

Minutes

Bristol Select Board

January 8, 2018

Present: Select Board members: Paul Manganiello, JP Morrison, Rick Alpers, Les Dion, and Don Milbrand.

Absent: Town Administrator Nik Coates.

Others Present: Mike Vignale, Mark Bucklin, Brian Gehris, and members of the public.

Ms. Dion made a motion to go into non-public session at 4:30PM under RSA 91-A: 3 II (c), (d), and (e) seconded by Mr. Manganiello. A roll call vote was held. The Board voted 5-0 in favor of the motion. Mr. Manganiello made a motion to come out of non-public at 5:06PM, seconded by Mr. Milbrand. A roll call vote was held. The Board voted 5-0 in favor of the motion.

The public meeting was opened at 5:15PM.

Minutes:

Mr. Manganiello made a motion to approve the public and non-public minutes from December 21, 2017, seconded by Ms. Dion. The Board voted 5-0 to approve the minutes as presented.

Consent Agenda: Mr. Manganiello made a motion to approve the consent agenda dated January 8, 2018, to include the items named therein, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion to approve the consent agenda.

Nyberg Road Request: Paul Brigandi informed the Board that last year he was allowed to pick up sand and this year he has not been allowed to. Mr. Alpers commented that Nyberg Road is a private road and only two buckets of sand are allowed to be taken per household. Mr. Brigandi replied that he only wants to get 14 buckets of sand for 7 residents on the road. Mr. Alpers commented that the town needs to be consistent with the treatment of all private roads. Mr. Bucklin commented that arrangements should have been made by the residents over the summer for road maintenance this winter. Mr. Brigandi replied that they have had the road sanded twice and they have paid for that. Mr. Alpers asked Mr. Bucklin if he was okay with allowing 14 buckets of sand to be used on walkways and driveways to be picked up by Mr. Brigandi. Mr. Bucklin replied that he is okay with the pickup of 14 buckets of sand but not a pickup truck full of sand. The Board agreed that two buckets of sand to be used for driveways and walkways per residence on Nyberg Road be picked up by one resident of that road. Official paperwork will be sent to Mr. Brigandi.

Town Office/Police Department Project Update: Brian Gehris informed that Board that Milestone's estimates are based on the current drawings. A budget summary of the projects was given to the Board.

The total estimated cost of the Police Department-Sally port & HC Addition & Renovation project is \$364,804.80 including fees and contingency. The total estimated cost of the Town Office project is \$1,938,688.87 with fees and contingency. There are no design fees included. The details of each division of work and the cost of each division were reviewed for both projects.

Mr. Gehris commented that the next step is to get detailed drawings for the final designs and to put a real price to it through feedback from site contractors. The project will completely be bid out to sub-contractors. Mr. Alpers requested that renderings from Samyn D'Elia Architects be obtained. Mr. Alpers asked for clarification on fees and contingency. Mr. Gehris replied that if the contingency is not spent it won't get charged. Mr. Alpers commented that any uncharged contingency can be put towards the principal of the loan. Ned Gordon commented that the project should move forward with the estimate of 2.25 million dollars right now and the final number can be amended at Town Meeting. Mr. Alpers agreed that the 2.25 million dollars will be used for the bond hearings and that number will be achieved through work on the design and value engineering.

Water/Sewer Liens: Raymah Simpson presented 2017 Liens for the Board to sign.

Transfer Station Design Update: Mike Vignale presented new drawings to the Board. The new Phase 1 estimate is \$227,359. The shed, containers, and scales are not included in this estimate. Mark Bucklin commented that the paving can be part of the GMI contract for general paving expenses. Mark Bucklin commented that the compactor is 30 years old and will need to be replaced. Mike Vignale replied that is not part of Phase 1. Mr. Alpers commented that a small warrant article can be done for the compactor. Mr. Vignale informed the Board that he can have bids by February 9th. Mr. Alpers commented that the town has the money in reserve for Phase 1. The Board was in consensus to go out to bid on Phase 1.

Warrant Articles: Discussion at the January 18th meeting.

Town Administrators Report:

Select Board Items:

Paul Manganiello commented that if the town decides to go with a warrant for the Rights Based Ordinance, an MOU will be needed and there is a \$1 fee. Mr. Alpers commented that town council is not in favor of the town pursuing this.

Public Comment:

David Marsh brought his concerns about Fourth Street not being plowed during storms and that he has sent two letters to the town concerning this. Mr. Alpers replied that the Board will take this under advisement and that Mark Bucklin will be made aware of this. Mr. Alpers informed Mr. Marsh that 911 is not to be used for the plowing concerns. Mr. Alpers commented that it takes the road crew about three hours for the plowing route. Mr. Alpers has seen picture of the road and states that it was plowed and treated after the storm. Mr. Marsh commented that damage was done to two of his cars during the storm. Mr. Alpers replied that he can file a claim with the town anytime. Mr. Alpers informed Mr.

Marsh that there is a plowing policy on the town website and that it explains how the plowing operation works.

Margaret Hoyle requested that if the Fire Department has a controlled burn that people on that street should be notified not just the immediate abutters. Ms. Hoyle commented that she didn't know this was happening and almost called 911 thinking there was a safety issue. Mr. Alpers replied that he has talked to the Fire Chief regarding better notification

Non-Public Minutes: Mr. Manganiello made a motion to seal the previous non-public minutes, seconded by Mr. Milbrand. The Board voted 4-0 in favor of the motion. Ms. Dion left early.

Mr. Manganiello made a motion to adjourn at 6:48PM, seconded by Mr. Milbrand. The Board voted 4-0 in favor of the motion.

Respectfully submitted,

Wendy Costigan