

Minutes

Bristol Select Board

August 27, 2018

Present: Select Board members: Rick Alpers, JP Morrison, Don Milbrand, Wayne Anderson, and Town Administrator Nik Coates.

Absent: Les Dion

Others Present: Department Heads and members of the public.

Mr. Morrison made a motion to go into non-public session at 5:15PM under RSA 91-A: 3 II (a), (c), and (e), seconded by Mr. Anderson. A roll call vote was held. The Board voted 3-0 in favor of the motion. Mr. Milbrand arrived during the non-public session. Mr. Milbrand made a motion to come out of non-public at 6:03PM, seconded by Mr. Anderson. A roll call vote was held. The Board voted 4-0 in favor of the motion.

The public meeting was opened at 6:03PM with Jack Dawson leading the Pledge of Allegiance.

Minutes:

Mr. Milbrand made a motion to approve the public and non-public minutes from August 6, 2018, August 11, 2018, and August 13, 2018. The motion was seconded by Mr. Anderson. Mr. Anderson added the word "proposed" operating budget to the second page of the August 11, 2018 minutes. Mr. Anderson changed the wording to \$700,000 total to the second page of the August 13, 2018 minutes. The Board voted 4-0 to approve the minutes as amended.

Consent Agenda: Mr. Milbrand made a motion to approve the consent agenda dated August 27, 2018, to include the items named therein, seconded by Mr. Anderson. The Board voted 4-0 in favor of the motion to approve the consent agenda.

Swearing In Ceremony and Recognition: Chief McIntire welcomed new officers Josiah Towne and Brian Beach to the Bristol Police Department and the community. Town Clerk Raymah Simpson conducted the swearing in of the new officers. The Board thanked Officer Town and Officer Beach for their service and welcomed them to Bristol. Chief McIntire honored James Ward and Austin Travis for their long term dedicated service to the community and the police department. Chief McIntire recognized the service of the current officers of the police department to include Nicholas Kelley, Kris Bean, Tim Woodward, Dakota Van Tassle, Aaron Chapple, Eli Schaffner, and Chris Carter.

Eagle Scout Project: Jack Dawson informed the Board that he is proposing an Eagle Scout Project. The project scope is to construct a Smokey Bear sign for the exterior of the Fire Station. The Board is in consensus to approve the project. The Board thanked Mr. Dawson for stepping up and helping the community.

Holder Replacement: Mark Bucklin reviewed replacement options with the Board. Lease options include 5 years then the town keeps the machine or 5 years then the machine is turned back into the company. Mr. Bucklin prefers the second option. The warrant is for one year but a longer warranty can be purchased. The warranty covers everything but wear items which include belts. One option is a North American machine and parts may be easier to get but all the attachments would have to be replaced for a cost of \$200,000. Mr. Bucklin will research more options and the Board will make a decision at a future meeting.

Highway Department Updates: Mr. Bucklin looked at fees for dropping off tires at the transfer station. Most towns charge \$2-\$3 more per tire for disposal. Bristol is currently charging \$2 for tires 17.5 and under and \$10 for tires over 17.5.

Mr. Anderson made a motion to raise the tire disposal price to \$5 for 17.5 and under and \$10 for over 17.5, seconded by Mr. Milbrand. The Board voted 4-0 in favor of the motion.

Mr. Bucklin received an email from NRRA informing the town that only clean bottles and jars can be included in the glass recycling. Types of glass not allowed include window glass and porcelain. If the glass is contaminated the cost will be \$128 per ton. A sign will be placed at the transfer station to inform the public of the change.

Mr. Bucklin informed the Board that he met with the SAU office regarding plowing. The town agrees to plow the Bristol Elementary School parking lot if the town takes over plowing and sanding Newfound Road. Mr. Bucklin is okay with that agreement as he thinks that it is a district school and the SAU should be taking care of it. Mr. Alpers asked if the other towns take care of the school parking lots. Mr. Bucklin replied that 3 out of the 7 towns plow the school lots. The Board instructed Mr. Bucklin to propose to the SAU just plowing the road for the parking lot and not including salt or sand or pushing back the banks and see what they say.

KW Commercial Presentation: Jamie Paine informed the Board that the draft proposal presented at a previous meeting would be for future economic development opportunity services. This would be a basic broker service agreement to act as consultants as needed and to assist with any acquisition sales or leases. KW Commercial gets paid at the time of closing as a commission percentage in which they represent the town and get paid an hourly rate in a consultant capacity based on project specific roles. Mr. Alpers commented that the town does not currently have a budget for these kinds of services. Mr. Paine replied that the town would be given a scope of work with a budget as projects come in. Mr. Anderson asked how other towns have funded these services and for examples of work done and return on investment for towns the size of Bristol. KW Commercial will get this information to the Board. Mr. Alpers asked for a further definition of the economic development consultant services. KW Commercial will provide this information to the Board for consideration.

