

Minutes

Bristol Select Board

June 21, 2018

Present: Select Board members: Rick Alpers, JP Morrison, Don Milbrand, Les Dion, and Wayne Anderson.

Absent: Town Administrator Nik Coates

Others Present: Department Heads and members of the public.

Mr. Morrison made a motion to go into non-public session at 5:03PM under RSA 91-A: 3 II (a), (c), and (d), seconded by Mr. Anderson. A roll call vote was held. The Board voted 4-0 in favor of the motion. Mr. Milbrand arrived at 5:15PM. Mr. Milbrand made a motion to come out of non-public at 5:57PM, seconded by Mr. Morrison. A roll call vote was held. The Board voted 5-0 in favor of the motion.

The public meeting was opened at 6:00PM.

Minutes:

Mr. Milbrand made a motion to seal the previous non-public minutes, seconded by Mr. Anderson. The Board voted 5-0 in favor of the motion.

Mr. Milbrand made a motion to approve the public and non-public minutes from June 7, 2018, seconded by Mr. Morrison. The Board voted 4-0-1 to approve the minutes as written.

Consent Agenda: Mr. Milbrand made a motion to approve the consent agenda dated June 21, 2018, to include the items named therein, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion to approve the consent agenda.

Police Cruiser Replacement Purchase: Chief McIntire informed the Board that car #2 was deemed totaled. The proposed replacement vehicle is a 2016 Ford Fusion that will cost \$19,084 with the title fee. The installation of equipment from the totaled vehicle to the new vehicle totals \$1,500 bringing the total replacement cost to \$20,584. The cash value received from Primex is \$9,500 that will be paid directly to the dealership. The additional amounts will come from the Police Capital Reserve fund and from the Police Department New Equipment line in the operating budget. Mr. Morrison asked what the year of the totaled vehicle is. Chief McIntire replied that the totaled vehicle is a 2013 car with 109,888 miles. Mr. Alpers asked if there is a cage in the new vehicle. Chief McIntire replied that there will be no cage so the vehicle can't be used for transport. Mr. Anderson asked if one of the other vehicles that officers use to get back and forth for shifts could be used instead. Chief McIntire replied that those vehicles need to be available for callouts off shift and for details.

Mr. Milbrand made a motion to approve the purchase of the 2016 Ford Fusion, seconded by Mr. Morrison. The Board voted 5-0 in favor of the motion.

Ambulance Purchase: Chief LaRoche informed the Board that town can sell the ambulance but that he went into the process not anticipating doing that. At the last Fire Chiefs' meeting not one town had sold an ambulance but had always traded them in. On the ambulance trader web site they are sold from \$9,000-\$15,000. Selling an ambulance could be looked at in the future. Mr. Morrison commented that he would like to see some shopping around on the trade in value as the town could get 10% of the purchase price. Chief LaRoche agreed but explained that the plan in place only anticipated a trade-in. Mr. Milbrand commented that the CIP can increase the amount to pay cash for an ambulance so that the town can sell the used ambulance instead of a trade-in. Mr. Anderson asked if a contingency could be written into the contract about selling the ambulance if the town does not do a trade-in. Mr. Alpers replied that would put the price back up over \$206,000 which is over the amount in the fund and the town can't expend more than is in the fund.

Mr. Milbrand made a motion to approve the purchase of the 2018 Dodge Osage ambulance in the amount of \$199,950, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

Mill Stream Park Update: Mike Vignale distributed an updated sketch of the park. Mr. Vignale informed the Board that the only changes was some fencing, a path was added at the bottom half of the park so a wheelchair could access that area, and a port a potty was placed behind the info booth. Mr. Alpers asked what the bio retention area was. Mr. Vignale replied that it is part of a plan for collecting sediment and to have runoff not dump into the river. It is an optional thing. The path will be made with stone dust surface and not paving. Ms. Dion commented that the Rotary could be giving up to \$5,000 for the project and asked if the Rotary could display a plaque for the donation. Mr. Alpers replied that a plaque would be fine. The Board was in consensus on the updated conceptual design.

Pemi Trail Update: Mike Vignale informed the Board that he met with the bridge contractor in regards to shoring up that area to allow trucks to cross over. The trees have not been cut yet but that will be done after the end of July.

Central Street Update: Mark Bucklin informed the Board that GMI gave the town a contract price for the next three years. The price is the same as the last three years that the town worked with them. Mr. Alpers commented that GMI was the only bid. The town wanted them to honor our paving price request so they had to drop their price. They asked the town to re-up the expiring contract for another three years. The town just needs to do business with them. The Board will look at the contract at the next meeting.

