

# TOWN OF BRISTOL



# ANNUAL REPORT 2021



# ANNUAL REPORT FOR THE TOWN OF BRISTOL, NEW HAMPSHIRE

FISCAL YEAR ENDING  
DECEMBER 31, 2021



Population: 3,054 - (2020 Census)  
Net Taxable Valuation: \$559,113,218  
Town: \$8.30 per thousand  
School District: \$8.43 per thousand  
State Education: \$1.87 per thousand  
County: \$1.61 per thousand  
**Total Tax Rate: \$20.21 per thousand**

## DEDICATION OF THE ANNUAL REPORT

### TOWN REPORT DEDICATION EVERYDAY HEROES

What makes someone a hero? Some would say it is someone who intervenes in a crisis or at a moment of extreme need, but what about the people who quietly go about stepping in to help when help is needed? Bristol is filled with people who “step in” and expect nothing in return. These are life’s “everyday heroes,” they are always quietly stepping up to help, to encourage, to share their expertise.

This year, the Bristol Select Board acknowledges a handful of our many “everyday heroes.” **Jan Laferriere, Stephen Hanser and Brittany Overton** are people who have been there in times of need quietly supporting others, expecting nothing in return but making Bristol a better place with their contributions. Each of them has contributed in so many big and little ways to make our community special. Here are just a few:

**Jan Laferriere** has been a force in Bristol town administration for 27 years, recently retiring.

- As Land Use Associate providing primary support for the Planning Board, Zoning Board, Capital Improvements Program Committee, and Historic District Commission among others. In this capacity, she “did it all:” answering questions, accepting applications, notifying abutters, posting meetings, and taking minutes.
- She added to her role in 2021, taking minutes for the Conservation Commission.
- In her early years, Jan also took minutes for the Budget Committee.
- Jan created a history of what has happened in Bristol over the past 27 years.
- She served as Ballot Clerk for approximately 20 years.
- She kept a stash of Reese’s Peanut Butter Cup miniatures on her desk and often gave staff Dunkin’ Donut’s gift cards on special occasions.
- Always professional, as technology and other procedural changes came along, Jan adapted and never complained providing helpful feedback.

**Stephen Hanser** has been an extraordinary volunteer and his generosity and initiative have helped numerous agencies in the community.

- Steve organized raffles soliciting gift cards and donations from local businesses and arranging for proceeds to benefit social service agencies in town, while helping these local businesses benefit from the use of these gift cards.

- Stories of his generosity are many including volunteering his time and donating materials to help repair the roof on the Bristol Community Services building.
- Steve organized volunteers to build a wheelchair ramp and donated all materials so a disabled veteran in Bristol could come home from the hospital.
- When a home in New Hampton burned, he volunteered his time and donated the materials to help rebuild.
- He coached for TTCC for years.
- Built dugouts and press box at the High School baseball field and dugouts at Wells Field.

**Brittany Overton** is a relative newcomer, but she’s made a big impact during her relatively short time in Bristol.

- As Director of the Minot-Sleeper Library for six years, she worked with Trustees to create a strategic plan, brought many important speaker programs to the community, and initiated the “Meet the Candidates” forum.
- Applying for grants and receiving several, she established “Tech-to-Go” providing access to laptops, tablets and hot spots for patrons who did not have access to Wi-Fi.
- During the last two years, Brittany and her team kept the Library accessible, establishing curbside service and home delivery for homebound patrons and ensuring the safety of patrons and staff while keeping the Library open for the majority of the time.
- She is an active and engaged community member, serving on several community committees, and partnering with other agencies (Slim Baker, Newfound Lake Region Association, Historical Society, Friends of the Minot-Sleeper Library) to deliver programs including Story Walks and Little Free Libraries throughout the Town.
- Before moving on, she received significant grant funds for the Library to improve seating, increase access to technology, digitize archives of local publications, and launch a new StoryCorps project to begin in 2022 partnering with NHPR and the Bristol Historical Society.

Please join the Select Board members in thanking these three distinguished Everyday Heroes for their remarkable service to Bristol.

Respectfully Submitted,  
Rosemary D’Arcy



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## APPOINTED STAFF/ELECTED OFFICIALS

### APPOINTED STAFF

#### **TOWN ADMINISTRATOR**

Nicholas Coates

#### **EXECUTIVE/FINANCE ASSISTANT**

Wendy Smith

#### **ADMINISTRATIVE ASSISTANT**

Deborah Clarke-Tivey

#### **FINANCE OFFICER/HUMAN RESOURCES DIRECTOR**

Robert Blanchette

#### **MINUTE TAKER**

Shannon Wharton

#### **DEPUTY TOWN CLERK/DEPUTY TAX COLLECTOR**

Christina Howe

#### **ASSESSOR**

Commerford, Nieder & Perkins, LLC

#### **LAND USE/ASSESSING MANAGER**

Christina Goodwin

#### **HEALTH OFFICERS**

Christina Goodwin

Peter Daniels, Deputy

#### **LIBRARY DIRECTOR**

Brittany Overton

#### **HUMAN SERVICES**

Ingrid Heidenreich

#### **LAND USE ADMINISTRATIVE ASSISTANT**

Lindsay Thompson

#### **LAND USE OFFICER**

Peter Daniels

#### **SHARED ADMINISTRATIVE ASSISTANT**

Cheryl Herbert

#### **FIRE CHIEF**

Ben LaRoche

#### **FIRE DEPARTMENT ADMINISTRATIVE ASSISTANT**

Ingrid Heidenreich

### **FOREST FIRE WARDENS**

Ben LaRoche, Warden

Chris Dolloff, Deputy

Aaron Heath, Deputy

### **EMERGENCY MANAGEMENT**

Ben LaRoche, Director

James McIntire, Deputy

### **WATER AND SEWER SUPERINTENDENT**

Jeffrey Chartier

### **WATER AND SEWER OFFICE MANAGER**

Audrey Landry

### **HIGHWAY SUPERINTENDENT**

Mark Bucklin

### **POLICE CHIEF**

James McIntire

### **POLICE DEPARTMENT**

#### **ADMINISTRATIVE ASSISTANT**

Kirsten Marsh

### ELECTED OFFICIALS

#### **SELECT BOARD**

Don Milbrand, Chair 2023

Les Dion, Vice Chair 2022

JP Morrison 2022

Anita Avery 2023

Shaun Lagueux 2024

#### **MODERATOR**

Edward "Ned" Gordon 2022

#### **TOWN CLERK/TAX COLLECTOR**

Raymah Simpson 2023

#### **TREASURER**

Kathleen Haskell 2023

#### **DEPUTY TREASURER**

Susan Colby 2023

## ELECTED OFFICIALS (cont.)/OTHER BOARDS AND COMMITTEES

### TRUSTEES OF THE TRUST FUND

Elizabeth Seeler, Chair	2024
Beth Geiler	2023
Tom Kaempfer	2022

### SUPERVISORS OF THE CHECKLIST

Marilyn Bucklin	2022
Gail Sarto	2024
Martha Hulsman	2026

### CEMETERY TRUSTEES

Richard LaFlamme, Chair	2024
Cade Overton	2022
Cheryl Cizewski	2023

### BUDGET COMMITTEE

Charles Therriault, Chair	2024
Joseph Caristi (resigned)	
Walter Warring	2022
Janet Cavanagh	2024
Paul Regan	2022
Susan Sodano	2023
Shaun Lagueux, Select Board Rep	

### TRUSTEES OF THE MINOT-SLEEPER LIBRARY

Nancy Dowey	2024
Karen Boyd, Vice Chair	2024
Travis Kelley	2023
Nancy Spears	2023
Rosemary D'Arcy, Chair	2023
Kathleen Haskell	2022
Lucille Keegan	2022

### NEWFOUND AREA SCHOOL BOARD BRISTOL REPRESENTATIVE

Heidi Milbrand	2023
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### OTHER BOARDS & COMMITTEES

#### PLANNING BOARD

Denice DeStefano, Chair	2024
Randall Kelley	2024
Jacqueline Elliott (resigned)	2022
Elizabeth Seeler	2024
Bruce Beaurivage, Alternate	2022
Don Milbrand, Select Board Rep	

#### ZONING BOARD

Alan DeStefano, Chair	2024
Richard LaFlamme, Vice-Chair	2022
Larry Denton	2024
Lorraine Bohmiller	2022
Melody Mansur	2024
Ashley Dolloff, Alternate	2023
Jacqueline Elliott, Alternate (resigned)	

#### ECONOMIC DEVELOPMENT COMMITTEE

Bill Dowey, Chair
Bruce Dorner, Vice Chair
Paul Bemis
Carolyn Schulman
Nancy Spears
Nicolas Coates, Ex Officio
Les Dion, Select Board Rep
Hector Hsu
Britta Hallberg

#### HISTORIC DISTRICT COMMISSION

Richard Laflamme, Chair	2022
Kyle Sandler, Vice-Chair	2024
Dorcas Gordon	2023
Steve Favorite	2024
Anita Avery, Select Board Rep	

#### CAPITAL IMPROVEMENTS PROGRAM COMMITTEE (CIP)

Bill Cote, Chair
Steve Favorite, Vice Chair
Don Milbrand
John Bianchi
Joe Lukeman
Randall Kelley, Vice Chair & Planning Board Rep

## OTHER BOARDS AND COMMITTEES (cont.)

### CONSERVATION COMMISSION

Carroll Brown, Jr., Chair	2023
Janet Cote, Vice-Chair	2024
Richard Batchelder	2023
Bonnie MacGillivray-Blout	2022
Karen Bemis	2022
Jason Moore	2024

### ENERGY COMMITTEE AND COMMUNITY POWER COMMITTEE

Paul Bemis, Chair  
Tricia Mills  
Doug Williams  
Greg Wagner

### SUSTAINABILITY COMMITTEE

Nancy Dowey, Chair	2022
Lauren Therriault	2022
Herb D'Arcy	2022
Janet Metcalf	2022
Donna Worthen	2022

### COMMUNITY EVENTS COMMITTEE

Lucille Keegan, Chair  
Les Dion  
Barbara Greenwood  
Hilda Bruno  
Joanne Burwell  
Bryan Richardson  
Sharyn Orvis  
Claire Moorhead  
Kristopher Bean  
Paula McKinley  
Kim Smith  
Merle Lyon  
Everett Begor  
Steve Coffill  
Randall Kelley  
Alan Blakeley  
Steve Thompson

### KELLEY PARK COMMITTEE

Scott Doucette  
Victor Greenwood  
Alex Sobolov  
Dorcas Gordon  
Dan MacLean  
Les Dion  
Kerry Mattson  
Jack Doucette

### JOINT LOSS MANAGEMENT COMMITTEE

Mark Bucklin  
Jeff Chartier, Chair  
Nicholas Coates  
Ben LaRoche  
James McIntire  
Chris Carter  
Joel Furmanick  
Gordon Ellinwood  
Christina Howe  
Trevor Robie

### DOWNTOWN DECORATING COMMITTEE

Hilda Bruno  
Martha Hulsman  
Sue Nieman  
Jim Collins  
Sue Peterson  
Julaine Geldermann  
Joanne Burwell  
Lucille Keegan  
Janet Metcalf  
Richard Metcalf  
Bill Nieman  
Mary Gephart  
Donna Worthen  
Laura-Beth Ulwick

### FIREWORKS COMMITTEE

Jamie Moulton  
Kris Bean  
Les Dion  
Jim McIntire  
Ben LaRoche



### SELECT BOARD & TOWN ADMINISTRATOR'S REPORT

Despite the challenges that COVID-19 brought to Bristol and the region, our Town continued to make progress in many areas.

Financially, the Town remained on solid footing. Revenues were the highest ever recorded driven mostly by new vehicle registrations, ambulance member fees, transfer station collections (metals, etc.) and the rooms and meals tax share from the State. The Town once again received a "clean" audit from the auditors thanks to our Finance team of Bob Blanchette, Wendy Smith and Kathleen Haskell. The continued good work of the Capital Improvements Program Committee has also helped the Town continue to keep a stable tax rate.

There were changes to how Bristol looked this year and for the better.

Thanks to Historical Society Member Lucille Keegan and State Representative & Town Moderator Ned Gordon, we now have a Historical Highway Marker in Central Square celebrating the life and accomplishments of E. Maude Ferguson, NH's first female State Senator. We hope this marker will be an inspiration to young women from our community to serve Bristol well just as Maude did.

The much planned for fiber optic project creating a new internet service option for residents, businesses and town buildings was completed. The first neighborhoods are now being served by internet service provider Hub66 and there are plans for future construction to other neighborhoods and adjoining towns in the next five years. Verizon Wireless will also be on the cell tower in Bristol coming in 2022.

The significant efforts of the Sustainability Committee's Jan Metcalf and Herb D'Arcy with Highway Department and Transfer Station staff brought the restart of cardboard recycling to the community. The first loads of cardboard were being bailed and shipped by year's end which is helping to reduce waste in the landfill and reduce cost for taxpayers.

This summer, Brittany Overton was able to fulfill a longtime plan by leading the effort to clean up an underutilized area in Kelley Park and building a Community Garden utilizing seeds from the Minot-Sleeper Library's seed library. Thank you to Kevin Lacasse, Lorna Platts, Jeremy Hiltz, Shaun Lagueux, Pasquaney Garden Club and others who donated time, fund-

ing and materials to get the project going. We are looking forward to seeing what grows this year.

Sadly, the Pemi Trail & Bristol Falls Park was vandalized this year, but within 24 hours, volunteers amazingly had it repaired and cleaned up. Special thanks to Mary Messer for the hours of work she put into repairing the kiosk and Tom Garcia for blasting away the graffiti. Also, a thank you to Hilda Bruno, the Keegans, the Highway Department and others for creating a new place at the trail for the grist wheel and to Jeff Goodrum for his donation of lighting and electrical work for security cameras. Finally, there was also progress with the Army Corps of Engineers toward allowing the Town to start planning the second phase of the trail, which would run from the old train depot toward Profile Falls along the river.

Other projects completed this year include: emergency repairs to the Windridge slide area and Water Street bridge, a new elevator in the Town Office and a new website for supporting and attracting local businesses ([www.bristolnhbusiness.com](http://www.bristolnhbusiness.com)).

The Sustainability Committee was also busy during the year on energy projects. In particular, Bill Dowey did the leg work for the Select Board to help them evaluate a proposed project that could place a couple electric vehicle charging stations in town. The Energy Committee under Paul Bemis's leadership was working on an agreement to join a group that would purchase power in partnership with Ayers Island Hydro Dam. He has also been overseeing the construction of the solar array at the Wastewater Treatment Facility that will power much of that facility.

Other projects continued in their planning stages this year, including a new concession building, bathroom and garage at Kelley Park, which were improvements recommended by the Kelley Park Charrette group. The Select Board is also working with its engineering team and the Water/Sewer Department to determine whether to move forward with the sewer extension to the lake project. The Select Board wants to assure taxpayers that they are sticking to their commitment of advancing the project only if makes sense financially.

Aside from its continued increased call volume, the Fire Department played a key role in the State's COVID-19 vaccine rollout in the region. The department also received grants to reduce or completely offset the cost for new fire hose, gear and an updated Hazard Mitigation Plan.

## EXECUTIVE SUMMARY *(cont.)*

The Select Board spent the year strengthening relationships with committees, including collaborative meetings with the Library Trustees and Economic Development Committee. There was also progress on updating Town policies and keeping everything in good order thanks to Administrative Assistant Deb Tivey. Some of those updates included: the Personnel Policy, Building and Facility Use Policy and related policies, Investment Policy, Barter Exchange Policy, Driveway rules, the Transfer Station Fee Schedule and an Insurance Policy for Events.

Thank you to our Land Use/Assessing/Health staff, especially Manager Christina Goodwin for the significant work to the Building and Facility Use Policy and related policies and for adeptly handling the increased workload in permitting and compliance. The Select Board has put increased focus on facilitating the clean up of properties that have been out of compliance, which is a lot of work, and Christina and her team have made a lot of progress in this very challenging area.

We also said goodbye to some longtime employees and welcomed some new employees in 2021.

As noted in the Town Report Dedication, Jan Laferriere who “did it all” for us retired after a 27-year career with the Town. Longtime Media Manager Ray Courchaine, a steady hand videotaping concerts and meetings, retired as well. We said goodbye to Library Director Brittany Overton who moved on to a librarian’s role in another town. We also wish all the best to Police Officer Dakota Van Tassel and Firefighter Rachel Lacasse. We thank them for making Bristol a better place.

We’re looking forward to working with new Library Director Jenna Davis and seeing what her energy and creativity will bring to the Library. Other full-time, part-time and on-call employees joining us were: Cheryl Herbert, Land Use/Highway; Lindsay Thompson, Land Use; Michael Fitzherbert, Police; Noel Normandin, Fire; Matthew O’Neill, Fire; Omar Alcantara Rosales, Fire; Zack Ames, Fire; Phil Brunelle, Fire; Alison Gagnon, Fire; Dylan Keeler, Fire; Terri Kulacz, Fire; Lee Normandin, Fire; Derek Proulx, Fire; Joe Sullivan, Fire; Chris Grant, Highway; Mike Neemann, Transfer Station; and Arthur Tanguay, Transfer Station.

2021 was a busy year with continued improvements all around the Town. We look forward to serving you in 2022 with a continued focus on making Bristol a safe and prosperous community.

Respectfully Submitted,

The Bristol Select Board and Town Administrator

## TOWN OF BRISTOL ANNUAL TOWN MEETING WARRANT 2021

### BRISTOL, NEW HAMPSHIRE..... GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Historic Town Hall, 45 Summer Street, in said Bristol on Tuesday, the ninth day of March 2021 at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 10 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Gymnasium of the Newfound Regional High School in said Bristol on Saturday, the thirteenth day of March 2021 at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

**Article 1:** To choose by written ballot all of the necessary Town Officers.

- 1 Select Board member for 3 years
- 1 Trustee of the Trust Funds for 3 years
- 1 Cemetery Trustee for 2 years
- 1 Cemetery Trustee for 3 years
- 2 Budget Committee members for 3 years
- 1 Budget Committee member for 1 year
- 3 Library Trustees for 3 years
- 1 Library Trustee for 1 year

**Article 2:** Shall a charter commission be established for the purpose of establishing a municipal charter?

Yes 159                      No 164

**Article 3:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will update Appendix B

(Flood Plain) to Article XVI; Absorb the section titled "Flood Area" in Article IV into the Floodplain Ordinance; update the ordinance by incorporating changes as suggested by the NH Office of Strategic Initiatives, including eliminating unnecessary definitions, updating terms and definitions to be consistent with current FEMA requirements, prohibiting buildings for human occupancy to be constructed in a floodway or less than 1 foot above a known flood elevation, and adjusting the method to determine base flood elevation.

Yes 308                      No 78

**Article 4:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will amend Section 10.9.3 (Personal Wireless Service Facilities) to add an option for applicants to post a removal bond meeting certain requirements as an alternative to a letter of credit to secure removal of the facility, and to clarify the language of the section.

Yes 282                      No 91

**Article 5:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will amend Article IV (Multiple Uses on a Lot) to clarify when multiple uses are allowed on a single lot and to add Corridor Commercial to the list of districts to which this section does not apply.

Yes 264                      No 110

**Article 6:** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will amend Article 3.3, 3.2 (F), 4.12 and 4.18 (Land and Space Requirements) to replace the term "lot coverage by structures" with the already-defined term "impervious cover" throughout the Zoning Ordinance; amend Section 3.3 to adjust the maximum area of impervious cover per lot in each Zoning District; eliminate the definition of Lot Coverage by Structures from Article VIII.

Yes 237                      No 130

## 2021 TOWN MEETING MINUTES

**Article 7:** Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5 if adopted, will eliminate the definition of Stables from Article VIII, as it is covered elsewhere.

Yes 272

No 97

**Article 8:** Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will amend Article VIII (Definition – Yard Sale, Barn Sale, Garage Sale) to remove limit of no more than three (3) sales on the same property in any calendar year and to require items for sale be stored inside and out of the public view at the end of each day.

Yes 242

No 144

**Article 9:** Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will amend Article VIII (Definitions – Signs, Temporary) to remove language that describes what a temporary sign is made of and instead define the types of uses for a temporary sign.

Yes 266

No 112

**Article 10:** Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, revises Article IV. 4.11 (Sign Ordinance) by consolidating subsections and adding headings; adding a section describing various types of signs; clarifying the types of temporary signs; eliminating the need to obtain a permit for certain signs.

Yes 271

No 101

### TOWN MEETING SATURDAY, MARCH 13, 2021

Ned Gordon, Moderator opened the Town Meeting at 9:03am stating that this is the 202nd Town Meeting that Bristol has had. He asked Scott Sanchargin a Navy Veteran to open the meeting by leading the Pledge of Allegiance. Ned gave the invocation on how Covid had just started a year ago and we fortunately finished Town Meeting last year and the impact that Covid has had on our Town. There was an article in the New York Times that talked about the demise of the Town of Bristol, but these predictions did not come true. Bristol preserved and we held our heads up high; we remained strong. Our strength comes from collective action, let today show our judgement and common courtesy and share a spirit of good will and know that we have acted in good faith for the Community.

The Select Board, Town Clerk/Tax Collector and Budget Committee introduced themselves.

Ned made announcements that the only people that can vote and speak on Articles are registered voters. We do make exceptions for Town Employees that don't live in Bristol. We always use Parliamentary Procedure. Everyone that wants to speak will get the opportunity to speak. If there is an Amendment to an Article, it needs to be in writing and the person that has the Amendment needs to speak on it. If we need to take a vote, we will try voice first, then hand. If anyone wants a ballot vote, we will need seven people to stand and request it.

**Article 11:** To see if the Town will vote to authorize the Select Board to enter into an electricity power purchase agreement (PPA) of up to 25 years with a qualified third party that will install, own, and maintain a solar energy system located on a portion of 180 Ayers Island Road (Tax Map parcels 223-075 and 223-076). The Town will purchase the local solar energy at a cost of not more than \$0.10 k/watt the first year, with an increase of not more than 1.7% in each subsequent year and includes an option to purchase the system for no more than the depreciated market rate (as determined by an independent appraiser) during the term of the agreement. The passage of this article will authorize the Select Board to execute all documents and take all other actions necessary to accomplish this purpose. The Select Board would be authorized to negotiate terms and enter into said agreement through December 31, 2021, at which time the authorization would expire and necessitate additional Town Meeting approval. This article is contingent upon the passage of Article 12 and will take effect only if

Article 12 is approved. Should this article fail, such failure shall not affect the validity of appropriations approved as part of the sewer operating budget for electricity. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**  
**The Select Board Recommends this Article 3-0-2**

**Article 11 Motion made by Anita Avery, Seconded by Brittany Overton.**

**Deferred to Paul Bemis** to speak on the Article.

Paul stated that with this Article it would reduce the cost of power and usage to rate payers. This would reduce the amount of cost we are buying. Eversource would take care of everything when energy costs go up in the future, this would keep our costs down. Every kilowatt that we get from solar ray we don't pay for. This would eventually be a long-term agreement. Over 25 years we would save approximately \$50,000.00. Hopefully, this is the first step in generating energy.

The second step is solar array with batteries. If there was a major outage, it would make it so we would have electricity. The Water/Sewer department has a large room where people could go in case of an emergency and have electricity, water/ sewer, charge phones, etc.

Pail hopes to come back to future meetings to discuss further steps, he does encourage people to vote for this. It is a cost saving device for all of us. It does need a 3/5 vote. It would make an impact on water/sewer bills. Ned questioned the 3/5 vote. In the Town Report Warrant states, it is a majority vote. Nik Coates announced that they had spoken to Department of Revenue Administration (DRA) and they advised it would be a majority vote. Nik feels that we should have a hand vote to be able to record the votes.

Boake Morrison doesn't understand what the price is right now that we pay Public Service, compared to what we would be paying. Paul Bemis stated that that it is about \$50,000.00 per year right now and it would save us about \$3,000.00 a year. Would we be completely solar, or would we still be connected to Public Service? Public Service would charge us the same as now but when the sun is shining, we don't have to pay for that. If we have more energy, then we need we can sell it back to Public Service. If Public Service power goes out how does that affect us, just a straight solar array we don't have power as there is no way to store it. With the second part of this which is down the road, we would be able to store power, but not at this time.

John Sellers had a few statements and questions, he has done some research, he is against this article this year. In other States they reduced the rate that a company would pay by 40 percent. Wind generated turbines and solar could be detrimental to the globe. Solar energy is not as green as you think. John has documents if anyone wants to see them.

Do we pay for every watt that is generated and then get paid back? Paul Bemis stated that every watt that is generated by solar array we will pay less than 10 cents. This is not a contract yet. We need to vote on this before a contract is made and then it would go through the Select Board. The Town will make some money on this. There is no capital on our part, and no cost on our part. We need to enter into a long-term contract with the provider. We are not the first municipality to do this. John Sellers wants people to know that these shields are not as safe as they say they are. In 20-25 years when they need to replace them, they will need to be buried or burned. We will use more fossil fuel than we would if we never had these. He feels that the impact of these is worse than if we stay as we are. John stated that the people in the auditorium couldn't hear Mr. Bemis.

Shaun Lagueux asked about a generator back up for the Water/Sewer department? Jeff Chartier Superintendent of the W/S department answered in the affirmative. Would require an additional Warrant Article next year? Paul Bemis answered, no it will not have to come back next year if all agreements are signed.

Ernie Richards asked if it was the only bid that was received for this installation. There were 3 bids for this, the Energy Committee felt this was best. No agreements have been signed; it will depend on what happens here at this meeting. Ernie has concerns because we are committing for 25 years to a company that does not have a very long track record. Do we need a bond to cover the performance? We could get a bond or find another company that would cover this. There is no ongoing cost. Ernie stated that we did this in 2013 for the library. We were told it would be paid off in 6-7 years and the solar array has already used 25% of its life.

Rick Alpers was against this last year as the cash didn't work. He felt the Article works this year; the tax rate is not changing. He felt we have had good success with the library. Water and Sewer are the largest consumer in Town as it runs 24/7 every day every year. The W/S department will be able to take great care of it. We will be saving our footprint. Rick is in favor of this article.



## 2021 TOWN MEETING MINUTES

Paul Manganiello would like clarification that this would benefit the rate payers of the Water and Sewer operations. The power goes directly to the Wastewater treatment facility. The amount would be lower or no difference at all.

William Dowey wanted to state that the solar array for the library was put there by the Friends of the Library at no cost to the Town. They are saving 85% of power needs for the library.

Chandler Brown doesn't feel that \$3,000.00 is much of a savings for the Town.

Don Milbrand wasn't sure if he supported this Article or not as he thought that the Town would need to purchase everything. Paul Bemis let us know that the company would supply all the needs. If the company leaves the Planning Board will be looking at this and that there is a guarantee that the company would take care of this, a type of contract/bond.

Joe Caristi stated that everything would be addressed in the contract to be sure all the concerns are met.

Boake asked if the members of the Select Board were against this would they please state why.

Wayne Anderson stated that he abstained because the company he worked for had produced solar products. Also, economics are based on pay back over 18 years. When these get depreciated, he feels that it won't work out. He said it is a personal issue. See what the voters feel.

John Sellers stated that we are tying up the land for about 25 years, which is about a penny a year for revenue. We don't want to harm the earth but make the right decision to help the earth.

**Motion to close debate by Sean Lagueux seconded by seconded by Rob Glassett.**

**Voice vote to close passed.**

**Hand vote Yes 68 No 16**

**Article 11 passed with a Hand Vote.**

**Article 12:** To see if the Town will vote to lease a portion of the property at 180 Ayers Island Road (Tax Map parcels 223-075 and 223-076) to BP Bristol, LLC for a term of 25 years, with reasonable access rights across said property, for the purpose of constructing, operating and maintaining a solar powered electric generation facility, and further to authorize the Board of Selectmen to execute all documents and take all other actions necessary to accomplish this purpose. This article is contingent upon the passage of Article 11 and

will take effect only if Article 11 is approved. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 3-0-2**

**Motion made by Anita Avery, seconded by Frank Dolloff.**

Paul Bemis stated this Article is leasing the piece of land to the company who would put up the solar facility and it would be payment in lieu of taxes.

**Motion to close debate by Rick Alpers, seconded by Charles Therriault.**

**Voice vote to close debate passed.**

**Article 12 passed by voice vote.**

**Article 13:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Six Million Nine Hundred Ninety-Three Thousand Seven Hundred Fourteen Dollars (\$6,993,714) for general municipal operations. The Select Board recommends Seven Million One Hundred Forty-Three Thousand Seven Hundred Twenty-Nine Dollars (\$7,143,729). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Budget Committee Recommends this Article 6-0-0

The Select Board Recommends this Article 5-0-0

**Motion made by Rick Alpers, seconded by Chris Dolloff.**

Charles Therriault stated that this year's operating budget is dedicated to David Carr who served on the budget committee for over 30 years and last year was the Vice Chair. The amount the Budget Committee is recommending is about \$150,000 less than the Select Board. This is because the Select Board had the salt and sand shed as part of their budget. The majority of the Budget Committee felt the salt and sand shed should be given its own Warrant Article. There is a 2.66% increase from 2020, but with Warrant Articles included it is only 1.82% or \$131,906 increase.

Charles Therriault made a motion to amend to \$6,991,714 and the \$2,000 decrease to be taken from election, registration, and voting. Seconded by Chris Dolloff. Charles stated that it was placed in the budget if the Charter Commission passed but since it did not, we do not need to hold a special election to elect members for the charter commission.

Shaun Lagueux made a motion to close debate, seconded by Susan Duncan.

**Voice vote to close debate passed.**

**Amendment passed by voice vote.**

Chris Dolloff made a motion to raise and appropriate \$3,850 to the budget, recommended to line 4220-810 to purchase a rescue boat for the fire department. Seconded by Rick Alpers.

Chris stated this is to purchase an all-season inflatable boat to be used for ice and swift water rescue. Kevin Maccaffrie asked if we could take it out of the Unreserved Fund Balance. Don Milbrand said no. John Sellers wanted to know if this was taken out of the budget or just brought up today. It was brought up today. It is a new product that Chris Doll-off just went to a demo for. Tom Caldwell asked if it can be taken out of the fire departments existing budget and not increase the budget. Don Milbrand said it could come out of the new equipment purchase line, raise the amount now or have it come out of the Fire Equipment Capital Reserve Fund. That needs to have a vote at this meeting. Rick Alpers stated let's keep it simple and raise it out of the budget.

**Wayne Anderson made a motion to table it.** Seconded by Boake Morrison. If we table the Amendment, we can't act on the budget. **Wayne withdrew the motion to table it.** **Boake seconded the withdrawal of the motion.**

**Rick Alpers made a motion to close debate, seconded by Rob Glassett.**

**Voice vote to close debate passed.**

**Amendment passed by hand count. Yes = 65 No = 21**

**Jan Metcalf made a motion to close debate, seconded by Rick Alpers.**

**Voice vote to close debate passed.**

**Voting as amended to \$6,995,564.**

**Article 13 passed as amended.**

**Article 14:** To see if the Town will vote to establish a Contingency Fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

The Budget Committee Recommends this Article 6-0-0

The Select Board Recommends this Article 5-0-0

**Motion made by J.P. Morrison, seconded by Wayne Anderson.**

J.P. stated it gives an annual cushion to the Town.

**Motion to close debate by Paul Regan, seconded by Frank Dolloff.**

**Voice vote to close debate passed.**

**Article 14 passed by voice vote.**

**Article 15:** To see if the Town will vote to discontinue the Bicentennial Capital Reserve Fund created in 2015. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's General Fund. (Majority vote required)

The Budget Committee Recommends this Article 6-0-0

The Select Board Recommends this Article 5-0-0

**Motion made by Leslie Dion, seconded by Don Milbrand.** Les stated that it was a wonderful Bicentennial year and there is about \$10,000 left. Asking to close that fund and put that back into the General Fund.

**Motion to close debate by Jodi Favorite, seconded by Bill Dowey.**

**Voice vote to close debate passed.**

**Article 15 passed by voice vote.**

**Article 16:** To see if the Town will vote to appoint the Select Board as agents to expend from the Fire Department (Fire Engine) Capital Reserve Fund previously established in 1972. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Motion made by Wayne Anderson, seconded by Kevin Maccaffrie.**

Wayne Anderson said it will give the Select Board the opportunity to execute needs for the Fire Department. Rosemary D'Arcy wanted to know why the Select Board isn't currently authorized and who is? Don Milbrand said that back in 1972 they did not make the Select Board an agent to expand so it would have to come to a Town vote to do so. This will allow the Select Board to purchase a piece of equipment if it comes up unexpectedly or to replace in an emergency.

**Motion to close debate by Kevin Maccaffrie, seconded by Tom Keegan.**

**Voice vote to close debate passed.**

**Article 16 passed by voice vote.**

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be added to Patriotic, Recreation and Special Events Expendable Trust Fund established in 2020. (Majority vote required)

The Budget Committee Recommends this Article 6-0-0

The Select Board Recommends this Article 5-0-0

**Motion made by Les Dion, seconded by Shaun Lagueux.**

Les stated that this is the annual Article to be able to spend money on the fireworks for this year. It is up to the voters if they want this or not. It has been very successful in the past we have a new company that has done a great job for the past 2 years or so.