Request for Support Letter regarding SB 442 and SB365: Paul Bemis presented background information on the two Senate bills and requested the Board's support, in the form of a letter, for a veto override. The local state representatives are in favor of a veto override. After discussion the Board is not in agreement to submit a support letter.

USDA Grant Acceptance: Mr. Coates informed the Board that the project cost is \$50,800 with \$30,000 coming from the grand and \$20,800 coming from the sewer capital reserve.

Mr. Milbrand made a motion to approve and accept the grand from the USDA for \$30,000 for the sewer extension project, seconded by Mr. Morrison. The Board voted 4-0 in favor of the motion.

Class Action Lawsuit: Mr. Coates informed the Board that this is a lawsuit against the federal government for underpayment of PILOTS from 2015-2017. In order to be eligible the town would have to opt in by September 14th. The group assigns an attorney to represent them and the town will not have to pay for separate counsel. Mr. Anderson commented that there was no data or facts sent to the town in the letter. Mr. Alpers directed the town administrator to find more information regarding the lawsuit before September 14th.

Town Administrators Report:

Select Board Items:

Mr. Anderson commented that the single stream recycling issue should be discussed by the Board again. Mr. Alpers replied that it will be an agenda item for September 6th.

Mr. Anderson commented that Bristol has more of a marketing and branding need and KW Commercial are more salespeople for commercial properties and he is not sure that the town will get the same value from them. If the town builds a brand it will get developers.

Mr. Milbrand commented that there are two new members on the Planning Board and the Board has been very busy.

Mr. Alpers thanked the Community Events Committee for a fantastic Old Home Day weekend.

Public Comment:

Margaret Hoyle asked if the Board has heard from the fireworks company. Mr. Alpers replied that the Board is hoping to see them on September 6th and that the town has been actively looking at other fireworks companies.

Margaret Hoyle asked if the check for \$23,500 can be used to clean up the old containers in the lower part of the transfer station. Mr. Alpers replied that Mark Bucklin will be asked about that.

Margaret Hoyle asked if there is cement at the transfer station yet. Mr. Morrison replied that he has talked to two other contractors and everyone is busy right now but it is being worked on.

John Sellers asked for clarification on the increased charge for the glass recycling. Mr. Milbrand replied that if the glass is contaminated the charge per ton will cost more. Mr. Morrison commented that separating out the glass decreases the tonnage going to the incinerator.

John Sellers asked if the Board is sending a letter to the school district regarding the public's displeasure with the district keeping \$700,000-\$800,000 in the budget. He would like to see the Board's support on

this. Mr. Anderson replied that he has worked on a letter with Mr. Milbrand outside of their Board duties. The draft letter asks the SAU for better understanding of what happened and to voice their disapproval of what they did in the past and for remediation for the future. Mr. Alpers commented that Bristol has an elected School Board rep and that the public should go to those meetings and hold the School Board accountable.

Paul Simard asked for an update on the purchase of the medical building. Mr. Alpers replied that the Board met Thursday August 23rd and the Board voted to move ahead with a warrant article to petition the court for a Special Town Meeting to purchase and renovate the professional building for a town office. Mr. Simard asked if there was an updated Space Needs report. Mr. Milbrand replied that the Space Needs report was completed two years ago. Mr. Simard commented that at Town Meeting the voters rejected the old Space Needs report and rescinded funding for the Space Needs report in Articles 17, 18, and 19. John Sellers commented that the buildings are the face of the town and he would like the new town office building to be used for multiple purposes like voting or a senior center. Mr. Alpers replied that if enough space can be renovated for voting he would like to see that also. Mr. Alpers commented that the current office building will be renovated for the Police Department. If the court says yes to a Special Town Meeting there will need to be a bond hearing and the Budget Committee will have to hold a meeting also, just like the regular Town Meeting process. Mr. Simard asked what the Board sees happening with the Fire Department. Mr. Alpers replied that it is premature to discuss that because the Board has not met with the two chiefs.

Mr. Morrison made a motion to go into non-public session at 8:10PM under RSA 91-A: 3 II (a), (c), and (e), seconded by Mr. Anderson. A roll call vote was held. The Board voted 4-0 in favor of the motion. Mr. Morrison made a motion to come out of non-public at 8:20PM, seconded by Mr. Anderson. A roll call vote was held. The Board voted 4-0 in favor of the motion.

Mr. Milbrand made a motion to seal the previous non-public minutes, seconded by Mr. Morrison. The Board voted 4-0 in favor of the motion.

Mr. Milbrand made a motion to adjourn at 8:22PM, seconded by Mr. Morrison. The Board voted 4-0 in favor of the motion.

Respectfully submitted,

Wendy Duggan