

Bristol Select Board
Meeting Minutes
July 28, 2022

Present: Select Board members: Don Milbrand, Anita Avery, Shaun Lagueux, Carroll Brown-remotely, and Butch Burbank, Interim Town Administrator.

Absent: Les Dion

Others Present: William Dowey, Economic Development Committee Chair; Trish Miller, Business Owner-Experience Newfound; Christina Goodwin, Land Use/Assessing Manager; Cade Overton, Media Manager; Deborah Clarke-Tivey, Administrative Assistant

Public Session: Mr. Lagueux opened the public meeting at 5:07pm by having Ms. Avery lead the Pledge of Allegiance.

Public and Nonpublic Meeting Minutes: Mr. Milbrand made a motion to accept the minutes of July 7, 2022, public and nonpublic meeting minutes, as written, seconded by Ms. Avery. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

Consent Agenda and Manifests: Ms. Avery made a motion to approve the Consent Agenda dated, July 28, 2022, to include the items named therein, motion seconded by Mr. Milbrand. Mr. Lagueux inquired about #9 on the Consent Agenda, Municipal Liability. The Board voted 4-0-0, in favor of the motion. The motion passed.

Economic Development Committee- Land Purchase: Mr. Dowey reviewed with the Board a State Funded Affordable Housing project proposal. The proposed location for this project is the unused Homeland Cemetery land (29.89 acres) on which is zoned Village Residential. He reported that the project will be comprised of major sections for a multiuse affordable housing complex. The goal and benefits of the project would be to boost the younger population in Bristol to support local businesses, schools, etc. He explained affordable housing is needed for local service workers. The Board and Mr. Dowey discussed the timeline for submitting the application for the grant, the existence of the cemetery as a Town cemetery, perpetual care of the cemetery, if the Town wants to be in the business of running a cemetery and some past proposals of the Homeland Cemetery. A concern/question the Board had was if the Town needed to be in the business of building and could this project be done with a private contractor. The Board stated they were willing to listen to all the information presented but was not ready to make a decision about the project at this time. Mr. Dowey will come back to the Board's August 4, 2022, Board meeting with additional information and if the Town must have the Title to the property to move forward with the project if the Board so wished.

Discussion/Questions Private Business Using Town Beach: Ms. Miller explained to the Board that she was not running a business from her home or off the Town Beaches. She explained to the Board that she runs her business from Outdoor Performance off Mayhew Turnpike in Bristol, and that she drops off and picks up her rented kayaks from the beaches. She informed the Board that she currently has a sign on her property advertising her business. Ms. Miller stated she is willing to do whatever she needs to comply with the Town to leave the sign up on her property and will work with Ms. Goodwin to comply with all Town permits for advertising.

Cummings Beach Items Left on Beach Property: Ms. Tivey and Ms. Goodwin showed the Board an area of Cummings Beach that the Town has received complaints about items being left on the beach, a beach ordinance violation. When attendants or the Highway Department have tried to remove the items a taxpayer/resident has told them that they own the area of beach along with the last parking space in the upper parking lot of Cummings Beach and that both areas are private property. Ms. Goodwin has spoken to Colin Brown of Central Land Surveying, Inc., who has confirmed the area of beach in dispute does belong to the Town. It was decided that Ms. Tivey will contact Superintendent Bucklin from the Highway Department to have signs posted on Cummings Beach that state the area of beach is “Town Property” and after forty-eight hours after posting the signs, items left on the beach will be removed and brought to the Police Department.

TOB Use of Tobacco Products and Equipment Ordinance: Mr. Brown let the Board know that he recently received the TOB Use of Tobacco Products and Equipment Ordinance from a PDF document into a Word Document and will start working on the ordinance.

Town Administrator’s Report: Mr. Burbank asked the Board to release the encumbered fund in the amount of \$266,230.00 to pave Hall Brook Road so the Highway Department can start paving.

Mr. Milbrand made a motion to release the encumbered funds in the amount of \$266,230.00 to pave Hall Brook Road. Ms. Avery seconded the motion. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

Mr. Burbank informed the Board that a representative from Senator Jean Shaheen’s office called to inform the Town that the Town is in the running to be awarded \$1,050,000.00 for the Central Street Pump Station/Sewer Extension Project.

Select Board Items: Ms. Avery brought up the issue of handicap accessibility at Avery Beach. She was asked if some boulders could be removed and a ramp could be built, allowing wheelchairs to get onto the beach. A discussion pursued about permits needed by the state (DES) for the work. Mike Vignale will be contacted for a scaled down plan for beach improvements.

Mr. Lagueux brought up a complaint brought up to him about the Police Department not responding to complaints of dogs, alcohol consumption, etc. on the beaches after beach attendants leave for the day.

Mr. Brown concurred that he too has been approached about handicap accessibility at the beaches. He let the Board know that he and Ms. Goodwin have been working on the Water Quality Study of the Lake and will have information posted to the Town’s webpage, Bristol Buzz and FaceBook page, soon.

Public Comments: Ms. Goodwin shared a request from Newfound Lake Regional Association regarding the use of Avery Beach for their “Paddle with a Purpose Program” and launching paddle craft on August 27-28, 2022, from 8:00-11:00. The Board decided to allow the use of Cummings Beach for launching paddle craft and to issue temporary parking permits for the dates using Cummings Beach upper parking lot, for the shoreline survey for invasive aquatic plants.

Nonpublic Session Per RSA 91-A:3, II (b) Mr. Milbrand made a motion to enter into nonpublic session under NH RSA 91-A:3, II (b) the motion was seconded by Ms. Avery. Roll call vote to enter nonpublic

session: Mr. Milbrand, yes; Ms. Avery, yes; Mr. Brown, yes, Mr. Lagueux, yes. Motion passed 4-0-0. Nonpublic session entered at 6:38pm.

Motion to leave nonpublic session and return to public session was made by Ms. Avery. Motion seconded by Mr. Milbrand. Roll call vote taken: Mr. Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes, Mr. Brown, yes. The Board voted, 4-0-0, in favor of the motion. The motion passed. Nonpublic session adjourned at 7:19pm.

Ms. Avery made a motion to adjourn the meeting at 7:20pm, seconded by Mr. Milbrand. The Board voted 4-0-0, in favor of the motion. The motion passed.

Respectfully submitted,
Deborah A. Clarke-Tivey