

Minutes

Bristol Select Board

May 3, 2018

Present: Select Board members: JP Morrison, Les Dion, Don Milbrand, Wayne Anderson, and Town Administrator Nik Coates.

Absent: Rick Alpers

Others Present: Department Heads and members of the public.

Ms. Dion made a motion to go into non-public session at 5:30PM under RSA 91-A: 3 II (a), (c), (d), and (e) seconded by Mr. Morrison. A roll call vote was held. The Board voted 4-0 in favor of the motion. Ms. Dion made a motion to come out of non-public at 6:10PM, seconded by Mr. Anderson. A roll call vote was held. The Board voted 4-0 in favor of the motion.

The public meeting was opened at 6:10PM.

Minutes:

Ms. Dion made a motion to approve the public and non-public minutes from April 19, 2018, seconded by Mr. Anderson. The Board voted 4-0 to approve the minutes as written.

Consent Agenda: Mr. Anderson made a motion to approve the consent agenda dated May 3, 2018, to include the items named therein, seconded by Ms. Dion. The Board voted 3-1 in favor of the motion to approve the consent agenda.

Geotechnical Engineering Contract: Mr. Coates informed the Board that Fire Chief LaRoche received three quotes. Chief LaRoche recommends M & W Soils for a cost of \$4,650.

Mr. Morrison made a motion to authorize the Town Administrator to sign the contract with M & W Soils for \$4,650. The motion was seconded by Mr. Anderson. The Board voted 4-0 in favor of the motion.

Transfer Station Construction Contract: Mr. Coates informed the Board the contract has been presented to the insurance company and some changes have been made.

Ms. Dion made a motion to authorize the Town Administrator to sign the Transfer Station construction contract on behalf of the Select Board. The motion was seconded by Mr. Anderson. The Board voted 3-0-1 in favor of the motion.

Swim Lessons Agreement: Mr. Coates informed the Board that the town allowed the lessons last year at Cummings Beach. The start date is June 25th this year. The contract is the same as last year and was approved by the town attorneys and the insurance company.

Mr. Morrison made a motion to authorize the Town Administrator to sign the swim lessons contract, seconded by Mr. Anderson. The Board voted 3-0-1 in favor of the motion.

Oil/Propane Bid: Mr. Coates informed the Board that he was approached by Lakes Region Planning Commission regarding a group bidding process in the hope of driving a lower price for oil and propane. The town is under no obligation to accept the quote. LRPC will issue the RFP on May 18th with responses due by June 15th. June 29th is the deadline for towns to sign off on the contract. This doesn't interfere with the town's normal bidding process. The Board was in consensus to take part in the LRPC bidding process.

Petition Request for Lake Levels Study: Mr. Coates informed the Board that he was approached by Rick Van de Poll from NLRA regarding increases in the lake level. Mr. Van de Poll is requesting that the town sign an existing petition to will be sent to the Dam Bureau. There is no obligation to the town other than putting a signature on the request. Per an RSA, the petition needs to be done in order to have a discussion with the Dam Bureau. The Board was in consensus to have the Town Administrator sign the petition.

Town Administrators Report: Mr. Coates informed the Board of the following updates:

Mr. Coates asked the Board's opinion regarding going paperless at the meetings. It was suggested that laptops could be used. Mr. Milbrand commented that he doesn't prefer meetings with laptops opened like that. Ms. Dion commented that she found the use of laptops at the School Board meetings to be distracting. Mr. Anderson commented that he supports the use of tablets it just creates a barrier with the public.

The IT transition process has started. White Mountain is installing their e-ticketing software on computers on Monday.

There have been calls regarding the Eversource poles. The Fire Department needs to finish the work on the alarm system then Eversource can finish their work on the poles.

June 5th is the all employee training and lunch at the Fire Department starting at 10AM. The training consists of AED training and also a training regarding coping with difficult people.

Select Board Items:

Ms. Dion commented that the charrette for Kelley Park will be on June 18th and 19th.

Ms. Dion commented that the scoreboards at Kelley Park should go up within the next week.

Public Comment:

Barbara Greenwood commented that the Historical Society held a program at the Old Town Hall that was attended by over 80 people and raised over \$700 for the kitchen.

Barbara Greenwood commented that she has heard a lot of positive comments regarding the building at the end of school but people are asking what the status of the town office building is.

Shaun Lagueux commented that historically it has taken Eversource up to two years to take out old poles.

Shaun Lagueux updated the Board on the progress of the Pemi Pathway Trail. Mr. Lagueux has marked the trees that need to be removed. He needs to talk with Mike Vignale about a few other items. Mr. Coates commented that Colin Brown has started the survey work.

Ms. Dion made a motion to go into non-public session at 6:40PM under RSA 91-A: 3 II (a), (c), (d), and (e) seconded by Mr. Anderson. A roll call vote was held. The Board voted 4-0 in favor of the motion. Mr. Morrison left the meeting during the non-public session. Mr. Anderson made a motion to come out of non-public session, seconded by Ms. Dion. A roll call vote was held. The Board voted 3-0 in favor of the motion.

The Board went back into public session.

Mr. Anderson made a motion to seal the previous non-public minutes, seconded by Ms. Dion. The Board voted 3-0 in favor of the motion.

Ms. Dion made a motion to adjourn , seconded by Mr. Anderson. The Board voted 2-1 in favor of the motion.

Respectfully submitted,

Wendy Duggan