Kevin Maccaffrie knows this comes up every year, this money always comes out of the budget, but he would like it to come out of the Expendable Trust Fund. He would write an

## 2021 TOWN MEETING MINUTES

Amendment but has no paper or pencil. Paul Manganiello noted that he has an Amendment all written.

Amendment to Article 17: To take \$12,000 out of the Unexpended Fund Balance to be added to the Patriotic, Recreation and Special events expendable Trust Fund. Ned asked Town Counsel Shawn Tanguay if this is a legal Amendment? Shawn answered in the affirmative. We just put money back into the General Fund from the Bicentennial fund. Don Milbrand is not particularly opposed to this Amendment, he just wants people to know that if we take this out, there is \$12,000.00 less to help to keep the tax rate down. It is not a wash as the \$10,500.00 from the Bicentennial goes into the general fund, not a reserved fund. He hopes he has cleared up the difference between unexpended and the budget. Kevin Maccaffrie feels we need it out now, not later. He wants to save money now, instead of waiting for the fall for the tax rate. He hopes people will vote for this.

**Amendment seconded by Carol Huber**

Paul Bemis feels we have two issues, do we want to use taxpayers' money for fireworks, that could potentially be detrimental to our lake with pollution, also potential for fire. We have tried to have fund raisers to have fireworks. Should we be doing fireworks at all? Should it be done as a fund raiser. Walter Waring loves being a Patriot and loves his country and Town and would like to see this passed. Cheryl Cizewski asked if other Towns contribute to this? No, they do not. She feels that there are other ways to spend the \$12,000. Such as the elevator in the Town Office.

Lorraine Bohmiller stated that she is American, and we all are. We have had a hard year. We need the Fireworks out on the lake. Sue Nieman has concerns about environmental impact, but all people and small business in Bristol have been affected by this pandemic, she feels we need the Fireworks more than ever this year. Ned reminded everyone that we are talking about the Amendment.

**Rob Glassett made a motion to close debate on the amendment. Boake Morrison seconded the motion. Voice Vote to close amendment passed.**

**Voice vote for the amendment passed.**

**Moderator wasn't sure of the voice vote so asked for a show of hands, the Amendment passed with a show of hands.**

**Rick Alpers made a motion to close debate, seconded by Steve Favorite. Passed by voice vote.**

**Article 17 passed as amended by voice vote.**

Article 18: To see if the Town will vote to raise and appro-

**priate the** sum of Eighty-Five Thousand Dollars (\$85,000) to purchase equipment and build the needed facility improvements for recycling cardboard and other materials at the transfer station. Improvements to include purchase of a horizontal bailer and electrical hookup, construction of a containment structure for the bailer and purchase of a skid steer for material handling. Appropriations of \$32,500 to come from the Transfer Station Revolving Fund, \$30,000 from the Highway Equipment Capital Reserve Fund (Established in 1968) and \$22,500 from general taxation. The Select Board may also apply for grants to offset all or part of these appropriations. (Majority vote required)

**The Budget Committee Recommends this Article 3-2-1**

**The Select Board Recommends this Article 5-0-0**

**Article 18 Motion made by Don Milbrand seconded by Nancy Dowey.**

Don Milbrand stated this Article is to get a handle on costs at the Transfer Station and try to restart recycling. The Board and Sustainability Committee have been working very hard to try to get recycling back, there is not a chance to make money on recycling. Wayne Anderson has said that we can try to control costs, so they don't rise as quickly. The pandemic has made it worse for cardboard more people are getting rid of cardboard than ever before. The \$85,000.00 all comes from tax money, and the \$22,500 has come from taxes this year. Other monies are in Highway Fund and the Transfer Station fund. Years ago, money was being put aside for a Separation Plant, but that went under and those funds (which are about \$32,000) were put into the Transfer Station Fund, which can be used for some of this. Will this be extra time for the Highway crew? It may be around 4 hours more a week. We should be getting money back from cardboard, the payback won't be shown for about seven years. It is not to make money but to control the cost.

Paul Manganiello asked why all the funds from the Highway were not used. Don Milbrand answered that not all the funds were for Highway and there are only certain things that can use the Highway Equipment Fund. For an example, you cannot buy a baler out of the Highway Equipment fund. **Ned interjected at this time that Paul Manganiello graciously agreed to be a Deputy Moderator for the Auditorium where some people are sitting.**

Debbie Doe would like clarification about the Article that says cardboard and other materials. She wants to know what the other materials are. Vertical baler and horizontal baler, the horizontal baler can be operated by one person. This could also be used for plastic and other materials. Herb D'Arcy is part of the Sustainability Committee. They spent quite

a bit of time visiting other recycling plants. This is a saving potential plus adding storage as well.

Janet Metcalf was part of the committee and spoke in favor of the Article. She has spent many months learning about recycling. New England pays the highest tipping fees of any place in the States. The reason it is so high is because we must pay to get rid of trash.

There are limited places where it can be hauled to, there are three landfills that will be closing by 2025. We take ours to the incinerator in Penacook. These places will soon be overwhelmed. Paper mills are recycling boxes into paper towels. The more we save now, the more it will save in taxes. Janet thanked Mark Bucklin for helping price everything and working with the committee.

Charles Gempka wanted to know where all the material will be stored. Don Milbrand thanked the committee for working on this project and stated that the container for glass will be a bit smaller. They have talked with Mark, a dumpster for glass will be placed in a different area and the baler will be where the glass container is now. We will have a trailer or a container that cardboard can be stored in. There is no hauling fee for the container.

Carol Huber wanted to know why people on the Budget Committee voted no or abstained. Walter Waring stated that he was one of the ones that voted no because he felt that these concerns should have been addressed when we redid the Transfer Station. The monies that come from taxation should be used in other areas, such as the Police Station. We need to keep our officers safe, and that project should come way ahead of this one.

David Marshall wanted to know where the price came from. Janet Metcalf explained that the committee worked with Northeast Recovery Association, they go by the tonnage that we use. Another question is how frequently the bales will be sold? It would be a full truck load; approximately 40 bales. The cost and repair have not been figured in; he suggests that this Article get voted down.

Boake Morrison asked where the \$85,000.00 is coming from and why are we taking money out of the Capital Reserve Fund and then putting some back in, in another Article. Don explained that the body of the Article explains what the \$85,000.00 is. He also explained that we need to take money out to use on things now and then put money back to keep the fund open for other things in the years to come. Boake wanted to know what they feel the tonnage will be. The Board is estimating 50-55 tons a year, it could be more or less. Some are from businesses, but most

are residents. Boake is against this and hopes it gets voted down.

**Motion to close debate by Chris Dolloff seconded by Scott Sanschargin**

**Motion passed with a voice vote.**

**Article 18 passed with a hand vote.**

**Article 19:** To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) to construct a salt and sand shed at the Highway Department. (Majority vote required)

**The Budget Committee Recommends this Article 3-1-2**

**The Select Board Recommends this Article 5-0-0**

**Motion made by J.P. Morrison, seconded by Wayne Anderson.**

J.P. Morrison stated it will be roughly 50 x 120. He was torn at first but now feels that this will make it more efficient and a lot better for everyone.

**Motion to close debate by Shaun Lagueux, seconded by Betty Seeler.**

**Voice vote to close debate passed.**

**Article 19 passed by voice vote.**

**Article 20:** To see if the Town will vote to authorize the Select Board to enter into a three (3) year lease agreement in the amount of \$93,280 for the purpose of the Fire Department leasing thirty-six (36) portable radios, chargers, and programming, fourteen (14) mobile radios, programming, and associated installation and to raise and appropriate the sum of \$9,328 for the first year's payment for that purpose. This lease agreement contains an escape clause. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Motion made by Wayne Anderson, seconded by Chris Dolloff.**

Wayne Anderson stated that the current radios are over 20 years old. The amount would be spread out over 3 years, and they should last another 20 years or so. Shaun Lagueux thinks it's a good investment and to support. Elizabeth Becker wants to know if we are renting them for 3 years or lease to own. Ben Laroche said it is a lease to own. It will be 10% down payment and over the next 3 years we will be making payments of \$31,000 to pay off total. The radios we have were from a federal grant, so the town hasn't directly purchased in about 30 years. The current ones are Motorola, which are now discontinued so it is hard to get parts for them. He has gone to a different product line that stands by product even if they are discontinued.



## 2021 TOWN MEETING MINUTES

**Motion to close debate by Rob Glassett,  
seconded by Betty Morrison.  
Voice vote to close debate passed.  
Article 20 passed by voice vote.**

**Article 21:** To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Assessment Reval Capital Reserve Fund

Established in 2015) \$35,000

Highway Equipment Capital Reserve

Fund (Established in 1968) \$25,000

Town Building Maintenance Capital

Reserve Fund (Established in 2014) \$10,000

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Motion made by Don Milbrand, seconded  
by J.P. Morrison.**

Don Milbrand stated this is to put money aside for long term items.

**Don Milbrand made a motion to amend and change the total appropriation from \$70,000 to \$95,000, the highway equipment would change from \$25,000 to \$50,000. Seconded by Rick Alpers.**

Don said that it was recommended by the CIP committee. The Select Board was cutting back on projected revenues and discounted from past years about 20%. The DRA will still need to approve. Walter Waring wants to know if there is anyone that ever says no to more spending. He says no to the amendment.

**Jodi Favorite made a motion to close debate,  
seconded by Herb D'Arcy.**

**Voice vote to close debate passed.**

**Amendment did not pass by hand count.**

**Yes = 30 No = 40**

**Chris Dolloff made a motion to close debate,  
seconded by Jeff Ford.**

**Voice vote to close debate passed.**

**Voting as appears in warrant.**

**Article 21 passed by voice vote.**

**Article 22:** To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be added to the Police Vehicle Capital Reserve Fund established in 2017. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Motion made by Don Milbrand, seconded by Leslie Dion.**

Don Milbrand stated it is the same Article as previous years to purchase a cruiser every year. In the past there was money coming from the police detail fund but there was minimal this year. Paul Manganiello wants to know why police vehicles funds weren't used from the trust funds. Don said we typically spend \$50,000 for a cruiser, fund can be used anytime during the year and if there is cost savings, the money stays in there and next year we can appropriate less money. Rick Alpers thinks we should make an amendment to reduce the \$40,000 since there is already \$22,000 in the fund. Jim McIntyre said the reason there is an extra balance in the new cruiser from last year hasn't been upfitted so there is a bill for \$12,000 - \$15,000 to be paid out of that.

**Motion to close debate by Rosemary D'Arcy,  
seconded by Paul Bemis.**

**Voice vote to close debate passed.**

**Article 22 passed by voice vote.**

**Article 23:** To see if the Town will vote to discontinue completely a portion of Fox Run consisting of the western apron of the originally intended cul-de-sac abutting Map 107 Lot 51 and Map 107 Lot 52, identified as the area "To Be Conveyed to the Pacino Realty Trust by the Town of Bristol NH" on a plan titled "'Fox Run' Cul-de-Sac Boundary Line Adjustment and Relocation Agreement Plan between the Town of Bristol NH & the Pacino Realty Trust," prepared by Alan M. Barnard, LLS No. 663, dated December 9, 2020 and approved by the Bristol Planning Board on the same date.

(Majority vote required)

Motion made by J.P. Morrison, second by Shaun Lagueux JP explained that the end of Fox Run Rd has been maintained by the Town for many years. There has been a correction to the deeds, so the owners get back what was theirs and the Town gets back what is ours. This cleans up a situation that should not have been.

**Susan Duncan made a motion to close debate,  
seconded by Marilyn Bucklin.**

**Motion passed by voice vote.**

**Article 23 passed by Voice Vote.**

**Article 24:** To see if the Town will vote to reduce the membership of the Planning Board from seven (7) appointed members to five (5) appointed members. The change will become effective at the close of the 2021 Annual Meeting. All then-current terms (other than the ex-officio member) shall expire, and the Select Board shall appoint members to fill 4 appointed positions for terms staggered so that no more than 2 of them expire in any one year. (Majority vote required)



**Motion made by Anita Avery, seconded by Don Milbrand.**

Anita spoke on the Article stating that it is a matter of attendance, it is very hard to get a quorum at the meetings. Walter Waring felt that we need to keep it at seven as there is more diversity, we need more people to stand up and get on committees. Don Milbrand agrees with Walter, but we can't get volunteers, and it is not fair to the applicant when they come to a meeting and can't get answers because the committee does not have a quorum and no votes can take place.

**Rick Alpers made a motion to close debate, seconded by Russ Vaiden.**

**Voice vote to close discussion passed**

**Article 24 passed by Voice Vote.**

**Article 25:** To transact any other business that may legally come before this meeting.

Ned mentioned that in at least the last 25 years Dave Carr has always been at Town Meeting, he grew up here, ran a very successful business in Town and served on the Budget Committee for 33 years. He also mentioned that Dave was the first person to call him when he became an attorney and wanted to be his client. Ned also mentioned that another person was missing today and that is Paul Simard. Even though he and Ned didn't always agree, Paul spoke up and said what he meant and didn't mince words, he always cared about the Town.

Don Milbrand wants to Thank Wayne Anderson for his years on the Board of Selectmen.

Shaun Lagueux wants to thank all the Town Employees for all their work in the extraordinary year that we just went through.

Janet Cavanagh wanted to know where the Town stands on Sewer to the Lake, Jeff Chartier answered that we are waiting on Grant money and the project will be going in stages. We don't need to vote on this again, it is up to the Board.

The Moderator announced that Raymah Simpson, Town Clerk would be swearing people in that were elected on Tuesday at the Town Election.

**Chris Dolloff made a motion to close the meeting, seconded by Tom Keegan.**

Town Meeting closed at 12:44pm

Respectfully submitted,

Raymah Wells Simpson  
Town Clerk/Tax Collector



**2022  
PROPOSED  
BUDGET**

New Hampshire  
Department of  
Revenue Administration

2022  
MS-737



Proposed Budget

Bristol

For the period beginning January 1, 2022 and ending December 31, 2022

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 2/14/2022

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Shawn Laguerre	Selectman	<i>Shawn Laguerre</i>
Paul Regan	vice chair	<i>Paul Regan</i>
Walter Thompson	Member	<i>Walter Thompson</i>
Susan Lodano	Member	<i>Susan Lodano</i>
Charles Theriault	Chair	<i>Charles Theriault</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire  
Department of  
Revenue Administration

2022  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	11	\$206,941	\$199,674	\$242,743	\$0	\$242,743	\$0
4140-4149	Election, Registration, and Vital Statistics	11	\$148,529	\$160,760	\$173,461	\$0	\$173,461	\$0
4150-4151	Financial Administration	11	\$101,302	\$101,244	\$105,184	\$0	\$105,184	\$0
4152	Revaluation of Property	11	\$111,741	\$123,804	\$144,615	\$0	\$144,615	\$0
4153	Legal Expense	11	\$123,541	\$70,000	\$100,000	\$0	\$100,000	\$0
4155-4159	Personnel Administration	11	\$508,426	\$593,456	\$665,420	\$0	\$665,420	\$0
4191-4193	Planning and Zoning	11	\$13,296	\$12,903	\$19,102	\$0	\$19,102	\$0
4194	General Government Buildings	11	\$350,480	\$246,000	\$309,930	\$0	\$319,012	\$0
4195	Cemeteries	11	\$220	\$250	\$1,200	\$0	\$1,200	\$0
4196	Insurance	11	\$52,804	\$52,880	\$59,954	\$0	\$59,954	\$0
4197	Advertising and Regional Association	11	\$10,391	\$10,419	\$10,984	\$0	\$10,984	\$0
4199	Other General Government		\$13,867	\$25,000	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,641,538</b>	<b>\$1,596,190</b>	<b>\$1,832,593</b>	<b>\$0</b>	<b>\$1,841,675</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	11	\$1,112,368	\$1,153,247	\$1,219,508	\$0	\$1,220,508	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	11	\$1,026,628	\$1,052,378	\$1,168,108	\$0	\$1,172,608	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	11	\$560	\$8,501	\$1,002	\$0	\$1,002	\$0
4299	Other (Including Communications)	11	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
<b>Public Safety Subtotal</b>			<b>\$2,149,556</b>	<b>\$2,224,126</b>	<b>\$2,398,618</b>	<b>\$0</b>	<b>\$2,404,118</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	11	\$536,914	\$552,698	\$640,459	\$0	\$643,059	\$0
4312	Highways and Streets	11	\$395,634	\$456,001	\$417,501	\$0	\$417,501	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	11	\$28,193	\$30,500	\$35,500	\$0	\$35,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$960,741</b>	<b>\$1,039,199</b>	<b>\$1,093,460</b>	<b>\$0</b>	<b>\$1,096,060</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	11	\$336,240	\$303,254	\$325,150	\$0	\$325,150	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sanitation Subtotal</b>		<b>\$336,240</b>	<b>\$303,254</b>	<b>\$325,150</b>	<b>\$0</b>	<b>\$325,150</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)
<b>Health</b>								
4411	Administration	11	\$89,049	\$105,757	\$109,396	\$0	\$109,396	\$0
4414	Pest Control	11	\$190	\$400	\$400	\$0	\$400	\$0
4415-4419	Health Agencies, Hospitals, and Other	11	\$33,400	\$33,400	\$33,400	\$0	\$33,400	\$0
	<b>Health Subtotal</b>		<b>\$122,639</b>	<b>\$139,557</b>	<b>\$143,196</b>	<b>\$0</b>	<b>\$143,196</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	11	\$10,999	\$11,184	\$11,547	\$0	\$11,547	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	11	\$1,136	\$28,900	\$28,900	\$0	\$28,900	\$0
	<b>Welfare Subtotal</b>		<b>\$12,135</b>	<b>\$40,084</b>	<b>\$40,447</b>	<b>\$0</b>	<b>\$40,447</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	11	\$153,865	\$150,619	\$168,386	\$0	\$168,386	\$0
4550-4559	Library	11	\$210,973	\$211,098	\$218,619	\$0	\$219,119	\$0
4583	Patrol Purposes	11	\$29,531	\$28,100	\$28,100	\$0	\$28,100	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$394,369</b>	<b>\$389,817</b>	<b>\$415,105</b>	<b>\$0</b>	<b>\$415,605</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	11	\$1,988	\$3,562	\$2,800	\$0	\$2,800	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	11	\$36,789	\$31,099	\$32,800	\$0	\$32,801	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$38,777</b>	<b>\$34,661</b>	<b>\$35,600</b>	<b>\$0</b>	<b>\$35,601</b>	<b>\$0</b>



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### Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	11	\$278,621	\$278,675	\$230,521	\$0	\$230,521	\$0
4721	Long Term Bonds and Notes - Interest	11	\$49,410	\$49,639	\$38,829	\$0	\$38,829	\$0
4723	Tax Anticipation Notes - Interest	11	\$3,868	\$3,001	\$3,001	\$0	\$3,001	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$331,899</b>	<b>\$331,315</b>	<b>\$272,351</b>	<b>\$0</b>	<b>\$272,351</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$9,327	\$9,328	\$0	\$0	\$0	\$0
4903	Buildings		\$225,740	\$235,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$304,700	\$247,000	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$539,767</b>	<b>\$491,328</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	11	\$438,681	\$468,830	\$591,392	\$0	\$591,392	\$0
4914W	To Proprietary Fund - Water	11	\$441,133	\$455,531	\$599,644	\$0	\$579,644	\$20,000
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$879,814</b>	<b>\$924,361</b>	<b>\$1,191,036</b>	<b>\$0</b>	<b>\$1,171,036</b>	<b>\$20,000</b>
	<b>Total Operating Budget Appropriations</b>			<b>\$7,747,556</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,745,239</b>	<b>\$20,000</b>



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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4903	Buildings	10	\$4,875,500	\$0	\$0	\$4,875,500
		<i>Purpose: Public Safety Building</i>				
4915	To Capital Reserve Fund	14	\$332,000	\$0	\$332,000	\$0
		<i>Purpose: Appropriate to CRFs</i>				
4915	To Capital Reserve Fund	15	\$141,000	\$0	\$141,000	\$0
		<i>Purpose: Accrued Wages CRF</i>				
4916	To Expendable Trusts/Fiduciary Funds	13	\$12,000	\$0	\$12,000	\$0
		<i>Purpose: Appropriate to Patriotic, Recreation and Special E</i>				
Total Proposed Special Articles			\$5,360,500	\$0	\$485,000	\$4,875,500



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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Budget Committee's Commitments for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Budget Committee's Commitments for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)
4199	Other General Government	12	\$25,000	\$0	\$25,000	\$0
			Purpose: Establish Contingency Fund			
Total Proposed Individual Articles			\$25,000	\$0	\$25,000	\$0





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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Selectmen's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	11	\$8,994	\$7,500	\$7,500
3186	Payment in Lieu of Taxes	11	\$18,032	\$16,860	\$16,860
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	11	\$46,510	\$50,000	\$50,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$73,536</b>	<b>\$74,360</b>	<b>\$74,360</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	11	\$70,330	\$71,599	\$71,599
3220	Motor Vehicle Permit Fees	11	\$805,096	\$660,000	\$660,000
3230	Building Permits	11	\$11,633	\$7,500	\$7,500
3290	Other Licenses, Permits, and Fees	11	\$103,972	\$70,800	\$70,800
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$991,091</b>	<b>\$809,899</b>	<b>\$809,899</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	11	\$229,363	\$229,363	\$229,363
3353	Highway Block Grant	11	\$91,528	\$91,551	\$91,551
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	11	\$45	\$45	\$45
3357	Flood Control Reimbursement	11	\$0	\$15,238	\$15,238
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$320,936</b>	<b>\$336,197</b>	<b>\$336,197</b>



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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Selectmen's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
<b>Charges for Services</b>					
3401-3406	Income from Departments	11	\$609,343	\$565,116	\$565,116
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$609,343</b>	<b>\$565,116</b>	<b>\$565,116</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	11	\$1,429	\$2,500	\$2,500
3503-3509	Other	11	\$44,798	\$26,760	\$26,760
<b>Miscellaneous Revenues Subtotal</b>			<b>\$46,227</b>	<b>\$29,260</b>	<b>\$29,260</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	11	\$542,169	\$591,392	\$591,392
3914W	From Enterprise Funds: Water (Offset)	11	\$503,618	\$579,644	\$579,644
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$1,045,787</b>	<b>\$1,171,036</b>	<b>\$1,171,036</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	10	\$0	\$4,875,500	\$0
9998	Amount Voted from Fund Balance	12, 15	\$0	\$121,000	\$121,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$4,996,500</b>	<b>\$121,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$3,086,920</b>	<b>\$7,982,368</b>	<b>\$3,106,868</b>



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**Budget Summary**

<b>Item</b>	<b>Selectmen's Period ending 12/31/2022 (Recommended)</b>	<b>Budget Committee's Period ending 12/31/2022 (Recommended)</b>
Operating Budget Appropriations	\$7,747,556	\$7,745,239
Special Warrant Articles	\$5,360,500	\$485,000
Individual Warrant Articles	\$25,000	\$25,000
Total Appropriations	\$13,133,056	\$8,255,239
Less Amount of Estimated Revenues & Credits	\$7,982,368	\$3,106,868
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$5,150,688</b>	<b>\$5,148,371</b>



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### Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$8,255,239</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$230,521
3. Interest: Long-Term Bonds & Notes	\$38,829
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$269,350
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$7,985,889</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$798,589
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$9,053,828</b>

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4130-110	EX Town Administrator	91,021	91,311	93,746	93,746	93,746
01-4130-115	EX Executive/Finance Assistant	45,843	46,295	48,630	48,630	48,630
01-4130-120	EX Minute Takers/Admin. Assistants	9,000	13,903	9,000	9,000	9,000
01-4130-130	EX Select Board (5)	16,000	16,000	16,000	16,000	16,000
01-4130-133	EX Moderator (2 Elections)	550	550	750	750	750
01-4130-211	EX Disability (TA/EA)	485	490	583	583	583
01-4130-212	EX Life Insurance (TA/EA)	85	69	85	85	85
01-4130-220	EX FICA (TA/EA) (BCS/SBRS/Mod/SB)	10,070	10,152	10,641	10,641	10,641
01-4130-225	EX Medicare (TA/EA) (BCS/SBRS/Mod/SB)	2,355	2,374	2,489	2,489	2,489
01-4130-230	EX Retirement (TA/EA)	17,265	15,051	20,019	20,019	20,019
01-4130-312	EX Project Manager-EDC	0	0	0	30,000	30,000
01-4130-550	EX Advertising	1,000	1,753	1,300	1,300	1,300
01-4130-560	EX Meetings/Memberships/Training	750	1,095	1,000	1,000	1,000
01-4130-610	EX Budget Committee Expenses	0	117	100	100	100
01-4130-620	EX Office Supplies	2,000	3,550	3,400	3,400	3,400
01-4130-625	EX Postage	1,750	3,070	3,000	3,000	3,000
01-4130-690	EX Select Board/Town Administrator Expenses	1,500	1,161	1,500	1,500	1,500
01-4130-810	EX New Equipment	0	0	500	500	500
	<b>**TOTAL** EXECUTIVE</b>	<b>199,674</b>	<b>206,941</b>	<b>212,743</b>	<b>242,743</b>	<b>242,743</b>

# BUDGET APPROPRIATIONS

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4140-110	TC Deputy Town Clerk/Tax Collector	48,630	44,456	50,086	50,086	50,086
01-4140-130	TC Town Clerk/Tax Collector	64,230	66,120	66,165	66,165	66,165
01-4140-131	TC Supervisors of the Checklist	1,807	1,303	4,700	4,700	4,700
01-4140-191	TC Ballot Clerks	630	372	1,727	1,727	1,727
01-4140-211	TC/TX Disability (TC, DTC)	455	417	590	590	590
01-4140-212	TC/TX Life Insurance (TC, DTC)	72	66	84	84	84
01-4140-220	TC/Tax FICA (TC, DTC, SUP, BAL)	7,104	6,960	7,607	7,607	7,607
01-4140-225	TC/Tax Medicare (TC, DTC, SUP, BAL)	1,661	1,628	1,779	1,779	1,779
01-4140-230	TC/Tax Retirement (TC, DTC)	14,238	11,985	16,073	16,073	16,073
01-4140-291	TC Voting Machine	300	300	300	300	300
01-4140-390	TX Recording Fees	1,000	417	1,000	1,000	1,000
01-4140-391	TX Tax Sale/Lien Expenses	4,000	2,652	3,000	3,000	3,000
01-4140-396	TC/TX Meetings/Memberships	2,900	2,220	4,000	4,000	4,000
01-4140-550	TC Advertising	676	315	500	500	500
01-4140-610	TC Election Equipment/Supplies/Printing/Ballots (3 Elections)	1,897	1,189	4,000	4,000	4,000
01-4140-620	TC Office Supplies	1,200	963	1,500	1,500	1,500
01-4140-625	TC Postage	1,940	2,100	2,000	2,000	2,000
01-4140-680	TX Billing Expense	5,700	4,844	6,000	6,000	6,000
01-4140-690	TC Dog License Expense	320	221	350	350	350
01-4140-810	TC/TX New Equipment	2,000	0	2,000	2,000	2,000
	<b>**TOTAL ** TAX/TOWN CLERK</b>	<b>160,760</b>	<b>148,529</b>	<b>173,461</b>	<b>173,461</b>	<b>173,461</b>

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4150-111	FA Finance/Human Resources Director	67,746	68,512	69,764	69,764	69,764
01-4150-131	FA Treasurer	3,851	3,850	3,850	3,850	3,850
01-4150-211	FA Disability	333	333	333	333	333
01-4150-212	FA Life Insurance	42	42	42	42	42
01-4150-220	FA FICA	4,439	4,486	4,566	4,566	4,566
01-4150-225	FA Medicare	1,038	1,049	1,068	1,068	1,068
01-4150-230	FA Retirement	8,546	7,834	9,812	9,812	9,812
01-4150-301	FA Annual Audit	15,000	15,000	15,500	15,500	15,500
01-4150-396	FA Meetings/Memberships	250	196	250	250	250
	<b>**TOTAL ** FINANCIAL ADMINISTRATION</b>	<b>101,244</b>	<b>101,302</b>	<b>105,184</b>	<b>105,184</b>	<b>105,184</b>



2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4152-110	PROP Assessing/Land Use Manager	56,742	57,652	58,781	58,781	58,781
01-4152-120	PROP Shared Administrative Assistant	15,849	11,167	33,509	33,509	33,509
01-4152-211	PROP Disability	251	248	502	502	502
01-4152-212	PROP Life Insurance	43	38	86	86	86
01-4152-220	PROP FICA	4,507	4,210	5,722	5,722	5,722
01-4152-225	PROP Medicare	1,053	985	1,339	1,339	1,339
01-4152-230	PROP Retirement	7,158	7,174	12,976	12,976	12,976
01-4152-312	PROP Contract Service	36,500	29,558	30,000	30,000	30,000
01-4152-390	PROP Recording Fees	200	50	200	200	200
01-4152-560	PROP Meetings/Memberships	600	60	800	800	800
01-4152-620	PROP Office Supplies	300	424	400	400	400
01-4152-625	PROP Postage	400	175	300	300	300
	<b>**TOTAL ** PROPERTY REAPPRAISAL</b>	<b>123,604</b>	<b>111,741</b>	<b>144,615</b>	<b>144,615</b>	<b>144,615</b>

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4153-320	Legal General	70,000	123,541	130,000	100,000	100,000
	<b>**TOTAL ** LEGAL</b>	<b>70,000</b>	<b>123,541</b>	<b>130,000</b>	<b>100,000</b>	<b>100,000</b>
01-4155-192	PA COLA/Merit (All Departments-except Water & Sewer and Library)	46,225	44,204	61,082	61,082	61,082
01-4155-210	PA Health Insurance (All Departments-except Water & Sewer)	466,952	400,665	525,949	520,879	520,879
01-4155-220	PA FICA	1,853	1,353	2,549	2,549	2,549
01-4155-225	PA Medicare	833	654	1,218	1,218	1,218
01-4155-230	PA NH Retirement	10,302	10,044	14,475	14,475	14,475
01-4155-240	PA Tuition Reimbursement	5,000	1,619	5,000	5,000	5,000
01-4155-250	PA Unemployment Compensation	2,582	2,582	2,771	2,771	2,771
01-4155-260	PA Workers' Compensation	58,209	44,657	55,646	55,646	55,646
01-4155-265	PA Employee Testing & Screening	1,500	2,648	1,800	1,800	1,800
	<b>**TOTAL ** PERSONNEL ADMIN</b>	<b>593,456</b>	<b>508,426</b>	<b>670,490</b>	<b>665,420</b>	<b>665,420</b>

# BUDGET APPROPRIATIONS

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4191-310	PB Professional Services	1	0	1	1	1
01-4191-391	PB Recording Fees	800	547	800	800	800
01-4191-550	PB Advertising/Printing	600	1,084	600	600	600
01-4191-560	PB Meetings/Memberships	500	0	500	500	500
01-4191-620	PB Office Supplies	200	66	200	200	200
01-4191-625	PB Postage	600	878	800	800	800
01-4191-730	PB Master Plan	1	0	6,000	6,000	6,000
01-4191-812	PB CIP Committee	1	0	1	1	1
	<b>**TOTAL** PLANNING BOARD</b>	<b>2,703</b>	<b>2,576</b>	<b>8,902</b>	<b>8,902</b>	<b>8,902</b>
01-4192-550	ZB Advertising/Printing	500	1,099	500	500	500
01-4192-620	ZB Office Supplies	150	80	150	150	150
01-4192-625	ZB Postage	750	941	750	750	750
01-4192-812	ZB Meeting/Memberships	250	0	250	250	250
	<b>**TOTAL** ZONING BOARD</b>	<b>1,650</b>	<b>2,120</b>	<b>1,650</b>	<b>1,650</b>	<b>1,650</b>
01-4193-390	Tax Map Update Fee	8,550	8,600	8,550	8,550	8,550
	<b>**TOTAL** TAX MAP</b>	<b>8,550</b>	<b>8,600</b>	<b>8,550</b>	<b>8,550</b>	<b>8,550</b>

