

ANNUAL REPORT
FOR THE
TOWN OF BRISTOL,
NEW HAMPSHIRE

FISCAL YEAR ENDING
DECEMBER 31, 2018



POPULATION: 3,054 (2010 Census)
NET TAXABLE VALUATION: \$469,466,793
TOWN: \$8.18 per thousand
SCHOOL DISTRICT: \$9.44 per thousand
STATE EDUCATION: \$2.24 per thousand
COUNTY: \$1.94 per thousand
TOTAL TAX RATE: \$21.80 per thousand

DEDICATION OF THE ANNUAL REPORT

Bristol has had more than its share of willing volunteers over the years, citizens who pitch in when a need arises. The Space Needs Committee is no exception. The recent Space Needs Committee was appointed by the Select Board in early 2016 to address a long-standing issue, how to address the space issues in Bristol and find the best solutions.

This was not the first Space Needs Committee. Over the years, there have been others charged with addressing the aging infrastructure of the current Town administrative building and the inadequacy of the police station housed in the same building, as well as the library, fire station, highway garage, and the water and sewer facilities. The most recent Committee included some of the Town's most generous volunteers including, **Ned Gordon**, Chair, **Burt Williams**, Vice Chair, **Kris Bean**, (Police Lieutenant), **David Carr**, **Nik Coates** (Town Administrator), **Susan Duncan**, **Barbara Greenwood**, **Sandra Heaney**, **Ben LaRoche** (Fire Chief), **Paul Manganiello**, **Jim McIntire** (Police Chief), **Jeff Shackett**, **Raymah Simpson** (Town Clerk), **Tim Woodward** (Police Lieutenant) and **Don Milbrand** (alternate).

The Committee took their charge seriously, considering the future demographics of the Town and its needs, examining existing Town-owned buildings, checking other buildings that might possibly meet the needs, considering the all-important issue of cost, and working to identify what the people of Bristol would be willing to support. This was a herculean task and took many hours of meeting, researching and considering the views of the general public.

Eventually, the Committee arrived at what they believed to be the best alternative for the Town, a newly constructed building on the lot adjacent to the current Town Hall, which would house the administrative offices, freeing up the existing building to be re-fitted as necessary for the Police Department. Their efforts though appreciated, were not met with universal enthusiasm and ultimately the recommendation, even after a significant reduction in the scale and cost of the project, was bypassed at the 2018 Town Meeting.

In the meantime, as fate would have it, an existing building situated in the middle of the downtown core, became available and seemed to be a potential solution. After much consideration, many tours conducted by members of the Committee, and a special Town Meeting on November 1, 2018, the people of Bristol voted to approve the purchase and renovation of the former Newfound Family Practice medical building for the new Town offices.

We are extremely grateful to the members of the Space Needs Committee for their dedication, commitment and tenacity in helping Bristol address its space requirements for the future. Anyone who has ever volunteered will appreciate the efforts of this Committee in the service of the Town of Bristol. Bristol is fortunate to have a group of citizens who care about the Town and are willing to do the hard work of making Bristol a place we all want to live!



Photo Courtesy of Tom Caldwell

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Select Board

Rick Alpers, Chair 2020
Don Milbrand, Vice-Chair 2020
Wayne Anderson 2021
JP Morrison 2019
Les Dion 2019

Moderator

Edward “Ned” Gordon 2020

Town Clerk / Tax Collector

Raymah Simpson 2020

Treasurer

Vacant
Kathleen Haskell 2020

Trustees of the Trust Fund

Kerrin Rounds 2019
Beth White 2020
Elizabeth Seeler 2021

Supervisors of the Checklist

Marilyn Bucklin 2020
Hilda Bruno 2021
Debbie Gilbert 2022

Cemetery Trustees

Tom Keegan 2020
Richard LaFlamme 2021
Ron Preble 2019

Budget Committee

Rob Glassett, *Chair* 2019
Shaun Lagueux, Vice-Chair 2019
Paul Simard 2019
Dave Carr 2019
Joseph Caristi 2019
Robert Emerson 2019
Walter Waring 2019
Janet Cavanagh 2019
Scott Sanschagrín 2019
John Sellers 2019
Eric Rouille
Elizabeth Schneider-resigned
Les Dion, *Select Board Rep*

**Trustees of the
Minot-Sleeper Library**

Rosemary D’Arcy, *Chair* 2020
Nancy Dowey 2021
Martha Hulsman 2021
Lucille Keegan 2020
Nancy Spears 2020
Kathleen Haskell 2019
Ann Fitzpatrick 2019
Shirley Yorks 2019
Karen Boyd 2021
Wayne Evans-resigned

Newfound Area School Board

Heidi Milbrand 2021

Town Administrator

Nicholas Coates

Executive Assistant/Bookkeeper

Wendy Smith

Finance/HR Director

Robert Blanchette

Deputy Town Clerk/Tax Collector

Christina Howe

Assessor

Commerford, Nieder & Perkins

Land Use/Assessing Manager

Christina Goodwin

Health Officers

Christina Goodwin

Peter Daniels, Deputy

Librarian

Brittany Overton

Human Services

Kelly Lacasse

Planning/Zoning/CIP/

Historic District Admin Assistant

Jan Laferriere

Land Use Officer

Peter Daniels

Planner

Tyler Simonds

Fire Chief

Ben LaRoche

Fire Department

Administrative Assistant

Rachel Lacasse

Forest Fire Wardens

Ben LaRoche, Warden

Chris Dolloff, Deputy

Aaron Heath, Deputy

Jamie Moulton, Deputy

Emergency Management Director

Ben LaRoche

Water and Sewer Superintendent

Jeffrey Chartier

Water and Sewer Office Manager

Audrey Landry

Highway Superintendent

Mark Bucklin

Highway Administrative Assistant

Janet Cavanagh

Police Chief

Jim McIntire

Police Administrative Assistant

Kirsten Marsh

Minute Taker

Kathy Vogan

Planning Board

Denice DeStefano, *Chair* 2021
 Clay Dingman, *Vice Chair* 2020
 Elizabeth Seeler 2021
 Paul Barnett 2020
 Evan Hickey 2020
 Dan Paradis 2019
 Melody Mansur, *Alternate*
 Don Milbrand *Select Board Rep.*

Historic District Commission

Clay Dingman, *Chair* 2020
 Sandra Heaney 2021
 Dorcas Gordon 2020
 Richard LaFlamme 2019
 Don Milbrand, *Select Board Rep.*

Zoning Board of Adjustment

Alan DeStefano, *Chair* 2021
 Richard LaFlamme 2019
 Ashley Dolloff 2020

Capital Improvements Program Committee

Larry Denton 2021
 Lorraine Bohmiller 2019
 Melody Mansur, *Alternate*

Don Milbrand, *Chair*
 Steve Favorite, *Vice Chair*
 Dan Paradis
 Bill Cote
 John Bianchi
 Joe Lukeman
 David Hill

Economic Development

Bill Dowey, *Chair*
 Paul Bemis
 Nicholas Coates, *Ex Officio*
 Vincent Paul Migliore
 Les Dion, *Select Board Rep.*
 Paul Barnett
 Bruce Dorner
 Carolyn Schulman

Energy CommitteePaul Bemis, *Chair*

Doug Williams

Joe Chrisholm

Greg Wagner

Community Events Committee

Les Dion

Barbara Greenwood

Christina Goodwin

Hilda Bruno

Joanne Burwell

Bryan Richardson

Marjorie Gorman

Lucille Keegan

Nicole Goodreau

Sharyn Orvis

Claire Moorhead

Brittany Overton

Kristopher Bean

Conservation CommissionJanet Cote, *Chair* 2021

Sandra Heaney 2021

Carroll Brown, Jr. 2020

Richard Batchelder 2020

Bonnie McGlivery-Blout 2020

Karen Bemis 2020

Joint Loss Management CommitteeAzra Palo, *Chair*

Mark Bucklin

Chris Carter

Jeff Chartier

Nicholas Coates

Peter Daniels

Ben LaRoche

Audrey Landry

Jason Rivera

Jonathan Southland

Kelley Park Committee

Barbara Greenwood

Scott Doucette

Christina Goodwin

Mark Bucklin

Peter Cofran

Shane Tucker

Dorcas Gordon

Dan MacLean

Les Dion

Kellie Jenkins

Downtown Decorating

Committee

Hilda Bruno
Martha Hulsman
Sue Neiman
Bill Neiman
Jodie Favorite
Steven Favorite
Marylee Guertin
Julaine Geldermann
Joanne Burwell
Lucille Keegan

Fireworks Committee

Christina Goodwin
Victor Greenwood
Jamie Moulton
Kris Bean
Wendy Smith
Nicholas Coates

Bicentennial Committee

Janet Cote, *Chair*
Kerry Matson
Hilda Bruno
Claire Moorehead
Stacy Buckley
Lucille Keegan
Donna Manfra
Kerrin Rounds
Bill Dowey
Nancy Dowey
Les Dion, *Select Board Rep.*
Al Blakely
Jenne Walker
Jennifer Rosene
Susan Sodano

EXECUTIVE SUMMARY

Happy Birthday Bristol!

The Select Board appreciates all of the work that the Bicentennial Committee and volunteers have put into the planning of Bristol's Bicentennial and we are looking forward to celebrating at 2019's festivities.

As 2019 comes into focus, the Select Board would also like to celebrate lots of accomplishments in 2018.

New Faces:

In March, the Select Board welcomed Wayne Anderson to the Board and said thank you to Paul Manganiello for his service on the Board prior to Selectman Anderson's election. The Select Board also welcomed new Police Chief Jim McIntire who joined us in April and went right to work in getting in to the community to meet residents and business owners. The Police Department also welcomed Officer Brian Beach, while the Highway Department welcomed D.J. Allen. In the Town Office, Wendy Smith has come in as our new Executive Assistant/Bookkeeper and Tyler Simonds started as our Planner.

Employee Relations:

The Select Board ended the year with an employee appreciation lunch, which was well-attended and a great team-building effort. Prior to the lunch, the Select Board and Department Heads worked together to reaffirm or update personnel management programs including: continued implementation of the merit wage program, agreeing on an increase to the health insurance contribution by employees along with a switch to a new health insurance program that has a more robust wellness component, and updating the employee evaluation process. There was also implementation of new IT and phone systems that made improvements to the tools employees need to do their jobs effectively.

Customer Service Initiatives:

The improvements to the IT system have also helped the staff plan out and implement new customer service measures designed to make it easier to do business with the Town. In 2019, the Town Clerk/Tax Collector and Water/Sewer Department will be rolling out programs allowing people to pay their bills with credit cards at the Town Office and on the Town's website. Speaking of the Town's website, planning was done for a 2019 roll out of a new website that will have these payment features as well as other customer-friendly features. A spring/summer rollout is planned. The Land Use Department also continued simplifying and streamlining its permitting process so that it is clearer and more straightforward. While not a customer-service initiative per-se, the Town was victorious in the Northern Pass Site Evaluation Committee process in protecting land values and guarding against negative impacts to our environment.

Economic Development:

The Town continued to work in earnest to improve economic conditions and opportunities. Other towns around the state took notice: The Town Administrator met with several communities who came to Bristol through UNH's Main Street Academy program to learn how to revitalize their towns. The Town Administrator has been actively meeting with cell phone carriers and tower companies on the construction of a tower with multiple carriers in Town, which has gone in concert with the planning of the high-speed fiber optic cable network. Workforce development planning continued with a growing partnership between the Town, Lakes Region Community College and local employers on training programs for employees. There was continued and increased collaboration with the Town, School

EXECUTIVE SUMMARY

District and Freudenberg, including the launch of FIRST robotics programs in the schools. Economic Development Committee Chair Bill Dowey deserves much of the credit for planting the idea, bringing partners together, and securing funding for the program. A work group of Town staff, volunteers, and business leaders planned an effort to retain and bring more young professionals to Bristol. Thanks to the work of Children's Librarian Azra Karabegovic, there has been the formation of a planning committee for a Newfound Young Professionals Network (NYPN). The same work group also planned the roll out of trainings for Bristol businesses on how to better use the web and data to grow their businesses. An offshoot of that work group has also been working with local businesspeople on exploring the opportunity to build a business incubator that would focus on recruiting entrepreneurs to Bristol and providing them support to take their ideas from seeds to growth. The Town also saw continued business growth in 2018 with the relocation and expansion of Shackett's Brewery in Central Square, the relocation of Jeremy Hiltz Excavating to Lake Street, and a planned winery on Lake Street. Jeff Goodrum and others continued to revitalize the buildings in Central Square and Cielito's celebrated one year in Bristol. The Town also saw the opening of the new 32-unit Newfound River Apartments on Swift Water Drive.

Buildings and Infrastructure:

A big thank you to the voters for approving the new Town Office proposal at Special Town Meeting in November. The final design is being completed and we expect to move into the new building in the summer. Watch the website for updates. The Police Department also made fixes to address ADA compliance and visitor safety concerns by constructing a new entrance to the building, while the Fire Department completed its architectural and engineering study for a possible addition to the station. In the summer, the Select Board was approached by USDA Rural Development to consider revisiting the sewer extension to the lake project. USDA provided funds to the Town to update the engineering for the project and to hold a series of public meetings to gain feedback from the public. The Select Board plans to ask the voters for authorization to pursue grants and other funding sources at Town Meeting for construction of the extension that would go up Lake Street and along the eastern and western shores of the lake. Improvements to the Millstream Park were also made, including adding an informational kiosk about the watershed from the Newfound Lake Region Association, moving the former Chamber of Commerce information booth to the Park, and adding a new sign and picnic tables built by Eagle Scout Grant Copatch and the donation of a granite bench by the Lions Club to be installed in 2019. A design for a safer routing of the trail into the park and interpretive signage was also planned for 2019 implementation. The majority of the improvements to the Transfer Station were also completed, which include changes to the traffic flow and parking, new compactors, and a shed. Although the Select Board put a pause on the recycling program (except for glass jars and bottles), the Transfer Station was constructed to accommodate recycling when the Board determines to bring the program back. A majority of the construction for the Town's next recreational gem—the Bristol Falls Park and Pemi Trail—was completed in 2018 by the Highway Department and generous donation of time and labor from Michael Sharp Enterprises. The construction of new sidewalks and paving of Central Street were completed so that residents and visitors can walk safely to the Park and Trail from Central Square. Look for a ribbon cutting event in the spring/summer of 2019. Along with the Central Street improvements, the Select Board designated Spring Street as a one-way street to improve safety and parking. The change will go into effect in late April. Planning for safety improvements at Cummings Beach was also

EXECUTIVE SUMMARY

completed in 2018 and construction of those improvements—new steps, stabilization of the rock wall, and reduction of the slope—will be completed in the spring.

In Closing:

Bristol is the envy of other small towns around the state because of the pride the community takes in itself and our strong community spirit. The Downtown Decorating Committee and Pasquaney Garden Club once again turned our Town into a beautiful place that is wonderful to live in and experience. The many great existing and new events and concerts make our community truly enjoyable to be a part of. We thank all of our dedicated volunteers and employees for everything they do!

Respectfully Submitted,

The Bristol Select Board and Town Administrator

SPECIAL RECOGNITION

In addition to this year's Town Report Dedication the Board of Selectmen wanted to also recognize a resident who rises each day with the mission of helping Bristol be a better community. This resident is no other than Barbara Greenwood. Barb as we all call her is one the most committed individuals we have ever seen in our great town. Her fierce dedication and loyalty to Bristol is truly inspirational and motivating to us all. As Barb will say "I may not have been born here but I have lived here for a very long time." She has seen Bristol evolve for the better over the years and talks about it regularly. She often tells me that she loves this town because it provides great services, it invests in itself and quite frankly she feels safe here.

There is not an event or meeting in town that Barb does not miss. When you watch Barb at these gatherings people naturally gravitate to her. Folks check in and see how things are going and want Barbs feedback and ideas, and she will always give a straight answer! When this is happening, it brings a smile to my face and that is why I have always quietly called her the matriarch of our community. Folks of all ages want to talk and hear from her on a regular basis. I know I do! She is probably going to give me plenty of grief for giving her the title of matriarch, but I believe it is one well earned. When Barb gets behind an idea or an initiative she goes all in. Most recently was the purchase and soon to be renovated 5 School Street property for a new town office building. Barbara worked night and day to educate citizens of all ages in our community as to why this property made sense for the Town of Bristol. She became a driving force as to why this project passed at special town meeting this past November. This is the same energy that helped bring a renovation and addition to our beloved library back in 2008.

We as a board are very much amazed by Barb's commitment and dedication to our community. Because of her, Bristol is a better place to live, work and play. We are fortunate Barb chose Bristol to raise her family and call it her home. She has countless friends who call on her often. I am proud to say I consider Barbara a great friend. You might think it is a bit odd or unorthodox for a 39-year-old to be friends with an 86-year-old, but she has given me so much indispensable advice over the years both professionally and personally. She often reminds me about the importance of family and reminds me that you can't make it to every meeting or event. Just another example of Barb giving great advice. When I finally grow up someday I hope I am lot like Barb! One who is full of boundless energy and a friend to ALL. Thank you, Barb, for all you do for our community!

Written by,

Rick Alpers

Submitted by,

The Bristol Board of Selectmen

2018 Town Meeting Minutes

TOWN OF BRISTOL

ANNUAL TOWN MEETING WARRANT

2018

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Bristol Town Hall, 45 Summer Street in said Bristol on Tuesday, the thirteenth day of March next at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 13 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the seventeenth day of March next at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

Article 1: To choose by written ballot all of the necessary Town Officers

1 Select Board member for 3 years

1 Moderator for 2 years

1 Trustee of the Trust Funds for 3 years

1 Cemetery Trustee for 3 years

4 Budget Committee members for 3 years

3 Library Trustees for 3 years

Article 2: By Petition: Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Bristol on the second Tuesday of March? Passage requires a 3/5 majority vote of those voting.

Yes 227 No 184 Needed 60% to pass or 246 votes.

Article 3: By Petition: Shall we allow the operation of keno games within the town or city?

Yes 186 No 222

Article 4: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will create a definition for "**Brew Pub**" based on the definition found in state law RSA 178:13 and will allow a Brew Pub as a permitted use in the Village Commercial, Downtown Commercial, Corridor Commercial, Rural, Lake, and Industrial Districts.

Yes 302 No 111

2018 Town Meeting Minutes

Article 5: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will create a definition for a “**Distillery**” and will allow a Distillery as a permitted use in the Village Commercial, Downtown Commercial, Corridor Commercial, Rural, Lake, and Industrial Districts.

Yes 286 No 122

Article 6: Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will create a definition for a “**Winery/Meadery**” and will allow a **Winery/Meadery** as a permitted use in the Village Commercial, Downtown Commercial, Corridor Commercial, Rural, Lake, and Industrial Districts.

Yes 297 No 114

Article 7: Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will modify Article III, Section 3.2, Fc to include a reference to Article 4.4 which restricts building height. The purpose of this amendment is solely to improve the overall clarity of the Ordinance; it does not alter any substantive requirements.

Yes 312 No 97

Article 8: Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will modify Article IV, Sections 4.12,C,1,a and 4.12,C,3,a to indicate that any increase in height must not exceed the building height restrictions specified in Article 4.4. The purpose of this amendment is solely to improve the overall clarity of the Ordinance; it does not alter any substantive requirements.

Yes 317 No 89

Article 9: Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will eliminate the express permission for time/temperature signs contained in Article IV, Section 4.11,D. The effect of this amendment is to come into compliance with US Supreme Court decisions by requiring time and temperature displays to conform to the same physical requirements as other signs.

Yes 309 No 95

2018 Town Meeting Minutes

Article 10: Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will replace the current definition of Kennel/Stable contained in Article VIII, Section 8.141 with new definitions of “Kennel” and “Stable”.

Yes 321 No 80

Article 11: Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, will allow Kennels by special exception in the Rural District.

Yes 254 No 146

Article 12: Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 9, if adopted, will update and clarify language in the Wetlands Conservation Overlay District section of the ordinance.

Yes 299 No 98

Article 13: Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 10, if adopted, will create a new provision outlining requirements for construction and siting of Accessory Dwelling Units in accord with the recently-enacted RSA 674:71-73.

Yes 238 No 138

TOWN MEETING SATURDAY MARCH 17, 2018

Moderator Edward “Ned” Gordon opened the meeting at 9:00 AM This is the 199th Town Meeting held in the “Old” Town Hall. Moderator Gordon asked Burt Williams to open the meeting with the Pledge of Alliance to the flag. Ned did the very moving and inspirational invocation.

Moderator Gordon asked Chairman Rick Alpers of the Selectmen to introduce the Board, he presented: Leslie Dion, J.P.Morrison, Don Milbrand and Paul Manganiello, and thanked Paul for his years of service to the people of Bristol, as Paul did not seek re-election this year. Rick also introduced Wayne Anderson as the newest member of the board. Moderator Gordon asked Chairman, Rob Glassett to introduce the Budget Committee, he introduced, Bill Cote, Wayne Anderson, David Carr, Betsy Schneider, Janet Cavanagh, Bob Emerson, Scott Sanschargin, John Sellers, David Carr, Ashley Dolloff, Joe Caristi and Walter Waring.

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Moderator Gordon then introduced, Shawn Tanguay from the Town's law firm, Gardner, Fulton and Waugh, also Raymah Simpson, Town Clerk/Tax Collector who will be taking minutes

Moderator Gordon explained the rules of the meeting, the meeting is for registered voters, anyone that would like to speak that is not a registered voter, the body would have to decide if they could speak. Some Town Employees are not residents of the Town, but have been able to speak in the past and we will keep that policy. The meeting will follow Parliamentary Procedure.

If there are any amendments, they need to be in writing and need to be seconded before any discussion on the amendment. The Moderator also stated that there has been three (3) request for three separate articles to be ballot votes the articles are numbers are 19, 21 and 26. The requests were in writing with five (5) registered voters making the request on each one. The Moderator asked everyone to be respectful, short and to the point, he would also try to let everyone that wants to speak, to speak and then call on the repeats.

The Moderator went through the results of Tuesdays Election

Article 14: To see if the Town will vote to raise and appropriate Two Million Six Hundred Fifty Thousand Dollars (\$2,650,000) to pay for the final design and construction of a new Town Office Building and the renovation of the existing Town Office Building into the Police Department with Four Hundred Thousand Dollars (\$400,000) to come from the unassigned fund balance, Two Hundred Fifty Thousand Dollars (\$250,000) from general taxation, and to authorize the issuance of not more than Two Million Dollars (\$2,000,000) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first principal and interest payments will be included in the 2019 budget. (2/3 ballot vote required, polls open for one hour).

The Budget Committee Recommends this Article 6-2

The Select Board Recommends this Article 5-0

Moderator Ned Gordon, wanted to speak on this article, so he stepped down and assistant Moderator Shawn Lagueux, took over. Moderator Gordon made the motion, for Article 14, seconded by Rick Alpers.

Ned explained that he is the chairman of the Space Needs Committee. The committee looked at the needs of the Town as well as the needs of Police Department, they also looked at several buildings in Town to see if any were suitable for the needs. The question at that time was to renovate the existing building for a town office or for the police department, after hiring an Architecture & Engineering firm to design a building. When this was taken to public meetings the committee was criticized for the project costing too much. A new opportunity has just come up, that makes more sense to purchase a building as opposed to new construction, the building is much closer to what is needed. Ned would like to table this article and continue negotiations for the new building.

Don Milbrand made a motion to table Article 14. Rob Glassett seconded the motion. Article 14 passed with a voice vote.

At this time Ned came back on as Moderator.

2018 Town Meeting Minutes

David Hill had a parliamentary procedure statement that the article can not be discussed again because it was tabled, Moderator Gordon said it could not be discussed again until near the end of the meeting.

Article 15: By Petition: To see if the Town will vote to reduce the membership of the Budget Committee from the current 13 members to 7 members. In accord with RSA 32:15, IV, this change, if adopted, will become effective beginning with the 2019 Annual Meeting.

Motion made by Rob Glassett 2nd by Steven Favorite. Rob supported this article. The Budget Committee needs to be down to seven (7), he feels reducing the number will make people more committed. Would like to see a more dedicated group, so there would always be a quorum.

Shaun Lagueux made a motion to close debate, seconded by Fred Eichman.

Moderator called for a voice vote, to close to call, he called for a hand vote.

Article 15 passed by hand vote.

Article 16: By Petition: To see if the town will vote to rescind and repeal Article 12 as passed at the 2016 Town Meeting. Any non-encumbered funds remaining shall be returned to the unreserved fund balance. Article 12 authorized the Town to raise and appropriate the sum of Ninety Five Thousand Dollars (\$95,000) to prepare an architectural design and engineering study for future municipal buildings with said funds to come from the unreserved fund balance.

Motion made by Paul Simard, seconded by Jodie Favorite. Paul stated that this is just housekeeping, that any monies left should be put back into the unreserved fun. Rick Alpers stated that that money had already gone back into the unreserved fund.

Doug Voelbel made a motion to close debate, seconded by David Hill.

Moderator asked for a show of hands.

Article 16 passed by hand vote.

Article 17: By Petition: To see if the town will vote to rescind and reject Article 14 in its entirety as amended and adopted at the 2016 Bristol Town Meeting. Article 14 authorized the establishment of an eleven member committee to investigate the building space needs for the operation of the Town of Bristol's governmental services and to propose a plan to accommodate those needs for the next 25 years. The committee shall make its final report to the Select Board no later than December 1, 2016.

Motion made by Paul Simard, seconded by Richard Batchelder.

There was no discussion on this article.

Rick Alpers made a motion to close debate, seconded by Carol Huber

Article 17 passed by voice vote

Article 18: By Petition: To see if the town will agree to direct the Moderator or Selectboard to appoint a new space needs committee consisting of the chief of police or his designee, the town clerk, a general contractor and six volunteers from the Bristol community committed to proposing a plan that addresses the primary critical need of providing an adequate police facility at an affordable cost, and to consider how to

2018 Town Meeting Minutes

alleviate town office overcrowding and lack of storage space. This committee is authorized to expend as much as needed from the existing space needs budget to accomplish this task.

Motion made by David Hill, seconded by Steven Favorite.

David made an amendment to Article 18, to replace the last sentence with the following:

And to see if town will vote to raise and appropriate the sum of \$25,000.00 from unreserved fund balance to accomplish this task. Amendment seconded by Steve Favorite

David explained that there are no funds left in the budget as there were not encumbered. It was felt that Article 22 will take care of this. Rick Alpers stated that Mr. Hills amendment is illegal, that funds can not be raised from the floor.

Charlene Fraser made a motion to close debate, seconded by Shaun Lagueux.

Amendment defeated by voice vote.

Discussion on original Article. It was stated that this should be voted against.

Motion made to close debate by Carol Huber, seconded by Frank Dolloff.

Article 18 defeated by voice vote

Article 19: By Petition: To see if the Town will vote to authorize the change from Appointed Chief of Police to an Elected Chief of Police, who must be New Hampshire police standards and training full time certified or certifiable, using existing budgeted funds with no increase to the budget. (Majority vote required)

Motion made by Paul Simard, seconded by Ernie Richards

Doug Voelbel spoke on the Article, he feels that the Chief of Police position is one of the more important jobs in Town, he feels that the Town's people should have a voice on who the chief is. The way the article is written the position would be only for qualified people that have gone through the Police Standard and Trainings course.

It was mentioned that if the person is elected, they not only would have to do their duties, but also run for election each year, which would keep them from doing their job. A question was asked would the person have to be a resident of Town, since they would be on the ballot each year. Don Milbrand feels that the process that was just gone through to hire a chief is the best way to get the right person. Paul Manganiello is not in favor of an elected chief, they hired the person that was most qualified. Electing would be restricting it to a few group of people. Some people feel that the chief should live in Bristol, but let the Board of Selectmen choose the chief. It was stated that a person should not be on the ballot that is not qualified to be a chief, and that it should not be an elected position.

Motion to close debate by Chris Dolloff, seconded by Jeff Goodrum. Debate closed by voice vote.

This article was requested to be a ballot vote.

Ballots were green and orange.

Ballots cast 181. Yes: 28 No:153

Article 19 Defeated.

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Article 20: By Petition: To see if the Town will vote to eliminate one permanent position from the current staffing level of the Police Department.

Motion made by Paul Simard, seconded by Eric Rottenecker.

Paul stated that we replaced a number of officers comparing 2016 to 2017. Crimes have gone down, if you have more police you have more crime. He feels that the money would be better used in other areas of the Town, other than police. The police officers in Bristol are taking care of the other communities near us. We are currently down one (1) police officer. Les Dion stated that crime has not gone down, the opioid crisis is up and it is happening in Bristol. We have nine (9) officers now and we have had 9 officers for over 12 years. It was stated that we can not be compared to other towns, we are the Hub, whether we like it or not, any one living in Alexandria needs to come to Bristol and other towns as well. It would be nice to see Bristol give the new chief a chance, there is no way that any Towns can be compared, the way other towns do health and retirement benefits are different then the way Bristol does them. It was felt that we are a summer and winter community and that the Police watch over the houses that are vacant in the winter, they also make sure that people are safe. Drugs are bad and we need the nine (9) officers.

Rick Alpers stated that crimes go and come down. That we have been down by a few officers and that the officers that we had, were taxed from so many shifts that needed to be covered. The article petitioned here today is unenforceable.

A resident of Prospect St, stated that there was an illegal dog mill and fires, also someone stole a car in Plymouth and drop it off on Propsect street. There is a vacant home on that Street and the police are checking to make sure that no one was breaking into the house, very re-assuring to the neighbors, he feels prevention is better than reaction.

It was asked if the new Chief would tell us how he feels about the department being down one officer. Jim McIntire, new chief, stated that he was hired as a working chief and that is what he will be doing, some stats are down very little because crimes are being committed but with not enough officers arrests are down also, the officers have been working very hard with less people. We had fewer police officers so that is why arrests are down. He stated that his office is always open and he will be answering his phone.

It was stated that there is a lot of pass through this town. PD goes out of town to support the ambulance in other towns. FBI is saying one officer per 1000, or 500, we are way over that. When people do an internet search of Bristol and see that there is crime, they don't move here they move to Alexandria and Bridgewater. The FD work with just so many employees, the Police Department should do that as well.

Wayne Anderson put together a study on Towns our size, he has lived here for 20 years, the question is how many police officers are to many, he is voting in the affirmative, how many police officers does it take to patrol the town of Bristol, he hopes everyone will vote with him.

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It was stated that the Police should stay in Bristol and only help Bristol residents, we could be cheaper tax wise than Bridgewater if we stayed in our 17 mile area.

Some residents, know someone that lived in Hill, there was an incident, it took over an hour for Police to get there, she has moved to Bristol because she wants to be protected and know that if she calls the Police they will be there.

Douglas Voelbel wanted to let people know that when they see two cruisers together it usually means it is a situation that needs more than one officer, it is safer. Bristol doesn't send Police to many out of town places. Doug works in Franklin and knows that Franklin comes to help Bristol, a lot of people don't realize that.

Motion to close debate by Jackie Batchelder, seconded by Sandra Heaney

Chief Jim McIntire and Lt. Kris Bean left the room for the vote.

Article 20 defeated by voice vote.

Article 21: By Petition: To see if the Town shall vote to raise the contribution of Town employees' participation in the Town Health insurance program to 17% of their total insurance premium.

Motion made by John Sellers, 2nd by Chico Gempka.

John stated that this may be advisory only, employees pay 10%. He works for a fortune 500 company and he pays 17% of his insurance, he has the best insurance going. His point is that on the internet, a small employer is paying 75% and the employees are picking up the difference. He feels that it is right that the employees should be paying more, in a lot of companies, employees are paying more.

It was mentioned that most industries are having their employees pay 20%, taxpayers are paying \$3100.00 for employees and giving a 2% cost of living raise. Some feel that town employees are getting raises at over \$3,000.00 each and 17% is the going rate for employees to pay. That 17% is not outrageous.

Rick Alpers, employees pay their own Dental, the raise is a merit raise it is up to 3%, they could earn less than that. This article is advisory only.

It was felt that, this body should not meddle in this, it should come from the Selectmen and Town Administrator. Is the intent to be acted on immediately. Asking town employees to take a 7% pay cut immediately, it was explained that private entity and public entity are totally different.

Wayne Anderson asked if Bob Blanchette, Financial Director, would be able to tell what the increase would be for the employee. Bob needs to do some calculations.

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Donna Nashawaty feels that this is a little innocuous, the Board of Selectmen are required to hire qualified people for the positions in the Town of Bristol, they have to look at the total compensation package. A community she knows changed, we don't know if the employees are paying more out of their pocket.

