

**Bristol Select Board
Minutes
June 17, 2021**

Present: Select Board members: Don Milbrand, JP Morrison (late), Anita Avery, Shaun Lagueux, Les Dion, and Town Administrator-Nik Coates

Absent:

Others Present: Cade Overton, Media Assistant; Ingrid Heidenreich, Human Services Director; Christina Goodwin, Land Use/Assessing Manager; Raymah Simpson, Town Clerk/Tax Collector; Remotely-Deborah Clarke-Tivey, Administrative Assistant.

Nonpublic Session Per NH RSA 91-A:3, II (a) and (b) Ms. Dion made a motion to enter into non-public session under NH RSA 91-A, II (a) and (b), motion was seconded by Mr. Lagueux. Roll call vote to enter nonpublic session: Ms. Avery, yes; Ms. Dion, yes; Mr. Lagueux, yes; Chair Milbrand, yes. Motion passed 4-0-0.

Motion to leave nonpublic session and return to public session was made by Ms. Dion, seconded by Mr. Lagueux. Roll call vote taken. Roll call vote to enter nonpublic session: Mr. Morrison, yes; Ms. Avery, yes; Ms. Dion, yes; Mr. Lagueux, yes; Chair Milbrand, yes. Motion passed 5-0-0.

Public Session: Chair Milbrand opened the public meeting at 7:00pm by having Ms. Heidenreich lead the Pledge of Allegiance.

Meeting Minutes: Mr. Morrison made a motion to accept the minutes of June 3, 2021, as written, seconded by Mr. Lagueux. The Board voted 5-0-0, in favor of the motion. The motion passed.

Consent Agenda and Manifests: Ms. Dion made a motion to approve the Consent Agenda dated June 17, 2021, to include the items named therein, motion seconded by Mr. Lagueux. No further discussion. The Board voted 5-0-0, in favor of the motion. The motion passed. Mr. Lagueux pointed out an Intent to Cut did not make it into the Consent Agenda. Mr. Lagueux made a motion to approve Intent to Cut #21-059-06T for Map/Lot #210-009 to the Consent Agenda. Ms. Avery seconded the motion. No further discussion. The Board voted 5-0-0, in favor of the motion. The motion passed.

Human Service Department Update: Ms. Heidenreich updated the Board on her work with the Human Services Department. She discussed the Welfare Guidelines Update training she recently attended and alerted the Board to some changes in welfare amounts that have not been looked at since 2011, such as the amounts allowed for rent and utilities. She let the Board know that she answers a great number of calls where she needs to educate callers as to what they should be doing to receive help because the caller just does not know. Ms. Heidenreich hopes to work with Ms. Overton at the Minot-Sleeper Library and to host a Budgeting Class offered by UNH Cooperative Extension Program. She looked to the Board for suggestions to implement a Workfare Program for the purpose of labor reimbursement to the Town for benefits received.

Social Media Policy: Mr. Coates presented a Social Media Policy to the Board. He explained that Facebook is the Town's primary social media platform. He stated that the Town uses social media to inform residents about Town programs and events. The policy outlines rules for using the platform. Mr.

Coates believes the policy will help and give committees guidelines so they are aware of what can and cannot be put on social media. Chair Milbrand wanted to make some suggestions to the policy. He will get these suggestions to Mr. Coates so the Board can review the suggestions and take another look at the edited policy at a future Select Board meeting.

Town Administrator's Report: Mr. Coates wanted to mention a letter the Town received from Senator Hassan. This letter was read at the unveiling of the historical marker for E. Maude Ferguson. Mr. Coates will place the signed copy in the Town's archives.

Select Board Items: Mr. Lagueux had an informal conversation with a Selectman from Alexandria about broadband. He suggested the Town and Board reach out to the Alexandria Selectmen to have a conversation about collaboration on this topic.

Mr. Morrison discussed the issue of the red-light timing being off after the State reset the light. Mr. Bucklin has contacted the State but has not heard back. Mr. Bucklin and Mr. Coates will continue to work on this issue.

Ms. Dion wanted to give a shout out to the parents who put on the Prom. They put on a wonderful event for the students and did a fabulous job cleaning up after the event. Ms. Dion stated that the Highway Department was extremely impressed with the clean-up job the committee did. Ms. Dion also mentioned damage to the swings at Kelley Park which happened this week. The Highway Department has ordered parts to make the necessary repairs.

Chair Milbrand encouraged people to walk from the Millstream up the Bike Path to enjoy the Story Walk, The Ox Cart Man.

Public Comments: none

Nonpublic Session Per NH RSA 91-A:3, II (a) and (b) Chair Milbrand made a motion to enter into non-public session under NH RSA 91-A, II (a) and (b), motion was seconded by Mr. Morrison. Roll call vote to enter nonpublic session: Ms. Avery, yes; Ms. Dion, yes; Mr. Morrison, yes; Mr. Lagueux, yes; Chair Milbrand, yes. Motion passed 5-0-0. Entered nonpublic session at 7:24pm.

Motion to leave nonpublic session and return to public session was made by Ms. Dion, seconded by Mr. Lagueux. Roll call vote taken. 5-0-0 in favor, the motion passed. Ms. Dion made a motion to seal non-public minutes, seconded by Mr. Lagueux. Roll call vote taken. The Board voted 5-0-0, the motion passed. Public session reconvened at 8:58pm.

Ms. Dion made a motion to adjourn the meeting at 9:00pm, seconded by Mr. Lagueux. The Board voted 5-0-0, in favor of the motion.

Respectfully submitted,

Deborah A. Clarke-Tivey