Solid Waste/Recycling Update: Mr. Alpers commented that the town is facing a decision on continuing single stream recycling. Glass is now being separated out. At the end of the year, solid waste disposal could be over budget by \$10,000-\$15,000. This projection is based only on the month of May. There will be higher output during the summer months then it will lessen. The Board is asking if the market is going to come back and should the town stay with the recycling program. Mike Dufor from Northeast Resource Recovery Association (NRRRA) updated the Board with the following information. NRRRA educates towns about recycling and they try to keep track of the market. NRRRA negotiates with Casella, Waste Management, and the burn center in Pembroke. Single Stream recycling can only go to

Charlestown at the moment. In 2016, Casella came up with a sustainability fee that plants are billed. China is not taking some recycled materials anymore on a worldwide basis. Crushed glass use is approved by DES and DOT and glass is a good thing to take out of single stream recycling. Mr. Dufor recommends not changing single stream recycling right now to see if the market comes back. The future is encouraging as source separated recycling is doing just fine. Residents need to be educated that recycling isn't free and the pricing is not going to get better any time soon. The Board thanked Mr. Dufor for his presentation. The Board will keep recycling on the agenda for the next meeting and a public hearing should be held regarding this.

Highway Department Update: Mr. Bucklin informed the Board that the site work has started at the transfer station.

Mr. Bucklin asked about the Highway capital reserve fund emails. Mr. Milbrand commented that DRA said that the town had more than one capital reserve fund for the Highway Department. This will continue to be looked into.

Beach Stickers: Mr. Alpers informed the Board that the town attorney was contacted regarding the beach parking issue. The attorney's do not advise treating property owners differently. The ordinance could be changed to limits on number of stickers per household or putting kiosks at both beaches. Mr. Morrison commented that the town does have enough property to make parking spaces on the right hand side of Shore Drive. Mr. Alpers replied that the town right of way does go about 10-20 feet in to the yards. Mr. Morrison suggested that the parking spaces become back in angled parking to increase spaces. Mr. Alpers commented that the Board should think about amending the ordinance to state that parking is for beach use only or to limit the number of permits per household.

Oxidation Ditch Repair Contract: Mr. Alpers informed the Board that the ditch was severely damaged during a wash out. Jeff Chartier did a lot of work to mediate the issue but it needs to be more professionally fixed. FEMA is involved. Three companies responded to the bid and walked the site. Penta Corp. was the only company to bid. There is money in the capital reserve accounts to cover the expense until the check from FEMA comes in.

Ms. Dion made a motion to accept the bid from Penta Corporation in the amount of \$48,500, seconded by Mr. Morrison. The Board voted 5-0 in favor of the motion.

Summer Meeting Schedule: Mr. Alpers informed the Board that Select Board meetings are moved to the first and third Mondays starting in July and August. The Board was in consensus to move the July 2nd meeting to July 9th.

July 4th Update: Mr. Alpers updated the Board on scheduled events. The fireworks are July 3rd with a rain date of July 6th. The July 4th parade is back to its old route and starts at 10AM. Les Dion commented that no one is taking ownership of the boat parade so the date and time can't be confirmed.

Town Administrators Report:

Select Board Items:

Ms. Dion commented that the Old Town Hall Committee was offered a player piano in good condition. The Committee wants the piano for the Old Town Hall but is asking for the Highway Department to move it from the residence to the Old Town Hall. Mr. Morrison commented that perhaps a professional moving company should do this. Ms. Dion did ask and the Committee is okay with the Highway Department doing the work. The Board is in consensus to have the Highway Department move the piano to the Old Town Hall.

Ms. Dion commented that the cannonballs in the square need to be secured as kids climb on them. Mr. Alpers agreed that they should be secured and welded together somehow.

Mr. Milbrand commented that he can do CAD work and offered to do drawings for the new town offices at the doctor's office building and to work with a small committee on this. Mr. Alpers replied that he is okay with the idea and the Board should wait to see where things end up with the building next week. Mr. Alpers feels that employees should be involved in the planning.

Public Comment:

Janet Cavanagh commented that she would rather see beach stickers as the plaques can be easily replicated.

Steve Favorite commented that people have seen cars coming through the transfer station without a sticker and cars are not being checked.

Steve Favorite commented that the bench that was destroyed downtown was a donated bench to the town. Chief McIntire commented that the cause was a car accident and that restitution may be coming but it could take a while.

Steve Favorite commented that the No Smoking signs should be up downtown and on the green.

Steve Favorite commented that employees parking in front of the businesses are still a problem. Speeding through the downtown is bad on weekends when the Downtown Decorating Committee is watering the plants. Chief McIntire commented that the speed trailer can be moved to the downtown area. Officers are also walking downtown daily.

Steve Favorite commented that he heard that moorings have started to move down at the beach and that owners are shifting them down. Mr. Alpers replied that they are only approved for so many moorings and that the moorings go with the sale of the properties. Mr. Morrison also commented that they also need to be permitted. Mr. Alpers commented that the state needs to crack down on this.

Mr. Milbrand made a motion to adjourn, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

Respectfully submitted,

Wendy Duggan

