

**Bristol Select Board  
Minutes  
August 19, 2021**

**Present:** Select Board members: Chair Don Milbrand, Les Dion, Anita Avery, JP Morrison and Nik Coates, Town Administrator

**Absent:** Shaun Lagueux

**Others Present for Public Session:** Cade Overton, Assistant Media Manager; Deborah Clarke-Tivey, Administrative Assistant; Christina Goodwin, Land Use/Assessing Manager; Ben LaRoche, Fire Chief; Brittany Overton, Library Director; Steve Moore, Margaret Miller, Eugenio Ianniciello, Bernie Gallagher, Community Members; Josiah Towne, Janice Towne, Wyatt Towne, Carson Towne, Levi Towne, Boy Scout Troop 50

**Work Session:** Chair Milbrand opened the work session at 5:05pm. The Board held the first of two work sessions with some Department Heads present to cover and get an understanding on the following topics within the Personal Policy: Bonus Time, Wages, Performance Evaluations and Health Insurance.

**Public Session:** Chair Milbrand opened the public meeting at 6:45pm by having Ms. Goodwin lead the Pledge of Allegiance.

**Meeting Minutes:** Mr. Morrison made a motion to accept the minutes of August 5, 2021, as written, seconded by Ms. Avery. No discussion. The Board voted 4-0-0, the motion passed.

**Consent Agenda and Manifests:** Ms. Dion made a motion to approve the consent agenda dated, August 19, 2021, to include the items named therein, motion seconded by Ms. Avery. Mr. Morrison needed a moment to review the Timber Cut file, no further discussion ensued after that. The Board voted 4-0-0, the motion passed.

**Swiss View Request:** Mr. Ianniciello discussed with the Board the desire for Swiss View to make repairs on their property. He discussed the erosion problem they were facing, the regrading that would need to happen along with a retaining wall and the planting of grass. He let the Board know that they were aware they were going to need DES Shoreland Protection approval and a Town of Bristol Special Use Permit through the Conservation Commission and Planning Board. The Board thanked him for coming to the meeting and letting them know of Swiss View's repair plans.

**Resident Request: Mirror for Wicom Road/Route 3A Intersection:** Ms. Miller made a request to the Board that the Town purchase a mirror at the intersection of Wicom Road and the 3A Intersection. She discussed the safety issues associated with this request and let the Board know that she had contacted the Department of Transportation which said they would not object to the mirror being put up by the Town. A discussion regarding the cost of a mirror pursued and the cost of the mirror was researched. Ms. Dion made a motion that the Highway Department place a mirror at the intersection of Wicom Road and Route 3A. Motion seconded by Ms. Avery. The Board voted 4-0-0, the motion passed.

**Assistance to Firefighters Grant for Hose:** Chief LaRoche let the Board know that the Fire Department was granted \$38,800.00 in grant money to replace old fire hose and that the Board needed to vote to accept this unanticipated revenue. Ms. Dion made a motion to accept the unanticipated revenue of \$38,800.00 from the Assistance to Firefighters Grant to replace fire hoses. Mr. Morrison seconded the motion. No discussion. The Board voted 4-0-0, the motion passed.

**Request for Fire Department Shift Pay Increase:** Chief LaRoche asked the Board to increase pay for Fire Department staff by \$1.25 an hour for covering shifts for other staff who need to take vacation. He explained the rationale for the pay differential as something to make it attractive for staff to work additional shifts and take on additional responsibilities. Ms. Avery made a motion to approve the creation of the plus rate earning code at a rate of \$1.25 an hour to be used by the Fire Department to compensate non-officers of the department when they are made to work as the officer in charge of a shift, in accordance with BFDSOP 100.02. The motion was seconded by Ms. Dion. A discussion to clarify what employees would receive the rate of pay pursued. The Board voted 4-0-0, the motion passed.

**Request for September Scheduling Changes:** Mr. Coates requested adding a third Select Board meeting in September because of the request made to move the 2022 Budget work up by a couple of months. He asked the Board to agree to meet on their scheduled meeting dates of September 2 and 16 and to add September 23, 2021, to their meeting dates. The Board agreed to this request.

**Town Administrator's Report:** none

**Select Board Items:** Ms. Avery wanted to recognize the wonderful customers and patrons at the Homestead Restaurant and other businesses in Bristol. She appreciates how kind patrons have been when businesses have been short-handed with staff. She commiserates with businesses faced with operating with the shortage of staff.

Chair Milbrand asked the public to please not go on Facebook to complain about issues they might have experienced while doing business at an establishment. Rather he encouraged someone with an issue to please go directly to the business owner. He stated that he has found Bristol business owners very willing to rectify any issues.

Ms. Dion let the Board know that the Economic Development Committee would like more guidance from the Select Board. The Board felt it would be a good idea to meet with the Economic Development Committee again. Ms. Dion reminded the Board that August 28, 2021 is Bristol's Old Home Day and that there were a great many fun events planned. She encouraged anyone interested in attending Bristol's Old Home Day to look at the Old Home Day schedule posted on the Town's website.

**Public Comments:** Mr. Overton informed the Board that the Bristol Town Crier and Town Website Submission and Publication guidelines have been revised.

Wyatt and Carson Towne addressed the Board to let them know they were attending the Select Board meeting because they were working on their Citizenship and Community Boy Scout badge. They asked

how young people can be of service? It was suggested to help with Old Home Day activities. The boys had already made plans to help The Tapply Thompson Community Center with Old Home Day Events.

**Nonpublic Session Per RSA 91-A, II (a):** Ms. Dion made a motion to enter into nonpublic session under NH RSA 91-A, II (a), motion was seconded by Ms. Avery. Roll call vote to enter nonpublic session: Ms. Dion, yes; Mr. Morrison, yes; Ms. Avery, yes; Chair Milbrand, yes. Motion passed 4-0-0. Nonpublic session entered at 7:35pm.

Motion to leave nonpublic session and return to public session was made by Ms. Dion, seconded by Ms. Avery. Roll call vote taken: Ms. Dion, yes; Mr. Morrison, yes; Ms. Avery, yes; Chair Milbrand, yes. Motion passed 4-0-0. Nonpublic session adjourned at 8:31pm.

Ms. Dion made a motion to adjourn the meeting at 8:31pm, seconded by Mr. Morrison. The Board voted 4-0-0, in favor of the motion.

Respectfully submitted,  
Deborah A. Clarke-Tivey