

## **Minutes**

### **Bristol Select Board**

**November 15, 2018**

**Present:** Select Board members: Rick Alpers, JP Morrison, Les Dion, Wayne Anderson, and Town Administrator Nik Coates.

**Absent:** Don Milbrand

#### **Others Present:**

The public meeting was opened at 5:15 with Rick Alpers leading the Pledge of Allegiance.

**Minutes:** Minutes of November 8, 2018 tabled until next Select Board meeting of Minutes of November 8, 2018 tabled until next Select Board meeting of December 6.

**Consent Agenda:** Ms. Dion made a motion to approve the consent agenda dated November 15, 2018, to include the items named therein, seconded by Mr. Morrison. The Board voted 4-0 in favor of the motion to approve the consent agenda.

**Tax Rate Update:** The tax rate voted upon at the last Select Board meeting was incorrect due to NH Department of Revenue applying the fund balance from the Pemi Trail project twice. The correct overall tax rate is \$21.80 (no fund balance) with the Town's portion at \$8.18. This is still a reduction of the current tax rate. The tax bills will be due on 12/27/18. Mr. Morrison made a motion to ratify the tax rate of \$21.80. Mr. Anderson seconded, all in favor 4-0.

**Fireworks Contract:** Hells Gate was recommended by Wendy Duggan and Mr. Coates would like to start negotiating with them for the 2019 fireworks. Ms. Dion disclosed that her ex-husband owns Hells Gate Fireworks. The Board gave Mr. Coates authorization to move forward with Hells Gate at this time.

#### **Town Administrators Report:**

**Town Office Update:** General building inspection and pest inspections reports were sent to the Board. The Board felt the reports were standard and any issues can be fixed, and more insulation can be installed in the attic. Mr. Coates has spoken with Eversource regarding an energy efficiency audit for this building as well as all the Town buildings. The contractor is open to different heating options for the building. On the morning of 12/28/18 the staff will be meeting with the architect, as well as the security and phone companies to discuss ideas for the design of the new Town Office. The Board will meet with the architect, security and phone companies that afternoon at 1:00.

**Sewer to Lake Project:** Project is moving along, and meetings will be taking place within the next month for different funding sources. Tim Puls from Underwood Engineers would like to get together with the Board and will scheduled for 4:00 PM on 12/28/18 after Select Board meets with the architect.

**Holder:** The holder has been delivered and is being utilized already.

**Budget Work Sessions:** Scheduling for budget Work Sessions was determined. It was agreed to start early on the 12/6/18 Board meeting at 3:00 PM to discuss the budget with Department Heads. On 12/14/18 after the Holiday Luncheon, the Board will meet at the Town Office at 2:00 PM to finalize the budget. The Budget Committee meeting will take place on 12/17/18.

**Holiday Luncheon:** The Holiday Luncheon will be taking place at the Homestead Restaurant on 12/15/18 at 11:30 to 1:00. The Department Heads and staff are being notified.

**Select Board Items:** Mr. Morrison reported that a pole was set at the Transfer Station. Trenching was then able to be finished and the decks of the new building will be sealed.

Ms. Dion reported that garage doors were installed at Kelly Park. Have received one quote so far for \$1,850.00 from S.H.E. Home Improvements to replace the baseball dugout roof. It was agreed to accept this quote. The Bicentennial Committee wants to put in \$20,000 this year for final payment. Mr. Anderson suggested taking out of the Unreserve Fund which would need to be voted upon. The Bicentennial Committee will be chipping in for the 4<sup>th</sup> of July fireworks this year or can have two separate fireworks.

Mr. Coates will be doing a rebid the Beach project for 2019. The contract will be signed in 2018 and will be encumbered and the project will begin in 2019.

Mr. Alpers brought up letters to the Editor and encouraged anyone who has questions regarding the new Town Office to contact Mr. Coates.

**Public Comment:**

Ms. Dion made a motion to go into non-public session at 5:45 PM under RSA 91-A:3 II (c) II and (e) seconded by Mr. Morrison. A roll call vote was held. The Board voted 4-0 in favor of the motion. Ms. Dion made a motion to come out of non-public at 5:55 PM, seconded by Mr. Morrison. A roll call vote was held. The Board voted 4-0 in favor of the motion. Ms. Dion made a motion to adjourn at 5:55 PM, seconded by Mr. Morrison.

Respectfully submitted,

Wendy Smith