

## **Minutes**

### **Bristol Select Board**

**December 6, 2018**

**Present:** Select Board members: Rick Alpers, JP Morrison, Les Dion, Wayne Anderson, Don Milbrand and Town Administrator Nik Coates.

**Absent:**

**Others Present:**

Opened Work Session at 4:10 PM for Budget Presentations of Department Heads. JP Morrison arrived at 5:10 PM. A short recess took place at 5:55 PM.

Ms. Dion motioned to enter Nonpublic Session per RSA 91-A:3, II(c) and II(e) at 6:00 PM, seconded by Mr. Milbrand. The Board voted 5-0 in favor. Ms. Dion motioned to close the Nonpublic Session at 6:30 PM, seconded by Mr. Milbrand. The Board voted 5-0 in favor.

The public meeting was opened at 6:30 PM with Bill Cote leading the Pledge of Allegiance.

**Minutes:** Mr. Milbrand made a motion to approve the minutes of November 8, 2018 and November 15, 2018, seconded by Mr. Morrison. The Board voted 5-0 in favor of the motion to approve the minutes as written.

**Consent Agenda:** Mr. Milbrand made a motion to approve the consent agenda dated December 6, 2018, to include the items named therein, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion to approve the consent agenda.

**Public Comment:** Shirley Yorks spoke on the many services the Humane Society has to offer. She reported that the Police has 24-hour access to drop off lost animals, and they also provide free food, veterinarian assistance, and boarding for pet owners who qualify financially, other programs and more. The Board thanked Ms. Yorks for her information and will be considering the cost of the \$2,000 annual contract for Bristol to access their services. Mr. Morrison brought up that the kennel in Alexandria which the Town is currently using for the police animal kennel needs has cost \$95.00 so far for 2018.

**Highway Department:**

Sand Request: Paul Brigandi of Nyberg Road requested that the Board appeal their decision to not allow the residents of Nyberg Road to obtain more than two buckets of sand per day for sanding reasons. Mr. Brigandi said the road is being sanded by a contractor and the sand is needed for their driveways and walkways. Mr. Alpers said that the two-bucket limit is necessary because before this rule some residents were filling up their pick-up trucks. Ms. Dion also reiterated that the Board cannot treat certain residents differently than other residents. It was suggested that the residents of Nyberg Road

hire a contractor to sand their driveways and walkways or Mr. Brigandi can stockpile the sand all year long and still comply with the two buckets of sand per day rule.

Danbury Memorandum of Understanding (MOU): The Town of Danbury recently had a fire which destroyed their Highway Building. Highway Superintendent Bucklin has offered to lend them an older spare plow truck. The truck is in the process of being inspected and Danbury will be getting a Certificate of Insurance naming Bristol as an insured party. Ms. Dion make a motion to approve the MOU as written to allow the Town of Danbury to temporarily use the Town of Bristol's spare plow truck. Seconded by Mr. Morrison. The Board voted 5-0, all in favor, motion carried.

Lead Disposal Box: The Town received a request from the Wings of the Dawn Wildlife Rehabilitation Center to allow them to put a lead tackle disposal box at the Transfer Station. The box has been installed near the burn area. The organization is responsible for the ongoing disposal of the lead.

**Capital Improvements Plan (CIP) Presentation:** Bill Cote, the Chair of the CIP Committee and Don Milbrand, the Vice-Chair of the CIP Committee presented the CIP plan. The plan is an update of replacement priorities for the next eleven years. Of note was the Department of Public Works capital reserve amount for the replacement of a backhoe and front-end loader. Last year their capital reserve was not funded for this purpose. An estimate of \$75,000 was entered for the Town Office Space Needs because there was no concrete information on the Town Hall when the plan was being made. Mr. Milbrand noted that the 2024 offsetting revenues amount will be corrected.

**Cummings Beach Encumbrance & Contract:** Two bids were received for the Cummings Beach construction project: GMI Asphalt (\$21,700) and Halls Excavation, Inc. (\$15,000). There is approximately \$26,000 in the budget for this project. Mr. Milbrand made motion to accept the bid from Halls Excavation, Inc. of \$15,000 for the Cummings Beach construction project. Ms. Dion seconded. The Board voted 5-0, all in favor, motion carried. Mr. Coates will speak with KV Partners engineer, Mike Vignale regarding what can be added as an addendum to the contract to encumber the funds by the December 31, 2018 encumbrance deadline.

