomever to address the concern within an allotted time frame.

Please take time to visit our Town's website to view the ordinances and also the permit processing Checklist which helps new businesses and area businesses through the application and permitting process.

For 2017, the Land Use Office processed the following applications with over \$11,000 collected in fees:

Land Use Permit Applications (residential and commercial) – 78
Sign Permit Applications (seasonal, temporary, and permanent) - 6
Junkyard Permit Applications – 1

Health Office

The Health Office is responsible for but not limited to: investigating possible public hazards and risks within the municipality; taking action to prevent, or remove hazards; taking action to mitigate significant public health risks; enforcement of health laws and rules; and taking the steps necessary to enforce orders or conditions of approval.

In 2017, the Health Office received various complaints (mold concerns, septic issues, etc). We investigate each complaint within the permitted guide lines and the State Law to the best of our abilities. We try to resolve each issue in a reasonable amount of time. In addition, the Office implemented a Health Ordinance, which can be reviewed on the Town's website.

Respectfully submitted,

Christina Goodwin
Assessing / Land Use Manager / Health Office

Minot-Sleeper Library

To Bristol residents,

The Minot-Sleeper Library celebrates another successful year of providing educational opportunities, and offering a safe and open space for the community to come together in enriching ways.

Highlights from 2017 include events that drew our community together for open, honest, and informative dialogues. Prior to the town's local election, candidates running for elected positions were given the chance to inform voters of their reasons for running and their hopes for Bristol's future. Later in the year, the library partnered with Bristol's United Church of Christ to bring Robert Azzi to Bristol for the program "Ask a Muslim Anything."

The annual Summer Reading Program drew hundreds of children, teens, and adults for literacy events. Arts workshops were held in the summer and paid for by a generous donation made to the library.

Throughout the year, the library continued to offer programs that promote lifelong learning and discovery. Events included monthly Lego Clubs, featuring a literacy component, as well as a science, technology, engineering, and math (STEM) lesson. Adult Crafts, Storytime and Book Group Discussions were invitations to our community to engage with each other in meaningful ways.

The Library added more than 375 new cardholders this year. These patrons help to make up the number of individuals who hold Minot-Sleeper Library cards, a total of more than 4,200.

The library's collection of books, audiobooks, magazines, newspapers, DVDs, and unique items including a telescope, a ukulele, and backpacks total just over 20,200 items. To ensure this selection is up to date and of interest to patrons, a few more than 1,600 items were removed by following professional collection development policies, and roughly 1,000 items were added to the collection. In addition to the funds received from the town in the tax budget, roughly \$1,000 worth of books were purchased strictly from donations made to the library this year.

The library partnered with numerous organizations this year, including local businesses, nonprofits, town departments, and state agencies to bring new and exciting events and services to our community.

The staff and Board of Trustees wish to thank the Friends of the Library, the Town of Bristol and its taxpayers, the Pasquaney Garden Club, community organizations, and individuals whose support of the Library help ensure high-quality services to those of the Newfound Region.

We look forward to continuing to serve our community in 2018.

Respectfully submitted,

Brittany Overton, Library Director; Rosemary D'Arcy, Trustee Chair; Nancy Dowey, Trustee Vice Chair; Archie Auger, Treasurer; Lucille Keegan, Secretary; Ann Fitzpatrick, Trustee; Ann Guilfoyle, Trustee; Kathleen Haskell, Trustee; Nancy Spears, Trustee; Shirley Yorks, Trustee

Minot-Sleeper Library (Continued)

FINANCIAL INFORMATION

In addition to the monies listed in the operational budget in the Town Report, Library Trustees are charged under RSA 202-A: 6 to manage other funds that come from various sources; donations, trusts, income from equipment, grants from private, state and federal sources. There are two trusts held by the Town Trustees; The Jackman and Minot/Sleeper trusts. The interest earned from the trusts is paid over to the Library. The amounts earned for 2017 are not available at this writing but the previous year (2016) the combined payment was \$32.30.

Currently the Library has funds with TD Bank, Franklin Savings Bank and RBC Wealth Management. TD Bank has one account (Book fund) with \$5,817.28 deposited. Franklin Saving Bank has five accounts with a total of \$74,964.16 and RBC Wealth Management with a total \$88,332.96. The five accounts in the Franklin Savings Bank are:

- 1: CD's - Donations for specific purposes
- 2: Checking – to pay invoices
- 3: REC- Money earned from solar panels set aside for future repair
- 4: Carr - Donation for major construction of new addition
- 5: Litchfield/Thompson- funds dedicated to Arts

Last year at the March town meeting the voters approved a Library budget of \$205,211.00 from tax money.

The final payment of the “new” addition will occur June 30, 2022.

Many thanks to all organizations and individuals within and without the Town for their help and support to the Minot/Sleeper Library.

Archie L. Auger

Treasurer MSL



Planning Board

The Bristol Planning Board is tasked with guiding appropriate land use and development that enhances “public health, safety, and general welfare and encourages the appropriate and wise use of land” (RSA 672:1). The Planning Board is responsible for reviewing site and subdivision plans, updating the Town’s Master Plan, and recommending changes to the zoning ordinance and other land use regulations. Though the Planning Board is required to meet at least once a month, its committee members continue to go above and beyond this requirement and meet twice most months. Planning Board meetings and hearings are held the 2nd and 4th Wednesday of each month at 7:00 p.m. Although, most meetings are held at the Bristol Town Offices, there are times that the meetings have been moved to other locations, such as the Old Town Hall or Minot-Sleeper Library. Please verify the location by visiting the Town’s website to review the agenda, which is posted on the meetings calendar.

The Planning Board spent its **regular meeting time** for 2017, as follows:

- 2 Subdivisions;**
- 3 Site Plans with 4 continuation hearings and 1 compliance hearing;**
- 5 Minor Site Plans with 2 continuation hearings;**
- 3 Lot Line Adjustments with 1 compliance hearing;**
- 1 Special Use Permit with 1 Continuation Hearing; and**
- 19 Preliminary Conceptual Consultations.**

The Planning Board spent its **workshop meetings** for 2017, as follows:

- Drafting possible zoning amendments
- Working with the Land Use Office to improve administrative processes
- Approving the Capital Improvements Plan

The dedicated volunteers that make up the Planning Board attended 20 meetings, totaling 40 hours, which does not include any pre-meeting review of documents, plans, etc. In July 2017, the Town hired a new Planner who is assisting the Board by reviewing and processing applications, drafting zoning amendments, and participating in other special planning projects. The Board would like to thank Christina Goodwin (Land Use Manager), Jan Laferriere (Planning/Zoning Administrator), Liz Kelly (Planner), and Peter Daniels (Land Use Officer) for their support of this Board and its work.

Additionally, the Planning Board seeks alternate members and would welcome interested volunteers to join our ranks in serving the town of Bristol and its citizens.

Respectfully Submitted,

Liz Kelly
Planner

Police Department

It is with pleasure that I, Lieutenant Kristopher Bean, submit the following report for year of 2017.

This is the first year that I have been asked to submit a Town report, as I read through previous Town Reports I came across the 2004 Town Report from Retired Chief Barry Wingate. In this report he spoke of the need of a new Police Station. Chief Wingate stated that it was important in order to have a safe and efficient work environment for our employees. I attended Town Meeting that year for the second time, as I had just graduated High School the year prior and felt it was important to get involved. I agreed with Chief Wingate at that time and I still agree with him to this day. We are still working in the same building under the same conditions. I also located a Town Report from 1994 that indicated that a Space Needs Committee was formed and the priority at that time was to build a new Police Station with the idea of a future Public Safety Complex. Well we all know that has not happened. We still have inadequate evidence, booking, interview, records, juvenile holding area and changing room(s). We do not have a bathroom and find ourselves escorting arrestees to the Town Office side of the building in order to use their facilities. I found myself looking back at times I toured the Police Department almost 30 years ago as a Bristol Pre-Schooler. At that time they had a Pre-School program and we would tour the PD and Fire Departments. We toured basically the same Police Department then. We still have the file cabinets in the hallway as there is no space elsewhere. Again we will be asking the Town's people to support us in making the changes and upgrades that have been an ongoing issue since prior to 1994.

The 2017 calendar year was a busy time for the Bristol Police Department. There were several personnel changes throughout the year. In January, we welcomed Gylene Salmon back as our Full-time Administrative Assistant. In February, we hired Aaron Chapple as our new Patrol Sergeant to replace Sergeant John Guarnieri who retired from Law Enforcement. Sergeant Chapple has 10 years law enforcement and military experience. In August, we hired Barry Tanner as a part time detective, Detective Tanner retired from Holderness Police Department in August and brings 23 years of Law Enforcement experience. We also hired Dakota Van Tassel who graduated the New Hampshire Full-time Police Academy in December and has begun his Field Training with Field Training Officer Lucas White. In November, we hired Officer Sean Welch who came to the Department with 10 years of Law Enforcement and military experience. Officer Welch was already a full-time certified Officer, and comes to us from the Wakefield Police Department. In December, Eli Schaffner joined the Police Department, bringing a year of Part-time police experience. Officer Schaffner will be attending the Full-time Police Academy in the summer of 2018. Also in December, we hired Officer Christopher Carter as a Part-time Officer, he brings 15 years Law Enforcement experience and several years of military experience. The Police Department is still without a Chief but with the process underway we are excited to see what the future holds for the Department.