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4194-290	GGB Mileage	500	505	500	500	500
01-4194-341	GGB Telephone & Internet Service	15,000	38,118	15,000	15,000	15,000
01-4194-342	GGB Technology & Computer Management	98,000	159,294	150,000	150,000	150,000
01-4194-343	GGB Copier	7,000	7,520	7,200	7,200	7,200
01-4194-345	GGB Town Websites	5,000	9,081	7,500	7,500	7,500
01-4194-410	GGB Electricity	17,000	12,161	19,000	19,000	28,082
01-4194-411	GGB Heating Oil/Propane	1,000	1,772	1,000	1,000	1,000
01-4194-413	GGB Chemical Toilets	5,600	8,255	8,330	8,330	8,330
01-4194-430	GGB Maintenance/Repairs/Grounds	3,000	3,915	3,500	3,500	3,500
01-4194-431	GGB Radio Site Maintenance	250	0	250	250	250
01-4194-432	GGB Joint Loss Management Committee	1,000	951	1,000	1,000	1,000
01-4194-433	GGB Town Signage	4,000	10,846	12,000	12,000	12,000
01-4194-435	GGB Security System	2,000	1,380	6,000	6,000	6,000
01-4194-490	GGB Town Clock	750	750	750	750	750
01-4194-550	GGB Printing	15,000	5,060	15,000	15,000	15,000
01-4194-610	GGB Materials/Supplies	2,000	10,198	2,000	2,000	2,000
01-4194-635	GGB Gas	400	0	400	400	400
01-4194-640	GGB Custodial Service	8,500	8,995	8,500	8,500	8,500
01-4194-660	GGB Town Car	1,500	1,523	1,500	1,500	1,500
01-4194-810	GGB New Equipment	500	9,140	500	500	500
01-4194-815	GGB Newfound Area Access	58,000	61,016	50,000	50,000	50,000
	<b>**TOTAL** GENERAL GOV'T BUILDINGS</b>	<b>246,000</b>	<b>350,480</b>	<b>309,930</b>	<b>309,930</b>	<b>319,012</b>

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4195-650	CEM Town Cemeteries Appropriation	250	220	1,200	1,200	1,200
	<b>**TOTAL** CEMETERIES</b>	<b>250</b>	<b>220</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
01-4196-480	INS Property/Liability	51,630	51,629	58,704	58,704	58,704
01-4196-483	INS Deductible	1,000	1,000	1,000	1,000	1,000
01-4196-485	INS Historical Society	250	175	250	250	250
	<b>**TOTAL** INSURANCE</b>	<b>52,880</b>	<b>52,804</b>	<b>59,954</b>	<b>59,954</b>	<b>59,954</b>
01-4197-831	RA Lakes Region Planning Commission Annual Dues	3,181	3,153	3,181	3,181	3,181
01-4197-832	RA NH Municipal Association Annual Dues	3,238	3,238	3,303	3,303	3,303
01-4197-836	RA Pasquaney Garden Club	2,000	2,000	2,500	2,500	2,500
01-4197-837	RA Newfound Lake Region Association	2,000	2,000	2,000	2,000	2,000
	<b>**TOTAL** REGIONAL ASSOC</b>	<b>10,419</b>	<b>10,391</b>	<b>10,984</b>	<b>10,984</b>	<b>10,984</b>
	<b>**TOTAL** GENERAL GOV'T</b>	<b>1,571,190</b>	<b>1,627,669</b>	<b>1,837,663</b>	<b>1,832,593</b>	<b>1,841,675</b>

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4210-110	PD Chief	85,010	86,365	87,568	87,568	87,568
01-4210-111	PD Lieutenant	74,090	74,943	76,315	76,315	76,315
01-4210-112	PD Lieutenant/Prosecutor	71,926	72,757	74,090	74,090	74,090
01-4210-113	PD Patrol Officer	59,987	60,268	61,797	61,797	61,797
01-4210-114	PD Patrol Officer	52,270	52,980	53,851	53,851	53,851
01-4210-115	PD Patrol Officer	50,419	17,035	55,099	55,099	55,099
01-4210-116	PD Patrol Officer	53,498	54,125	55,120	55,120	55,120
01-4210-117	PD Patrol Officer	50,419	51,026	51,938	51,938	51,938
01-4210-118	PD Secretary	46,115	46,692	47,549	47,549	47,549
01-4210-119	PD Sergeant	61,984	62,705	63,835	63,835	63,835
01-4210-125	PD Detective	51,085	47,165	52,632	52,632	52,632
01-4210-126	PD Crossing Guards	5,000	4,754	5,000	5,000	5,000
01-4210-140	PD Overtime	50,000	81,353	55,000	55,000	55,000
01-4210-142	PD Investigations	3,000	2,097	3,000	3,000	3,000
01-4210-143	PD Court/Prosecution Services	3,500	4,388	4,000	4,000	4,000
01-4210-144	PD Holiday Pay	20,708	21,909	26,589	26,589	26,589
01-4210-190	PD Certified Special Police	5,000	3,705	5,000	5,000	5,000
01-4210-211	PD Disability Insurance	2,525	2,364	2,987	2,987	2,987
01-4210-212	PD Life Insurance	421	309	421	421	421
01-4210-220	PD FICA	3,916	3,139	3,941	3,941	3,941
01-4210-225	PD Medicare	10,919	10,169	11,425	11,425	11,425
01-4210-230	PD Retirement	214,024	200,153	243,520	243,520	243,520
01-4210-290	PD Travel	250	0	250	250	250
01-4210-292	PD Bike Patrol Equipment/Uniforms	0	0	0	0	0
01-4210-293	PD Uniforms	6,500	4,743	6,500	6,500	6,500
01-4210-294	PD Vest Replacement	3,000	3,033	3,000	3,000	3,000
01-4210-340	PD Dispatch Telephone	7,800	3,650	7,800	7,800	7,800
01-4210-346	PD Cell Phone	3,500	3,470	3,500	3,500	3,500
01-4210-350	PD Medical Expense	200	0	200	200	200
01-4210-351	PD Breath Test	200	0	200	200	200
01-4210-391	PD Training Materials	7,000	3,187	7,000	7,000	7,000

# BUDGET APPROPRIATIONS

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4210-395	PD Franklin Dispatch	62,300	62,300	62,300	62,300	62,300
01-4210-410	PD Electricity	9,000	9,470	9,000	9,000	13,000
01-4210-411	PD Heating/Propane	6,000	4,541	6,600	6,600	6,600
01-4210-431	PD Building Maintenance/Custodial	2,500	2,650	3,000	3,000	3,000
01-4210-433	PD Radio/Radio Repairs	2,000	2,111	2,000	2,000	2,000
01-4210-550	PD Advertising/Printing	500	254	500	500	500
01-4210-560	PD Meetings/Memberships	1,500	1,360	1,500	1,500	1,500
01-4210-620	PD Office Supplies	3,500	4,621	3,500	3,500	3,500
01-4210-625	PD Postage	500	122	500	500	500
01-4210-630	PD Tires	5,000	3,298	5,000	5,000	5,000
01-4210-635	PD Gas	21,000	16,627	21,000	21,000	18,000
01-4210-640	PD Custodial Service	4,000	3,360	4,000	4,000	4,000
01-4210-660	PD Cruiser Maintenance	9,300	7,075	9,600	9,600	9,600
01-4210-667	PD K-9 Program	1,000	1,000	2,000	2,000	2,000
01-4210-670	PD Law Book Updates	350	0	350	350	350
01-4210-810	PD New Equipment	4,000	2,158	4,000	4,000	4,000
01-4210-811	PD Body Worn Cameras	5,976	5,976	5,976	5,976	5,976
01-4210-812	PD Tasers	3,555	3,836	3,555	3,555	3,555
01-4210-891	PD Grant	0	0	0	0	0
01-4210-893	PD Town Events	7,000	3,125	6,000	6,000	6,000
	<b>**TOTAL** POLICE DEPARTMENT</b>	<b>1,153,247</b>	<b>1,112,368</b>	<b>1,219,508</b>	<b>1,219,508</b>	<b>1,220,508</b>

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4220-110	FD Chief	80,126	81,124	82,555	82,555	82,555
01-4220-112	FD Firefighter/Paramedic	51,831	51,458	50,369	50,369	50,369
01-4220-113	FD Firefighter/AEMT (48 hrs./week)	43,480	41,618	43,505	43,505	43,505
01-4220-114	FD Fire Fighter/Paramedic (48 hrs./week)	43,480	44,099	44,800	44,800	44,800
01-4220-115	FD Captain/Paramedic (48 hrs./week)	58,431	59,098	60,189	60,189	60,189
01-4220-116	FD Captain/AEMT (48 hrs./week)	58,781	59,463	60,553	60,553	60,553
01-4220-117	FD Fire Fighter/AEMT (48 hrs./week)	43,480	43,079	43,505	43,505	43,505
01-4220-118	FD Captain/AEMT (48 hrs./week)	57,059	57,722	58,781	58,781	58,781
01-4220-119	FD Paramedic	0	7,229	47,467	47,467	47,467
01-4220-140	FD Emergency Callback/Overtime	52,500	54,113	76,277	76,277	76,277
01-4220-141	FD Holiday Pay	16,115	17,199	19,128	19,128	19,128
01-4220-190	FD Call Payroll	45,000	31,709	38,000	38,000	38,000
01-4220-192	FD Part Time Shift Coverage	66,000	53,087	28,385	28,385	28,385
01-4220-195	FD Administrative Assistant	26,611	27,367	29,265	29,265	29,265
01-4220-211	FD Disability Insurance	1,780	1,993	2,161	2,161	2,161
01-4220-212	FD Life Insurance	384	300	480	480	480
01-4220-220	FD FICA	8,532	9,266	9,121	9,121	9,121
01-4220-225	FD Medicare	9,322	9,733	9,973	9,973	9,973
01-4220-230	FD Retirement	159,366	165,369	189,644	189,644	189,644
01-4220-293	FD Uniform Allowance	4,250	3,518	5,000	5,000	5,000
01-4220-330	FD Ambulance Service Billing	22,750	24,291	23,250	23,250	23,250
01-4220-346	FD Cell Phone	2,250	2,315	2,250	2,250	2,250
01-4220-350	FD Medical Expense-Infection Control/Physicals	6,600	2,785	6,600	6,600	6,600
01-4220-390	FD Municipal Fire Alarm System	750	387	750	750	750
01-4220-391	FD Training and Education, Fire-EMS-Rescue	8,500	5,706	8,500	8,500	8,500
01-4220-395	FD Lakes Region Fire Dispatch	38,000	36,884	38,000	38,000	38,000
01-4220-410	FD Electricity	10,000	10,247	10,000	10,000	14,500
01-4220-411	FD Heating Oil	9,500	7,774	11,250	11,250	11,250
01-4220-430	FD Equipment Maintenance/Repairs	1,500	1,909	1,500	1,500	1,500
01-4220-431	FD Defibrillator Maintenance Contracts	2,500	565	2,500	2,500	2,500

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4220-432	FD Station Maintenance	6,000	5,780	6,000	6,000	6,000
01-4220-433	FD Radio Repairs-Emergency Lighting Maintenance	3,000	197	3,000	3,000	3,000
01-4220-434	FD SCBA Maintenance/Repairs	3,500	2,494	3,500	3,500	3,500
01-4220-560	FD Meetings/Dues/Subscriptions	1,000	183	1,000	1,000	1,000
01-4220-561	FD Fire Codes & Standards	100	0	100	100	100
01-4220-565	FD Public Education-Fire Prevention	200	77	200	200	200
01-4220-610	FD Supplies	1,400	1,462	1,400	1,400	1,400
01-4220-620	FD Office Supplies	900	672	900	900	900
01-4220-625	FD Postage	100	68	100	100	100
01-4220-635	FD Gas/Diesel	12,000	12,393	15,250	15,250	15,250
01-4220-660	FD Car-1	750	282	750	750	750
01-4220-661	FD Ladder 4L1 (68030)	8,500	4,744	8,500	8,500	8,500
01-4220-662	FD Engine 4E2 (20718)	4,500	3,781	4,500	4,500	4,500
01-4220-663	FD Rescue 4R1 (16594)	1,000	45	1,000	1,000	1,000
01-4220-664	FD Engine 4E4 (00232)	4,000	6,670	4,000	4,000	4,000
01-4220-665	FD Ambulance 4A2 (28278)	2,000	1,783	2,500	2,500	2,500
01-4220-666	FD Ambulance 4A1 (66897)	2,500	1,180	2,500	2,500	2,500
01-4220-667	FD Vehicle Maintenance	500	343	500	500	500
01-4220-668	FD Tires	3,000	2,736	3,000	3,000	3,000
01-4220-669	FD Rescue Boats	1,000	1,974	1,000	1,000	1,000
01-4220-670	FD Bucket Truck	500	0	500	500	500
01-4220-680	FD Medical Supplies - Disposables	18,500	20,755	19,000	19,000	19,000
01-4220-681	FD Oxygen	2,750	2,699	2,750	2,750	2,750
01-4220-810	FD Fire Tools/Equipment-New Purchase	5,850	5,713	5,750	5,750	5,750
01-4220-812	FD EMS Equipment-New Equipment	15,500	15,187	15,500	15,500	15,500
01-4220-814	FD Protective Clothing	12,000	10,660	12,000	12,000	12,000
01-4220-817	FD Radio Equipment	1,000	1,000	32,200	32,200	32,200
01-4220-850	FD Student Intern Program	8,000	8,574	8,500	8,500	8,500
01-4220-893	FD Fire Details	0	0	5,000	5,000	5,000
	<b>**TOTAL** FIRE DEPT</b>	<b>1,048,928</b>	<b>1,022,858</b>	<b>1,164,658</b>	<b>1,164,658</b>	<b>1,169,158</b>

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4230-292	FO Protective Clothing	500	0	500	500	500
01-4230-430	FO Maintenance/Repairs	250	0	250	250	250
01-4230-610	FO Materials/Supplies	250	0	250	250	250
01-4230-635	FO Gas	450	79	450	450	450
01-4230-661	FO Truck	1,000	2,132	1,000	1,000	1,000
01-4230-810	FO New Equipment	500	669	500	500	500
01-4230-812	FO Hose	500	889	500	500	500
	<b>**TOTAL** FORESTRY</b>	<b>3,450</b>	<b>3,770</b>	<b>3,450</b>	<b>3,450</b>	<b>3,450</b>
01-4290-290	EM Training	1,000	455	1,000	1,000	1,000
01-4290-300	EM Grant	7,500	0	1	1	1
01-4290-660	EM Trailer Maintenance	1	105	1	1	1
	<b>**TOTAL** EMERGENCY MANAGEMENT</b>	<b>8,501</b>	<b>560</b>	<b>1,002</b>	<b>1,002</b>	<b>1,002</b>
	<b>**TOTAL** PUBLIC SAFETY</b>	<b>2,214,126</b>	<b>2,139,557</b>	<b>2,388,618</b>	<b>2,388,618</b>	<b>2,394,118</b>

# BUDGET APPROPRIATIONS

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4311-110	HD Superintendent	81,806	82,746	84,261	84,261	84,261
01-4311-111	HD Equipment Operator	39,083	39,526	40,248	40,248	40,248
01-4311-112	HD Equipment Operator	41,954	42,329	43,222	43,222	43,222
01-4311-113	HD Equipment Operator	50,107	50,378	51,605	51,605	51,605
01-4311-114	HD Driver/Operator	0	10,589	40,727	40,727	40,727
01-4311-117	HD Foreman	53,414	54,027	55,016	55,016	55,016
01-4311-120	HD P/T Operators	7,500	3,987	7,500	7,500	7,500
01-4311-121	HD P/T Administrative Assistant	0	0	0	0	0
01-4311-140	HD Overtime	20,000	18,072	20,000	20,000	20,000
01-4311-142	HD On Call Compensation	1,850	1,693	1,850	1,850	1,850
01-4311-211	HD Disability Insurance	1,106	1,136	1,513	1,513	1,513
01-4311-212	HD Life Insurance	212	181	252	252	252
01-4311-220	HD FICA	18,016	18,391	21,572	21,572	21,572
01-4311-225	HD Medicare	3,682	4,301	5,045	5,045	5,045
01-4311-230	HD Retirement	36,370	36,729	47,373	47,373	47,373
01-4311-292	HD Uniforms	3,600	3,690	4,000	4,000	4,000
01-4311-346	HD Cell Phone	2,500	1,723	2,500	2,500	2,500
01-4311-349	HD Contracting Landscaping	1,000	0	1,000	1,000	1,000
01-4311-350	HD Contracted Plowing Service	19,000	9,440	1,500	1,500	1,500
01-4311-390	HD Contracted Tree Removal	4,000	2,650	20,000	20,000	20,000
01-4311-391	HD Training	500	0	500	500	500
01-4311-392	HD Line Painting/Paint Machine Repair	1,500	1,542	1,500	1,500	1,500
01-4311-410	HD Electricity	6,500	7,072	6,500	6,500	9,100
01-4311-430	HD Maintenance/Repairs-Small Equipment	800	1,792	800	800	800
01-4311-431	HD Building Maintenance	1,200	5,685	2,000	2,000	2,000
01-4311-432	HD Snowplow/Sander Maintenance	5,000	8,488	5,000	5,000	5,000
01-4311-433	HD Radio Repairs/Portable Batteries	1,200	797	1,200	1,200	1,200
01-4311-550	HD Printing/Signs	700	0	800	800	800
01-4311-560	HD Meetings/Memberships	300	40	300	300	300
01-4311-570	HD Equipment Rental	1	0	1,500	1,500	1,500
01-4311-610	HD Materials/Supplies	10,000	4,932	10,000	10,000	10,000



2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4311-620	HD Office Supplies	300	201	300	300	300
01-4311-631	HD Sidewalks	10,000	7,140	10,000	10,000	10,000
01-4311-635	HD Gas/Diesel	20,000	21,351	22,000	22,000	22,000
01-4311-640	HD Custodial Service	4,800	400	4,800	4,800	4,800
01-4311-660	HD 2009 F550	2,500	2,452	2,500	2,500	2,500
01-4311-661	HD 2014 Backhoe	2,500	1,305	2,500	2,500	2,500
01-4311-662	HD 2005 Kubota Tractor	1,000	0	1,000	1,000	1,000
01-4311-663	HD 2015 Freightliner	5,000	4,207	5,000	5,000	5,000
01-4311-664	HD 2015 F550	2,500	1,952	2,500	2,500	2,500
01-4311-665	HD 2009 Freightliner	3,000	3,596	5,000	5,000	5,000
01-4311-666	HD 2020 Loader	1,000	2,077	1,000	1,000	1,000
01-4311-667	HD 1986 450E Grader (F1123)	2,500	2,185	2,500	2,500	2,500
01-4311-668	HD 2019 Freightliner (0031)	2,500	943	2,500	2,500	2,500
01-4311-669	HD 2020 F550	2,000	1,362	2,500	2,500	2,500
01-4311-670	HD Front Sweepers (Loader & Tractor)/Sweeper Attachments	2,200	1,572	2,200	2,200	2,200
01-4311-671	HD 2008 Vacuum Truck	2,200	3,228	2,200	2,200	2,200
01-4311-672	HD 2021 International-CV515	0	0	2,000	2,000	2,000
01-4311-673	HD 2018 Holder Tractor	2,500	199	2,500	2,500	2,500
01-4311-674	HD 2017 F-550 Truck, Victor	1,500	5,500	2,500	2,500	2,500
01-4311-678	HD Bucket Truck	1,000	50	1,000	1,000	1,000
01-4311-679	HD 2017 UTV	300	0	300	300	300
01-4311-680	HD Street Signs	1,000	0	2,000	2,000	2,000
01-4311-681	HD Catch Basins	2,000	343	2,000	2,000	2,000
01-4311-682	HD Sand/Gravel	25,000	15,050	25,000	25,000	25,000
01-4311-684	HD Cold Patch	1,500	0	1,500	1,500	1,500
01-4311-685	HD Hot Patch/Shim	3,000	845	3,000	3,000	3,000
01-4311-693	HD Salt	35,646	41,484	39,600	39,600	39,600
01-4311-695	HD Guard Rail Replacement	500	0	500	500	500
01-4311-810	HD New Equipment	1,000	4,574	9,275	9,275	9,275
01-4311-830	HD Safety Equipment	850	2,962	1,500	1,500	1,500
	<b>**TOTAL** HIGHWAY DEPARTMENT</b>	<b>552,698</b>	<b>536,915</b>	<b>640,459</b>	<b>640,459</b>	<b>643,059</b>

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4312-360	HP Drainage Projects	3,500	521	5,000	5,000	5,000
01-4312-390	HP Resurfacing Roads	300,000	272,791	436,792	360,000	360,000
01-4312-393	HP Chip Seal	50,000	43,565	50,000	50,000	50,000
01-4312-394	HP Salt and Sand Shed	0	0	0	0	0
01-4312-395	HP Other Projects	1	0	1	1	1
01-4312-396	HP Millstream Bike Trail	500	0	500	500	500
01-4312-397	HP Windridge	100,000	77,115	0	0	0
01-4312-398	HP Danforth Brook Road Culvert	2,000	1,642	2,000	2,000	2,000
	<b>**TOTAL** HIGHWAY PROJECTS</b>	<b>456,001</b>	<b>395,634</b>	<b>494,293</b>	<b>417,501</b>	<b>417,501</b>
01-4319-410	ST Street Lighting	30,000	27,874	30,000	35,000	35,000
01-4319-430	ST Bridges	500	319	500	500	500
	<b>**TOTAL** STREETS/BRIDGES</b>	<b>30,500</b>	<b>28,193</b>	<b>30,500</b>	<b>35,500</b>	<b>35,500</b>

# BUDGET APPROPRIATIONS

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4324-120	SW Attendants	58,709	64,007	69,063	69,063	69,063
01-4324-220	SW FICA	3,640	4,030	4,282	4,282	4,282
01-4324-225	SW Medicare	851	943	1,002	1,002	1,002
01-4324-361	SW Metals	1	0	1	1	1
01-4324-362	SW Construction & Demo Disposal	15,000	20,925	20,000	20,000	20,000
01-4324-363	SW Tires	1,000	1,483	1,500	1,500	1,500
01-4324-364	SW Freon Removal	4,000	2,199	4,500	4,500	4,500
01-4324-365	SW Household Hazardous Waste Day	4,500	4,209	4,500	4,500	4,500
01-4324-366	SW CRSW Tipping Fees	150,000	148,559	150,000	150,000	150,000
01-4324-367	SW Hauling Service	50,000	51,209	53,750	53,750	53,750
01-4324-369	SW Electronics	5,000	4,820	5,000	5,000	5,000
01-4324-370	SW Propane Tanks	1	0	1	1	1
01-4324-371	SW Clean Glass	2,200	3,665	2,200	2,200	2,200
01-4324-372	SW Fire Extinguisher	1	0	1	1	1
01-4324-410	SW Electricity	750	233	750	750	750
01-4324-550	SW Printing	500	530	500	500	500
01-4324-560	SW Meetings/Memberships	600	315	600	600	600
01-4324-610	SW Materials/Supplies	1,500	5,454	1,500	1,500	1,500
01-4324-630	SW Maintenance/Repairs	5,000	9,988	5,000	5,000	5,000
01-4324-810	SW New Equipment	1	13,672	1,000	1,000	1,000
	<b>**TOTAL ** SOLID WASTE DISPOSAL</b>	<b>303,254</b>	<b>336,240</b>	<b>325,150</b>	<b>325,150</b>	<b>325,150</b>
01-4339-413	Fire Betterment	10,000	10,000	10,000	10,000	10,000
	<b>**TOTAL ** FIRE BETTERMENT</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
	<b>**TOTAL ** PUBLIC WORKS</b>	<b>1,352,453</b>	<b>1,306,982</b>	<b>1,500,402</b>	<b>1,428,610</b>	<b>1,431,210</b>

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4411-120	LU Land Use/Deputy Health Officer	32,482	34,085	33,448	33,448	33,448
01-4411-121	LU Land Use Administrative Assistant	39,083	38,224	40,248	40,248	40,248
01-4411-130	LU Planner	0	0	0	0	0
01-4411-191	LU Land Use Associate	19,178	8,037	19,750	19,750	19,750
01-4411-211	LU Disability Insurance	199	67	199	199	199
01-4411-212	LU Life Insurance	43	10	43	43	43
01-4411-220	LU FICA	5,626	3,792	5,794	5,794	5,794
01-4411-225	LU Medicare	1,316	887	1,355	1,355	1,355
01-4411-230	LU Retirement	4,930	2,518	5,659	5,659	5,659
01-4411-560	LU Meetings/Memberships	1,000	280	1,000	1,000	1,000
01-4411-620	LU Supplies	800	768	800	800	800
01-4411-625	LU Postage	100	176	100	100	100
01-4411-820	LU HO Fees/Clean up costs	1,000	205	1,000	1,000	1,000
	<b>**TOTAL** LAND USE/HEALTH OFFICE</b>	<b>105,757</b>	<b>89,049</b>	<b>109,396</b>	<b>109,396</b>	<b>109,396</b>
01-4414-390	Animal Kennel Contract	400	190	400	400	400
	<b>**TOTAL** ANIMAL WELFARE</b>	<b>400</b>	<b>190</b>	<b>400</b>	<b>400</b>	<b>400</b>
01-4415-350	Lakes Region Visiting Nurse Association (formerly NANA)	33,400	33,400	33,400	33,400	33,400
	<b>**TOTAL** HEALTH AGENCIES</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>
01-4441-120	Wei Officer	10,295	10,057	9,771	9,771	9,771
01-4441-211	Wei Disability Insurance	0	0	15	15	15
01-4441-212	Wei Life Insurance	0	0	31	31	31
01-4441-220	Wei FICA	639	631	606	606	606
01-4441-225	Wei Medicare	150	141	142	142	142
01-4441-230	Wei Retirement	0	0	687	687	687
01-4441-560	Wei Meetings/Memberships	50	85	145	145	145
01-4441-620	Wei Office Supplies	50	85	150	150	150
	<b>**TOTAL** WELFARE ADMIN</b>	<b>11,184</b>	<b>10,999</b>	<b>11,547</b>	<b>11,547</b>	<b>11,547</b>

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4445-291	Wei Food	300	50	300	300	300
01-4445-350	Wei Medical	100	0	100	100	100
01-4445-410	Wei Electricity	3,000	0	3,000	3,000	3,000
01-4445-411	Wei Fuel	4,000	0	4,000	4,000	4,000
01-4445-440	Wei Rent	20,000	1,086	20,000	20,000	20,000
01-4445-810	Wei Burials	750	0	750	750	750
01-4445-820	Wei Expenses	750	0	750	750	750
	<b>**TOTAL** WELFARE SERVICES</b>	<b>28,900</b>	<b>1,136</b>	<b>28,900</b>	<b>28,900</b>	<b>28,900</b>

# BUDGET APPROPRIATIONS

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4520-890	REC Tapply Thompson Community Center (TTCC)	103,803	103,803	103,803	103,803	103,803
	<b>**TOTAL** RECREATION</b>	<b>103,803</b>	<b>103,803</b>	<b>103,803</b>	<b>103,803</b>	<b>103,803</b>
01-4521-120	BE Beach Attendants (5)	14,000	17,610	19,606	19,606	19,606
01-4521-220	BE FICA	868	1,123	1,216	1,216	1,216
01-4521-225	BE Medicare	203	263	285	285	285
01-4521-292	BE Uniforms	125	157	291	291	291
01-4521-412	BE Water Testing	720	540	720	720	720
01-4521-430	BE Beach Improvements/Repairs	1,000	4,320	100,000	1,500	1,500
01-4521-550	BE Printing	0	0	0	0	0
01-4521-610	BE Materials/Supplies	1,500	1,814	1,967	1,967	1,967
	<b>**TOTAL** BEACHES</b>	<b>18,416</b>	<b>25,826</b>	<b>124,085</b>	<b>25,585</b>	<b>25,585</b>
01-4522-120	KP Seasonal Employee-20 weeks	0	0	7,800	7,800	7,800
01-4522-220	KP FICA	0	0	484	484	484
01-4522-225	KP Medicare	0	0	114	114	114
01-4522-410	KP Electricity	2,200	2,701	2,600	2,600	2,600
01-4522-430	KP Maintenance/Repairs	3,500	3,587	4,000	4,000	4,000
01-4522-610	KP Materials/Supplies	2,700	2,091	4,000	4,000	4,000
01-4522-820	KP Master Plan - Capital Items	20,000	15,857	20,000	20,000	20,000
	<b>**TOTAL** KELLEY PARK</b>	<b>28,400</b>	<b>24,236</b>	<b>38,998</b>	<b>38,998</b>	<b>38,998</b>

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4550-190	Lib Library Director	55,287	50,286	56,809	56,809	56,809
01-4550-191	Lib P/T Assistants/Substitutes	50,442	50,710	53,039	53,039	53,039
01-4550-194	Lib Assistant Director/Children's	39,042	39,344	40,110	40,110	40,110
01-4550-211	Lib Disability Insurance	412	410	412	412	412
01-4550-212	Lib Life Insurance	96	68	96	96	96
01-4550-220	Lib FICA	8,976	8,916	9,297	9,297	9,297
01-4550-225	Lib Medicare	2,099	2,085	2,174	2,174	2,174
01-4550-230	Lib Retirement	11,908	11,375	13,630	13,630	13,630
01-4550-240	Lib Professional Development	800	25	800	800	800
01-4550-342	Lib Computer Support	2,850	3,510	3,000	3,000	3,000
01-4550-390	Lib Security	234	234	246	246	246
01-4550-410	Lib Electricity	2,000	1,094	1,600	1,600	2,100
01-4550-411	Lib Heating Oil	2,800	2,469	2,800	2,800	2,800
01-4550-430	Lib Maintenance/Repairs	4,000	3,263	3,400	3,400	3,400
01-4550-560	Lib Meetings/Memberships	815	580	875	875	875
01-4550-620	Lib Office Supplies	1,601	1,779	1,600	1,600	1,600
01-4550-640	Lib Custodial Supplies	650	536	650	650	650
01-4550-641	Lib Custodial Service	6,101	5,685	6,100	6,100	6,100
01-4550-672	Lib Collection Materials	18,950	21,790	19,900	19,900	19,900
01-4550-673	Lib Passes	335	335	380	380	380
01-4550-674	Lib Programs	800	780	800	800	800
01-4550-810	Lib New Equipment	800	5,692	800	800	800
01-4550-812	Lib Miscellaneous	100	9	100	100	100
	<b>**TOTAL** LIBRARY</b>	<b>211,098</b>	<b>210,973</b>	<b>218,619</b>	<b>218,619</b>	<b>219,119</b>

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4583-120	PAT Special Events Coordinator Contract	8,500	9,624	8,500	8,500	8,500
01-4583-881	PAT Community Events	15,000	16,216	15,000	15,000	15,000
01-4583-883	PAT Downtown Decorating Committee	3,400	2,991	3,400	3,400	3,400
01-4583-890	PAT Patriotic Purposes	1,200	700	1,200	1,200	1,200
	<b>**TOTAL** PATRIOTIC</b>	<b>28,100</b>	<b>29,531</b>	<b>28,100</b>	<b>28,100</b>	<b>28,100</b>
01-4611-120	Con Secretary (Moved to 01-4411-191)	800	0	0	0	0
01-4611-220	Con FICA (Moved to 4411-220)	50	0	0	0	0
01-4611-225	Con Medicare (Moved to 4411-225)	12	0	0	0	0
01-4611-412	Con Water Testing	300	220	400	400	400
01-4611-560	Con Meetings/Memberships/Education	550	334	550	550	550
01-4611-610	Con Materials/Supplies	500	660	500	500	500
01-4611-690	Con Maintenance of Properties	300	0	300	300	300
	<b>**TOTAL** CONSERVATION COMMISSION</b>	<b>2,512</b>	<b>1,214</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
01-4612-550	HDC Advertising	100	123	100	100	100
01-4612-620	HDC Supplies	500	549	500	500	500
01-4612-621	HDC Meetings/Memberships/Training	250	60	250	250	250
01-4612-625	HDC Postage	200	42	200	200	200
	<b>**TOTAL** HISTORIC DISTRICT COMMISSION</b>	<b>1,050</b>	<b>774</b>	<b>1,050</b>	<b>1,050</b>	<b>1,050</b>
01-4651-131	EDC Project Manager	0	0	47,980	0	0
01-4651-211	EDC Disability	0	0	249	0	0
01-4651-212	EDC Life Insurance	0	0	42	0	0
01-4651-220	EDC FICA	0	0	2,975	0	0
01-4651-225	EDC Medicare	0	0	696	0	0
01-4651-230	EDC Retirement	0	0	6,746	0	0
01-4651-550	EDC Projects	5,000	10,691	5,000	5,000	5,000
	<b>**TOTAL** ECONOMIC DEVELOPMENT</b>	<b>5,000</b>	<b>10,691</b>	<b>63,688</b>	<b>5,000</b>	<b>5,000</b>
01-4652-569	Transport Central	398	398	2,000	2,000	2,000

