

Minutes

Bristol Select Board

August 13, 2018

Present: Select Board members: Rick Alpers, Don Milbrand Wayne Anderson, JP Morrison (late arrival) and Town Administrator Nik Coates.

Absent: Les Dion

Others Present: members of the public.

The public meeting was opened at 5:09PM with the Pledge of Allegiance.

Consent Agenda: Mr. Milbrand made a motion to approve the consent agenda dated August 13, 2018, to include the items named therein, seconded by Mr. Anderson. The Board voted 3-0 in favor of the motion to approve the consent agenda.

Recycling Public Hearing: Mr. Alpers opened the public hearing regarding the recycling program at 5:14PM.

Mr. Alpers commented that the Board has received some feedback on whether the town should continue the recycling program. Two options include stopping the recycling program all together or waiting out the market and continuing the program as is. Mr. Coates commented that the projected shortfall in the hauling budget is \$22,500.

Tom Keegan commented that he would like to see the recycling program continue as is and to continue educating the public regarding recycling as the town needs to think long term about this.

Brittany Overton commented that she would like to have the recycling program continue and that the town should think creatively about how to reduce the amount of trash generated. The town could come up with an incentive program to encourage residents and businesses to not bring as much trash to the transfer station for example businesses not using Styrofoam containers. NLRA may have some ideas on incentive programs.

Lucille Keegan commented that other towns separate cardboard, paper, glass, and aluminum cans and perhaps the town should move away from single stream.

Charlie L. commented that more items should be moved out of the single stream.

Shaun Lagueux commented asked what the cost projection will be for the following year. Mr. Coates replied that the current projection is based on billing of the past couple of years. Mr. Alpers commented that it is hard to predict when the market will come back for recycling. Don Milbrand commented that the cost shortage could be twice as bad next year.

Tom Keegan asked if the state has offered any advice for town regarding what to do with recycling. Mr. Alpers replied that the state has been pretty hands off on the issue. Mr. Coates commented that he has only heard from the state to keep recycling.

Karen Lukeman commented that people who don't live in Bristol could be charged more for dumping trash.

Shaun Lagueux commented that an option in the interim is to increase the residential permit fee which is only \$5 and this will help alleviate the shortage.

Paul Simard commented that what would be the point of an increase in price if he has been allowed to go to the transfer station for the past year using an expired sticker.

Mr. Alpers asked the public how they felt about a pay as you throw program. This type of program consists of the public buying trash bags for a set price that are then filled with trash. This program can encourage recycling and composting.

Tom Keegan commented that he knows of two towns that did a pay as you throw program and they had to stop the program as it was like starting a revolution.

Brittany Overton commented that she lived in a city that had a pay as you throw program and it was like a necessary evil. She would rather see some sort of incentive offered instead and explore other options.

Karen Lukeman asked what other towns are doing about their recycling. Mr. Alpers replied that only a handful of towns have stopped recycling and that most are trying to make it work.

John Sellers asked where the recycled glass in the roll off goes. Mr. Alpers replied that the glass is hauled to New London and crushed there. The crushed glass is brought back to Bristol and can be used in culverts.

Wayne Anderson commented that there are basically two recycling avenues to take, single stream or segregating high value materials such as corrugated cardboard or certain plastics. Some communities, like Derry, have figured out how to segregate the high value materials and can play the market a bit. Derry has a scale and last year recouped \$700,000 total. Mark Bucklin has started a conversation with New Hampton about working together regarding high value materials.

With no further public comment, Mr. Alpers thanked the public for attending and recessed the public hearing.

Town Office Design Work Session: Mr. Alpers called the work session to order at 6:53PM. Cris Solomon from Samyn D'elia Architects and Brian Gehris from Milestone Construction were in attendance. Mr. Morrison arrived for the work session.

Cris Solomon reviewed the proposed design of the professional building on School Street. The outside of the building is in great shape and the inside is in decent shape with no areas that would need to be brought up to current code. The layout includes a single main entrance leading to the Town Clerk/Tax

Collector office, Assessing Office, and Planner. The town administration offices will be upstairs. There is a medium sized meeting room on the first floor. The building has electric heat but heat pump systems will be added in to provide cooling and heating. To address accessibility the existing bathrooms will be reworked. The second floor does not require accessibility as long as the same accommodations are provided on the first floor. Since the town is supposed to be open to the public it is recommended that a limited use elevator be installed to accommodate needs. A sprinkler system does not need to be installed. The current alarm system can be used. The second floor has the town administration offices, a small meeting room, storage space, and space for future expansion that can be used as storage.

Mr. Milbrand asked if the elevator is put off until later will there be a lot of disruption. Cris Solomon replied that he recommends putting in the elevator shaft, which can be used as a closet, and then put the elevator in later.

Mr. Alpers asked how many seats the meeting room holds. Cris Solomon replied that it holds 45 seats nicely spaced apart.

Brian Gehris from Milestone Construction reviewed the scope of construction work. A lot of the work, about three quarters, is clean fit up with some wall shifting but it is lighter duty construction. The bulk of the work is paint, carpet, and drywall. The elevator shaft is studs and drywall work and not a big money item. The mechanical/electrical systems still need to be looked at more. There is some millwork like countertops.

Mr. Coates asked about the number of entrances. Cris Solomon replied that the side entrance can be used by staff but the public would use the one main entrance door.

Ned Gordon commented that he originally wanted the meeting room at the other end of the building. Cris Solomon replied that he didn't want to break the flow of the Town Clerk/Tax Collector and Assessing areas with two entrances. The offices work together and this was a better fit.

Mr. Coates asked about a copier room upstairs and downstairs. Cris Solomon commented that the offices will have their own desk top printers.

Mr. Alpers asked where land use maps and tax cards will be stored. Cris Solomon replied that there is desk space on the first floor for the public to look at the maps.

Mr. Coates commented that there is some concern with very heavy fire proof file cabinets being placed over the crawl space side of the building. Cris Solomon replied that the area where the crawl space is will be reinforced with joists for support.

Mr. Alpers asked Brian Gehris what a ballpark cost would be for the paperwork that needs to be done for a special town meeting. Brian Gehris replied that he needs to meet with the architects again regarding the mechanical/electrical systems but he should have numbers within a few days. Mr. Alpers commented that when the Board has a cost estimate the warrant article can be drafted and the Board will meet to approve the warrant article and then send it to the state.

Mr. Alpers asked how long construction will take if the article is passed in mid to late October. Brian Gehris replied that the design will need to be bid out and then construction will be about 4 months.

The placement of additional ADA compliant bathrooms was discussed.

Mr. Milbrand made a motion to go into non-public session at 7:15PM under RSA 91-A: 3 II (c), (d), and (e), seconded by Mr. Morrison. A roll call vote was held. The Board voted 4-0 in favor of the motion.

Mr. Milbrand made a motion to come out of non-public at 7:55PM, seconded by Mr. Morrison. A roll call vote was held. The Board voted 4-0 in favor of the motion.

Mr. Milbrand made a motion to seal the previous non-public minutes, seconded by Mr. Anderson. The Board voted 4-0 in favor of the motion.

Mr. Morrison made a motion to adjourn the meeting at 7:57PM, seconded by Mr. Milbrand. The Board voted 4-0 in favor of the motion.

Respectfully submitted,

Wendy Duggan