It was urged to everyone to vote against this, insurance attracts good employees to the Town, which we have.

Bob Blanchette has the answer to the question by Wayne Anderson. Single plan pay roll deduction is now \$30.49 biweekly, if 17% it will be \$56.14; \$60.93 for 2 increase of 17% would be \$100.99 and family is \$82.38 increase by 17% would be \$136.54. For a single person it would increase about \$26.00, for 2 people \$40.00, and \$50.00 on family plan.

This is a 70% increase with what employees are paying out of pocket, it is inappropriate, we should let the board do what they need to do. Hope people vote against this. This is just an advisory only petition.

Motion to close debate Bob Patten, seconded by Jeff Hubbel.

This is a ballot question. 168 votes cast, with a white ballot.

Article 21 passed with Yes 88 No 80

Article 22: By Petition: To see if the Town shall vote to require all persons on any town Committees or Boards recommending expenditure of tax monies to be a registered voter of Bristol residing within the Town limits.

Motion made by Paul Simard, seconded by Jodie Favorite.

Paul Simard feels that only voters in Bristol should be on a board or committee that is spending tax money.

William Dowey, chairman of the Economic Committee, stated that 2 people on the economic committee don't live in Bristol, but bring expertise to this committee. are needed for their input. Rick feels that some of the members may not live in Bristol but some are taxpayers, Dept. Heads maybe on the committees but it is the body that make the decisions on spending the money.

Some Committees have some spending authority, some don't, all committees have to have any expenditures signed off by the Board of Selectmen.

Some boards and committees are elected, some are appointed by the Select board. Some don't support this as it comes before the Body of the Town Meeting.

Paul Manganiello is not supporting this, as the Town has enough problems trying to find people to sit on these boards and committees. This would make it even harder to get people to come forth for these committees.

Motion to close debate by Susan Duncan, seconded by Susan Colby

Article 22 failed by voice vote.

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Article 23: By Petition: To see if the Town will vote to approve seven parking spaces at the end of Spring Street closest to Central Street be designated for Winter Parking.

Motion made by Tom Fitzpatrick, seconded by John Sellers.

Tom stated the reason Bristol has a parking problem in the square, is because there are 7 parking spaces that can't be used from 11/15-4/15. About 150 days. He feels that it is a dangerous place for people to walk and there are 7 spaces on Spring St that could be used for the tenants to park at, but the Town Crew is stowing snow there until it can be cleaned up and carried off.

Rick Alpers currently we go into winter ban parking, there are places to park, behind the Library or in the TD bank parking lot, this is so snow removal can be accomplished at night. Two of the spaces are deeded to the "Old" enterprise building, the town crew need to have a place to stow the snow until they can get to it after the square is cleaned. This article is advisory only.

Some are opposed to this, if these people elect to live downtown, they need to park in the designated area. The rest of the people have to take care of our own parking

It was felt that the snow could be stowed down the road about 60 feet, and not stow it and then move it, the people that live there have small children and need to get to their apartments safely.

Mark Bucklin explained that those places are needed so that it gives the highway crew a place to stow snow so they can keep the square clean for the next morning if they can't do it the way they have been, the square won't be cleaned up by morning.

Motion to close debate by Donna Nashawaty, seconded by Clay Dingman

Article 23 defeated by hand vote.

Article 24: To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of six million Three Hundred Forty-Four Thousand Six Hundred sixty one dollars (6,344,661) for general municipal operations. The Select Board recommends Six Million Three Hundred Seventy Seven Thousand Fifty Seven Dollars (\$6,377,057). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Budget Committee Recommends/Does Not Recommend this Article 6-5

The Select Board Recommends/Does Not Recommend this Article 5-0

Motion made by Rob Glassett, seconded by Nancy Dowey

Rob stated that the Budget Committee worked very hard from April -September with monthly meetings and October - January/February with weekly meetings. Each department head came in to meet with the

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Budget Committee, usually at least two times. They also meet with the Board of Selectmen. There is a lot of diversity at the meetings. There were cuts made but tried to be as fair as possible to the departments.

There was a question of why budget committee was so close on deciding on the budget, two members were not there.

An Amendment was made by John Sellers, seconded by Carol Huber to lower the budget to \$5,888,262.00 This is 2 ½% over last years budget amount. The cut is in the amount is \$456,399.00.

It was mentioned that estimated revenue coming in is down this year compared to last year. Some revenue came from grants last year, that we no longer have. The Board would need to find where these cuts would come from. It was mentioned that the Budget Committee has worked very hard, with department heads, the board, committees, non-profits and this would be a disservice to the Committee to just do a blanket cut. It was mentioned that we have great services in Bristol and if the budget gets cut we may lose some services. It was noted that financial help and welfare needs are services also. With this cut, we can't even cover the health insurance or anything, we are already behind the 8 ball, this would just hurt the community. It was stated that \$250,000.00 was used to lower the tax rate, after what happened with the School. It was mentioned that the Budget Committee meets all year, if people want to be informed maybe they should attend those meetings, and not wait for the Town Meeting.

It was mentioned that with this amendment quite a bit of it will come out of the highway fund and various other places, it was felt that if the Select board voted 5-0 on this budget that they feel it is a good budget and we should vote the amendment down. The budget was gone through line by line by the Budget Committee and the Board of Selectmen, there was no way that \$400,000.00 could be cut from it.

Rick Alpers the calculations from the Financial Director and Town Administrator are at 6.29% not 12% as stated.

Motion made by Chris Dolloff to close debate on the amendment, seconded by Richard Gavalis. This vote is on the amendment only.

Hand count amendment is defeated.

An Amendment was made by John Sellers, seconded by Carol Huber to reduce the budget figure to: \$5,974,211, which is a reduction of \$402,846.00

John stated that this would reduce the budget by 4.4%, not counting water and sewer.

This is another blanket cut, we don't know where this would come from, you will use some services, this is a community not a business. There were numerous comments, that this is not a cut in budget, it is still an increase from last year. There was much discussion about this being a blanket cut and it should be done line by line, also that this is an increase from last year. Some people felt there would not be any cut to services.

Motion to close debate by Janet Cote, seconded by Bob Huber.

Voting on the amendment only, voice vote to close to call,

Hand Count Yes: 79 No: 71

Back to Article 24 as amended to \$5,974,211.

It was mentioned that we are decreasing the budget, because Water and Sewer is not included.

Motion to close debate made by Boake Morrison, seconded by Steve Gunn.

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Voting on Article 24 as amended \$5,974,211.

Article 24 passed as amended by Voice Vote.

Article 25: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$25,000 to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

The Budget Committee Recommends this Article 8-0

The Select Board Recommends this Article 5-0

Motion made by J.P. Morrison, seconded by Shaun Lagueux

JP stated that this is a housekeeping article and needs to be voted on each year.

It was asked if we can use these funds for a new building, Shawn Tanguay, Town Attorney, stated that it is to be used for Town needs, that have been budgeted for or appropriated for.

Motion to close debate made by Jackie Batchelder, seconded Jim McCaffrey voice vote passed for ending debate.

Article 25 passed by voice vote.

Article 26: To see if the Town will vote to raise and appropriate the sum of Forty One Thousand Eight Hundred and One Dollars (\$41,801) for the purpose of hiring a full-time permanent Deputy Fire Chief. This amount includes salary and all benefits for this position for six months. The amount of this article is not included in the operating budget under Article 24. (Majority vote required)

The Budget Committee Recommends this Article 5-2-1

The Select Board Recommends this Article 3-2

Motion made by Rick Alpers, seconded by Chris Dolloff.

Rick asked if Ben LaRoche, Chief of the Fire Department could speak on this article. Ben has talked with the Board of Selectmen and the Budget Committee about this position. Each person that is employed by the Fire Dept. has several duties on them and have gotten more duties as time goes on. The paper work is getting more time consuming. The staff is trained and are doing a great job, but still have a lot of responsibility. A Deputy could take over a lot of the work that the Chief has to do, so the Chief could concentrate on what his duties are and things that need to be done. A question was asked what the salary would be, it shows in the town report that the deputy would be making more than the chief, Ben reported with salary and benefits it looks like more it actually isn't.

Ben stated that he did not request a vehicle, as he feels that the Deputy position is more important this year and would like to have this pass.

There are 150 more calls this year than last year, the calls increase every year, there are some critical patients that need to get transported to Concord or Dartmouth, it takes at least 3 hours to do these trips. Some felt that a paramedic would be better than a deputy, it was stated that times have changed and that there aren't as many volunteers as there have been in the pass so this is not a place we can reach for more people and can't afford to hire full time people. Ben would like to try to increase on call people, but it is really hard, a lot of people work out of town.

Motion to close debate by Burt Williams, seconded by Steven Favorite, voice vote passed.

This was a request for a ballot vote.

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Total of voters: 151 Yes 41 No: 110

Article 26 failed by ballot vote

David Marshall made a motion to restrict any discussions on previous articles at this time, seconded by Jeff Ford. No discussion, motion passed with a voice vote.

Article 27: To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to prepare an architectural design and engineering study for the Fire Department. (Majority vote required)

The Budget Committee Recommends this Article 7-2

The Select Board Recommends this Article 5-0

Motion made by Don Milbrand, seconded by Art Lively

Don requested that the Fire Chief, Ben Laroche speak on this article. This building was identified as a building that needs work, he would like to at least get the design work this year. It got dropped last year, but wanted to bring it back this year, the need is there, we are still working on the Town Building and PD and the transfer station, so this is being proactive. To get grant money we need to show that the town is in support of this project. The current building was built in 1974 the apparatus bay needs to be added on to. This gives Ben the chance to go after grant money.

Motion to close debate made by Chris Dolloff, seconded by Bruce Dorner.

Article 27 passed by voice vote.

Article 28: To see if the Town will vote to raise an appropriate the sum of Fifty Three Thousand Dollars (\$53,000) to pay for drainage, roadway, and sidewalk improvements on Central Street. (SB38 funds of \$80,399 received in 2017 will complete the \$133,399 project.) (Majority vote required)

The Budget Committee Recommends this 4-2-2

The Select Board Recommends this Article 5-0

Motion made by Les Dion, seconded by Don Milbrand

Les would like to turn this over to Mark Bucklin. Mark stated that this is the Central Street project, it has now resurfaced to include sewer/water replacement, drainage and add new sidewalk down to the Central St. bridge, to connect everything downtown to the recreational area. We received a block grant for some of this.

Motion made by Betsy Schneider to see if the town will vote to appropriate the sum of Fifty-Three Thousand Dollars (\$53,000.) to come from the unassigned fund balance, to pay for drainage, roadway and sidewalk improvements on Central St. (SB 38 funds of \$80,399 received in 2017 will complete the \$133,399 project) (Majority vote required) seconded by Eric Rottenecker.

Betsy is for this project; some funds were encumbered in 2016 and those funds were never used for the project so she feels the funds should be used for the project. We will be running lean this year. There is \$1,093,192.00 in fund balance we are in the area that DRA recommends.

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Motion to close debate by Charlene Fraser, Lorna Patten seconded, passed.

Motion to vote on Article 28 as amended by Fred Eichman, seconded by Betty Morrison, passed

Article 28 Passed as amended by voice vote

Article 29: To see if the Town will vote to raise and appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to complete engineering and permitting, obtain materials, create a new traffic flow and upgrade disposal areas for the Transfer Station (known as Phase 1 of the reconstruction). Said appropriation to be offset by the withdrawal of \$190,000 from the Transfer Station Revolving Fund and the remainder to come from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until Phase 1 is completed or by December 31, 2019, whichever is sooner. (Majority vote required)

The Budget Committee Recommends this Article 9-0

The Select Board Recommends this Article 5-0

Motion made by Rick Alpers, seconded by Sue Colby

Rick Alpers made a motion to amend Article 29, from the \$250,000.00 to \$287,210.00 to complete the study and the offset withdrawal to be \$178,000.00 amendment seconded by Sandra Heaney

The point of this is that we are trying to move the lower and higher transfer station to one level we would still have recycling and trash. When it was first written we hadn't heard back from Engineers. It needs to be safer for the customers as well as the employees. We received \$200,000.00 back a few years ago, we have the \$178,000.00 left after paying for testing and design. The original compactor is still there it is a little more 30 years old, it is about at the end of its life and we will need another compactor as well.

Andy O'Hara moved to close debate, seconded by Dan Paradis.

Voice vote passed to close debate on the amendment.

Amendment passed by voice vote.

A question was if there are any Federal or State funds that can help with this projector. Hebron is paying \$30,000.00 a year to use the transfer station, not that many residents use it. It was felt that there is certainly benefits to this project.

Motion made by Paul Reagan to close debate, seconded by Jeff Hubbell.

Voice vote to close debate passed.

Article 29 Passed as amended by voice vote

Article 30: To see if the Town will vote to raise and appropriate a sum of Fifty Thousand Dollars (\$50,000) for establishing a fiber optic network, including but not limited to the purchase and installation of fiber optic cables and equipment; running fiber optic cables; equipment upgrades, configurations and installations; contracting for the management of and service for the network, and all other work incidental

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or related thereto. The purpose is to connect municipal-owned buildings to a high-speed internet connection, to create a more efficient, cost-effective, reliable, and secure municipal computer network, and to create economic development opportunity in the Town's proposed Economic Revitalization Zone (ERZ) along Lake Street. Twenty-Five Thousand Dollars (\$25,000) to come from a grant and the remaining \$25,000 to come from general taxation. This article is contingent upon the Town receiving the grant. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2019, whichever is sooner. (Majority vote required)

The Budget Committee Recommends this Article 9-0

The Select Board Recommends this Article 5-0

Motion made by Don Milbrand, seconded by Rob Glassett

Don Milbrand made an amendment, seconded by Les Dion to change the amount from Fifty thousand dollars to: One Hundred Eighty-Two Thousand Dollars (182,000) and the Eighty-Three Thousand Five Hundred Dollars (\$83,500) to come from a grant and the Ninety-Eight thousand Five Hundred (\$98,500). to come from general taxation. Not lapse until the projected is completed or by December 31,2023

Bill Dowey, Chairman of Economic Development spoke on this article, he stated that this is so all 7 municipal buildings will be tied together. If we don't get a grant this project will not take place. Over a 5 year plan we could save up to \$100,00.00 a year for first 5 years, and then 20,000.00 a year after that. This would provide better service for the whole downtown area. This is a potential revenue source. We could get cell phone service in Bristol, higher quality of service, this could help bring new businesses to Bristol.

We have a contract with Metrocast, it is to provide service for the town. Ultimate goal is to get cell service in Bristol, the School has fiber optic through a grant program and we can piggyback on that, if we do that AT&T or Verizon will put in a micro cell in the downtown area, the best thing is that we could have cell service in Bristol. We would try to do this all at once, as it is more expensive to break it up. This would take about 3 months to get it going.

Motion made by Chris Dolloff to close debate, seconded by Karen Boyd

Voice vote on amendment, Amendment passed.

There was much discussion on the amended article, most felt that this was good and would give the residents a higher quality of life, we've talked about doing this in the past, the younger generation needs this, there will be a lot of benefits to the Town, this could possibly broaden the tax base.

Motion made by Chris Dolloff to close debate, seconded by Clay Dingman, debate closed by voice vote.

Article 30 passed by voice vote as amended.

Article 31: To see if the Town will vote to raise and appropriate a sum of Fourteen Thousand Dollars (\$14,000) for the purposes of a Fourth of July fireworks display, operations, and ancillary costs of the event. (Majority vote required)

The Budget Committee Recommends this Article 8-0-1

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The Select Board Recommends this Article 5-0

Motion made by Les Dion, seconded by Frank Dolloff.

This money is for the display and operation and any cost associated with the event. Some felt that this isn't a good thing, maybe it should be a fund raiser, the \$14,000. is for fireworks and porta potty's .plus sand for the barge.

Motion to close debate made by Shaun Lagueux, seconded by Karen Bemis, debate closed by voice vote.

Voice vote to close to call,

Article 31 passed by show of Hands.

Article 32: To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Police Vehicle Capital Reserve Fund established in 2017. Said appropriation to be offset by the withdrawal of \$30,000 from the Police Detail Revolving Fund, established in 2015, and the remainder to come from general taxation. (Majority vote required)

The Budget Committee Recommends this Article 8-1

The Select Board Recommends this Article 5-0

Motion made by Don Milbrand, seconded by David Hill.

Don spoke on the article, this fund was used to buy a cruiser every year, this is set up so that the money would not have to come out of the budget for new cruisers. This fund is also where work detail revenue is placed, then 10% of the detail stays in the fund with the balance going to the general fund. A new cruiser may be needed in the late summer, we trade cruiser when they get over 150,000 miles. There was much discussion on the cruisers being SUV's, mileage and equipment, most Police Departments are going with SUV's, Ford has come down in price on these and a lot of the equipment can go into a new cruiser, but some needs to be replaced.

Motion to close debate by Sue Waring, seconded by Dottie Carasti, Voice vote to close debate.

Article 32 passed by Voice Vote.

Article 33: To see if the Town will vote to raise and appropriate the sum Three Hundred Twenty Five Thousand Dollars (\$325,000) to be added to the following capital reserve funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund	\$75,000
Assessment Reval Capital Reserve Fund	\$35,000
Bicentennial Capital Reserve Fund	\$10,000
Fire Department (Fire Engine) Capital Reserve Fund	\$50,000
Highway Equipment Capital Reserve Fund	\$140,000
Town Building Maintenance Fund Capital Reserve	\$15,000

The Budget Committee Recommends this Article 9-0

The Select Board Recommends this Article 5-0

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Motion made by Paul Manganiello, seconded by Rick Alpers.

Paul made an amendment to Article 33, second by Kevin McCaffrey

Paul stated that since we passed over Article 14, he would like to amend this article to read:

To see if the Town will vote to raise and appropriate the sum Seventy-Five Thousand Dollars (\$75,000.) to be added to the following capital reserve funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund	\$35,000.00
Assessment Reval Capital Reserve Fund	\$35,000.00
Town Building Maintenance Fund Capital Reserve	\$5,000.00

The reason for this is it is unknown where we are going with the new building, we may not be spending as much as first thought, but we will need funds for that project. If we need a special Town Meeting maybe we could put funds in there at that time. Some people felt that we still need to put these funds in the Capital Reserve funds, as their will be used at some point in time.

Motion made to close debate by Burt Williams, seconded by Sue Brundrett

Amendment passed by Hand Count by the Supervisors of the Checklist

Yes: 59 No 53.

Motion to close debate made by Dottie O'Hara, seconded by Donna Hardy

Article 33 passed as Amended.

Article 34: To transact any other business that may legally come before this meeting.

There was no other business.

Motion made by Chris Dolloff to close meeting, seconded by Susan Waring, all voted in favor to close the meeting

Meeting closed at 4:35 pm

Respectfully submitted

Raymah Wells Simpson
Town Clerk/Tax Collector

**FY 2019
MS-737
&
BUDGET
APPROPRIATIONS**



New Hampshire
Department of
Revenue Administration

2019
MS-737

Proposed Budget

Bristol

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: Feb. 15, 2019

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Scott B. Sanschegrin	member	
Shawn Leyeux	member	
David Adet	50 Rep	
Leslie Dion	member	
Joseph Caristi	member	
Michelle Glavin	Chairman	
Robert Classett		

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectment's Appropriations for period ending 12/31/2019 (Recommended)	Selectment's Appropriations for period ending 12/31/2019 (Not Recommended)	Selectment's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
General Government									
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	13	\$173,738	\$173,209	\$189,129	\$189,129	\$189,004	\$189,004	\$125
4140-4149	Election, Registration, and Vital Statistics	13	\$73,396	\$73,509	\$75,282	\$75,282	\$75,415	\$75,415	\$0
4150-4151	Financial Administration	13	\$166,013	\$172,229	\$175,699	\$175,699	\$175,699	\$175,699	\$0
4152	Revaluation of Property	13	\$86,898	\$100,764	\$104,474	\$104,474	\$104,474	\$104,474	\$0
4153	Legal Expense	13	\$130,298	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$0
4155-4159	Personnel Administration	13	\$523,623	\$535,965	\$570,663	\$570,663	\$553,969	\$553,969	\$16,694
4191-4193	Planning and Zoning	13	\$19,241	\$24,506	\$30,757	\$30,757	\$28,158	\$28,158	\$2,599
4194	General Government Buildings	13	\$223,511	\$206,150	\$220,310	\$220,310	\$216,011	\$216,011	\$4,299
4195	Cemeteries	13	\$20	\$1	\$820	\$820	\$820	\$820	\$0
4196	Insurance	13	\$49,255	\$48,324	\$47,396	\$47,396	\$47,396	\$47,396	\$0
4197	Advertising and Regional Association	13	\$9,410	\$9,399	\$12,227	\$12,227	\$10,227	\$10,227	\$2,000
4199	Other General Government		\$6,240	\$25,000	\$0	\$0	\$0	\$0	\$0
	General Government Subtotal		\$1,461,643	\$1,439,056	\$1,496,757	\$1,496,757	\$1,471,173	\$1,471,173	\$25,717
Public Safety									
4210-4214	Police	13	\$984,784	\$1,034,848	\$1,078,494	\$1,078,494	\$1,078,494	\$1,078,494	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	13	\$878,893	\$890,796	\$928,812	\$928,812	\$910,165	\$910,165	\$18,647
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	13	\$0	\$1,001	\$1,250	\$1,250	\$1,250	\$1,250	\$0
4299	Other (Including Communications)	13	\$0	\$1	\$20,000	\$20,000	\$10,000	\$10,000	\$10,000
	Public Safety Subtotal		\$1,863,677	\$1,926,646	\$2,028,556	\$2,028,556	\$1,999,909	\$1,999,909	\$28,647
Airport/Aviation Center									
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
Health								
4411	Administration	13	\$55,867	\$65,552	\$75,574	\$0	\$79,136	\$0
4414	Pest Control	13	\$285	\$400	\$400	\$0	\$400	\$0
4415-4419	Health Agencies, Hospitals, and Other	13	\$30,000	\$30,000	\$33,400	\$0	\$33,400	\$0
	Health Subtotal		\$86,152	\$95,952	\$109,374	\$0	\$112,936	\$0
Welfare								
4441-4442	Administration and Direct Assistance	13	\$11,224	\$11,184	\$11,184	\$0	\$11,184	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	13	\$20,405	\$26,900	\$26,900	\$0	\$23,900	\$3,000
	Welfare Subtotal		\$31,629	\$38,084	\$38,084	\$0	\$35,084	\$3,000
Culture and Recreation								
4520-4529	Parks and Recreation	13	\$126,594	\$132,679	\$159,912	\$0	\$153,039	\$6,873
4550-4559	Library	13	\$183,845	\$184,176	\$202,640	\$0	\$202,640	\$0
4583	Patriotic Purposes	13	\$25,719	\$31,250	\$23,890	\$0	\$23,890	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$336,158	\$348,105	\$386,442	\$0	\$379,569	\$6,873
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	13	\$1,609	\$3,399	\$11,451	\$0	\$11,451	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	13	\$9,400	\$9,401	\$44,640	\$0	\$35,010	\$9,630
	Conservation and Development Subtotal		\$11,009	\$12,800	\$56,091	\$0	\$46,461	\$9,630



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	13	\$220,759	\$221,734	\$216,142	\$0	\$216,142	\$0
4721	Long Term Bonds and Notes - Interest	13	\$44,616	\$44,673	\$39,268	\$0	\$39,268	\$0
4723	Tax Anticipation Notes - Interest	13	\$67	\$1,001	\$1,001	\$0	\$501	\$500
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$265,442	\$267,408	\$256,411	\$0	\$255,911	\$500
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$335,800	\$899,637	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$271,269	\$547,210	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$607,069	\$1,446,847	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	13	\$0	\$0	\$517,040	\$0	\$517,040	\$0
4914W	To Proprietary Fund - Water	13	\$0	\$0	\$454,040	\$0	\$454,040	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$971,080	\$0	\$971,080	\$0
	Total Operating Budget Appropriations				\$6,562,967	\$0	\$6,489,795	\$76,867



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	
4199	Other General Government	14	\$25,000	\$0	\$25,000	\$0	
		<i>Purpose: Establish Contingency Fund</i>					
4220-4229	Fire	15	\$38,893	\$0	\$38,893	\$0	
		<i>Purpose: Firefighter</i>					
4583	Patriotic Purposes	20	\$12,000	\$0	\$12,000	\$0	
		<i>Purpose: Fireworks</i>					
4902	Machinery, Vehicles, and Equipment	18	\$2,955	\$0	\$2,955	\$0	
		<i>Purpose: Police Tasers</i>					
4902	Machinery, Vehicles, and Equipment	19	\$13,666	\$0	\$13,666	\$0	
		<i>Purpose: Police Body Cameras</i>					
4902	Machinery, Vehicles, and Equipment	17	\$10,100	\$0	\$10,100	\$0	
		<i>Purpose: Ambulance Power Stretcher</i>					
Total Proposed Individual Articles			\$102,614	\$0	\$102,614	\$0	



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	13	\$0	\$10,000	\$10,000
3186	Payment in Lieu of Taxes	13	\$0	\$15,588	\$15,588
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	13	\$0	\$68,000	\$68,000
9991	Inventory Penalties		\$0	\$0	\$0
	Taxes Subtotal		\$0	\$93,588	\$93,588
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	13	\$0	\$72,441	\$72,441
3220	Motor Vehicle Permit Fees	13	\$0	\$585,000	\$585,000
3230	Building Permits	13	\$0	\$7,500	\$7,500
3290	Other Licenses, Permits, and Fees	13	\$0	\$76,150	\$76,150
3311-3319	From Federal Government		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$0	\$741,091	\$741,091
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	13	\$0	\$158,250	\$158,250
3353	Highway Block Grant	13	\$0	\$95,686	\$95,686
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	13	\$0	\$41	\$41
3357	Flood Control Reimbursement	13	\$0	\$10,922	\$10,922
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$0	\$264,899	\$264,899



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
Charges for Services					
3401-3406	Income from Departments	13	\$0	\$577,845	\$577,845
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$0	\$577,845	\$577,845
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	13	\$0	\$9,500	\$9,500
3503-3509	Other	13	\$0	\$15,000	\$15,000
	Miscellaneous Revenues Subtotal		\$0	\$24,500	\$24,500
Interfund Operating Transfers In					
3912	From Special Revenue Funds	20	\$0	\$15,000	\$15,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	13	\$0	\$517,040	\$517,040
3914W	From Enterprise Funds: Water (Offset)	13	\$0	\$454,040	\$454,040
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$0	\$986,080	\$986,080
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	11	\$0	\$20,000,000	\$20,000,000
9998	Amount Voted from Fund Balance	14	\$0	\$25,000	\$25,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$20,025,000	\$20,025,000
	Total Estimated Revenues and Credits		\$0	\$22,713,003	\$22,713,003



Budget Summary

Item	Period ending 12/31/2018	Selectmen's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations		\$6,562,967	\$6,489,795
Special Warrant Articles	\$1,574,637	\$20,505,000	\$20,505,000
Individual Warrant Articles	\$158,801	\$102,614	\$102,614
Total Appropriations	\$8,078,099	\$27,170,581	\$27,097,409
Less Amount of Estimated Revenues & Credits	\$3,831,217	\$22,713,003	\$22,713,003
Estimated Amount of Taxes to be Raised	\$4,246,882	\$4,457,578	\$4,384,406



Supplemental Schedule

1. Total Recommended by Budget Committee	\$27,097,409
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$216,142
3. Interest: Long-Term Bonds & Notes	\$39,268
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$255,410
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$26,841,999
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$2,684,200
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting:	
<i>(Line 1 + Line 8 + Line 11 + Line 12)</i>	
	\$29,781,609

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee
01-4150-111	FA Finance/Human Resources Director	62,005	62,036	63,877	63,877	63,877
01-4150-112	FA Deputy Tax Collector	22,256	19,831	22,922	22,922	22,922
01-4150-130	FA Tax Collector	29,391	29,392	30,274	30,274	30,274
01-4150-131	FA Treasurer	3,800	3,800	3,800	3,800	3,800
01-4150-211	FA Disability (FIN & TXC/DTXC)	444	497	502	502	502
01-4150-212	FA Life Insurance (FIN & TXC/DTXC)	88	82	77	77	77
01-4150-220	FA FICA (FIN, TRS, DTXC, TX)	7,300	6,636	7,494	7,494	7,494
01-4150-225	FA Medicare (FIN, TRS, DTXC, TX)	1,711	1,566	1,753	1,753	1,753
01-4150-230	FA Retirement (FIN, DTXC, TXC)	12,934	12,889	13,200	13,200	13,200
01-4150-301	FA Annual Audit	18,700	17,950	18,700	18,700	18,700
01-4150-390	TX Recording Fees	1,000	593	1,000	1,000	1,000
01-4150-391	TX Tax Sale/Lien Expenses	4,000	3,133	4,000	4,000	4,000
01-4150-396	FA Meetings/Memberships (FIN)	500	642	500	500	500
01-4150-561	TX Meetings/Memberships (TX, TAX)	800	669	800	800	800
01-4150-625	TX Postage	4,500	2,852	2,000	2,000	2,000
01-4150-680	TX Billing Expense	2,400	3,386	4,400	4,400	4,400
01-4150-810	TX New Equipment	400	0	400	400	400
	TOTAL FINANCIAL ADM/TAX COLLECTOR	172,229	166,013	175,699	175,699	175,699
01-4152-110	PROP Land Use/Assessing Manager	51,355	51,354	52,894	52,894	52,894
01-4152-211	PROP Disability	287	225	227	227	227
01-4152-212	PROP Life Insurance	49	45	42	42	42
01-4152-220	PROP FICA	3,184	3,112	3,279	3,279	3,279
01-4152-225	PROP Medicare	745	728	767	767	767
01-4152-230	PROP Retirement	5,844	5,841	5,964	5,964	5,964
01-4152-312	PROP Contract Service	38,000	24,841	43,000	40,000	40,000
01-4152-390	PROP Recording Fees	200	17	200	200	200
01-4152-560	PROP Meetings/Memberships	400	315	400	400	400
01-4152-620	PROP Office Supplies	300	329	300	300	300
01-4152-625	PROP Postage	400	93	400	400	400
	TOTAL PROPERTY REAPPRAISAL	100,764	86,898	107,474	104,474	104,474
01-4153-320	Legal/General	70,000	130,298	90,000	70,000	70,000
	TOTAL LEGAL	70,000	130,298	90,000	70,000	70,000

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee
01-4155-192	PA Merit Raises	36,859	32,289	37,965	37,965	37,965
01-4155-210	PA Health Insurance (All Departments-except Water & Sewer)	406,409	412,700	444,987	444,987	428,293
01-4155-220	PA Merit FICA	1,231	1,044	1,268	1,268	1,268
01-4155-225	PA Merit Medicare	568	435	585	585	585
01-4155-230	PA Merit NH Retirement	7,284	5,609	7,503	7,503	7,503
01-4155-250	PA Unemployment Compensation	4,542	3,275	3,634	3,634	3,634
01-4155-260	PA Workers' Compensation	77,572	66,477	73,222	73,222	73,222
01-4155-265	PA Employee Testing & Screening	1,500	1,794	1,500	1,500	1,500
	TOTAL PERSONNEL ADMIN	535,965	523,623	570,663	570,663	553,969
01-4191-120	PB Secretary	7,600	7,462	7,600	7,600	7,600
01-4191-220	PB FICA	472	463	472	472	472
01-4191-225	PB Medicare	111	108	111	111	111
01-4191-310	PB Professional Services	0	0	1	1	1
01-4191-391	PB Recording Fees	1,200	526	1,000	1,000	1,000
01-4191-550	PB Advertising/Printing	500	2,188	600	600	600
01-4191-560	PB Meetings/Memberships- includes LRPC	500	494	500	500	500
01-4191-620	PB Office Supplies	200	149	200	200	200
01-4191-625	PB Postage	600	989	600	600	600
01-4191-730	PB Master Plan	0	0	3,500	3,500	1,000
01-4191-812	PB CIP Committee	100	0	100	100	1
	TOTAL PLANNING BOARD	11,283	12,379	14,684	14,684	12,085
01-4192-120	ZB Secretary	3,718	4,330	3,718	3,718	3,718
01-4192-220	ZB FICA	231	268	231	231	231
01-4192-225	ZB Medicare	54	62	54	54	54
01-4192-550	ZB Advertising/Printing	600	931	600	600	600
01-4192-620	ZB Office Supplies	150	23	150	150	150
01-4192-625	ZB Postage	520	638	520	520	520
01-4192-812	ZB Meeting/Memberships	250	0	250	250	250
	TOTAL ZONING BOARD	5,523	6,252	5,523	5,523	5,523
01-4193-390	Tax Map Update Fee	7,700	6,100	10,550	10,550	10,550
	TOTAL TAX MAP	7,700	6,100	10,550	10,550	10,550