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4652-570	Tri County CAP-Homeless Intervention-(see 4652-572 below)	0	0	0	0	0
01-4652-571	Grafton County Senior Citizens Council	8,500	8,500	8,500	8,500	8,500
01-4652-572	Tri County CAP-Energy Services & Program Homeless Intervention	6,100	6,100	6,200	6,200	6,200
01-4652-573	Voices Against Violence	3,300	3,300	3,300	3,300	3,300
01-4652-575	Lakes Region Mental Health Center	3,000	3,000	3,000	3,000	3,000
01-4652-576	Pemi River Local Advisory Committee	300	300	300	300	300
01-4652-577	CADY	2,000	2,000	2,000	2,000	2,000
01-4652-578	Bridge House Shelter	2,000	2,000	2,000	2,000	2,000
01-4652-579	CASA NH	500	500	500	500	500
01-4652-580	Day Away	1	0	0	0	1
	<b>**TOTAL** OUTSIDE AGENCIES</b>	<b>26,099</b>	<b>26,098</b>	<b>27,800</b>	<b>27,800</b>	<b>27,801</b>
	<b>**TOTAL** PUBLIC SERVICES</b>	<b>604,119</b>	<b>567,919</b>	<b>791,535</b>	<b>634,348</b>	<b>634,849</b>
	<b>**TOTAL** GENERAL FUND OPERATIONS</b>	<b>5,741,888</b>	<b>5,642,127</b>	<b>6,518,218</b>	<b>6,284,168</b>	<b>6,301,851</b>

# BUDGET APPROPRIATIONS

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4711-730	DB Central Square Project	27,167	27,113	27,167	27,167	27,167
01-4711-731	DB Wastewater Chlorination/Dechlorination	6,800	6,800	7,000	7,000	7,000
01-4711-732	DB Dump Body & Plow Equipment-5 year lease	0	0	21,373	21,373	21,373
01-4711-735	DB Library Project	88,800	88,800	88,800	88,800	88,800
01-4711-736	DB Town Office Building	56,789	56,789	54,939	54,939	54,939
01-4711-993	DB Treatment Plant Improvements	9,800	9,800	11,000	11,000	11,000
01-4711-995	DB Sidewalk Holder Lease	20,242	20,242	20,242	20,242	20,242
01-4711-996	DB Fire Pumper/Tanker Truck	69,077	69,077	0	0	0
	<b>**TOTAL** PRINCIPAL L/T DEBT</b>	<b>278,675</b>	<b>278,621</b>	<b>230,521</b>	<b>230,521</b>	<b>230,521</b>
01-4721-730	INT Central Square Project	3,994	3,994	3,423	3,423	3,423
01-4721-731	INT Wastewater Chlorination/Dechlorination	5,097	5,097	4,825	4,825	4,825
01-4721-732	INT Dump Body & Plow Equipment-5 Year lease	0	0	3,380	3,380	3,380
01-4721-735	INT Library Project	3,319	3,089	1,465	1,465	1,465
01-4721-736	INT Town Office Building	22,311	22,312	12,669	12,669	12,669
01-4721-993	INT Treatment Plant Improvements	13,535	13,535	13,068	13,068	13,068
01-4721-996	INT Fire Pumper/Tanker Truck	1,384	1,384	0	0	0
	<b>**TOTAL** INTEREST L/T DEBT</b>	<b>49,639</b>	<b>49,410</b>	<b>38,829</b>	<b>38,829</b>	<b>38,829</b>
01-4723-830	INT TAN Interest	3,000	3,868	3,000	3,000	3,000
01-4723-835	INT Bond Anticipation Note Interest	1	0	1	1	1
	<b>**TOTAL** TAX</b>	<b>3,001</b>	<b>3,868</b>	<b>3,001</b>	<b>3,001</b>	<b>3,001</b>
	<b>**TOTAL** DEBT SERVICE</b>	<b>331,316</b>	<b>331,899</b>	<b>272,352</b>	<b>272,352</b>	<b>272,352</b>
	<b>**TOTAL** GENERAL FUND OPERATIONS &amp; DEBT SERVICE</b>	<b>6,073,204</b>	<b>5,974,026</b>	<b>6,790,570</b>	<b>6,556,520</b>	<b>6,574,203</b>
01-4902-768	CE-Fire Radios-Warrant Article #20	9,328	9,327	0	0	0
01-4902-769	CE-Cardiac Monitor/Defibrillators	0	0	0	0	0
	<b>**TOTAL** CAPITAL EQUIPMENT</b>	<b>9,328</b>	<b>9,327</b>	<b>0</b>	<b>0</b>	<b>0</b>



## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
01-4909-892	Salt Shed-Highway-Warrant Article #19	150,000	140,740	0	0	0
01-4909-888	Town Office Elevator	0	54,118	0	0	0
01-4909-890	Contingency Fund-Warrant Article #12	25,000	13,867	0	25,000	25,000
01-4909-942	Transfer Station-Recycling	85,000	85,000	0	0	0
01-4909-891	Recreation Trust Fund Expenditures	0	12,842	0	0	0
	<b>**TOTAL** OTHER CAPITAL OUTLAY</b>	<b>260,000</b>	<b>306,567</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>
01-4915-190	Cap Reserve Fund - Accrued Wages-Article #15	0	0	0	141,000	141,000
01-4909-889	Recreation Trust Fund-Warrant Article #13	12,000	12,000	0	12,000	12,000
01-4915-312	Cap Reserve Fund - Assessment Reval-Warrant Article #14	35,000	35,000	0	35,000	35,000
01-4915-400	Cap Reserve Fund - PD Vehicles-Warrant Article #14	40,000	40,000	0	52,000	52,000
01-4915-500	Cap Reserve Fund - Highway Equipment-Warrant Article #14	25,000	25,000	0	120,000	120,000
01-4915-700	Cap Reserve Fund - Fire Equipment Warrant Article #14	0	0	0	75,000	75,000
01-4915-960	Cap Reserve Fund - Town Building Maintenance Fund-W/A #14	10,000	10,000	0	50,000	50,000
	<b>**TOTAL** CAPITAL RESERVES</b>	<b>122,000</b>	<b>122,000</b>	<b>0</b>	<b>485,000</b>	<b>485,000</b>
	<b>**TOTAL** CAPITAL EXPENDITURES</b>	<b>391,328</b>	<b>437,894</b>	<b>0</b>	<b>510,000</b>	<b>510,000</b>
	<b>**TOTAL** BUDGET TOTAL</b>	<b>6,464,532</b>	<b>6,411,920</b>	<b>6,790,570</b>	<b>7,066,520</b>	<b>7,084,203</b>
05-4324-900	Surplus Transfer to Cap Reserve	1	0	1	0	1
	<b>**TOTAL** SEW SURPLUS TRANS</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>
05-4325-901	Sew Cap Sewer Line inspection camera	0	0	9,000	9,000	9,000
05-4325-905	Sew Cap Epoxy Coating for floors	0	0	2,500	2,500	2,500
05-4325-906	Sew Cap Pickup Truck	0	0	20,000	20,000	20,000
05-4325-907	Sew WWTF IDEXX E.coli sealer replacement	0	0	6,000	6,000	6,000
05-4325-908	Sew Replacement of Laptop	0	0	9,500	9,500	9,500
05-4325-909	Sew Fiber SCADA tie	0	0	16,275	16,275	16,275
05-4325-910	Sew Cap (Dewatering Upgrades)	35,000	0	0	0	0

# BUDGET APPROPRIATIONS

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
	<b>**TOTAL** SEW CAPITAL PROJECTS</b>	<b>35,000</b>	<b>0</b>	<b>63,275</b>	<b>63,275</b>	<b>63,275</b>
05-4326-110	Sew Superintendent (34%)					
05-4326-111	Sew-Fulltime Position	27,814	27,380	29,511	29,511	29,511
05-4326-112	Sew-Parttime Position	0	0	22,000	22,000	22,000
05-4326-113	Sew Chief Operator (75%)	41,262	40,786	42,510	42,510	42,510
05-4326-114	Sew Assistant Water Operator (25%)	10,800	11,483	11,128	11,128	11,128
05-4326-115	Sew Wat Operator (25%)	12,589	12,315	12,969	12,969	12,969
05-4326-116	Sew Operator 2 (75%)	35,412	36,102	36,473	36,473	36,473
05-4326-117	Sew Office Manager (34%)	16,053	16,532	16,534	16,534	16,534
05-4326-118	Sew Town Admin Fee/Health Insurance (To General Fund)	28,581	25,213	40,455	40,455	40,455
05-4326-130	Sew Treasurer	538	538	538	538	538
05-4326-140	Sew Overtime	6,700	7,833	8,000	8,000	8,000
05-4326-142	Sew On Call Compensation	1,950	1,452	3,250	3,250	3,250
05-4326-192	Sew Merit Raises	3,192	3,192	6,613	6,613	6,613
05-4326-211	Sew Disability Insurance	609	662	845	845	845
05-4326-212	Sew Life Insurance	113	98	133	133	133
05-4326-220	Sew FICA	9,506	9,567	12,074	12,074	12,074
05-4326-225	Sew Medicare	2,223	2,238	2,824	2,824	2,824
05-4326-230	Sew Retirement	19,248	19,340	26,339	26,339	26,339
05-4326-240	Sew Training/Certification	1,101	950	2,000	2,000	2,000
05-4326-250	Sew Unemployment Compensation	408	408	438	438	438
05-4326-260	Sew Workers' Compensation	3,234	3,234	3,092	3,092	3,092
05-4326-292	Sew Uniforms	1,500	1,185	1,500	1,500	1,500
05-4326-293	Sew Safety Boots	250	150	250	250	250
05-4326-301	Sew Audit	2,250	2,250	2,250	2,250	2,250
05-4326-341	Sew Telephone	900	1,472	1,000	1,000	1,000
05-4326-344	Sew Internet	530	405	530	530	530
05-4326-346	Sew Cell Phone	750	911	900	900	900
05-4326-361	Sew Paving	1,500	0	1,500	1,500	1,500

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
05-4326-370	Sew Sludge Disposal	25,000	28,126	28,000	28,000	28,000
05-4326-390	Sew Lab Services	7,000	3,949	7,000	7,000	7,000
05-4326-391	Sew Contracted Service (Software)	1,800	1,025	1,800	1,800	1,800
05-4326-410	Sew Electricity	54,000	57,437	64,000	64,000	64,000
05-4326-411	Sew Heating Fuel	1,000	1,555	1,000	1,000	1,000
05-4326-430	Sew Maintenance/Repairs	12,200	12,951	25,000	25,000	25,000
05-4326-480	Sew Property/Liability Insurance	11,064	11,064	12,580	12,580	12,580
05-4326-481	Sew Insurance Deductible	1	0	1	1	1
05-4326-550	Sew Advertising	300	55	500	500	500
05-4326-610	Sew Materials/Supplies	10,000	7,628	15,000	15,000	15,000
05-4326-620	Sew Office Supplies	1,450	1,040	1,500	1,500	1,500
05-4326-625	Sew Postage	1,500	996	1,500	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,000	2,748	3,500	3,500	3,500
05-4326-637	Sew Disinfection Chemicals	9,000	10,875	9,000	9,000	9,000
05-4326-680	Sew Chemicals	5,000	5,053	6,000	6,000	6,000
05-4326-810	Sew New Equipment	5,000	10,976	5,000	5,000	5,000
	<b>**TOTAL ** SEWER OPERATIONS</b>	<b>376,327</b>	<b>381,170</b>	<b>472,037</b>	<b>472,037</b>	<b>472,037</b>
05-4711-730	DB Central Square Project	9,057	9,057	9,057	9,057	9,057
05-4711-733	DB Dewatering Equipment	43,571	43,571	43,571	43,571	43,571
05-4721-730	INT Central Square Project	1,331	1,331	1,164	1,164	1,164
05-4721-733	INT Dewatering Equipment	3,543	3,509	2,288	2,288	2,288
	<b>**TOTAL ** SEWER DEBT SERVICE</b>	<b>57,503</b>	<b>57,468</b>	<b>56,079</b>	<b>56,079</b>	<b>56,079</b>
	<b>**TOTAL ** SEWER</b>	<b>468,830</b>	<b>438,638</b>	<b>591,392</b>	<b>591,392</b>	<b>591,392</b>

# BUDGET APPROPRIATIONS

## 2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
07-4324-900	Surplus Transfer to Cap Reserve	1	0	1	1	1
	<b>**TOTAL ** WATER SURPLUS TRANS</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>
07-4331-110	Wat Superintendent (66%)	53,922	56,678	57,287	57,287	57,287
07-4331-111	Wat Fulltime Position	0	0	22,000	22,000	22,000
07-4331-112	Wat Parttime Position	0	0	5,000	5,000	5,000
07-4331-111	Wat Sew Chief Operator (25%)	13,754	15,065	14,170	14,170	14,170
07-4331-114	Wat Assistant Water Operator (75%)	32,401	32,425	33,384	33,384	33,384
07-4331-115	Wat Sew Operator (75%)	37,768	39,112	38,906	38,906	38,906
07-4331-116	Wat Sew Operator II (25%)	11,804	11,849	12,158	12,158	12,158
07-4331-117	Wat Office Manager (66%)	31,163	31,197	32,096	32,096	32,096
07-4331-118	Wat Town Admin Fee/Health Insurance (To General Fund)	28,581	25,213	40,457	40,457	40,457
07-4331-130	Wat Treasurer	538	538	538	538	538
07-4331-140	Wat Overtime	6,700	7,815	6,475	6,475	6,475
07-4331-142	Wat On Call Compensation	1,950	1,452	1,950	1,950	1,950
07-4331-192	Wat Merit Raises	4,304	4,304	8,633	8,633	8,633
07-4331-211	Wat Disability Insurance	756	699	1,020	1,020	1,020
07-4331-212	Wat Life Insurance	141	112	162	162	162
07-4331-220	Wat FICA	11,834	12,322	14,471	14,471	14,471
07-4331-225	Wat Medicare	2,768	2,882	3,385	3,385	3,385
07-4331-230	Wat Retirement	23,909	24,476	31,653	31,653	31,653
07-4331-240	Wat Training/Certification	1,101	1,367	2,000	2,000	2,000
07-4331-250	Wat Unemployment Compensation	408	408	438	438	438
07-4331-260	Wat Workers' Compensation	3,234	3,234	3,092	3,092	3,092
07-4331-292	Wat Uniforms	1,500	1,059	1,500	1,500	1,500
07-4331-293	Wat Safety Boots	250	150	250	250	250
07-4331-301	Wat Audit	2,250	2,250	2,250	2,250	2,250
07-4331-310	Wat Engineering	1	0	1	1	1
07-4331-320	Wat Legal	1	0	1	1	1

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
07-4331-340	Wat Telemetering	3,200	128	3,200	3,200	3,200
07-4331-341	Wat Telephone	900	730	900	900	900
07-4331-344	Wat Internet	450	523	500	500	500
07-4331-346	Wat Cell Phone	800	920	900	900	900
07-4331-361	Wat Paving	1,500	0	1,500	1,500	1,500
07-4331-390	Wat Lab Services	5,000	4,131	5,000	5,000	5,000
07-4331-391	Wat Misc. Contracted Services (Software)	1,800	650	1,800	1,800	1,800
07-4331-395	Wat Control Valve Service	2,100	2,759	3,000	3,000	3,000
07-4331-410	Wat Electricity	30,000	31,523	35,000	35,000	35,000
07-4331-411	Wat Heating Fuel	5,000	2,697	5,000	5,000	5,000
07-4331-430	Wat Maintenance/Repairs	9,701	5,454	9,701	9,701	9,701
07-4331-480	Wat Property/Liability Insurance	11,064	11,064	12,580	12,580	12,580
07-4331-481	Wat Insurance Deductible	1	0	1	1	1
07-4331-550	Wat Advertising/Printing	500	0	500	500	500
07-4331-610	Wat Materials/Supplies	10,000	1,107	10,000	10,000	10,000
07-4331-620	Wat Office Supplies	1,250	1,152	1,500	1,500	1,500
07-4331-625	Wat Postage	1,500	996	1,500	1,500	1,500
07-4331-635	Wat Gas/Fuel	3,000	2,748	3,500	3,500	3,500
07-4331-652	Wat Hydrant Maintenance	3,000	0	3,000	3,000	3,000
07-4331-680	Wat Chemicals	6,000	6,502	6,000	6,000	6,000
07-4331-810	Wat New Equipment	5,000	8,113	5,000	5,000	5,000
	<b>**TOTAL ** WATER OPERATIONS</b>	<b>372,803</b>	<b>355,804</b>	<b>443,359</b>	<b>443,359</b>	<b>443,359</b>
07-4332-906	Wat Cap-Pickup Truck	0	0	20,000	20,000	20,000
07-4332-907	Wat-Interior cleaning/Inspection of million gallon water tank	0	0	8,000	8,000	8,000
07-4332-908	Wat Replacement of laptop	0	0	9,500	9,500	9,500
07-4332-909	Wat Redevelopment of Fowler Well	0	0	17,685	17,685	17,685
07-4332-910	Wat Fiber SCADA tie	0	0	16,275	16,275	16,275
07-4332-911	Wat Epoxy Coating for floors	0	0	2,500	2,500	2,500
07-4332-914	Wat Cap-Pump Replacement	20,000	22,602	20,000	20,000	0
07-4332-915	Wat Cap Outlay (New Roof on Fowler Well)	0	0	0	0	0

2022 BUDGET APPROPRIATIONS

Account #	Description	2021 Adopted Budget	Actual as of 12/31/2021	2022 Department	2022 BOS	2022 Budget Committee Budget
	<b>**TOTAL ** WATER CAPITAL PROJECTS</b>	<b>20,000</b>	<b>22,602</b>	<b>93,960</b>	<b>93,960</b>	<b>73,960</b>
07-4711-730	DB Central Square Project	18,109	18,109	18,109	18,109	18,109
07-4711-980	DB Wat System Bond	37,064	37,063	37,064	37,064	37,064
07-4721-981	INT Wat System Bond	4,893	4,893	4,893	4,893	4,893
07-4721-730	INT Central Square Project	2,662	2,662	2,259	2,259	2,259
	<b>**TOTAL ** WATER DEBT SERVICE</b>	<b>62,728</b>	<b>62,728</b>	<b>62,325</b>	<b>62,325</b>	<b>62,325</b>
	<b>**TOTAL ** WATER</b>	<b>455,531</b>	<b>441,133</b>	<b>599,644</b>	<b>599,644</b>	<b>579,644</b>
	<b>**TOTAL WATER &amp; SEWER ENTERPRISE FUNDS**</b>	<b>924,362</b>	<b>879,772</b>	<b>1,191,036</b>	<b>1,191,036</b>	<b>1,171,036</b>
	<b>**TOTAL OF ALL FUNDS**</b>	<b>7,388,893</b>	<b>7,291,692</b>	<b>7,981,606</b>	<b>8,257,556</b>	<b>8,255,239</b>

## ANNUAL TOWN MEETING WARRANT

2022

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Historic Town Hall, 45 Summer Street, in said Bristol on Tuesday, the eighth day of March 2022 at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 9 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Gymnasium of the Newfound Regional High School in said Bristol on Saturday, the twelfth day of March 2021 at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

**Article 1:** To choose by written ballot all of the necessary Town Officers.

2 Select Board members for 3 years

1 Trustee of the Trust Funds for 3 years

1 Cemetery Trustee for 3 years

2 Budget Committee members for 3 years

1 Budget Committee member for 1 year

3 Library Trustees for 3 years

1 Town Moderator for 2 years

1 Supervisor of the Checklist for 6 years



**Article 2:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will amend Article III (3.2 District Regulations, F. Lake District b.); to allow a private, water-front, homeowner to grant an easement across their land for one other property or dwelling unit to gain access to the body of water. As currently written, Article III, 3.2 is intended for large-scale developments sharing waterfront.

Yes                      No

**Article 3:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will amend Article IV. (General Provisions) to add a new section (B) to (4.10 Recreational Vehicles) to regulate camping on undeveloped residential lots and to ensure they meet setback regulations, have an operational waste system, and have adequate off-street parking on the lot.

Yes                      No

**Article 4:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will amend Article IV. (General Provisions, 4.11.J Temporary Signs) to remove the restriction that a temporary flag, banner, or balloon, etc. is allowed only during business hours and to prohibit such temporary flag, banner or balloon in the Historic District.

Yes                      No

**Article 5:** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will amend Article VII. (Miscellaneous Provisions, 7.2 Amendments) to allow the Planning Board to assign or modify section numbers within the Zoning Ordinance without having to put forth an amendment to the ballot to make numbering changes.

Yes                      No

**Article 6:** Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will amend Article VIII. (Definitions) to add a definition for a temporary camping unit that would be allowed on an undeveloped, residential lot.

Yes                      No

## TOWN MEETING WARRANT 2022

**Article 7:** Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will amend Article XII. (Sexually Oriented Business) to greatly reduce the size and complexity of the existing ordinance governing sexually oriented businesses.

Yes

No

**Article 8:** Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will add the following definition for short term rental: A dwelling unit where transient lodging is provided for compensation for stays of between one (1) and 30 consecutive nights, and where the dwelling unit would normally be considered a residential living unit not associated with regulated commercial activities such as a hotel, motel, rooming / boarding/lodging house, or bed-and-breakfast.

Yes

No

**Article 9:** Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, will permit short term rentals in the following districts: Corridor Commercial, Lake, Rural, and Village Commercial and will allow by Special Exception in the following districts: Downtown Commercial and Village Residential.

Yes

No

**Article 10:** Passage of this article will override the ten percent limitation imposed on this appropriation due to the non-recommendation of the Budget Committee. To see if the Town will vote to raise and appropriate Four Million Eight Hundred Seventy-Five Thousand Five Hundred Dollars (\$4,875,500) to pay for the final design and construction of a new Public Safety Building and to authorize the issuance of not more than Four Million Eight Hundred Seventy-Five Thousand Five Hundred Dollars (\$4,875,500) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first principal and interest payments will be included in the 2023 budget. (3/5 ballot vote required, polls open for one hour).

**The Budget Committee Does Not Recommend this Article 2-3-0**

**The Select Board Recommends this Article 5-0-0**

**Article 11:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Seven Million Seven Hundred Forty-Five Thousand Two Hundred Thirty-Nine Dollars (\$7,745,239) for general municipal operations. The Select Board recommends Seven Million Seven Hundred Forty-Seven Thousand Five Hundred Fifty-Six Dollars (\$7,747,556). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

**The Budget Committee Recommends this Article 5-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 12:** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

**The Budget Committee Recommends this Article 5-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be added to the Patriotic, Recreation and Special Events Expendable Trust Fund established in 2021. (Majority vote required)

**The Budget Committee Recommends this Article 4-1-0**

**The Select Board Recommends this Article 5-0-0**

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Three Hundred Thirty-Two Thousand (\$332,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Assessment Reval Capital Reserve Fund (Established in 2015)	\$35,000
Fire Equipment Capital Reserve Fund (Established in 1972)	\$75,000
Highway Equipment Capital Reserve Fund (Established in 1968)	\$120,000
Police Vehicle Capital Reserve Fund (Established in 2017)	\$52,000
Town Building Maintenance Capital Reserve Fund (Established in 2014)	\$50,000

**The Budget Committee Recommends this Article 5-0-0**

**The Select Board Recommends this Article 5-0-0**

## TOWN MEETING WARRANT 2022

**Article 15:** To see if the Town will vote to raise and appropriate One Hundred Forty-One Thousand Dollars (\$141,000) to be added to the Accrued Wages Capital Reserve Fund (Established in 1998). Ninety-Six Thousand Dollars (\$96,000) to come from unassigned fund balance and Forty-Five Thousand Dollars (\$45,000) to be raised by general taxation.

**The Budget Committee Recommends this Article 5-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 16:** To see if the Town will vote to discontinue the Fire Department Capital Reserve Fund created in 2000. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund. (Majority vote required)

**Article 17:** To see if the Town will vote to lease a portion of the property at 5 School Street (Tax Map parcel 114-012) to Hub66 for a term of four years for utilizing the space for an office, training center and location for fiber optic network head end equipment and further to authorize the Board of Selectmen to execute all documents and take all other actions necessary to accomplish this purpose. (Majority vote required)

**Article 18:** To see if the Town will vote to reduce the membership of the Conservation Commission from seven (7) appointed members to five (5) appointed members. The change will become effective at the close of the 2022 Annual Meeting. All then-current terms shall expire, and the Select Board shall appoint members to fill five (5) appointed positions for terms staggered so that no more than two (2) of them expire in any one year. (Majority vote required)

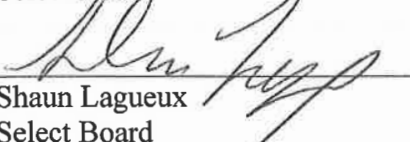
**Article 19:** To transact any other business that may legally come before this meeting.

Given under our hand and seal this 10th day of February in the year of our Lord two thousand twenty-two.


A true copy of the warrant – Attest:

  
Donald Milbrand  
Select Board Chair

  
J.P. Morrison  
Select Board

  
Shaun Lagueux  
Select Board

  
Leslie Dion  
Select Board Vice Chair

  
Anita Avery  
Select Board

**TAX  
INFORMATION  
FOR  
THE  
TOWN  
OF  
BRISTOL**



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name  Last Name   
Street No.  Street Name  Phone Number   
Email (optional)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

### Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2020	Year: 2019	Year: 2018
Property Taxes	3110		\$935,010.59		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$0.30		
Excavation Tax	3187				
Other Taxes	3189		\$2,333.58		\$640.30
Property Tax Credit Balance		(\$10,497.03)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2020	
Property Taxes	3110	\$11,152,092.70		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$10,524.51		
Excavation Tax	3187	\$26.08		
Other Taxes	3189	\$3,873.74		

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2020	2019	2018
Property Taxes	3110	\$13,257.88			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$3,841.88	\$16,315.38		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$11,173,119.76</b>	<b>\$953,659.85</b>	<b>\$0.00</b>	<b>\$640.30</b>



# TOWN CLERK/TAX COLLECTOR'S MS-61



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>	<b>2020</b>	<b>Prior Levies</b>	
			<b>2019</b>	<b>2018</b>
Property Taxes	\$10,461,908.24	\$807,640.55		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$10,524.51			
Interest (Include Lien Conversion)	\$3,841.88	\$12,567.38		
Penalties		\$3,748.00		
Excavation Tax	\$26.08			
Other Taxes		\$1,373.08		
Conversion to Lien (Principal Only)		\$128,062.93		
Discounts Allowed				

<b>Abatements Made</b>	<b>Levy for Year of this Report</b>	<b>2020</b>	<b>Prior Levies</b>	
			<b>2019</b>	<b>2018</b>
Property Taxes	\$3,350.49	\$267.61		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$0.30		
Excavation Tax				
Other Taxes				
Current Levy Deeded	\$886.14			\$640.30



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$691,154.78			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$3,873.74			
Property Tax Credit Balance	(\$2,446.10)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$11,173,119.76</b>	<b>\$953,659.85</b>	<b>\$0.00</b>	<b>\$640.30</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$692,582.42</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$141,900.63</b>

# TOWN CLERK/TAX COLLECTOR'S MS-61



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

## Lien Summary

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2020	Year: 2019	Year: 2018
Unredeemed Liens Balance - Beginning of Year			\$86,894.49	\$94,563.82
Liens Executed During Fiscal Year		\$135,260.35		
Interest & Costs Collected (After Lien Execution)		\$3,402.03	\$6,082.81	\$24,414.50
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$138,662.38</b>	<b>\$92,977.30</b>	<b>\$118,978.32</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		2020	2019	2018
Redemptions		\$61,612.98	\$49,534.06	\$48,131.06
Interest & Costs Collected (After Lien Execution) #3190		\$3,402.03	\$6,082.81	\$24,414.50
Abatements of Unredeemed Liens		\$3,202.02	\$292.78	\$364.86
Liens Deeded to Municipality		\$2,139.52	\$2,113.24	\$7,427.51
Unredeemed Liens Balance - End of Year #1110		\$68,305.83	\$34,954.41	\$38,640.39
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$138,662.38</b>	<b>\$92,977.30</b>	<b>\$118,978.32</b>

### For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$692,582.42</b>
Total Unredeemed Liens (Account #1110 -All Years)	<b>\$141,900.63</b>



*New Hampshire*  
Department of  
Revenue Administration

**MS-61****BRISTOL (59)****1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Raymah

Preparer's Last Name

Simpson

Date

Dec 31, 2021

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Raymah Wells Simpson*  
Preparer's Signature and Title

## TAX RATE HISTORY



### Tax Rate History

Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2000	5.25	7.62	5.54	1.45	19.86	\$ 210,822,229.00	\$ 4,153,380.00
2001	6.94	7.03	6.22	1.64	21.83	\$ 212,774,425.00	\$ 4,606,156.00
2002	5.91	8.22	5.11	1.41	20.65	\$ 248,277,528.00	\$ 5,095,190.00
2003	6.35	9.48	4.45	1.71	21.99	\$ 253,506,763.00	\$ 5,549,630.00
2004	6.10	11.61	3.74	2.21	23.66	\$ 260,044,528.00	\$ 6,131,656.00
2005	7.01	10.44	4.42	2.09	23.96	\$ 265,699,731.00	\$ 6,341,351.00
2006	4.96	6.34	2.13	1.06	14.49	\$ 530,033,877.00	\$ 7,654,390.00
2007	4.96	5.96	2.07	1.20	14.19	\$ 550,780,888.00	\$ 7,782,265.00
2008	5.35	6.49	2.05	1.30	15.19	\$ 559,841,657.00	\$ 8,364,200.00
2009	4.65	6.84	2.09	1.31	14.89	\$ 563,343,527.00	\$ 8,354,547.00
2010	5.90	7.03	2.32	1.12	16.37	\$ 562,945,916.00	\$ 9,074,968.48
2011	6.88	9.36	2.38	1.55	20.17	\$ 469,514,569.00	\$ 9,310,406.00
2012	6.59	8.13	2.59	1.64	18.95	\$ 464,574,015.00	\$ 8,638,454.00
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	\$ 9,386,614.46
2014	7.62	8.36	2.56	1.59	20.13	\$ 467,537,704.00	\$ 9,254,406.00
2015	7.55	8.60	2.39	1.59	20.13	\$ 470,431,229.00	\$ 9,417,417.00
2016	8.22	8.33	2.29	1.78	20.62	\$ 468,238,103.00	\$ 9,508,234.96
2017	8.21	9.77	2.35	1.80	22.13	\$ 468,591,655.00	\$ 10,212,108.97
2018	8.18	9.44	2.24	1.94	21.80	\$ 469,466,793.00	\$ 10,083,103.28
2019	8.42	10.10	2.27	2.01	22.80	\$ 470,587,173.00	\$ 10,577,460.25
2020	8.10	9.02	1.87	1.70	20.69	\$ 557,761,884.00	\$ 11,388,328.00
2021	8.30	8.43	1.87	1.61	20.21	\$ 559,113,218.00	\$ 11,149,392.71

## 2022 TAX RATE CALCULATION

### *2021 Tax Rate Calculation (Tax Rates per \$1,000 Valuation)*

Gross Appropriations	\$ 7,386,892		
Less: Revenues	\$ (2,822,559)		
Less: Shared Revenues	\$ 0		
Less: Fund Balance Voted	\$ (37,000)		
Less: Fund Balance to Reduce Taxes	\$ (100,000)		
Add: Overlay	\$ 101,292		
War Service Credits	\$ 110,500		
Approved Town (Local) Tax Effort		<u>\$ 4,639,125</u>	
<b>Municipal Tax Rate</b>			<b><u>\$8.30</u></b>
County Apportionment	\$ 899,652		
Approved County Tax Effort		<u>\$ 899,652</u>	
<b>County Tax Rate</b>			<b><u>\$1.61</u></b>
Cooperative School Apportionment	\$ 6,784,606		
Less: Education Grant	\$ (1,065,366)		
Less: State Education Taxes	\$ (1,004,148)		
Approved Cooperative Education (Local) Tax Effort		<u>\$ 4,715,092</u>	
<b>Local Education Tax Rate</b>			<b><u>\$8.43</u></b>
State Education Tax	\$ 1,004,148		
State Education Tax Not Retained	\$ 0		
Approved State Education Tax Effort		<u>\$ 1,004,148</u>	
<b>State Education Tax Rate</b>			<b><u>\$1.87</u></b>
Combined Total Tax Rate			<b><u>\$20.21</u></b>





**FINANCIAL  
STATEMENTS**

# TOWN TREASURER'S REPORT

## Town of Bristol-Treasurers Report Year Ended December 31, 2021

Account	Balance 12.31.20	Total Receipts	Total Available	Orders Paid	Cash on Hand
General Fund	4,321,883.41	18,684,909.52	23,006,792.93	(19,820,251.07)	3,186,541.86
Water Works	155,957.62	548,371.21	704,328.83	(514,477.98)	189,850.85
Sewer Commission	185,544.87	693,007.05	878,551.92	(580,692.22)	297,859.70
Water & Sewer CC	100.00	60,116.81	60,216.81	(59,694.84)	521.97
Ambulance Revolving Fund	123,041.28	60,140.28	183,181.56	0.00	183,181.56
Air Compressor	1,127.23	701.12	1,828.35	(690.05)	1,138.30
Conservation Commission	2,324.32	2.67	2,326.99	0.00	2,326.99
Police Forfeiture-State of NH	4,156.63	4.70	4,161.33	0.00	4,161.33
EMS Fundraisers	310.72	0.34	311.06	(35.00)	276.06
Central St Bridge	11,479.57	7.96	11,487.53	(11,486.81)	0.72
Police Detail Revolving Fund	7,475.14	8.46	7,483.60	0.00	7,483.60
Police Forfeiture-DOJ	1,280.47	1.45	1,281.92	0.00	1,281.92
Turner Cottages Construction	0.04	(0.04)	0.00	0.00	0.00
Transfer Station Revolving Fund	32,677.33	8.18	32,685.51	(32,500.00)	185.51
<b>TOTAL</b>	<b>4,847,358.63</b>	<b>20,047,279.71</b>	<b>24,894,638.34</b>	<b>(21,019,827.97)</b>	<b>3,874,810.37</b>

The above is an accurate statement of the transactions of the treasury  
during the year ending December 31, 2021.

