

**Minutes
Bristol Select Board
December 19, 2019**

Present: Select Board members: Chair Les Dion, Rick Alpers, JP Morrison, Wayne Anderson (via conference call), and Town Administrator Nik Coates.

Absent: Vice Chair Don Milbrand

Select Board Work Session: Work Session opened at 5:05 PM. Mr. Milbrand not present and Mr. Anderson present via conference call. Mr. Coates updated the Select Board on the Sewer to Lake project funding opportunities and the potential to time the sewer, road, and fiber projects at the same time.

Non-Public Session: Mr. Alpers made motion to enter nonpublic session per RSA 91-A, II (b) and (c) at 5:45 PM. Seconded by Mr. Morrison. Roll call vote taken. 4-0-0 in favor, motion carried. Motion made by Mr. Alpers to leave nonpublic session at 6:00 PM. Seconded by Mr. Morrison. Roll call vote taken. 4-0-0 in favor, motion carried.

Public Session: Chair Dion opened the public meeting at 6:02 PM.

Others Present: Mark Bucklin, Highway Superintendent; Fire Chief Ben LaRoche; and Police Chief Jim McIntire.

Meeting Minutes: Mr. Alpers made a motion to approve the minutes of December 5, 2019 as written. Seconded by Mr. Morrison. There was no discussion. Roll call vote taken. The Board voted 3-0-1 in favor of the motion to approve the minutes.

Consent Agenda: Mr. Alpers made a motion to approve the consent agenda dated December 19, 2019, to include the items named therein, seconded by Mr. Morrison. Roll call vote taken. The Board voted 4-0-0 in favor of the motion to approve the consent agenda.

Thank You & Appreciation: The Select Board thanked the Downtown Decorating Committee for their dedication and hard work in beautifying the Town.

The Select Board acknowledged and thanked Eagle Scout, Grant Copatch for his contribution to the community of a sign and four picnic tables at Millstream Park through his Eagle Scout project.

Acceptance of Unanticipated Revenues: Mid-State Health Center has donated \$500 to the Community Garden project. Mr. Alpers make a motion to accept \$500 donation from the Mid-State Health Center to be used for the Community Garden project, seconded by Mr. Morrison. Roll call vote taken. The Board voted 4-0-0 in favor of the motion. Chair Dion thanked the Mid-State Health Center.

Newfound Road Plowing Request: Due to a miscommunication on the SAU's part, Newfound Road cannot be plowed by the school district's snow removal contractor. They are requesting that the Town plow again this winter. Discussion followed on the history of the snow removal at the school. Mr. Bucklin said that the Highway Department can't guarantee that the road can be plowed and treated before 7:30 AM. Further discussion followed and it was determined no decision would be made at this time. The Select Board would like the school district's Facilities Manager to come in explain the specifics of this request further.

Cardboard Trailer Update: The trailer to be used for corrugated cardboard recycling has been purchased. The Town of Ashland should be sending the MOU soon and then cardboard can be collected and brought to their facility for recycling. Mr. Alpers suggested making an educational video for the public to inform them that only clean corrugated broken-down cardboard will be recycled.

Town Administrator's Report: At the moment there are no encumbrances being planned except for one potential \$500 Land Use encumbrance. Mr. Alpers asked if an encumbrance would be necessary for the bathroom installation at the Highway Department. Mr. Coates will follow up with Mr. Bucklin, Highway Superintendent on this. Mr. Coates reminded the Select Board that the Town Holiday Luncheon is Friday, 12/13/19 from 11:30 AM to 1:00 PM.

Select Board Items: Mr. Alpers suggested having the Bicentennial Committee come to the next Select Board meeting and the Downtown Decorating Committee attend the first January meeting in order to thank them for all they are doing for the Town of Bristol. Mr. Alpers also said to invite Grant Copatch to the next Select Board meeting to thank him for doing his Eagle Scout project as well.

Mr. Alpers asked Mr. Coates for an update on the Pemi Trail/Bristol Falls Park. Mr. Coates responded that the fence has been finished and that plantings will be done in the spring. The final request for reimbursement as well as the ribbon cutting will take place in 2020.

Mr. Alpers brought up that the Select Board needs to review the 2018 Melanson Heath audit.

Mr. Milbrand commented on how nice the Christmas tree downtown looks.

Public Comments: Nicole McKenzie of the US Census Bureau gave a presentation on the 2020 Census to the Select Board. This year the Census will be largely done online, and the Town, Senior Center, and Minot-Sleeper Library can assist the public who needs it. The Census will be starting in March 2020.

Non-Public Session: Mr. Alpers made motion to enter nonpublic session per RSA 91-A, II (b) and (c) at 7:35 PM. Seconded by Mr. Morrison. Roll call vote taken. 4-0-0 in favor, motion carried. Mr. Anderson left meeting via telephone conference call. Motion made by Mr. Alpers to leave nonpublic session at 7:45 PM. Seconded by Mr. Morrison. Roll call vote taken. 3-0-0 in favor, motion carried. Motion made by Mr. Alpers to adjourn public meeting at 7:46 PM, seconded by Mr. Morrison. All in favor. 3-0-0 in favor, motion carried.

Respectfully submitted,

Wendy Smith