

Bristol Select Board
Meeting Minutes
January 25, 2024

Approved: Draft Minutes

Present: Select Board members: Rob Glassett, Les Dion, Scott Sanschagrín, Shaun Lagueux (tardy 5:31pm), and Carroll Brown, Jr.; Town Administrator: Christina Goodwin

Mrs. Dion made a motion to return to the public work session at 5:30pm. The motion was seconded by Mr. Brown. Roll call vote taken: Mr. Glassett, yes; Mr. Sanschagrín, yes; Mr. Brown, yes; Mrs. Dion, yes. The motion carried 4-0-0.

Mr. Brown made a motion to indefinitely seal the nonpublic work session meeting minutes from the Board's session on January 25, 2024, as it may adversely affect the reputation of any person other than a member of this Board or render a proposed action ineffective. The motion was seconded by Mr. Sanschagrín. Roll call vote taken: Mr. Sanschagrín, yes; Mr. Glassett, yes; Mr. Brown, yes; Mrs. Dion, yes. The Board voted 4-0-0, in favor of the motion. The motion passed.

Consent Agenda: Mrs. Dion made a motion to approve the January 25, 2024, Consent Agenda to include the items named therein, motion seconded by Mr. Brown. Ms. Goodwin pointed out the memo located from the former Finance Officer requesting a transfer from the Water/Sewer checking accounts into the Water/Sewer Capital Reserves. The transfer had taken place before the Finance Officer left, but the approval was not done. The Consent Agenda approves the transfer backdating the approval back to September 11, 2023. Ms. Goodwin advises that when there are substantial funds in the checking account, the Superintendent requests to move the funds to the Reserves. This amount is reported to be for multiple years. With no further discussion, the Board voted 5-0-0, in favor of the motion. The motion passed. The Consent Agenda is attached to the minutes as an Appendix.

Ms. Goodwin reported on issues with the elevator inspection. She will be working to try to find a company to complete the repairs so the inspection can be completed.

Motion to adjourn the work session at 6:00pm by Mrs. Dion. The motion was seconded by Mr. Glassett. Motion passed 5-0-0.

Respectfully submitted
Christina Goodwin

Appendix

Consent Agenda for 1/25/24

1. Accounts Payable Payment Manifest dated 1/25/24
2. Accounts Payable Payment Manifest dated 1/25/24 – 2023 billings
3. Transfer from Water checking account to Water Capital Reserve in the amount of \$300,000 with an effective date of 9/11/23
4. Transfer from Sewer checking account to Sewer Capital Reserve in the amount of \$450,000 with an effective date of 9/11/23