Kathleen Haskell  
Treasurer

# TRUSTEES OF THE TRUST FUNDS REPORT

## Town of Bristol Trust Funds 12/31/21

### TD Bank Escrow Services:

Fund	12/31/20	Interest	Additions	Deductions	12/31/21
Jackman	15,373.31	17.43		-17.43	15,373.31
Minot Sleeper	2,663.27	3.02		-3.02	2,663.27
CF Bennett	8,856.83	10.03			8,866.86
Water Cap Res	1,144,029.06	1,295.13			1,145,324.19
Kelley Park Fd	17,426.15	19.72			17,445.87
Highway Eq	65,949.25	74.32	25,000.00	-30,000.00	61,023.57
Proctor Cap Res	12,935.83	14.81			12,950.64
Fire Dept Res	229,988.56	260.37			230,248.93
Tercentennial Fd	1,611.94	1.82			1,613.76
Cemetery Perpetual	1,712.83	1.93		-1.93	1,712.83
Sanborn Cem	1,409.09	1.59			1,410.68
Kelley Pk Eq	1,131.49	1.28			1,132.77
Kelley Pk LKT	1,274.91	1.45			1,276.36
Sewer Cap Res II	760,391.45	827.84		-217,350.60	543,868.69
Worthen Cem Res	6,171.75	6.98			6,178.73
Accrued Wages	125,608.88	133.68		-19,888.00	105,854.56
Ambulance Res	365.76	0.41			366.17
Town Building Maint	11,876.28	16.86	10,000.00	-10,627.04	11,266.10
Reassessment Cap Res	12,587.79	33.00	35,000.00	-32,554.00	15,066.79
Bicentennial Cap Res	10,465.97	4.91		-10,470.88	0.00
Police Vehicle	22,103.62	42.49	40,000.00	-51,592.25	10,553.86
Contingency Fund	34.83	0.04			34.87
Patriotic, Rec & S.E.	1,021.70	4.05	12,000.00	-12,827.24	198.51
Special Events CTF	0.00	0.55	1,622.00	-1,370.00	252.55
<b>Total Town</b>	<b>2,454,990.55</b>	<b>2,773.71</b>	<b>123,622.00</b>	<b>-386,702.39</b>	<b>2,194,683.87</b>
<b>SAU 4 Trust Funds</b>					
(PFM)					
Maintenance Trust	220,100.82	249.17			220,349.99
Wm O Grout Schish	78,185.52	83.46		-6000.00	72,268.98
P Corn Mem Schola	17,557.43	19.89	1000.00	-1000.00	17,577.32
Marie Ross Memor	2,901.38	2.27		-1500.00	1,403.65
<b>Total SAU 4</b>	<b>318,745.15</b>	<b>354.79</b>	<b>1,000.00</b>	<b>-8,500.00</b>	<b>311,599.94</b>
<b>Total Trust Funds</b>	<b>2,773,735.70</b>	<b>3,128.50</b>	<b>124,622.00</b>	<b>-395,202.39</b>	<b>2,506,283.81</b>



**Complete copies of the  
Auditor's Report are  
available for viewing  
at the Town Office  
or on-line at  
[www.townofbristolnh.org](http://www.townofbristolnh.org)**

**Located on the  
Finance Office page.**



**GENERAL  
GOVERNMENT  
REPORTS**



## ASSESSING/LAND USE/HEALTH

### ASSESSING / LAND USE / HEALTH DEPARTMENT

Staffing and the continued pandemic added to challenges for 2021 in the Assessing / Land Use / Health Offices. The Departments continued to provide a hybrid service of in-person and virtual for the Boards, Commissions, Committees, and the public. This hybrid approach provides a better service to the public for those that take advantage of the service, allowing them to attend the meeting from their homes, lessening the potential impact of the pandemic and travel.

In 2020, the Land Use section of the Departments had contracted with Denice DeStefano, who provided efficient review and preparation for Land Use applications in the absence of the Planner. That service contract was extended through 2021 and amended to have Denice help prepare training manuals for all areas of the Department, member job descriptions and manuals for the Planning Board, training for the new staff, and coverage for the Manager in Christina Goodwin's absence. Denice has really helped to get the Department back on track.

In June 2021, the Department welcomed two great additions – Cheryl Herbert, Shared Administrative Assistant for the Highway Department and the Assessing Office, and the Land Use Administrative Assistant, Lindsay Thompson. They make great additions to the team, bringing something different and unique from each person. Training has progressed throughout the year and both individuals are almost fully trained as of the end of the year.

In addition to the new staff, the Departments continued forward and fine-tuned the workload of the existing staff, transitioning some of the tasks / duties, previously covered by Denice, the Land Use Manager - Christina Goodwin, the Land Use Officer – Peter Daniels, and the Land Use Associate – Jan Laferriere. Brainstorming sessions were held twice in 2021, to review those tasks / duties and determine if there could be some adjustments. This continues to be a work in progress, however the changes made thus far, have allowed for more efficiency, better response time, and a little less stress in the Department. Stay tuned for more changes and improvements as we move forward.

Sadly, in 2021, the Department accepted the resignation of the Land Use Associate, Jan Laferriere, who was fully retired as of December 31, 2021. Her unlimited knowledge of the

history of Bristol will be missed. She was a great asset in the Department and although her roles transitioned during the pandemic, she continued to provide support and positive feedback. Jan has worked for the Town of Bristol in various capacities for 27 years and has been a resident of the Town of Bristol since 1990. Her family, three (3) children, four (4) stepchildren, 16 grandchildren, and 21 great-grandchildren, became members of this Department's family. Jan will be truly missed, and we hope that she enjoys her retirement and time with her family and friends. Thank you, Jan, for all you have done for us over the years!

### ASSESSING OFFICE UPDATE

In 2021, the Town continued to utilize the Assessing Firm, Commerford Nieder Perkins (CNP), LLC, to process pickups (construction changes), answer questions, review abatements (disputes of assessments), review sales and start the next town-wide assessment cycle. Although, the work done by CNP, is also via a hybrid method, CNP continues to provide good service to the Town.

If a property owner / taxpayer is aggrieved by their assessment, the Assessing Office strongly encourages them to file an Abatement Application, which can be filed from the Notice of Final Tax (approximately December) through March 1<sup>st</sup> of the following year. This application provides property owners / taxpayers a mechanism for disputing their assessments, not the tax. The Assessing Office also encourages property owners / taxpayers to review their property information for accuracy as it is the property owner's responsibility to make sure their assessment is correct. This information can be found on the Town's website, under the Assessing Department, under Property Cards – Avitar. This feature allows for viewing of other property information as well.

It is also recommended that property owners / taxpayers review their options for possible discounts on tax bills. There are different options available to qualified individuals and more information about those discounts can be found on the Town's website, under the Assessing Department, under Tax Incentives and Discounts. There are programs that property owners / taxpayers might qualify for and any questions about that information can be directed to the Assessing Office.

The Office is open Monday through Friday from 8:00 am to 4:00 pm. Both Cheryl Herbert and Christina Goodwin are

available to answer questions either by phone (603) 744-3354 Option #4 or by email ([assessing@townofbristolnh.org](mailto:assessing@townofbristolnh.org)) or in-person. However, it is strongly recommended that in-person visits schedule an appointment.

### PERMITTING AND ENFORCEMENT UPDATE

In 2021, the Permitting and Enforcement section of the Land Use Office continued to encourage safe and sound development within the residential, commercial, and industrial growth areas of the Town. The Office works with all Town Departments, Land Use Boards, and State Departments to aid applicants in a smooth transition throughout the process.

The permitting process continued to be strong in 2021, with \$7,119 collected in fees and 131 permits issued. Each permit issued, can take an extensive amount of time to process, track for completion, and to make sure that the work being done is compliant with the Zoning Ordinance. These were the types of permits issued:

- New buildings – 13
- Demolitions – 9
- Solar installations – 6
- Renewals of Permits issued in 2020 or before – 21
- New Signs – 8
- Other general permits including decks, interior / exterior renovations, etc. – 74

In addition, to Land Use Permits issued, the Office issued a Junkyard Permit for one (1) existing property.

Again, these counts are not reflective of the additional work done throughout the year to follow up on complaints, non-compliance matters, and violations of permits and the Zoning Ordinance. There is a lot of behind-the-scenes hours not included in the permitting process. The Land Use Office investigates complaints and works with the property owner to determine the best outcome for the property owner and the Town.

If you have any questions or concerns, please contact the Permitting and Enforcement Office either by phone (603) 744-3354 Option #5 or by email ([landuse@townofbristolnh.org](mailto:landuse@townofbristolnh.org)) or by scheduling an appointment with the office, Monday, Wednesday, or Friday from 8:00 am to 4:00 pm. Permitting and Enforcement is maintained by Peter Daniels and Christina Goodwin.

### LAND USE OFFICE UPDATE

The Land Use Office also provides support to the Planning Board (PB), Zoning Board of Adjustment (ZBA), Historic District Commission (HDC), Capital Improvements Program Committee (CIP), and Conservation Commission (CC). In addition, to reviewing and aiding the public with applications, it is tasked with making sure that all the rules and / or regulations are updated and meet all legal requirements. Meeting minutes are processed through this Office and all meeting materials are prepared for the Boards, Commissions and Committees.

It is recommended that anyone seeking to submit applications, schedule time to meet with the Office to review the process and / or applications and documents that must be provided. Incomplete applications can delay a project sometimes by 30 days or more. There are a lot of different projects and processes being reviewed and all meeting agendas are posted on the Town's website and in the two (2) reception areas of the Town Office building. Please refer to each of these Board / Commissions reports within the annual Town Report for more information.

For 2021, the Office also made changes to the job descriptions and staff. With the departure of the Planner in 2020, the search for a replacement had begun, but with the challenges of keeping the work on track and finding the right replacement, it was felt that the position that was needed was more of a Land Use Administrative Assistant. With this change, including some of the tasks / duties of the Office, the Land Use Administrative Assistant position was changed to a Land Use Associate. This change has allowed for the Office to provide a greater level of service and for that service to be more efficient.

In addition, for 2021, there has been a strong focus on updating forms, applications, instructions to assist the public, including making the forms more digitally friendly. As the forms are approved by a particular Board / Commission, the form is changed to a fillable PDF form, which allows applicants to type into the document and the form is added to Town's website. It is anticipated that we will finalize many of the updates in 2022. Please refer to the website for more information.

## ASSESSING/LAND USE/HEALTH (cont.)

For questions regarding Land Use, please contact the office either by phone (603) 744-3354 Option #5 or by email (landuseadmin@townofbristolnh.org) or by scheduling an appointment with the office, Monday – Friday, 8:00 am to 4:00 pm. The Land Use Office is maintained by Lindsay Thompson and Christina Goodwin.

### HEALTH OFFICE UPDATE

The Health Office is responsible for, but not limited to investigating possible public hazards and risks within the municipality; taking action to prevent and / or remove hazards; taking action to mitigate significant public health risks; enforcement of health laws and rules; and taking the steps necessary to enforce orders or condition of approval.

In 2021, the pandemic has added a change to the statutes that regulate the Health Office, providing more training and authority, requiring certification of the Health Officer and Deputy Health Officer, and requiring specific reporting to be submitted to the State, among other things. The Office serves as a liaison to the Department of Health and Human Services (DHHS), in addition, to the roles with the Town.

Also, in 2021, the Health Office continued to work with the concerns raised by the pandemic for both business owners, private individuals, and Town employees. In addition to the review of the concerns, the Health Office approved additional temporary outdoor seating that might not be allowed under regular Zoning rules for the summer. There were nine (9) authorizations issued, with one (1) of these facilities moving forward and approving their seating to be permanent through the Zoning process.

If you have a question or concern for the Health Office, please contact the Office at (603) 744-3354 Option #5. Christina Goodwin is the Health Officer and Peter Daniels is the Deputy Health Officer.

In closing, I would like to take some time to say thank you, as it is not often that people hear the good:

First, I would like to say thank you to the public, for the patience you have had with our department regarding the pandemic requirements and the staffing shortages. Although, there were some difficulties, our department cannot thank you enough.

Second, I would like to express my heartfelt thanks to my department staff - Peter, Jan, Denise, Lindsay, and Cheryl. Your hard work throughout the year, including the challenges of training, Department changes with tasks / duties, and the workload itself, was and is greatly appreciated. This Department has a great working environment, and an excellent team. We provide better service to the public and Boards / Commissions / Committees. I look forward to what the future brings for our department.

Third, I would like to thank our Boards and Commissions for entrusting us with the work and their willingness to consider recommended changes in processes, forms, etc. Your understanding with the hybrid service provided and staffing shortages and illnesses is appreciated. The Department has a great team, and we welcome that trust in our department.

Respectfully submitted,

Christina Goodwin  
Assessing / Land Use Manager  
Health Officer

### BUDGET COMMITTEE

This year the Budget Committee welcomed only one new member. That member was Select Board representative Shaun Lagueux. Mr. Lagueux, having served on the Budget Committee in the past, has been a welcomed addition with his past budget and town affairs experience. This year was the third budget session as a seven-member board. Previously, thirteen members had served on the Budget Committee.

Just like the pandemic has been challenging for all of us, the pandemic created unique challenges for the Committee once again this year. We had to be flexible with our meeting schedule and had to accommodate for remote meeting access, but we persevered.

This year the Committee prioritized several areas of the 2022 budget. One priority was safety and security. The Committee is in support of increased funds related to cybersecurity. In 2021, the Town of Peterborough, NH was scammed out of 2.3 million dollars. The Committee doesn't want Bristol to become a victim like other NH towns and we believe it is reasonable to spend dollars to harden our technological systems. The Committee is also in support of increasing our video surveillance within the Town of Bristol. Early this fall, Bristol Falls Park was vandalized with graffiti. The Committee is in support of video surveillance that monitors key locations around Bristol. Video cameras can also be tied into our new fiber optic system, a great way to leverage that investment.

Another priority for the Committee this year was staff workload. Like one member said, "There is a difference between doing the job and doing the job well." We wanted to make sure that our Town is adequately staffed, so the jobs of the

Town can be done well and in a timely manner. For example, when you request a building permit we want that building permit to be processed in a timely manner with any problems being dealt with efficiently and with clear communication.

Lastly, it is important to note that the majority of the Committee is concerned about the potential costs of large-scale projects within the Town of Bristol. This includes the Sewer to Lake project and Public Safety Building.

As a constituent of this town you may agree or disagree with our priorities. In either case, I hope that at least a few of you will think about serving on the Budget Committee in the future. Each year the town votes on two new Budget Committee members and usually each year we have one member that resigns and we need to fill that position. Please think about possibly serving your Town as a member of the Budget Committee or another committee within the Town of Bristol.

I would like to thank our town administrator, finance manager, and town department heads who often went above and beyond what is required by law to provide the Committee with timely and complete information. I would also like to thank our committee's administrative assistant who remained consistently prepared and reliable for the Committee.

Respectfully submitted,

Charles Therriault  
Budget Committee Chair

## CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

### CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

The Capital Improvements Program Committee (CIP) is a subcommittee of the Planning Board and is charged with developing a plan for the large capital expenditures for the town with the goal of leveling the required spending to avoid spikes in the tax rate. Its recommendations are advisory to the Select Board, Budget Committee, and the Town in general and are intended as an aide to making spending decisions. During our six (6) meetings in 2021, we met with the Department Heads to update the previous year's information and to include any new items needed for the report.

This year the Committee is again recommending a continued use of Capital Reserve Funds for Department vehicle purchases. The existing funds for the Highway and Fire Departments are being utilized and will in time achieve an even cash flow. Continued funding of these reserve funds allows the Department Heads to manage replacement of vehicles. It also allows the Department Heads to replace a vehicle during the year if the need arises. The expenditure of these funds is under the control and authorization of the Select Board.

For 2022, the proposals are reflected in the CIP Worksheet in the Appendix and the Explanation of CIP Committee Proposal Decisions included with this report.

As always, this Committee would not be able to function without the hard work of my fellow Committee members, along with special thanks to Land Use Associate Jan Laferriere and Land Use Manager Christina Goodwin, whose diligence keeps us on track and on time. The Committee would also like to give special recognition to Jan who retired at the end of 2021. Her hard work and dedication will be truly missed.

Our meetings are open to the public (meeting dates can be located on the Town's website on the calendar) and all are welcome to attend.

Respectfully submitted,  
Bill Cote, Chair  
Randall Kelley, Vice Chair and Planning Board Rep.  
Steve Favorite  
Joe Lukeman  
John Bianchi  
Don Miliband

### EXPLANATION OF CIP COMMITTEE PROPOSAL DECISIONS 2022 – 2032

#### **POLICE DEPARTMENT:**

***Police Cruiser Capital Reserve Fund:*** Priority 1. The town has an established Capital Reserve Fund for police vehicles and the Select Board are agents to expend from this fund to replace cruisers as needed. The Committee recommends restoring the balance to \$52,000. Funds from the special details account will reduce the amount to be appropriated. This will continue to allow flexibility in a replacement purchase.

***Security System:*** Priority 1. *The security system is proposed for the existing Police Department building and would only be appropriated separately if the proposed public safety building doesn't move forward.*

#### **PUBLIC WORKS:**

***Road Paving:*** Priority 1. The Highway Superintendent has developed a ten-year repaving program. The program is designed to maintain Bristol's existing paved roads. The Highway Superintendent is recommending appropriating \$300,000 to fund this work.

***Highway Department Equipment Capital Reserve Fund:*** Priority 1. The Committee recommends adding \$120,000 to the existing balance in the Highway Department Equipment Capital Reserve Fund. This will provide for current needs and for future purchases of equipment.

***Tandem Vibratory Roller with Trailer:*** Priority 4. (Life undetermined). This would allow the Department to compact gravel and asphalt. Estimated cost is \$25,000 and money in the Capital Reserve Fund would be used for the purchase.

***Rubber Tire Track Excavator:*** Priority 4. (Life undetermined). The excavator would supersede use of the 1986 grader which will remain in the inventory until no longer needed. The rubber tire track excavator would take over the functions or if needed, the necessary equipment would be rented.



## CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

**2008 Six Wheel Dump Truck:** Priority 7. (15-year life). This vehicle is due for replacement in 2023, however, the Highway Superintendent expects that the purchase can be delayed to 2024.

**1986 Grader:** The continued use of the grader depends on its usefulness to Public Works. It will probably remain in the inventory until no longer needed. There are no plans to replace it. The rubber tire track excavator would take over its functions or if needed, the necessary equipment would be rented.

### **FIRE DEPARTMENT:**

**Fire Department Reserve Fund:** Priority 1. The Committee recommends appropriating \$75,000 to continue building up this fund.

**Engine 2:** Priority 7. This is a 2006 model due for replacement in 2031.

**Ambulance 1:** Priority 7. (12-year life). This 2012 ambulance is scheduled for replacement in 2024 and will be purchased using the Ambulance Revolving Fund.

**Command Vehicle:** Priority 7. (10-year life). This 2016 vehicle is due for replacement in 2026.

**Rescue 1:** Priority 4. This is a 1993 Ford 4 x 4 F350. In addition to its other functions, this vehicle's primary mission is water rescue, towing the Department's rescue boat to such emergencies. It has low mileage so it should be available for service for the foreseeable future.

**SCBA Masks:** Priority 7. (15-year life). These are due for replacement in 2025.

**SCBA Compressor:** Priority 7. (15-year life). These are due for replacement in 2025.

### **TOWN GENERAL/PARKS:**

**Public Safety Building:** Priority 3. \$50,000 for temporary space for Police Department during construction.

**Town Building Maintenance:** Priority 1. Add \$10,000 back into the fund to bring it back up to \$20,000.

### **WATER AND SEWER DEPARTMENTS:**

**Sewer to the Lake Project:** This project is still in the planning stages and the impact to the tax rate hasn't been determined.

*Water and Sewer Department purchases are completed with Reserve Funds that have been established from user fees and do not impact the tax rate. However, the following planned purchases are anticipated for 2022.*

**Pick-up Truck:** \$20,000 paid for from the Sewer Reserve Funds and \$20,000 paid for from the Water Reserve Funds.

**Laptop/Meter reading software replacement:** \$9,500 paid for from the Sewer Reserve Funds and \$9,500 paid for from the Water Reserve Funds.

**Fiber SCADA system tie in costs:** \$16,275 paid for from the Sewer Reserve Funds and \$16,275 paid for from the Water Reserve Funds.

**Fowler Well Redevelopment:** \$17,685 paid for from the Water Reserve Funds.

## CEMETERY TRUSTEES/COMMUNITY EVENTS COMMITTEE

### BRISTOL CEMETERY TRUSTEES

The Bristol Cemetery Trustees are three (3) elected officials with the responsibilities of care and maintenance of municipal cemeteries along with establishing the Cemetery Bylaws.

The Bristol Cemetery Trustees (BCT) met in 2021 to:

- Perform maintenance on the six (6) Cemeteries that belong to the Town of Bristol. Note: This does not include the Homeland Cemetery.
- Inspect and clean gravestones when/where needed.
- Check regulations both local and state for any changes.
- Work with the Land Use Office for assistance.
- Met once a quarter as required on the third Thursday of the month.

Things accomplished during 2021 were as follows:

- Cleaned all the cemeteries of brush and limbs that fell during the winter months and as needed when found during the year.
- Checked all the gravestones for damage and moss covering.
- Replaced Veteran gravestone flag holders in each cemetery where needed.
- Had new signs made reading open and closure time of the cemeteries. Worked with Town Highway Superintendent, Mark Bucklin, to place the signposts at each cemetery.
- Placed the new signs at the cemeteries.
- Worked with Mark Bucklin, to remove trees and branches from the cemeteries. (Also note that the Highway Department mowed, removed leaves and limbs, and weed wacked in the Worthen Cemetery.)
- Richard LaFlamme completed training on gravestone maintenance and repair, attended the NH Cemetery Association Fall Conference and was re-elected for a three-year term as a Cemetery Trustee.
- Cheryl Cizewski completed training on the Right-to-Know Act and Trustees Training Workshop and was elected to a two-year term as a Cemetery Trustee.
- Started work on a Cemetery Volunteer Program.

Plans to accomplish for 2022:

- Get dirty gravestones cleaned and repaired where possible.
- Replace Veterans American Flag holders where needed.
- Clean the cemeteries of limbs and debris where needed (Note: ongoing).
- Get a Cemetery Volunteer Program going with the Boy Scouts, Troop 59 of Bristol, as well as check with other

groups for interest.

- Set up training of gravestone cleaning and repair for the other Trustees and other interested parties.
- Work with the Town Highway Department on work we can't accomplish ourselves.
- Any other concerns will be handled as they arise.

Bristol Cemetery Trustees

Richard LaFlamme – Chair, Cheryl Cizewski, Cade Overton

### COMMUNITY EVENTS COMMITTEE REPORT - 2021

The **Community Events Committee** is made up of members of the community, non-profit organizations, and Town staff, who collaboratively work together to provide events for the Town of Bristol residents to enjoy each year.

In 2021, the Committee was excited to bring back more events after many were put on hold during the pandemic and hosted some new enjoyable activities for the community.

The Committee would like to acknowledge our *2021 SUMMER FUN SUPERHEROES* for their donations/support of the following activities:

- **Very Excellent Chinese American Restaurant** – for sponsoring the entire summer Outdoor Movies in the Park series.
- **Franklin Savings Bank, Granite Group Realty, TD Bank and West Shore Marine** for contributing to the Summer Concert Series funding.

The Committee is grateful to these businesses for their ongoing support and for helping to bring these fun and popular events to the community.

The Summer Concert Series returned with 7 weeks of music planned. Due to ongoing Covid concerns the Committee chose to not hold any indoor concerts again this year, and rain forced the cancellation of one concert and the rescheduling of two others. Despite that, attendance was once again high with approximately 1100 people enjoying the music in Kelley Park during the summer months. We enjoyed the sounds of some local favorites like the Jordan Tirrell-Wysocki Trio, Club Soda Band, Uncle Steve Band, and Annie & the Orphans. We welcomed back the Blacklite Band and heard some new music from the Freese Brothers Big Band. The Committee is already planning for the summer 2022 Concert Series and if you would like to recommend a local band for consideration, please email the Committee at [bristolevents@townofbristolnh.org](mailto:bristolevents@townofbristolnh.org).



In addition to the Concerts, Summer of 2021 saw the following activities planned and coordinated by the Events Committee:

- The traditional 4<sup>th</sup> of July Parade returned in 2021 and was complimented by the annual July 4<sup>th</sup> Fireworks, Boat Parade and Firecracker 5K (planned by other committees).
- Three outdoor family movies were held in Kelley Park over the summer, at no cost to attendees thanks to the sponsorship of Very Excellent Chinese Restaurant.
- A new event for Summer 2021 – “National Night Out” was held on August 3<sup>rd</sup>, in conjunction with the Bristol Fire and Police Departments. A climbing wall, music with Uncle Steve Band, Fire Hose contests, a free cookout and ice cream made for a most enjoyable night for everyone involved. The response was so great that the Committee will be co-hosting this event again in 2022.
- Collaborations worked well for the Committee this year as we were able to bring “Dancing Under the Stars” to Kelley Park on July 15<sup>th</sup>. This great community event, also a fundraiser for Voices Against Violence, featured local dance talent paired with professional dancers – all vying for the mirror ball trophy! Bristol Town Clerk Raymah Simpson, and well-known local coach Pete Cofran were among the local celebrities that donned their dancing shoes and wowed the crowds with their skills! When you added our local celebrity judges into the mix it truly was a wonderful evening for a great local cause. We are working on bringing this fun event back again in 2022.
- Old Home Day returned this year and people seemed happy to be able to enjoy the history and camaraderie it brings with it. The crafters, vendors, food, kids’ games, and music were complimented by some great new additions like the Antique Car Show, and the Bristol Fire vs. Bristol Police Softball game. Thank you to all the organizations that participated.

As the Fall and Winter seasons approached, Covid continued to cause some changes to programs as we moved indoors, but Bristol’s community spirit continued to shine through. We saw the emergence of many “Scarecrows in the Square” and all about town as residents and businesses shared their creativity. The Halloween costume parade and Trunk-or-Treat were well attended and once again complimented by a stellar performance from the Witches of Bristol. In November, the Annual Christmas Tree Lighting was held, and holiday cheer was definitely in the air as Santa and Mrs. Claus both made an appearance on the brightly decorated fire engine!

In 2021 the Events Committee printed and distributed a total of 7000 brochures – 5000 spring/summer and 2000 fall/winter/spring. These brochures outlined the calendar of events offered by the Town of Bristol and by non-profit organizations in the greater Newfound Region such as the TTCC, Slim Baker Foundation, the Historical Society, the Masonic Lodge, Newfound Lake Region Association, and others.

Facebook continued to help us not only promote our events, but added some creative community engagement opportunities with searches for the “Bristol Bunny” and “Where’s Frosty?” The Committee feels strongly about supporting and involving all the Bristol community, so our contests feature small prizes or gift cards to LOCAL businesses. These contests are lots of fun and the Committee encourages you to “LIKE US” on Facebook to follow our happenings and possibly even win a prize! [www.facebook.com/Bristol-Community-Events](http://www.facebook.com/Bristol-Community-Events)

The Events Committee makes great efforts to partner with other Bristol departments, organizations, committees, and businesses to bring the best possible events and outcomes for the community. We rely heavily on these partnerships and on volunteers to make this happen. Over the past few years, we have had a few committee members “retire” after years of dedicated service. We are looking for a “few good people” who share the vision of bringing fun, accessibility, and creative events to everyone in the Bristol community. We typically meet once a month to work on events in general, but volunteers are always welcome to help with a singular event or program. If you are interested in joining the committee, we invite you to attend a meeting or you can contact us through either the Tapply-Thompson Community Center (744-2713), the Town Offices (744-3354 X136) or via email at [bristolevents@townofbristolnh.org](mailto:bristolevents@townofbristolnh.org). Our committee’s meeting schedule is posted on the town website.

Thank you in advance for your continued support for 2022.

Respectfully submitted,

Community Events Committee –Kristopher Bean, Hilda Bruno, Joanne Burwell, Leslie Dion, Lucille Keegan, Randall Kelley, Benjamin LaRoche, Merle Lyon, Paula McKinley, Claire Moorhead, Sharyn Orvis, Bryan Richardson, Kim Smith, and Steve Thompson.

## CONSERVATION COMMISSION/DOWNTOWN DECORATING COMMITTEE

### CONSERVATION COMMISSION

The Conservation Commission protects and preserves the natural assets of the Town of Bristol, including state forests and parks, trails, and all waterbodies.

In 2021, the Commission continued to be challenged with the pandemic, like all other boards. It continued to meet, either in-person, via the Zoom platform or via telephone, to make sure that there were no interruptions in service to the public. There was a total of seven (7) meetings in the year, where the Commission reviewed:

- 6 Special Use Permit Applications
- 3 Shoreland Permit Applications / Permits (NH Department of Environmental Services)
- Quarterly water testing of Breck-Plankey Spring
- Amendments to the By-laws
- Monitoring of Catterall Easement
- Easement and Land Purchase – LaValley and Town of Bristol
- Request to work on trails along the Bennet Wetland
- Brochure created to promote volunteers to serve on the Conservation Commission
- Application and appointment of new member. Welcoming Jason Moore and looking forward to what Jason can bring to the Commission

As directed by the Town's Zoning Ordinance, the Commission continues communication and collaboration with the Planning Board to develop, update, monitor, and enforce wetlands protections to ensure a balanced outcome for economic development and natural resource protection. For 2022, the Commission plans to review the requirements for the 125 ft septic setback from Wetlands and / or the Wetlands District, to determine if this distance can be adjusted. Especially, considering, the advancements in septic systems.

Education seminars were limited with the restrictions of the pandemic, however, some of the members attended virtual seminars throughout the year. For 2022, the Commission has discussed holding workshops / education opportunities on Conservation Commission roles and what contractors should be aware of when getting ready to do a project near or around a wetland area. Any of these workshop type ideas will be posted on the Town's website.

The Commission encourages and welcomes anyone who has an interest in the Town's efforts to preserve and protect its natural resources to attend meetings and get involved with the activities of the Commission. Meetings are scheduled for

the 1<sup>st</sup> Wednesday of each month and are open to the public; however, it is recommended to check the Town's website for updated information including any schedule changes before attending.

Respectfully submitted,

Conservation Commission members: Carroll Brown, Jr. – Chair, Janet Cote – Vice Chair, Richard Batchelder, Karen Bemis, Bonnie MacGillivray – Blout, Jason Moore

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### DOWNTOWN DECORATING COMMITTEE

Downtown Bristol is a beautiful place to drive through or stop for shopping and refreshments thanks to the labor of the members of the Downtown Decorating Committee. Locals and tourists often stop and comment to someone who is watering, planting or weeding that they appreciate our work and find this little square one of the prettiest around. All our members are volunteering their time and feel gratified by these comments.

As the weather began to warm in the spring the daffodils began to peek up out of the soil giving hope for a new season and perhaps some relief from the previous winter and the heaviness we all felt due to the pandemic. When the yellow blossoms filled the square our thoughts quickly turned to planning our summer gardens. Trips were made to our favorite greenhouses to select the annuals that would fill our barrels and flowerbeds. The days grew warmer still and we began to plant our petunias, geraniums, zinnias, marigolds and more.

With planting comes watering. In 2021, we purchased some soaker hoses to be used in the center island and along the cement wall in front of the former Sleeper Tavern building. Having these hoses reduced the amount of time needed to water each day. A big thank you goes to Mary Gebhart for setting these up. We have purchased a few more to use in other areas in 2022. 2021 brought a number of rainy days which greatly helped our plants thrive. In fact, we discovered that it usually rained on Thursdays as our regularly scheduled waters noted! Besides planting and watering another important job is deadheading to keep the flowers looking fresh and growing new blossoms.

The summer weather lingered into the fall causing us to hesitate changing the flowers in the barrels to decorate for the season but we did indeed pull up those pretty pink geraniums and replace them with colorful fall mums. Cornstalks were purchased from the Walker Farm and secured to the

lampposts with seasonal decorations added. With the arrival of the scarecrows the square was ready for Halloween. But the seasons pass quickly and soon it was time once again to change the barrels into boughs and berries. The beautiful tree that was donated by Sandra Heaney and Clay Dingman was set up by the Town Highway Department and the Fire Department hung the lights on it. Once again, the stage was set for the Christmas holiday season.

