

BRISTOL SELECT BOARD  
Minutes  
Thursday, February 18, 2021

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Select Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that the meeting is open to the public and can be accessed in the ways described below.

We are utilizing the Zoom platform for this electronic meeting. All members of the Select Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through the following ways.

Join Zoom Meeting on a computer or laptop:

<https://us02web.zoom.us/j/88325057570>

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If there are problems with access, please call (603) 530-1765.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

**Present:** Select Board members: Chair- Wayne Anderson, Vice Chair- Don Milbrand, JP Morrison, Les Dion, Anita Avery, and Town Administrator- Nik Coates

**Absent:**

**Others Present:** Remotely- Ben LaRoche, Fire Chief; Deborah Tivey, Administrative Assistant; Shawn Tanguay, Shawn Lagueux, Paul Bemis, Bill Dowey, members of the community

**Public Session:** Chair Anderson opened the public meeting at 5:32PM by leading the Pledge of Allegiance.

**Meeting Minutes:** Mr. Morrison made a motion to accept the minutes of February 4, 2021, as written, seconded by Ms. Avery. No discussion. The Board voted 5-0-0, motion passed.

**Consent Agenda and Manifests:** Mr. Milbrand made a motion to approve the consent agenda dated, February 18, 2021, to include the items named therein, motion seconded by Ms. Avery. The Board voted 5-0-0, motion passed.

**Public Hearing: Solar Purchase Power Agreement (Warrant Article #11):** To follow State statute, Chair Anderson opened the public hearing at 5:36PM to discuss Warrant Article #11- Authorize the Select Board to enter into a solar electricity Purchase Power Agreement. Chair Anderson asked if anyone from the public had anything to say. Mr. Bemis stated that whoever put the agreement together had done a nice job. There were no other public comments. Chair Anderson closed the public hearing at 5:37PM.

**Details and Rates for Fire/EMS Department COVID Vaccinations:** Chief LaRoche reported to the Board that the State is having Fire/EMS departments help with the COVID vaccination process. He let the Board know that the State will reimburse the cost of Fire/EMS personnel who take part in this endeavor. Chief LaRoche presented the Bristol Fire Department Standard Operating Procedure 130.3 for the Board for review. Mr. Milbrand made a motion to accept The Bristol Fire Department Standard Operation Procedure Policy 130.3. Ms. Avery seconded the motion. The Board and Chief LaRoche then discussed the hourly rate structure, the fact that retirement and taxes come out of the proposed rate. They also discussed that if the policy was approved by the Board that the rate would be effective immediately and would cover not just COVID vaccinations, but also civic events held by the Town. The Board voted 5-0-0, motion passed.

**Town Administrator's Report:** none

**Select Board Items:** none

**Public Comments:** Mr. Dowey introduced the topic of having the Army Corps of Engineers complete an Environmental Study for the Pemi Trail at Bristol Falls Park. Chair Anderson thanked Mr. Dowey for the information. He then stated that the Board would be listening to public comments and that the Board was not entertaining new business items.

Mr. Bemis brought to the Board a grant proposal application for the Economic Development Committee to apply for. He stated that the application was due on March 5, 2021. Mr. Bemis wanted to make the Board aware of the grant proposal and was hoping that the Board would give their consent for the Economic Development Committee to apply for the grant because the Board didn't meet again until March 4, 2021, and completing the application for the grant would take time to fill out. Chair Anderson reminded Mr. Bemis that the Board was listening to public comments and that the Board was not entertaining new business items.

Mr. Milbrand made a motion to adjourn the meeting at 6:02PM, seconded by Mr. Morrison. The Board voted 5-0-0 in favor of the motion.

Respectfully submitted,  
Deborah A. Clarke-Tivey