Throughout 2017 the Police Department continued to see an increase in drug activity. We received guilty convictions on the 2014 and 2015 armed robberies at Rite Aid. We handled 74 drug related calls for service to include 1 overdose death. It is the goal for 2018 to have an Officer certified in a drug education course.

We continued to receive grants from New Hampshire Highway Safety for extra patrols throughout the year for DUI enforcement, Motor Vehicle Enforcement, Seat Belt and Child Safety. We also participated in Operation Granite Hammer. We have also received grants to purchase new equipment for our cruiser(s): E-ticket printers, in-cruiser video system, and a new Radar unit.

The Police Department received approximately \$79,940 in revenue in 2017.

-Pistol Permits	\$ 340.00
-Reports	\$ 980.00
-Police Details	\$ 59,360.00
-Parking Tickets	\$ 695.00
-Restitution	\$ 114.00

Police Department (continued)

-Police Grants	\$ 16,516.00
-Court Fines	\$ 506.90
-Misc.	\$ 1,427.76

Officer Nicholas Kelley and K9 Arro had a successful first full year together. Some of their greatest achievements were successfully tracking a male subject who fled from a residence after assaulting a female. They also were successful in tracking a suicidal female after she harmed herself and fled in the woods. They aided with the apprehension of an armed male who fled on foot. Arro has also had great success in the recovery of numerous illegal drugs, from search warrants for vehicles and houses. Arro received additional certifications from the USPCA in the following categories, Obedience, Agility, Tracking, Building Search, Apprehension, Evidence Recovery, and Narcotic Detection. Arro is feeling at home and has become a great part of the community. He had demonstrations at Old Home Day, Piggyback Rides Daycare, NH Electric Co-Op, Newfound Area School District National Night Out, and Bristol Elementary School Penny Cover up, where he assisted in Officer Kelley getting pies to the face! Arro also volunteered his time with Officer Kelley as an Assistant Coach for the TTCC Soccer program and as Assisting Coach for the TTCC Baseball team the Mets.

The Police Department would like to thank the Troopers of New Hampshire State Police and the surrounding Law Enforcement Agencies for all the assistance that they provided to us this past year.

In closing, I would like to thank the men and woman of the Bristol Police Department for their long dedicated hours and commitment this year. We struggled to maintain personnel and the commitment from our current employees was amazing. We are starting 2018 for the first time in over two years being fully staffed and looking forward to serving this great community.

Respectfully Submitted,

Lieutenant Kristopher Bean

Police Department Statistics

COMPLAINTS

Sexual Assaults	8
Assaults	38
Armed Robbery	2
Untimely Deaths	5
Drug Offenses	74
Alcohol Offenses	31
Motor Vehicle Theft	3

DISPATCH

Explosions	32
Alarm Activations	156
VIN Inspections	53
Foot Patrol	318
Parking Complaints	77
Public Assist	105
Paper Service	156
Motorist Assist	88
Loose Dogs	67
Domestic Disturbance	44
Explosions	32

COURT CASES

Total Arrest	213
DWI	14
Total Felonies	78
County Attorney Referrals	41
County Attorney Charges	82
Restraining Orders	17

Total 2017 Calls For Service
12,033

TRAFFIC

Total Accidents	83
Hit and Run	4
Total Citations Issued	177
Total Motor Vehicle Stops	1,805
Parking Tickets issued	40

Town Cemeteries

BRISTOL TOWN CEMETERIES

TRUSTEE REPORT

2017

With all major goals met in 2016 the Trustees have little that is new to report to the voters. We had several inquiries for interment which resulted in a clarification of the by-laws duly voted and established by the Trustees. A major concern of the Trustees is to be certain no existing grave site(s) is inadvertently disturbed.

With the advent of a "new" position being added to the Town work force normal maintenance (raking, mowing etc.) has been provided under the supervision of the Highway Department. Many thanks to all who have worked to keep our cemeteries presentable.

Bristol has six town cemeteries located in many areas of the community. Some are obvious but some are "hidden" from view. The cemeteries are named and located as follows starting on the eastern side of Bristol. 1. Heath Burial grounds off 104 and near the High School entrance, 2. Sanborn Cemetery located off Peaked Hill Road and near Old Stage Road, 3. Worthen Cemetery off 104 and near the Danforth Brook Road, 4. Sleeper Cemetery near the Round Top parking lot, 5. Keyser Cemetery off Keezer Road and Mayhew Turnpike, 6. Sleeper Cemetery off West Shore Road and reached by access over private property near the former location of the Ackerman House.

Tom Keegan

Ron Preble

Archie Auger

Trustees

Town Clerk / Tax Collector

TOWN CLERK/TAX COLLECTORS REPORT 2017

In March of 2017, we went to the one check system. When you pay your car registration, you need to fill out only one check to the Town of Bristol. This means whether you pay in person at the counter, or you mail in your registration you only need one check. That check includes the State of New Hampshire fee and any stickers you need for Beach or Dump. If mailing in your registration, please be sure to include a self-addressed stamped envelope or we won't be able to send it back to you.

Being on one check makes it that much closer to being able to accept credit cards and debit cards. We are hoping that we will be able to do this by spring.

Please remember that if you own a dog it needs to be licensed every year. You can start licensing them after January 1st. They need to be licensed by April, 30, 2018. Please be sure that their rabies is current, we won't be able to license them if the rabies tag is not current. The price for a spayed/neutered dog is \$6.50, the price for an unaltered dog is \$9.00, the price for a senior citizen for the first dog is \$2.00. After June 1st, the price increases quite a bit, so please try to be on time!

We would like to encourage everyone that registers a boat to come into the office or mail it in to the office so that a portion of that registration stays in Bristol. The State sends your registration reminders out in December, but doesn't allow us to register the boats until after January 1st. So if you can wait until January to register your boats we appreciate that you would register with the Town. Thank You!

Christina Howe, my deputy will be attending her second year of New Hampshire Certification Classes. She attended by scholarship last year and that is what we are hoping for this year. Christina is a wonderful asset to the office.

I have been attending New England Municipal Clerk Academy and Institute for the past five years for one week in July. I have attended all of my certifications and classes on scholarships as well.

Just a reminder that taxes usually go out in May and due the first week of July, and in November due in December. This year the 2nd bill went out late, so it wasn't due until January of 2018. This makes it harder for balancing the books for 2017. Hopefully we will be able to send them in November of 2018. There are several forms that need to be filled out from the Town and the School, and that is the reason sometimes the tax rate setting takes a while.

We would like to remind everyone that our office hours have changed, we are open on **Wednesdays until 7:00 PM**. We changed to these hours in August of 2017.

Town Clerk / Tax Collector

We appreciate all of our customers and look forward to seeing you when you come in the office. If you would like to contact us:

Raymah: rsimpson@townofbristolnh.org

Christina: deputytc@townofbristolnh.org.

Phone number is 744-3354 x 2

We hope everyone has a great 2018.

Respectfully submitted,

Raymah Wells Simpson
Town Clerk/Tax Collector

1/10/2018

DEPARTMENT OF STATE

Page 1 of 1

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2017-12/31/2017

--BRISTOL--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
DORSETT, ERIC PHILIP	02/18/2017	BRISTOL,NH	DORSETT, JASON	DORSETT, JENNIFER
KILPATRICK, PETER KYREAGES	03/18/2017	CONCORD,NH	KILPATRICK, MACKENZIE	KILPATRICK, BRIANNA
CHAIGNOT, AUBREY ANN	04/05/2017	LACONIA,NH		COURTEMANCHE, KIMBERLY
LACASSE, GAVIN PARKER	04/13/2017	LEBANON,NH	LACASSE, ZACHARIA	BORGES, CRYSTAL
LEBLANC, DANIEL LUCAS BRIGGS	05/04/2017	PLYMOUTH,NH	LEBLANC, DANIEL	BRIGGS, AMANDA
VEZINA, LILYANNA FAYE	05/27/2017	CONCORD,NH	VEZINA II, KEVIN	JORDAN, KRISTINA
COLLINS, COHAN AXZAVIER	08/07/2017	CONCORD,NH	COLLINS, CODY	HUBBARD, COURTNEY
NERO STEELE, ANORA MAE	08/19/2017	LEBANON,NH	AKERMAN-STEELE, JOSHUA	NERO, TONI
MCCUSKER, KEEGAN PATRICK	09/01/2017	PLYMOUTH,NH	MCCUSKER IV, THOMAS	MCCUSKER, MICHELLE
WOOLSEY, ATHENA LIN	11/13/2017	CONCORD,NH	WOOLSEY, GRANT	WOOLSEY, LIN

Total number of records 10

Vital Statistics - Births

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2017 - 12/31/2017

-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
NARDUCCI, RICHARD J BRISTOL, NH	GAGNON, TIFFANY M BRISTOL, NH	BRISTOL	LACONIA	01/14/2017
NOLETTE, GLENN C BRISTOL, NH	FRENCH, ELIZABETH E BRISTOL, NH	BRISTOL	BRISTOL	02/14/2017
REID, DANIELLE T BRISTOL, NH	MULINSKI, JESSE A BRISTOL, NH	BRISTOL	EFFINGHAM	05/27/2017
TIMMINS, SCOTT A BRISTOL, NH	HIGGINS, MELISSA J BRISTOL, NH	BRISTOL	BRISTOL	06/24/2017
GOBEIL, CHRISTINA M BRISTOL, NH	PFISTER, BRANDONN A BRISTOL, NH	BRISTOL	NEW HAMPTON	08/08/2017
ST LAWRENCE, ERIN A BRISTOL, NH	ELDER, BENJAMIN A BRISTOL, NH	BRISTOL	ALTON	08/26/2017
BENTON, KAITLYN N BRISTOL, NH	STACY, JOHNATHON C BRISTOL, NH	BRISTOL	GILFORD	09/08/2017
CARISTI, JOSEPH T BRISTOL, NH	JOHNSTON, BAILEY M BRISTOL, NH	BRISTOL	HEBRON	09/16/2017
SEGUNDO, ALEXANDER NORTHFIELD, NH	JOSEPH, SARAH D BRISTOL, NH	BRISTOL	HILL	10/07/2017
BERRY, MATTHEW J BRISTOL, NH	PARRY, ERIN M BRISTOL, NH	BRISTOL	BRISTOL	10/13/2017
CHEVALIER, KEVIN M BRISTOL, NH	MALCOLM, AMANDA M BOSCAWEN, NH	CONCORD	NEWBURY	10/14/2017