I am writing this report on a cold January morning as the sun is shining and the wind is blowing light snow across the fields. Time has a way of passing very quickly and soon spring will be back and we will start the cycle over again!

The Committee would like to thank the Highway Department and the Fire Department for their assistance as needed.

I want to give a huge thank you to our dedicated members that make all this possible: Janet and Richard Metcalf, Suzanne and Bill Neiman, Joanne Burwell, Mary Gebhart, Hilda Bruno, Martha Hulsman, Donna Worthen, Sue Peterson, Laura-Beth Ulwick, Julaine Gelderman, Jim Collins and Tom and Lucille Keegan.

I also want to thank the Bristol taxpayers for your support of this Committee and the work we are doing for you and your town. New members are always welcome.

Respectfully submitted,  
Lucille Keegan

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### ECONOMIC DEVELOPMENT COMMITTEE (EDC)

In this second year of the COVID-19 pandemic, the EDC expanded its reach using video and personal video interactive sessions. In support of the Town's outreach to local businesses during pandemic, we conducted a series of Zoom sessions with local business owners and the Town Administrator to outline various programs and methods to obtain assistance from multiple resources, including State and Federal grants. We enlisted the most valuable support from the Grafton Regional Development Corporation in one of these projects and hope to continue working with them on future ventures.

2021 saw the completion of the fiber communications link to Plymouth State University. This link provides the 'middle mile' network for Bristol township. It is the fruition of the Northern Borders Grant submitted by the EDC and awarded to the town in 2017. This network is now being expanded to

residents under the 2020 Federal CARES Act.

Similarly, after 5 years of EDC lobbying and the subsequent 2020 installation of the First Net cellphone tower in Bristol, Verizon has applied to place its cell phone transponders on this tower. When completed in summer of 2022, Bristol residents and businesses will have full-service access to the Verizon cell phone service in the township. This is the primary service used by residents and visitors alike.

EDC through the Lakes Regional Planning Council submitted a \$1.7m grant application for the phase 2 section of the Pemi-path. This bid was placed 3rd of 5 in the region and as such was not funded by the NHDOT.

EDC is currently perusing a potential grant submission to the State NH Dept of Environmental Services for an Electric Car Charging Station to be potentially located at the Minot-Sleeper Library. Submission date is February 25, 2022.

Under the guidance of Cade Overton, our Town Media Manager, we have produced a promotional video highlighting the improvements in Central Square and the number of businesses located in the area. The Town has created a new website to support local business and to encourage our extensive tourist trade and local residents to "do business in Bristol." [www.bristolnhbusiness.com](http://www.bristolnhbusiness.com) is up and running.

For 2022, EDC will expand our video productions and start efforts into affordable housing (AF) for the region.

Our Central Square video is the first of a series of business spotlights that will be produced this year. Our goal is to make our business community more visible in the region. In the first quarter, a new video will introduce HUB66, our fiber-based Internet Service provider. We will also share a video with a local home-user, outlining the scope of Internet Services offerings and how the service is being used in support of remote work and education.

The AF efforts will entail researching, grant applications and potential teaming with construction companies, as we seek out ways to bring affordable housing choices to regional residents.

Submitted,  
William (Bill) Dowey, Chairman  
Bristol Economic Development Committee

## EMERGENCY MANAGEMENT/ENERGY COMMITTEE

### EMERGENCY MANAGEMENT

Emergency Management exists in four phases: mitigation, preparedness, response, and recovery. The persistence of the COVID-19 Pandemic, and seemingly constant weather events seen locally, around the state, and nationally are a reminder of our vulnerability to natural disasters, and the value of active mitigation and preparedness.

Throughout 2021 we continued to respond and work through the daily challenges of this pandemic. We continue to maintain PPE for the Fire, Police, and town departments. Bristol Fire Department personnel played a big part in the State's vaccine program, working a total of 1,254 hours at Fixed Sites and each of the events at New Hampshire Motor Speedway between March and July of 2021.

As the COVID Pandemic has continued and other events throughout the year, the Town is still awaiting approval to move forward with the Hazard Mitigation Plan Update. The funds for this project have been encumbered, and we look forward to performing this work in 2022.

Emergency Management functions in the Town of Bristol are made possible through the efforts of many volunteer organizations, such as Community Emergency Response Teams and Medical Reserve Corps. If you are interested in finding out more information on these groups, I encourage you to call Volunteer NH at (603) 271-7200.

We will continue to work with our emergency preparedness and management partners to properly plan for and respond to emergencies. Please feel free to contact me at (603) 744-2632 with any emergency management questions or concerns.

Respectfully Submitted,

Benjamin LaRoche  
Emergency Management Director

### ENERGY COMMITTEE

The Bristol Energy Committee was formed in 2019 to focus on the Town's energy consumption and possible ways to improve it. The Committee currently consists of Paul Bemis (Chair), Jeff Chartier, Doug Williams, Tricia Mills, and Greg Wagner. There are three fundamental goals of the Bristol Energy Committee:

- Reduce the cost of electricity for Bristol town facilities, and also its residents
- Improve the reliability and resiliency of electricity for town facilities and residents
- Reduce the greenhouse gas emission through the use of renewable energy sources.

The Bristol Energy Committee met throughout the year to continue work on the Photovoltaic Solar Array installation for the Wastewater Treatment Facility agreed upon at the Bristol Town Meeting in 2021. The Solar Array is currently installed and awaiting the initialization and "power on" condition provided by Eversource.

Additional work was done in late 2021 to allow Bristol to participate in a Group Net Metering arrangement with the hydro power stations on the Pemigewasset and Newfound Rivers. An agreement with Freedom Energy was signed that will provide additional cost savings to the Town of Bristol for utilizing power from these local hydro dams.

Respectfully Submitted,

Paul Bemis  
Chairman  
Bristol Energy Committee

## FIRE DEPARTMENT

*The **Mission** of the Bristol Fire Department is to provide All-Hazards response that, combined with planning, education, collaboration, and communication, will improve the quality of life of its customers and community.*

In 2021, the Bristol Fire Department saw another year of increase in its calls for service. The department responded to 1,365 incidents, an increase of 10% from 2020. In total the department received 2,170 calls for service in 2020. A breakdown of these calls is provided below:

<u>Incidents:</u>	<u>1,365</u>
• Fire	48
• Rescue & EMS	982
• Hazardous Condition	68
• Service Call	96
• Good Intent/False Alarm	168
• Special Weather Event	4
<u>Inspections:</u>	<u>252</u>
<u>Permits:</u>	<u>427</u>
<u>Non-Emergency Events:</u>	<u>126</u>

Unfortunately, and unbelievably, the country continues its efforts to deal with and control the COVID-19 pandemic. As 2021 rolled on New Hampshire saw its COVID numbers increase substantially, and the Fire Department felt the impact of this increase. During the first 17 months of the pandemic the Department had 18 calls where COVID was suspected or confirmed. In the last quarter of 2021, the department handled 30 calls where COVID was suspected or confirmed.

Even with the pandemic continuing to impact our lives the Fire Department was able to have a productive year. With precautions in place, we were able to invite students from Bristol Elementary School back to the station for Fire Prevention Week and tours. We are continuing many of the online services that resulted from the pandemic but are again welcoming the public and customers back into the Fire Station to conduct business.

Once again, the Department responded to a record high number of incidents. To assist in our service to the community several new employees were added, and many train-

ings were completed. The Bristol Fire Department currently has 30 full, part-time, and call employees. It is the professionalism and dedication of these individuals that makes all that the department does in the community possible. In 2021 the following personnel changes and personal accomplishments occurred. The Call Company and Part-Time ranks received a boost by adding new members: FF Dylan Keeler, FF Joe Sullivan, FF Derek Proulx, FF/EMT Terri Kulacz, and FF/EMT Omar Alcantara-Rosales.

Call Firefighter/EMT Noel Normandin was hired to fill a Full-Time vacancy, and shortly after obtained his Advanced EMT. FF/AEMT Gordon Ellinwood, after an extended Paramedic program due to COVID, obtained Paramedic certification, as did Call FF Brandon Wood. Late in 2021, Paramedic Matt O'Neill was hired to fill the Weekday Position, with FF/Paramedic Ellinwood returning to a shift position.

At 72% in 2021, Emergency Medical Services (EMS) incidents continue to be a large part of our call volume. This percentage remains lower than many of our neighboring towns and reflects the all-hazards nature of the services that the Fire Department provides to the community. The majority of Fire Department employees are certified EMTs, with most holding advanced life support licenses at the Advanced EMT or Paramedic Level. This allowed Bristol Fire Department employees to play a major role in the State's vaccine program in the Spring of this year. Between fixed sites and the events at New Hampshire Motor Speedway, Bristol EMS Providers worked 1,254 hours screening for and administering COVID vaccines.

An important partner in our ability to deliver Fire and EMS services is Lakes Region Mutual Fire Aid. LRMFA provides Fire and EMS dispatch for some 35 towns in the greater Lakes Region. This allows towns like Bristol to access a professional dispatch center that costs over \$1.25 million dollars annually at a fraction of that cost (\$36,884 in 2021). In 2021, the Fire Department entered into a lease/purchase agreement to replace all its portable and mobile radios. These new radios allow for better communication on the fireground, to the dispatch center, and between responding apparatus. The new radios replaced radios that were obtained more than 12 years prior through a federal grant and were beginning to fail and no longer supported by the manufacturer.



## FIRE DEPARTMENT (cont.)/FORESTRY

We look forward to continuing to provide the service that Bristol has come to expect from its fire department and maintaining our role as dedicated partners in the community. If you are interested in helping us with this goal as a firefighter or EMS provider, or have any questions or comments please call me at (603) 744-2632 or email [blaroche@townofbristolnh.org](mailto:blaroche@townofbristolnh.org).

Respectfully Submitted,  
Benjamin LaRoche  
Fire Chief

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### REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Despite a brief flurry of wildfire activity across the state this spring, the summer and fall months saw weather conditions which kept the fire danger consistently at low levels. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2022 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's Forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/). For up-to-date information, follow us on Twitter and Instagram: @NHForestRangers

Since 2020 property owners have been able to obtain outdoor burning permits through the State's online permit system. There is a service fee for this, but it is a convenient way to obtain your permit from home. You can also scan the QR code below to access the online permit system. We may also still obtain a permit at the Fire Station. Inquiries about fire permits, or other forestry related questions can be made to (603) 744-2632.

Respectfully Submitted,  
Benjamin LaRoche  
Forest Fire Warden

Scan here for



## HIGHWAY DEPARTMENT/TRANSFER STATION

### HIGHWAY DEPARTMENT/TRANSFER STATION

The Highway Department is responsible for maintaining approximately 40 miles of Bristol's roads. We balance our efforts between immediate needs, daily maintenance, and long-term preservation of the roadways. Our constant attention to the equipment improves the life span of the trucks, plows, grader etc.

The department is comprised of 6 employees: 1 Highway Superintendent, 1 Highway Foreman, 3 drivers, 1 maintenance/sidewalk plow operator, and a part-time plowing operator for the Department. The Highway Department crew continues to take required classes and physicals to maintain their licenses.

We took delivery of a new plow truck this year, it replaces the 2009 F-550 that was purchased in 2009.

Hall Road will be reconstructed this year. We held off for 2 years because of the Sewer to the Lake Project. We did some repair work on the worst of the road to get through for the year.

Other projects for this coming year will be paving of Smith River Road and Peaked Hill Road. As well as Chip Seal on Oakcrest and Jenness Hill Road.

Projects completed this year were overlays for Hundred Acre Woods Road, Brookwood Park Road and Maple Grove Lane. We also completed the new Salt/Sand Storage Shed.

Solid Waste- We have installed a baler and have started recycling cardboard. With the first loads of cardboard went out at the beginning of the 2022 year. The Sustainability Committee helped with this project, sending volunteers.

Respectfully Submitted,

Mark Bucklin  
Highway/Transfer Station Superintendent






## Northeast Resource Recovery Association

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

### BRISTOL, NH, TOWN OF

## CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Below please find information on the positive impact your recycling has had on our environment. The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

RECYCLABLE MATERIAL	2021 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources.
PORTABLE ELECTRONIC DEVICES	5.44 TONS	 You conserved enough energy to fire up 235.38 propane BBQ grills!
GLASS	24.00 TONS	 You conserved the equivalent of 660.00 gallons of diesel being consumed!
TIRES	5.08 TONS	 You conserved the equivalent of 2,133.60 pounds of coal being burned!

### AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **3,028.98 tons of carbon dioxide emissions**. This is the equivalent of removing **658.47 passenger cars** from the road for an entire year.

*\*\*The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).*

2101 Dover Road, Epsom, NH 03234 | 603.736.4401 | [info@nrrarecycles.org](mailto:info@nrrarecycles.org) | [www.nrrarecycles.org](http://www.nrrarecycles.org) | [f /NRRAreycles](https://www.facebook.com/NRRAreycles)



### HISTORIC DISTRICT COMMISSION

The Historic (Overlay) District was created (per Zoning Ordinance Article XIII, 13.1) to “recognize, preserve, enhance and perpetuate buildings, structures and sites within the Town having historic, architectural, cultural or design significance in accordance with RSA 674:45.”

The Historic District Commission (HDC) met in 2021 to:

- review and approve 1 Certificate of Approval
- create a brochure about the benefits of serving on the HDC to encourage the public to consider volunteering
- approve updated boundary signs for the Historic District, one of which was installed at the Town Office located at 5 School Street and the remaining will be installed in 2022.

The Commission is scheduled for meetings on the 2nd Tuesday of each month. Meetings are open to the public; however, it is recommended to check the Town’s website for updated information on how to attend meetings, including any schedule changes before attending.

The Commission members welcomed Lindsay Thompson to the Land Use Department. Lindsay’s role is to support the Commission in their work and to prepare meetings and meeting materials, as well as assist the public through the Certificate of Approval process.

The Commission also wish Jan Laferriere good luck and many thanks as she begins her retirement, effective December 31, 2021. She has served in various capacities throughout her 27 years with the Town of Bristol including keeping the minutes of the HDC meetings. She will truly be missed.

[Bristol’s Central Square has been listed since 1983 in the US Department of the Interior’s National Register of Historic Places. It is one of the few open squares among New Hampshire’s business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of an Historic District had long been recommended in Bristol’s Master Plan, but until 2005 no formal effort had been made to preserve these buildings. According to the Master Plan, “considered collectively, these buildings project an image of the town,” and preservation of these structures is of paramount importance to the town’s economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of an Historic District as a way of preserving Bristol’s historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2013 community opinion survey of Bristol residents, 87 percent of respondents supported town involvement to encourage the preservation of historic buildings.]

“If we do not care about our past, we cannot hope for the future...I care desperately about saving old buildings.” – Jacqueline Kennedy Onassis

Respectfully submitted,  
Historic District Commission Members – Richard Laflamme,  
Dorcas Gordon, Anita Avery, Kyle Sanders, Steve Favorite

## HISTORICAL SOCIETY/HUMAN SERVICES

### HISTORICAL SOCIETY

The Bristol Historical Society was organized in 1966 with an original membership of over 100. There was great enthusiasm for preserving the history of our town and sharing stories and information. The mission of the society remains the same, but the number of members has greatly diminished.

A small group of dedicated members continue to maintain our collection and offer programs for the public. Restrictions for indoor events made it difficult to schedule programs so instead we held three onsite presentations. The first was presented by Lucille Keegan near the Pemi Trail along the Newfound River. This program focused on the industries that once lined the river and the train depot that was located at the base of the trail. The next program was presented by Matt Greenwood. He spoke in the pavilion on Kelley Park about how the park came to be. The final program was presented by Mike McKinley about the mortar that has stood in Central Square since 1898. The museum in the upper level of the Historic Fire House was open during the summer months on Tuesday evenings and Saturday mornings.

The 2022, annual meeting will be held on March 31 at 6:30 at the Minot Sleeper Library and is open to the public and those who would like to become members. Yearly membership dues are \$10 per person. The Bristol Historical Society is a nonprofit organization.

For information contact Lucille Keegan, (603) 744-2751 or [lucillekeegan1@gmail.com](mailto:lucillekeegan1@gmail.com).

Respectfully Submitted,

Lucille Keegan

### HUMAN SERVICES

2021 turned out to be a busy year with applications continuing to come in at a steady pace. The effects of COVID-19 continue to provide a level of difficulty for some members of our community. Thankfully, unlike in years past, jobs are readily available, however people are playing catch up from being out of work. In addition to this, we are seeing people losing their jobs due to being out sick with COVID.

I encourage people who are struggling to reach out. Start by reaching out to the State Resources that are available, as well as, the County Resources. Both have received funding to assist people.

Throughout the year we have worked closely with numerous local agencies to help our citizens, and I want to take this opportunity to thank them and their staff for all their assistance. Bristol Community Services, Tri-County CAP, the Salvation Army, the American Red Cross, the Bridge House, Whole Village Family Resource Center and the Department of Health and Human Services.

Respectfully Submitted,

Ingrid Heidenreich  
Human Services Director  
Town of Bristol

### KELLEY PARK COMMITTEE

Kelley Park continues to be a wonderful gathering spot for the many activities that are offered in our community. We were happy to be able to bring back some of the activities that had been 'on hold' due to COVID in 2020. The Park continues to be a popular gathering spot for families, sports, camps and events. Some of the activities that were held in 2021 were:

- Summer Concert Series
- National Night Out with the Police & Fire Departments
- Minot Sleeper Library Storytime
- Tapply-Thompson Community Center (TTCC) Summer Day Camp Programs & Youth Sports
- SUN & Firecracker 5K Road Races
- NH Marathon
- Dancing Under the Stars
- Newfound Regional High School Prom
- Bristol Old Home Day
- Countless Birthday parties!
- Bristol Elementary School activities
- Scouting activities
- Adult Softball League
- Babe Ruth Baseball
- And many more...

Projects that were completed throughout the year included:

- Installation of new infield mix on softball & baseball fields
- Improved conditioning of all fields
- Re-building of baseball field base paths and installation of a new pitcher's mound
- Updating of the plantings, the bushes, and flowers, at entrance to the Park
- Continued work with Eagle Pond Studio & the Kelley Park Committee on renovation of the existing concession building

In 2022, the Committee looks forward to working on:

- Continued maintenance of the fields
- Pick-up activities for families to use at the Park (corn hole, frisbee, etc.) – put on hold in 2021 due to COVID
- Improvements to infield of softball field
- Bringing forth a proposed plan for renovations to the existing concession/bathroom/storage building and pavilion with shaded seating areas

Kelley Park usage is free to the public, with certain exceptions. It is recommended that anyone planning an event for the Park contact the TTCC (744-2713) and the Town Offices (744-3354) to see if the Park is available and whether a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the park in good condition. Please keep in mind when visiting that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use, we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach.

In closing, we would like to thank Town of Bristol taxpayers for their continued support of this wonderful community park.

Respectfully submitted

Committee Members: Scott Doucette, Dorcas Gordon, Victor Greenwood, Dan MacLean, Kerry Mattson, Leslie Dion, Alex Sobolov, Jack Doucette

## MINOT-SLEEPER LIBRARY

To Bristol residents,

As we close the year 2021, we want to acknowledge the contribution of Brittany Overton, as she moves on. She has made a meaningful contribution to both the Library and the community and we wish her well in her new endeavor.

The Minot-Sleeper Library Trustees and staff thank you for your support in 2021. This year we brought back in-person programming and launched new initiatives, while maintaining COVID-19 safeguards for patrons and staff. We thank all of you that have taken advantage of our collection, our beautiful space, services, and those who utilize the library remotely through digital resources and home delivery.

The library received grant funding this year, which allowed us to add services and make other positive changes. Funding allowed for updated software on public computers, expansion of the library's e-book and downloadable audiobook collection.

We are working hard to complete some of the initiatives we began as part of the library's strategic plan. In 2022, it is our hope to revitalize the plan as we prepare for the next three years at the library. We will be reaching out to our patrons and community members to help us plan.

A wide variety of engaging programs for adults were held both virtually and in-person. During the summer, art programs led by local business owners were offered. Fran Bates of Fran's Ceramics held a painting on ceramics workshop at the library. From June through August, Garlyn Manganiello of Basic Ingredients held Virtual Cook-Along Events that provided participants spices and a recipe list, which were then used on the day of the events. These programs were funded thanks to a generous donation to the library made in memory of Jeanne Litchfield Thompson.

Near the end of the year the library hosted two authors to speak about their books. Anders Morley visited the library in October to speak about his book "This Land of Snow," which was awarded winner of the National Outdoor Book

Awards for the Journeys category. In November, Kevin Martin spoke to packed audience about "Big Trees of New Hampshire."

All programs and services are made possible thanks to the efforts of the talented library staff, Evelyn Cutting, Shayne Duggan, Erica Mattson, Paula McKinley, and Cindy Westfall. The library added 272 new cardholders this year. These patrons help to make up the number of individuals who hold Minot-Sleeper Library cards, a total of more than 3117 active patrons.

The library's collection of books, audiobooks, magazines, newspapers, DVDs, e-books, downloadable audiobooks, streaming videos, laptops, tablets, hot spot devices, and unique items including a telescope, a ukulele, and backpacks housed at the library total approximately 18,712 items. To ensure this selection is up to date and of interest to patrons, approximately 1086 items were removed by following professional collection development policies, and roughly 1866 items were added to the collection.

In addition to the funds received from the Town in the tax budget, more than \$8900 of expenses were paid for with Library Trustees Funds. Select programs, museum passes, and other materials valued at more than \$2280 were purchased thanks to the generous support by the Friends of the Library.

The library has some exciting new initiatives coming in the new year as the result of grants received in 2021. We look forward to an exciting new year ahead.

Respectfully submitted,  
Jennifer M. Davis, Library Director; Rosemary D'Arcy, Trustee Chair; Karen Boyd, Trustee Vice Chair; Kathleen Haskell, Treasurer; Nancy Dowe, Trustee Secretary; Martha Hulsman, Trustee; Tom Kaempfer, Trustee; Lucille Keegan, Trustee; Travis Kelley, Trustee; Nancy Spears, Trustee.

**Minot Sleeper Library  
Treasurer's Report  
Year Ending December 31, 2021**

<u>Operating Accounts</u>	
FSB - general fund	28,844.18
TDBank - book account	9,481.82
Carr - building account	20,887.66
Litchfield - art account	7,243.64
Renewable Energy Credits	2,999.07
	<u>69,456.37</u>
<u>Certificates of Deposit - FSB</u>	
Artifacts Fund	1,809.57
Bickford Fund	1,553.65
Connor Fund	3,978.31
Dickinson Fund	2,332.70
Endowment Fund	23,963.93
Fields Fund	247.78
Roby Fund	1,118.97
Tenney Fund	1,197.46
	<u>36,202.37</u>
<u>RBC Wealth Mgt (stock portfolio)</u>	121,746.36
TOTAL	<u><u>227,405.10</u></u>

The above is an accurate statement of Trustee account cash balances for the year ending December 31, 2021.

Kathleen Haskell  
Trustee Treasurer

## PLANNING BOARD

### PLANNING BOARD

The Bristol Planning Board is tasked with doing work that enhances “public health, safety, and general welfare and encourages the appropriate and wise use of land” (RSA 672:1). It reviews site plans and subdivision proposals and updates the Master Plan. It also recommends changes to regulatory “land use” documents like the Zoning Ordinance. Though our Planning Board is required to meet at least once per month, committee members continue to go above and beyond this requirement and usually meet twice a month, on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays at 7pm.

In 2021, our Planning Board volunteers attended 21 meetings (10 of which were workshop meetings) for approximately 55 hours. This does not include personal review of documents and plans (or topic research) outside of a meeting. This year, during their regularly scheduled meeting time (2<sup>nd</sup> Wednesday of a month), Board members completed:

- 6 Minor Site Plan Reviews - 2 Amended Site Plans
- 2 Subdivisions - 1 Compliance Hearings
- 6 Special Use Permits - 1 Lot Line Adjustments
- 13 Preliminary Conceptual Consultations - 1 Merger
- 3 Public Hearings on Proposed Zoning Amendments
- 1 Public Hearing on Driveway Regulations

During the 10 workshop (4<sup>th</sup> Wednesday of a month) meetings, the members drafted proposed zoning amendments, worked with Department staff to improve administrative processes, including forms and instructions and approved the Capital Improvements Plan.

With the challenges of 2021, the members of the Board continued to meet in-person, via teleconference on Zoom or via conference calls, to continue to provide service to the public. The Board welcomed Randall Kelley as a new member and accepted the resignation of Jacqueline Elliott. The Board thanks Jackie for her service and volunteer hours and wishes her well with her future endeavors.

Master Plan work, with Lakes Region Planning Commission, continues with the previously proposed review of the

Vision and Land Use Chapters. It is anticipated that drafts will be presented and reviewed by the Planning Board by March 2022.

In 2021, the voters approved reducing the membership of the Planning Board from seven (7) members to five (5). This reduces the quorum requirement to three (3) members, which has helped alleviate some of the issues with meetings having to be cancelled due to lack of a quorum, (more specifically a quorum previously was four (4)) at a meeting.

The Board would like to give Special recognition to Land Use Associate Jan Laferriere who retired at the end of 2021. Jan has spent the last 27 years dedicated and committed to the Town of Bristol Land Use Boards and Committees. Her knowledge and history of the people and properties of Bristol have been a tremendous asset. Enjoy your well-earned rest and relaxation Jan. You will be missed.

Respectfully Submitted,

Planning Board - Denice DeStefano - Chair,  
Randall Kelley – Vice Chair, Elizabeth Seeler,  
Don Milbrand, Bruce Beaurivage

## POLICE DEPARTMENT

Once again, another year has come and gone. Your Bristol Police Department (BPD) has and continues to be the steadfast professional agency that you have come to know and support. Over the past two years our community has faced all the challenges that have been cast our way. BPD is committed to the mission of serving the citizens that live in and visit the Town of Bristol.

Law Enforcement requires many different skills sets and expertise. The members of your PD have over 150 years of collective experience in problem solving skills and practical experiences to draw from. As reported in the past, we have officers that hold and maintain instructor certifications and specialized certifications in the following areas: Firearms, Police Defensive Tactics, Special Operations/SWAT, DRE (Drug Recognition Experts), Drug investigations and Interdiction as well as K-9 Operations. Your Officers continue to be motivated and eager to seek and attend any available trainings.

We continue to work hand in hand with the Bristol Fire Department providing services to the town. We supported the Newfound SAU by assisting with their training of school staff in response to Active Shooter scenarios at the Elementary, Middle and High schools. BPD continues to collaborate on other school safety issues and ongoing concerns.

Over the past 3 years, Fire Chief Ben LaRoche and I began the planning of a joint Police/Fire Public Safety building with the purpose of addressing the deteriorating buildings that both departments currently occupy. It should come as no surprise that we have a dire need to replace both the police station and fire station buildings. Chief LaRoche and I have taken numerous trips to the Farmington Public Safety building with members of the Select Board and others who have been interested. We have presented informational sessions on what the needs are and why they need to be addressed. We have been talking to citizens within the community to explain the current challenges and the need to address them. We have factored the timing of the project into the timely retirement of the Library and the Ladder Truck debts. Now we are in the final juncture of asking the towns people to take a position on our recommendation of building a new facility to address the obvious issues of both departments at one time.

The men and women of the Bristol Police Department remain committed in continuing the tradition of providing Selfless Service to the Citizens and Visitors of the Town of Bristol.

Respectfully Submitted,  
James P. McIntire  
Chief of Police  
*"Others Before Ourselves"*

### The current Department roster includes:

The Chief, 1 Administrative Assistant, 7 Full-Time Officers, and 2 Part-Time Officers

Chief James P. McIntire  
Lieutenant Timothy Woodward  
Lieutenant Kristopher Bean  
Sergeant Barry Tanner (PT)  
K-9 Officer Nicholas Kelley  
K-9 Arro: Serving since 2016  
Detective Christopher Carter  
Officer Eli Schaffner  
Officer Steve Henry  
Officer Michael Fitzherbert  
Officer Josiah Towne (PT)  
Administrative Assistant Kirsten Marsh

### The Police Department received approximately \$65,839 in the year 2020.

Reports	\$844.00	Parking Tickets	\$2,715.00
Pistol Permits	\$180.00	Restitution	\$89.06
Details	\$45,895.00	Grants & Fines	\$0.00

## POLICE DEPARTMENT STATISTICS

### POLICE DEPARTMENT STATISTICS

#### NOTABLE CATEGORIES:

Sexual Assaults	6
Assaults	16
Drug Offenses	28
Untimely Deaths	6
Burglaries	11
Thefts	44
Mental Health Emergencies	26
Suspicious Vehicle/Persons	132
Alarm Activations	140
Domestic Disturbances	41
Assist other Police Departments	104
Juvenile Complaints	63
Motor Vehicle Complaints	115
Overdoses	1
Overdose Deaths	0
Park & Walks	177
VIN Inspections	68
Welfare Checks	102
Motor Assists	108
Animal Complaints	57

#### TRAFFIC

Accidents	90
Parking Tickets	51
Motor Vehicle Stops	490
Summonses	48
Warnings	349

#### COURT

DWI Arrests	13
Total Arrests	115

#### FELONIES

County Attorney Referrals	37
County Attorney Charges	152

**2021 TOTAL DISPATCH ENTRIES = 10,004**

**2021 TOTAL CALLS FOR SERVICE = 7,172**



### SUSTAINABILITY COMMITTEE

The Sustainability Committee charge is to educate, advocate and advise residents and the Town government on practices and policies that are environmentally, economically, and socially sustainable. The Committee will support Bristol through partnerships and open communication with residents, businesses, and the Town government so we meet the needs of the present without compromising the resources of future generations.

The Committee's first community project was to volunteer with the transfer station to get cardboard recycling started and to educate residents about the program. The Committee wrote two grants that were awarded by New Hampshire the Beautiful totaling \$8,000. The \$5,000 grant went towards purchasing an attachment to the skid steer that would help transport bales. The second grant of \$3,000 will be used for signs, storage, and other supplies, as needed.

The recycling started in August. It will be profitable for Bristol to recycle cardboard and to keep it out of the landfill. Alexandria is bringing their cardboard to our Transfer Station, too. The Committee has an ongoing partnership with the Minot-Sleeper Library and together have sponsored conversations on a variety of topics and a book club.

An online Home Energy Workshop was co-sponsored with the Bristol Energy Committee. A Rewilding Project has started in front of the Newfound Area Nurses Association. Rewilding is planting native seeds and plants that benefits butterflies, other insects, and birds. A town wide trash cleanup in May was organized by the Committee.

The Committee supported research into applying for grants to support construction of an Electric Vehicle Car Charging Station. Projects with the schools had to be postponed due to Covid-19. In November, Bristol became one of the towns in the Ten Towns Ten Actions Toolkit to Rethink Plastic. The Committee communicates with Bristol residents through our Facebook page and a column was written by one of our members in the Newfound Landing.

## TOWN CLERK/TAX COLLECTOR

### TOWN CLERK/TAX COLLECTOR REPORT 2021

What a year we all have had! We have been open for most of the year, even though some of us have suffered with COVID. We have tried to be here for the public to help with taxes, registration, vital requests and numerous other things. But we have had to close from time to time. We try to keep notices of this on the Town's website.

Registrations, taxes, vital statistics can all be done online. These get checked every day, except weekends. It takes at least 24 hours for them to go through, but once we receive them, we process them that same day.

We have been going to classes and seminars this year, to keep our NH Certification up to speed. Christina Howe, Deputy should finish her fourth year this coming August. The certified classes have been cancelled the past two years, but so far it is on for 2022!

PLEASE remember to license your dog. It is a State Law that all dogs need to be licensed. Please bring in the dog's rabies certificate when you license your dog. We give the information to the Police Department; in case your dog runs away! That way we know who he/she belongs to!

Beach and Transfer stickers are available. Transfer stickers are \$5.00 each. We need your registration for the vehicle that will be going to the Transfer Station. Beach stickers are \$10.00 and again we need the registration. There will be no day passes this year and all stickers will be sold at the Town Office.

There will be 3 Elections this year. Tuesday, March 8, 2022, will be the Town Election. This election is being held at the "Historic Town Hall" from 8AM – 7PM. Town Meeting will be held on Saturday March 12, 2022, at the Newfound Regional High School. The second election will be the State Primary held on September 13, 2022, and the State General Election will be November 8, 2022, the voting place will be announced later. May 31, 2022 is the last day to change your party affiliation before the Primary in September. Please watch the Town website and calendar for when the Supervisors of the Checklist will meet.

If you are looking for anything about the Town Clerk/Tax Collector Office please go on the Town of Bristol website, under Town Clerk/Tax Collector to get more information.