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee
01-4194-290	GGB Mileage	200	702	700	700	700
01-4194-341	GGB Telephone & Internet Service	20,000	34,908	15,000	15,000	15,000
01-4194-342	GGB Computer Expense	94,700	98,013	104,500	94,000	94,000
01-4194-343	GGB Copier	6,700	7,017	7,000	7,000	7,000
01-4194-345	GGB Town Website	0	0	4,500	4,500	4,500
01-4194-410	GGB Electricity	10,000	10,464	15,010	15,010	15,010
01-4194-411	GGB Heating Oil/Propane	6,500	6,394	6,500	6,500	6,500
01-4194-413	GGB Chemical Toilets	5,850	5,683	7,365	6,000	6,000
01-4194-430	GGB Maintenance/Repairs/Grounds	3,500	3,580	3,500	3,500	3,500
01-4194-431	GGB Radio Site Maintenance	250	60	250	250	250
01-4194-432	GGB Safety Committee Repairs (JLMC)	500	486	500	500	1
01-4194-433	GGB Repaint/Repair Town Signage	2,400	3,100	4,000	4,000	4,000
01-4194-435	GGB Security System	1,950	996	4,500	4,500	2,700
01-4194-490	GGB Town Clock	500	500	750	750	750
01-4194-610	GGB Materials/Supplies	1,500	2,014	2,000	2,000	2,000
01-4194-635	GGB Gas	400	334	400	400	400
01-4194-640	GGB Custodial Service	6,000	4,985	8,200	8,200	6,200
01-4194-660	GGB Town Car	1,500	1,206	1,500	1,500	1,500
01-4194-815	GGB Newfound Area Access	43,700	43,068	46,000	46,000	46,000
	TOTAL GENERAL GOV'T BUILDINGS	206,150	223,511	232,175	220,310	216,011
01-4195-650	CEM Town Cemeteries Appropriation	1	20	820	820	820
	TOTAL CEMETERIES	1	20	820	820	820
01-4196-480	INS Property/Liability	47,074	47,005	46,146	46,146	46,146
01-4196-483	INS Deductible	1,000	2,000	1,000	1,000	1,000
01-4196-485	INS Historical Society	250	250	250	250	250
	TOTAL INSURANCE	48,324	49,255	47,396	47,396	47,396
01-4197-831	RA Lakes Region Planning Commission, Annual Dues	3,149	3,149	3,153	3,000	3,000
01-4197-832	RA NHMA, Annual Dues	3,141	3,141	3,227	3,227	3,227
01-4197-836	RA Pasquaney Garden Club	1,609	1,620	2,000	2,000	2,000
01-4197-837	RA Newfound Lake Region	1,500	1,500	4,000	4,000	2,000
	TOTAL REGIONAL ASSOC	9,399	9,410	12,380	12,227	10,227
	TOTAL GENERAL GOV'T	1,414,055	1,460,892	1,531,775	1,496,757	1,471,173
01-4210-110	PD Chief	80,018	61,162	79,529	79,529	79,529
01-4210-111	PD Lieutenant	67,788	67,986	69,826	69,826	69,826
01-4210-112	PD Lieutenant/Prosecutor	65,978	66,516	67,954	67,954	67,954
01-4210-113	PD Patrol Officer	45,240	45,752	49,275	49,275	49,275
01-4210-114	PD Patrol Officer	52,062	47,944	56,410	56,410	56,410
01-4210-115	PD Patrol Officer	41,600	41,600	42,848	42,848	42,848
01-4210-116	PD Patrol Officer	41,600	27,734	49,275	49,275	49,275

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committe
01-4210-117	PO Patrol Officer	41,600	41,600	41,600	41,600	41,600
01-4210-118	PO Secretary	44,824	30,228	44,824	44,824	44,824
01-4210-119	PO Sergeant	55,224	56,053	57,949	57,949	57,949
01-4210-125	PO Detective	46,532	43,058	47,990	47,990	47,990
01-4210-126	PO Crossing Guards	5,000	4,244	5,000	5,000	5,000
01-4210-140	PO Overtime	50,000	69,506	50,000	50,000	50,000
01-4210-142	PO Investigations	3,000	285	3,000	3,000	3,000
01-4210-143	PO Court Witness Time	3,500	2,069	3,500	3,500	3,500
01-4210-144	PO Holiday Pay	19,274	19,224	19,274	19,274	19,274
01-4210-190	PO Certified Special Police	15,000	21,510	15,000	15,000	15,000
01-4210-211	PO Disability Insurance	2,422	2,126	2,302	2,302	2,302
01-4210-212	PO Life Insurance	480	408	420	420	420
01-4210-220	PO FICA	7,652	2,908	7,882	7,882	7,882
01-4210-225	PO Medicare	10,038	9,410	10,313	10,313	10,313
01-4210-230	PO Retirement	173,112	175,853	178,124	178,124	178,124
01-4210-290	PO Travel	250	0	250	250	250
01-4210-292	PO Bike Patrol Equipment/Uniforms	1	108	1,200	600	600
01-4210-293	PO Uniforms	7,000	8,258	7,000	7,000	7,000
01-4210-294	PO Vest Replacement	2,000	647	3,000	3,000	3,000
01-4210-340	PO Dispatch Telephone	7,800	4,258	7,800	7,800	7,800
01-4210-346	PO Cell Phone	3,500	3,081	3,500	3,500	3,500
01-4210-350	PO Medical Expense	100	0	200	200	200
01-4210-351	PO Breath Test	150	205	200	200	200
01-4210-391	PO Training Materials	6,000	4,500	6,000	6,000	6,000
01-4210-395	PO Franklin Dispatch	60,000	60,000	60,000	60,000	60,000
01-4210-433	PO Radio/Radio Repairs	2,000	2,166	2,000	2,000	2,000
01-4210-550	PO Advertising/Printing	1,000	961	1,000	500	500
01-4210-560	PO Meetings/Memberships	1,500	745	1,500	1,500	1,500
01-4210-620	PO Office Supplies	3,500	3,732	3,500	3,500	3,500
01-4210-625	PO Postage	600	342	500	500	500
01-4210-630	PO Tires	5,000	3,885	5,000	5,000	5,000
01-4210-635	PO Gas	19,800	23,049	23,800	21,000	21,000
01-4210-660	PO Car 1	1,200	150	1,200	1,200	1,200
01-4210-661	PO Car 2	1,200	472	1,200	1,200	1,200
01-4210-662	PO Car 3	1,200	1,202	1,200	1,200	1,200
01-4210-663	PO Car 7	0	0	1,200	1,200	1,200
01-4210-664	PO Car 6	1,200	2,050	1,500	1,500	1,500
01-4210-665	PO Car 4	1,200	3,290	1,500	1,500	1,500
01-4210-666	PO Car 5	1,200	1,820	1,500	1,500	1,500
01-4210-667	PO K-9 Program	1,000	279	1,000	1,000	1,000
01-4210-670	PO Law Book Updates	500	149	350	350	350
01-4210-810	PO New Equipment	3,500	2,159	4,000	4,000	4,000
01-4210-891	PO Grant Related Expenses	23,443	14,666	32,000	32,000	32,000
01-4210-893	PO Civic Events	7,000	5,433	10,800	7,000	7,000
**TOTAL ** POLICE DEPARTMENT		1,034,848	984,784	1,086,194	1,078,494	1,078,494

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee
01-4220-110	FD Chief	71,204	71,204	73,341	73,341	73,341
01-4220-113	FD Paramedic (48 hrs/week)	44,754	44,754	46,401	46,401	46,401
01-4220-114	FD Fire Fighter/Paramedic (48 hrs/week)	40,997	40,984	40,984	40,984	40,984
01-4220-115	FD Captain/Paramedic (48 hrs/week)	53,234	53,215	54,812	54,812	54,812
01-4220-116	FD Captain/EMT-I (48 hrs/week)	53,714	53,714	55,860	55,860	55,860
01-4220-117	FD Fire Fighter/EMT-I (48 hrs/week)	40,997	40,997	42,207	42,207	42,207
01-4220-118	FD Captain/EMT-I (48 hrs/week)	52,342	52,342	54,363	54,363	54,363
01-4220-140	FD Emergency Callback/Overtime	46,944	41,400	48,871	48,871	42,000
01-4220-141	FD Holiday Pay	15,127	15,581	15,582	15,582	15,582
01-4220-190	FD Call Payroll	44,000	36,040	44,000	44,000	40,000
01-4220-192	FD Part Time Shift Coverage	74,577	54,896	74,577	74,577	70,000
01-4220-195	FD Administrative Assistant	21,086	19,054	21,710	21,710	21,710
01-4220-211	FD Disability Insurance	1,600	1,534	1,544	1,544	1,544
01-4220-212	FD Life Insurance	336	315	294	294	294
01-4220-220	FD FICA	8,783	6,820	8,698	8,698	8,698
01-4220-225	FD Medicare	8,141	7,505	8,304	8,304	8,304
01-4220-230	FD Retirement	133,878	132,189	134,007	134,007	134,007
01-4220-233	FD Uniform Allowance	4,250	3,071	4,250	4,250	3,500
01-4220-330	FD Ambulance Service Billing	18,000	19,828	21,000	21,000	21,000
01-4220-346	FD Cell Phone	2,000	1,829	2,000	2,000	2,000
01-4220-350	FD Medical Expense-Infection Control/Physicals	2,250	1,660	2,250	2,250	2,250
01-4220-390	FD Municipal Fire Alarm System	1,200	2,189	1,200	1,200	1,200
01-4220-391	FD Training and Education, Fire-EMS-Rescue	8,500	8,542	8,500	8,500	8,500
01-4220-395	FD Lakes Region Fire Dispatch	32,532	32,532	33,406	33,406	33,406
01-4220-410	FD Electricity	7,850	7,647	9,500	9,500	8,000
01-4220-411	FD Heating Oil	6,700	8,513	7,000	7,000	9,000
01-4220-430	FD Equipment Maintenance/Repairs	1,200	860	1,500	1,500	1,500
01-4220-431	FD Defibrillator Maintenance Contracts	2,500	2,712	2,500	2,500	2,500
01-4220-432	FD Station Maintenance	5,000	4,784	5,000	5,000	5,000
01-4220-433	FD Radio Repairs-Emergency Lighting Maintenance	3,000	3,077	3,000	3,000	3,000
01-4220-434	FD SCBA Maintenance/Repairs	3,200	2,665	3,200	3,200	3,200
01-4220-560	FD Meetings/Dues/Subscriptions	1,000	1,178	1,000	1,000	1,000
01-4220-561	FD Fire Codes & Standards	500	16	500	500	100
01-4220-565	FD Public Education-Fire Prevention	200	0	200	200	1
01-4220-610	FD Supplies	1,400	1,330	1,400	1,400	1,400
01-4220-620	FD Office Supplies	750	929	750	750	1,000
01-4220-625	FD Postage	200	67	200	200	100
01-4220-635	FD Gas/Diesel	10,000	11,088	11,000	11,000	11,000
01-4220-660	FD Car-1	500	389	750	750	750
01-4220-661	FD Ladder 4L1 (68030)	4,200	8,719	8,500	8,500	8,500
01-4220-662	FD Engine 4E2 (20718)	2,000	12,745	4,500	4,500	4,500
01-4220-663	FD Rescue 4R1 (16594)	1,000	307	3,500	3,500	1,000
01-4220-664	FD Engine 4E4 (00232)	2,000	5,318	4,000	4,000	4,000
01-4220-665	FD Ambulance 4A2 (28278)	1,500	6,967	1,500	1,500	1,500
01-4220-666	FD Ambulance 4A1 (66897)	2,000	4,570	2,500	2,500	2,500
01-4220-667	FD Vehicle Maintenance	500	305	500	500	500
01-4220-668	FD Tires	2,000	2,533	3,000	3,000	3,000
01-4220-669	FD Rescue Boats	1,000	588	1,000	1,000	1,000
01-4220-680	FD Medical Supplies - Disposables	14,000	16,637	17,000	17,000	17,000
01-4220-681	FD Oxygen	2,500	2,702	2,500	2,500	2,500
01-4220-810	FD Fire Tools/Equipment-New Purchase	2,000	1,519	2,000	2,000	2,000
01-4220-812	FD EMS Equipment-New Equipment	9,200	9,493	9,200	9,200	9,200
01-4220-814	FD Protective Clothing	10,000	9,086	10,000	10,000	10,000
01-4220-817	FD Radio Equipment	1,000	1,141	1,000	1,000	1,000
01-4220-850	FD Student Intern Program	8,000	7,232	8,000	8,000	8,000
	TOTAL FIRE DEPT	887,346	877,374	924,362	924,362	905,715

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee
01-4230-292	FO Protective Clothing	500	0	500	500	500
01-4230-430	FO Maintenance/Repairs	250	0	250	250	250
01-4230-610	FO Materials/Supplies	250	74	250	250	250
01-4230-635	FO Gas	450	301	450	450	450
01-4230-661	FO Truck	2,000	1,144	1,000	1,000	1,000
01-4230-810	FO New Equipment	0	0	1,000	1,000	1,000
01-4230-812	FO Hose	0	0	1,000	1,000	1,000
	--TOTAL-- FORESTRY	3,450	1,519	4,450	4,450	4,450
01-4290-290	EM Training	1,000	0	1,000	1,000	1,000
01-4290-660	EM Trailer Maintenance	1	0	250	250	250
	--TOTAL-- EMERGENCY MANAGEMENT	1,001	0	1,250	1,250	1,250
	--TOTAL-- PUBLIC SAFETY	1,926,646	1,863,677	2,016,256	2,008,556	1,989,909
01-4311-110	HD Superintendent	74,880	74,880	77,126	77,126	77,126
01-4311-111	HD Shared Laborer/Equipment Operator	36,837	35,437	37,939	37,939	37,939
01-4311-112	HD Equipment Operator	39,520	38,029	39,541	39,541	39,541
01-4311-113	HD Equipment Operator	45,760	45,975	47,133	47,133	47,133
01-4311-117	HD Foreman	48,880	48,888	50,357	50,357	50,357
01-4311-120	HD P/T Operators	7,500	2,424	7,500	5,000	5,000
01-4311-121	HD P/T Administration Assistant	6,943	5,690	13,886	13,886	13,886
01-4311-140	HD Overtime	20,000	21,764	20,000	20,000	20,000
01-4311-142	HD On Call Compensation	1,950	1,425	1,950	1,950	1,950
01-4311-211	HD Disability Insurance	1,048	1,011	1,030	1,030	1,030
01-4311-212	HD Life Insurance	240	222	210	210	210
01-4311-220	HD FICA	17,562	16,682	18,317	18,317	18,317
01-4311-225	HD Medicare	4,107	3,901	4,284	4,284	4,284
01-4311-230	HD Retirement	30,479	29,918	30,899	30,899	30,899
01-4311-292	HD Uniforms	3,500	3,176	3,500	3,500	3,500
01-4311-346	HD Cell Phone	1,000	1,107	1,000	1,000	1,000
01-4311-350	HD Contracted Plowing Service	1,000	680	1,300	1,300	1,300
01-4311-351	HD DOT Physicals	500	0	0	0	0
01-4311-390	HD Contracted Tree Removal	2,500	1,525	3,000	4,000	4,000
01-4311-391	HD Training	500	0	500	500	500
01-4311-392	HD Line Painting/Paint Machine Repair	1,500	707	1,500	1,500	1,500
01-4311-410	HD Electricity	3,500	4,091	4,000	4,000	4,000
01-4311-430	HD Maintenance/Repairs-Small Equipment	1,000	978	1,000	1,000	1,000
01-4311-431	HD Building Maintenance	1,000	2,505	1,500	1,500	1,500
01-4311-432	HD Snowplow/Sander Maintenance	5,000	6,952	5,500	5,500	5,500
01-4311-433	HD Radio Repairs/Portable Batteries	500	77	1,500	1,500	1,500
01-4311-550	HD Printing/Signs	250	354	300	300	300
01-4311-560	HD Meetings/Memberships	300	260	300	300	300
01-4311-570	HD Equipment Rental	4,000	3,999	4,000	2,500	2,500
01-4311-610	HD Materials/Supplies	11,000	6,189	12,000	11,000	11,000
01-4311-620	HD Office Supplies	0	0	1,000	1,000	1,000
01-4311-631	HD Sidewalks	2,500	456	5,000	5,000	5,000
01-4311-635	HD Gas/Diesel	27,000	28,823	30,000	30,000	30,000
01-4311-660	HD 2009 F550	1,000	2,065	1,500	1,500	1,500
01-4311-661	HD 2009 Backhoe	2,500	2,976	5,000	5,000	5,000
01-4311-662	HD 2005 Kubota Tractor	500	1,240	750	750	750
01-4311-663	HD 2015 Freightliner	2,000	1,764	2,000	2,000	2,000
01-4311-664	HD 2015 F550	1,000	3,765	1,500	1,500	1,500
01-4311-665	HD 2009 Freightliner	5,000	2,028	5,000	5,000	5,000
01-4311-666	HD 2001 Loader	1,500	646	2,000	2,000	2,000
01-4311-667	HD 1986 450E Grader (F1123)	2,000	1,497	2,500	2,500	2,500
01-4311-668	HD 2002 Freightliner (73434)	2,000	722	2,000	2,000	2,000
01-4311-669	HD 2011 F350 (10249)	2,000	591	2,000	2,000	2,000

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee
01-4311-670	HD Front Sweepers (Loader & Tractor)/Sweeper Attachment:	2,500	861	2,500	2,500	2,500
01-4311-671	HD 1987 Vacuum Truck (28395)	5,000	200	5,000	5,000	3,000
01-4311-673	HD 2018 Holder Tractor	5,000	4,230	5,000	5,000	5,000
01-4311-674	HD 2017 F-950 Truck, Victor	500	199	500	500	500
01-4311-679	HD 2017 UTV	250	0	500	500	500
01-4311-680	HD Street Signs	1,000	571	1,000	1,000	1,000
01-4311-681	HD Catch Basins	2,500	662	3,000	3,000	2,500
01-4311-682	HD Sand/Gravel	24,000	20,605	24,000	24,000	24,000
01-4311-684	HD Cold Patch	2,000	714	2,000	2,000	2,000
01-4311-685	HD Hot Patch/Shim	3,000	510	3,000	3,000	3,000
01-4311-693	HD Salt	30,340	32,790	28,250	28,250	28,250
01-4311-695	HD Guard Rail Replacement	500	291	1,000	1,000	1,000
01-4311-810	HD New Equipment	1,000	306	14,000	14,000	14,000
01-4311-830	HD Safety Equipment	1,500	535	1,500	1,500	1,500
	--TOTAL-- HIGHWAY DEPARTMENT	500,846	467,895	542,571	538,571	536,071
01-4312-360	HP Drainage Projects	0	0	5,000	5,000	5,000
01-4312-390	HP Resurfacing Roads	64,031	43,511	250,000	250,000	250,000
01-4312-393	HP Chip Seal	0	0	50,000	50,000	50,000
01-4312-395	HP Smith River Project	19,300	11,863	5,000	5,000	5,000
01-4312-398	HP Damforth Brook Road Culvert	1	0	1	1	1
	--TOTAL-- HIGHWAY PROJECTS	83,332	55,374	310,001	310,001	310,001
01-4319-410	ST Street Lighting	32,000	32,792	30,000	30,000	30,000
01-4319-430	ST Bridges	500	0	500	500	500
	--TOTAL-- STREETS/BRIDGES	32,500	32,792	30,500	30,500	30,500
01-4324-120	SW Attendants	43,171	42,596	66,699	66,699	66,699
01-4324-220	SW FICA	2,677	2,641	4,135	4,135	4,135
01-4324-225	SW Medicare	626	618	967	967	967
01-4324-362	SW Construction & Demo Disposal	15,000	19,001	15,000	15,000	15,000
01-4324-364	SW Freon Removal	1,200	426	1,200	1,200	1,200
01-4324-365	SW Household Hazardous Waste Day	4,000	4,091	4,200	4,200	4,200
01-4324-366	SW CRSW Tipping Fees	180,000	158,106	201,000	201,000	201,000
01-4324-367	SW Hauling Service	32,500	30,508	32,500	32,500	32,500
01-4324-369	SW E-Waste	4,500	4,975	4,500	4,500	4,500
01-4324-410	SW Electricity	400	390	400	400	400
01-4324-550	SW Printing	500	715	500	500	500
01-4324-560	SW Meetings/Memberships	900	664	1,000	1,000	1,000
01-4324-610	SW Materials/Supplies	1,000	773	1,000	1,000	1,000
01-4324-630	SW Maintenance/Repairs	2,500	1,005	2,500	2,500	2,500
01-4324-810	SW New Equipment	5,500	30,646	11,000	5,500	5,500
	--TOTAL-- SOLID WASTE DISPOSAL	294,474	297,151	346,602	341,102	341,102
01-4327-413	Fire Betterment	1	0	20,000	20,000	10,000
	--TOTAL-- FIRE BETTERMENT	1	0	20,000	20,000	10,000
	--TOTAL-- PUBLIC WORKS	911,153	853,212	1,249,673	1,240,173	1,227,673
01-4411-120	LU Land Use/Health Officer	29,722	30,614	30,614	30,614	30,614
01-4411-130	LU Planner	30,614	21,068	38,753	38,753	38,753
01-4411-220	LU FICA	3,741	3,137	4,301	4,301	4,301
01-4411-225	LU Medicare	875	734	1,006	1,006	1,006
01-4411-230	LU Retirement	0	0	0	0	3,562
01-4411-560	LU Meetings/Memberships	400	100	400	400	400
01-4411-620	LU Supplies	100	151	400	400	400
01-4411-625	LU Postage	100	63	100	100	100
	--TOTAL-- LAND USE/HEALTH OFFICE	65,552	55,967	75,574	75,574	79,136

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee
01-4414-330	Animal Kennel Contract	400	285	400	400	400
	--TOTAL-- ANIMAL WELFARE	400	285	400	400	400
01-4415-350	MANA	30,000	30,000	33,400	33,400	33,400
	--TOTAL-- HEALTH AGENCIES	30,000	30,000	33,400	33,400	33,400
01-4441-120	Wel Officer	10,295	10,295	10,295	10,295	10,295
01-4441-220	Wel FICA	639	639	639	639	639
01-4441-225	Wel Medicare	150	143	150	150	150
01-4441-560	Wel Meetings/Memberships	50	30	50	50	50
01-4441-620	Wel Office Supplies	50	112	50	50	50
	--TOTAL-- WELFARE ADMIN	11,184	11,224	11,184	11,184	11,184
01-4445-291	Wel Food	300	50	300	300	300
01-4445-350	Wel Medical	100	0	100	100	100
01-4445-410	Wel Electricity	4,000	1,934	4,000	4,000	3,000
01-4445-411	Wel Fuel	6,000	2,943	6,000	6,000	4,000
01-4445-440	Wel Rent	15,000	15,479	15,000	15,000	15,000
01-4445-610	Wel Burials	750	0	750	750	750
01-4445-820	Wel Expenses NOIC (Misc.)	750	0	750	750	750
	--TOTAL-- WELFARE SERVICES	26,900	20,405	26,900	26,900	23,900
01-4520-630	REC Tapply Thompson Comm Ctr (TTCC)	103,803	103,803	103,803	103,803	103,803
	--TOTAL-- RECREATION	103,803	103,803	103,803	103,803	103,803
01-4521-120	BE Beach Attendants (4)	11,000	9,112	17,384	17,384	11,000
01-4521-220	BE FICA	578	565	1,078	1,078	682
01-4521-225	BE Medicare	127	132	252	252	159
01-4521-292	BE Uniforms	100	61	100	100	100
01-4521-412	BE Water Testing	720	540	720	720	720
01-4521-430	BE Beach Improvements/Repairs	1	0	5,500	5,500	5,500
01-4521-550	BE Printing	350	684	350	350	350
01-4521-610	BE Materials/Supplies	1,500	2,669	1,500	1,500	1,500
	--TOTAL-- BEACHES	14,376	13,763	26,884	26,884	20,011
01-4522-410	KP Electricity	2,500	2,743	2,725	2,725	2,725
01-4522-430	KP Maintenance/Repairs	3,500	1,662	3,500	3,500	3,500
01-4522-610	KP Materials/Supplies	3,000	2,171	3,000	3,000	3,000
01-4522-820	KP Master Plan - Capital Items	5,000	2,451	20,000	20,000	20,000
	--TOTAL-- KELLEY PARK	14,500	9,028	29,225	29,225	29,225
01-4550-190	Lib Library Director	48,545	48,544	49,973	49,973	49,973
01-4550-191	Lib P/T Assistants/Substitutes	40,477	38,524	43,009	43,009	43,009
01-4550-194	Lib Assistant Director/Children's	35,327	35,354	36,657	36,657	36,657
01-4550-211	Lib Disability Insurance	352	359	329	329	329
01-4550-212	Lib Life Insurance	36	30	36	36	36
01-4550-220	Lib FICA	7,726	7,500	8,038	8,038	8,038
01-4550-225	Lib Medicare	1,807	1,754	1,880	1,880	1,880
01-4550-230	Lib Retirement	9,545	9,542	9,773	9,773	9,773
01-4550-240	Lib Professional Development	750	726	800	800	800
01-4550-342	Lib Computer Support	2,600	3,659	3,500	3,500	3,500
01-4550-343	Lib Copier	1	0	1	1	1
01-4550-390	Lib Security	400	522	234	234	234
01-4550-410	Lib Electricity	2,000	1,903	2,000	2,000	2,000
01-4550-411	Lib Heating Oil	3,000	1,795	3,000	3,000	3,000
01-4550-430	Lib Maintenance/Repairs	3,000	3,561	3,000	3,000	3,000
01-4550-560	Lib Meetings/Memberships	750	665	750	750	750

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee Budget
01-4550-620	Lib Office Supplies	1,600	2,120	1,600	1,600	1,600
01-4550-640	Lib Custodial Supplies	650	678	650	650	650
01-4550-641	Lib Custodial Service	5,000	5,265	5,000	5,000	5,000
01-4550-670	Lib Books	14,000	14,563	15,500	15,500	15,500
01-4550-671	Lib Magazines	1,100	881	1,000	1,000	1,000
01-4550-672	Lib Video	1,400	1,420	1,800	1,800	1,800
01-4550-673	Lib Passes	350	340	350	350	350
01-4550-674	Lib Programs	2,500	1,553	2,500	2,500	2,500
01-4550-810	Lib New Equipment	800	2,449	1,500	1,500	1,500
01-4550-812	Lib Miscellaneous	400	70	200	200	200
	--TOTAL-- LIBRARY	184,176	183,845	202,640	202,640	202,640
01-4583-120	PAT Special Events Coordinator Contract	1,750	1,750	1,750	1,750	1,750
01-4583-881	PAT Town Events	12,500	8,883	17,500	17,500	17,500
01-4583-883	PAT Downtown Decorating Committee	2,000	2,247	2,940	2,940	2,940
01-4583-830	PAT Patriotic Purposes	1,000	1,013	1,700	1,700	1,700
	--TOTAL-- PATRIOTIC	17,250	13,893	23,890	23,890	23,890
01-4611-120	Con Secretary	800	270	800	800	800
01-4611-220	Con FICA	50	17	50	50	50
01-4611-225	Con Medicare	12	4	12	12	12
01-4611-320	Con Legal Services-Updates Wetlands Ordinance	1	0	1	1	1
01-4611-412	Con Water Testing	200	0	300	300	300
01-4611-560	Con Meetings/Memberships/Education	500	416	550	550	550
01-4611-610	Con Materials/Supplies	50	0	700	700	700
01-4611-630	Con Maintenance of Properties	300	0	300	300	300
01-4611-731	Con Professional Services	1	0	1	1	1
	--TOTAL-- CONSERVATION COMMISSION	1,914	707	2,714	2,714	2,714
01-4612-120	HDC Historic District Commission Secretary	800	773	800	800	800
01-4612-220	HDC FICA	50	48	50	50	50
01-4612-225	HDC Medicare	12	11	12	12	12
01-4612-550	HDC Advertising	70	59	70	70	70
01-4612-620	HDC Supplies	50	12	500	500	500
01-4612-621	HDC Meetings/Training	500	0	250	250	250
01-4612-625	HDC Postage	1	0	1	1	1
01-4612-731	HDC Professional Services	1	0	1	1	1
01-4612-831	HDC Grant Related Expenses	1	0	7,053	7,053	7,053
	--TOTAL-- HISTORIC DISTRICT COMMISSION	1,485	902	8,737	8,737	8,737
01-4651-550	EDC Projects	1	0	14,000	14,000	14,000
01-4651-560	EDC Meetings/Memberships	0	0	1,550	1,550	1,550
	--TOTAL-- ECONOMIC DEVELOPMENT	1	0	15,550	15,550	15,550
01-4652-568	Red Cross	0	0	500	500	0
01-4652-569	Transport Central	0	0	610	610	610
01-4652-570	Tri County CAP	0	0	6,880	6,880	0
01-4652-571	Grafton County Senior Citizens Council	4,250	4,250	8,500	8,500	8,500
01-4652-573	Voices Against Violence	1,500	1,500	3,300	3,300	3,300
01-4652-575	GENESIS	750	750	3,000	3,000	750
01-4652-576	Pemi River Local Advisory Committee	150	150	300	300	300
01-4652-577	CADY	1,000	1,000	2,000	2,000	2,000
01-4652-578	Bridge House Shelter	750	750	2,000	2,000	2,000
01-4652-579	CASA NH	250	250	500	500	500
01-4652-580	Day Away	750	750	1,500	1,500	1,500
	--TOTAL-- OUTSIDE AGENCIES	9,400	9,400	29,090	29,090	19,460
	--TOTAL-- PUBLIC SERVICES	480,941	453,123	589,991	589,991	574,050
	--TOTAL-- GENERAL FUND OPERATIONS	4,732,794	4,630,904	5,387,695	5,335,477	5,262,805

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee Budget
01-4711-730	DB Central Square Project	27,167	26,192	27,167	27,167	27,167
01-4711-731	DB Wastewater Chlorination/Dechlorination	6,000	6,000	6,000	6,000	6,000
01-4711-735	DB Library Project	88,800	88,800	88,800	88,800	88,800
01-4711-933	DB Treatment Plant Improvements	9,000	9,000	9,000	9,000	9,000
01-4711-935	DB Sidewalk Holder Lease	26,638	26,638	19,384	19,384	19,384
01-4711-936	DB Fire Pumper/Tranker Truck	64,063	64,063	65,731	65,731	65,731
	--TOTAL-- PRINCIPAL L/T DEBT	221,734	220,759	216,142	216,142	216,142
01-4712-730	INT Central Square Project	7,531	7,531	6,211	6,211	6,211
01-4712-731	INT Wastewater Chlorination/Dechlorination	5,637	5,637	5,457	5,457	5,457
01-4712-735	INT Library Project	9,413	9,355	7,530	7,530	7,530
01-4712-933	INT Treatment Plant Improvements	14,574	14,574	14,244	14,244	14,244
01-4712-935	INT Sidewalk Holder Lease	769	769	858	858	858
01-4712-936	INT Fire Pumper/Tranker Truck	6,631	6,631	4,363	4,363	4,363
	--TOTAL-- INTEREST L/T DEBT	44,673	44,616	39,268	39,268	39,268
01-4723-830	INT TAN Interest	1,000	67	1,000	1,000	500
01-4723-835	INT Bond Anticipation Note Interest	1	0	1	1	1
	--TOTAL-- TAX	1,001	67	1,001	1,001	501
	--TOTAL-- DEBT SERVICE	267,409	265,442	256,411	256,411	255,911
	--TOTAL-- GENERAL FUND OPERATIONS & DEB	5,000,203	4,896,346	5,644,106	5,591,888	5,518,715
01-4901-769	CP Fire Design/Engineering	25,000	19,775	0	0	0
	--TOTAL-- CAPITAL PROJECTS	25,000	19,775	0	0	0
01-4902-760	CE-PDI/Cruiser Vehicle	0	50,133	0	0	0
01-4902-761	CE-Hwy Vehicle	0	0	0	0	0
	--TOTAL-- CAPITAL EQUIPMENT	0	50,133	0	0	0
01-4909-890	Contingency Fund	25,000	6,240			
01-4909-891	Firworks Display	14,000	11,582			
01-4909-939	Central Street Improvements	53,000	5,370			
01-4909-941	Transfer Station	287,210	245,524			
01-4909-945	Fiber Optic-Lake Street	182,000	0			
01-4912-310	To Ambulance Revolving Fund		40,000			
	--TOTAL-- OTHER CAPITAL OUTLAY	561,210	309,316	0	0	0
01-4915-190	Cap Reserve Fund - Accrued Wages	35,000	35,000			
01-4915-312	Cap Reserve Fund - Assessment Reval	35,000	35,000			
01-4915-400	Cap PD Vehicles	50,000	50,000			
01-4915-960	Town Building Maintenance Fund Capital Reserve	5,000	5,000			
	--TOTAL-- CAPITAL RESERVES	125,000	125,000	0	0	0
	--TOTAL-- CAPITAL EXPENDITURES	711,210	504,231	0	0	0
01-5413-175	Accrued Wages Paid to Employees- Executive		3,440			
01-5414-175	Accrued Wages Paid to Employees- TC		0			
01-5415-175	Accrued Wages Paid to Employees - Finance		0			
01-5420-175	Accrued Wages Paid to Employees-Fire		0			
01-5422-175	Accrued Wages Paid to Employees-Police		6,117			
01-5431-175	Accrued Wages Paid to Employees-Highway		635			
01-5441-175	Accrued Wages Paid to Employees-LU		332			
01-5455-175	Accrued Wages Paid to Employees-Library		833			
	--TOTAL-- ACCRUED WAGES PAID	0	11,417	0	0	0
01-5591-001	Transfer out Fund 03(Pathway taxation & Fund Balance Use)		0			
	--TOTAL-- BUDGET TOTAL	5,711,413	5,411,993	5,644,106	5,591,888	5,518,715
03-4909-415	CP Pemi Pathway/Bristol Falls		0			
	--TOTAL-- Capital Project Funds	0	0	0	0	0

