

**Minutes**  
**Bristol Select Board**  
**January 3, 2019**

**Present:** Select Board members: Rick Alpers, JP Morrison, Les Dion, Wayne Anderson, Don Milbrand and Town Administrator Nik Coates.

**Absent:**

**Others Present:** Bicentennial Committee Chair, Janet Cote and members Hilda Bruno and Lucille Keegan.

The public meeting was opened at 6:30 PM with Janet Cote leading the Pledge of Allegiance.

**Minutes:** Mr. Milbrand made a motion to approve the minutes of December 20, 2018 as written, seconded by Ms. Dion. The Board voted 5-0 in favor, motion carried.

**Consent Agenda:** Mr. Milbrand made a motion to approve the consent agenda dated January 3, 2019, to include the items named therein, seconded by Mr. Anderson. The Board voted 5-0 in favor of the motion to approve the consent agenda.

**Bicentennial Kickoff:** Mr. Alpers thanked the Bicentennial Committee for all their hard work. Janet Cote, Bicentennial Committee Chairperson, updated the Board on the committee's activities and added that the more volunteers involved, the better. Information on the events can be found on the Town website and on the Bristol NH Bicentennial Facebook page. Sponsorship letters have been sent out and the response from local businesses has been very positive. Mr. Alpers read the official proclamation and the Bicentennial Committee unveiled the bicentennial banners. The banners will be installed where the snowflake banners are currently located. There will be a Bicentennial Celebration kick-off event on 1/19/19, Winter in the Woods at the Slim Baker Foundation for Outdoor Education from 2 PM to 6 PM.

**Public Private Business Incubator and Economic Development Corporation Concepts:** Mr. Coates recently met with Paul Barnett of the Economic Development Committee (EDC) and the Bristol Planning Board. Mr. Barnett made a presentation to the EDC on the Town and a company entering in a Public Private Partnership to develop an incubator in the new Town Office. An incubator would involve start-up businesses who would work with him and utilize space at the new Town Hall. As the businesses grow, the hope is they would relocate in Bristol and ultimately broaden the tax base. There is a \$30,000 grant opportunity from USDA Rural Development which could be utilized to get this project started. The BEDC voted at its meeting to endorse the idea of the incubator and to support a letter of intent for the grant opportunity. The letter of intent is due on 1/4/19. Discussion ensued on the logistics of this concept and it was determined that a letter of intent will be sent out for the grant. If the Town is awarded the grant and upon doing due diligence it is determined that the project is not feasible, the grant can be refused.

**Select Board Budget Priorities:** Mr. Coates and Mr. Alpers will be meeting to determine the Select Board's 2019 budget priorities.

**Warrant Article Introduction:** The Board went over a list of potential warrant articles and funding scenarios. A warrant work session will take place on 1/17/19. Discussion took place regarding the possibility of establishing a Town Events Fund or a Charitable Trust Fund. Mr. Milbrand reported that the Planning Board will be meeting on 1/9/19 to discuss a petitioned zoning amendment.

**Town Administrator's Report:** Mr. Morrison asked about the Hemlock Brook Road and New Chester Mountain Road private/public road conflicts. Mr. Coates responded that the Town is going through the appraisal process for Hemlock Brook Road and that the New Chester Mountain Road situation has been resolved.

**Select Board Items:** None

**Public Comments:** Shawn Lagueux inquired about the proposed incubator at the new Town Hall. Discussion took place as to how it might work and that it was a positive idea for businesses and the Town.

There being no further business, Ms. Milbrand made a motion to adjourn at 7:20 PM, seconded by Ms. Dion. All in favor 5-0, motion carried.

Respectfully submitted,

Wendy Smith