Respectfully Submitted,

Raymah Wells Simpson  
Town Clerk/Tax Collector

1/13/2022

Page 1 of 1

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2021-12/31/2021

-BRISTOL-

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MOONEY, NEVAEH GRACE	01/02/2021	LEBANON,NH	MOONEY, DEVIN	POTTER, KELSEY
LOWRY, CLAYTON ARTHUR	01/14/2021	CONCORD,NH	LOWRY, CODY	LOWRY, ALISON
SPEANBURGH-NAULT, ELIZABETH ANN-MARIE	01/28/2021	LEBANON,NH	SPEANBURGH, WILLIAM	NAULT, CHRISTINE
LANE, ALEIGHA GRACE	02/02/2021	LEBANON,NH	LANE, ETHAN	RICHFORD, CHELSEA
WASON, RYKER LEE	02/08/2021	PLYMOUTH,NH	TIERNEY, MICHAEL	WASON, OLIVIA
LACOURSE, JOSEPH LAYNE	02/16/2021	CONCORD,NH	LACOURSE III, JOHN	LACOURSE, ERIN
COOK, AMELIA RYLEIGH	02/19/2021	PLYMOUTH,NH	COOK, NATHANIEL	COOK, ERICA
PHILLIPS, CALLISTA JADE	04/03/2021	PLYMOUTH,NH	PHILLIPS, THOMAS	MATTHEWS, TRINITY
SCHULTZ, DELANEY LYNN	04/07/2021	LEBANON,NH	SCHULTZ JR, DANIEL	LANGAN, LINDSAY
PRESTON, CONNOR ALEXANDER	04/09/2021	CONCORD,NH	PRESTON, CODY	FRYSLIE, JESSICA
RIEL, PAIGE DANNI	06/04/2021	CONCORD,NH	RIEL, ZACHARY	PORCH, KAYLEANNA
GAGNON, GEMMA	08/23/2021	CONCORD,NH	GAGNON, CHRISTOPHER	BABBIN, EMILY
HAMEL, HAVEN ROSE	08/25/2021	CONCORD,NH	HAMEL, SCOTT	PAQUIN, MICHELLE
DUQUETTE, SUMMER MARIE	09/17/2021	PLYMOUTH,NH	DUQUETTE, AUSTIN	MEMMOLO, TONI
DAVIS, HAYDEN JAMES	09/18/2021	PLYMOUTH,NH	DAVIS, SEAN	DAVIS, AMBER
SORRELL, KAIDEN J	11/07/2021	PLYMOUTH,NH	SORELL, KALEB	MCDONALD, STEPHANIE
MERWIN, EVELYNN GRACE	11/15/2021	CONCORD,NH	MERWIN, JUSTIN	MERWIN, TIELA
SCHOENBRUN, ROSE MARY	12/01/2021	PLYMOUTH,NH	SCHOENBRUN, BLAKE	SCHOENBRUN, COLLEEN
ROMAN, HAYDEN LUCAS	12/04/2021	PLYMOUTH,NH	ROMAN, MATTHEW	FLANDERS, KAITLIN
HOWE, OLIVIA ROSE	12/19/2021	PLYMOUTH,NH	HOWE JR, BRIAN	HOWE, CHRISTINA

Total number of records 20

# VITAL STATISTICS - MARRIAGES

1/13/2022

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT MARRIAGE REPORT

01/01/2021 - 12/31/2021

-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HICKEY, JOSHUA P BRISTOL, NH	GOVERNANTI, TALIA F BRISTOL, NH	BRISTOL	BRISTOL	02/14/2021
DIVERS, DANIEL M BRISTOL, NH	CHAMPAGNE, AMANDA M BRISTOL, NH	BRISTOL	TILTON	04/07/2021
KELLEY, RANDALL E BRISTOL, NH	DAVIDET, JANICE L BRISTOL, NH	BRISTOL	NEW HAMPTON	07/11/2021
MARTINEZ, MARISSA A BRISTOL, NH	BOISVERT, BRANDAN A THORNTON, NH	CAMPTON	GOFFSTOWN	07/17/2021
NAULT, CHRISTINE E BRISTOL, NH	SPEANBURGH, WILLIAM J BRISTOL, NH	BRISTOL	NORTHFIELD	08/14/2021
HEWITT, LILY R HILL, NH	FLANDERS, XAVIER C BRISTOL, NH	BRISTOL	HILL	08/22/2021
MITCHELL, JESSE S BRISTOL, NH	TRACY, SAMANTHA R BRISTOL, NH	BRISTOL	ALEXANDRIA	08/28/2021
OBARA, DANIEL J BRISTOL, NH	TAYLOR, OLIVEA L BRISTOL, NH	DANBURY	PLYMOUTH	09/04/2021
WALKER, DYLAN D BRISTOL, NH	HUDSON, EMMA L BRISTOL, NH	BRISTOL	BRISTOL	09/18/2021
EMMONS JR, GEORGE R BRISTOL, NH	EMMONS, SANDRA K BRISTOL, NH	BRISTOL	FRANKLIN	10/25/2021
VOELBEL, DOUGLAS A BRISTOL, NH	LAPLANTE, DIANA BRISTOL, NH	BRISTOL	BRISTOL	12/08/2021

Total number of records 11

01/13/2022



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DIVISION OF VITAL RECORDS ADMINISTRATION

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## RESIDENT DEATH REPORT

01/01/2021 - 12/31/2021

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
RAMSEY, KEVIN PATRICK	01/04/2021	DANBURY	RAMSEY SR, DOUGLAS	PARMELEE, MICHELLE	N
STATER, DORIS ELIZABETH	01/05/2021	MEREDITH	GLAD, CARL	JULIN, ETHEL	N
WOOD, RICHARD ROBIN	01/17/2021	BRISTOL	WOOD, FLOYD	HOLBROOK, EDNA	N
GOSS, MICHAEL W	01/19/2021	BRISTOL	GOSS, SHERWOOD	VIRGIN, JENNIE	N
SMITH, ANNA MARIE	01/21/2021	BRISTOL	MAYBERRY, ERNEST	LOWE, GLADYS	N
ADAMS JR, ERNEST DAN ARTHUR	02/10/2021	CONCORD	ADAMS, ERNEST	COPELAND, GRACE	N
KETCHUM, CONOR ALLEN	02/18/2021	BRISTOL	KETCHUM, ALLEN	STEVENS, SUZANNE	N
STEPHENSON, CODY LEE	02/20/2021	BRISTOL	STEPHENSON, EDWIN	DOW, DANA	U
NAPOSITANO JR, VINCENT JAMES	02/22/2021	BRISTOL	NAPOSITANO SR, VINCENZO	DIMERY, CAROLE	Y
ALVEY II, ROBERT A	03/01/2021	BRISTOL	ALVEY SR, ROBERT	CALDON, MARYANN	N
CARRIGAN, SYLVIA ANNE	03/01/2021	BRISTOL	ROBIE, HERBERT	CALDWELL, MARION	N
MCCUSKER III, THOMAS LEO	03/07/2021	BRISTOL	MCCUSKER JR, THOMAS	FRANCOEUR, CAROL	N
BRALEY, HERBERT JAMES	03/16/2021	BRISTOL	BRALEY JR, WILLIAM	HARDY, DOROTHY	N
HAIT, PATRICIA ANN	03/17/2021	CONCORD	COTA, RAFAEL	FAUCHER, MADELINE	N
ZAREAS, PETER JOHN	05/06/2021	LACONIA	ZAREAS, JOHN	PEICOTT, DOROTHY	N
FINER, BETSY KATHRYN	05/13/2021	FRANKLIN	PIERSON, WILLIAM	LOVE, BETSY	N
ROY, REGINALD T	05/20/2021	FRANKLIN	ROY, CLEO	PILOTTE, DOROTHY	Y
DAVID, MARK JOHN	05/23/2021	FRANKLIN	DAVID, HENRY	MILHOMME, YVETTE	N

01/13/2022



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

01/01/2021 - 12/31/2021

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
VAIDEN, MARY RANDALL	05/25/2021	BRISTOL	RANDALL, STEPHEN	MYRICK, DOROTHY	N
JAMESON, SONJA VERA	05/29/2021	ROCHESTER	NOT KNOWN, NOT KNOWN	JAMESON, FRED	N
STEVENER, GERTRUDE FRANCIS	06/21/2021	BRISTOL	MILLER, ERNEST	NETTIE, CHRISTINE	N
POITRAS, PAULINE L	07/30/2021	BRISTOL	LETOURNEAU, EUGENE	BOUTIN, MARION	N
ROSKO, VICKI TERESE	08/09/2021	BRISTOL	ADAMS, JAY	VELLA, TERESA	N
ROY, HAZEL LEIGH	08/17/2021	BRISTOL	ROY, PETER	SNYDER, CHARLENE	N
WILSON JR, ROBERT PAUL	09/04/2021	LACONIA	WILSON, ROBERT	CHRISTENSEN, JUSTINE	N
MILENDER, MELVIN JEROME	10/01/2021	MEREDITH	MILENDER, JACOB	KIRLE, ROWENA	Y
CHELI, ERIC JOSEPH	10/10/2021	BRISTOL	CHELI, RONALD	OBER, MARSHA	N
MORGAN, STEVEN	10/25/2021	BRISTOL	MORGAN, ROY	CLOUTIER, GLORIA	Y
RIVEST JR, THEODORE EDWARD	10/27/2021	BRISTOL	RIVEST SR, THEODORE	MORGAN, VIRGINIA	N
PETITPAS, JOSEPH ROBERT	10/29/2021	CONCORD	PETITPAS, JOSEPH	SHAW, BERTHA	N
PIERCE, KOREY RYAN	11/02/2021	BRISTOL	PIERCE, KENNETH	KING, CAROLYN	U
FASANO, FRANK	11/05/2021	BRISTOL	FASANO, ANTHONY	CHAMPA, JOSEPHINA	Y
KILLAM, SUSAN MARY	11/07/2021	BRISTOL	WELCH, NORMAN	CUMMINGS, RUTH	N
BOUCHER, DANIEL ROMEO	11/10/2021	FRANKLIN	BOUCHER, REMI	BERNIER, ANNA	Y
BARTLETT, DAVID FRANK	11/21/2021	BRISTOL	BARTLETT, ARLO	REMICK, MILDRED	Y
FARRAR, JESSE COLIN	11/23/2021	FRANKLIN	FARRAR, RICHARD	HART, CANDY	N

01/13/2022



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT DEATH REPORT  
01/01/2021 - 12/31/2021  
--BRISTOL, NH --

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Decedent's Name  
WESTFALL, JANE HARRIET

Death Date  
11/29/2021

Death Place  
CONCORD

Father's/Parent's Name  
DAHLBOM, CARL

Mother's/Parent's Name Prior to  
First Marriage/Civil Union  
STARR, HARRIET

Military  
N

Total number of records 37

## WATER AND SEWER DEPARTMENT

### BRISTOL WATER AND SEWER DEPARTMENT

The Water and Sewer Department staff consists of Superintendent, Jeff Chartier; Office Manager, Audrey Landry; Wastewater Treatment Facility Chief Operator, Jesse Lamoss; Water Distribution and Sewage Collection Chief Operator, Kenneth Pelletier; Assistant Wastewater Treatment Operator, Joel Furmanick and Water Assistant Operator, Joe Sarto.

The Water Department's current customer base exceeds 3,540 individuals, supplied by 1,416 service connections, tied into 21.7 miles of distribution piping. There were 6 new water service units added to the system during 2021. The Department supplies water to residential, commercial, and roughly 265 seasonal units supplied by 177 service connections as well as schools, campgrounds, industry and 160 fire hydrants throughout the town. During 2021 the Water Department pumped roughly 96,899,600 gallons of water, equivalent to an average of 265,478 gallons per day from our wells. This was roughly 6.5% less than what had been pumped during 2020, contributing factors had been; leak repairs, the rainy summer creating less of a need to water lawns.

The Department's sewer system services greater than 1970 individuals throughout 788 connections within the 11 miles of collection system piping. There were 5 new sewer service units added during 2021. This sewerage is conveyed through gravity fed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility, sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge, producing settling of solids in the clarifier to be pumped out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination allowing discharge to the Pemigewasset River. During 2021 the Sewer Department treated 82,984,000 gallons of wastewater equivalent to 227,353 average gallons per day at the wastewater treatment facility. This was roughly 22.5% more than what had been treated during 2020, contributing factors had been; local industry returning to normal operations post COVID-19, coupled with inflow and infiltration into the collection system during many rain events that maintained a high-water table.

During 2021 the Department performed several maintenance tasks. Some of the highlights were:

- Hydrant replacements took place on Prospect Street at the intersection of Third, Summer Street at the Old Town Hall.

- We continue to see a spike in development of many vacant lots. These lot owners have, or are, requesting water and/or sewer service. This has involved tapping the main line or locating and connection to an existing service connection.
- A solar array is under construction at the WWTF.
- Fiber installed for broadband services including telecommunication service for many of our building locations.
- Final design of Central Street Pump station was delayed until the decision is made whether to move forward with the Lake Project as it impacts the sizing of the pumps.
- Removed, inspected, and replaced components of the Fowler Well pump; this restored the performance that has been reduced over the years since the installation in 1998.
- Chemical monitoring of all 3 wells took place during the 4<sup>th</sup> quarter. All of Bristol's sample results including monthly samples can be viewed by following the link below. Samples taken for PFAS came back non-detected in all 3 wells. <https://www4.des.state.nh.us/DESONeStop/PWS-Detail.aspx?ID=0301010#Samples>

### Proposed projects for 2022

- Design for improvement upgrades needed at the Central Street Pump Station. This project would replace a failing concrete flat roof, replace pumps and controls, provide additional capacity for the wet wells, replace the 1969 vintage generator, address the needs for grit and rag removal equipment.
- Million-gallon water storage tank cleaning and inspection.
- Fowler well rejuvenation based on results found during the 2021 inspection.
- Meter reading software upgrade.
- Sewer Service for Newfound Lake may enter the design stage if the Select Board decides to move forward.
- Completion of the solar array at the WWTF.

### Water and Sewer Rates

Water and sewer rates are reviewed annually and adjusted as needed. We compare our revenues against our expenses allowing for the surplus amount to be set aside in the Capital Reserve accounts for future projects and equipment purchase/replacement. The estimated 2022 revenues are projected to be very close to the projected 2022 expense resulting in no surplus to be transferred. To maintain the systems and continue to provide the level of service, there will most likely be a water and sewer rate increase during 2022. We will be working on this review of rates during the first quarter of 2022 and will post the results of any rate changes on the Town's website.



## WATER AND SEWER DEPARTMENT *(cont.)*

Bristol's water bill is based on cubic feet of water. The register can be read manually or by a remote reader (touch pad handheld or radio transmitter). Meters are read quarterly around the last weeks of March, June, September and December and bills are sent out the beginning of the following months.

Once the customer receives their bill, they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the "Cu. Ft. Used" (cubic feet used) column located on the following Water and Sewer 2021 Rate Table to see how the bill is calculated. (2022 Rate Table will be available on the Department's webpage after revisions are adopted)

In Bristol, the water customer can receive 748 gallons of water for **\$2.59** after paying the **\$31.75** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance).

Bristol will treat the residential sewer customer's wastewater for **\$5.63** per 748 gallons after paying the **\$34.93** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance).

The public are welcomed and encouraged to set up a tour of Bristol's Water and Sewer System. Please contact our office at (603) 744-8411 to schedule a time.

The Water Department will be sending out the 2022 (2021 Data) Consumer Confidence Report enclosed with the April quarterly bill; for seasonal customers, it will be enclosed along with their seasonal turn-on notice.

Respectfully submitted,  
Superintendent, Jeff Chartier

# WATER AND SEWER DEPARTMENT RATE CHART

Water and Sewer 2021 Rate Chart										
Sewer allowance is 5% washing cars, watering lawns and gardens								Effective 4/1/21		
			\$2.59 overage	\$31.75 min.	\$53.16 min	\$5.63 Sewer	\$34.93 min.	Water/Sewer Combined	\$37.81 \$6.28	Water/Sewer Combined
Cu. Ft used	Above Min.	Total Gallons	\$ Above min.	Water quarterly bill	Seasonal semi annual Bill	\$ Above min.	Residential sewer bill	Residential bill	Commercial sewer bill	Commercial bill
500	0	3,740	\$0.00	\$31.75	\$53.16	\$0.00	\$34.93	\$66.68	\$37.81	\$69.56
600	100	4,488	\$2.59	\$34.34	\$55.74	\$5.35	\$40.28	\$74.62	\$43.14	\$77.48
700	200	5,236	\$5.17	\$36.93	\$58.33	\$10.70	\$45.64	\$82.56	\$48.46	\$85.39
800	300	5,984	\$7.76	\$39.51	\$60.92	\$16.05	\$50.99	\$90.50	\$53.79	\$93.30
900	400	6,732	\$10.35	\$42.10	\$63.50	\$21.41	\$56.34	\$98.44	\$59.12	\$101.22
1000	500	7,480	\$12.94	\$44.69	\$66.09	\$26.76	\$61.69	\$106.38	\$64.44	\$109.13
1100	600	8,228	\$15.52	\$47.28	\$68.68	\$32.11	\$67.04	\$114.32	\$69.77	\$117.05
1200	700	8,976	\$18.11	\$49.86	\$71.27	\$37.46	\$72.39	\$122.25	\$75.10	\$124.96
1300	800	9,724	\$20.70	\$52.45	\$73.85	\$42.81	\$77.74	\$130.19	\$80.42	\$132.87
1400	900	10,472	\$23.28	\$55.04	\$76.44	\$48.16	\$83.10	\$138.13	\$85.75	\$140.79
1500	1000	11,220	\$25.87	\$57.62	\$79.03	\$53.51	\$88.45	\$146.07	\$91.08	\$148.70
1600	1100	11,968	\$28.46	\$60.21	\$81.61	\$58.87	\$93.80	\$154.01	\$96.40	\$156.62
1700	1200	12,716	\$31.05	\$62.80	\$84.20	\$64.22	\$99.15	\$161.95	\$101.73	\$164.53
1800	1300	13,464	\$33.63	\$65.39	\$86.79	\$69.57	\$104.50	\$169.89	\$107.06	\$172.44
1900	1400	14,212	\$36.22	\$67.97	\$89.38	\$74.92	\$109.85	\$177.83	\$112.38	\$180.36
2000	1500	14,960	\$38.81	\$70.56	\$91.96	\$80.27	\$115.20	\$185.76	\$117.71	\$188.27
2100	1600	15,708	\$41.40	\$73.15	\$94.55	\$85.62	\$120.56	\$193.70	\$123.04	\$196.18
2200	1700	16,456	\$43.98	\$75.73	\$97.14	\$90.97	\$125.91	\$201.64	\$128.36	\$204.10
2300	1800	17,204	\$46.57	\$78.32	\$99.72	\$96.32	\$131.26	\$209.58	\$133.69	\$212.01
2400	1900	17,952	\$49.16	\$80.91	\$102.31	\$101.68	\$136.61	\$217.52	\$139.02	\$219.93
2500	2000	18,700	\$51.74	\$83.50	\$104.90	\$107.03	\$141.96	\$225.46	\$144.34	\$227.84
2600	2100	19,448	\$54.33	\$86.08	\$107.49	\$112.38	\$147.31	\$233.40	\$149.67	\$235.75
2700	2200	20,196	\$56.92	\$88.67	\$110.07	\$117.73	\$152.66	\$241.33	\$155.00	\$243.67
2800	2300	20,944	\$59.51	\$91.26	\$112.66	\$123.08	\$158.01	\$249.27	\$160.32	\$251.58
2900	2400	21,692	\$62.09	\$93.84	\$115.25	\$128.43	\$163.37	\$257.21	\$165.65	\$259.50
3000	2500	22,440	\$64.68	\$96.43	\$117.84	\$133.78	\$168.72	\$265.15	\$170.98	\$267.41
3100	2600	23,188	\$67.27	\$99.02	\$120.42	\$139.14	\$174.07	\$273.09	\$176.30	\$275.32
3200	2700	23,936	\$69.85	\$101.61	\$123.01	\$144.49	\$179.42	\$281.03	\$181.63	\$283.24
3300	2800	24,684	\$72.44	\$104.19	\$125.60	\$149.84	\$184.77	\$288.97	\$186.96	\$291.15
3400	2900	25,432	\$75.03	\$106.78	\$128.18	\$155.19	\$190.12	\$296.90	\$192.28	\$299.06
3500	3000	26,180	\$77.62	\$109.37	\$130.77	\$160.54	\$195.47	\$304.84	\$197.61	\$306.98
3600	3100	26,928	\$80.20	\$111.96	\$133.36	\$165.89	\$200.83	\$312.78	\$202.94	\$314.89
3700	3200	27,676	\$82.79	\$114.54	\$135.95	\$171.24	\$206.18	\$320.72	\$208.26	\$322.81
3800	3300	28,424	\$85.38	\$117.13	\$138.53	\$176.60	\$211.53	\$328.66	\$213.59	\$330.72
3900	3400	29,172	\$87.96	\$119.72	\$141.12	\$181.95	\$216.88	\$336.60	\$218.92	\$338.63
4000	3500	29,920	\$90.55	\$122.30	\$143.71	\$187.30	\$222.23	\$344.54	\$224.24	\$346.55
4100	3600	30,668	\$93.14	\$124.89	\$146.29	\$192.65	\$227.58	\$352.47	\$229.57	\$354.46
4200	3700	31,416	\$95.73	\$127.48	\$148.88	\$198.00	\$232.93	\$360.41	\$234.90	\$362.38
4300	3800	32,164	\$98.31	\$130.07	\$151.47	\$203.35	\$238.29	\$368.35	\$240.22	\$370.29
4400	3900	32,912	\$100.90	\$132.65	\$154.06	\$208.70	\$243.64	\$376.29	\$245.55	\$378.20
4500	4000	33,660	\$103.49	\$135.24	\$156.64	\$214.06	\$248.99	\$384.23	\$250.88	\$386.12
4600	4100	34,408	\$106.08	\$137.83	\$159.23	\$219.41	\$254.34	\$392.17	\$256.20	\$394.03
4700	4200	35,156	\$108.66	\$140.41	\$161.82	\$224.76	\$259.69	\$400.11	\$261.53	\$401.94
4800	4300	35,904	\$111.25	\$143.00	\$164.40	\$230.11	\$265.04	\$408.04	\$266.86	\$409.86
4900	4400	36,652	\$113.84	\$145.59	\$166.99	\$235.46	\$270.39	\$415.98	\$272.18	\$417.77
5000	4500	37,400	\$116.42	\$148.18	\$169.58	\$240.81	\$275.75	\$423.92	\$277.51	\$425.69

### ZONING BOARD OF ADJUSTMENT

The Bristol Zoning Board of Adjustment (ZBA) is the legislative body that enforces the Town's Zoning Ordinance. The ZBA is responsible for reviewing four (4) types of requests; variances, special exceptions, equitable waivers of dimensional requirements and appeals.

1. Variances, which are the most common application, are when an applicant seeks relief for something that the Zoning Ordinance does not permit.
2. Special Exceptions are when an applicant seeks permission to do something that the Zoning Ordinance permits under certain circumstances.
3. Equitable Waivers are sought when a property is found to be in violation of a physical layout or dimensional requirement imposed by the Zoning Ordinance.
4. Appeals are under two categories; an appeal of a Zoning Board decision with a Motion for Rehearing; Or an Administrative Appeal when it is alleged there is an error in any order, requirement, decision, or determination either by the Planning Board or the Land Use Office.

For 2021, the Zoning Board spent its meeting time as follows:

- 9 Special Exceptions
- 9 Variances
- Review and amendments to ZBA Bylaws
- Reviewed and approved instructions and an application for Equitable Waiver of Dimensional Requirements
- Created a brochure about serving on the ZBA

The ZBA accepted the resignation of Jacqueline Elliott as an Alternate. The ZBA extends it thanks to Jackie and wishes her all the best in her future endeavors. The Board would also like to give special recognition to Land Use Associate Jan Laferriere who retired at the end of 2021. Jan has spent the last 27 years dedicated and committed to the Town of Bristol Land Use Boards and Committees. Her knowledge and history of the people and properties of Bristol have been a tremendous asset.

The dedicated volunteers that make up the ZBA attended ten (10) meetings this year, totaling approximately 20 hours, which does not include any pre-meeting review of documents, plans, etc. Meetings of the ZBA are held the 1<sup>st</sup> Tuesday of each month at 6:00 p.m. and are open to the public; however, it is recommended to check the Town's website for updated information including any schedule changes before attending.

Please note that it is very important to have a complete application when attending the Zoning Board. Any incomplete applications can cause your case to be continued to the next month or possibly denied. It is recommended that you take time to sit down with the Land Use Department to review your application before submitting.

Respectfully Submitted,  
Zoning Board Members – Alan DeStefano-Chair, Richard Laflamme-Vice Chair, Melody Mansur, Lorraine Bohmiller, Larry Denton, Ashley Dolloff-Alternate.



**SUPPLEMENTARY  
INFORMATION**

# SUMMARY OF TOWN OWNED PROPERTIES

SUMMARY OF TOWN OWNED PROPERTY			
Map/Lot #	Property Location	Acres	Value
102-046	Batten Road	0.009	\$2,700.00
103-037	Wulamat Road	0.17	\$28,700.00
103-053	Wulamat Road	0.1	\$68,800.00
104-002	West Shore Road	0.11	\$55,300.00
106-030	Lake Street	0.86	\$60,400.00
108-100	West Shore Road - Cummings Beach	1.47	\$1,809,900.00
111-009	Shore Drive - Avery-Crouse Beach	0.52	\$2,434,800.00
111-087	Ravine Drive - Preserve	17	\$18,600.00
112-021	22 Bristol Hill Road - Pump Station	0.03	\$11,900.00
112-070	Lake Street	0.54	\$40,500.00
112-071	230 Lake Street - Police Dept	1.13	\$505,100.00
112-084	Hillside Avenue	0.05	\$2,900.00
112-096	306 North Main Street - Pump Station	0.72	\$129,900.00
112-096-001	North Main Street	0.1	\$25,000.00
113-025	85 Lake Street - Fire Department	0.664	\$641,500.00
113-047	North Main Street - Kelley Park	6.83	\$133,500.00
114-012	5 School Street - New Town Office Building	0.661	\$654,300.00
114-047	45 Summer Street - 1849 Town Hall	0.25	\$249,800.00
114-065	70 Merrimack Street	0.21	\$85,700.00
114-108	Spring Street - Parking Lot	0.067	\$14,400.00
114-112	Summer Street	0.61	\$25,900.00
114-115	56 Central Street - Pump Station	0.219	\$84,900.00
114-118	28 Central Street	2.4	\$46,100.00
114-123	8 Central Street - Eagle Scout Park	0.06	\$23,800.00
114-179	35 Pleasant Street - Minot-Sleeper Library	0.73	\$857,400.00
114-191	Central Square	0.03	\$18,100.00
115-001	15 High Street - Old Fire Station/Historical Society	0.07	\$146,100.00
115-069	Water Street	0.1	\$15,000.00
116-072-001	Robieson Drive	0.513	\$59,500.00
116-101	Pleasant Street (Conservation Commision)	1	\$54,000.00
203-038	Akerman Road - Cemetery	0.27	\$0.00
203-039	West Shore Road	0.25	\$15,000.00
203-119	500 West Shore Road - Pump Station	2.61	\$139,400.00
203-120	488 West Shore Road - Well	9.03	\$177,600.00
203-121	West Shore Road	0.236	\$44,700.00
203-157	Adams Drive Boatslip #6	0	\$51,000.00
214-044	Country Club Road	0.597	\$8,200.00
217-101	866 North Main Street - Ernest Hopkins Water Tank	1.6	\$775,100.00
217-130	Hall Road	1.8	\$56,000.00
219-032	Ten Mile Brook Road	2.4	\$54,800.00
219-035	Peaked Hill Road - Cemetery	0.33	\$0.00
221-025	Summer Street - Cemetery	0.26	\$0.00
223-031	Summer Street - Cemetery	0.41	\$0.00
223-063	70 Hall Road - Pump Station	16	\$182,300.00
223-075	180 Ayers Island Road - Water/Sewer Office	4.4	\$336,900.00
223-076	180 Ayers Island Road - Water/Sewer Plant	5.75	\$1,787,900.00
223-078	100 Ayers Island Road - Highway Dept / Transfer Station	3.2	\$328,100.00
224-050	Lake Street - Plankey Spring (Conservation Commission)	0.44	\$24,400.00
224-051	Lake Street	2.4	\$28,800.00
224-052	Lake Street - Millstream Trail	5.65	\$78,700.00
224-053	496 Lake St - Millstream Park	1.1	\$59,200.00
224-054	Lake Street	0.14	\$25,500.00
230-010	Profile Falls Rd (Conservation Commission)	0.37	\$21,900.00
Overall totals		96.466	\$12,500,000.00
			*Updated 1-25-21

## SUMMARY INVENTORY OF VALUATION

### SUPPLEMENTARY INFORMATION

#### 2021 Summary Inventory of Valuation – All Properties

<b>Value of Land Only</b>	
Current Use	\$ 431,718.00
Residential	\$ 174,909,800.00
Commercial/Industrial	\$ 18,056,500.00
<b>Total Value of Land</b>	<b>\$ 193,397,818.00</b>
<b>Value of Buildings Only</b>	
Residential	\$ 291,057,800.00
Manufactured Housing	\$ 14,026,000.00
Commercial/Industrial	\$ 40,357,800.00
<b>Total Value of Buildings</b>	<b>\$ 345,441,600.00</b>
<b>Public Utilities</b>	
Utilities	\$ 21,062,700.00
<b>Total Valuation Before Exemptions</b>	<b>\$ 559,902,118.00</b>
<b>Exemptions</b>	
Elderly	\$ 635,000.00
Blind	\$ 60,000.00
Deaf	\$ -
Disabled	\$ 200,900.00
<b>Total Exemptions</b>	<b>\$ 895,900.00</b>
<b>Net Taxable Valuation</b>	<b>\$ 559,000,718.00</b>





**OUTSIDE  
AGENCIES  
ANNUAL  
REPORTS**

## COMMUNITIES FOR ALCOHOL AND DRUG-FREE YOUTH (CADY)

### CADY 2021 ANNUAL REPORT

Communities for Alcohol- and Drug-Free Youth would like to thank the town of Bristol for your support over the past year. Together we are preventing substance misuse and building possibilities, potential, and promise for our children.

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths continuing to steal the lives of too many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place by preventing the use of all addictive substances in adolescence, including alcohol and marijuana.

The ongoing mental health, substance misuse, and child protection crises our state is experiencing have taken a significant toll on New Hampshire's children and families, impacting all child-serving systems. These crises, and the pandemic we continue to face, are disrupting children's stability and upending their lives; however, resources remain limited for preventative services and other systems that support children remain underfunded and uncoordinated.

Consequently, CADY believes local problems need local solutions; as such, it is our collective responsibility to address these problems head on to ensure that we are supporting the healthy social and emotional development of children in our region. The scary truth is we are seeing surges in childhood anxiety and clinical depression statewide and locally. Additionally, youth substance misuse in our local region has increased significantly, putting our children at an even greater risk of harm. The 2019 Newfound Youth Risk Behavior Survey (YRBS) indicated our children are at higher rates than statewide averages in suicidal ideation,

sadness, and feelings of hopelessness. Post COVID-19, these numbers are expected to grow, as so many of our children are still struggling with the impact of social isolation and uncertainty. Emerging research shows that for youth to thrive, even amidst challenging life circumstances, what they need most is to be encircled by caring adults. This is the essence of CADY's vital work. We work hard. We are persistent. And we will never give up. There is so much to be done. Collaboration is essential as our community is faced with complex problems that are just too big for a single organization, or level of government to solve alone. The scarcity of treatment services for children makes prevention a crucial first step to addressing their growing needs.

Thankfully, our collective action has the power to transform lives by preventing youth substance misuse through education, skill building, increasing early intervention services and social-emotional supports, and offering opportunities for mentoring and resiliency building. We thank our community partners for working tirelessly with CADY to build healthy environments that foster hope, growth, and resiliency. We cannot do this critical work without you. Thank you, Bristol, we are truly honored and grateful for your support.

Sincerely,  
Deb Naro  
Executive Director



### **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**

Grafton County Senior Citizens Council, Inc. is a private non-profit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors RSVP's Volunteer Center (RSVP) and the Grafton County ServiceLink Resource Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

From July 1, 2020 – June 30, 2021 167 older residents of Bristol were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Newfound Area Senior Services; 41 Bristol residents received services through ServiceLink:

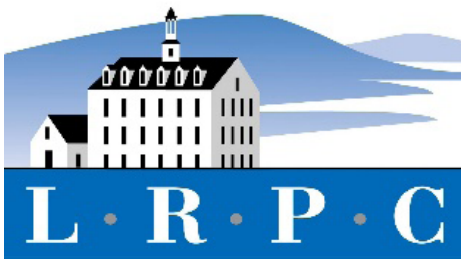
- Older adults from Bristol enjoyed 5,937 balanced meals prepared by GCSCC staff.
- Staff completed 1,085 wellness calls to homebound Bristol clients.