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee Budget
05-4324-300	Surplus Transf to Cap Reserve	0	0	66,880	57,880	57,880
	---TOTAL--- SEW SURPLUS TRAMS	0	0	66,880	57,880	57,880
05-4325-300	Sew Transfer	0	0	0	0	0
05-4325-306	Sew Cap Truck	22,500	21,519	0	0	0
05-4325-310	Sew Cap-Deswating Upgrades	40,000	7,002	35,000	35,000	35,000
05-4325-316	Sew Line CCTV/Inspection	12,000	12,471	0	0	0
	---TOTAL--- SEW CAPITAL PROJECTS	74,500	40,992	101,880	92,880	35,000
05-4326-110	Sew Superintendent (34%)	25,459	25,008	26,223	26,223	26,223
05-4326-113	Sew Chief Operator (75%)	37,440	37,494	38,563	38,563	38,563
05-4326-114	Sew Assistant Water Operator (25%)	3,360	3,414	3,641	3,641	3,641
05-4326-115	Sew Wat Operator (25%)	11,440	11,494	11,783	11,783	11,783
05-4326-116	Sew Operator 2 (75%)	31,200	31,254	32,136	32,136	32,136
05-4326-117	Sew Office Manager (34%)	14,144	13,916	14,568	14,568	14,568
05-4326-118	Sew Town Admin Fee (To General Fund) & Health Insurance	23,384	21,444	28,638	28,638	28,638
05-4326-119	Sew TCRFX Processing Fee	1,040	910	1,040	1,040	1,040
05-4326-130	Sew Treasurer	538	538	538	538	538
05-4326-140	Sew Overtime	6,500	7,944	6,500	6,500	6,500
05-4326-142	Sew On Call Compensation	1,950	2,138	1,950	1,950	1,950
05-4326-192	Sew Merit Raises	2,581	2,581	2,391	2,391	2,391
05-4326-211	Sew Disability Insurance	543	506	548	548	548
05-4326-212	Sew Life Insurance	128	120	112	112	112
05-4326-220	Sew FICA	8,555	8,589	9,060	9,060	9,060
05-4326-225	Sew Medicare	2,000	2,003	2,119	2,119	2,119
05-4326-230	Sew Retirement	15,963	15,990	16,299	16,299	16,299
05-4326-240	Sew Training/Certification	700	260	700	700	700
05-4326-250	Sew Unemployment Compensation	587	587	454	454	454
05-4326-260	Sew Workers' Compensation	7,654	7,654	5,278	5,278	5,278
05-4326-290	Sew Travel	100	51	100	100	100
05-4326-292	Sew Uniforms	1,500	826	1,500	1,500	1,500
05-4326-293	Sew Safety Boots	250	250	250	250	250
05-4326-301	Sew Audit	2,750	2,750	2,750	2,750	2,750
05-4326-341	Sew Telephone	300	0	300	300	300
05-4326-343	Sew Copier	450	0	450	450	450
05-4326-344	Sew Internet (Metrocast)	300	305	300	300	300
05-4326-346	Sew Cell Phone	700	370	700	700	700
05-4326-361	Sew Paving	1,500	286	1,500	1,500	1,500
05-4326-370	Sew Sludge Disposal	25,000	21,631	25,000	25,000	25,000
05-4326-390	Sew Lab Services	7,000	1,471	7,000	7,000	7,000
05-4326-391	Sew Contracted Service (Software)	1,800	600	1,800	1,800	1,800
05-4326-410	Sew Electricity	45,000	54,977	54,000	54,000	54,000
05-4326-411	Sew Heating Fuel	1,000	782	1,000	1,000	1,000
05-4326-430	Sew Maintenance/Repairs	10,000	65,489	10,000	10,000	10,000
05-4326-480	Sew Property/Liability Insurance	10,164	10,164	10,001	10,001	10,001
05-4326-481	Sew Insurance Deductibles	1	0	1	1	1
05-4326-550	Sew Advertising	300	0	300	300	300
05-4326-560	Sew Meetings/Memberships	400	193	400	400	400
05-4326-610	Sew Material/Supplies	10,000	5,934	10,000	10,000	10,000
05-4326-620	Sew Office Supplies	304	304	1,000	1,000	1,000
05-4326-625	Sew Postage	1,500	1,036	1,500	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,000	2,546	3,000	3,000	3,000
05-4326-637	Sew Disinfection Chemicals	9,000	9,215	9,000	9,000	9,000
05-4326-659	Sew 2007 IT on (53133)	400	0	400	400	400
05-4326-661	Sew 2008 F350 (75908)	400	27	400	400	400
05-4326-662	Sew 2017 3500	400	583	400	400	400
05-4326-663	Sew 2008 580M Backhoe (01311)	1,000	0	1,000	1,000	1,000
05-4326-680	Sew Chemicals	4,000	3,985	4,000	4,000	4,000
05-4326-810	Sew New Equipment	5,000	2,354	5,000	5,000	5,000
	---TOTAL--- SEWER OPERATIONS	352,582	386,646	362,794	362,794	362,794

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee Budget
05-4711-730	DB Central Square Project	3,057	3,057	3,057	3,057	3,057
05-4711-731	DB Radio Read Meter Project (SRF)	15,000	13,170	0	0	0
05-4711-733	DB Dewatering Equipment	43,571	43,571	43,571	43,571	43,571
05-4712-730	IMT Central Square Project	2,531	2,531	2,071	2,071	2,071
05-4712-731	IMT Radio Read Meter Project (SRF)	82	62	0	0	0
05-4712-733	IMT Dewatering Equipment	6,637	6,637	6,666	6,666	6,666
	--TOTAL-- SEWER DEBT SERVICE	76,938	75,089	61,365	61,365	61,365
	--TOTAL-- SEWER	504,020	502,127	526,040	517,040	517,040
07-4324-900	Surplus Transf to Csp Reserve	0	0	37,574	37,574	37,574
	--TOTAL-- WATER SURPLUS TRANS	0	0	37,574	37,574	37,574
07-4331-110	Wat Superintendent (66%)	49,421	49,850	50,304	50,304	50,304
07-4331-111	Wat Sew Chief Operator (25%)	12,480	12,404	12,854	12,854	12,854
07-4331-114	Wat Assistant Water Operator (75%)	28,080	28,004	28,922	28,922	28,922
07-4331-115	Wat Sew Operator (75%)	34,320	34,939	35,350	35,350	35,350
07-4331-116	Wat Sew Operator II (25%)	10,400	10,324	10,712	10,712	10,712
07-4331-117	Wat Office Manager (66%)	27,456	27,661	28,280	28,280	28,280
07-4331-118	Wat Town Admin Fee (To General Fund) & Health Insurance	36,140	32,765	24,993	24,993	24,993
07-4331-119	Wat TCTX Processing Fee	1,040	910	1,040	1,040	1,040
07-4331-130	Wat Treasurer	538	538	538	538	538
07-4331-140	Wat Overtime	6,500	7,089	6,500	6,500	6,500
07-4331-142	Wat On Call Compensation	1,950	2,138	1,950	1,950	1,950
07-4331-192	Wat Merit Raises	3,412	3,412	3,758	3,758	3,758
07-4331-211	Wat Disability Insurance	727	730	687	687	687
07-4331-212	Wat Life Insurance	161	150	140	140	140
07-4331-220	Wat FICA	10,578	10,712	11,181	11,181	11,181
07-4331-225	Wat Medicare	2,474	2,505	2,615	2,615	2,615
07-4331-230	Wat Retirement	19,834	19,989	20,238	20,238	20,238
07-4331-240	Wat Training/Certification	700	200	700	700	700
07-4331-250	Wat Unemployment Compensation	680	680	454	454	454
07-4331-260	Wat Workers' Compensation	3,439	3,439	5,278	5,278	5,278
07-4331-290	Wat Travel	100	51	100	100	100
07-4331-292	Wat Uniforms	1,500	826	1,500	1,500	1,500
07-4331-293	Wat Safety Boots	250	200	250	250	250
07-4331-301	Wat Audit	2,800	2,800	2,800	2,800	2,800
07-4331-310	Wat Engineering	1	0	1	1	1
07-4331-320	Wat Legal	1	0	1	1	1
07-4331-340	Wat Telemetering	2,800	2,592	2,800	2,800	2,800
07-4331-341	Wat Telephone	900	0	900	900	900
07-4331-343	Wat Copier	450	0	450	450	450
07-4331-344	Wat Internet	300	305	300	300	300
07-4331-346	Wat Cell Phone	700	370	700	700	700
07-4331-361	Wat Paving	1,500	286	1,500	1,500	1,500
07-4331-390	Wat Lab Services	5,000	3,321	5,000	5,000	5,000
07-4331-391	Wat Misc. Contracted Services (Software)	1,800	600	1,800	1,800	1,800
07-4331-393	Wat Parco Valve Service	1,100	1,396	1,100	1,100	1,100
07-4331-394	Wat Meter Testing	1	0	1	1	1
07-4331-395	Wat Control Valve Service	1,000	910	1,000	1,000	1,000
07-4331-410	Wat Electricity	30,000	27,552	30,000	30,000	30,000
07-4331-411	Wat Heating Fuel	5,000	1,806	5,000	5,000	5,000
07-4331-430	Wat Maintenance/Repairs	7,500	4,886	7,500	7,500	7,500
07-4331-480	Wat Property/Liability Insurance	10,164	10,164	10,001	10,001	10,001
07-4331-481	Wat Insurance Deductible	1	0	1	1	1
07-4331-550	Wat Advertising/Printing	500	0	500	500	500
07-4331-560	Wat Meetings/Memberships	400	193	400	400	400
07-4331-610	Wat Materials/Supplies	10,000	7,729	10,000	10,000	10,000
07-4331-620	Wat Office Supplies	800	904	800	800	800
07-4331-625	Wat Postage	1,500	1,036	1,500	1,500	1,500
07-4331-635	Wat Gas/Fuel	3,000	2,605	3,000	3,000	3,000
07-4331-652	Wat Hydrant Maintenance	1	2,104	3,000	3,000	3,000
07-4331-659	Wat 2007 1 Ten (53193)	400	0	400	400	400

2019 BUDGET APPROPRIATIONS

Account #	Description	2018 Adopted Budget	Actual as of 12/31/18	2019 Department	2019 BOS	2019 Budget Committee Budget
07-4331-661	Wat 2008 F350 (T5908)	400	27	400	400	400
07-4331-662	Wat 2017 3500	400	802	400	400	400
07-4331-663	Wat 2008 580M Backhoe (01311)	1,000	0	1,000	1,000	1,000
07-4331-680	Wat Chemicals	6,000	5,998	6,000	6,000	6,000
07-4331-810	Wat New Equipment	5,000	1,176	5,000	5,000	5,000
	"TOTAL" WATER OPERATIONS	352,659	329,074	352,260	352,260	352,260
07-4332-906	Water Cap Outlay - Truck	22,500	21,519	0	0	0
07-4332-914	Water Cap Outlay-Tank Cleaning					
	"TOTAL" WATER CAPITAL PROJECTS	22,500	21,519	0	0	0
07-4711-730	DB Central Square Project	18,109	18,109	18,109	18,109	18,109
07-4711-731	DB Radio Read Meter Project	30,000	26,341	0	0	0
07-4711-980	DB Wat System Bond	41,957	41,956	41,957	41,957	41,957
07-4712-730	INT Central Square Project	4,600	4,600	4,140	4,140	4,140
07-4712-731	INT Radio Read Meter Project	163	163	0	0	0
	"TOTAL" WATER DEBT SERVICE	94,829	91,169	64,206	64,206	64,206
	"TOTAL" WATER	469,988	441,762	454,040	454,040	454,040
	"TOTAL WATER & SEWER ENTERPRISE FUNDS	974,008	944,489	980,080	971,080	971,080
	"TOTAL OF ALL FUNDS"	6,685,421	6,356,482	6,624,185	6,562,967	6,489,795

Town Meeting Warrant 2019

TOWN OF BRISTOL

ANNUAL TOWN MEETING WARRANT

2019

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Bristol Town Hall, 45 Summer Street in said Bristol on Tuesday, the twelfth day of March next at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 10 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the sixteenth day of March next at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

Article 1: To choose by written ballot all of the necessary Town Officers

2 Select Board members for 3 years

1 Trustee of the Trust Funds for 3 years

1 Cemetery Trustee for 3 years

2 Budget Committee members for 1 year

2 Budget Committee members for 2 years

2 Budget Committee members for 3 years

3 Library Trustees for 3 years

Article 2: By Petition: Shall we allow the operation of keno games within the town?

Yes

No

Town Meeting Warrant

2019

Article 3: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will update the definition in Article VIII of boat storage to clarify that it refers to commercial facilities.

Yes No

Article 4: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will update the definition in Article VIII of impervious cover.

Yes No

Article 5: Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will create a definition in Article VIII for facility.

Yes No

Article 6: Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will modify Article IV, Section 4.2 Keeping of Farm Animals to simplify the regulation and refer people to follow best management practices per RSA 674:32-a.

Yes No

Article 7: Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will create a definition in Article VIII for farm animal.

Yes No

Article 8: Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will update Article IV, Section 4.3 Manufactured Storage Containers to provide language focused on duration of use and clarifying that such containers are not for living quarters.

Yes No

Town Meeting Warrant

2019

Article 9: Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will update the definition in Article VIII of manufactured storage container.

Yes No

Article 10: By Petition: Are you in favor of the adoption of Amendment No. 8 as proposed by petition for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, will update the definition in Article VIII of boat storage to: Commercial facility of any size for storing boats, marine equipment and related products either indoor or outdoor, or a residential facility other than for property with a single dwelling unit, for storing boats, marine equipment and related products either indoor or outdoor.

The Planning Board Does Not Recommend this Article 0-6-0.

Yes No

Article 11: To see if the Town will vote to raise and appropriate the sum of Twenty Million Dollars (\$20,000,000) for the purpose of constructing sanitary sewer lines up Lake Street from their current terminus to the eastern and western shores of Newfound Lake, to replace the Central Street pump station and to construct roadway improvements along Lake Street, and to authorize the issuance of not more than Twenty Million Dollars (\$20,000,000) in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), with the amount of such bonds or notes to be reduced by federal, state or other grants, and furthermore to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first principal and interest payments will be included in the 2020 budget. Without impairing the nature of the bonds and general obligations of the Town, it is expected and intended that the debt service on the bonds will be paid in part with funds from the Sewer Capital Reserves, grants, sewer user fees, and general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2025, whichever is sooner. (2/3 ballot vote required, polls open for one hour)

The Budget Committee Recommends this Article 9-2-0

The Select Board Recommends this Article 5-0-0

Article 12: By Petition: To see if the town will vote to raise and appropriate \$250,000 for the purpose of paving, construction, reconstruction, and maintenance of municipal roads within the Town of Bristol. \$95,000 to come from State of NH DOT Highway Block Grants, \$155,000 to come from general taxation.

The Budget Committee Does Not Recommend this Article 2-8-1

The Select Board Does Not Recommend this Article 2-2-1

Town Meeting Warrant

2019

Article 13: To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Six Million Four Hundred Eighty-Nine Thousand Seven Hundred Ninety-Five Dollars (\$6,489,795) for general municipal operations. The Select Board recommends Six Million Five Hundred Sixty-Two Thousand Nine Hundred Sixty-Seven Dollars (\$6,562,967). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Budget Committee Recommends this Article 9-1-1

The Select Board Recommends this Article 4-1-0

Article 14: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

The Budget Committee Recommends this Article 11-0-0

The Select Board Recommends this Article 5-0-0

Article 15: To see if the Town will vote to raise and appropriate the sum of Thirty-Eight Thousand Eight Hundred Ninety-Three Dollars (\$38,893) for the purpose of hiring a full-time permanent Firefighter. This amount includes salary and all benefits for this position for six months. The amount of this article is not included in the operating budget under Article 13. (Majority vote required).

The Budget Committee Does Not Recommend this Article 5-6-0

The Select Board Recommends this Article 3-2-0

Article 16: To see if the Town will vote to amend the ambulance replacement revolving fund established by Town Meeting vote in 2014 such that the first Sixty Thousand Dollars (\$60,000) of ambulance patient proceeds shall be placed in the fund each year. The money shall still accumulate from year to year and shall not be considered part of the Town's general fund unreserved fund balance. The Town Treasurer shall still have custody of all money in the fund and shall pay out the same only upon order of the Select Board and no further approval is required by the legislative body to expend. The balance in the fund shall still be included in the Town Report each year. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required)

The Budget Committee Recommends this Article 7-4-0

The Select Board Recommends this Article 3-2-0

Town Meeting Warrant

2019

Article 17: To see if the Town will vote to raise and appropriate the sum of Ten Thousand One Hundred Dollars (\$10,100) for the purpose of purchasing a Stryker Power-PRO XT power stretcher for the Fire Department. (Majority vote required).

The Budget Committee Recommends this Article 11-0-0

The Select Board Recommends this Article 5-0-0

Article 18: To see if the Town will vote to raise and appropriate the sum of Two Thousand Nine Hundred Fifty-Five Dollars (\$2,955) for the first year's payment of purchasing nine (9) tasers with holsters and cartridges for the Police Department. This lease agreement contains an escape clause. (Majority vote required)

The Budget Committee Recommends this Article 8-3-0

The Select Board Recommends this Article 5-0-0

Article 19: To see if the Town will vote to raise and appropriate the sum of Thirteen Thousand Six Hundred Sixty-Six Dollars (\$13,666) for the first year's payment of purchasing ten (10) body-worn cameras for the Police Department. Said purchase price includes cameras and associated equipment, technical support, warranty and cloud-based storage to maintain and support the implementation of the camera systems. This lease agreement contains an escape clause. (Majority vote required)

The Budget Committee Does Not Recommend this Article 4-6-1

The Select Board Recommends this Article 5-0-0

Article 20: To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Police Vehicle Capital Reserve Fund established in 2017. Said appropriation to be offset by the withdrawal of Fifteen Thousand Dollars (\$15,000) from the Police Detail Revolving Fund, established in 2015, and the remaining Thirty-Five Thousand Dollars (\$35,000) to come from general taxation. (Majority vote required)

The Budget Committee Recommends this Article 8-3-0

The Select Board Recommends this Article 5-0-0

Article 21: To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for the purposes of a Fourth of July fireworks display, operations, and ancillary costs of the event. (Majority vote required)

The Budget Committee Recommends this Article 11-0-0

The Select Board Recommends this Article 5-0-0

Town Meeting Warrant 2019

Article 22: To see if the Town will vote to raise and appropriate the sum Four Hundred Fifty-Five Thousand Dollars (\$455,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund (Established in 1998)	\$35,000
Assessment Reval Capital Reserve Fund (Established in 2015)	\$35,000
Bicentennial Capital Reserve Fund (Established in 2015)	\$20,000
Fire Department (Fire Engine) Capital Reserve Fund (Established in 1972)	\$75,000
Highway Equipment Capital Reserve Fund (Established in 1968)	\$280,000
Town Building Maintenance Capital Reserve Fund (Established in 2014)	\$10,000

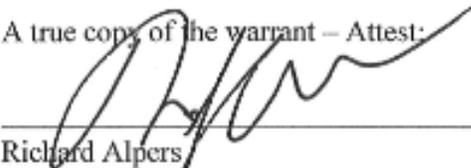
The Budget Committee Recommends this Article 9-2-0

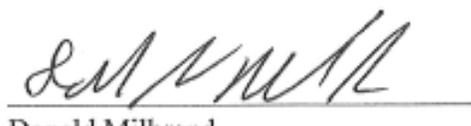
The Select Board Recommends this Article 4-0-1

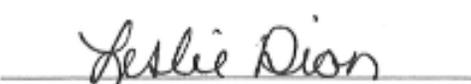
Article 23: To transact any other business that may legally come before this meeting.

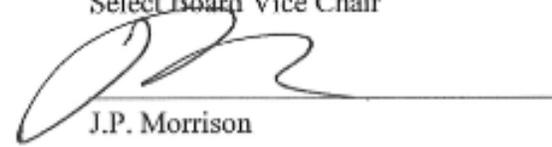
Given under our hand and seal this 12th day of February in the year of our Lord two thousand nineteen.

A true copy of the warrant – Attest:


Richard Alpers
Select Board Chair


Donald Milbrand
Select Board Vice Chair


Leslie Dion
Select Board


J.P. Morrison
Select Board


Wayne Anderson
Select Board

NOTES

**FINANCIAL
REPORTS
FOR
THE
TOWN
OF
BRISTOL**

Town Clerk / Tax Collector's MS-61



New Hampshire
Department of
Revenue Administration

MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2017	Year: 2016	Year: 2015	
Property Taxes	3110		\$1,592,375.48			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$649.03			
Excavation Tax	3187					
Other Taxes	3189		\$2,445.37	\$1,987.74	\$313.59	
Property Tax Credit Balance		(\$76,658.21)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	2017	Prior Levies
Property Taxes	3110	\$10,083,152.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$14,821.14		
Excavation Tax	3187			
Other Taxes	3189	\$3,079.49		

Overpayment Refunds	Account	Levy for Year of this Report	2017	2016	2015
Property Taxes	3110	\$21,736.61			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$4,705.25	\$25,515.57	\$139.31	
Interest and Penalties on Resident Taxes	3190				

Total Debits		\$10,050,836.28	\$1,620,985.45	\$2,127.05	\$313.59
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Town Clerk / Tax Collector's MS-61 (Continued)



New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$9,254,196.91	\$1,394,861.09		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$14,821.14			
Interest (Include Lien Conversion)	\$4,705.25	\$20,888.07	\$139.31	
Penalties		\$4,627.50		
Excavation Tax				
Other Taxes		\$574.75	\$1,100.64	\$37.54
Conversion to Lien (Principal Only)	\$271.73	\$196,926.86		
<input style="width: 100%;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$6,832.35	\$3,107.18		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input style="width: 100%;" type="text"/>				
Current Levy Deeded				

Town Clerk / Tax Collector's MS-61 (Continued)

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$766,929.41			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$3,079.49		\$887.10	\$276.05
Property Tax Credit Balance				
Other Tax or Charges Credit Balance				
Total Credits	\$10,050,836.28	\$1,620,985.45	\$2,127.05	\$313.59

Lien Summary

Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year			\$121,412.03	\$138,971.35
Liens Executed During Fiscal Year		\$212,287.00		
Interest & Costs Collected (After Lien Execution)		\$3,890.21	\$13,481.87	\$30,947.37
Total Debits	\$0.00	\$216,177.21	\$134,893.90	\$169,918.72

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions		\$77,832.35	\$48,496.86	\$78,362.29
Interest & Costs Collected (After Lien Execution) #3190		\$3,890.21	\$13,481.87	\$30,947.37
Abatements of Unredeemed Liens		\$1,941.10	\$1,331.11	
Liens Deeded to Municipality		\$4,812.78	\$4,470.52	\$13,203.81
Unredeemed Liens Balance - End of Year #1110		\$127,700.77	\$67,113.54	\$47,405.25
Total Credits	\$0.00	\$216,177.21	\$134,893.90	\$169,918.72

Tax Information



Tax Rate History

Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2000	5.25	7.62	5.54	1.45	19.86	\$ 210,822,229.00	\$ 4,153,380.00
2001	6.94	7.03	6.22	1.64	21.83	\$ 212,774,425.00	\$ 4,606,156.00
2002	5.91	8.22	5.11	1.41	20.65	\$ 248,277,528.00	\$ 5,095,190.00
2003	6.35	9.48	4.45	1.71	21.99	\$ 253,506,763.00	\$ 5,549,630.00
2004	6.10	11.61	3.74	2.21	23.66	\$ 260,044,528.00	\$ 6,131,656.00
2005	7.01	10.44	4.42	2.09	23.96	\$ 265,699,731.00	\$ 6,341,351.00
2006	4.96	6.34	2.13	1.06	14.49	\$ 530,033,877.00	\$ 7,654,390.00
2007	4.96	5.96	2.07	1.20	14.19	\$ 550,780,888.00	\$ 7,782,265.00
2008	5.35	6.49	2.05	1.30	15.19	\$ 559,841,657.00	\$ 8,364,200.00
2009	4.65	6.84	2.09	1.31	14.89	\$ 563,343,527.00	\$ 8,354,547.00
2010	5.90	7.03	2.32	1.12	16.37	\$ 562,945,916.00	\$ 9,074,968.48
2011	6.88	9.36	2.38	1.55	20.17	\$ 469,514,569.00	\$ 9,310,406.00
2012	6.59	8.13	2.59	1.64	18.95	\$ 464,574,015.00	\$ 8,638,454.00
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	\$ 9,386,614.46
2014	7.62	8.36	2.56	1.59	20.13	\$ 467,537,704.00	\$ 9,254,406.00
2015	7.55	8.60	2.39	1.59	20.13	\$ 470,431,229.00	\$ 9,417,417.00
2016	8.22	8.33	2.29	1.78	20.62	\$ 468,238,103.00	\$ 9,508,234.96
2017	8.21	9.77	2.35	1.80	22.13	\$ 468,591,655.00	\$ 10,212,108.97
2018	8.18	9.44	2.24	1.94	21.80	\$ 469,466,793.00	\$ 10,083,103.28

2018 Tax Rate Calculation

TAX INFORMATION

2018 Tax Rate Calculation (2018 Tax Rates per \$1,000 Valuation)

Gross Appropriations	\$ 7,585,058	
Less: Revenues	\$ 3,574,210	
Less: Shared Revenues	\$ 0	
Less: Fund Balance Voted	\$ (328,000)	
Less: Fund Balance to Reduce Taxes	\$ 0	
Add: Overlay	\$ 52,098	
War Service Credits	\$ 107,500	
Approved Town (Local) Tax Effort	<u>\$ 3,842,446</u>	
Municipal Tax Rate		<u>\$8.18</u>
County Apportionment	\$ 911,606	
Approved County Tax Effort	<u>\$ 911,606</u>	
County Tax Rate		<u>\$1.94</u>
Cooperative School Apportionment	\$ 6,360,882	
Less: Education Grant	\$ (925,917)	
Less: State Education Taxes	\$ (1,004,017)	
Approved Cooperative Education (Local) Tax Effort	<u>\$ 4,430,948</u>	
Local Education Tax Rate		<u>\$9.44</u>
State Education Tax	\$ 1,004,017	
State Education Tax Not Retained	\$ 0	
Approved State Education Tax Effort	<u>\$ 1,004,017</u>	
State Education Tax Rate		<u>\$2.24</u>
Combined Total Tax Rate		<u>\$21.80</u>

Treasurer's Report

**Town of Bristol
Treasurer's Report
Year Ended December 31, 2018**

Account	Balance 12.31.17	Total Receipts	Total Available	Orders Paid	Cash on Hand
General Fund	1,902,212.01	15,940,989.63	17,843,201.64	(15,669,983.23)	2,173,218.41
Water Works	403,937.06	645,551.99	1,049,489.05	(597,714.03)	451,775.02
Sewer Commission	529,426.32	738,656.57	1,268,082.89	(710,662.98)	557,419.91
Ambulance Revolving Fund	160,461.36	41,377.36	201,838.72	.00	201,838.72
Air Compressor	1,874.45	110.65	1,985.10	(644.00)	1,341.10
Conservation Commission	2,272.36	16.38	2,288.74	.00	2,288.74
Police Forfeiture-State of NH	4,063.71	29.29	4,093.00	.00	4,093.00
Kelley Park	1,382.98	6.37	1,389.35	(1,389.35)	.00
EMS Fundraisers	283.50	214.29	497.79	(40.00)	457.79
Central St Bridge	11,222.94	80.90	11,303.84	.00	11,303.84
Police Detail Revolving Fund	35,508.07	110,309.97	145,818.04	(120,458.31)	25,359.73
Police Forfeiture-DOJ	1,251.85	9.02	1,260.87	.00	1,260.87
Turner Cottages Escrow	3,001.52	21.64	3,023.16	.00	3,023.16
Transfer Station Revolving Fund	193,509.55	23,737.09	217,246.64	(178,000.00)	39,246.64
CDBG Grant	.00	9,094.00	9,094.00	(9,094.00)	.00
TOTAL	3,250,407.68	17,510,205.15	20,760,612.83	(17,287,985.90)	3,472,626.93

The above is an accurate statement of the transactions of the treasury

during the year ending December 31, 2018.

Kathleen Haskell
Treasurer

Trustee of the Trust Funds Report

Town of Bristol Trust Funds 12/31/18

TD Bank Escrow Services:

Fund	1/1/2018	Interest	Received	Disbursed	12/31/2018
Jackman	15,373.31	181.52		-181.52	15,373.31
Minot Sleeper	2,663.27	31.44		-31.44	2,663.27
CF Bennett	8,563.43	101.09			8,664.52
Water Cap Res	669,171.84	7,900.19			677,072.03
Kelley Park Fd	16,848.86	198.92			17,047.78
Highway Eq	114,844.13	1,355.84			116,199.97
Proctor Cap Res	20,030.99	236.49			20,267.48
Fire Dept Res	76,380.86	901.74			77,282.60
Tercentennial Fd	1,558.54	18.40			1,576.94
Cemetary Perpetual	1,712.83	20.31		-20.31	1,712.83
Sanborn Cem	1,362.41	16.08			1,378.49
Kelley Pk Eq	1,094.01	12.91			1,106.92
Kelley Pk LKT	1,232.68	14.55			1,247.23
Sewer Cap Res II	201,107.64	2,374.26			203,481.90
Worthen Cem Res	5,967.29	70.45			6,037.74
Accrued Wages	43,609.10	695.37	35,000.00	-11,416.99	67,887.48
Ambulance Res	353.64	4.18			357.82
Town Building Maint	21,730.31	251.36	5,000.00	-13,578.59	13,403.08
Reassessment Cap Res	47,709.69	814.23	35,000.00		83,523.92
Bicentennial Cap Res	30,114.19	328.61		-5,965.27	24,477.53
Police Vehicle	864.72	341.79	50,000.00	-38,411.00	12,795.51
Contingency Fund	25,052.28	115.54		-25,133.75	34.07
Total Town	1,307,346.02	15,985.27	125,000.00	-94,738.87	1,353,592.42
SAU 4 Trust Funds					
(PFM)					
Maintenance Trust	120,782.05	3,806.24	209,999.00		334,587.29
Wm O Grout Schlshp	90,331.03	1,032.89		-3,000.00	88,363.92
P Corn Mem Scholar	17,456.46	206.09			17,662.55
Marie Ross Memor	4,275.31	43.76	500.00	-1,000.00	3,819.07
Total SAU	232,844.85	5,088.98	210,499.00	-4,000.00	444,432.83
Total Trust Funds	1,540,190.87	21,074.25	335,499.00	-98,738.87	1,798,025.25

Auditor's Report

**Complete copies of the Auditor's Report are
available for viewing at the Town Office or
on-line at: www.townofbristolnh.org**

Located on the Finance Office page.