Vital Statistics - Marriages

Vital Statistics - Marriages

1/10/2018
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DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
01/01/2017 - 12/31/2017
-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HOLMBURG, ERIC G BRISTOL, NH	BALLOU, SHIANNE L BRISTOL, NH	BRISTOL	HOLDERNESS	10/21/2017
LONGNECKER, KAYLEN J BRISTOL, NH	SHAFFER, JOSHUA E BRISTOL, NH	BRISTOL	BRISTOL	10/31/2017
COOLBERTH, KERILYN M BRISTOL, NH	BOUVIER JR, RONALD C BRISTOL, NH	BRISTOL	BRISTOL	11/01/2017
POTTER SR, JASON A BRISTOL, NH	BALLOU, MICHELLE A BRISTOL, NH	BRISTOL	FRANKLIN	11/18/2017
NOBLEY, KEVIN P BRISTOL, NH	GOWEN, MARCIE B BRISTOL, NH	BRISTOL	MEREDITH	12/22/2017

Total number of records 16



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
THOMPSON, ZYPHER	01/24/2017	LEBANON	THOMPSON, CHRISTIAN	BLACK, KAREN	N
MCDUGALD, JOHN	02/10/2017	BRISTOL	MCDUGALD, LUNSFORD	HUGHES, ELIZABETH	Y
WORKMAN JR, WALTER	02/27/2017	MEREDITH	WORKMAN, WALTER	ESTES, LENORA	Y
BIXBY, ALBERTA	03/11/2017	FRANKLIN	JARVIS, ALBERT	MCGUIRE, HAZEL	N
POISSON, AUGUSTUS	03/23/2017	CONCORD	POISSON SR, WALTER	LUDDEN, GLENNICE	Y
POWERS, TRUDY	04/13/2017	MEREDITH	MUDGETT, DONALD	BROWN, THELMA	N
BUCKLIN, RONALD	05/07/2017	BRISTOL	BUCKLIN, EARL	CORLISS, MARION	Y
WOODWARD, RICHARD	05/18/2017	LEBANON	WOODWARD, ERNEST	HOYT, GLORIA	Y
JONES, THERESA	05/22/2017	BRISTOL	DANIELS, FRED	WALKER, ROSE	N
COTE, BARBARA	06/09/2017	MEREDITH	BELLIOR, GEORGE	MORSE, LENNIE	N
LOWRY JR, MARK	06/25/2017	BRISTOL	LOWRY SR, MARK	HENRY, CHERYL	N
GAGNON, GERALD	07/04/2017	FRANKLIN	GAGNON, ARMAND	KELLEY, FRANCES	Y
CASS, KATHERINE	07/04/2017	LACONIA	HAZELTON, GLENN	ADAMS, MARIE	N
TUCKER, ZELMA	08/25/2017	CONCORD	TUCKER, HERMAN	FORD, RUTH	N
CURRIER, CONSTANCE	08/30/2017	LEBANON	BUCKLAND, LYLE	FLANDERS, CLARA	N
DUBRULE, PAUL	10/06/2017	BRISTOL	DUBRULE, EDWARD	SHATOS, ADELE	N
ROBERTS, CHESTER	10/12/2017	FRANKLIN	ROBERTS, OSBORNE	PETROWSKY, ANNA	Y
DAVENPORT, LINDA	10/19/2017	PLYMOUTH	EMERSON, ARTHUR	WEST, RUTH	Y

Vital Statistics -Deaths

01/10/2018



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MACKLIN SR, DAVID	10/23/2017	MEREDITH	MACKLIN, GEORGE	STAFFORD, IRENE	Y
BRIAND, EDMOND	10/29/2017	FRANKLIN	BRIAND, OSCAR	JEAN, EITENNETTE	Y
MORRIS, JAMES	11/09/2017	CONCORD	MORRIS, LESLIE	LOVETT, ANNABELLE	N
DUBOIS, DAVID	11/17/2017	CONCORD	DUBOIS, WALTER	ENGLAND, IRENE	N
SCHOFIELD, MARTHA	11/24/2017	FRANKLIN	HETZEL, GEORGE	HAUG, IDA	N
ADAMS, SHEILA	12/02/2017	BRISTOL	DUNCAN, JOHN	SMITH, GLADYS	N
POWERS, DONNA	12/04/2017	BRISTOL	BENN, DONALD	BINION, MARILYN	N
LAPETE, LINDA	12/09/2017	BRISTOL	LAPETE SR, FLAVYS	STANFORD, EDITH	N
REDMAN, DAVID	12/26/2017	DERRY	REDMAN, DONALD	MAXFIELD, ELIZABETH	N

Vital Statistics -Deaths

Water/Sewer Department

The Water and Sewer Department staff consists of Superintendent, Jeff Chartier; Office Manager, Audrey Landry; Wastewater Treatment Facility Chief Operator, Jesse Lamos; Water Distribution and Sewage Collection Chief Operator, Kenneth Pelletier; Assistant Wastewater Treatment Operator, Joel Furmanick and Water Assistant Operator, Joe Sarto.

The Water Department's current customer base exceeds 3,445 individuals, supplied by 1,378 service connections, tied into 21.7 miles of distribution piping. There were 2 new water service units added to the system during 2017. Additional water taps have been made for multiple units that will be added to our water system in 2018. The Department supplies water to residential, commercial and 190 seasonal customers as well as schools, campgrounds, industry and 158 fire hydrants throughout the town. During 2017 the Water Department pumped roughly 107,613,500 gallons of water, equivalent to an average of 294,832 gallons per day from our wells.

The Department's sewer system services greater than 1912 individuals throughout 765 connections through the 11 miles of collection system piping. There were 2 new sewer service units added during 2017. Additional sewer taps have been made for multiple units that will be added in 2018. This sewerage is conveyed through gravity feed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility, sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge, producing settling of solids in the clarifier, to be pumped out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination allowing discharging into the Pemi River. During 2017 the Sewer Department treated 85,212,100 gallons of wastewater equivalent to 233,458 average gallons per day at the wastewater treatment facility.

2017 Water & Sewer system maintenance:

During 2017 the Department performed several maintenance tasks. Some of the highlights where:

- Water meter replacement program, around 100 meters left to be converted as of the end of 2017.

- Cleaning and video inspection of another 15,000 feet, equaling 1/3 of the main-line of our wastewater collection system.

- Cleaning and inspection of our 1-million gallon water tank.

- New cab and chassis purchase converted to a utility truck; the 2007 utility truck was retrofitted with dump body from our 1984 1-ton dump truck.

- Painting of all the Fire hydrants within our system.

- Sludge dewatering equipment purchased and installed.

- Upper oxidation ditch sustained damage to the wall and floor during heavy rains that fell in October. Plans are underway to make the repairs.

- Drainage improvements made at WWTF at plant after the heavy rains.

- Manholes and gate boxes were repaired and adjusted for paving North Main Street, Crescent Street and West Shore Road.

Upcoming 2018 projects:

- Third phase of the cleaning and video inspection of wastewater collection system (15,000 feet, equaling the remaining 1/3 of the main-lines)

- Finish new water meter installations.

- Asset management projects. We have applied for grants through NHDES for water and wastewater, as well as storm water for the Highway Department.

- Repairs to sewer main on Lake Street in front of Park and Go Market and the intersection manhole on Fourth and Pleasant Streets.

- Finalize the installation of Sludge dewatering equipment.

- Upper Oxidation Ditch repairs.

Water/Sewer Department (Continued)

Upcoming 2018 projects (cont.):

Manhole adjustment/repairs; water service valves and main valves adjustments or replacements will be made in preparation the paving of Central Street, Holiday Hill and 104 East of Sugar Hill Drive.

New truck purchase to replace the 2008 F350.

Bristol's water bill is based on cubic feet of water. The register can be read manually or by a remote reader (touch pad handheld or radio transmitter). Meters are read quarterly around the last weeks of March, June, September and December and bills are sent out the beginning of the following months.

Once the customer receives the bill they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the "Cu. Ft. Used" (cubic feet used) column located on the following Water and Sewer 2018 Rate Table to see how the bill is calculated. **Note there has been a 5% increase across the water and sewer rates that became effective 1/1/2018** and are reflected in the following calculations.

In Bristol the water customer can receive 748 gallons of water for **\$2.31** after paying the **\$28.35** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance).

Bristol will treat the residential sewer customer's wastewater for **\$5.03** per 748 gallons after paying the **\$31.19** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance).

The public is welcome and encouraged to set up a tour of Bristol's water and sewer system. Please contact our office at (603)744-8411 to schedule a time.