**Acceptance of Unanticipated Revenues:** The Town was awarded a Homeland Security grant of \$8,800 for the generator at the Hemphill radio tower. Ms. Dion made motion to accept the Homeland Security Generator grant of \$8,800 for the Hemphill radio tower generator. Mr. Milbrand seconded. The Board voted 5-0, all in favor, motion carried.

**New Town Office Tax Bill:** Tax bills have been sent out and LRGH has been told to hold off on paying until the Board decides on this matter. Various options were discussed, and it was decided that LRGH should pay the first half of the bill and when the Town owns the property, the remaining taxes would be abated.

**Fireworks Contract:** With assistance from Primex and legal, Mr. Coates has drafted a contract with Hell's Gate Fireworks which includes more protections for the Town than the previous contract with Atlas Fireworks. He asked for the Board to review the contract before sending it to the owners of Hell's Gates. The fireworks will take place on 7/6/19 with a rain date of 7/7/19. The Board approved the

contract as written. The Bicentennial Committee is also considering fireworks in August or September of 2019.

#### **Town Administrators Report:**

**Transfer Station Attendant:** The Highway Department is currently reviewing resumes for the position and interviews will be starting next week.

**Sewer to Lake Project:** A meeting took place with the engineers and USDA on the morning of 12/6/18. The USDA provided a lot of report feedback and another meeting is being planned for a few weeks with the Select Board. On 12/5/18, a meeting including the NHDOT; Deputy Commissioner, Chris Waszczuk; Head of Project Development, Pete Stamnas; Executive Counselor, Joe Kenney; and Executive Counselor-Elect, Mike Cryans occurred in which the project was discussed. The project, which is included in the Ten-Year plan for 2027, will hopefully be moved up from 2027. Optimally the fiber optic cable will be buried while the sewer is being installed.

**Select Board Items:** Mr. Morrison spoke on his opinion that the dump should be open during Monday holidays. Mr. Alpers said it would be brought up with Highway Superintendent Bucklin.

Ms. Dion reported on Bicentennial event planning. Christina Goodwin is following up on planning a fireworks show at Newfound Lake. Banners are being ordered for the poles downtown. A Dignitary dinner at the Old Town Hall with entertainment is being planned and Ms. Dion requested the Board start thinking about who would be on the guest list. Businesses are being contacted for sponsorship and there will be two sponsor recognitions. It was also brought up that this might be a good time to Reassign the Boston Post Cane.

Mr. Anderson would like to see a RFQ on the docket to compare EMS services. Mr. Alpers is not in favor of privatizing the ambulance service at this point. Ms. Dion suggested that this is a Board decision and she is satisfied with the service as it is. Mr. Anderson is not interested in privatizing the ambulance service but is interested in having a neutral party determine whether Bristol's ambulance service model is competitive. Mr. Morrison felt that educating ourselves as to whether our system is equitable is a positive thing. More discussion followed on the complications and merits of comparing municipal and commercial EMS services. Mr. Anderson moved that the Town of Bristol go out for an RFQ for EMS services to cover the entire 108 square miles that Bristol EMS currently covers for the Towns of Danbury, Hill, and Alexandria. Mr. Milbrand seconded. The Board voted 2-3, motion failed.

Mr. Anderson also feels there is a need for the Town Transfer Station to start doing some kind of recycling again. He mentioned that Jeff Shackett may have a corrugated cardboard bailer available. Mr. Alpers will ask Mr. Shackett about the bailer but was concerned on how the cardboard would be stored.

Mr. Alpers thanked the Downtown Committee for the fantastic job they did on making the downtown look great. Ms. Dion mentioned that there were some complaints about the tree on Facebook. The place where the committee usually gets a tree was not available and the tree was donated, which was

very much appreciated. Mr. Alpers asked Mr. Coates to have thank you cards go out to the Downtown Committee. The last Board of Selectmen meeting will be on 12/20/18.

There being no further business, Mr. Milbrand made a motion to adjourn at 8:00 PM, seconded by Ms. Dion.

Respectfully submitted,

Wendy Smith