**GENERAL
GOVERNMENT
REPORTS**

Assessing Department

In 2018, the contracted Assessing Firm continued to be Commerford Nieder and Perkins, LLC, (CNP) with Mandy Irving as the Assessing Supervisor. CNP processed pickups, which are determined when a property owner requests a permit from the Town to build, install or demolish and visits these properties each year until the changes are considered complete. CNP also reviewed and processed abatement applications (appeal of property assessment), charitable exemptions, the Equalization Ratio (the level assessments are in comparison to the market value) and provided support and / or training as needed for the Assessing Department.

In addition to the providing support for the workload above, the Assessing Department works with the Timber Appraiser to review Intents and Reports of Cut for timbering operations and works with the Department of Revenue for annual report submissions. The Office is also responsible for the review and approval of applications for Credits and / or Exemptions, the review of Current Use applications and files, the review of Charitable and Religious Exemptions, the review and preparation of Payment in Lieu of Tax Agreements, the review and approval of Tax Deferrals, the review and approval of Revitalization Tax Relief Agreements, the review and approval of Intent and Reports of Excavation, the preparation of Tax Warrants submitted to the Tax Collector's Office for collection and various other items.

Please understand that forms must be submitted in a timely fashion as deadlines that are given by statute cannot be adjusted as there is no leeway provided by the statute. If a deadline is missed, the Assessing Office cannot accept an application for the year in question. Most forms also require Select Board approval and take time to get through the process. Please note the following deadlines for submission of forms to the Assessing Office:

Abatement Application: An abatement is an assessment appeal process that occurs when, generally, there is either an error in the physical data of a property or the assessment is not proportional to other properties or to the market. Applications MUST be submitted by March 1 following the notice of tax. For Example: If you are applying for an abatement of your 2018 assessment, then the application would be due by March 1, 2019.

Current Use Application: The owner of ten or more contiguous acres can file for a current use abatement for that portion of land not currently covered by structures or other improvements. Applications MUST be submitted by April 15. For Example: If you are applying for current use for the 2019 tax year, the application would be due by April 15, 2019.

Elderly and Disabled Tax Deferral Application: Taxpayers that are 65 years or older or eligible under Title II or Title XVI of the federal Social Security Act for benefits of the disabled; and if at least 65 years old, have owned the property for at least 5 years and is living in the home; if disabled, have owned the property for at least 1 year and is living in the home. Tax deferral may be granted, if in the opinion of the Office and the Board, the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications MUST be submitted by March 1 following the date of notice of tax. For Example: If you are applying for consideration of your 2018 taxes, then the application would be due by March 1, 2019.

Permanent Application for Property Tax Credits/Exemptions: Residents of the Town of Bristol may qualify for a Credit/Exemption on their property in the Town of Bristol. See following for the types offered and a quick reference guide for qualifications. (More specific information may be obtained from the Assessing Office.) Applications MUST be submitted by April 15 preceding the setting of the tax rate. For Example: If you are applying for the 2019 tax year, then the application would be due by April 15, 2019.

Assessing Department (Continued)

- *Veteran's Credit-Standard (\$500)/Disabled (\$1700)*: Served not less than 90 days of active service; Earned an honorable discharge or have been honorably separated from service; Served during a qualifying period of time or if applicable, earned a qualifying medal; A NH resident for one (1) year preceding April 1st of the application date. If disabled, must be Totally and Permanently disabled due to service.
- *All Veteran's Credit (\$500)*: Served not less than 90 days of active service; Earned an honorable discharge or have been honorably separated from service; A NH resident for one (1) year preceding April 1st of the application date.
- *Deaf Exemption (\$30,000)*: Severe hearing impairment of 71Db average hearing loss or greater; A NH resident for five (5) consecutive years preceding April 1st of the application date; Meet - *Income Limits: \$25,000 single/\$45,000 married; Asset Limits: \$40,000 single/married.*
- *Blind Exemption (\$30,000)*: Must be determined legally blind by the Blind Services Program, Bureau of Vocational Rehabilitation, Department of Education.
- *Disabled Exemption (\$30,000)*: Must be determined as eligible under Title II or Title XVI of the Federal Social Security Act; A NH resident for five (5) years preceding April 1st of the application date; Meet - *Income Limits: \$25,000 single \$45,000 married; Asset Limits: \$40,000 single/married.*
- *Elderly Exemption (Amounts vary)*: Must be 65 years of age prior to April 1st of the application year; A NH resident for three (3) years preceding April 1st of the application date; Meet - *Income Limits: \$25,000 single/\$45,000 married; Asset Limits: \$40,000 single/married.*

Notice of Intent to Cut Wood or Timber/Notice of Intent to Excavate: Owners shall file these forms prior to commencing a cutting operation or an excavation operation. The tax year for either operation is from April 1 to March 31. Each operation is also required to file a Report. Additional information on the process can be obtained from the Assessing Office.

These are a sampling of the most common applications processed through the Assessing Office, however, there are various other applications that the Office accepts. Please note, if there are questions regarding an assessment on a property, that the Assessing Office is also available to answer those questions. However, the Assessor is scheduled on an as needed basis and by appointment only. Remember, it is important that property owners understand their property, how it is assessed and therefore taxed. If there is something that you don't understand then please make sure you follow up with the Assessing Office.

The Assessing Office can be reached either by phone (603) 744-3354 or by email assessing@townofbristolnh.org or by stopping in the office, Monday – Friday 8:00am to 4:00pm. Applications and property information can also be located on the Town's website at www.townofbristolnh.org.

Respectfully submitted,

Christina Goodwin
Assessing Manager

Bicentennial Committee

Bristol's 200th is upon us!

The Bicentennial Committee worked very hard in 2018 on the many tasks and details necessary to finalize and present events in 2019 which will celebrate Bristol! It is exciting to see our businesses and townspeople collaborating on events and joining us as sponsors and volunteers to help make this the greatest party year ever! Claire and Doug Moorhead of Creative Promotions Network have also been working with the Committee on a contract basis to assist with planning and logistics.

2019 will be a year full of events and celebrations!



- **January 19** – Winter in the Woods! Welcome in 2019 at the Slim Baker Foundation for Outdoor Education with cocoa, cookies and a campfire! Stop by anytime from 2:00 pm–6:00 pm. Bring your sled and snowshoes to discover the winter wonderland up on the hill overlooking Bristol, NH. Warm up next to our indoor or outdoor fire. Connect with friends and family during this special Bicentennial event - a time to unwind, explore, enjoy and relax!
- **April 10** – Bicentennial Concert by Newfound Memorial Middle School & Newfound Regional High School Bands & Choirs
- **June 22** – Community Dance
- **June 23** – Celebration Dinner
- **June 24** – Birthday Party with CAKE & Music!
- **August 23 thru 25** – Bicentennial Parade, Enhanced Old Home Day, Games, Music, Old Time Artisans & Crafters, Historical Reenactments, Community Service at Inspiration Point, Pancake Breakfast, old time baseball and more!

Additional events that are still in the planning stages include: an ice cream social, a beard growing contest, trivia contests, a community picnic, a commemorative program book and other commemorative items.

Stay up to date on events by following the committee at:

www.facebook.com/bristolbicentennial/

www.townofbristolnh.org

As always, the Committee encourages input and participation in the event planning process and is looking for more volunteers to assist with all aspects of this celebration. If you would like to help out in any way, please contact the Committee at bristol200@townofbristolnh.org or 744-3354 ext. 136.

Bicentennial Committee

Janet Cote, Chair

Alan Blakeley

Hilda Bruno

Bill Dowey

Nancy Dowey

Lucille Keegan

Donna Manfra

Kerry Mattson

Kerrin Rounds

Susan Sodano

Karen Bemis, Newfound Lake Region Association

Stacey Buckley, Newfound Area School District

Leslie Dion, Select Board Representative

Jennifer Rosene, Newfound Area Nursing Association

Jenne Walker, Slim Baker Foundation

Budget Committee

No report submitted.

Capital Improvements Program

The Capital Improvements Committee (CIP) is a subcommittee of the Planning Board and is charged with developing a plan for the large capital expenditures for the town with the goal of leveling the required spending to avoid spikes in the tax rate. Its recommendations are advisory to the Select Board, Budget Committee, and the Town in general and are intended as an aide to making spending decisions. During our eight (8) meetings in 2018 we met with the Department heads to update the previous year's information and to include any new items needed for the report.

This year we are again recommending a continued use of capital reserve funds for department vehicle purchases. The existing funds for the Highway and Fire Departments are being utilized and will in time achieve an even cash flow. For the first time the Capital Reserve Fund for the Police cruisers had sufficient funds to purchase a new cruiser. Continued funding of these reserve funds allows the Department Heads to manage replacement of vehicles. It also allows the Department Heads to replace a vehicle during the year if the need arises. The expenditure of these funds is under the control and authorization of the Select Board.

Last year the Kelly Park Committee held a Design Charrette for the purpose to determining what is needed in the future for the Park. As of this time the study is being organized along with associated costs for the changes to be requested and will be included in next year's report in more detail.

A major item for the Town is addressing space needs and upgrades. A Special Town Meeting was held and an article for the purchase and renovation of the School Street building was approved. Plans are being finalized and will become more concrete in the near future.

As always, this Committee would not be able to function without the hard work of my fellow Committee members, however, we owe special thanks to the Administrative Assistant Jan Laferriere, who's diligence keeps us on track and on time.

Our meetings are open to the public (dates can be found on the Town Meeting Calendar) and all are welcome to attend.

Respectfully submitted,

Bill Cote, Chairman
Steve Favorite
Joe Lukeman
David Hill
John Bianchi
Don Milbrand
Dan Paradis

Community Events Committee

The **Community Events Committee** is made up of members of the community, non-profit organizations, and Town staff, who collaboratively work together to provide events for the Town of Bristol residents to enjoy each year.

In 2018, the Committee continued their efforts to offer the events that the Town has come to enjoy and continued with the production of the Events Brochure. The summer brochure covers June through August; and the Fall/Winter/Spring brochure covers September through May. Brochures can be found at various locations throughout the Town.

The second annual Mud Season Mixer was held on March 31, 2018 at the Historic Town Hall. We were entertained by the band 'Club Soda' with a delicious array of appetizers and the Homestead on hand to offer the cash bar. This was a fun night and a great way to shake the winter blues and visit with friends while dancing the night away. The **3rd Annual Mud Season Mixer is set for Saturday, March 30th from 7:30-10:30 pm at the Historic Town Hall** located at 45 Summer St. Advance tickets are available at the Town Office and TTCC. Come take a break from the winter blues and enjoy the musical stylings of the Uncle Steve Band!

The Summer Concert Series continues to be a very well-attended event. Unfortunately, with the budget adjustments in 2018, the funding for the series was cut from the budget. The Committee worked diligently to solicit coverage and some very wonderful sponsors stepped up to donate \$3,100. Although, the donations did not cover the full series, the Committee would have been forced to cut more than the two concerts that were cut for 2018. Thank you so much to these businesses!!!!

New England Forestry Consultants
Iannicello Electric
Goodrum Properties
And an unnamed sponsor

New England Family Housing
Goodrum Electric
The Hometown Voice

Please take a moment to thank these businesses when you are out and about. The food for the concerts was provided each week by the TTCC Baseball Commission. New performers were added to the mix again with regular performers and the excitement of the summer nights continued. Many of those nights still had record numbers and created some great memories. We enjoyed the sounds of Studio Two, Uncle Steve Band, Jordan Tirell Wysocki (JTW) Trio, the Bel Airs, Annie & the Orphans, and Club Soda.

Once again, the Committee sponsored the parade portion of the 4th of July events. The theme "Celebrating Family" celebrated the multiple generations of the family unit and displayed great community spirit. Winners were: First Place – Uncle Steve Band; Second Place – Peppercorn Family; Third Place – Gina's Place; Honorable Mention – The Worthen Family. Carroll Brown continued his announcing and music as the parade traveled along its route. The Committee is very grateful to the volunteers that help make this parade a continued success. Stay tuned for another great parade in 2019. Other events for the 4th of July were also well attended with the Boat Parade on Newfound Lake and the Fireworks also on Newfound Lake. Make sure you check the schedule for 2019 and enjoy the wonderful events offered in the area.

In August, the Annual Old Home Day event continued by kicking off the weekend on Thursday with the last concert of the summer series held at Kelley Park and then Friday with the Bristol Fire Department's Annual Spaghetti Supper. On Saturday morning the day's events started with the 5K Road Race / Fun Walk to support Stand Up Newfound and a buffet breakfast at the Masonic Union Lodge. As if that wasn't enough, there were still many new things to do as the day progressed. However, with the budget adjustments from Town Meeting, Old Home Day was also forced to cut some items. Events throughout the day included: old time games, the Bristol Police Department K-9 Presentation, the Fire Department "Hose" Down, announcing and music by Tim Martin, Chainsaw Carving, and many other unique presentations. Cielito's Mexican Restaurant also stepped up to sponsor entertainment for the afternoon with a live "Mariachi Band", which was a great addition to the day. During the day, the Committee gave

Community Events Committee (Continued)

out the 3rd Annual Community Spirit Awards, with Jan Laferriere and John Bianchi being recognized for their years of Community Service and Spirit. The day ended with the Annual Tapply-Thompson Community Center's Lobster / Chicken Dinner. Again, another great community day, with so many tired volunteers to thank for all they did to help make this day so special for the many participants. Stay tuned for what 2019 will bring as we celebrate the Bicentennial year.

In October, the Fourth Annual Scarecrow Decorating Contest was held. Participants displayed wonderful scarecrow creations either in the Square or in front of their homes and businesses. Over 20 participants added to decorations for the Annual Halloween Event. Entry winners, in random order, were: Rhymes; Angela Woodward – Lady Liberty; The Minion made of tires; The Dolloff family and O'Hara family. On Halloween night, the parade of Trick or Treating ghouls, goblins, witches and more, continued with the parade starting from the Newfound Memorial Middle School parking lot down North Main Street and into Central Square. The event filled the night from 5:00 – 7:30 pm. The Bristol Fire and Police Departments set up in the downtown common area, handing out candy and glow-necklaces, while the Lions Club food wagon gave out hot chocolate and sold treats. The Committee continued with Halloween music in the Square, area businesses opened their doors, giving out food and candy with some even dressing up to enjoy the night and some of the public joined the festivities by giving out candy in the Square as well. The Tapply-Thompson Community Center held a Haunted Cellar, the Minot-Sleeper Library gave out goody bags and the Masonic Lodge hosted their Annual Halloween Haunted House. The Decorating Committee pulled out the stops with great decorations once again and a surprise flash mob dance performance of witches halted traffic. This event continues to grow and is one of the most successful events of the year for the Committee.

In November, the Annual Christmas Tree Lighting was continued with snow and cold temperatures. Hot chocolate by the Lion's Club, and roasted chestnuts and popcorn by the Committee filled the air. The cold air didn't keep the carolers away, as Al Blakeley announced throughout the night, while Mrs. Danahy led the chorus of singers. The Friends of Newfound Drama held their Third Annual Festival of Trees with even more beautiful trees to raffle. Just before Santa arrived, another flash mob dance performance was held and what a sight to see. Santa arrived on his Fire Truck sleigh lit up by the Bristol Fire Department, and kids watched with eyes of wonder as Santa flipped the switch to light the beautiful Christmas tree donated by Wallace Orvis and then the crowd proceeded to the Tapply-Thompson Community Center for a visit with Santa. And yet again, the Decorating Committee pulled out the stops to display a beautiful holiday evening in the Square.

In December, the Committee continued with the Annual Holiday Decorating Contest, however, scaling it back to businesses only and although participation dropped, there were still 8 entries who added beautiful decorations throughout Town. Bragging rights and the Santa trophy was awarded to Pleasant View Bed & Breakfast on Hemphill Road. As of this Town Report, the Committee has issued a challenge to the area businesses to make the Bicentennial year even more special with lots of participants for 2019. If you decorate, fill out a form and join the fun.

There are so many wonderful things that continue to happen throughout the year; too many to list in one report. Make sure you get a copy of the events brochure, which can be found throughout the Town or check out the Community Event's page on the Town's website or stop in on the Community Events Facebook Page where lots of advertisements and pictures of events are located.

Thank you in advance for your continued support for 2019. Without support and participation, it would not be possible to have such a wonderful year of events. Volunteers are always welcome to participate. Community Event Committee meetings are held the 2nd Wednesday of every month at 10:00 am at the TTCC. If you have any questions, please contact the Committee through either the Tapply-Thompson Community Center (744-2713), the Town Offices (744-3354) or via email at bristolevents@townofbristolnh.org.

Respectfully submitted,

Community Events Committee – Les Dion, Christina Goodwin, Kristopher Bean, Hilda Bruno, Barbara Greenwood, Nicole Goudreau, Claire Moorhead, Bryan Richardson, Marjorie Gorman, Lucille Keegan, Sharyn Orvis, Brittany Overton; Kim Smith

Conservation Commission

The Bristol Conservation Commission was duly organized, named and authorized pursuant to NH RSA 36-A by the Town of Bristol for the proper study, recognition, use and protection of the Town's natural and watershed resources. The Conservation Commission is an advisory authority generally with specific powers and duties designated by NH RSA 36-A: 4. Meetings are held in the Town Offices at 7 PM on the 1st Wednesday of each month from September – June and generally as needed in July and August.

Our commitment and activities continue with a goal to protect and preserve the many great natural assets located in the Town of Bristol. These natural assets include State Forests and Parks, Trails, Profile Falls, the Newfound River and other waterbodies which offer many recreational activities for year-round and seasonal enjoyment by residents and visitors to our area.

The Commission again saw increased activity with NH Department of Environmental Services Shoreland and Wetland Permit applications along Newfound Lake and in its watershed areas that included a variety projects from new docks, replacement of seawalls, seasonal and year-round cottage/home renovations and new construction. There was additional review for renovation and construction activities within the 50' wetlands setbacks as required by Zoning Ordinance with comment to Zoning and Planning Boards for these projects.

The Commission continues communication and collaboration with Bristol Planning and Zoning Boards to develop, update, monitor and enforce wetlands protection through our ordinances and Wetlands and Pemigewasset Overlay Districts. With the expansion of Land Use Office, the Commission looks to help to improve other internal systems, communication and to continue to build positive relations with applicants to ensure balanced outcomes with economic development and natural resource protection.

In 2018, the Commission began its work with a full compliment of members, with one resignation due to relocation which opened a position in the fall. We hope to refill this position in 2019. We encourage and welcome those of you who have an interest in the Town's efforts to preserve and protect its natural resources to attend our meetings and get involved in activities of the Commission.

Respectfully submitted:

Janet F. Cote, Chair
Sandra Heaney
Richard Batchelder
Carroll Brown Jr
Bonnie MacGillivray
Karen Bemis
Rebecca Mani - resigned

Downtown Decorating Committee

The happy faces, the smiles, the horn beeps and the many thank yous makes our work feel so rewarding.

It has been a challenging year. We appreciate the financial help from Goodrum Electric, Ed Mendelbaum and others who stepped in to help out financially. Thank you one and all. We were challenged by aphids in the hanging baskets as well as in the beds, probably exacerbated by the damp weather. Then came the rain making it impossible to get to the Christmas tree we had planned on. Thank you to Wally Orvis for stepping in and supplying a tree. Members of the fire department helped with decorating the highest branches and we are grateful for that. Working together to help make Bristol an attractive and welcoming place to live and visit is worth all the effort.

We expanded our gardens to include daffodils, iris and peonies along the granite wall in front of the grey house as you come down Summer St into Town. Perennials were also added to the area in front of the wall. Thank you to Jane Esty, Louise Miglorie and gardener friends in Campton NH for donations of iris along with other assorted plants that have been planted for the 2019 gardens.

We received assistance in planting bulbs from a group representing the Bristol 5th grade Honor Society. They were a joy to work with and did a fine job. The Cub Scout troop also helped with bulb planting at the Musgrove Bridge memorial. Their enthusiasm was contagious! It is nice to see young people getting involved.

Keep an eye out this spring for the sunny yellow daffodils throughout downtown, they bring that touch of spring we all need after a long winter.

We appreciate all the support that is given by the Town Departments and Pasquaney Garden Club, without them much of what we accomplish would not happen.

Our membership is growing, we are now at 13 members and hoping to add more this year. It takes a lot of hours to keep things growing. This year we decided to keep track of the hours given by the members. Though we did not always remember to clock them, the total was at the 847 mark. This was summer only. Added to this total should be fall bulb planting, fall decorating, fall cleanup for Christmas and then of course Christmas itself. Many, many more hours.

We have an ambitious, dedicated group of volunteers who are looking forward to spring to start all over again. Consider joining us if you have a few hours to spare.

Respectfully submitted,

Joanne Burwell Sue and Bill Nieman Julaine Gilderman Jodie and Steve Favorite
Lucille and Tom Keegan Jan and Richard Metcalf Martha Hulsman Marylee Guertin
Hilda Bruno

Economic Development Committee

Charge: Bristol Economic Development Committee's Multi-phase plan to revitalize the Township.

Where We're Headed and Why: 2019Q1

Bristol is a revitalizing township and we are intent not to be an aging old mill town.

- We have a 3-phase multiyear year plan, that we are formalizing and implementing towards where we will be a vibrant town of young people with strong career paths in local and global industries.
- We have started off with physical infrastructure (parks, roads, solar array) in parallel with electronic infrastructure improvements, that will meet the needs of a young mobile workforce.
- We are working towards a Play, Tech, Stay model to attract young people interested in recreating in the outdoors, once here with the positive attributes and amenities in town, we believe they will choose to work and live here.
- We will become a corridor town on what we believe will be the I-93 Technology Highway. These plans are being captured into the town's Master Plan readily accessible by all and especially new industries, on the town web-site.

Economic Development Committee's Vision and Actions for Infrastructure Improvements

- We are moving towards becoming a Complete Streets township with pedestrian and bicycle paths linking recreation beaches at the Lake to parks at the river confluence and eventually linking to the Northern Rail Trail.
- We are deploying High-speed/low-latency middle mile communications fiber, for immediate municipal use, cell phone service and to provide a global connection path for emerging industries.
- We will expand our Water and Sewer facilities extending to the Lake residents enabling industries to be established in the current and planned Economic Recovery Zone(s).
- We will expand on our municipal solar deployments following the success of our Library deployment which supplies 80+% of the facility needs.
- We are looking to create an Incubator Space for fledgling corporations to get established before moving into our Economic Recovery Zones. This is intended to be in the new Town Offices at 5 School Street.
- We will be expanding our ERZ to include an existing airport, supporting corporate aircraft.

The active Bristol Economic Development subcommittees each lead by a member, to date are:

- Marketing Bristol: A series of articles to be published highlighting BEDC actions, outlining the dimensions for a dynamic town website incorporating the actions/activities of the BEDC.
- Workforce Development: Pursuing cooperation between regional schools (NRHS, PSU, LRCC, Dartmouth) and businesses in Bristol for internships, short video clips featuring Bristol residents and businesses to be incorporated in the website/Ch 24, seeking solutions to affordable Workforce Housing, bringing First Robotics to Bristol Schools through a \$46K, 3+ year commitment from Freudenberg.
- Business Forums: Bringing Bristol area business together on a scheduled basis to identify common needs in the business community that might be addressed by the BEDC(s) or the select board.
- Master Plan: In cooperation with the planning board, updating the Bristol Master plan to incorporate a ten year plan for revitalizing the Bristol area.
- Infrastructure: pursuing High Speed Fiber deployment, Water Sewer expansion to the Lake, energy efficiency including potential solar deployments, extension of the BFP trail to Profile Falls, Lake Street reconstruction to incorporate a bicycle/pedestrian pathway from the lake to town center.
- State Government: Promoting Bristol at the State level to the Legislature and State departments (EDC, NHDOT).

Participation

Seven EDC members approved by the Select Board. Residents interested in the activities of the subcommittee are invited to join in the selected subcommittee's activities lead by a EDC member. Contact Chair Bill Dowey for more information.

Emergency Management

Emergency Management exists in four phases: mitigation, preparedness, response, and recovery. The seemingly constant weather events seen locally, around the state, and nationally are a reminder of our vulnerability to natural disasters, and the value of active mitigation and preparedness.

This past year an emergency generator was installed at the Hemphill Communications Tower. The funding was obtained through a FEMA Emergency Management Performance Grant. The recently expended funds to construct the tower were used as the Town's match, and so no additional funds were expended to complete this project.

The rain event of October of 2017 resulted in a Federal Disaster Declaration that made funds available to repair damages to critical infrastructure in the Bristol. During this weather event one of the oxidation ditches at the Wastewater Treatment Facility was damaged. Emergency Management, Finance, and Water & Sewer worked throughout 2018 to secure funds to repair the oxidation ditch, repair and upgrade perimeter drainage, and recuperate related administrative costs.

The Emergency Management Director remained active with Central NH Public Health, the Regional Coordinating Committee, and the Multi-Agency Coordinating Entity. Involvement with these groups benefits the town of Bristol by remaining aware of public health issues, anticipated weather events, resource availability, and providing Bristol a voice in our region's emergency preparedness and response.

Emergency Management functions in the town of Bristol are made possible through the efforts of many volunteer organizations, such as Community Emergency Response Teams and Medical Reserve Corps. If you are interested in finding out more information on these groups I encourage you to call Volunteer NH at 271-7200.

We will continue to work with our emergency preparedness and management partners to properly plan for and respond to emergencies. Please feel free to contact me at 744-2632 with any emergency management questions or concerns.

Respectfully Submitted,

Benjamin LaRoche
Emergency Management Director

Fire Department

The **Mission** of the Bristol Fire Department is to provide All-Hazards response that, combined with planning, education, collaboration, and communication, will improve the quality of life of its customers and community.

In 2018 the Bristol Fire Department saw another increase in its calls for service. The department responded to 1,291 incidents, an increase of 13% from 2017. In total the department received 2,077 calls for service in 2018. A breakdown of these calls is provided below:

<u>Incidents:</u>	<u>1291</u>
• Fire-	56
• Rescue & EMS-	812
• Hazardous Condition-	73
• Service Call-	133
• Good Intent/False Alarm-	215
• Special Incident Type-	2
<u>Inspections:</u>	215
<u>Permits:</u>	401
<u>Non-Emergency Events:</u>	170

Within the town of Bristol, the Fire Department responded to 6 significant building fires in 2018. This included the fire on Beech St. on Labor Day weekend that destroyed two apartment buildings. The effort to bring the fire under control and prevent its spread to other buildings around it was a testament to the dedication of the men and women that serve the Bristol Fire Department as well as our neighboring mutual aid departments. This incident was also a testament to the community spirit in the town of Bristol. Whether it was finding immediate shelter, food, clothing, or school supplies for the number of kids effected by the fire, many community members and organizations stepped in quickly to help.

At 63% in 2018, Emergency Medical Services (EMS) incidents continue to be a large part of our call volume. This percentage has decreased from years past and reflects the all-hazards nature of the services that the Fire Department provides to the community. During a 24-hour shift the duty crew may respond to multiple medical emergencies, a car fire, and a gas leak. Each 24-hour shift is staffed with 2 people trained as Firefighters and as Emergency Medical Technicians. In addition to their initial certification all staff trains regularly to ensure they are prepared to respond to the broad scope of incidents that the department is called to.

Of the 1291 incidents the department responded to, 560 occurred during the weekday between 7:30 am and 5:00 pm. This number is concerning as this is the time of the day and week when most on-call staff is unavailable due to their regular jobs. This year the Fire Department is asking for a firefighter's position to cover this period of the week. Outside of the part-time administrative assistant, this would be the first staffing increase since the Fire and EMS merger in 2000. Since that time the department has seen an over 80% increase in calls for service, with a similar increase in the calls during the weekday/daytime call volume. The additional responder will ensure a more rapid response to medical emergencies, a safer more effective response to non-EMS incidents, and ensure the department is compliant with "two-in, two-out" rules while working in hazardous atmospheres.

The Bristol Fire Department currently has 33 full, part-time, and call employees. It is the professionalism and dedication of these individuals that makes all that the department does in the community possible. In 2018 the following personnel changes and personal accomplishments occurred. FF/AEMT Rob Glassett was promoted to the rank of Lieutenant. The Call Company received a boost by adding new members: FF Mark Monahan, and FF Paul Spring.

The Fire Prevention division remained busy in 2018. Fire Prevention handles inspecting oil and gas installations, assembly permits, school inspections, physical or changes of use to occupancies, and new construction; ensuring properties in the town are compliant with the State Fire Code. The biggest project in 2018 was working with the Fire Marshal's Office and the contractors on the two new apartment buildings on Swiftwater Dr. Fire Prevention also

Fire Department (Continued)

coordinates Public Education which saw many visitors to the fire station from the Elementary School, and local youth organizations. Many hours were also spent educating kids on the dangers of fire in the schools and daycares around town.

As always, we appreciate the support of the community. We are proud to serve you and are always ready to meet your fire and life safety needs. We look forward to continuing to provide the service that Bristol has come to expect from its fire department and maintaining our role as dedicated partners in the community. If you are interested in helping us with this goal as a firefighter or EMS provider, or have any questions or comments please call me at 744-2632 or email blaroche@townofbristolnh.org.

Respectfully Submitted,
Benjamin LaRoche
Fire Chief

Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

In 2018 we began issuing multiple day Category III, "brush", permits. This was started as a convenience to the property owner and has been met with positive reviews. We will continue this practice in the future. The issuance of these permits is determined by the fire weather forecast, and thus they may be suspended when unfavorable weather is predicted. As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfi.org.

All burning locations are inspected by the Fire Department prior to a permit being issued. Subsequent permits do not require an inspection, provided they are in the same location. Permits may be obtained at the Fire Station, 85 Lake St. Inquiries about fire permits, or other forestry related questions can be made to 744-2632.

Respectfully Submitted,

Benjamin LaRoche
Forest Fire Warden

Highway Department / Transfer Station

HIGHWAY DEPARTMENT

The Highway Department is responsible for maintaining approximately 40 miles of Bristol's roads. We balance our efforts between immediate needs, daily maintenance, and long-term preservation of the roadways. Our constant attention to the equipment improves the life span of the trucks, plows, grader etc.

The department is comprised of 7 employees; Highway Superintendent, Highway Foreman, 2 drivers, 1 maintenance/side walk plow operator, a part-time plowing operator and a part-time administrative assistant. The crew continues to take required classes and physicals to maintain their licenses.

The department took delivery of a new sidewalk plow in November 2018. The new Holder is able to utilize the 6 attachments from the previous machine. This machine and attachments will enable the Department to work more efficiently during the year.

The paving budget was reduced for the year by \$250,000, subsequently we were not able to complete the paving goals. For 2019, the department has requested again the same \$250,000 to resurface DeAngelo Drive, Riverdale Road, Holiday Hills, Red Fox Village, and Central Street. Two projects pending would be a drainage project and chip seal for portions of Camelot Acres.

Listed below are some of the accomplishments completed in 2018.

- Removed tree and stump from Millstream Park and assisted in the construction of the information board and the moving of the information booth.
- Worked with GMI Construction to upgrade Central Street sidewalks and road drainage project.
- Filled in the washed-out Water Street area from the last bridge to the new Pemi-Park. Helped clear part of the area for the new Pemi-Park's foot print.
- Removed 160 feet of failed 24" culvert pipe on Fourth Street and replaced with new plastic 24" culvert pipe. Replaced 2 failed catch basins with pre-cast basins.
- Replaced storm drains on Hillside Avenue. This included two new catch basins and 150' of 12" pipe.

TRANSFER STATION

In 2018, a major decision was made by the Select Board, with the help of the Superintendent, to discontinue the recycling program. The cost of recycled material to the Town from our haulers went from \$0 per ton to \$125 per ton in March. Clean glass is still accepted in a dedicated dumpster. The clean glass must have caps removed and be rinsed out.

The Transfer Station attendants continue to take classes and seminars to maintain their licenses.

The Transfer Station also works annually with the Lakes Region Planning Commission to sponsor a Household Hazardous Waste Day. This date is usually the first Saturday in August. Once the date is confirmed, it will be posted on the Town's website, at the Town Offices and at the Transfer Station.

Morrison Construction started construction of the new Transfer Station. Due to bad weather, progress of the project was delayed. We expect the project to be completed by May 31, 2019.