The Water Department will be sending out the 2017 Consumer Confidence Report enclosed with the April quarterly bill; for seasonal customers, it will be sent along with their seasonal turn-on notice in March.

Respectfully submitted,

Jeff Chartier,

Superintendent

Water/Sewer Department (Continued)

Water and Sewer 2018 Rate Chart										
Sewer allowance is 5% washing cars, watering lawns and gardens								Effective 1/1/18		
			\$2.31/100	\$28.35	\$47.46	\$5.03/100	\$31.19	Water/Sewer	\$33.76	Water/Sewer
	Cu. ft		Water	min.	min	Sewer	m in.	Combined	\$5.60/100	Combined
Cu. Ft used	Above Min.	Total Gallons	\$ Above min.	Water quarterly bill	Seasonal semi annual Bill	\$ Above min.	Residential sewer bill	Residential bill	Commercial sewer bill	Commercial bill
500	0	3,740	\$0.00	\$28.35	\$47.46	\$0.00	\$31.19	\$59.54	\$33.76	\$62.11
600	100	4,488	\$2.31	\$30.66	\$49.77	\$4.78	\$35.97	\$66.63	\$39.09	\$69.75
700	200	5,236	\$4.62	\$32.97	\$52.08	\$9.56	\$40.75	\$73.72	\$44.41	\$77.38
800	300	5,984	\$6.93	\$35.28	\$54.39	\$14.33	\$45.52	\$80.80	\$49.74	\$85.02
900	400	6,732	\$9.24	\$37.59	\$56.70	\$19.11	\$50.30	\$87.89	\$55.07	\$92.66
1000	500	7,480	\$11.55	\$39.90	\$59.01	\$23.89	\$55.08	\$94.98	\$60.39	\$100.29
1100	600	8,228	\$13.86	\$42.21	\$61.32	\$28.67	\$59.86	\$102.07	\$65.72	\$107.93
1200	700	8,976	\$16.17	\$44.52	\$63.63	\$33.45	\$64.64	\$109.16	\$71.05	\$115.57
1300	800	9,724	\$18.48	\$46.83	\$65.94	\$38.22	\$69.41	\$116.24	\$76.37	\$123.20
1400	900	10,472	\$20.79	\$49.14	\$68.25	\$43.00	\$74.19	\$123.33	\$81.70	\$130.84
1500	1000	11,220	\$23.10	\$51.45	\$70.56	\$47.78	\$78.97	\$130.42	\$87.03	\$138.48
1600	1100	11,968	\$25.41	\$53.76	\$72.87	\$52.56	\$83.75	\$137.51	\$92.35	\$146.11
1700	1200	12,716	\$27.72	\$56.07	\$75.18	\$57.34	\$88.53	\$144.60	\$97.68	\$153.75
1800	1300	13,464	\$30.03	\$58.38	\$77.49	\$62.11	\$93.30	\$151.68	\$103.01	\$161.39
1900	1400	14,212	\$32.34	\$60.69	\$79.80	\$66.89	\$98.08	\$158.77	\$108.33	\$169.02
2000	1500	14,960	\$34.65	\$63.00	\$82.11	\$71.67	\$102.86	\$165.86	\$113.66	\$176.66
2100	1600	15,708	\$36.96	\$65.31	\$84.42	\$76.45	\$107.64	\$172.95	\$118.99	\$184.30
2200	1700	16,456	\$39.27	\$67.62	\$86.73	\$81.23	\$112.42	\$180.04	\$124.31	\$191.93
2300	1800	17,204	\$41.58	\$69.93	\$89.04	\$86.00	\$117.19	\$187.12	\$129.64	\$199.57
2400	1900	17,952	\$43.89	\$72.24	\$91.35	\$90.78	\$121.97	\$194.21	\$134.97	\$207.21
2500	2000	18,700	\$46.20	\$74.55	\$93.66	\$95.56	\$126.75	\$201.30	\$140.29	\$214.84
2600	2100	19,448	\$48.51	\$76.86	\$95.97	\$100.34	\$131.53	\$208.39	\$145.62	\$222.48
2700	2200	20,196	\$50.82	\$79.17	\$98.28	\$105.12	\$136.31	\$215.48	\$150.95	\$230.12
2800	2300	20,944	\$53.13	\$81.48	\$100.59	\$109.89	\$141.08	\$222.56	\$156.27	\$237.75
2900	2400	21,692	\$55.44	\$83.79	\$102.90	\$114.67	\$145.86	\$229.65	\$161.60	\$245.39
3000	2500	22,440	\$57.75	\$86.10	\$105.21	\$119.45	\$150.64	\$236.74	\$166.93	\$253.03
3100	2600	23,188	\$60.06	\$88.41	\$107.52	\$124.23	\$155.42	\$243.83	\$172.25	\$260.66
3200	2700	23,936	\$62.37	\$90.72	\$109.83	\$129.01	\$160.20	\$250.92	\$177.58	\$268.30
3300	2800	24,684	\$64.68	\$93.03	\$112.14	\$133.78	\$164.97	\$258.00	\$182.91	\$275.94
3400	2900	25,432	\$66.99	\$95.34	\$114.45	\$138.56	\$169.75	\$265.09	\$188.23	\$283.57
3500	3000	26,180	\$69.30	\$97.65	\$116.76	\$143.34	\$174.53	\$272.18	\$193.56	\$291.21
3600	3100	26,928	\$71.61	\$99.96	\$119.07	\$148.12	\$179.31	\$279.27	\$198.89	\$298.85
3700	3200	27,676	\$73.92	\$102.27	\$121.38	\$152.90	\$184.09	\$286.36	\$204.21	\$306.48
3800	3300	28,424	\$76.23	\$104.58	\$123.69	\$157.67	\$188.86	\$293.44	\$209.54	\$314.12
3900	3400	29,172	\$78.54	\$106.89	\$126.00	\$162.45	\$193.64	\$300.53	\$214.87	\$321.76
4000	3500	29,920	\$80.85	\$109.20	\$128.31	\$167.23	\$198.42	\$307.62	\$220.19	\$329.39
4100	3600	30,668	\$83.16	\$111.51	\$130.62	\$172.01	\$203.20	\$314.71	\$225.52	\$337.03
4200	3700	31,416	\$85.47	\$113.82	\$132.93	\$176.79	\$207.98	\$321.80	\$230.85	\$344.67
4300	3800	32,164	\$87.78	\$116.13	\$135.24	\$181.56	\$212.75	\$328.88	\$236.17	\$352.30
4400	3900	32,912	\$90.09	\$118.44	\$137.55	\$186.34	\$217.53	\$335.97	\$241.50	\$359.94
4500	4000	33,660	\$92.40	\$120.75	\$139.86	\$191.12	\$222.31	\$343.06	\$246.83	\$367.58
4600	4100	34,408	\$94.71	\$123.06	\$142.17	\$195.90	\$227.09	\$350.15	\$252.15	\$375.21
4700	4200	35,156	\$97.02	\$125.37	\$144.48	\$200.68	\$231.87	\$357.24	\$257.48	\$382.85
4800	4300	35,904	\$99.33	\$127.68	\$146.79	\$205.46	\$236.65	\$364.33	\$262.81	\$390.49
4900	4400	36,652	\$101.64	\$129.99	\$149.10	\$210.23	\$241.42	\$371.41	\$268.13	\$398.12
5000	4500	37,400	\$103.95	\$132.30	\$151.41	\$215.01	\$246.20	\$378.50	\$273.46	\$405.76
5100	4600	38,148	\$106.26	\$134.61	\$153.72	\$219.79	\$250.98	\$385.59	\$278.79	\$413.40
5200	4700	38,896	\$108.57	\$136.92	\$156.03	\$224.57	\$255.76	\$392.68	\$284.11	\$421.03
5300	4800	39,644	\$110.88	\$139.23	\$158.34	\$229.35	\$260.54	\$399.77	\$289.44	\$428.67
5400	4900	40,392	\$113.19	\$141.54	\$160.65	\$234.12	\$265.31	\$406.85	\$294.77	\$436.31
5500	5000	41,140	\$115.50	\$143.85	\$162.96	\$238.90	\$270.09	\$413.94	\$300.09	\$443.94

Zoning Board

The Bristol Zoning Board of Adjustment (ZBA) is the legislative body that enforces the Town's zoning ordinance. The ZBA is responsible for reviewing requests for variances, special exceptions, and administrative appeals. Meetings of the ZBA are held the 1st Tuesday of each month at 6:00 p.m. Although, most meetings are held at the Bristol Town Offices, there are times that the meetings have been moved to other locations, such as the Old Town Hall or Minot-Sleeper Library. Please verify the location by visiting the Town's website to review the agenda, which is posted on the meetings calendar.

The ZBA spent its meeting time in 2017, as follows:

- 3 Special Exceptions with 1 continued Special Exception (3 cases were approved)
- 6 Variances (1 case withdrawn and 2 cases denied)
- 2 Motions for Rehearing (both denied)

The dedicated volunteers that make up the ZBA attended 5 meetings this year, totaling approximately 10 hours, which does not include any pre-meeting review of documents, plans, etc.

The ZBA seeks alternate members and would welcome interested volunteers to join our ranks in serving the Town of Bristol and its citizens.

