

Bristol Select Board  
Meeting Minutes  
Thursday, November 18, 2021

**Present:** Select Board members: Chair Don Milbrand, Anita Avery, Shaun Lagueux, Les Dion, and Nik Coates, Town Administrator

**Absent:** JP Morrison

**Nonpublic Session Per RSA 91-A:3, II (c)** Mr. Lagueux made a motion to enter into nonpublic session under NH RSA 91-A:3, II (c) motion was seconded by Ms. Dion. Roll call vote to enter nonpublic session: Chair Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes; Ms. Dion, yes. The Board voted 4-0-0, in favor of the motion. The motion passed. Nonpublic session entered at 5:35pm.

Motion to leave nonpublic session and return to public session was made by Mr. Lagueux. Motion seconded by Ms. Dion. Roll call vote taken: Chair Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes; Ms. Dion, yes. The Board voted, 4-0-0, in favor of the motion. The motion passed. Nonpublic session adjourned at 5:56pm.

**Work Session:** Chair Milbrand opened the work session at 5:57pm.

**CIP Presentation:** Chair Milbrand and Mr. Coates jointly presented the explanation of CIP committee proposal decisions from 2022-2032 to set the context for the warrant articles.

**Warrant Articles:** The Board reviewed the 2022 draft warrant articles. The goal of the session was to get the framework down: which articles stay and what articles are eliminated and identify any questions or concerns the Board has for any of the proposed articles. The Board came to the consensus to streamline the draft warrant articles to A, B, C, G, H, I and J, eliminating most projects and placing attention on the Public Safety Building, the Operating Budget, Capital Reserve Funds and the Patriotic and Recreation Funds.

**Others Present:** Members of Newfound Regional High School Girls Volleyball Team and Boys Cross Country Team and their family members; Newfound Memorial Middle School, Girls Cross Country Team and their family members; John Sellers, Community Member; William Dowey, Economic Development Committee member; Cade Overton, Media Manager; Deborah Clarke-Tivey, Administrative Assistant

**Public Session:** Chair Milbrand opened the public meeting at 6:45pm by having Ms. Tivey lead the Pledge of Allegiance.

Mr. Lagueux made a motion to seal non-public minutes, seconded by Ms. Avery. Roll call vote to seal the minutes of the non-public session: Chair Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes; Ms. Dion, yes. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Public and Nonpublic Meeting Minutes:** Mr. Lagueux made a motion to accept the minutes of November 4, 2021, public and nonpublic meeting minutes, as written, seconded by Ms. Avery. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Consent Agenda and Manifests:** Ms. Dion made a motion to approve the consent agenda dated, November 18, 2021, to include the items named therein, motion seconded by Mr. Lagueux. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Alexandria Video Contract:** Mr. Coates presented a Contract for Services Rendered between the Town of Bristol and the Town of Alexandria for the period of January 1, 2022, to December 31, 2026, and discussed the services and payment for services rendered. The Town of Bristol will tape and air Alexandria's Select Board meetings on Channel 24, four times a week. Mr. Lagueux made a motion to accept the contract between Newfound Area Access-Town of Bristol and the Town of Alexandria and to authorize the Town Administrator to sign all necessary documents. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Alexandria Cardboard Recycling MOU:** Mr. Coates presented the Municipal Cardboard Recycling Agreement between the Town of Bristol and the Town of Alexandria. It was discussed that Alexandria and Bristol would enter into a temporary three-month agreement for the disposal of corrugated cardboard as a test run. This agreement would begin on December 1, 2021. The agreement is similar to what the Town of Bristol had with Ashland. If it went well, then it would be renewed for a longer term. Mr. Lagueux made a motion to enter into a Memorandum of Understanding between the Town of Bristol and the Town of Alexandria for cardboard recycling. The motion was seconded by Ms. Dion. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**HMP Grant Application:** Mr. Coates updated the Board on the HMP grant documents. He asked the Board to accept the terms of the Pre-Disaster Mitigation Grant Program. He explained the amount of \$7,500.00 would be used to update the community's Local Hazard Mitigation Plan and that the total cost of the project will be \$10,000.00. The Town will be responsible for a twenty-five percent match (\$2,500.00). Ms. Dion made a motion to accept the terms of the Pre-Disaster Mitigation Grant Program as presented in the amount of \$7,500.00 to update the community's Local Hazard Mitigation Plan. Furthermore, the Board acknowledges that the total cost of this project will be \$10,000.00, in which the Town will be responsible for a twenty-five percent match (\$2,500.00) and that the Town Administrator is authorized to sign all documents related to the grant. The motion was seconded by Ms. Avery. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Encumbrance Requests:** Mr. Coates explained the two items listed on the 2021 Encumbrances to the Board. He discussed the Road Paving in the amount of \$266,230.00 and the Hazard Mitigation Plan in the amount of \$7,500.00. Mr. Lagueux made a motion to authorize the 2021 Encumbrances to include 01-4312 Road Paving in the amount of \$266,230.00 for GMI Asphalt Proposal and for 01-4290 Hazard Mitigation Plan in the amount of \$7,500.00 for Mapping and Planning Solutions contract. Ms. Avery seconded the motion. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Recognition of Newfound Championship Sports Teams:** The Board congratulated and honored the Newfound Regional High School Girls 'Volleyball Team for having won the Division III State Championship and the Newfound Memorial Middle School Girls Cross-Country Team for having won the Division III State Championship for the second year in a row. Proclamations for each team were read and presented. The Board also recognized the High School Boys Cross-Country Team for finishing as runners up at the Division III State Meet.

**Town Administrator's Report:** none

**Select Board Items:** Mr. Lagueux reported that he has attended several Budget Committee meetings over the past two weeks and things are going well. He feels that the meetings are well run and conducted professionally. He stated that there will be a few questions that will need to be answered about the CIP, but because there is only a one percent increase in the budget over last year things are going smoothly.

Ms. Dion wanted the community to know that the annual Christmas Tree Lighting will be the day after Thanksgiving, November 26, 2021. The event will take place in Central Square with music starting at 5:30pm and the Fire Truck arriving with Mrs. Claus at 6:00pm to help with the tree lighting. She thanked the Highway Department for getting the tree up.

Chair Milbrand reminded the Board that the Planning Board rescinded proposed changes for the zoning ordinance and that there will be one more public hearing.

**Public Comments:** John Sellers updated the Board on the School Budge. He read a correspondence opposed to the Sewer Project. Mr. Sellers also discussed Hubb66 standard 200mb router and the one-time cost of four hundred dollars to upgrade for a router for lightning speed internet. He also mentioned that if he switched from his current internet carrier to Hub66 he would see a decrease in cost. (Current carrier \$104.00 a month/Hub66 \$90.00 a month for internet.)

Mr. DoweY wanted the Board to know that there is a preliminary agreement with EB Gateway for electric car charging stations in Bristol. He reported that EB Gateway has agreed to do submissions, all the billing, reporting and installations of Bristol's electric car stations. He has sent the agreement to Mr. Coates and asked that the Board send the agreement to the Town's attorney to look at the agreement for feedback, as soon as possible. He let the Board know that a configuration has been submitted to Eversource. If the electric car stations are in place in Bristol the Town will receive five cents a kilowatt hour. The Board let Mr. DoweY know they hoped to have feedback from the Town's attorney to be given at the December 2, 2021, Select Board meeting.

Mr. Lagueux made a motion to adjourn the meeting at 7:56pm, seconded by Ms. Avery. The Board voted 4-0-0, in favor of the motion. The motion passed.

Respectfully submitted,  
Deborah A. Clarke-Tivey