The Bristol Boutique continues to produce revenue. In 2018, the Boutique collected \$5,468. This revenue will help to offset the tipping fees. If there is an item in the Boutique you are interested in purchasing, please see the Transfer Station Attendant.

A list of the fees and acceptable waste to be disposed of at the Transfer Station can be picked up the Town Office, the Transfer Station or viewed on the Town Website. The Town Website is: www.townofbristolnh.org.

Historic District Commission

In 2018, the Bristol Historic District Commission (HDC) met to continue to implement long-term goals:

- Updating of design standards to aid the Town's Land Use Enforcement Office in reviewing some types of minor changes in the Historic District without requiring a public hearing;
- Continuation of the long-term project of updating the inventory of historic properties in the Town's Master Plan, through a database kept on the HDC website; and
- Further work on and expansion of the HDC website so that it becomes a primary resource for historic preservation planning and illustrates how historic preservation contributes to Bristol's quality of life.

[Bristol's Central Square has been listed since 1983 in the US Department of the Interior's National Register of Historic Places. It is one of the few open squares among New Hampshire's business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of an Historic District had long been recommended in Bristol's Master Plan, but until 2005 no formal effort had been made to preserve these buildings. According to the Master Plan, "considered collectively, these buildings project an image of the town," and preservation of these structures is of paramount importance to the town's economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of an Historic District as a way of preserving Bristol's historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2013 community opinion survey of Bristol residents, 87 percent of respondents supported town involvement to encourage the preservation of historic buildings.]

Respectfully submitted,

Clay Dingman, Historic District Commission Chair

Human Services Department

2018 was yet another incredibly busy year for the Human Services office. An overall 8.4% increase in the client case load carried forward the same issues from 2017 with the main contributing factor of homelessness. Requests for housing and fuel assistance remained consistent with the previous years. There was however a 5% increase for food and medication requests from clients.

As I reflect back on years prior and looking at trends over those years, these are likely attributed to scarce resources in this area of the state such as transportation and affordable and available housing. This area has seen several transient individuals and families often moving from one community to another until the resources are no longer available to them.

Each year I continue to network with state and local agencies seeking our available resources that both the client and the Town can benefit from. This is a priority for this office in order to continue reducing overall costs and managing client needs. I would like to recognize and thank Tri-County CAP and American Red Cross for their assistance this past year. They are a tremendous benefit to clients and the Town.

Wishing all a very happy and healthy year.

Respectfully submitted,

Kelly Lacasse
Human Services Director

Kelley Park Committee

Kelley Park continues to be a wonderful gathering spot for the many activities that are offered in our community. In 2018 these activities included:

- Summer Concert Series (with gratitude to our concert sponsors)
- Old Home Day
- Tapply-Thompson Community Center Summer Day Camp Programs
- Newfound Memorial Middle School Baseball, Softball, Soccer and Field Hockey
- TTCC T-ball, Softball and Babe Ruth Baseball
- Girl Scout & Boy Scout activities
- NH Marathon Finish Line
- Going Gray in May 5K Race
- Bristol Elementary School activities
- And many more...

Projects that were completed included:

- Installation of donated kitchen cabinets
- Placement of rubber 'swing mats' to help keep wood chips in place
- Installation of a new garage door
- The installation of two new scoreboards in collaboration with the TTCC Babe Ruth Commission. The Baseball scoreboard was dedicated 'In Memory of Ron Bucklin'.
- Addition of monthly pest control program
- Cost estimates on the suggested design projects from the Kelley Park Charrette

The Committee has received the report from our Kelley Park Charrette and it is posted on the town website (www.townofbristolnh.org). We will be reviewing all ideas and suggestions during the beginning of 2019 and working on fundraising plans for phases of the plan that will be implemented. We will be looking for lots of input from the community on what they would like to see included.

Kelley Park usage is free to the public, with certain exceptions. It is recommended that anyone planning an event for the Park contact the Tapply-Thompson Community Center (TTCC 744-2713) and the Town Offices (744-3354) to see if the Park is available and whether a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the park in good condition. Please keep in mind when visiting that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach.

We are grateful to Matt Greenwood of Bristol Plumbing & Heating for his continued donation of time and materials to open and close our concession building each year. In closing, we would like to thank the Town of Bristol taxpayers for their continued support of our park.

Respectfully submitted,

Committee Members: Barbara Greenwood, Peter Cofran, Scott Doucette, Shane Tucker, Dorcas Gordon, Kellie Jenkins, Dan MacLean, Leslie Dion, Christina Goodwin, Mark Bucklin



Land Use / Health Office

Land Use Office

For 2018, the Land Use Office continued fine-tuning processes and working on new organization tools, in order to provide more efficient service to the townspeople. With the departments of Assessing, Land Use, Health and Permitting being grouped together in 2017, and the addition of a new part-time Planner, Tyler Simonds, there were a lot of growing pains and processes to be reviewed. Continued weekly team meetings have kept the lines of communication open and strengthened our Land Use Team.

The Office continues to work to encourage safe and sound development within the residential, commercial, and industrial growth areas of the town. The Office works with all Town Departments, Land Use Boards, and State Departments to aid applicants in a smooth transition throughout the process.

The Land Use Office receives a variety of complaints (potential junkyard concerns, projects completed without a building permit, etc.) and investigates those complaints to determine the best outcome. We work diligently with whomever to address the concern within an allotted time frame.

Please take time to visit our Town's website to view the ordinances, forms and information. The website is updated weekly and there are often new tools and information about projects. Please remember, that permits are required for many projects. If you are not sure, don't hesitate to contact the office and we will review the project and / or plan to determine exactly what is required.

For 2018, the Land Use Office processed the following applications with over \$6,767.40 collected in fees:

- Land Use Permit Applications (residential and commercial) – 104 Total – A 30% increase from 2017
- Sign Permit Applications (seasonal, temporary, and permanent) – 11 Total – A 120% increase from 2017
- Junkyard Permit Applications – 1 Total – no change from 2017

These counts are not reflective of the amount of time that it takes to process a permit, track a permit's status and follow up on complaints, non-compliance and violations. Should you have any questions at all please contact the Land Use Office at any time.

Health Office

The Health Office is responsible but is not limited to: investigating possible public hazards and risks within the municipality; taking action to prevent, or remove hazards; taking action to mitigate significant public health risks; enforcement of health laws and rules; and taking the steps necessary to enforce orders or condition of approval.

In 2018, the Health Office received various complaints (mold concerns, septic issues, junkyard concerns, etc.). We investigated each complaint within the permitted guide lines and the State Law to the best of our abilities. Some of these issues were easily resolved, but others require continued site inspections, continued work with the property and many hours of follow through by the office.

We worked with the Fire Department to take the first steps to establish an inspection schedule for multi-unit buildings within the Town of Bristol. It is our plan to continue a bi-annual inspection of each of these types of properties. The intent is to improve communication between the Town and property owners, to update property owners / tenants with the requirements of Housing Standards, and to update property owners / tenants with the requirements of Life & Safety Codes. In the first year, we have completed five (5) inspections and are working with the property owners to resolve any items of concern that needed to be addressed.

In addition to the bi-annual inspections, the Health Office performs inspections for Welfare services, School buildings, daycare facilities and foster homes.

Should you have any questions at all please contact the Health Office at any time.

Respectfully submitted,

Christina Goodwin
Assessing / Land Use Manager / Health Officer

Minot-Sleeper Library

To Bristol residents,

The Minot-Sleeper Library trustees and staff wish to thank you for your support in 2018. While continuing to offer valuable resources, we have also grown our collaborative community efforts.

The library's services to children and teens expanded this year. Through observation and professional training, Azra Karabegovic, our Youth Services librarian, curated a Middle Grade section in the library's children's room to better serve this group of readers. We hosted a special story time with the Margaret H. Rey Center, also known as the Curious George Center. Nearing the start of the school year, the library held its first story time graduation, celebrating our young people who are taking all they have learned from our weekly story times with them as they enter elementary school. For teens, our young adult corner received a face lift, making the space more attractive and useable. The library also launched a weekly afternoon teen program that invites our young adults to gather in a safe space to unwind, do homework, craft with each other, or simply be together in a positive environment. Azra also partnered with the high school on a One Book, One School initiative to engage young people in thinking about mental health.



Our annual Summer Reading Program was a great success as we had more adults participate than ever before. For children, a musical program with Mr. Aaron's Music kicked off the program thanks to a grant through the New Hampshire State Library. The Friends of the Library contributed much support, both monetarily and through dedicated volunteer hours. We thank them for all they do year-round, and especially during our busiest time, the summer months.

A wide variety of educational programs were held. Community members learned about the history of brewing in New Hampshire, while hearing first hand from a local brewery about the process and their experience of brewing in Bristol. We learned about New Hampshire's historic roadside markers with New Hampshire author Michael Bruno. We tasted a variety of Peruvian coffees and learned about fair trade and coffee roasting.

The library continues to move forward with its strategic planning, and as part of the process library trustees invited individuals from different segments of our community to come together to begin thinking about the community we want and how the library can play a role in that. Following this community conversation, in a similar vein the library hosted a community forum with Stay, Work, Play executive director Will Stewart to better understand what attracts young people to our state and how Bristol can work to create an environment that makes young professionals want to live and stay here. The library trustees and staff feel strongly that these events and the dialogue created through them work as valuable catalysts for moving our community forward in ways that make sense for Bristol. All programs

Minot-Sleeper Library (Continued)

and services are made possible by the talented library staff, Evelyn Cutting, Shayne Duggan, Azra Karabegovic, Paula McKinley, and Cindy Westfall.

The Library added more than 310 new cardholders this year. These patrons help to make up the number of individuals who hold Minot-Sleeper Library cards, a total of more than 4,000.

The library's collection of books, audiobooks, magazines, newspapers, DVDs, and unique items including a telescope, a ukulele, and backpacks total just over 21,000 items. To ensure this selection is up to date and of interest to patrons, a few more than 950 items were removed by following professional collection development policies, and roughly 1,000 items were added to the collection. In addition to the funds received from the town in the tax budget, roughly \$1,800 worth of books were purchased from donations and support from the Friends of the Library and Library Trustees.

The library received grant funding this year from New Hampshire Humanities; Kids, Books, and the Arts; and the Children's Literacy Foundation. Additional support generously came from the Friends of the Minot-Sleeper Library, local businesses, and all of you.

We look forward to serving you in 2019.

Respectfully submitted,

Brittany Overton, Library Director; Rosemary D'Arcy, Trustee Chair; Nancy Dowey, Trustee Vice Chair; Kathleen Haskell, Treasurer; Lucille Keegan, Secretary; Karen Boyd, Trustee; Ann Fitzpatrick, Trustee; Martha Hulsman, Trustee; Nancy Spears, Trustee; Shirley Yorks, Trustee

Minot Sleeper Library

Treasurer's Report

Year Ending December 31, 2018

Account	Balance 01.01.18	Interest YTD	Receipts YTD	Total Receipts	Orders Paid	Balance 12.31.18
FSB - general - checking	6,150.38	0.30	6,920.11	6,920.41	(5,667.46)	7,403.33
TDBank - checking (book account)	5,887.50	0.00	1,821.02	1,821.02	(1,162.70)	6,545.82
Carr account - money mkt	23,610.51	23.34	0.00	23.34	(575.98)	23,057.87
Litchfield Art account - checking	9,486.05	0.00	0.00	0.00	(500.00)	8,986.05
REC account - savings (solar array)	1,805.05	0.59	294.00	294.59	0.00	2,099.64
	<u>46,939.49</u>	<u>24.23</u>	<u>9,035.13</u>	<u>9,059.36</u>	<u>(7,906.14)</u>	<u>48,092.71</u>
Certificates of Deposit - FSB						
Artifacts Fund	1,732.98	26.14	0.00	26.14	0.00	1,759.12
Bickford Fund	1,487.91	22.45	0.00	22.45	0.00	1,510.36
Connor Fund	3,835.86	32.16	0.00	32.16	0.00	3,868.02
Dickinson Fund	2,249.16	18.88	0.00	18.88	0.00	2,268.04
Endowment Fund	22,806.04	344.02	0.00	344.02	0.00	23,150.06
Fields Fund	237.28	3.58	0.00	3.58	0.00	240.86
Roby Fund	1,071.61	16.17	0.00	16.17	0.00	1,087.78
Tenney Fund	1,146.77	17.30	0.00	17.30	0.00	1,164.07
	<u>34,567.61</u>	<u>480.70</u>	<u>0.00</u>	<u>480.70</u>	<u>0.00</u>	<u>35,048.31</u>
TOTAL	<u><u>81,507.10</u></u>	<u><u>504.93</u></u>	<u><u>9,035.13</u></u>	<u><u>9,540.06</u></u>	<u><u>(7,906.14)</u></u>	<u><u>83,141.02</u></u>
	Balance 01.01.18	taxable income		withdrawals	change in asset value	Balance 12.31.18
RBC Wealth Mgt (stock portfolio)	88,332.96	7,662.78		(1,329.61)	(14,315.71)	80,350.42

Planning Board

The Bristol Planning Board is tasked with guiding appropriate land use and development that enhances “public health, safety, and general welfare and encourages the appropriate and wise use of land” (RSA 672:1). The Planning Board is responsible for reviewing site and subdivision plans, updating the Town’s Master Plan, and recommending changes to the Zoning Ordinance and other land use regulations. Though the Planning Board is required to meet at least once a month, its committee members continue to go above and beyond this requirement and meet twice most months. Planning Board meetings and hearings are held the 2nd and 4th Wednesday of each month at 7:00 p.m.

The dedicated volunteers that make up the Planning Board attended 22 meetings, totaling approximately 46 hours, which does not include any pre-meeting review of documents, plans, etc. or any time for research. For 2018, the Planning Board spent its **regular meeting time**, as follows:

- **1 Subdivision hearing;**
- **4 Site Plans with 4 continued hearings and 3 compliance hearings with 5 continued compliance hearings;**
- **7 Minor Site Plans with 1 continued hearing with 2 compliance hearings;**
- **2 Lot Line Adjustments;**
- **5 Special Use Permits;**
- **1 Merger;**
- **1 Waiver Request Hearing; and**
- **20 Preliminary Conceptual Consultations.**

And for their **workshop meetings**:

- Drafting zoning amendments
- Working with the Land Use Office to improve administrative processes
- Approving the Capital Improvements Plan
- Reviewing land use law updates

In May 2018, the Town’s first planner, Liz Kelly, took a position with Resilience Planning & Design. While with the Town, Liz worked to help improve processes and support the Boards. We thank Liz for her hard work and wish her good luck with her future endeavors. In July 2018, the Town hired a new Planner, Tyler Simonds. Tyler joined the Department during one of the busiest seasons and has hit the ground running. He assists the Planning Board by reviewing and processing applications, drafting zoning amendments, and participating in other special planning projects. There is a lot of behind the scenes work that Tyler and the other members of the Land Use Department do and the Planning Board would like to thank them for their due diligence and support each week.

Additionally, if you value community involvement and civic engagement and want to be a part of the local decision-making process, then you should consider becoming an alternate member of the Planning Board. There are five (5) open alternate positions. Alternates listen to cases and vote in the absence of a sitting Planning Board member. This position gives you an opportunity to learn. If you are interested, please contact the Land Use Office for more information.

Respectfully Submitted,

Christina Goodwin
Land Use Manager

Police Department

2018 has been a year of transition for the Bristol Police Department. There are many new faces on the department, include mine! I am extremely excited and grateful to the Bristol Select Board for selecting me to lead the men and women of the Bristol Police Department. Since my arrival, I have made an effort to increase the accessibility of police officers to the community. In reviewing Town Reports of past years, I noticed that it had been cited numerous times that the Police Department has struggled with retaining staff, and that the building is not adequate for the police to operate. I can report that nothing has changed with regard to the Police Station needs yet. I am extremely excited that the Town has acquired the medical building on School Street. The new Town Office building purchase opens many new options for the discussion of future Public Safety facility needs within the Town. My hope in the coming years, is that the Town's people of Bristol will entertain the idea of a joint Police and Fire Department building.

In the interim, we have completed some minor renovations to mitigate the accessibility issues that have been a liability for years at the police station. My initial concern was to immediately address the front entrance to the police station. This was most important for people with disabilities and the elderly. We have relocated the main entrance to the police station, which is now located at the ramp on Lake Street. This new change has allowed citizens to enter the building without having to navigate numerous stairs and to have 24-hour access to a well-lit and heated lobby. Inside the new lobby one can pick up a designated phone directly to the dispatch center if the Administrative Office is closed. Citizens can sit down and wait for an officer to come in from patrol to assist them, rather than waiting outside. We are committed to continuing our efforts to embrace modern policing best practices and to provide professional police services to the public to the best of our ability with the resources that are available.

I would like to highlight some of the other noticeable changes of 2018. Your Police Department members have eagerly embraced a Community Policing mindset. Our intention is to move the public's perception of Bristol Officers from "Warrior Cops" to "Guardians of the Bristol Community". This philosophy can best be described as, being more involved with the community and to provide police services with compassion and professionalism. We are placing particular emphasis on being approachable and engaging to the citizens we serve. Officers can be seen walking around the community without their hats on, talking with store merchants and staying connected with current local concerns. Our K-9 Officer Nicholas Kelley and his partner, Arro have continued to assist with coaching youth sports at Kelley Park. They can also be seen walking the square and bike trails as well as main streets. They are often approached by children who want to talk and pet K9 Arro. It has become common to see your Police Officers entering all the schools for walk and talks and sometimes eating lunch with students. Officers have been invited by coaches to speak with athletic teams about the importance of team work and how team work will carry over to police work and the military as well as civilian jobs.

The members of the Bristol Police are committed to being community partners. We are proud to be part of the amazing transformation of the Town, especially the Down Town Square area and new trails. These recreational park improvements are attracting more visitors to our community. In my opinion, the "Rebranding" of the Town is one you can all be proud of.

Policing continues to become more complex in the current times. There are many tasks required to maintain the smooth and efficient day to day operations of your police department as well as the equipment that we utilize to perform the tasks you expect of us.

The current department roster includes the Chief, 8 fulltime officers, 2 part time officers and 1 Administrative Assistant. We also support a K9 (dog) unit:

- Chief James McIntire
- Lieutenant Timothy Woodward
- Lieutenant Kristopher Bean
- Sergeant Aaron Chapple
- Sergeant Barry Tanner (PT)
- K9 Officer Nicholas Kelley
- K9 Aero: serving since 2016
- Officer Dakota Van Tassel
- Officer Chris Carter
- Officer Eli Schaffner
- Officer Brian Beach
- Officer Josiah Towne (PT)

Police Department (continued)

- Administrative Assistant Kirsten Marsh
- Administrative Assistant Kathy Vogan (PT/Temp)

The Police Department received approximately \$ 106,863.39 in revenue in 2018.

Pistol Permits	\$ 209.00
Reports	\$ 1,460.00
Police Details	\$100,659.39
Parking Tickets	\$ 810.00
Restitution	\$ 350.00
Police Fines	\$ 3,375.00

In closing, I would like to thank the Fire, Highway and Water Departments along with the Library and the Newfound School District for their collaborative partnerships throughout 2018. I look forward to continuing to build on these relationships in the coming years. Assistance given by agencies such as the NH State Police, NH Fish and Game, The NH Attorney General's Drug Task Force and Police Departments of our surrounding towns remain crucial in our efforts to provide the professional services you have come to expect. The support of these agencies is needed and greatly appreciated!

Respectfully Submitted,

James P. McIntire, Chief of Police

"Others before Ourselves"

COMPLAINTS

Sexual Assaults	6
Assaults	54
Untimely Deaths	8
Drug Offenses	48
Alcohol Offenses	22

COURT CASES

Total Arrests	188
DWI	24
Total Felonies	86
County Attorney Referrals	23
County Attorney Charges	70

K-9 REQUESTS FOR SERVICE

K-9 Track Requests	21
Drug Searches	6
Special Details	3
Community Events	8
Outside Community Events	3
Canine training hours logged	Approx. 270

DISPATCH

Alarm Activations	19
VIN Inspections	60
Foot Patrols	368
Parking Complaints	75
Public Assists	207
Paper Service	170
Motorist Assist	174
Loose Dogs	58
Animal Complaints	92
Disorderly Disturbances	10
Domestic Disturbances	58
Overdoses	16
Overdose Deaths	4

TRAFFIC

Accidents	109
Parking Tickets	40
Motor Vehicle Stops	2110
Warnings	1861
Summonses	249

Total 2018 Calls for Service = 12,018

*Note: The statistics for the K9 activity have been collected however the dates are not included.

While collecting this data, I have discovered that the activity was not logged consistently with Dispatch as needed. The process has been changed to better provide more accurate statistics in the coming years.

**Wellington State Park: This year we had a total of 52,529 summer visitors which is an increase from last year when we had 49,922 visitors.

Town Cemeteries

With the goals for 2018 mostly completed and some still in the works this is our report for things done and things still in the works by the Trustees. As the new year comes in, we say goodbye to the old and look forward to the new.

In 2018, we said goodbye to a longtime member of the Trustees and added a new face. We said goodbye to Archie Auger and thanked him for his many years and look forward to wishing him good luck in his future. We added Richard LaFlamme as the new member. Richard adds a new outlook and looks forward to working with the fellow members and the Town of Bristol.

We would like to thank the town for the help in maintaining the grounds of our cemeteries with raking, mowing, and other areas as needed. Also, the Grafton County House of Corrections for the help in doing the same thing. Noticed them in the summer working in the Worthen Cemetery. Thank you to all.

The things that were worked on the last year and are continuing to work on this year are: revising the Cemetery By-Laws, gravestone cleaning and repair as needed, cemetery ground and maintenance management, and the cemetery gravestone inventory.

As of this date Bristol has six (6) cemeteries that the Trustees are overseeing within the boundaries which include: the Worthen Cemetery off of Route 104, Sleeper Cemetery near the Little Round Top near Slim Baker Lodge, Sanborn Cemetery off Peaked Hill Road, Heath Cemetery off of Route 104 near the Newfound High School, Keyser Cemetery off Keyser Road and the second Sleeper Cemetery off West Shore Road. Note: the second Sleeper Cemetery cannot be seen from the road and access is by crossing private property.

Gravestones can be seen by going to the following internet sights:

<https://www.findagrave.com/cemetery/2323695/worthen-cemetery>

<https://www.findagrave.com/cemetery/2499220/sleeper-cemetery>

<https://www.findagrave.com/cemetery/2321744/sanborn-cemetery>

<https://www.findagrave.com/cemetery/2350600/heath-cemetery>

<https://www.findagrave.com/cemetery/2399360/keyser-cemetery>

NOTE: Currently there isn't a findagrave for the Sleeper Cemetery off West Shore Road, this is a spring task.

Respectfully submitted,

Bristol Cemetery Trustee
Richard LaFlamme – Chair
Tom Keegan
Ron Preble

Town Clerk / Tax Collector

Please remember that if you own a dog it needs to be licensed every year. You can start licensing them after January 1st as they need to be licensed by April 30. Please be sure that their rabies is current, or we won't be able to license them. The price for a spayed/neutered dog is \$6.50, the price for an unaltered dog is \$9.00, the price for a senior citizen for the first dog is \$2.00. After June 1st, the price increases, so please try to be on time! We also will be doing civil forfeitures for unlicensed dogs, and these start at \$25.00. This fee is added on to the license and late fees

We would like to encourage everyone that registers a boat to come into the office or mail it in to the office so that a portion of that registration stays in Bristol. The State sends your registration reminders out in December, this year the state has allowed us to do renewals in December as long as they are a straight renewal. We appreciate it when you would register your boat with the Town.

Thank You!

Christina Howe, my deputy will be attending her third year of New Hampshire Certification Classes. She has attended by scholarship each year. Christina is a wonderful asset to the office.

I have been attending New England Municipal Clerk Academy and Institute for the past five years for one week in July. I have attended all my certifications and classes on scholarships as well.

Just a reminder that tax bills are mailed twice a year. The first bill is usually sent in May and is due in July, while the second bill is usually sent in November and is due in December.

We are looking forward to our move to the "New Town Office Building" located at 5 School Street. We are not sure when the move will take place, but it will be a wonderful addition to the Town and we hope that everyone comes to see us in the new location.

We appreciate all our customers and look forward to seeing you when you come in the office. If you would like to contact us:

Raymah: rsimpson@townofbristolnh.org

Christina: deputytc@townofbristolnh.org.

Phone number is 744-3354 x Option 2

We hope everyone has a great 2019 and enjoy the festivities of the Bicentennial!

Respectfully submitted,

Raymah Wells Simpson
Town Clerk/Tax Collector

Town Clerk / Tax Collector

Vitals/Marriage - Town	\$2,781.00
Vitals/Marriage - State	\$3,989.00
Sub Total	\$6,770.00
UCC	\$1,155.00
Tire Fees	\$2,303.00
Motor Vehicles	\$617,176.00
Dog License/Fines	\$4,012.00
Boat Registrations	\$10,360.09
Propane Tanks	\$88.00
Transfer Station Stickers	\$12,871.00
Bristol Boutique	\$5,468.25
Shingles	\$1,137.00
Metal Fees	\$3,195.00
CD (Construction Demolition)	\$22,963.00
Beach Permits	\$12,470.00
Copies/Lost Reg	\$241.00
Wetland Fee	\$0.00
Total	\$700,209.34

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

--BRISTOL--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
PRIVE, KILLIAN HARRIS	02/02/2018	LACONIA, NH	PRIVE, BENJAMIN	BIANCHI, LISA
LY, KAYDENCE MARIE	02/08/2018	CONCORD, NH	LY, THOMASON	LY, LYNZEY
ROBISON, VIVIAN JANELLE	03/01/2018	CONCORD, NH	ROBISON, ZACHARY	ROBISON, TESSA
HANNAGAN, ARIA WHITNEY	03/22/2018	PLYMOUTH, NH	HANNAGAN, DEVIN	HANNAGAN, HILLARY
KELLY, CARSON RONALD	04/08/2018	LACONIA, NH	KELLY, DUSTIN	KELLY, TAYLOR
BERRY, LUKE EDWARD	05/04/2018	CONCORD, NH	BERRY, MATTHEW	BERRY, ERIN
BROUILLET, EMMA MAE	05/14/2018	MANCHESTER, NH	BROUILLET, TYLER	BOURBEAU, TAYLOR
CONNOLLY, LIAM JANDRE	08/11/2018	LEBANON, NH	CONNOLLY III, WILLIAM	CONNOLLY, LIESL
CORNEAU, EVELLA JANE	07/08/2018	CONCORD, NH	CORNEAU, JACOB	CORNEAU, VANESSA
BIXBY, HANNAH LEE	07/18/2018	PLYMOUTH, NH	BIXBY, RICHARD	SMITH, LISA
BROWN, EMERIC JACK	10/08/2018	BRISTOL, NH	BROWN, JORDAN	BROWN, EMILIA
TERRIAULT, JAMES ARTHUR	10/18/2018	CONCORD, NH	TERRIAULT, CHARLES	TERRIAULT, LAUREN

Total number of records 12

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- BRISTOL --

Vital Statistics - Marriages

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
NORBY, THOMAS L BRISTOL, NH	RICE, MOLLY G BRISTOL, NH	WOODSTOCK	WOODSTOCK	04/17/2018
COLLINS, CODY A BRISTOL, NH	HUBBARD, COURTNEY A BRISTOL, NH	BRISTOL	BRISTOL	05/10/2018
STONE, HARLEY D BRISTOL, NH	GRABLEWSKI, LILLIA F BRISTOL, NH	FRANKLIN	FRANKLIN	05/27/2018
PLUMMER, PHILIFE F BRISTOL, NH	CARLIN, JENNIFER L BRISTOL, NH	BRISTOL	ALEXANDRIA	06/02/2018
VAIDEN, RUSSELL E BRISTOL, NH	SANDERS, ELIZABETH S BRISTOL, NH	BRISTOL	BRISTOL	06/23/2018
POTTER, KIMBERLY M BRISTOL, NH	PLANTE, CHRISTOPHER J BRISTOL, NH	BRISTOL	BRISTOL	06/23/2018
ROBERTS, JESSICA E BRISTOL, NH	ROMINGER III, CARL E BRISTOL, NH	BRISTOL	HEBRON	07/07/2018
MATTSON, JEFFREY S BRISTOL, NH	MCCONOLOGUE, ERICA K BRISTOL, NH	BRISTOL	BRISTOL	07/14/2018
JOHNSON, BROOKE M BRISTOL, NH	COTE, ADAM G BRISTOL, NH	BRISTOL	HOLDERNESS	08/18/2018
LEON, MARIA G BRISTOL, NH	VALENZUELA, MIGUEL A BRISTOL, NH	BRISTOL	BRISTOL	08/21/2018
PRIVE, BENJAMIN H BRISTOL, NH	BIANCHI, LISA M BRISTOL, NH	BRISTOL	BRISTOL	09/15/2018

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
POITRAS, RICHARD E BRISTOL, NH	CURRIER, APRIL BRISTOL, NH	BRISTOL	BRISTOL	09/22/2018
LANGKAU, ERICA N BRISTOL, NH	MEZA MULETT, CRISTIAN J BRISTOL, NH	BRISTOL	BRISTOL	10/01/2018
NORMANDIN, JAYSON A BRISTOL, NH	GONZALEZ, THALIA-MARIE K ALEXANDRIA, NH	ALEXANDRIA	ALEXANDRIA	10/19/2018

Total number of records 14

Vital Statistics - Marriages

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MCCONNELL, HELEN	01/02/2018	BRISTOL	MCCONNELL, RAYMOND	TALLON, ALICE	N
ZAPOLSKI, MICHAEL	01/03/2018	BRISTOL	ZAPOLSKI, ROBERT	FILLION, SIMONE	Y
LEONARD, FRED	01/18/2018	PLYMOUTH	JAMESON, GEORGE	EUBER, LILLIAN	N
HARDY, KEVIN	02/22/2018	BRISTOL	HARDY, WALTER	HERRA, MARY	N
TRACY, EDWARD	02/25/2018	CONCORD	TRACY, EDWARD	THENSTEDT, DOROTHY	N
MARSH SR, GALEN	03/01/2018	MANCHESTER	MARSH, ERNEST	TARR, ERMA	N
UKRAINE, STEVEN	03/20/2018	BRISTOL	UKRAINE, MICHAEL	BOYKO, OLGA	N
ADAMS, ANDREW	03/27/2018	CONCORD	ADAMS, ANDREW	ALLEN, JEANNETTE	N
PRINE, PERCY	03/27/2018	LEBANON	PRINE, WALTER	MEADOWS, AUDREY	Y
OLESNEVICH, PETER	04/14/2018	BRISTOL	OLESNEVICH, PETER	KIELBOWICZ, JOSEPHINE	N
VITTUM, EUNICE	04/23/2018	BRISTOL	SMALL, HOWARD	WALKER, MARY	N
MOSES, EDWARD	05/10/2018	BRISTOL	MOSES, MORTON	EWENS, ELLA	N
CORNEAU, JAMES	06/14/2018	LEBANON	CORNEAU, FRED	UNKNOWN, EVELYN	N
LOWELL, BERNICE	07/04/2018	MEREDITH	THOMPSON, JOHN	BACON, ARBERTA	N
MARINI, ROBERT	07/18/2018	BRISTOL	WHITING, EDWIN	VYSOCKY, ESTELLE	Y
WOOLSEY, AUDREE	07/24/2018	BRISTOL	FOX, LEON	LINGEMAN, AUDREE	N
SYLVESTER, SHAWN	08/16/2018	BRISTOL	SYLVESTER, TIMOTHY	COLBURN, BARBIE	N
DOWNES SR, DONALD	08/18/2018	BRISTOL	DOWNES, PHILIP	SAWYER, DAISY	N

Vital Statistics -Deaths

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MILLER, MARY	08/19/2018	MEREDITH	STOYELL, JOHN	MCCARTHY, FRANCES	N
KOEHLING, PHYLLIS	09/08/2018	BRISTOL	UNKNOWN, UNKNOWN	CHATMAN, INEZ	N
PAPLASKAS, PAUL	09/10/2018	FRANKLIN	PAPLASKAS, BENEDICT	GULMIN, VERONICA	Y
CURTIS, PATRICIA	09/13/2018	BRISTOL	MAZZALUPO, FRANCIS	ALPHI, MARY	N
PERRY, ELEANOR	09/14/2018	LACONIA	CASTELLA, REUBEN	ROGERS, LILLIAN	N
NELSON, STEPHEN	09/20/2018	CONCORD	NELSON, MALCOLM	MARGOUX, JOYCE	N
MCKIM, JOHN	09/26/2018	FRANKLIN	MCKIM, WARREN	PERRY, PATRICIA	N
WEISSMANN, STEPHEN	09/30/2018	MEREDITH	FLEMMING, JAMES	MURRY, EVELYN	N
WILLETTE, RICHARD	10/08/2018	BRISTOL	WILLETTE, WILFRED	SULLIVAN, BARBARA	Y
AVERY, EUGENE	10/08/2018	BRISTOL	AVERY, ERNEST	MCCLARY, PHYLLIS	N
COSTIGAN SR, THOMAS	12/03/2018	MEREDITH	COSTIGAN, BERNARD	COOMBS, MARY	Y
SMITH, LYNDON	12/05/2018	BRISTOL	SMITH, RAY	LONGFELLOW, EVELYN	N

Total number of records 30

Water/Sewer Department

The Water and Sewer Department staff consists of Superintendent, Jeff Chartier; Office Manager, Audrey Landry; Wastewater Treatment Facility Chief Operator, Jesse Lamos; Water Distribution and Sewage Collection Chief Operator, Kenneth Pelletier; Assistant Wastewater Treatment Operator, Joel Furmanick and Water Assistant Operator Joe Sarto

The Water Department's current customer base exceeds 3,462 individuals, supplied by 1,385 service connections, tied into 21.7 miles of distribution piping. There were 7 new water service units added to the system during 2018. The Department supplies water to residential, commercial and 190 seasonal customers as well as schools, campgrounds, industry and 160 fire hydrants throughout the town. During 2018 the Water Department pumped roughly 104,696,500 gallons of water, equivalent to an average of 286,840 gallons per day from our wells.