Respectfully Submitted,

Liz Kelly
Planner

Summary of Town Owned Properties

Map/Lot #	Property Location	Acres	Value
102-046	Batten Road	0.009	\$2,500.00
103-037	Wulamat Road	0.17	\$26,600.00
103-053	Wulamat Road	0.1	\$45,000.00
104-002	West Shore Road	0.11	\$50,500.00
106-030	Lake Street	0.86	\$44,600.00
106-056	165 Wicom Road	0.918	\$211,600.00
108-100	West Shore Road - Cummings Beach	1.47	\$1,435,800.00
111-001	1121 Lake St - Former Chamber building	0	\$22,200.00
111-009	Shore Drive - Avery-Crouse Beach	0.52	\$1,909,000.00
111-087	Ravine Drive	17	\$14,900.00
112-021	22 Bristol Hill Road - Pump Station	0.03	\$11,200.00
112-070	254 Lake Street	0.54	\$25,700.00
112-071	230 Lake Street - Town Office/Police Dept	1.13	\$539,400.00
112-084	Hillside Avenue	0.05	\$2,000.00
112-096	306 North Main Street - Pump Station	0.72	\$111,200.00
112-096-001	North Main Street	0.1	\$17,000.00
113-025	85 Lake Street - Fire Department	0.664	\$658,600.00
113-047	North Main Street - Kelley Park	6.83	\$124,100.00
114-047	45 Summer Street - Old Town Hall	0.25	\$236,500.00
114-108	Spring Street - Parking Lot	0.067	\$12,500.00
114-112	Summer Street	0.61	\$22,100.00
114-115	56 Central Street - Pump Station	0.219	\$70,800.00
114-118	28 Central Street	2.4	\$49,600.00
114-123	8 Central Street	0.06	\$20,800.00
114-179	35 Pleasant Street - Library	0.74	\$860,300.00
114-191	Central Square	0.03	\$17,100.00
115-001	15 High Street - Old Fire Station/Historical Society	0.07	\$140,100.00
115-069	Water Street	0.1	\$12,000.00
116-072-001	Robieson Drive	0.513	\$38,300.00
116-101	Pleasant Street (Conservation Commission)	1	\$33,000.00
201-015	Old Stage Road - Cemetery	0.16	\$0.00
203-038	Akerman Road - Cemetery	0.27	\$0.00
203-039	West Shore Road	0.25	\$14,300.00
203-119	500 West Shore Road - Pump Station	2.61	\$124,700.00
203-120	488 West Shore Road - Well	9.03	\$120,000.00
203-121	West Shore Road	0.236	\$42,300.00
203-157	Adams Drive Boatslip #6	0	\$46,000.00
214-044	Country Club Road	0.597	\$8,600.00
217-101	866 North Main Street - Water Tank	1.6	\$762,200.00
217-130	Hall Road	1.8	\$34,600.00
219-032	Ten Mile Brook Road	2.4	\$40,800.00
219-035	Peaked Hill Road - Cemetery	0.33	\$0.00
221-025	Summer Street - Cemetery	0.26	\$0.00
223-031	Summer Street - Cemetery	0.41	\$0.00
223-063	70 Hall Road - Pump Station	16	\$157,200.00
223-075	180 Ayers Island Road - Water/Sewer Office	4.4	\$299,100.00
223-076	180 Ayers Island Road - Water/Sewer Plant	5.75	\$1,763,900.00
223-078	100 Ayers Island Road - Highway Department	3.2	\$296,100.00
224-050	Lake Street - Plankey Spring (Conservation Commission)	0.44	\$19,200.00
224-051	Lake Street	2.4	\$17,900.00
224-052	Lake Street - Bike Path	5.65	\$68,900.00
224-053	496 Lake St - Parking/Bike Path	1.1	\$52,300.00
224-054	Lake Street	0.14	\$18,600.00
230-010	Profile Falls Rd (Conservation Commission)	0.37	\$16,200.00
Overall totals		96.683	\$10,667,900.00

Summary Inventory of Valuation - All Properties

Value of Land Only	
Current Use	\$ 385,455.00
Residential	\$ 132,484,200.00
Commercial/Industrial	\$ 15,994,300.00
Total Value of Land	\$ 148,863,955.00
Value of Buildings Only	
Residential	\$ 248,400,000.00
Manufactured Housing	\$ 12,662,600.00
Commercial/Industrial	\$ 38,277,700.00
Total Value of Buildings	\$ 299,340,300.00
Public Utilities	
Utilities	\$ 21,339,000.00
Total Valuation Before Exemptions	\$ 469,543,255.00
Exemptions	
Elderly	\$ 716,700.00
Blind	\$ 60,000.00
Deaf	\$ -
Disabled	\$ 169,400.00
Total Exemptions	\$ 946,100.00
Net Taxable Valuation	\$ 468,591,655.00

SUPPORTED OUTSIDE AGENCIES ANNUAL REPORTS

Bridge House



260 Highland Street

Plymouth, New Hampshire 03264

603/536-7631

fax 603/536-1175

November 16, 2017

The Bridge House (BH) Shelter & Veterans Advocacy respectfully requests consider or continuation of funding in the amount of \$2000 for FY18.

FY '17 saw 107 souls served at the shelter. Twenty- six veterans; 23 families encompassed 16 children; the rest were singles. The BH Prevention Program diverted homelessness for an additional 79 by providing regular case advocacy and nominal financial support – of this number were 30 families impacting 37 children. Veterans comprised five heads of household - three were female Vets. BH responds to all seeking shelter and support but has a special commitment to Veterans/Veteran families. No matter how full BH welcomes anyone identifying themselves as having been in the military. Once at BH, documentation is verified and networking to various veteran & non-veteran resources established. BH's veteran's advocacy is supported by the dedicated *NH Homes 4 Our Vets* account, a privately funded account providing assistance to NH vets to help them stay housed.



Paul A. USMC Korea

Paul, 85 years old, and his wife Sharon, will be the First Family to occupy 30 units of permanent veterans housing in Plymouth scheduled to open summer 2018. Twenty-five units are designated for single veterans and five units for Veteran

This year the government denied funding New Hampshire's emergency shelters. All new contracts were rejected. Prior contracts were

extended for one year. Cutbacks anticipated for a number of years in 2014 BH opened BH Ladders a mostly clothing thrift shop on Plymouth's S Main St. On August 31st a second business – offering upscale resale 'Flip'n Furniture' opened on Tenney Mountain Highway. It is anticipated that in 2 or 3 years both these entities will provide sufficient funds making BH independent from ALL government money. Currently federal/county funds provide one third of the operational budget; donations, grants, fundraisers, participant "rent," sporadic welfare reimbursement, and especially inclusion on town warrants comprise the remainder. Last year, 12 Grafton County municipalities gave between \$400 and \$13,000, to BH totaling \$32,700. The majority of BH participants are from Grafton County. **The BH goal is inclusion on all 37 Grafton County municipal budgets with contributions of \$2,000 or more if possible.**

Bristol FY'17: Bridge House provided room/board/services for Bristol residents for 366 days/nights. Served were one single man, one male veteran, and one family of three. The family of three returned for an additional four days last November but have done well since. The value per day is estimated at \$75. Multiply that times 366 for a total of \$27,450.

Besides meals and shelter, and transportation the following are just some of the services BH provides:

- Connecting to Vets Inc, Vets Count, a VA social worker/benefit specialists, WRJ VA, Harbor Homes, housing, job & volunteer advocacy, and family reunification.
- Medical, Mental Health, Limited Dental services, 12-step programs
- Hospice Care in a recently converted sunlit room
- Veterans' dogs/cats are welcome as well – **BH is the only shelter to provide this service**

Thank you in advance for helping us solve veterans' homelessness. Please feel free to set up a time to visit the BH – we would love to show you the good work made possible through your support!

Gratefully, Cathy Bentwood RN
Advocacy

ED - Bridge House Shelter & Veterans

Community for Alcohol Drug-Free Youth (CADY)

Communities for Alcohol- and Drug-Free Youth would like to thank the town of Bristol for your support over the past year—together we are building possibilities, potential, and promise for our youth!

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths stealing the lives of so many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place.

Former Director of the White House Office of National Drug Control Policy, Michael Botticelli, powerfully stated, “Addiction doesn’t start with prescription drug abuse or heroin use. It starts with alcohol, tobacco and marijuana. If we want to end the epidemic our country is experiencing, then we must put resources on the ground for prevention of substance use.” Use of addictive substances during adolescence is a health and safety issue that poses serious risks of harm including interference with brain development. Substance misuse also significantly increases the chances of addiction with those beginning use before age 15 nearly 7 times more likely to develop a substance use disorder. We must keep in mind that substance abuse is not inevitable—addiction is a progressive disease that’s preventable. CADY works to build protective factors for our children and youth and together with our community partners we are accomplishing that important goal.

As I write this year’s annual report, I am excited to share information about the progress we have made over the past year. We have built youth resiliency by providing asset-building, high-impact prevention programming through school-based initiatives; youth leadership opportunities; and giving our most vulnerable youth a second chance to overcome challenges, to learn, grow and to turn their lives around through our region’s only juvenile court diversion program, Restorative Justice. Many of the high-risk youth referred to Restorative Justice are already struggling with substance use disorders—this vital intervention is preventing entry to the addiction pipeline and saving lives.

Your support allowed CADY to introduce a new protective factor this year with the implementation of the Lion’s Quest prevention curriculum at Bristol Elementary School. We know the earlier we provide prevention education the greater the likelihood of preventing the problem of substance use before it starts. We also continue to promote use of the permanent Rx Medication Drop Box at the Bristol Police Department where Newfound-area residents can prevent prescription drug abuse by safely disposing of unwanted or expired prescriptions. By using the drop box you will prevent the diversion of potentially harmful and lethal drugs to kids. We are proud to collaborate with the Bristol Police Department, Speare Memorial Hospital, and Stand Up Newfound on this important prevention initiative so let’s: TAKE IT TO THE BOX!

