**Minutes**

**Bristol Select Board**

**June 20, 2019**

**Present:** Select Board members: Chair Les Dion, Vice Chair Don Milbrand, Rick Alpers, JP Morrison, Wayne Anderson, and Town Administrator Nik Coates.

**Absent:**

**Nonpublic Sessions:** Motion made by Mr. Alpers to enter nonpublic session per RSA 91-A, II (a), (c), (e), at 5:05 PM. Seconded by Mr. Milbrand. Roll call vote taken. 4-0 in favor, motion carried. Mr. Morrison arrived after vote was taken. Motion made by Mr. Alpers to leave nonpublic session at 5:45 PM. Seconded by Mr. Milbrand. Roll call vote taken. The Board voted 5-0 in favor, motion carried.

**Public Session:** The public meeting was opened at 5:47 PM with Mr. Milbrand leading the Pledge of Allegiance.

Motion made by Mr. Alpers to seal previous minutes from nonpublic session, seconded by Mr. Anderson

**Others Present:** Highway Superintendent, Mark Bucklin and Boyd Smith of the Newfound Lake Region Association.

**Minutes:** Mr. Anderson made a motion to approve the minutes of June 6, 2019 as written, seconded by Mr. Milbrand. No discussion followed. The Board voted 4-0-1 in favor, motion carried.

**Consent Agenda:** Mr. Milbrand made a motion to approve the consent agenda dated June 20, 2019, to include the items named therein, seconded by Mr. Anderson. The Board voted 5-0 in favor of the motion to approve the consent agenda.

**Acceptance of Unanticipated Revenues-USDA Grant for Town Office:** A grant for $30,000 from the USDA Rural Development for new Town Office furniture was approved. Mr. Coates requested acceptance of unanticipated revenues from the Select Board. Mr. Alpers made motion to approve $30,000 from USDA Rural Development grant for new Town Office furniture, Mr. Milbrand seconded.

**Highway Department Update:** Ms. Dion thanked the Highway Department for moving benches. Highway Superintendent, Mark Bucklin gave an update on the Transfer Station. Discussion on containers and tires ensued. Railing will be installed soon. The educational video will be made next week. Transfer Stations hours will be changed upon the opening of the new Transfer Station. On Mondays and Wednesdays, the hours will now be 7:00 AM to 4:00 PM and Saturdays will stay the same (8:00 AM to 4:00 PM). The brush/leaf area will only be open on Saturdays.

Mr. Bucklin has received prices on paving Beach Street. The two burned houses are in the process of cleaning the area up. Meeting on ballfield will take place next week. Camelot Acres chip sealing has been completed.

**NLRA Drinking Water Protection Project:** Boyd Smith of the Newfound Lake Region Association requested for financial support of proposed drinking water protection project. The project will conserve land in order to protect the drinking water aquifer. The project establishes a trust fund would be funded partly by a grant. He asked the Board for a letter of support which says the Town is in favor of this grant concept. He also wanted to know if members of the Select Board could attend a related meeting on August 13, 2019 in Alexandria.

Mr. Boyd took questions and was asked if projects would be easement related. Mr. Boyd said it would be most likely an easement. The Board asked Mr. Smith if he could leave the map of targeted land so they could get a better idea of the impact of this project. Further discussion followed. It was decided Select Board members would attend the meeting in Alexandria and then decide on writing the letter of support. The Board thanked Boyd for all he has done for NLRS and the Town of Bristol.

**Town Administrator’s Report:**

* Beach lines have been put in at Avery Crouse and will be put in at Cummings Beach tomorrow.
* Date reminders:

All staff training-June 25, 10:00 AM-2:00 PM

Select Board meetings will switch to Mondays at 5:00 PM in July and August

Summer Town Meeting-August 10, 9:00 AM at Historic Town Hall

Sewer Extension work session-July 15, 5:00 PM at the Town Office

* Town Office project is moving along, demolition has been completed and framing is starting to go up.
* Website is up and running. Emergency notification system is in planning stage.
* Water & Sewer server and credit card program work continues.
* Work continues on the fiber project design.
* Planning Board meeting minutes discussing the proposed cell tower were forwarded to the Select Board.

**Select Board Items:** Mr. Alpers asked for information on the fireworks and Bicentennial events. Christina Goodwin will attend the next Select Board meeting to report on the firework status.

Ms. Dion went over the Bicentennial plans for the upcoming week. Concerts will be starting the next week. Fourth of July parade can use help with the parade line up.

Mr. Milbrand reported that there will be another meeting of the Planning Board Wednesday, July 10, 2019 at 7:00 PM at the Old Town Hall to further discuss the cell tower application.

Mr. Morrison gave kudos to the new barber shop in town.

Mr. Coates added that a new gym would be opening soon as well as a winery.

Ms. Dion acknowledged the retirement of Pete Coffran from the Kelley Park Committee and thanked him for his years of service. She reminded the Board to not give Town Office staff projects to work on unless the whole Board is involved.

**Public Comments:** None

Motion made by Mr. Alpers to adjourn public meeting at 6:57 PM, seconded by Mr. Milbrand. 5-0 in favor, motion carried.

Respectfully submitted,

Wendy Smith