The Department's sewer system services greater than 1,925 individuals throughout 770 connections through the 11 miles of collection system piping. There were 5 new sewer service units added during 2018. This sewerage is conveyed through gravity feed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility, sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge, producing settling of solids in the clarifier to be pumped out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination allowing discharge to the Pemigewasset River. During 2018, the Sewer Department treated 84,643,000 gallons of wastewater equivalent to 231,899 average gallons per day at the wastewater treatment facility.

During 2018, the Department performed several maintenance tasks. Some of the highlights where:

- Third and final phase of the cleaning and video inspection of wastewater collection system.
- New water meter installations are nearly complete with only 35 meters remaining of 1,385 purchased.
- Finalized the installation Sludge dewatering equipment.
- The Upper Oxidation Ditch sustained damage to the wall and floor during heavy rains that fell in October of 2017. Repairs have been completed by Penta construction company and a portion of the cost had been reimbursed by FEMA
- Finished drainage improvements at waste water treatment facility.
- Manhole adjustment/repairs, water service valves and main valves adjustments or replacements had been made in preparation for the paving of Central Street and Route 104 East of Sugar Hill Drive.
- New truck (2019 F350) purchase to replace the 2008 F350.

Upcoming 2019 projects:

- Install the remaining water meters.
- Complete the implementation of online payment option of water and sewer bills.
- Conduct water audit/leak detection.
- Manhole adjustment/repairs, water service valves and main valve adjustments or replacements will be made in preparation for paving areas of Red Fox Village and Central Street
- Roof repairs to the Central Street Pump Station.
- Various repairs will be made to defects found in the collection system during the CCTV inspections.

Bristol's water bill is based on cubic feet of water. The register can be read manually or by a remote reader (touch pad handheld or radio transmitter). Meters are read quarterly around the last weeks of March, June, September and December and bills are sent out the beginning of the following months.

Once the customer receives the bill they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the "Cu. Ft. Used" (cubic feet used) column located on the following Water and Sewer 2018 Rate Chart to see how the bill is calculated.

Water/Sewer Department (Continued)

In Bristol, the water customer can receive 748 gallons of water for \$2.31 after paying the \$28.35 minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance)

Bristol will treat the residential sewer customer's wastewater for \$5.03 per 748 gallons after paying the \$31.19 minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance).

The public is welcome and encouraged to set up a tour of Bristol's water and sewer system. Please contact our office at 744-8411 to schedule a time.

The Water Department will be sending out the 2018 Consumer Confidence Report enclosed with the April quarterly bill; for seasonal customers, it will be enclosed along with their seasonal turn-on notice.

Respectfully submitted,

Superintendent, Jeff Chartier

Water/Sewer Department (Continued)

Water and Sewer 2018 Rate Chart										
Sewer allowance is 5% washing cars, watering lawns and gardens								Effective 1/1/18		
Cu. Ft used	Cu. ft Above Min.	Total Gallons	\$2.31/100	\$28.35	\$47.48	\$5.03/100	\$51.18	Water/Sewer	\$33.78	Water/Sewer
			Water	min.	min	Sewer	min.	Combined	\$5.60/100	Combined
			\$ Above	Water	Seasonal	\$ Above	Residential	Residential	Commercial	Commercial
			min.	quarterly bill	semi annual Bill	min.	sewer bill	sewer bill	sewer bill	sewer bill
600	0	3,740	\$0.00	\$28.35	\$47.48	\$0.00	\$31.19	\$59.54	\$33.78	\$62.11
800	100	4,488	\$2.31	\$30.66	\$49.77	\$4.78	\$35.97	\$66.63	\$39.09	\$69.75
700	200	5,236	\$4.62	\$32.97	\$52.08	\$9.56	\$40.75	\$73.72	\$44.41	\$77.38
800	300	5,984	\$6.93	\$35.28	\$54.39	\$14.33	\$45.52	\$80.80	\$49.74	\$85.02
900	400	6,732	\$9.24	\$37.59	\$56.70	\$19.11	\$50.30	\$87.89	\$55.07	\$92.66
1000	500	7,480	\$11.55	\$39.90	\$59.01	\$23.89	\$55.08	\$94.98	\$60.39	\$100.29
1100	600	8,228	\$13.86	\$42.21	\$61.32	\$28.67	\$59.86	\$102.07	\$65.72	\$107.93
1200	700	8,976	\$16.17	\$44.52	\$63.63	\$33.45	\$64.64	\$109.16	\$71.05	\$115.57
1300	800	9,724	\$18.48	\$46.83	\$65.94	\$38.22	\$69.41	\$116.24	\$76.37	\$123.20
1400	900	10,472	\$20.79	\$49.14	\$68.25	\$43.00	\$74.19	\$123.33	\$81.70	\$130.84
1600	1000	11,220	\$23.10	\$51.45	\$70.56	\$47.78	\$78.97	\$130.42	\$87.03	\$138.48
1800	1100	11,968	\$25.41	\$53.76	\$72.87	\$52.56	\$83.75	\$137.51	\$92.35	\$146.11
1700	1200	12,716	\$27.72	\$56.07	\$75.18	\$57.34	\$88.53	\$144.60	\$97.68	\$153.75
1800	1300	13,464	\$30.03	\$58.38	\$77.49	\$62.11	\$93.30	\$151.68	\$103.01	\$161.39
1900	1400	14,212	\$32.34	\$60.69	\$79.80	\$66.89	\$98.08	\$158.77	\$108.33	\$169.02
2000	1500	14,960	\$34.65	\$63.00	\$82.11	\$71.67	\$102.86	\$165.86	\$113.66	\$176.66
2100	1600	15,708	\$36.96	\$65.31	\$84.42	\$76.45	\$107.64	\$172.95	\$118.99	\$184.30
2200	1700	16,456	\$39.27	\$67.62	\$86.73	\$81.23	\$112.42	\$180.04	\$124.31	\$191.93
2300	1800	17,204	\$41.58	\$69.93	\$89.04	\$86.00	\$117.19	\$187.12	\$129.64	\$199.57
2400	1900	17,952	\$43.89	\$72.24	\$91.35	\$90.78	\$121.97	\$194.21	\$134.97	\$207.21
2600	2000	18,700	\$46.20	\$74.55	\$93.66	\$95.56	\$126.75	\$201.30	\$140.29	\$214.84
2800	2100	19,448	\$48.51	\$76.86	\$95.97	\$100.34	\$131.53	\$208.39	\$145.62	\$222.48
2700	2200	20,196	\$50.82	\$79.17	\$98.28	\$105.12	\$136.31	\$215.48	\$150.95	\$230.12
2800	2300	20,944	\$53.13	\$81.48	\$100.59	\$109.89	\$141.08	\$222.56	\$156.27	\$237.75
2900	2400	21,692	\$55.44	\$83.79	\$102.90	\$114.67	\$145.86	\$229.65	\$161.60	\$245.39
3000	2500	22,440	\$57.75	\$86.10	\$105.21	\$119.45	\$150.64	\$236.74	\$166.93	\$253.03
3100	2600	23,188	\$60.06	\$88.41	\$107.52	\$124.23	\$155.42	\$243.83	\$172.25	\$260.66
3200	2700	23,936	\$62.37	\$90.72	\$109.83	\$129.01	\$160.20	\$250.92	\$177.58	\$268.30
3300	2800	24,684	\$64.68	\$93.03	\$112.14	\$133.78	\$164.97	\$258.00	\$182.91	\$275.94
3400	2900	25,432	\$66.99	\$95.34	\$114.45	\$138.56	\$169.75	\$265.09	\$188.23	\$283.57
3600	3000	26,180	\$69.30	\$97.65	\$116.76	\$143.34	\$174.53	\$272.18	\$193.56	\$291.21
3800	3100	26,928	\$71.61	\$99.96	\$119.07	\$148.12	\$179.31	\$279.27	\$198.89	\$298.85
3700	3200	27,676	\$73.92	\$102.27	\$121.38	\$152.90	\$184.09	\$286.36	\$204.21	\$306.48
3800	3300	28,424	\$76.23	\$104.58	\$123.69	\$157.67	\$188.86	\$293.44	\$209.54	\$314.12
3900	3400	29,172	\$78.54	\$106.89	\$126.00	\$162.45	\$193.64	\$300.53	\$214.87	\$321.76
4000	3500	29,920	\$80.85	\$109.20	\$128.31	\$167.23	\$198.42	\$307.62	\$220.19	\$329.39
4100	3600	30,668	\$83.16	\$111.51	\$130.62	\$172.01	\$203.20	\$314.71	\$225.52	\$337.03
4200	3700	31,416	\$85.47	\$113.82	\$132.93	\$176.79	\$207.98	\$321.80	\$230.85	\$344.67
4300	3800	32,164	\$87.78	\$116.13	\$135.24	\$181.56	\$212.75	\$328.88	\$236.17	\$352.30
4400	3900	32,912	\$90.09	\$118.44	\$137.55	\$186.34	\$217.53	\$335.97	\$241.50	\$359.94
4600	4000	33,660	\$92.40	\$120.75	\$139.86	\$191.12	\$222.31	\$343.06	\$246.83	\$367.58
4800	4100	34,408	\$94.71	\$123.06	\$142.17	\$195.90	\$227.09	\$350.15	\$252.15	\$375.21
4700	4200	35,156	\$97.02	\$125.37	\$144.48	\$200.68	\$231.87	\$357.24	\$257.48	\$382.85
4800	4300	35,904	\$99.33	\$127.68	\$146.79	\$205.46	\$236.65	\$364.33	\$262.81	\$390.49
4900	4400	36,652	\$101.64	\$129.99	\$149.10	\$210.23	\$241.42	\$371.41	\$268.13	\$398.12
5000	4500	37,400	\$103.95	\$132.30	\$151.41	\$215.01	\$246.20	\$378.50	\$273.46	\$405.76
5100	4600	38,148	\$106.26	\$134.61	\$153.72	\$219.79	\$250.98	\$385.59	\$278.79	\$413.40
5200	4700	38,896	\$108.57	\$136.92	\$156.03	\$224.57	\$255.76	\$392.68	\$284.11	\$421.03
5300	4800	39,644	\$110.88	\$139.23	\$158.34	\$229.35	\$260.54	\$399.77	\$289.44	\$428.67
5400	4900	40,392	\$113.19	\$141.54	\$160.65	\$234.12	\$265.31	\$406.85	\$294.77	\$436.31
5600	5000	41,140	\$115.50	\$143.85	\$162.96	\$238.90	\$270.09	\$413.94	\$300.00	\$443.94

Zoning Board

The Bristol Zoning Board of Adjustment (ZBA) is the legislative body that enforces the Town's Zoning Ordinance. The ZBA is responsible for reviewing requests for variances, special exceptions, and administrative appeals. Meetings of the ZBA are held the 1st Tuesday of each month at 6:00 p.m.

The dedicated volunteers that make up the Zoning Board attended 12 meetings this year, totaling approximately 24 hours, which does not include any pre-meeting review of documents, plans, etc. and any time in research. For 2018, the ZBA spent its **meeting time** as follows:

- **8 Special Exceptions with 2 continued Special Exceptions;**
- **4 Variances;**
- **2 Motions for Rehearing;**
- **1 Appeal with 1 continued Appeal; and**
- **1 Rehearing**

The Land Use Department supports the Board, by reviewing applications and materials, providing materials in advance of the hearing, completing research as needed and providing technical assistance during meetings. The Zoning Board would like to thank the Land Use Department for all their hard work and support of the Board throughout the year.

Additionally, the Zoning Board membership consists of five (5) sitting members with an additional five (5) alternates members. If you are interested in taking an active role in the community and civic engagement, then please consider a role with the Zoning Board. Any interested parties can contact the Land Use Office for more information.

Respectfully Submitted,

Christina Goodwin
Land Use Manager

Summary of Town Owned Properties

SUMMARY OF TOWN OWNED PROPERTY

Map/Lot #	Property Location	Acres	Value
102-046	Batten Road	0.009	\$2,500.00
103-037	Wulamat Road	0.17	\$26,600.00
103-053	Wulamat Road	0.1	\$45,000.00
104-002	West Shore Road	0.11	\$50,500.00
106-030	Lake Street	0.86	\$44,600.00
106-056	165 Wicom Road	0.918	\$211,600.00
108-100	West Shore Road - Cummings Beach	1.47	\$1,435,800.00
111-009	Shore Drive - Avery-Crouse Beach	0.52	\$1,909,000.00
111-087	Ravine Drive	17	\$14,900.00
112-021	22 Bristol Hill Road - Pump Station	0.03	\$11,200.00
112-070	254 Lake Street	0.54	\$25,700.00
112-071	230 Lake Street - Town Office/Police Dept	1.13	\$539,400.00
112-084	Hillside Avenue	0.05	\$2,000.00
112-096	306 North Main Street - Pump Station	0.72	\$111,200.00
112-096-001	North Main Street	0.1	\$17,000.00
113-025	85 Lake Street - Fire Department	0.664	\$658,600.00
113-047	North Main Street - Kelley Park	6.83	\$124,100.00
114-012	5 School Street - New Town Office Building	0.661	\$551,600.00
114-047	45 Summer Street - 1849 Town Hall	0.25	\$236,500.00
114-108	Spring Street - Parking Lot	0.067	\$12,500.00
114-112	Summer Street	0.61	\$22,100.00
114-115	56 Central Street - Pump Station	0.219	\$70,800.00
114-118	28 Central Street	2.4	\$49,600.00
114-123	8 Central Street - Eagle Scout Park	0.06	\$20,800.00
114-179	35 Pleasant Street - Minot-Sleeper Library	0.74	\$860,300.00
114-191	Central Square	0.03	\$17,100.00
115-001	15 High Street - Old Fire Station/Historical Society	0.07	\$140,100.00
115-069	Water Street	0.1	\$12,000.00
116-072-001	Robieson Drive	0.513	\$38,300.00
116-101	Pleasant Street (Conservation Commission)	1	\$33,000.00
201-015	Old Stage Road - Cemetery	0.16	\$0.00
203-038	Akerman Road - Cemetery	0.27	\$0.00
203-039	West Shore Road	0.25	\$14,300.00
203-119	500 West Shore Road - Pump Station	2.61	\$124,700.00
203-120	488 West Shore Road - Well	9.03	\$120,000.00
203-121	West Shore Road	0.236	\$42,300.00
203-157	Adams Drive Boatslip #6	0	\$46,000.00
214-044	Country Club Road	0.597	\$8,600.00
217-101	866 North Main Street - Ernest Hopkins Water Tank	1.6	\$762,200.00
217-130	Hall Road	1.8	\$34,600.00
219-032	Ten Mile Brook Road	2.4	\$40,800.00
219-035	Peaked Hill Road - Cemetery	0.33	\$0.00
221-025	Summer Street - Cemetery	0.26	\$0.00
223-031	Summer Street - Cemetery	0.41	\$0.00
223-063	70 Hall Road - Pump Station	16	\$157,200.00
223-075	180 Ayers Island Road - Water/Sewer Office	4.4	\$299,100.00
223-076	180 Ayers Island Road - Water/Sewer Plant	5.75	\$1,763,900.00
223-078	100 Ayers Island Road - Highway Dept / Transfer Station	3.2	\$296,100.00
224-050	Lake Street - Plankey Spring (Conservation Commission)	0.44	\$19,200.00
224-051	Lake Street	2.4	\$17,900.00
224-052	Lake Street - Mill Stream Trail	5.65	\$68,900.00
224-053	496 Lake St - Parking/Bike Path	1.1	\$52,300.00
224-054	Lake Street	0.14	\$18,600.00
230-010	Profile Falls Rd (Conservation Commission)	0.37	\$16,200.00
Overall totals		97.344	\$11,197,300.00

Summary Inventory of Valuation - All Properties

2018 Summary Inventory of Valuation – All Properties

Value of Land Only	
Current Use	\$ 395,893.00
Residential	\$ 132,573,000.00
Commercial/Industrial	\$ 15,960,000.00
Total Value of Land	\$ 148,926,893.00
Value of Buildings Only	
Residential	\$ 250,536,900.00
Manufactured Housing	\$ 12,776,900.00
Commercial/Industrial	\$ 37,770,700.00
Total Value of Buildings	\$ 301,084,500.00
Public Utilities	
Utilities	\$ 20,250,000.00
Total Valuation Before Exemptions	\$ 470,261,393.00
Exemptions	
Elderly	\$ 730,000.00
Blind	\$ 30,000.00
Deaf	\$ -
Disabled	\$ 169,400.00
Total Exemptions	\$ 929,400.00
Net Taxable Valuation	\$ 469,326,493.00

**SUPPORTED OUTSIDE AGENCIES
ANNUAL REPORTS**

Community for Alcohol Drug-Free Youth (CADY)

Communities for Alcohol- and Drug-Free Youth would like to thank the town of Bristol for your support over the past year—together we are building possibilities, potential, and promise for our youth!

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths stealing the lives of so many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place.

Former Director of the White House Office of National Drug Control Policy, Michael Botticelli, powerfully stated, “Addiction doesn’t start with prescription drug abuse or heroin use. It starts with alcohol, tobacco and marijuana. If we want to end the epidemic our country is experiencing, then we must put resources on the ground for prevention of substance use.” Use of addictive substances during adolescence is a health and safety issue that poses serious risks of harm including interference with brain development. Substance misuse also significantly increases the chances of addiction with those beginning use before age 15 nearly 7 times more likely to develop a substance use disorder. We must keep in mind that substance abuse is not inevitable—addiction is a progressive disease that’s preventable. CADY works to build protective factors for our children and youth and together with our community partners we are accomplishing that important goal.

As I write this year’s annual report, I am excited to share information about the progress we have made over the past year. We have built youth resiliency by providing asset-building, high-impact prevention programming and leadership training for area students in grades 5-12. We also continue to provide our most vulnerable youth a second chance to overcome challenges, to learn, grow and to turn their lives around through our region’s juvenile court diversion program, Restorative Justice. Many of the high-risk youth referred to Restorative Justice are already struggling with substance use disorders—this vital intervention is preventing entry to the addiction pipeline and saving lives.

Your support allowed CADY to introduce a new protective factor this year with the implementation of Thriving in the Middle School at Newfound Memorial Middle School. We know the earlier we provide education the greater the likelihood of preventing high-risk behavior before it starts. We also continue to promote the permanent Rx Medication Drop Box at the Bristol Police Department where Newfound area residents are safely disposing of unwanted or expired prescriptions. By using the drop box we can prevent the diversion of potentially harmful and lethal drugs to kids. We are proud to collaborate with the Bristol Police Department, Speare Memorial Hospital, and the Central NH Public Health Network on this important prevention initiative so let’s: TAKE IT TO THE BOX!

Our community outreach includes collaboration with the Stand Up Newfound Coalition and an ongoing media campaign designed to raise awareness on substance misuse and solutions with regular submissions to the Hometown Voice, the Record Enterprise, school newsletters, and the PennySaver, as well as social networking sites Facebook and Youtube. We also host a video library and other outstanding resources for parents and community on our website: cadyinc.org.

Beyond our primary prevention mission, our work with the Substance Use Disorders Continuum of Care statewide includes ongoing promotion of the NH Statewide Addiction Crisis Line (1-844-711-HELP); providing resources to families of children struggling with addiction so they can access services that just may save their children’s lives; and hosting of community trainings.

While we are grateful for our many successes, we have a long way to go. Together we can protect our children and erase the sad headlines of addiction and tragic overdose deaths by stopping the problem before it starts. Thank you, Bristol, for your ongoing support of prevention and active participation!

Sincerely,
Deb Naro
Executive Director

Executive Councilor

STATE OF NEW HAMPSHIRE Executive Council

JOSEPH D. KENNEY
EXECUTIVE COUNCILOR
DISTRICT ONE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

Annual Report of District One Executive Councilor Joseph Kenney January 3rd, 2018

Moving into 2019, this will be my last year as your Executive Councilor, I have thoroughly enjoyed serving you and working with many great local, county and state officials. I have been honored and grateful to have your trust for the past five years.

The Governor, Executive Council and Legislature have worked on many important issues such as the heroin, fentanyl and opioid crisis, workforce development, infrastructure improvement, school safety infrastructure, youth and family services and protection of our natural resources.

In 2018, I was proud to be a part of the Friendship House dedication in Bethlehem, the Fifth Glen House Hotel dedication near Mount Washington, the State Liquor store dedications in Colebrook and Lancaster and state land transfer near Mascoma Lake Park in Enfield. I have worked with dozens of small business owners to assist them throughout the regulatory process to open their businesses. The State is moving forward in a positive direction to sell the Rumney and Shelburne rest stop areas that have been closed for many years. I remain close to the Lakeshore Redevelopment Planning Commission in the development of the "Old State Property" in Laconia. Many communities such as Newport, Colebrook and Bristol are going through economic development revitalization and I have assisted them with funding ideas and with state and federal contacts.

There are over a thousand volunteers who serve on our State Boards and Commissions. I have had the pleasure to vote for many of them in District 1. The Council has confirmed 6 Circuit Court Judges, 2 Superior Court Judges and 1 State Supreme Judge(s) in 2018. In 2018, there were 1.7 billion dollars in expenditures, 6.4 billion in working capital and the Council passed 1775 contract items.

The Ten Year Transportation Improvement Plan, working with the NHDOT and the Regional Planning Commissions will commence in the New Year. The new Council will address the needs of the State and conduct hearings later in the summer and subsequently pass on a plan to the Governor for his consideration prior to it going to the NH Legislature. In the past, the plan has focused on preservation, maintenance and safety of existing pavement and bridge infrastructures throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted. One of those grants, is the Conway Rec Path Project for \$1.2 million. Contact William Watson at NHDOT for any additional details at 271-3344.

The Governor and Council are looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm

The Executive Council office has available the following informational items: NH Constitutions, tourist maps, consumer protection handbooks, etc. Some Councilors periodically email their weekly schedule and other items of note. If you would like to be included on this list, contact our office at 271-3632. There is also an active internship program for college students and others who might be interested so please contact our office to discuss this with our staff at any time.

Best Regards - Joe

Lakes Region Mental Health Center



Request for Bristol Allocation in Fiscal Year 2019: \$3,000

Lakes Region Mental Health Center (LRMHC), formerly Genesis Behavioral Health (GBH) is designated by the State of New Hampshire as the community mental health center (CMHC) serving the 24 towns that make up Belknap and southern Grafton Counties. LRMHC provides Emergency Services 24 hours a day, 7 days a week, to anyone in the community experiencing a mental health crisis, regardless of their ability to pay. Additionally, LRMHC provides individual, group and family therapy; mobile crisis teams in the event a tragic event occurs that impacts a community at large, psychiatry; nursing; community support programs for people with severe and persistent mental illness; care management; community-based supports; housing; supported employment; substance use disorder treatment; and specialty services and evidence-based practices for children and their families, including trauma-focused therapy, art therapy and play therapy. Child Impact seminars are offered in Laconia and Plymouth for divorcing families. LRMHC owns two handicapped accessible vans and provides transportation services to patients in the greater Plymouth and Laconia areas as a means to enhance access to care in this rural area.

Founded in 1966, LRMHC provides comprehensive, integrated mental health treatment for people living with - and recovering from - mental illness and/or emotional distress. In Fiscal Year 2018, LRMHC's 190 employees served 4,067 children, adults and families. During this same time period, we provided over \$1.2 million of charity care.

In Fiscal Year 2018, **122 residents** of Bristol received services from Lakes Region Mental Health Center, and **42** of these individuals utilized Emergency Services; **an 83% increase in ES utilization over 2017**. LRMHC provided **\$28,450** in charitable care to Bristol residents. The age breakdown is as follows:

Bristol	Patients Served-Agency	Charitable Care in \$	Patients Served-ES
Children (0 to 17 years)	30	\$3,425	10
Adults (18 to 61 years)	79	\$21,629	26
Elder (62 + years)	13	\$3,396	6

LRMHC is requesting **\$3,000** this year; which is a level funded request from last year. Your continued support will help us ensure the provision of 24/7 Emergency Services to people in crisis, as oftentimes emergencies are attributable to lack of health insurance and/or the financial resources necessary to seek preventative care. For many, Emergency Services at LRMHC are the gateway into treatment. Access to timely and effective treatment supports recovery, and minimizes further harm to the patient, the community, and other systems of care.

An investment from Bristol will be leveraged with appropriations from other communities to offset the tremendous cost of staffing the Emergency Services program round the clock. It will help us expand mental health services and increase awareness. Similar to a municipal police or fire department, Emergency Services is a safety net for *all* residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.

Lakes Region Mental Health Center

What is a Mental Health Emergency?

A mental health emergency is a sudden change in the mental status of an individual due to a one-time event or as the result of a pre-existing mental illness. Events causing a mental health emergency can include loss of job, divorce, natural disaster or the sudden loss of a loved one. A mental health emergency can occur at any time to anyone, regardless of age, gender or class. Symptoms of a mental health emergency can include, but are not limited to:

- Suicidal or homicidal thoughts
- Feelings of desperation or anxiety
- Delusional thoughts
- Risk of harm to self or others

What are Emergency Services?

Emergency Services are provided by LRMHC in accordance with regulations governing community mental health centers in the State of New Hampshire. Services include access 24 hours a day, 7 days a week, to Master's level clinicians and psychiatrists by individuals of all ages, hospitals, schools, police and others experiencing or dealing with a mental health emergency. The goal of Emergency Services is to reduce the individual's acute psychiatric symptoms, decrease risk of harm to self and others and assist in returning the individual to pre-crisis level functioning. Emergency Services are provided through a 24-hour emergency hotline, mobile crisis response, crisis stabilization, assessments and evaluation and voluntary/involuntary hospitalization. Services are provided in person, over the telephone and via telehealth to ensure rapid access to care.

How does the town benefit? Why should you invest in Emergency Services?

Sadly, today we have a greater understanding of the devastating effects of a mental health crisis. We may get a glimpse of it in when a tragic event affects our own community: a horrific crime, a suicide, the aftermath of an accident. The role of the LRMHC Emergency Services team is not simply to work with the individual in crisis, but to work with the community in its wake. This may include meeting with emergency responders as they cope with a difficult case or with school children and teachers as they mourn the loss of a classmate and student.

An investment from the town will be leveraged with appropriations from other communities to offset the tremendous cost of staffing the Emergency Services program round the clock. It will help us expand mental health services and increase awareness. Similar to a municipal police or fire department, Emergency Services is a safety net for *all* residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.

Grafton County Senior Citizens Council, Inc.



Supporting Aging in Community

Horse Meadow Senior Center
(N. Haverhill 603-787-2539)
Lin-Wood Area Senior Services
(Lincoln 603-745-4705)
Littleton Area Senior Center
(Littleton 603-444-6050)
Mascoma Area Senior Center
(Canaan 603-523-4333)
Newfound Area Senior Services
(Bristol 603-744-8395)
Orford Area Senior Services
(Orford 603-787-2539)
Plymouth Regional Senior Center
(Plymouth 603-536-1204)
Upper Valley Senior Center
(Lebanon 603-448-4213)

Sponsoring

RSVP & The Volunteer Center
(toll-free 877-711-7787)
ServiceLink of Grafton County
(toll-free 866-634-9412)

2018-19 Board of Directors

Larry Kelly, *President*
Bob Muh, *Vice President*
Flora Meyer, *Treasurer*
Martha Richards, *Secretary*
Ralph Akins
Patricia Brady
Neil Castaldo
Ellen Flaherty
Carol Govoni
Craig Labore
Steve Marion
J. Pete Moseley
Rick Peck
Frank Thibodeau
Ellen Thompson
Kathleen Vasconcelos,
Executive Director

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2018

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors RSVP's Volunteer Center (RSVP) and the Grafton County ServiceLink Resource Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2017-18, 172 older residents of Bristol were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Newfound Area Senior Services; 65 Bristol residents received services through ServiceLink:

- Older adults from Bristol enjoyed 2,658 balanced meals in the company of friends in the senior dining rooms.
- They received 3,067 hot, nourishing meals delivered to their homes by caring volunteers.
- Bristol residents were transported to health care providers or other community resources on 1,617 occasions by our lift-equipped bus.
- They received assistance with problems or issues of long-term care through 230 visits with a trained outreach worker and 236 contacts with ServiceLink.
- Bristol's citizens also volunteered to put their talents and skills to work for a better community through 2,375 hours of volunteer service.

The cost to provide Council services for Bristol residents in 2017-18 was \$92,423.02.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Bristol's population over age 60 increased by 53.4% over the past 20 years according to U.S. Census data from 1990 to 2010.*

GCSCC very much appreciates Bristol's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos, Executive Director

10 Campbell Street • P.O. Box 433 • Lebanon, NH 03766
phone: 603-448-4897 • fax: 603-448-3906 • www.gcsc.org

Historical Society

Bristol Historical Society
2019 Annual Report

The Bristol Historical Society was organized in 1966 with an original membership of over 100. There was great enthusiasm for preserving the history of our town and sharing stories and information.

The mission of the society remains the same, but the number of members has greatly diminished. A small group of dedicated members continue to maintain our collection and offer programs for the public. New members are welcome with dues at \$10 per year.

2018 began with the annual meeting in March and the election of officers. Other events included a coffee and conversation event held at the library, a fashion show to raise funds for the Historic Town Hall kitchen, a NH Humanities program, NH Works, a display at Old Home Day and a presentation by Jenne Walker about Slim Baker held at the lodge following a potluck supper. The museum was open during the summer on Tuesday evenings and Saturday mornings.

Respectfully submitted,
Lucille Keegan, President

Lakes Region Planning Commission

Lakes Region Planning Commission

The Lakes Region Planning Commission is a voluntary organization of 30 member municipalities within one of the 9 regional planning areas established by state legislation. Regional planning commissions strive to respond to and shape the pressures of change in a meaningful way, both locally and regionally, through communication, joint initiatives, and planning.



With a regional planning area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC's professional staff provide regional planning services in the areas of transportation, land use, economic development, watershed management, and natural resource protection; local technical assistance with master plans, capital improvement plans, hazard mitigation plans, ordinance review, and circuit rider consulting; GIS mapping services; data collection and analysis; and review of Developments of Regional Impact.

In May 2018, we expanded our boundaries with the transfer of the Town of Plymouth to our planning region. After Plymouth's request to change regions was approved by New Hampshire's Office of Strategic Initiatives and an Executive Order was issued by the Governor, we welcomed Plymouth as our newest municipal member.