- Bristol residents were transported to health care providers or other community resources on 9 occasions by our lift-equipped bus.
- They received assistance with problems or issues of long-term care through 34 contacts with a trained outreach worker and 146 contacts with ServiceLink.
- Bristol's citizens also volunteered to put their talents and skills to work for a better community through 332 hours of volunteer service.
- The cost to provide Council services for Bristol residents in 2020-21 was \$102,029.65.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Bristol's population over age 60 increased by 53.4% over the past 20 years according to U.S. Census data from 1990 to 2010.*

GCSCC very much appreciates Bristol's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos, Executive Director



The Lakes Region Planning Commission is a voluntary organization of 30 communities within one of the nine state regional planning areas established under RSA 36:45. LRPC plans at the local, regional, and statewide levels and is an essential conduit for federal funding. LRPC provides important cost-saving local services such as presented below and coordinates transportation, land use, economic development, and environmental planning at the regional level. LRPC provides a forum for communities to share information and services from model ordinances and joint purchasing to solid waste districts and watershed management plans, and serves as a resource to support and enhance local planning and regional collaboration. Membership provides access to technical assistance and services and resources, including:

- Master Plans, Capital Improvement Plans, and Hazard Mitigation Plans
- Land Use Regulations and Ordinances
- Developments of Regional Impact Review
- Circuit Rider Assistance to Planning & Zoning Boards
- Economic Development Assistance
- Grant Writing & Administration
- GIS Mapping
- Data Collection & Analysis
- Transportation, Land Use, and Watershed Planning.

The following highlights services and activities performed for or within Bristol during FY21.

### HOUSEHOLD HAZARDOUS WASTE (HHW) COLLECTION

- Coordinated our 35th Annual HHW Collection in the summer on July 31 and August 7 to reach the maximum number of households. Residents could attend any of 8 locations on either day. Annual collections are always held on the same days: LAST SATURDAY IN JULY / FIRST SATURDAY IN AUGUST. Education and outreach are conducted throughout the year so residents can plan for safe dis-

posal to help protect the water and soil quality (including groundwater) of our drinking and well water resources. The safe collection and disposal of 39 tons of household hazardous waste in 2021 helped prevent illegal dumping and save member communities from clean-up costs and transfer station exposure and storage issues. The NEXT ANNUAL COLLECTIONS are scheduled for July 30, 2022 and August 6, 2022.

- BY THE NUMBERS: 35 years of regional collections | 24 participating communities | 1,721 households | 5 HHW Coordinator Meetings | about 80 local workers and volunteers | 25,000 feet or 4.5 miles of fluorescent tubing | 77,994 POUNDS or 39 TONS of household hazardous waste safely removed and disposed of from our region. Bristol Resident Participation: 94 households | Total Bristol Site Participation: 214 households
- THANK YOU to the Town of Bristol and Newfound Regional School District for serving as one of our collection sites this year.

### PLANNING & LAND USE BOOKS

- Ordered and distributed annual New Hampshire Planning and Land Use Regulation books for members for a Group Discount of \$82.50 per book as part of a regional bulk purchase. TOWN COST for 5 books = \$57.50 | TOWN SAVINGS = \$407.50

### MASTER PLAN DEVELOPMENT

- Contracted by the Land Use Department/Planning Board to update Bristol's 2003 Master Plan in two phases: Phase I, Assessment & Phase II, Required Master Plan Elements. The ongoing project included meetings with the Planning Board to discuss format, chapter topics, and timeline for the Master Plan update; reviewing existing land use maps, community survey information, and 2015 updates and maps that were never adopted; and focusing on vision and land use chapters.

### NORTHERN BORDER REGIONAL COMMISSION (NBRC)

- Contracted by the Town to provide NBRC Grant administration services for Phase II of the Bristol Broadband Now initiative to construct a 3-mile, middle-mile fiber optic network that will permit connection of municipal, educational, and commercial buildings. The Town has already completed Phase I consisting of 24 miles that connected 400 residences with the NetworkNH system at Plymouth State University.

### PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE (PRLAC)

- Provided organizational support to PRLAC including planning and preparation for 10 meetings, distribution of meeting materials, and maintenance of membership list. Corresponded with member representatives regarding water quality issues such as E. coli testing opportunity and updating the 2013 Corridor Management Plan. Provided financial update to the committee and led discussion of methods for increasing membership. Presented information about a Water Quality Planning 604(b) Grant opportunity for funding update of Management Plan.
- Engaged PRLAC Chair and Bristol representative about a citizen inquiry regarding maintenance concerns and responsibilities at Mooney Clark Landing in Bristol.

### SOLID WASTE MANAGEMENT

- Organized group site visit to the Bristol Transfer Station for community members and solid waste operators from other Lakes Region towns to view different site designs.
- Conducted site visit of Newfound Regional High School and obtained insurance certificate in preparation for summer household hazardous waste collection.
- Assisted the Sustainability Committee with project planning for the Bristol Sustainability Fair. Participated in the fair with a booth/table describing LRPC's programs and support.
- Connected the Sustainability Committee with the USDA to explore grant options for recycling infrastructure, following the vote of an \$85,000 town warrant article. Discussed grant options with the Committee for baler and recycling storage structure.
- Met with the Sustainability Committee to discuss their vision for the community and plans for hosting educational workshops. Met to discuss partnership for Spring community events, including a potential Solid Waste Roundtable on the topic Can I Reuse/Recycle This?

### TRANSPORTATION

- Discussed the Ten Year Plan (TYP) process with the Town Administrator, including existing TYP projects, project criteria, new DOT options for project management, etc. Corresponded with Bristol's TAC representative regarding the TYP process.
- Corresponded with the Town Administrator about a project proposal for the Transportation Alternatives Program (TAP) for Phase II of the Pemi Path waterfall trail, a four-season alternative path to Route 3A. Assisted the Town with its TAP proposal presentation to the Transportation Technical Advisory Committee (TAC). Followed up with Bristol TAC representative regarding existing and desired bike infrastructure, Bristol project proposal, and environmental consultants.
- Coordinated with the Town regarding terms of appointments and contact information for its representation on the TAC (entitled to one representative and one alternate).
- Conducted traffic counts at 15 locations within Bristol as requested by NHDOT.

The LRPC is a participation-based organization where Commissioners have final say on the annual budget and can determine what services the organization provides. i Bristol's representatives to the LRPC during FY21 were:

Commissioners:

Bill Dowey and Steve Favorite (Executive Board member)

Alternates: Vacant

Transportation Technical Advisory Committee (TAC):

Steve Favorite

Alternate: Bill Dowey, Alt.

Respectfully submitted,

Jeffrey R. Hayes, Executive Director

## LAKES REGION VISITING NURSE ASSOCIATION (LRVNA)

### LAKES REGION VISITING NURSE ASSOCIATION (LRVNA) A/N/A NEWFOUND AREA NURSING (NANA)

**Mission Statement:** To provide quality and compassionate nursing, therapeutic and hospice care to families in our communities.

#### **Summary of Services for the Town of Bristol for 2021: Total Visits 2083**

**Home Care:** Nursing 1003, Occupational Therapy 256, Physical Therapy 280, Home Health Aide 483, Homemaker 21, Medical Social Worker 40

**Organization Outreach Programs – Free Clinics:** COVID-19 Restrictions limited these services significantly in 2021. We continue to make alterations in how we provide these free services in accordance with ever changing CDC pandemic safety guidelines.

**Federal and State Programs:** Our reimbursement rates continue to decline while patient acuity rises as more care is delivered in the home setting. The Federal Government's Price Driven Grouping Model (PDGM) for home care episodes went into effect January 1, 2020 and equated to an 8% drop in reimbursement from the prior year.

**Free Care to Bristol Residents:** COVID-19 Restrictions limited these services significantly in 2020. LRVNA re-opened free clinics slowly, adhering to all CDC pandemic safety guidelines.

**All Hazards Planning:** LRVNA is a participating member of the Central New Hampshire Health Partnership (CNHHP) for the greater Plymouth region. LRVNA's knowledge of special populations throughout the Newfound region is vital to planning for catastrophic events.

**Community Representation/Collaboration:** Our continued expansion of collaboration with the community partners gives us the opportunity to participate in groups that are instrumental in addressing the obstacles that make service delivery challenging to our elderly population and children. We are proud to be a member of several communities advocating for services for our community residents. With merging with Lakes Region VNA we are able to offer more services to our community.

Lakes Region VNA is pleased to offer quality home care and supportive services to area residents.

The staff, volunteers and Board of Directors are honored to serve the health care needs of those in our community.

Respectfully submitted,  
Heidi Walker  
Bookkeeper



Pemi-Baker Hospice & Home Health (PBH&HH) is a non-profit offering a wide range of vital health services to residents of 29 central and northern NH towns. This past year PBH&HH provided almost 15,000 home visits delivering skilled nursing, physical, occupational, and speech therapy, hospice end of life care, palliative care, and social work to residents regardless of their ability to pay.

In the 55 years of Pemi-Baker Hospice & Home Health's existence, we have never experienced such growth in our organization as we are seeing today. The demand for compassionate services in your community has risen steadily and thanks to community support, we have been able to meet the ongoing needs of every resident, in spite of the uncertain financial and regulatory climate in which we operate. Rising health care costs and reductions in government funding have put needed health care out of reach for too many of our neighbors and friends. As healthcare delivery continues to evolve with the COVID-19 pandemic, advanced training and safety equipment is needed to continue delivery of services to our patients safely. We are following both the CDC and the NH Department of Health's safety recommendations to meet the needs of our homecare and hospice patients.

Pemi-Baker will continue to provide care, regardless of ability to pay. Town funds are used to provide services to those with limited or no ability to pay, and to augment (as in Hospice care) the cost of services that are not covered through third party payers. Our agency is dependent upon charitable donations, town funds, and grants to provide services. Health is not a moment in time, but an ongoing adventure. Decisions about being healthy happen from the day we are born until the day we die. PBH&HH's programs assist members of our community in this journey to become and stay healthy, and with Hospice, we make the end of life journey one of hope and dignity, while putting the patient/family's needs first. Most of our community members choose to heal and recover at home from illness or accident or progress towards the end of life in the comfort of their own home with their family and possession around them. With the support of our team, we help make these choices a reality.



Pemi-Baker Hospice and Home Health is interested in the complete health of the community. Our primary services are:

**Home Health** – nursing, physical therapy, occupational therapy, speech therapy, social work, LNAs and nutritional counseling in the home setting

**Hospice** – nursing, therapies, social work, spiritual care counseling, bereavement services, hospice medical doctors, advanced practicing registered nurses, licensed nursing assistants, hospice trained volunteers, 24/7 on call support, and medications and durable medical supplies in the home setting

**Palliative Care** – advanced practicing registered nurses, social workers and chaplain services in the home setting

PBH&HH also provides:

- One-on-one bereavement support and monthly group meetings
- Foot Clinics
- Hospice Care Volunteer Training
- In-person and ZOOM Caregiver support groups
- Blood Pressure Clinics
- Nutrition & Health Presentations
- In-person and ZOOM Advance Directive Help
- 

American Red Cross CPR/First Aid training

We are pleased to be part of your community and touching the lives of those in need. Thank you for all your support!

Danielle Paquette-Horne, RN  
Executive Director

## PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE (PRLAC)



The Pemigewasset River Local Advisory Committee (PRLAC) is a member organization of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. The members of PRLAC act on behalf of the NH Department of Environmental Services (DES) to review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The DES does not have adequate staff to visit most permit application sites in a timely fashion, and they have asked PRLAC as well as other Local Advisory Committees to perform this task for them. Our site visits collect data, make observations, and usually take photos of the sites of the proposed projects that will impact the Pemi corridor, and then we report our findings to DES, the developer, and the property owner. Although we ourselves don't have the authority to approve or deny an application, our observations influence the action that is taken by DES.

As stated in previous annual reports (and is worthy of repetition), the Pemi is a Class B River, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis and make suggestions for prevention and remediation.

During 2021, the pandemic continued to remain a great public safety concern, but that didn't seem to dampen the number of projects that were brought to PRLAC's attention. Thankfully, PRLAC's membership remained in good shape, and we thank your town for providing knowledgeable and engaged representatives! Just a reminder that Select Boards of each of the PRLAC towns may appoint up to 3 members to the committee.

PRLAC members investigated a record number of permit requests and responded to these and other investigations that were brought to our attention by DES and other municipalities in our catchment area. Our permit investigations included such reviews as the removal and replacement of underground gas and diesel storage tanks, replacement of a building in Jellystone Campground, repair of a failed retaining wall in Bristol, a very ambitious and significant bank stabilization project in Plymouth, proposed construction of a house on a bluff in Thornton, request by Owls' Nest resort to divert Pemi River water to fill a 10 acre pond for fire control and irrigation, and the proposed use of defoliant on 48 acres of knotweed and other invasives on a large piece of property in Bridgewater.

In addition to our investigations and reporting, we also reviewed exciting projects like the Plymouth Conservation Commission's work with both Plymouth and the Town of Holderness to create a new public outdoor recreation park: Pemi Oxbow Recreation Area. We also met with the Friends of the Pemi; Livermore Falls group to review plans for expansion and preservation of the historic Livermore Falls area. Lastly, we received grant funding from NH DES so that we can focus on making limited updates to our River Management Plan.

Another key role of PRLAC is its participation with the DES Volunteer River Assessment Program (VRAP), where PRLAC members tested water quality at 9 stations along the Pemigewasset and three tributaries that feed into the Pemi. Last year was the 20th year of regular water testing at these 9 stations, and we recognize what a benefit it is to have been able to rely on our volunteers to perform a 20-year longitudinal study of the Pemi River water quality parameters!

Testing takes place from Bristol to Thornton and runs from April into September. VRAP tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature, and chloride; all key elements in assessing overall river health. Additionally, after taking the previous year off due to COVID precautions, DES's lab was once again able to test for E coli, total phosphorus, and nitrogen at popular recreation sites on the river. Information on DES's rivers and lakes testing program along with the results of our annual testing are posted on the DES website: [www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring](http://www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring).



Under state law, the purpose of the Local Advisory Committee is to advise the communities within the watershed and NH DES on matters pertaining to management of the river, comment on governmental plans within the corridor, develop a corridor management plan which communities may adopt as an adjunct to their master plan, and report to NH DES and communities on the status of compliance to laws and regulations. Our management plan can be found here: <http://lakesrpc.org/PRLAC/files/PemiCorrMgmt-Plan2013.final.pdf>. It is used to inform the public and serve as a resource for anyone, both citizen and someone interested in going forward with a project in the Pemi River corridor. During 2022, we intend to update our management plan using funding from NH DES.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 6:30 p.m. on the last Tuesday of the month from January through November. For most of last year, we met remotely using Zoom, but we have returned to in-person meetings, and will continue to do so if the safety of our members is assured. Details of the monthly meeting are posted through your Town, and all are encouraged to attend, and you can find out more information from reviewing the meeting minutes. The minutes of our meetings are available at our link: [www.lakesrpc.org/prlac/prlacmeetings.asp](http://www.lakesrpc.org/prlac/prlacmeetings.asp).

PRLAC continues to be a dedicated group of volunteers with a focus on keeping the Pemigewasset River healthy and cared for so that all of us can utilize its beauty and its natural resources.

William Bolton, Chair  
PRLAC

### TAPPLY-THOMPSON COMMUNITY CENTER (TTCC)



The Bristol Recreation Advisory Council and Staff want to express their sincere gratitude for the support we received throughout 2020-21.

Sadly, we lost two of our biggest TTCC cheerleaders this year - Melva Day and Bebe Wood. These two dynamic ladies helped to make our TTCC programs and activities successful and could always be counted on to help wherever needed. They are truly missed!

It has been another rewarding year here at the TTCC. Although challenges still exist, we have been able to continue to modify programs and events and hold onto our cherished traditions such as Santa's Village, Apple Festival & our Lobster & Chicken Supper!

Our Advisory Council has been hard at work updating our bylaws, personnel policy and strategic planning. We have welcomed new members to the Board and they bring enthusiasm, new ideas and a wealth of knowledge to keep our Staff & Board working as a strong team!

We have continued our Every Child is Ours Program that delivers weekly food bags to students in the Newfound District that may be food challenged on weekends. At this time in 2020 we had just started with the collaboration of the Bristol Police Department. By the end of that school year, we had provided 3,462 bags to our students filled with 10 meal items. We have volunteer High School students and staff filling the bags weekly for TTCC staff to deliver to the schools on Fridays.

Our Teen Council continues to shine by volunteering for all events and fundraising for building projects and ways to help in the community. Members recently attended a conference sponsored by CADY (Communities for Alcohol & Drug Free Youth) so that they can be informed about the issues in their school and work as a resource for students that may be facing these challenges. This group is a great example of what a committed group of youth can accomplish with the help of our dedicated Teen Program staff!

## TTCC (cont.)/UNH COOPERATIVE EXTENSION

We had hoped to bring our 67th Santa's Village back in its original format this year but made the decision to take it outside again in 2021. We held a one-day event complete with Ms. Claus Kitchen, the North Pole Railroad, Village Workshop and of course....Santa & Mrs. Claus and elves. We are grateful to the School District for the use of the Middle School parking lot for the event. The event was a success with 425 visitors on that Saturday in December.

It is important to give recognition to the 100+ volunteers that step up to coach our sports teams, work events, join committees, and share our TTCC stories with the community. Without these volunteers and our generous supporter's, we would not be successful and able to provide the New-found Community with the many youth and adult programs and events that make this such a special place to live.

Wishing you all a Happy & Healthy 2022,

The Grateful Board & Staff at TTCC

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### UNH COOPERATIVE EXTENSION

Since 1915, the University of New Hampshire Cooperative Extension (UNH Extension) has improved people's lives by providing research-based information and non-formal education programs on topics important to people across the state. UNH Extension works in four broad topic areas: Youth and Family Development, Community and Economic Development, Natural Resources and Food and Agriculture. Below are some program highlights for 2021 from the staff at the Grafton County Extension.

- 4-H youth were excited to return to the North Haverhill Fair this year to showcase some of their many projects and animals. The Carved Pumpkin Display at the Grafton County Complex featuring pumpkins carved by nursing home residents and 4-H families was another highlight to the year.



**University of New Hampshire**  
Cooperative Extension

- Chronic Disease and Chronic Pain Self-Management programs continued to be offered online.
- Nutrition Connections, Master Gardener interns and the Pemi Youth Center (PYC) partnered to create a garden space behind the PYC in Plymouth. The youth learned about gardening and cooking the vegetables they grew.
- Work continued with local communities as part of a Building Community Resilience grant, addressing current needs and preparing for new opportunities and challenges.
- Chainsaw safety training and several wildlife workshops were held throughout Grafton County.
- Woodlot visits on over 8500 acres were done to assist landowners with forest management goals.
- The final session of a collaborative 4-part cover crop workshop series was a well-attended farmer meeting in the field behind the farmstand at the Grafton County complex, where cover crops had been planted.
- Contacts with farmers, food processors and restaurants were made at farmers markets where Extension provided resources and information on food safety. Our popular S.A.F.E. online trainings continued to be offered.
- The Spirit of New Hampshire Volunteer Service Award was presented to the Mount Sacred Heart Garden Volunteers, which include several Grafton County Master Gardeners, for their work sustaining a 10,000 square foot garden at their facility in Littleton. The garden provides produce for the North Country's food pantries year-round.

Visit our website, [Extension.unh.edu](https://Extension.unh.edu) for more information on programs and upcoming events.

Respectfully submitted,

Donna Lee, UNH Extension County Office Administrator

# **APPENDICES**

### APPENDIX A – RSA 32

#### SECTION 32:1

**32:1 Statement of Purpose.** – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

Source. 1993, 332:1, eff. Aug. 28, 1993.

#### Section 32:5

**32:5 Budget Preparation.** – I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. If a town or district uses sub-accounts to budget or track financial data it shall make that data available for public inspection at the public hearing. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35. II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures. III. All appropriations recommended shall be stipulated

on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.  
(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.  
(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.  
V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;  
(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.  
V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village

district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body or the budget committee adopted under RSA 32:14 may, on its own initiative, require that the tallies of its votes be printed next to the affected article.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referendum jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may

each vote on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

X. If a town or district uses sub-accounts to budget or track financial data, it shall ensure the budget data at the account and sub-account levels is available for public inspection prior to and at the annual or special meeting, at which the budget or any appropriation is to be considered.

Source. 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff. June 15, 2004; 238:12, eff. Aug. 10, 2004 at 12:01 a.m. 2007, 305:1, eff. Sept. 11, 2007. 2009, 2:1, eff. Feb. 20, 2009. 2010, 90:1, eff. July 24, 2010. 2012, 6:1, eff. May 21, 2012; 217:1, eff. July 1, 2013. 2014, 190:7, eff. Sept. 9, 2014. 2018, 246:1, eff. Aug. 11, 2018. 2021, 134:3, 4, eff. Sept. 21, 2021.

Section 32:16

### **32:16 Duties and Authority of the Budget Committee. –**

In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

- I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.
- II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to esti-



mated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee.

It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.

III. To conduct the public hearings required under RSA 32:5, I.

IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

Source. 1993, 332:1, eff. Aug. 28, 1993. 2004, 219:4, eff. Aug. 10, 2004.

Section 32:17

### **32:17 Duties of Governing Body and Other Officials. – I.**

The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, including all sub-accounts used by the governing body, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.

II. The information provided to the budget committee as required by this chapter shall be in a format acceptable to the budget committee. This requirement may be satisfied by the municipality by providing the assistance of a knowledgeable staff person who will attend the budget committee meetings with access to and the ability to provide the required information.

III. The governing body shall incorporate any sub-accounts created by the budget committee into the software used to budget or track financial data.

Source. 1993, 332:1, eff. Aug. 28, 1993. 2021, 134:5, eff. Sept. 21, 2021.

## **APPENDIX B – RSA 40**

### **Section 40:12**

**40:12 Definition. –** In this subdivision “local political subdivision” means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting.

Source. 1995, 164:1, eff. July 31, 1995.

### **Section 40:13**

#### **40:13 Use of Official Ballot. –**

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.

II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the

last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond

governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision’s governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, which is the official ballot voting day as defined in RSA 652:16-g, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable unless it is postponed in accordance with RSA 40:4, II(b) and RSA 669:1. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be

placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

“Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?” In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: “Are you in favor of the adoption of Amendment No. \_\_\_ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?”

IX. (a) “Operating budget” as used in this subdivision means “budget,” as defined in RSA 32:3, III, exclusive of “special warrant articles,” as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) “Default budget” as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. In calculating the default budget amount, the governing body shall follow the statutory formula which may



result in a higher or lower amount than the proposed operating budget.

(c) “Contracts” as used in this subdivision means contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed and presented for questions and discussion at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The line item details for changes under subparagraph (2) shall be available for inspection by voters. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year’s operating budget;
- (2) Reductions and increases to the previous year’s operating budget including identification of specific items that constitute a change by account code, and the reasons for each change;
- (3) One-time expenditures as defined under subparagraph IX(b); and
- (4) Reductions for eliminated positions and benefit expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

“Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes

set forth therein, totaling \$ \_\_\_\_\_? Should this article be defeated, the default budget shall be \$ \_\_\_\_\_, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.”

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year’s appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money

for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5. Source. 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013. 2014, 7:1-4, eff. July 5, 2014; 190:1-3, 8-10, eff. Sept. 9, 2014. 2018, 241:1, 2, eff. Aug. 11, 2018; 313:1, 2, eff. Aug. 24, 2018. 2019, 192:2, eff. July 10, 2019.

### SECTION 31:95-H

#### 31:95-h Revolving Funds. –

I. A town may, by vote of the legislative body, establish a revolving fund. Each revolving fund shall be limited to one of the following purposes:

- (a) Facilitating, maintaining, or encouraging recycling as defined in RSA 149-M:4;
- (b) Providing ambulance services, or fire services, or both;
- (c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects, or for any other public safety purpose deemed appropriate by the municipality;
- (d) Creating affordable housing and facilitating transactions

relative thereto;

- (e) Providing cable access for public, educational, or governmental use;
- (f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F; or
- (g) Facilitating transactions relative to municipal group net metering.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

Source. 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013. 2017, 95:1, eff. Aug. 7, 2017. 2018, 30:1, eff. July 14, 2018; 58:1, eff. July 24, 2018.

# APPENDIX D - CAPITAL IMPROVEMENTS PROGRAM WORKSHEET

1 October 30, 2020		REV A		sheet 1 of 2															
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Equipment/Project Name	Fund Balance	Priority	Current Model	Life	Replacement Year	Funding Source	Replacement Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
<b>POLICE</b>																			
Police Cruiser Capital Reserve Fund	\$50,207.13	1	-	-	-	AP/EF													
Police Cruiser 1 - Sedan - Chief		7	2016	5 yr.	2024	CR	\$52,000.00	50,000.00	44,000.00	50,000.00	52,000.00	52,000.00	52,000.00	54,000.00	54,000.00	55,000.00	56,000.00	56,000.00	56,000.00
Police Cruiser 2 - SUV - K9 unit		7	2019	8 yr.	2019	CR	\$50,000.00	50,000.00											
Police Cruiser 3 - SUV - Patrol		7	2017	8 yr.	2023	CR	\$52,000.00					52,000.00		54,000.00		56,000.00			
Police Cruiser 4 - Sedan		7	2013	8 yr.	2020	CR	\$52,000.00												
Police Cruiser 5 - Sedan		7	2013	8 yr.	2020	CR	\$52,000.00												
Police Cruiser 6 - SUV - Patrol		7	2016	5 yr.	2021	CR	\$50,000.00		50,000.00						54,000.00				
Police Cruiser 7 - SUV - Detail / Spare		7	2018	5 yr.	-	CR	\$50,000.00												
Police Cruiser 8 - Sedan - Enforcement		4	2004	-	-	CR	-												
<b>PUBLIC WORKS</b>																			
PW Equipment Capital Reserve Fund	\$468,978.50	1	-	-	-	AP													
18 6 Wheel Dump Truck		7	2014	15 yr.	2029	CR	\$170,000.00	280,000.00	85,000.00	85,000.00	95,000.00	95,000.00	105,000.00	105,000.00	105,000.00	120,000.00	120,000.00	120,000.00	120,000.00
19 6 Wheel Dump Truck		7	2019	15 yr.	2034	CR	\$150,000.00	150,000.00				150,000.00							
20 6 Wheel Dump Truck		7	2008	15 yr.	2023	CR	\$150,000.00					130,000.00							
21 F-550 Truck		7	2015	8 yr.	2023	CR	\$140,000.00						140,000.00					150,000.00	
22 F-550 Truck		7	2017	8 yr.	2025	CR	\$140,000.00												
23 3/4 ton Pickup		7	2011	10 yr.	2021	CR	\$65,000.00		50,500.00										
24 Backhoe		7	2019	12 yr.	2031	CR	\$80,000.00	52,000.00							80,000.00				
25 Grader (may not be required)		4	1986	30 yr.	-	CR	\$250,000.00												
26 Vacuum Truck		4	1988	20 yr.	-	CR	\$200,000.00												
27 Front End Loader		7	2020	18 yr.	2038	CR	\$200,000.00		104,900.00										
28 Bucket Truck		4	-	-	-	-		9,000.00											
29 UV		7	2017	15 yr.	2032	CR	\$15,000.00												
30 Vibratory Roller (proposed item)		4	-	-	-	CR	\$25,000.00												
31 Rubber Tire Excavator (proposed item)		4	-	-	-	CR	\$50,000.00												
32 Highway Garage Upgrades		1	-	-	-	AP	45,200.00												
33 Sidewalk Paving		7	2018	5 yr.	2024	LP	\$200,000.00						50,000.00	50,000.00	50,000.00	50,000.00			
34 Transfer Station Improvements	\$32,669.10	1	-	-	-	AP/CR	\$50,000.00												
35 Salt Shed		1	-	-	-	CR	\$150,000.00												
36 Road Paving		7	-	-	Yearly	AP	\$250,000.00	250,000.00	300,000.00	300,000.00	300,000.00	300,000.00	350,000.00	350,000.00	350,000.00	350,000.00	400,000.00	400,000.00	400,000.00
<b>FIRE</b>																			
37 FD Equipment Reserve Fund	\$229,179.52							75,000.00	75,000.00	75,000.00	75,000.00	85,000.00	85,000.00	95,000.00	95,000.00	100,000.00	100,000.00	100,000.00	100,000.00
38 Engine 1		7	2009	25 yr.	2034	CR	\$650,000.00												
39 Engine 2		7	2015	25 yr.	2040	CR	\$550,000.00												
40 Engine 4		7	2006	25 yr.	2031	CR	\$550,000.00												
41 Ambulance 1	\$63,000.44																		
42 Ambulance 2		7	2012	12 yr.	2024	EF	\$300,000.00												
43 Ambulance 3		7	2016	12 yr.	2028	EF	\$300,000.00												
44 Ambulance 4		7	2016	10 yr.	2026	CR	\$60,000.00												
45 Ambulance 5		7	2016	10 yr.	2026	CR	\$60,000.00												
46 Command Vehicle		4	2016	-	-	-													
47 Forestry Truck		4	1993	25 yr.	2019	AP	\$18,000.00	10,100.00											
48 Rescue Unit Truck		7	-	10 yr.	2031	AP	\$90,000.00												
49 Power Stretcher		7	-	10 yr.	2031	AP	\$90,000.00												
50 Radios		7	2016	15 yr.	2031	AP	\$50,000.00												
51 Hydraulic Tools / Set 1		7	2016	15 yr.	2031	AP	\$50,000.00												
52 Hydraulic Tools / Set 2		7	2016	15 yr.	2031	AP	\$50,000.00												
53 SCBA Masks		7	2010	10 yr.	-	AP/GT	\$84,000.00												
54 SCBA Air Compressor		7	2010	15 yr.	-	AP/GT	\$50,000.00												
55																			
<b>TOWN GENERAL</b>																			
56 Public Safety Building		3	-	-	-	BD	\$2,000,000.00												
57 Town Building Maintenance Fund	\$23,843.71	1	-	-	-	CR	\$20,000.00		10,000.00	13,000.00	100,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
58																			
59																			
<b>PARKS</b>																			
60 Improvements		1	-	-	-	AP			20,000.00	20,000.00	25,000.00	35,000.00	35,000.00	35,000.00	35,000.00				
61																			
62																			
63								925,100.00	754,600.00	831,000.00	859,000.00	995,000.00	1,099,000.00	1,347,000.00	985,000.00	932,000.00	1,252,000.00	932,000.00	932,000.00
64								275,000.00	215,400.00	135,000.00	192,000.00	212,000.00	202,000.00	465,000.00	445,000.00	64,000.00	385,000.00	65,000.00	65,000.00
65								650,100.00	569,200.00	695,000.00	697,000.00	767,000.00	897,000.00	875,000.00	844,000.00	865,000.00	865,000.00	865,000.00	865,000.00
Total Capital Spending less offsetting revenue																			

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Fund Code Key	Abvr.
Access Fee	AF
Appropriation	AP
Bond	BD
Capital Reserve	CR
Encumbered	EN
Enterprise Fund	EF
Grant	GT
Impact Fee	IF
Lease Purchase	LP
Public Donation	PD
UE	UE

[illegible]

# TOWN DIRECTORY

5 School Street

Bristol, New Hampshire

[www.townofbristolnh.org](http://www.townofbristolnh.org)

**ASSESSING OFFICE/LAND USE..... 744-3354**

Monday-Friday 8:00 am -4:00 pm

**FIRE DEPARTMENT ..... 744-2632**

Monday-Friday 8:00 am-4:00 pm (Business Office)

**HIGHWAY DEPARTMENT ..... 744-8411**

Monday-Friday 7:00 am-3:30 pm

(Closed Friday during the summer)

**HUMAN SERVICES OFFICE..... 744-2522**

Tuesdays 2:30-5:30 pm (by appointment only)

**MINOT-SLEEPER LIBRARY ..... 744-3352**

Monday, Wednesday & Friday 10:00 am-6:00 pm

Tuesday 10:00 am-6:00 pm

Thursday 1:00 pm-8:00 pm

Saturday 10:00 am-2:00 pm

**POLICE DEPARTMENT ..... 744-6320**

Monday-Friday 8:00 am-4:00 pms

**SELECT BOARD'S OFFICE ..... 744-3354 x128**

Monday-Friday 8:00 am-4:00 pm

**TRANSFER STATION ..... 744-0482**

Monday, Wednesday, & Saturday 8:00 am - 4:00 pm

**TOWN CLERK/TAX COLLECTOR ..... 744-3354 x115 or 116**

Monday, Tuesday, Thursday, & Friday 8:00 am-4:00 pm

Wednesday 8:00 am-7:00 pm

**WATER/SEWER DEPARTMENT ..... 744-8411**

Monday-Friday 7:00 am-3:30 pm

