

Bristol Select Board
Meeting Minutes
May 5, 2022

Present: Select Board members: Don Milbrand, Anita Avery, Shaun Lagueux, Carroll Brown, Les Dion and Nik Coates, Town Administrator

Absent: none

Others Present: Jeff Chartier, Water and Sewer Superintendent; Mark Bucklin, Highway Superintendent; Ben LaRoche, Fire Chief; Jim McIntire, Police Chief; Cade Overton, Media Manager; remotely-Deborah Clarke-Tivey, Administrative Assistant

Nonpublic Session Per RSA 91-A:3, II (a) and (c) Mr. Milbrand made a motion to enter into nonpublic session under NH RSA 91-A:3, II (a) and (c) motion was seconded by Ms. Avery. Roll call vote to enter nonpublic session: Mr. Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes; Ms. Dion, yes; Mr. Brown, yes. The Board voted 5-0-0, in favor of the motion. The motion passed. Nonpublic session entered at 5:05pm.

Motion to leave nonpublic session and return to public session was made by Mr. Milbrand. Motion seconded by Ms. Dion. Roll call vote taken: Mr. Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes; Ms. Dion, yes; Mr. Brown, yes. The Board voted, 5-0-0, in favor of the motion. The motion passed. Nonpublic session adjourned at 5:50pm.

Work Sessions:

Hauling for Transfer Station and Water/Sewer- Mr. Bucklin and Mr. Chartier discussed with the Board the cost/benefits of hauling Municipal Solid Waste and pressed sludge with the Town's current set up with outside companies versus purchasing a truck and hiring an employee. They will return to the Board with prices to purchase a truck and to review this topic.

Fireworks Planning- The Board discussed the July fireworks. The Board used this time to organize and identify next steps. They discussed bringing back music, food trucks and vendors. Mr. Coates will contact the Church to see if they will allow parking for the event in their parking lot. The date for July 4th Fireworks has been scheduled for Saturday, July 2, 2022, with a rain date of Sunday, July 3, 2022.

Public Session: Chair Lagueux opened the public meeting at 6:37pm by having Chief LaRoche lead the Pledge of Allegiance.

Public and Nonpublic Meeting Minutes: Mr. Milbrand made a motion to accept the minutes of April 21, 2022, public and nonpublic meeting minutes, as written, seconded by Ms. Avery. No discussion. The Board voted 5-0-0, in favor of the motion. The motion passed.

Consent Agenda and Manifests: Ms. Avery made a motion to approve the Consent Agenda dated, May 5, 2022, to include the items named therein, motion seconded by Ms. Dion. No discussion. The Board voted 5-0-0, in favor of the motion. The motion passed.

Adoption of Policies: Mr. Coates and Chief McIntire held a follow up conversation with the Board about the Noise Ordinance and Police Special Details Policy discussed at a previous Board meeting. The edits made to the policies were made based on what was discussed at a previous Board meeting and were reviewed with the Board. The Board discussed Specific Prohibitions hours beginning at 10:00pm except on holidays or special events when the hours would begin at 11:00pm and ending at 7:00pm. The Noise Ordinance and Police Special Details Policy will be reviewed again by the Board after Specific Times Prohibitions and Exemptions in the Noise Ordinance are revised.

Acceptance of Unanticipated Revenues: DOJ Funds for Intubation Equipment and Ventilators: Chief LaRoche let the Board know that the Bristol Fire Department was awarded \$36,900.00 through the NH Department of Justice's "2021 American Rescue Plan Act Municipalities" Program. He told the Board that this is a 100% reimbursement grant and was awarded to purchase equipment needed for the Fire Department's EMS program to enhance their ability to treat and manage patients with severe respiratory compromise. The funds will be used to purchase Video Laryngoscopes and associated equipment, and Portable Ventilators with associated equipment, for each of the department's two ambulances.

Mr. Milbrand made a motion to accept unanticipated revenue from the NH Department of Justice in the amount of \$36,900.00. These funds are the awarded amount from application name "2021 ARPA18 Bristol Fire" for the purpose of purchasing RSI Equipment, as described in the application. Further, to authorize the Town Administrator, Nicholas Coates, to sign all related documents on behalf of the Board of Selectmen. The motion was seconded by Ms. Avery. No discussion. The Board voted 5-0-0, in favor of the motion. The motion passed.