Our community outreach includes an ongoing media campaign designed to raise awareness on substance misuse and solutions with submissions to the Hometown Voice, school newsletters, the PennySaver, and the Record Enterprise as well as social networking sites Facebook, Twitter, and YouTube. We also host a video library and other outstanding resources for parents and community on our website: cadyinc.org.

Beyond our primary prevention mission, our work with the Substance Use Disorders Continuum of Care statewide system included sponsoring Naloxone Kit Distribution events; ongoing promotion of the NH Statewide Addiction Crisis Line (1-844-711-HELP); providing resources to families of children struggling with addiction so they can access services that just may save their children’s lives; and hosting of community trainings as well as key educational opportunities at our Annual Regional Prevention Summit in May.

While we are grateful for our many successes, we have a long way to go. Together we can protect our children and erase the sad headlines of addiction and tragic overdose deaths by stopping the problem before it starts. Thank you Bristol for your ongoing support of prevention, encouragement, and active participation!

Sincerely,
Deb Naro
Executive Director

Executive Councilor

STATE OF NEW HAMPSHIRE Executive Council

JOSEPH D. KENNEY
EXECUTIVE COUNCILOR
DISTRICT ONE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

ANNUAL REPORT OF DISTRICT ONE EXECUTIVE COUNCILOR JOSEPH KENNEY JANUARY 8, 2018

2018 will begin my fifth year serving as your District 1 Executive Councilor. I have had the opportunity to work with many great local, county and state officials, but most importantly with the citizens of District 1. I am once again grateful and honored for the opportunity to serve you.

I continue to work with the Governor, Executive Council and Legislature on the important issues impacting the State. The heroin, fentanyl and opioid crisis continues to hit the state hard and the Executive Council continues to support funding for prevention, treatment and recovery programs. The expansion of Friendship House in Bethlehem, the only residential drug-treatment facility in the North Country, will be dedicated in 2018. This will increase the number of beds from 18 to 32 for a 28-day stay for treatment.

Economic development will continue to be a top priority for my office in District 1 and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the redevelopment of the Balsams project in Dixville Notch and I am working with the new Lakeshore Redevelopment Planning Commission in the development of the old State property in Laconia. I will continue to work with the Town of Enfield on the transfer of State property at the Mascoma Beach area as well as the Town of Conway on its 2.8 mile Pathway Project and the Town of Laconia on its Colonial Theatre Project.

Presently, there are over a thousand volunteers who served on 163 boards and commissions in state government. In 2017, 7 new commissioners were nominated and confirmed. Of the 348 nominations and confirmations to boards and commissions, 68 of them were from District 1. The Council confirmed 5 Circuit Court Judges (2 from District 1), 1 part-time Circuit Court Judge and 1 Supreme Court Associate Judge. In 2017 there were \$1.34 billion in expenditures, \$5.7 billion in working capital and the Council passed 1776 contracts.

I join with the NH Congressional Delegation – Senator Jeanne Sheehan, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with them on critical issues and projects to benefit the State of New Hampshire and the Region.

The Ten Year Transportation Improvement Plan, working with the Department of Transportation and the Regional Planning Commissions, was completed by the Legislature and signed by the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted and funded. Contact William Watson at NH DOT for any additional details at 271-3344.

The 2018 sessions of the NH House and Senate will address legislation that deals with the heroin, fentanyl and opioid crisis, sustainment of Medicaid expansion, business and workforce development, voting and drinking water safety. Again, I will be watchful of the legislation that impacts my district. Stay close to your local state senator and house members.

Executive Councilor

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm

My office has available the following informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically email my weekly schedule and other items of note. If you would like to be included on this list, contact me at joseph.kenney@nh.gov. I also have an internship program for college students and other interested ages so please contact my office to discuss this opportunity anytime. My office number is 271-3632. Please stay in touch!

Serving You,
Joe

Genesis Behavioral Health



Lakes Region Mental Health Center (LRMHC), formerly Genesis Behavioral Health (GBH) is designated by the State of New Hampshire as the community mental health center (CMHC) serving the 24 towns that make up Belknap and southern Grafton Counties. LRMHC provides Emergency Services 24 hours a day, 7 days a week, to anyone in the community experiencing a mental health crisis, regardless of their ability to pay. Additionally, LRMHC provides individual, group and family therapy; mobile crisis teams in the event a tragic event occurs that impacts a community at large, psychiatry; nursing; community support programs for people with severe and persistent mental illness; care management; community-based supports; housing; supported employment; substance use disorder treatment; and specialty services and evidence-based practices for children and their families, including trauma-focused therapy, art therapy and play therapy. Child Impact seminars are offered in Laconia and Plymouth for divorcing families. LRMHC owns two handicapped accessible vans and provides transportation services to patients in the greater Plymouth and Laconia areas as a means to enhance access to care in this rural area.

Founded in 1966, LRMHC provides comprehensive, integrated mental health treatment for people living with - and recovering from - mental illness and/or emotional distress. In Fiscal Year 2017, LRMHC's 190 employees served 3,883 children, adults and families. During this same time period, we provided over \$988,234 of charity care.

In Fiscal Year 2017, 124 residents of Bristol received services from LRMHC, and 23 of these individuals utilized Emergency Services. LRMHC provided \$14,556.56 in charitable care to Bristol residents. The age breakdown is as follows:

	Patients Served-Agency	Charitable Care in \$	Patients Served-ES
Children (0 to 17 years)	46	\$1,023.23	7
Adults (18 to 61 years)	66	\$10,957.98	14
Elder (62 + years)	12	\$2,575.35	2

Your continued support will help us ensure the provision of 24/7 Emergency Services to people in crisis, as oftentimes emergencies are attributable to lack of health insurance and/or the financial resources necessary to seek preventative care. For many, Emergency Services at LRMHC are the gateway into treatment. Access to timely and effective treatment supports recovery, and minimizes further harm to the patient, the community, and other systems of care.

LRMHC is requesting \$3,000 this year; which is a level funded request. It is our hope that initiatives at the State level will lead to improvements in our mental health system, and that additional resources for communities will result in better outcomes for Granite Staters living with and recovering from mental illness. An investment from the town will be leveraged with appropriations from other communities to offset the tremendous cost of staffing the Emergency Services program round the clock. It will help us expand mental health services and increase awareness. Similar to a municipal police or fire department, Emergency Services is a safety net for *all* residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.

Grafton County Senior Citizens Council, Inc.



Supporting Aging in Community

Horse Meadow Senior Center
(N. Haverhill 787-2539)

Linwood Area Senior Services
(Lincoln 745-4705)

Littleton Area Senior Center
(Littleton 444-6050)

Mascoma Area Senior Center
(Canaan 523-4333)

Newfound Area Senior Services
(Bristol 744-8395)

Orford Area Senior Services
(Orford 353-9107)

Plymouth Regional Senior Center
(Plymouth 536-1204)

Upper Valley Senior Center
(Lebanon 448-4213)

Sponsoring

RSVP & The Volunteer Center
(toll-free 877-711-7787)

ServiceLink of Grafton County
(toll-free 866-634-9412)

*Grafton County
Senior Citizens Council, Inc.
is an equal opportunity provider.*

2017-18 Board of Directors

Patricia Brady, *President*

Larry Kelly, *Vice President*

Flora Meyer, *Treasurer*

Bob Muh, *Secretary*

Ralph Akins

Neil Castaldo

Ellen Flaherty

Carol Govoni

Clark Griffiths

Dick Jaeger

Craig Labore

Steve Marion

Rick Peck

Martha Richards

Frank Thibodeau

Ellen Thompson

Roberta Berner, *Executive Director*

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2017

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors RSVP's Volunteer Center (RSVP) and the Grafton County ServiceLink Resource Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2016-17, 181 older residents of Bristol were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Newfound Area Senior Services; forty-one Bristol residents received services through ServiceLink:

- Older adults from Bristol enjoyed 2,518 balanced meals in the company of friends in the senior dining rooms.
- They received 2,950 hot, nourishing meals delivered to their homes by caring volunteers.
- Bristol residents were transported to health care providers or other community resources on 1,659 occasions by our lift-equipped bus.
- They received assistance with problems or issues of long-term care through 212 visits with a trained outreach worker and 121 contacts with ServiceLink.
- Bristol's citizens also volunteered to put their talents and skills to work for a better community through 2,484 hours of volunteer service.

The cost to provide Council services for Bristol residents in 2016-17 was \$84,873.72.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Bristol's population over age 60 increased by 53.4% over the past 20 years according to U.S. Census data from 1990 to 2010.*

GCSCC very much appreciates Bristol's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

10 Campbell Street • P.O. Box 433 • Lebanon, NH 03766
phone: 603-448-4897 • fax: 603-448-3906 • www.gcsc.org

Historical Society

Bristol Historical Society 2017 Report

2017 was a busy year for the Bristol Historical Society. Local resident, Richard LaFlamme kicked the year off with an interesting presentation about NH Native Americans. Next we heard from Ken Cushing about the Bristol Branch Railroad.

We opened the museum at the end of May and were available on Tuesday evenings and Saturday mornings. If you have never ventured in to see our collection you really should.

Each year we take the local 4th grade classes on a walking tour of the town and a visit to the museum. They study NH history and have fun learning more about the Town of Bristol. A special thank you goes to the teachers for providing this opportunity for the children.

