

**Minutes
Bristol Select Board
April 18, 2019**

Present: Select Board members: Chair Les Dion, Vice Chair Don Milbrand, JP Morrison, Rick Alpers, and Town Administrator Nik Coates.

Absent: Wayne Anderson

Nonpublic Session: Motion made by Mr. Alpers to enter nonpublic session per RSA 91-A, II (a) at 5:10 PM. Seconded by Mr. Morrison. Roll call vote taken. 4-0 in favor, motion carried. Motion made by Mr. Alpers to leave nonpublic session at 6:00 PM. Seconded by Mr. Morrison. Roll call vote taken. The Board voted 4-0 in favor, motion carried.

Public Session: The public meeting was opened at 6:03 PM with JP Morrison leading the Pledge of Allegiance. Mr. Milbrand motioned to seal the nonpublic minutes of April 19, 2019, seconded by Mr. Alpers. The Board voted 4-0 in favor, motion carried.

Others Present: Brittany Overton, Library Director and Paul Bemis, Chair of Bristol Energy Committee.

Minutes: Mr. Alpers made a motion to approve the minutes of April 4, 2019 as written, seconded by Mr. Milbrand. No discussion followed. The Board voted 3-0-1 in favor, motion carried.

Consent Agenda: Mr. Milbrand made a motion to approve the consent agenda dated April 18, 2019, to include the items named therein, seconded by Mr. Alpers. No discussion followed. The Board voted 4-0 in favor of the motion to approve the consent agenda.

American Creed (Library): Brittany Overton, Library Director spoke on a series of events which will be happening at the Minot Sleeper Library. The library received the only grant for the State of NH to conduct a screening of the documentary "American Creed." The screening will be held at the library on May 30, 2019 at 6:30 PM. Meg Peterson, Director of the National Writing Project will facilitate a conversation about our common values and what unites our community following the screening. On June 5, 2019 at 6:00 PM, Newfound Regional High School students will do a presentation on what they think unites us. Ms. Overton invited the Select Board to these programs and also asked if they would like to be involved in the follow up/recap to be held at the library on June 18, 2019 at 6:30 PM.

Ms. Overton informed the Board that the 2020 Census is reaching out to local communities for assistance in helping residents comply with the Census. For the first time, the Census surveys will be done online, and some may need assistance with their response. The library has offered its space and technologic support and Ms. Overton requested that the Board form a committee or task force in order to facilitate this. Mr. Alpers replied that they would get the word out and see if anyone was interested in heading this up.

Solar Project at Water/Sewer: Paul Bemis, Bristol Energy Committee Chair presented the Town of Bristol Sewer and Water Solar Proposal study. The proposal is for a 750 KW solar array to be located at the Waste Water Treatment facility along the river. This area was identified as an excellent location for solar based on its southern exposure and also because the Town owns the land, therefore not taking any

taxable land out of the tax base. The next step would be to send out a Request for Bid (RFP) using NH Clean Energy's RFP template. The array would be large and there is the possibility of partnering with R.P. Williams and Sons, who own abutting land. Mr. Morrison asked if the goal of the project is to produce electricity to offset the Town's electricity cost. Ms. Bemis confirmed that net metering would occur. Whoever won the bid would be given a lease and the Town would buy power from them at a reduced rate, i.e. enter into a Power Purchase Agreement (PPA). The option of the Town building its own system was considered, but the Energy Committee recommends the PPA option. Including battery storage as an option for future addition could eliminate demand charges and potentially cover 100% of Water and Sewer's energy use in the future. Mr. Bemis went over the Power Purchase Agreement and the working plan. Further discussion followed and it was determined that the Request for Bid (RFP) be sent out. Mr. Bemis will report back to the Select Board on further progress.

Underwood Contract Addendum: Underwood Engineers contract has expired, and they requested an amendment which would carry over for six months, the period needed to obtain funding for the Sewer to Lake project. The amendment is for \$10,000 for work leading to Town Meeting (actually went over \$50,000 above the original contract, but will recoup on \$10,000), \$6,600 for an USDA required archaeological study, and \$7,500 for ongoing assistance in securing funding and attending meetings. Discussion followed and a motion was made by Mr. Alpers to authorize the Town Administrator to sign the addendum contract with Underwood Engineers as presented. Mr. Milbrand seconded. No further discussion. The Board voted 4-0 in favor of the motion

Goal Setting Recap and 2019 Work Session Scheduling: A draft report of the Goal Setting session facilitated by Primex and attended by three of the Selectmen and the Department Heads was included in the Selectmen's packages. The session received positive feedback from those who attended. Mr. Coates asked if there were any questions or other input on the report. It was determined that the Board will discuss the report further and break down the goals into a schedule at a later date.

Town Administrator's Report: Mr. Coates informed the Board that Ambulance 2 is now in service. He also reported that the dewatering equipment software at Water and Sewer is now working properly. Highway Superintendent Mark Bucklin reported to Mr. Coates that another backhoe became available from John Deere with less hours than a previously offered backhoe. Mr. Bucklin decided to go with the one with less hours plus an extended warranty.

Select Board Items: Mr. Morrison spoke on the beach parking issue. He feels that it needs to be revisited and brought under control this year. Mr. Alpers suggested getting together staff that is involved with the beach to find out what their thoughts on this matter are. The Selectmen agreed that one placard per household which would allow only one car from each household to be parked at the beach at a time. Electronic payments such as a Square was discussed as well.

Mr. Milbrand will not be able to attend the next Planning Board meeting and will ask Mr. Anderson to fill in for him.

Mr. Alpers told the Board about a school funding reconfiguration presentation to be held at the Hyde Hall Auditorium at Plymouth State on May 1, 2019 at 6:00 PM.

Ms. Dion reported that the Bicentennial concert was amazing and that the school taped it for those who could not attend.

Mr. Coates let the Board know that seven or eight 150th Anniversary commemorative coins were found at the Town Hall. The Board would like to see them and said that possibly the Town could keep one and the others could be auctioned off.

Public Comments: None

Mr. Alpers made a motion to adjourn public session at 7:14 PM, seconded by Mr. Milbrand. The Board voted 4-0 in favor, motion carried.

Respectfully submitted,

Wendy Smith