Mr. Milbrand made a motion to approve purchase order #004736 in the amount of \$31,305.00 to Zoll Medical Corporation for the purchase of two Z-Vent Portable Ventilators with associated equipment. The motion was seconded by Ms. Dion. No discussion. The Board voted 5-0-0, in favor of the motion. The motion passed.

Mr. Milbrand made a motion to approve purchase order #004737 in the amount of \$5,606.40 to Stryker Medical for the purchase of two MacGrath Video Laryngoscopes with associated equipment. The motion was seconded by Ms. Avery. No discussion. The Board voted 5-0-0, in favor of the motion. The motion passed.

Chair Lagueux informed the Board that the balance of \$11.40 would be paid from the EMS equipment line in the Fire Department's budget.

Public Safety Building Design Contract Approval: Mr. Coates informed the Board that discussions took place with the construction team, Chief McIntire and Chief LaRoche in regards as to the ownership of the building plans of the Public Safety Building. Legal counsel was consulted, and Mr. Coates was able to sign the design contract.

Summer Select Board Priorities: Mr. Coates led a discussion with the Board as to their priorities for the summer. The Board felt it was important that the Police Department patrol the beaches, as they did last summer to help beach attendants with enforcement of ordinances. The Board would like maintenance and mowing kept up around town and felt the hiring of a seasonal employee to help with these tasks would be beneficial. The Board did not think it was necessary to hold a Summer Town Meeting as the meeting is not typically well attended and communication could happen through social media, the Town

newsletter "The Bristol Buzz," the Town's FaceBook page, and the Town's website. The Board also felt information could be presented to those summer residents interested in learning more about the Public Safety Building at the presentations scheduled to happen at the Minot Sleeper Library this summer.

Town Administrator's Report: Mr. Coates reminded the Board that the committees meeting is scheduled to take place on Thursday, May 12, 2022, at the Middle School cafeteria, from 5:00 to 8:00pm.

Select Board Items: Mr. Brown presented a draft of the Conservation Commission proposed study of lake quality. He informed the Board that the Conservation Commission's goal is to have the Select Board look at the idea of forming this committee and approve moving ahead. The objective of the study committee would be to determine the current and, if possible, a future trend of water quality in Newfound Lake in the Town of Bristol to provide solid information for future considerations on protective measures. Mr. Brown went on to discuss the reason for this study committee would be to guide Bristol taxpayers on determination of how best to protect Newfound Lake, i.e. including the need for expenditures for a sewer extension. He discussed creating a subcommittee under the Bristol Conservation Commission consisting of any member of the Conservation Commission interested- at least two, a representative of NLRA, and two representatives solicited from Bristol residents- showing interest in the study and as approved by the Select Board. The Board granted approval to move forward with this subcommittee. Mr. Coates reminded Mr. Brown that subcommittees also need to post the meetings to the public and have meeting minutes.

Ms. Dion informed the Board that the Tapply-Thompson Community Center is hoping to have Swim Lessons at Cummings Beach this summer. There is an instructor currently taking the Water Safety Instruction class needed to instruct lessons with participants. Ms. Dion also informed the Board of vandalism with chemical toilets at Wells and Kelley Parks. She let the Board know that if the vandalism continues the company who owns and operates the chemical toilets might have to remove them.

Mr. Milbrand let the Board know that the pavement on the Bike Path is cracking, old and in need of repair and inquired if there were funds in the paving budget for this work.

Chair Lagueux let the Board know that he received an email from John Sellers updating the Board on the School Funding Committees first meeting and that a second meeting was scheduled for May 16, 2022. He also informed the Board that a Selectman from the Town of Bridgewater called him to schedule a meeting to talk.

Ms. Dion made a motion to enter into nonpublic session under NH RSA 91-A:3, II (a) and (c) the motion was seconded by Mr. Milbrand. Roll call vote to enter nonpublic session: Mr. Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes; Ms. Dion, yes; Mr. Brown, yes. Motion passed 5-0-0. Nonpublic session entered at 7:28pm.

Motion to leave nonpublic session and return to public session was made by Mr. Milbrand, seconded by Mr. Brown. Roll call vote taken: Mr. Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes; Ms. Dion, yes; Mr. Brown, yes. The Board voted 5-0-0, in favor of the motion. The motion passed. Nonpublic session adjourned at 7:43pm.

Public Comments: none

Ms. Dion made a motion to adjourn the meeting at 7:44pm, seconded by Mr. Milbrand. The Board voted 5-0-0, in favor of the motion. The motion passed.

Respectfully submitted,
Deborah A. Clarke-Tivey