

**Minutes
Bristol Select Board
October 3, 2019**

Present: Select Board members: Vice Chair Don Milbrand, JP Morrison, Rick Alpers, Wayne Anderson, and Town Administrator Nik Coates.

Absent: Chair Les Dion

Non-Public Session: Mr. Alpers made motion to enter nonpublic session per RSA 91-A, II (b), (c) and (e) at 5:45 PM. Seconded by Mr. Milbrand. Roll call vote taken. 4-0 in favor, motion carried. Motion made by Mr. Alpers to leave nonpublic session at 6:10 PM. Seconded by Mr. Milbrand. Roll call vote taken. The Board voted 4-0 in favor, motion carried.

Select Board Work Session: Follow up on previous Work Session on wage scale discussion in preparation for the upcoming budget year.

Public Session: Vice Chair Milbrand opened the public meeting at 6:00 PM with Mr. Morrison leading the Pledge of Allegiance.

Others Present: Mark Bucklin, Highway Superintendent; Deborah Clarke-Tivey, Beach Attendant; Paul Bemis, Energy Committee Chairperson; and resident Steve Moore.

Meeting Minutes: Mr. Alpers made a motion to approve the minutes of September 19, 2019 as written. There was no discussion. The Board voted 3-0-1 in favor of the motion to approve the minutes.

Consent Agenda: Mr. Alpers made a motion to approve the consent agenda dated October 3, 2019, to include the items named therein, seconded by Mr. Morrison. There was no discussion. The Board voted 4-0 in favor of the motion to approve the consent agenda.

2019 Beach Wrap Up & 2020 Planning: Beach Attendant Deborah Clarke-Tivey went over of the 2019 Beach program. It was a successful year thanks to the Select Board allowing the hiring of adults and an experienced college student, extra shift coverage, and the ability of Ms. Tivey to issue parking tickets. For the 2020 Beach program she requested that another beach attendant become deputized in order to issue parking tickets at Cummings Beach. She also felt the hiring of a part time person to cover shifts during busy weekends would be beneficial.

Resident Steve Moore inquired about day permit issuance and suggested raising the price of those to increase revenue. He also asked about people parking elsewhere and walking over to the beach without paying. He was informed that the passes are for parking and are not actually beach passes due to recreational immunity issues.

A pilot credit card acceptance program was implemented at Avery-Crouse Beach at the end of the summer. Mr. Alpers supports the program as it limits cash handling and the risk associated with it. Cell phones were issued to the beach attendants which were beneficial for business communication and the use of the Square for accepting credit cards.

Transfer Station Ordinance Update & Cardboard Recycling: Mark Bucklin and Nik Coates met with Transfer Station Attendants Arthur Borry and Bill Libby to get their input on the new ordinance. Mr. Coates asked the Board to consider the following updates. Section 4, Hours of Operation-add "Brush

accepted on Saturdays only". Also add "No brush accepted from December 1st to April 1st" with the provision that Mr. Bucklin could open up brush acceptance at any time. Section 8, update glass acceptance to include different types of glass such as porcelain and ceramic. Section 14, business permits will now be designated by high or low volume. The Transfer Station Superintendent reserves the right to determine if business is actually high or low volume. Changes were also made to the Fee Schedule based on Mr. Borry and Mr. Libby's input. Mr. Alpers made motion to accept changes as presented on the Transfer Station Ordinance and Fee Schedule. Mr. Anderson seconded, no further discussion occurred. The Board voted 4-0 in favor of the motion.

Mr. Bucklin and Mr. Coates met with the Highway Director and Town Manager from Ashland to see if they will accept the Town of Bristol's cardboard. Ashland is interested which would keep the cardboard out of our waste stream. Logistics of transporting the cardboard to Ashland were discussed.

Paving will be completed this Saturday at Red Fox and Holiday Heights. The Police Department has been notified as it is the same day as the NH Marathon. The Pemi Trail path extension has been completed. Ditching is scheduled for this fall.

Water/Sewer Solar Project and Community Power Committee Establishment: Paul Bemis, Energy Committee Chair, provided an update on the Water/Sewer Solar project. Bids were received from two companies and Barrington Power was chosen. The draft contract is currently being reviewed by legal and Primex. The project is expected to be started in 2020.

The Senate Bill for Community Power (SB286) was recently passed which allows the establishment of Community Power Committees and for municipalities to aggregate their power needs and negotiate with energy suppliers for better rates among other things. The first step is the establishment of a Community Power Committee. Mr. Bemis asked the Board to authorize the formation of a Community Power Committee to come under the existing Energy Committee. Mr. Alpers requested that the Board learn more about the bill before a motion is made. Mr. Anderson suggested that Mr. Bemis submit information on the bill to the Economic Development Committee.

Town Office Project Update and Parking Lot Use: Mr. Coates gave an update on the Town Office project. The target move date is in three weeks and the building should be mostly complete and the furniture delivered. Barbara Greenwood is planning an open house on the Saturday of opening week. She has also generously donated a 35' flag pole for the building.

Community members have asked about the use of the parking lot. Mr. Milbrand said it has been agreed that the lot can be used during the Historic Town Hall events and it can be considered public parking. It is not to be used for overflow parking during snow events because it needs to be plowed at those times. Mr. Alpers would like to discuss this more with Mr. Bucklin. Further discussion followed on snow plowing issues and the enforcement of the associated ordinance.

Mr. Coates asked to change the October 17 Select Board meeting due to the current Town Office being closed in preparation of the move. The meeting was changed to October 16th.

Town Administrator's Report: The Cummings Beach swale has been cleaned up and the full rehab will be finished soon.

Sunset Heights Road request research is ongoing, and Mr. Coates will email information on this to the Select Board.

Select Board Items: Mr. Alpers commented on what an improvement the new Town Office is over the existing one.

Mr. Morrison received a call from a real estate agent from Old Mill Properties regarding the building next to the library. A lease agreement which allows access to the lower parking lot has expired and a new buyer is requesting a permanent easement be established. Discussion followed. Mr. Alpers made a motion allowing Mr. Coates to sign a renewed one-year lease agreement. Mr. Anderson seconded, the Board voted 4-0 in favor of the motion. This will allow for more time to further look into the possibility of a permanent easement.

Mr. Anderson commented on the positive momentum of the recycling program.

Public Comments: Resident Steve Moore inquired about the sealing and unsealing process of non-public minutes. He was informed that once a year, the Town's legal counsel reviews the sealed minutes and recommends if any should be unsealed and made public.

Non-Public Session: Mr. Alpers made motion to enter nonpublic session per RSA 91-A, II (b), (c) and (e) at 8:05 PM. Seconded by Mr. Morrison. Roll call vote taken. 4-0 in favor, motion carried. Motion made by Mr. Alpers to leave nonpublic session at 8:30 PM. Seconded by Mr. Milbrand. Roll call vote taken. The Board voted 4-0 in favor, motion carried. Mr. Alpers made motion to seal non-public minutes, seconded by Mr. Milbrand. Roll call vote taken. The Board voted 4-0 in favor, motion carried.

Motion made by Mr. Alpers to adjourn public meeting at 8:35 PM, seconded by Mr. Milbrand. All in favor. 4-0 in favor, motion carried.

Respectfully submitted,

Wendy Smith