Bristol Representatives to the LRPC

Commissioners:

Steve Favorite

Transportation Technical Advisory Committee:

William Dowey

LOCAL ACTIVITIES — Bristol Highlights

- ◆ Met with Town and State officials regarding Bristol's Northern Border Regional Commission (NBRC) broadband project application.
- ◆ Identified several sites in Bristol for Brownfield Assessment Eligibility Determinations.
- ◆ Finalized and submitted a Safe Routes to Schools (SRtS) mapping and analysis scope to Town Planner.
- ◆ Followed up with PRLAC (Pemigewasset River Local Advisory Committee) Chair and Bristol representative regarding administrative funding status.
- ◆ Provided technical assistance to Planning Board member regarding impervious surface requirements within Shoreland Act's 50-foot setback and Town's authority when NHDES has issued shoreland permit.
- ◆ Completed Bristol Full Cost Analysis reports for solid waste management. Discussed solid waste management issues with Bristol Commissioner including recycling, pricing, site management, and Solid Waste Operator professional development.
- ◆ Respond to request from TAC (Transportation Technical Advisory Committee) member to research information on Bristol Route 104 repaving project.
- ◆ Discussed Bristol Ten Year Plan (TYP) projects with Town and reviewed transportation funding fact sheet with Town Planner; updated discussion on HSIP (Highway Safety Improvements Program).
- ◆ Completed Bristol maps on Quantitative Assessments of Bicycling Suitability.
- ◆ Facilitated bulk purchase of NH Planning & Land Use Regulation books at a substantial discount.
- ◆ Bristol served as one of 8 host sites in our Summer 2018 Household Hazardous Waste Collection enabling residents to safely dispose of their household hazardous waste in order to protect the groundwater that our region depends on for drinking water, domestic use, and tourism.

REGIONAL SERVICES — 2018 Highlights

- ◆ **Regional Purchasing Initiatives** | Created the opportunity for participating towns and school districts to save combined totals of \$159,938 in Electricity costs and \$10,123 in Oil & Propane costs by initiating a program to reduce individual town costs using the power of aggregate purchasing.
- ◆ **Economic Development** | Pursued workforce development & growth opportunities for region in coordination with regional economic development groups including Grafton County Economic Development Council.
 - ◆ **Brownfields**—Provided environmental assessment and consulting on brownfields properties, including the former Laconia State School, to encourage redevelopment through the EPA Brownfields Program.
 - ◆ **Northern Border Regional Commission (NBRC)**—Provided grant administration for NBRC grant projects in three communities.

Lakes Region Planning Commission

- ◆ **Developments of Regional Impact** | Responded to requests for reviews on Developments of Regional Impact and provided updated guidelines to members through their Commissioners.
- ◆ **Education** | Convened 6 area commission meetings, including an annual meeting with over 120 people and a legislative night. Meetings featured guest speakers covering a variety of topics including *From Brownfields to Whitewater Parks* and *Becoming Age-Friendly Communities*. At our 2018 Annual Meeting we recognized 9 individuals from 7 municipalities with awards across 3 categories for outstanding service to their communities.
- ◆ **Solid Waste** | Provided technical training and educational programs for solid waste managers and local officials through a USDA Solid Waste & Water grant award and applied for FY20 grant funding. Coordinated the 32nd annual Household Hazardous Waste Collection among 8 locations and 25 participating member communities.
- ◆ **Transportation** | Completed Franklin to Concord regional Transit Study creating a regional transit feasibility study template to use in the future.
 - Transportation Technical Advisory Committee (TAC)**—Held monthly meetings of the Commission’s advisory committee to enhance local involvement in regional transportation planning and project development.
 - Scenic Byways Advisory Committee**—Continued working with Lakes Region Tour Scenic Byway Advisory Committee to spur economic development and preserve regional scenic quality and visitor experiences.
 - Public Transportation**—Provided assistance to the Carroll County Regional Coordinating Council and the Mid-State Regional Coordinating Council.
 - RSMS/SADES**—Assisted communities with Road Safety Management Systems (RSMS) analysis and conducted culvert and catch basin inventories.
 - Road Safety Audits**—Coordinated with NHDOT Safety Engineer and municipal officials to establish Road Safety Audits in several communities.
 - Transportation Improvement Program (TIP) & Ten Year Plan (TYP)**—Worked with member towns and NHDOT to prioritize transportation improvements in the region.
 - Traffic Counts**—Conducted over 144 traffic counts around the region.
- ◆ **Watershed Management** | **Pemi**—Provided technical and administrative support to the Pemigewasset River Local Advisory Committee (PRLAC); coordinated and staffed monthly meetings; maintained their website.
 - Lakes Waukewan and Winona**—Completed Restoration Plan review; created hazardous spill/flow map.
 - Squam Lake and Lake Winnisquam**—Completed Phase I of Squam Lakes Watershed Plan for Squam Lakes Association and Phase I of Winnisquam Watershed Plan for NHDES.

2018 HOUSEHOLD HAZARDOUS WASTE COLLECTION

By the Numbers...

⇒ One regional planning commission • One summer • One day of downpours.....	1
⇒ Number of dates.....	2
⇒ Locations.....	8
⇒ Participating communities.....	25
⇒ Years of collections.....	32
⇒ Tons of hazardous substances properly disposed.....	35
⇒ Percentage of NH’s surface water contained within the Lakes Region.....	40
⇒ Number of volunteers (80+).....	80
⇒ Estimated number of vehicles.....	1,600
⇒ Estimated number of households.....	1,700

Protecting the Lakes Region of New Hampshire Priceless

The LRPC thanks the people of the Town of Bristol for their recognition and support of regional planning.

Respectfully submitted,
Jeffrey Hayes, Executive Director

www.LakesRPC.org | Humiston Building • 103 Main Street, Suite 3 • Meredith | 603-279-8171

Newfound Lake Region Association (NLRA)



2018 Annual Report to Newfound Watershed
Towns
Newfound Lake Region Association
(603) 744-8689 / www.NewfoundLake.org

In 2018, the Newfound Lake Region Association (NLRA) continued working with watershed towns, businesses, summer camps, partner organizations, and permanent and seasonal residents to steward Newfound's clean water and healthy forests. Highlights for 2018 include:

- Completed our 32d consecutive year of water quality sampling and analysis in Newfound Lake. Lake remains better than average, but non-invasive algal blooms becoming more common due to increasing water temperatures.
- Continued sampling tributaries and headwater streams at 35 locations. The extensive, healthy forests covering the hillsides that form the upland drainages are the reason for our clean water.
- Worked with NHDES and local partners to evaluate lake level management and how to reduce shoreline erosion.
- Funded materials to repair road culverts and drainage in Alexandria and Groton. Completed North Shore Rd. and Sleepy Hollow drainage improvements with watershed grant funds and \$210,000 from NHDOT. Remaining grant funds of ~\$25,000 committed to Town stormwater projects through 2019.
- Provided ~\$22,000 to Bristol, Groton, and Hebron to assist with land-use planning and Master Plan revisions.
- Coordinated Lake Host program to prevent milfoil and other invasive species from entering Newfound Lake. In 2018 paid and volunteer personnel inspected over 3,000 boats.
- Completed extensive restoration landscaping at our Grey Rocks Conservation Area, including multiple volunteer work days and our professional partners. Provided public access to Lake and land for 100s of visitors.
- In partnership with Newfound Audubon, hosted over 300 passengers on our educational Newfound Eco-Tours, a two-hour narrated expedition around Newfound Lake on our pontoon boat *Madelaine*.
- Coordinated fourth annual Lake Week, providing fun outdoor educational experiences to families and individuals. Co-sponsored fourth Watershed Outdoor Week (WOW!) with Tapply-Thompson Community Center.
- Hired three local youth students for second year of Newfound Youth Conservation Corps. NYCC works with homeowners to reduce stormwater pollution and flooding.

You can help protect clean water, the local economy, and your property values by preventing stormwater pollution on your own property, encouraging Towns to adopt low-impact development ordinances, and conserving land. NLRA can assist you with any and all of these positive actions.

Thanks to all our supporters – see you around the Watershed!

Northeast Recovery Association (NRRRA)

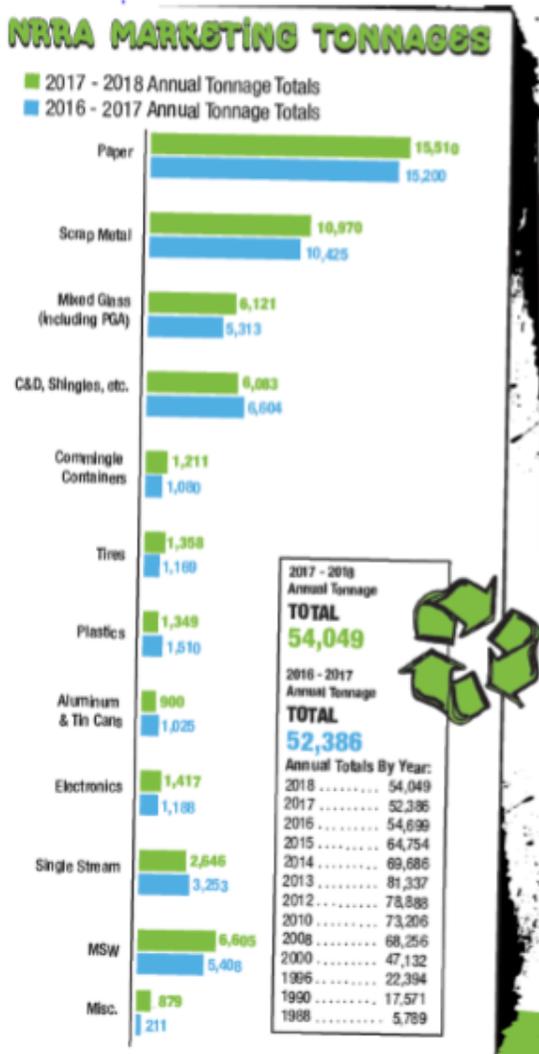


"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
 E-mail: info@nrrra.net Web Site: www.nrrra.net

Dear NRRRA Member,

As a member of Northeast Resource Recovery Association (NRRRA), your community has access to all the services of this first in the nation, 38-year old recycling cooperative. Your member-driven organization provides you with:



- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide;**
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **NRRRA School Recycling CLUB** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits;**
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

NRRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRRA has assisted our members to recycle over 54,000 tons in fiscal year 2017-2018!

Please contact NRRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrrra.net

Northeast Recovery Association (NRRA)



Northeast Resource Recovery Association
 2101 Dover Road, Epsom, NH 03234
 Phone: 603.736.4401 Fax: 603.736.4402
 Email: info@nrna.net Web: www.nrra.net

"Partnering to make recycling strong through economic and environmentally sound solutions"

Bristol, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2018	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Electronics	22,959 lbs.	Conserved enough energy to power 2.9 houses for one year!
Scrap Metal	77.4 gross tons	Conserved 216,624 pounds of iron ore!

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **405 tons** of carbon dioxide emissions
 This is the equivalent of removing **86 passenger cars** from the road for an entire year!



FROM: Pemigewasset River Local Advisory Committee

SUBJECT: 2018 Annual Town Report

The Pemigewasset River Local Advisory Committee (PRLAC) has been designated as *the* group of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. PRLAC members review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The NH Dept. of Environmental Services (NHDES) is not staffed to visit most permit application sites, and they have asked PRLAC to perform this task for them. Site visits by PRLAC are conducted with the property owner or an agent. We often recommend some changes, but we have no authority to deny approval. In calendar year 2018, NHDES asked PRLAC to perform ten onsite visits at sites that had submitted applications for permits. The Lakes Region Planning Commission (LRPC) provides administrative and technical assistance to PRLAC.

The Pemi is a Class B river. Class B waters have high aesthetic value and are acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis and make suggestions for prevention and remediation.

Key Events: PRLAC remained focused on its role as intervenor in the Northern Pass permit application process. PRLAC representatives had the honor of being the last to provide oral testimony before the state's Site Evaluation Committee (SEC) just prior to the committee deliberating and rejecting the permit. PRLAC will continue to provide testimony for the NH Supreme Court as it formulates a response to Northern Pass' request for reconsideration of SEC's decision.

After the SEC completed its deliberations, PRLAC had an opportunity to focus on additional tasks. We were able to start taking up some of the items described in the "Pemigewasset River Corridor Management Plan" (<http://lakesrpc.org/PRLAC/files/PemiCorrMgmtPlan2013.final.pdf>). Specifically, those "Water Quality" action items of Appendix N were reviewed, and there were discussions on how to proceed with several of the activities that were identified in this section of the plan.

In 2018, PRLAC completed its 17th year of biweekly water testing on the Pemi and three of its tributaries. Water quality testing is in concert with NHDES' Volunteer River Assessment Program (VRAP). Testing takes place at 9 stations from Bristol to Thornton and runs from April into September. Tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature and chloride; all key elements in assessing overall river health. Periodic tests are also made for E coli, total phosphorus and nitrogen at popular recreation sites on the river. The results of our testing are analyzed and posted on NHDES website (<https://www.des.nh.gov/organization/divisions/water/wmb/vrap/pemigewasset/index.htm>). The five

PRLAC volunteer members that participated in water sampling travelled over 500 miles in their own vehicles and contributed many hours of their own time to participate in this activity. The analytical results of the quality indicators show that water quality continues to be good, with the only exception being a lower than neutral pH at the majority of the sites tested. Historically, the pH levels show a tendency to be slightly acidic and below NHDES limits for water quality standards. Although the pH levels in 2018 were not any different from previous years, all other indicators were fine and consistent with the Pemi's historical profile, and the river remains in great shape.

Focus in 2019: As mentioned earlier, PRLAC will return to work on several goals described in the 2013 Pemigewasset River Corridor Management Plan. Four years ago, the focus was stormwater runoff and its implications, and we shall continue to focus on this with every permit application we review. Stormwater runoff is already creating problems in our region such as flooding, erosion, and non-point source pollution. We have also started the process of prioritizing additional work for the 2019 calendar year. This will likely include a return to expending resources on Northern Pass, because once the Supreme Court issues its findings, the whole permit application may need to be reconsidered by the revised makeup of the SEC. We will need to be there with factual, scientific-based testimony to counter the misstatements of fact that the Northern Pass proponents have historically tried to spin.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November; usually at Plymouth's Pease Public Library. All are encouraged to attend, and you can find out more information from the following website: <http://www.lakesrpc.org/prlac/prlacindex.asp>.

William Bolton, Chair
PRLAC

Tapply-Thompson Community Center (TTCC)

TAPPLY-THOMPSON COMMUNITY CENTER - 2018 Year in Review

We are so very grateful for the amazing support we receive from all of you as donors, volunteers and cheerleaders of the TTCC.

2018 has been a great year for us and we continue to be awed by what an amazing community we live in. Our Afterschool program numbers have increased to an average of 60 youth each day. The Teen Council, under the wonderful leadership of Regina Richford, has doubled in numbers this year with 38 teens. Last year this group raised \$19,000 for our gym renovation which is due to be completed by the end of February. They have implemented new programs such as Parents Night Out, offered the Haunted Basement at Halloween, coached sports teams and come to volunteer in After School. We work closely with the High School and meet weekly with students at school to plan activities and fundraisers. This group has volunteered thousands of hours to run our teen dances, volunteer at all events and make improvements to our building. They are in the process of planning the replacement of the windows in the front of the TTCC.

We are very proud to have been able to bring swim lessons back to the community. With the collaboration of the Town of Bristol we offer lessons at Cummings Beach for six weeks during the summer. This is so important for our kids that live in our lake community.

Our Board held a Strategic Planning Workshop this year and are looking at what we need to do to continue our success. The Board and staff have built strong collaborations in our community and we are so fortunate to have the support of our eight Newfound Towns as well as the Newfound Area School District which allows us access to the school buildings for our many programs. Another major collaboration is with our NH Marathon event. This event is sponsored by the TTCC but the profits support not only our program but the Circle and Mayhew Programs as well. We are on track to provide over \$30,000 in program scholarships to our local kids this year. No child is ever denied access to a program for lack of financial means.

The Westward Bound Teen Expedition traveled to California in August and were able to visit the Redwoods, Muir Woods, the Golden Gate Bridge and Alcatraz. The 14 High School students receive a ½ credit for their participation in this educational trip to National Parks and other areas each year.

With the support of the Town of Bristol and our Newfound Babe Ruth League Commission we were able to install scoreboards at the Kelley Park Baseball & Softball fields. The Baseball Scoreboard was named in Memory of Ron Bucklin, a longtime Baseball Coach in our area. New steps were also installed at Wells Field through an Eagle Scout project by JW Cantwell. This year we also replaced the stairs and railings in the front of the building. The old concrete steps in front of the TTCC began to crumble last winter and we were able to replace them with granite steps that should last for many years to come.

We are so grateful that so many choose the Tapply-Thompson Community Center as an organization to support. We promise you that your donations will make a difference to the youth and families in our Newfound Region.

Thank you for believing in us. We are grateful for our Newfound Community!

Tri-County Community Action Program (TCCAP)



Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provide households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2018; July 1, 2017 – June 30, 2018, Community Contact Offices throughout Coos, Carroll and Grafton Counties provided services to 5,984 households through \$6.1MM in Fuel Assistance, \$2.1MM in Electric discounts, \$1.2MM in Weatherization, and \$296,000 in food value distributed to local food banks; totaling \$9.6 MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coos, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sincerely,

Sarah Wight

Sarah Wight

Energy Assistance Services Program Manager

Main Office: 610 Sullivan Street, Berlin, New Hampshire 03570
Coos County (603)752-3248 Carroll County (603)323-7400 Grafton County (603)968-3560
www.tccap.org

UNH Cooperative Extension



Annual Report 2018

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas; Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Heather Bryant conducted 57 farm visits and is working on two on-farm research/demonstration projects in cooperation with the Grafton County Farm.
- Mary Choate taught 7 SerySafe® classes to 70 restaurant staff, 5 S.A.F.E. classes to 128 school and food pantry/community meals staff, and created and taught 4 home food safety classes.
- Lisa Ford brought nutrition education and food security lessons to more than 350 participants throughout Grafton County.
- Jim Frohn conducted 43 woodlot visits covering 6400 acres, and referred 26 landowners to consulting foresters. He led or assisted with 24 workshops, events, and meetings.
- With help from Lisa Knapton and predecessor Janene Robie, over 25 Grafton County Master Gardeners continued to educate community members with science based gardening guidance.
- Under the guidance of Donna Lee, 88 screened 4-H leaders worked with 235 youth (ages 5 to 18) on projects which enhanced their personal development and increased their life-skills.
- Michal Lunak completed work on a Tillotson Charitable Foundation grant to examine the feasibility for farmers to raise dairy beef using shelled corn as a main feed instead of forages.
- Geoffrey Sewake led a pilot program called Downtowns & Trails, which uses trails as an asset for community and economic development.

Respectfully submitted: Heather Bryant, County Office Administrator



U.S. Department
of Veterans Affairs

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi
Acting Medical Center Director

VA New England Healthcare



YOUR BENEFITS. OUR COMMITMENT.

At VA New England Healthcare, our mission is to focus on all aspects of a Veteran's well being. That's why we offer a benefits package that covers the health, wellness, foundational and long-term needs of each and every Veteran who walks through our doors. Our services include:

Health:

Primary care, pharmacy, optometry and audiology, labs and imagery

Wellness:

Personal training, nutritional planning, and recreational programs

Foundation:

Vocational training, housing assistance, and small business start-up assistance

Long Term:

Residential care, home health, adult daycare and end-of-life programs

WHO'S ELIGIBLE?

If you served in the military and received an honorable discharge, you may qualify for VA Healthcare benefits. If you were in the Reserves or National Guard, you may also qualify if you were called to active duty (other than for training only) by a Federal order and completed the full period of your active duty.

ENROLL NOW

You can enroll in the VA New England Healthcare System anytime—but don't wait. To enroll, complete VA Form 10-10EZ (Application for Health Benefits). The form may be obtained at any VA Healthcare facility, by calling 877-222-8387, or online at www.1010ez.med.va.gov/sec/vha/1010ez. If you have questions just call or stop by the nearest facility—we'll be glad to help. And once enrolled, you can access health care at any VA Healthcare facility in the country.

"Every time I connect

with anybody from the VA, there is always a helpful, lending hand reaching out to me."

Vietnam Veteran, New Bedford



Stephen, Vietnam Veteran, and Dante, WWII Veteran

Specialized Services for Women:

- Preconception counseling
- Contraceptive services
- Maternity care
- Infertility treatment
- Mammography
- Breast exams
- Menopause management
- Pap smear/pelvic exams



Laura, OIF Veteran

**DID VA
YOU
KNOW?**
HEALTHCARE

1-844-VA-CARES (822-2737) www.newengland.va.gov/outreach

ACCESS TO OVER 50 FACILITIES THROUGHOUT NEW ENGLAND

We are located throughout the six New England states and have 8 Medical Centers, over 45 Community-Based Outpatient Clinics, 6 Nursing Homes and 2 Domiciliaries.

VA FACILITY LOCATIONS

- Connecticut**
Danbury
Newington
New London
Stamford
Waterbury
West Haven
Williamantic
- Massachusetts**
Bedford
Boston
Brocton
Fitchburg
Framingham
Gloucester
Greenfield
Haverhill
Hyannis
Jamaica Plain
Lowell
Lynn
New Bedford
Northampton
Pittsfield
Plymouth
Quincy
Springfield
West Roxbury
Worcester
- Maine**
Augusta
Bangor
Bingham
Calais
Caribou
Fort Kent
Houlton
Lewiston
Lincoln
Portland
Rumford
Saco
- New Hampshire**
Conway
Keene
Littleton
Manchester
Portsmouth
Somersworth
Tilton
- Rhode Island**
Middletown
Providence
- Vermont**
Bennington
Burrillboro
Burlington
Newport
Rutland
White River Junction

If you are interested in contacting one of our Community-Based Outreach Clinics, please call the VA Medical Center nearest you.

NEW ENGLAND VA MEDICAL CENTERS

- Connecticut**
Newington 860-667-6838
West Haven 203-937-4767
- Maine**
Augusta 877-471-8263
- Massachusetts**
Bedford 800-838-6331
Brocton 508-583-4500
Jamaica Plain 617-232-9500
Northampton 413-584-4040
West Roxbury 617-323-7700
- New Hampshire**
Manchester 800-892-8384
- Rhode Island**
Providence 866-364-4486
- Vermont**
White River Junction 866-687-8387

For contact information for all VA New England Healthcare System facilities go to: www.newengland.va.gov/outreach or call 1-844-VA-CARES (822-2737)



"I didn't realize that by enrolling in the VA, I am creating new services for my fellow Veterans—not taking them away."

OEF/OIF Veteran, Nashua, NH

Reginald, Desert Storm Veteran, and Josephine, Kuwait Veteran



Defining **EXCELLENCE** HEALTH CARE in the 21st Century

DID VA YOU KNOW? HEALTH CARE

We've Created a Healthcare System Just for You.

VA New England Healthcare

OUR VETERANS DESERVE THE BEST.

You served your country. Now let your country serve you. The VA New England Healthcare System is a state-of-the-art, comprehensive health care system that understands the special needs of Veterans. For example, does your private doctor ever ask about environmental exposures you've encountered during your service?

The VA operates New England's largest integrated health care system with eight Medical Centers and over 45 Community-Based Outpatient Clinics. What's more, VA is the only national health care system in the country. That means that if you get sick or need medication while traveling, you can simply go to the nearest VA facility and get the care you need.



Lyndon with "Ice", OIF Veterans

1-844-VA-CARES (822-2737)
www.newengland.va.gov/outreach

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32:1 Statement of Purpose. – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

Source. 1993, 332:1, eff. Aug. 28, 1993.

Section 32:5

32:5 Budget Preparation. –

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.

(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.

(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;

(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

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(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body or the budget committee adopted under RSA 32:14 may, on its own initiative, require that the tallies of its votes be printed next to the affected article.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may each vote on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

Source. 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff. June 15, 2004; 238:12, eff. Aug. 10, 2004 at 12:01 a.m. 2007, 305:1, eff. Sept. 11, 2007. 2009, 2:1, eff. Feb. 20, 2009. 2010, 90:1, eff. July 24, 2010. 2012, 6:1, eff. May 21, 2012; 217:1, eff. July 1, 2013. 2014, 190:7, eff. Sept. 9, 2014. 2018, 246:1, eff. Aug. 11, 2018.

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Section 32:16

32:16 Duties and Authority of the Budget Committee. –

In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.

II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.

III. To conduct the public hearings required under RSA 32:5, I.

IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

Source. 1993, 332:1, eff. Aug. 28, 1993. 2004, 219:4, eff. Aug. 10, 2004.

Section 32:17

32:17 Duties of Governing Body and Other Officials. – The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and re-

APPENDIX B— RSA 40

CHAPTER 40: GOVERNMENT OF TOWN MEETING

Optional Form of Meeting--Official Ballot Referenda

Section 40:12

40:12 Definition. – In this subdivision "local political subdivision" means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting.

Source. 1995, 164:1, eff. July 31, 1995.

Section 40:13

40:13 Use of Official Ballot. –

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.

II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made

APPENDICES

known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision's governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

APPENDICES

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

"Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?" In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: "Are you in favor of the adoption of Amendment No. ___ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?"

IX. (a) "Operating budget" as used in this subdivision means "budget," as defined in RSA 32:3, III, exclusive of "special warrant articles," as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. In calculating the default budget amount, the governing body shall follow the statutory formula which may result in a higher or lower amount than the proposed operating budget.

(c) "Contracts" as used in this subdivision means contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed and presented for questions and discussion at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The line item details for changes under subparagraph (2) shall be available for inspection by voters. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year's operating budget;
- (2) Reductions and increases to the previous year's operating budget including identification of specific items that constitute a change by account code, and the reasons for each change ;
- (3) One-time expenditures as defined under subparagraph IX(b); and
- (4) Reductions for eliminated positions and benefit expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

"Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ _____? Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

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XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5.

Source. 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013. 2014, 7:1-4, eff. July 5, 2014; 190:1-3, 8-10, eff. Sept. 9, 2014. 2018, 241:1, 2, eff. Aug. 11, 2018; 313:1, 2, eff. Aug. 24, 2018.

APPENDICES

APPENDIX C—RSA 31

POWERS AND DUTIES OF TOWNS

Section 31:95-h

31:95-h Revolving Funds. –

I. A town may, by vote of the legislative body, establish a revolving fund. Each revolving fund shall be limited to one of the following purposes:

- (a) Facilitating, maintaining, or encouraging recycling as defined in RSA 149-M:4;
- (b) Providing ambulance services, or fire services, or both;
- (c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects, or for any other public safety purpose deemed appropriate by the municipality;
- (d) Creating affordable housing and facilitating transactions relative thereto;
- (e) Providing cable access for public, educational, or governmental use;
- (f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F; or
- (g) Facilitating transactions relative to municipal group net metering.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

Source. 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013. 2017, 95:1, eff. Aug. 7, 2017. 2018, 30:1, eff. July 14, 2018; 58:1, eff. July 24, 2018.

APPENDICES

Appendix D: Capital Improvements Program Worksheet

1 October 30, 2018		FINAL sheet 1 of 2																			
Equipment/Project Name	Fund Balance	Priority	Current Month	Life	Replacement Year	Funding Source	Replacement Cost	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	
5 POLICE																					
6 Police Cruiser Capital Reserve Fund	3844.00	3				AP/RF															
7 Police Cruiser 1 - Sedan - Chief		7	2016	7 yr.	2024	CR	\$25,000.00								35,000.00	34,000.00	54,000.00	58,000.00	46,000.00		
8 Police Cruiser 2 - SUV - K9 unit		7	2013	7 yr.	2020	CR	\$50,000.00			50,000.00					35,000.00		54,000.00				
9 Police Cruiser 3 - SUV - Patrol		7	2017	7 yr.	2023	CR	\$52,000.00	48,000.00													
10 Police Cruiser 4 - SUV - Patrol		7	2016	7 yr.	2022	CR	\$50,000.00							52,000.00							
11 Police Cruiser 5 - Sedan		7	2013	7 yr.	2020	CR	\$50,000.00			50,000.00									56,000.00		
12 Police Cruiser 6 - SUV - Detail/Spare		7	2016	7 yr.	2021	CR	\$25,000.00													45,000.00	
13 Police Cruiser 7 - SUV - Patrol		7	2018	7 yr.	2025	CR	\$50,000.00														
14 Police Cruiser 8 - Sedan - Enforcement		4	2004			CR															
15 PUBLIC WORKS																					
16 PW Equipment Capital Reserve Fund	891,666.00	1				AP															
18 Wheel Dump Truck		7	2014	15 yr.	2029	CR	\$170,000.00								120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	
19 Wheel Dump Truck		7	2007	15 yr.	2022	LP/CR	\$140,000.00							148,000.00							
20 Wheel Dump Truck		7	2008	15 yr.	2023	CR	\$150,000.00							150,000.00							
21 E-550 Truck		7	2015	8 yr.	2023	CR	\$130,000.00														150,000.00
22 E-550 Truck		7	2017	8 yr.	2025	CR	\$140,000.00	120,000.00													
23 24 Ton Pickup		7	2011	10 yr.	2021	CR	\$65,000.00														150,000.00
24 Backhoe		7	2009	10 yr.	2019	LP/CR	\$130,000.00			130,000.00											
25 Grader (may not be required)		4	1986	30 yr.	-	CR	\$250,000.00			250,000.00											
26 Vacuum Truck		2	1988	20 yr.	-	CR	\$200,000.00			200,000.00											
27 2001 Front End Loader		7	2001	18 yr.	2019	LP/CR	\$200,000.00														
28 UTV		7	2017	15 yr.	2032	CR	\$15,000.00														
29 Vibratory Roller (new item)		4				CR	\$80,000.00														
30 Rubber Tire Excavator (new item)		4				CR	\$200,000.00								200,000.00						
31 Sidewalk PLOW		7	2018	5 yr.	2024	CR	\$200,000.00														
32 Transfer Station Improvements		2				AP/CR	\$287,212.00														
33 Road Paving		7			Yearly	AP	\$250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	
34 FIRE																					
36 ED Equipment Reserve Fund	\$163.00	1				AP															
37 Ladder Truck		7	2009	25 yr.	2034	CR	\$80,000.00	60,000.00													
38 Engine 4		7	2015	25 yr.	2040	CR	\$475,244.00														
39 Engine 2		7	2006	25 yr.	2031	CR	\$150,000.00														
40 Ambulance 1		7	2012	12 yr.	2024	EP	\$350,000.00														305,000.00
41 Ambulance 2		7	2018	12 yr.	2030	EP	\$300,000.00	200,000.00													
42 Command Vehicle		7	2016	10 yr.	2026	CR	\$60,000.00														
43 Forestry Truck		4				CR	\$60,000.00														
44 Rescue Unit Truck		4	1963	25 yr.	-	CR	\$10,000.00														
45 Power Switcher		1			2019	AP	\$18,000.00			18,000.00											
46 Radio		7	2016	10 yr.	2021	AP	\$90,000.00														
47 Hydraulic Tools / Set 1		7	2016	15 yr.	2031	AP	\$50,000.00														
48 Hydraulic Tools / Set 2		7	2016	15 yr.	2031	AP	\$40,000.00														
49 SCBA Masks		7	2019	-	-	AP/VT	\$84,000.00														
50 SCBA Air Compressor		7	2019	-	-	AP/VT	\$50,000.00														
51 Space Heats		5				-															
52 TOWN GENERAL																					
54 Town Office Building Space Heats		-				BD		80,000.00													
55 Water Street Recreational Facility		1				AP/VT	\$253,300.00	253,300.00													
56 Central Bldg parking and sidewalks		1				AP/VT	\$133,300.00	133,300.00													
57 Town Building Maintenance Fund	\$22,821.00	1				CR	5,000.00	7,500.00													
58 PARKS																					
59 Mason Plan Update / Landscape Architect		5				AP	10,000.00														
60 Improvements		5				AP															
62 Capital Spending							1,128,000.00	828,600.00													
63 Total Offsetting Revenues from line 10B							319,000.00	380,000.00													
64 Total Capital Spending less offsetting revenue							809,000.00	448,600.00													
65							304,850.00	212,216.00	348,000.00												

Appendix E-Lot Merger Notice



TOWN OF BRISTOL
230 Lake Street, Bristol, NH 03222

Public Notice

Pursuant to RSA 674:39-aa (see below) lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district or any other municipality, shall at the request of the owner, be restored to their premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

- a) The request is submitted to the governing body prior to December 31, 2021.
- b) No owner in the chain of title voluntarily merged his or her lot. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

674:39-aa Restoration of Involuntarily Merged Lots. –

I. In this section:

(a) "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.

(b) "Owner" means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.

(c) "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2021.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner's request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

Source. 2011, 206:4, eff. July 24, 2011. 2016, 327:2, eff. Aug. 23, 2016.

Telephone: 603-744-3354 ~ Fax: 603-744-2521 ~ www.townofbristolnh.org