The Society was very fortunate to receive the gift of a $\frac{3}{4}$ grand piano. It was especially significant because this very piano once belonged to a local resident Ann Musgrove Adams in the early 1900's. Mrs. Adams was the daughter of Richard Musgrove and taught music privately and in the public schools in Bristol. The piano has found a new home in the Historic Town Hall. We are very grateful to Mr. and Mrs. Bob Doran for this very generous donation.

The weather did not cooperate for our Making It In Bristol this year. We held it in the Town Hall. The vendors found this to be a good space but the visitor numbers were down.

In the fall we hosted a potluck supper with a sing-a-long after. Libby and Richard Danahy provided the music and song lyrics and everyone that attended had a wonderful time. As a special treat we were delighted to have exchange student Jason Liang play a piece on the piano.

The Society has been raising funds to help cover the cost of a future kitchen in the Historic Town Hall. We feel this will make the building more desirable for both private and public events.

Calendar and photo sales have been brisk. We greatly appreciate the local merchants and the Library for their willingness to help us out with these sales.

2019 will be the 200th birthday of Bristol and we are starting to get ready for this grand event. If you have stories of local events to share we would like to include them into a presentation we plan to put together. Contact Lucille Keegan at 744-2751 or Hilda Bruno at 744-2686.

Lakes Region Planning Commission

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel (603) 279-8171
Fax (603) 279-0200
www.lakesrpc.org



FOR TOWN ANNUAL REPORTS LAKES REGION PLANNING COMMISSION July 1st 2016 – July 30th 2017 (FY17)

The Lakes Region Planning Commission (LRPC) is an organization created by Lakes Region communities as enabled by NHRSA 36 for the broad purpose of responding to and shaping the pressures of change in a meaningful way. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC provides a wide range of planning services to member municipalities. As our economy and world change, so does the work we engage in. The Commission offers direct and support services to help our communities meet tomorrow's challenges. Our services include group and cooperative purchasing, technical assistance, geographic information systems, transportation planning, land use, environmental planning, hazards planning, and economic development. LRPC is primarily funded through local, state, and federal resources. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our overall goal is to provide support, knowledge, and guidance to the governments, businesses, and citizens of the Lakes Region.

Some of the services provided on behalf of the Town of Bristol and the region in the past fiscal year are noted below:

OUTREACH

- Presented final Historic Resources Chapter to Bristol Planning Board;
- Revised and delivered Land Use maps to Bristol Planning Board Chair;
- Coordinated Bristol Economic Development Committee meeting;
- Coordinated with Bristol Town Manager on transportation and economic development opportunities including HSEM broadband initiative, and cell tower and recreation trail accessing army corps holdings grant applications;
- Guided work on Bristol Full Cost Accounting (FCA);
- Corresponded with Bristol Town Administrator regarding possible local special traffic counts;
- Responded to Bristol resident regarding application definitions for project associated with structures, capital and operations cost;
- Reviewed Bristol SRTS Travel Plan application;
- Met with Bristol Engineer and Administrator to review intersection and discuss potential improvements;
- Attended Complete Streets event in Bristol; and
- The regional HHW collection saves the town several thousand dollars per year based on what it would cost if it was bid out separately (not to mention that the regional collection protects the town from residents from another town illegally dumping in town).

Lakes Region Planning Commission

HOUSEHOLD HAZARDOUS WASTE

- Handled over 43 tons of Hazardous Substances from 25 Communities and safeguarded the region's overall water quality and environment through coordination of the 28th Annual Household Hazardous Waste Collection Days;
- Had the assistance of over 80 volunteers;
- Had record number of cars in attendance, 1,839;
- Business cards with supplementary information about the Lakes Region Household Hazardous Product Facility (LRHHPF) and disposal of unused medications were printed and distributed. New this year were colorful refrigerator magnets with contact information, collection reminders, and a recipe for a non-toxic cleaner;
- This was the first year of a contract with a new vendor, Clean Venture/ACV. This arrangement is an important step in controlling costs to the communities and LRPC; and
- Our survey asked about willingness to pay a disposal fee on both latex and oil-based paints to allow for recycling of unused paint. 74% of those responding approved of the concept.

ECONOMIC DEVELOPMENT

- Served as NH Business Finance Authority (NHBFA) Board member and voted on major credit and bond issues including loan guarantees for area businesses;
- Coordinated with area economic development groups including Belknap Economic Development Council (BEDC), Capital Region Development Corporation (CRDC), Franklin Business and Industrial Development Corporation (FBDIC), Grafton County Economic Development Council (GCEDC) and Mount Washington Valley Economic Council in pursuit of workforce development and growth opportunities for the region;
- Continued to work with area economic development organizations, and pursue relevant opportunities with the Economic Development Administration;
- Worked with NHBFA and City of Franklin officials to develop a loan application to perpetuate downtown development. Assisted city on whitewater park EDA application;
- Participated in search committee and interviews for NHBFA Executive Director; and
- Worked with Northfield EDC on wastewater system expansion.

Newfound Lake Region Association (NLRA)



Annual Report to Newfound Watershed Towns – 2017 **Newfound Lake Region Association / www.NewfoundLake.org**

In 2017, the Newfound Lake Region Association (NLRA) continued working with watershed towns, businesses, summer camps, permanent and seasonal residents to steward Newfound's clean water and healthy forests. Highlights for 2017 include:

- Completing our 31st consecutive year of water quality sampling and analysis in Newfound Lake. Due to a dry summer, water clarity was generally above average.
- Continuing to monitor tributaries and headwater streams at 35 locations. The extensive, healthy forests that form the upland drainages are the source of our clean water.
- Funding materials to repair the Berea Rd. culvert, that failed four times in four years, releasing tons of sediment to the Lake and creating a public safety hazard. Additional funds (~\$60,000 committed to Town stormwater projects through 2019).
- Coordinating Lake Host program to prevent milfoil and other invasive species from entering Newfound Lake. In 2017 paid and volunteer personnel inspected over 3,000 boats.
- Expanding our trail network at Grey Rocks Conservation Area, and adding a third observation platform with funding from local REALTORS. Obtained NHDES permits to replace failing retaining wall (completed 2017), and for 2018 landscaping and site restoration.
- Hosted over 300 passengers on our educational Newfound Eco-Tours, a two-hour narrated expedition around Newfound Lake on our pontoon boat *Madelaine*.
- Coordinated third annual Lake Week with local businesses, and co-sponsored third Watershed Outdoor Week (WOW!) with the Tapply-Thompson Community Center.
- Hiring three local students for the Newfound Youth Conservation Corps to work with homeowners reducing stormwater pollution on seven separate properties.
- Assisting The Nature Conservancy in purchasing the 2,700-acre Kimball Hill Forest (~1,600 acres in the Newfound watershed / Cockermouth River drainage).
- Working with Towns to develop model land-use ordinances that protect clean water and views.

You can help protect clean water, the local economy, and your property values by preventing stormwater pollution, encouraging Towns to adopt low-impact development ordinances, and conserving land.

Thanks to all our supporters – see you around the Watershed!

Northeast Recovery Association (NRRRA)



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
 E-mail: info@nrrra.net Web Site: www.nrrra.net

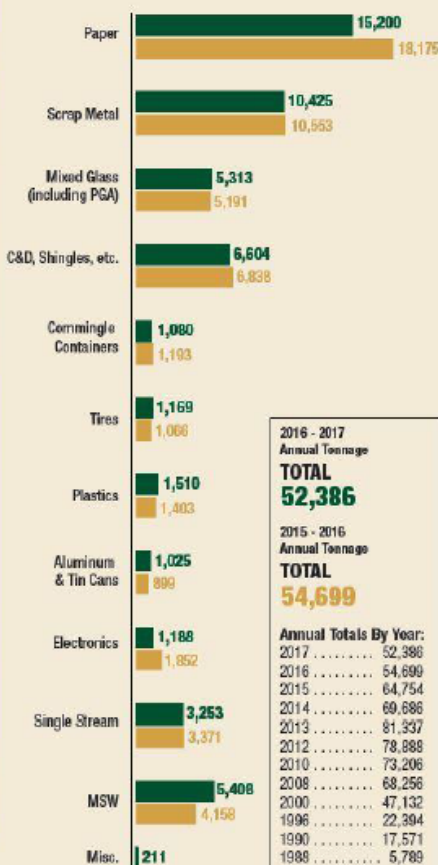
Dear NRRRA Member,

As a member of Northeast Resource Recovery Association (NRRRA), your community has access to all the services of this first in the nation, 37-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends**, both regionally and nationwide;
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **NRRRA School Recycling CLUB** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits**;
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

NRRRA MARKETING TONNAGES

■ 2016 - 2017 Annual Tonnage Totals
 ■ 2015 - 2016 Annual Tonnage Totals



NRRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRRA has assisted our members to recycle over 52,000 tons in fiscal year 2016-2017!

Please contact NRRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrrra.net

Northeast Recovery Association (NRRRA)



Northeast Resource Recovery Association
2101 Dover Road, Epsom, NH 03234
Phone: 603.736.4401 Fax: 603.736.4402
Email: info@nrra.net Web: www.nrra.net

Town of Bristol, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2017	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Electronics	28,716 lbs.	Conserved enough energy to power 3.7 houses for one year!
Scrap Metal	77.4 gross tons	Conserved 216,600 pounds of iron ore!

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **412 tons** of carbon dioxide emissions
This is the equivalent of removing **88 passenger cars** from the road for an entire year

PRLAC

The Pemigewasset River Local Advisory Committee (PRLAC) is made up of members from the towns of Bristol, Thornton, Campton, Plymouth, Holderness, Ashland, Bridgewater, and New Hampton. PRLAC members review and comment on state and local permits for activities impacting the Pemigewasset River corridor (1,320' on either side of the river) and communicate with municipalities and citizens regarding corridor management. The Lakes Region Planning Commission (LRPC) provides administrative and technical assistance to PRLAC.

The Pemi is a Class B river. Class B waters have high aesthetic value and are acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. The exposure PRLAC has had to a wide variety of surface water problems places us in a unique position to identify potential water quality issues before they become a crisis.

In 2017, PRLAC completed its 16th year of bi-weekly water testing on the Pemi and three of its tributaries. Testing takes place at 9 stations and runs from April into September. Four stations are entirely within the town of Bristol, and are located at the Pleasant Street Bridge, Mooney Clark Landing, Old Bristol Road Bridge and Smith River. Tests are conducted for Dissolved Oxygen, Specific Conductance, Turbidity, pH, and temperature, all key elements in assessing overall river health. Periodic tests are also made for E coli and other parameters at popular recreation sites on the river. The results of our testing are analyzed and posted on the state Department of Environmental Services (NHDES). The indicators show that water quality continues to be good, with only a minimal elevation in river pH, a slight, noticeable decrease in Dissolved Oxygen and a spike in the level of E. coli bacteria at the end of August, but all were well within standards, and may be from a natural source. Turbidity "spikes" are seen after most significant precipitation events, an indication that sediment and organic matter are flushing into the river. All other indicators were fine and consistent with the Pemi's historical profile. In general, a good report card.

Permit applications for development within the Pemi River corridor that potentially risk affecting river water quality/quantity/visual aesthetics are reviewed, and comments on projects are submitted to NHDES. PRLAC members conducted on-site visits at eleven permit application sites in CY 2017. Site visits are conducted with the property owner or an agent. NHDES is not staffed to visit most application sites. We often recommend some changes, but we have no authority to deny approval.

PRLAC was identified as an intervenor in Eversource's Northern Pass project. As such, PRLAC became part of the SEC hearing process that consumed much of the focus and efforts of several PRLAC members. Three members actively participated in the SEC hearings in Concord, and presented evidence in support of the protection of the Pemi watershed. All told, these three members expended a combined 750 hours in preparing testimony and attending hearings in Concord. Their vehicle mileage totaled over 2200 miles!

As the SEC completes their permitting process of Northern Pass, we will return to work on several goals described in the 2013 Pemigewasset River Corridor Management Plan. Two years ago, the focus was storm-water runoff and its implications. We have already started the process of prioritizing work for the 2018 calendar year.

PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November; usually at Plymouth's Pease Public Library. All are encouraged to attend. For more information go to <http://www.lakesrpc.org/prlac/prlacindex.asp>.

William Bolton, Chair
PRLAC

Taply-Thompson Community Center (TTCC)

TAPPLY-THOMPSON COMMUNITY CENTER - 2017 Year in Review

2017 was a BANNER YEAR for the TTCC...literally!

We had several amazing team and individual accomplishments this year:

- The 3rd & 4th grade coed basketball tournament team was the Franklin Tournament Champions!
- The 5th & 6th grade girls basketball tournament team were the runners up.
- The 10U Newfound Baseball tournament team was district runner up.
- In our Granite State Track & Field program, Newfound's very own Tyrone Belyea was the STATE CHAMPION in the hammer throw and set a state record in the process!

We had some great NEW offerings in 2017 as well:

- We were able to offer SWIM LESSONS for the first time in over ten years. Thanks to the Town of Bristol offering us a spot at Cummings Beach and our being able to get an amazing new instructor, Will Walker, we had 26 kids participate in lessons this summer.
- We were also fortunate to partner up with Mortensen & McKellar Karate to offer NEW KARATE LESSONS on Tuesdays & Thursdays upstairs here at the TTCC. They've already built up a large group of students and accept new interested students at any time – check them out!

Other noteworthy 2017 TTCC programs that saw participation levels reach all-time highs include:

- The Shape Up Newfound Exercise Class group has been going strong for years now & continues to help improve and maintain the health of many local exercisers. Instructors Bonnie Tisdale & Donna Evans keep the classes fresh with new ideas and music making getting and staying in shape fun! People of all fitness levels are welcomed to join in anytime.
- We had a strong adult softball league this year with 5 teams participating throughout the summer. This is a great way to get some exercise, have fun & meet some awesome local people!
- Our Adult Pickle Ball group continues to grow with games being played on two floors twice a week. They play year round and move to the Kelley Park Tennis Court in the summer.
- We have two high school and two 7th & 8th grade recreational basketball teams this year. This is something we offer to kids not on the school teams that still want to enjoy the sport. So there are over 40 teens participating on these teams that wouldn't otherwise be able to play.
- Speaking of teens....our TTCC Teen Council, under the direction of Regina Richford & Dillon Therrien, is going strong with 30 High School youth serving on the Council. This group oversees our youth dances, sponsors sports teams, volunteers in the community for many events and offers Parent Night Out evenings. Last year they raised enough funds to purchase new gym mats and a new water fountain for the game room. They are currently raising funds for the Gym Renovation Project and have already raised close to \$10,000 towards that purpose.

That being said we could not do any of this without the support of our very generous donors and our support from the surrounding towns. These funds have made a huge impact on the youth of our community. With this help we provided programs for 929 individual youth and over \$24,000 in scholarships for families in need. They allow us to offer 9 weeks of summer day camps with outdoor education, after school programs, teen nights on Tuesdays & Thursdays, youth sports and much more. Children and families also learn the value of volunteerism through their volunteer efforts in all of our sports programs and fundraisers – we could not do it without our volunteers!!

We ended 2017 with thankful hearts for all the support we receive in so many forms. This is such a wonderful community and we are so happy to live and work here. Thank you for believing in us. We are grateful for you!

“ALONE WE CAN DO SO LITTLE; TOGETHER WE CAN DO SO MUCH.” - Helen Keller

Tri-County Community Action Program (TCCAP)



Main Office: 610 Sullivan Street, Berlin, New Hampshire 03570
Coös County (603)752-3248 Carroll County (603)323-7400 Grafton County (603)968-3560

Community Contact Offices

Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provides households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2017; July 1, 2016 – June 30, 2017, Community Contact Offices throughout Coös, Carroll and Grafton Counties provided services to 6,115 households through \$4.7MM in Fuel Assistance, \$2.5MM in Electric discounts, \$767,000 in Weatherization, and \$355,000 in food value distributed to local food banks; totaling \$8.4MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coös, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Respectfully,

Andrea Brochu, MPA
Energy, Elder & Outreach Services
Division Director

Sarah Wight
Energy Assistance Services
Program Manager



CEO: Robert G. Boschen, Jr.
COO: Jeanne L. Robillard
CFO: Randall S. Pilotte

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APPENDICES

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APPENDIX A—RSA 32 MUNICIPAL BUDGET LAW

Section 32:1

32:1 Statement of Purpose. — The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

Preparation of Budgets

Section 32:5

32:5 Budget Preparation.

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.

(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.

APPENDICES

32:5 Budget Preparation. – (continued)

(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;

(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body may do so on its own initiative.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

APPENDICES

(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may each vote on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

Budget Committee

Section 32:16

32:16 Duties and Authority of the Budget Committee. – In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.

II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.

III. To conduct the public hearings required under RSA 32:5, I.

IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

Budget Committee

Section 32:17

32:17 Duties of Governing Body and Other Officials. – The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.

APPENDIX B– RSA 40

CHAPTER 40: GOVERNMENT OF TOWN MEETING

Optional Form of Meeting--Official Ballot Referenda

Section 40:12

40:12 Definition. – In this subdivision "local political subdivision" means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting.

Optional Form of Meeting--Official Ballot Referenda

Section 40:13

40:13 Use of Official Ballot. –

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.

II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

APPENDICES

40:13 Use of Official Ballot. – (Continued)

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision's governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.] V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

APPENDICES

40:13 Use of Official Ballot. – (Continued)

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

"Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?" In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: "Are you in favor of the adoption of Amendment No. ____ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?"

IX. (a) "Operating budget" as used in this subdivision means "budget," as defined in RSA 32:3, III, exclusive of "special warrant articles," as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year's operating budget;
- (2) Reductions and increases to the previous year's operating budget; and

APPENDICES

40:13 Use of Official Ballot. – (Continued)

(3) One-time expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

"Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ _____? Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5.

APPENDICES

APPENDIX C—RSA 31

POWERS AND DUTIES OF TOWNS

31:95-h Revolving Funds.

I. A town may, by vote of the legislative body, establish a revolving fund. Each

revolving fund shall be limited to one of the following purposes:

(a) Facilitating, maintaining, or encouraging recycling as defined in RSA

149-M:4;

(b) Providing ambulance services;

(c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects;

(d) Creating affordable housing and facilitating transactions relative thereto;

(e) Providing cable access for public, educational, or governmental use; or

(f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

APPENDICES

Appendix D: Capital Improvements Program Worksheet

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Appendix D: Capital Improvements Program Worksheet (Continued)

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APPENDICES



TOWN OF BRISTOL
230 Lake Street, Bristol, NH 03222

Public Notice

Pursuant to RSA 674:39-aa (see attached) lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town county, village district or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

- (a) The request is submitted to the governing body prior to December 31, 2021.
- (b) No owner in the chain of title voluntarily merged his or her lot. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.