

**TOWN OF BRISTOL
WIRELESS SERVICE FACILITIES – CHECKLIST**

Applicants shall be required to submit the following information to the Planning Board:

	APPLICANT	PLANNING BOARD	COMMENTS
1. A site plan which (10.4) <input type="checkbox"/> meets the requirements of Site Plan Regulations	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
2. Map showing (10.4) <input type="checkbox"/> the service area and explanation of need <input type="checkbox"/> the locations and service areas of other existing or proposed sites operated by the applicant which are close enough to impact service within the Town's borders	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
3. A diagram and/or map showing (10.4) <input type="checkbox"/> Locations from which the wireless facility and all accessory structures can be viewed	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
4. Photo simulations (10.4) <input type="checkbox"/> from at least four directions which adequately represent the appearance of the completed structure when viewed from inhabited areas or roads within the Town.	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
5. Landscaping plan which (10.4) <input type="checkbox"/> meets the requirements of Site Plan Regulations	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
6. An inventory of existing facilities that are within the jurisdiction of the Town & those within 2 miles of the Town borders, including (10.4) <input type="checkbox"/> specific information about the location <input type="checkbox"/> specific information about the height <input type="checkbox"/> specific information about the design <input type="checkbox"/> specific information about the economic feasibility for co-locations <input type="checkbox"/> specific information about the technical feasibility for co-locations	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	

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7. If proposing a new facility (10.4) <input type="checkbox"/> written evidence demonstrating that no existing structure within two miles of the Town borders can accommodate the applicant's needs	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
8. An agreement with the Town (10.4) that assures maximum co-locations upon the new personal wireless service facility. Such statement shall become a condition to any approval, and shall, at a minimum, require that the applicant supply available co-locations for reasonable fees and costs to other personal wireless service facility providers.	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
9. Engineering information detailing (10.4) <input type="checkbox"/> the size and coverage required for the PWSF location <input type="checkbox"/> Structural plans shall bear the seal of a qualified professional engineer licensed in the State of NH	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
10. Location Provisions (10.5.1) Applicants seeking approval for PWSF shall first evaluate Existing Structures for the siting of PWSF. Only after finding that there are no suitable existing structures pursuant to section 4 herein, shall a provider propose a new ground mounted facility.	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
11. Existing Structure: Policy (10.5.2) PWSF shall be located on existing structures, including but not limited to buildings, water towers, existing PWSF, utility poles or towers, and related facilities provided that such installation preserves the character and integrity of those structures.	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
12. Existing Structures: Burden of proof (10.5.3) The applicant shall have the burden of proving that there are no existing structures which are suitable to locate its PWSF and/or transmit or receive radio signals. To meet that burden, the applicant shall take all the following actions to the extent applicable and submit to the Planning Board:	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	

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<input type="checkbox"/> a list of all contacts made with owners of potential sites regarding the availability of potential space for a PWSF <input type="checkbox"/> copies of all letters of inquiry made to owners of existing structures, and <input type="checkbox"/> letters of rejection, or unanswered "Return Receipt Requested" forms from the US Post Office shall be provided or each owner of existing structure that was contacted			
<p>13. For claims that a structure is not capable of physically supporting a PWSF, this claim must be (10.5.3)</p> <input type="checkbox"/> certified by a licensed professional civil engineer	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>And shall, at a minimum, explain the structural issues and demonstrate that the structure cannot be modified to support the PWSF without unreasonable costs. The estimated cost shall be provided to the Planning Board.</p>			
<p>14. Ground Mounted Facilities: Policy (10.5.4)</p> <p>If applicant demonstrates that it is not feasible to locate on an existing structure, ground mounted PWSF shall be designed so as to be camouflaged to the greatest extent possible, including but not limited to use of compatible building materials and colors, screening, landscaping, and placement within trees.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>15. A PWSF requires a (10.6)</p> <input type="checkbox"/> building permit	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>16. Location on existing structures is subject to the provisions of (10.6.1)</p> <input type="checkbox"/> this Amendment <input type="checkbox"/> the Town of Bristol Zoning Ordinance <input type="checkbox"/> Site Plan review	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>17. A PWSF involving construction of a ground mount requires (10.6.2)</p> <input type="checkbox"/> compliance with the Town Zoning Ordinance <input type="checkbox"/> Site Plan review, and <input type="checkbox"/> subject to the provisions of this Amendment	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	

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<p>18. Height, Existing Structures and Utility Poles (10.7.1) Locating new PWF on water towers, electric transmission/distribution towers, utility poles and similar existing utility structures, masts, and monopoles may be permitted to increase the height of those structures no more than 10 feet, if the additional height will not cause visual impact as defined in Section 10.8</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>19. Height, Other Existing Structures (10.7.2) The height of a PWSF shall not increase the height of a structure by more than 10 feet, unless the facility is completely camouflaged (e.g. a facility completely within a flagpole, steeple or chimney). The increase in the height of the structure shall be in scale and proportion to the structure as originally configured. A carrier may locate a PWSF on a building that is legally nonconforming with respect to height, provided that the provisions of the amendment are met.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>20. Height, Ground-mounted Facilities (10.7.3) Shall not exceed the greater of 85 feet or 35 feet above the average tree canopy height whichever is greater within a 150 foot perimeter of the mount, security barrier, or designated area for access to equipment, whichever is greatest</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>21. Setbacks (10.7.4) All PWSF and their equipment shelters shall comply with building setback provisions of the Town Zoning Ordinance</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>22. Ridge Lines (10.7.5) No PWSF and their equipment may be situated within a horizontal distance of 300 feet of topographic summits greater than 700 feet elevation Geodetic Vertical Datum, or within 300 feet of a ridge line leading to such a summit.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	

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<p>23. Fall Zone for Ground Mounts (10.7.6)</p> <p>In order to insure public safety, the minimum distance from the base of any ground-mount of a PWSF to any property line, public road, habitable dwelling, business or institutional use, or public recreational area shall be, at a minimum, the distance equal to the fall zone as defined by this Amendment. The fall zone may cross property lines, so long as the applicant secures a fall zone easement from the affected property owner(s).</p> <p>The area of easement shall be provided as part of the site plan review.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>24. Fall Zone for Non-ground Mounts (10.7.7)</p> <p>In the event that an existing structure is proposed as a mount for a PWSF, a fall zone shall not be required, but the setback provisions of the Town Zoning Ordinance shall apply. In the case of pre-existing nonconforming structures, PWSF and equipment shelters shall not increase any non-conformities.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>25. Visual impacts measured on the basis of (10.8.1A)</p> <p><input type="checkbox"/> Change in community scale, as exhibited in relative height, mass or proportion of the PWSF within their proposed surroundings.</p> <p><input type="checkbox"/> New visible elements proposed on a contrasting background.</p> <p><input type="checkbox"/> Different colors and textures proposed against a contrasting background.</p> <p><input type="checkbox"/> Use of materials that are foreign to the existing built environment</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
<p>26. Enhancements measured on the basis of (10.8.1B)</p> <p><input type="checkbox"/> Conservation of opportunities to maintain community scale, e.g. buffering areas and low-lying buildings should not be compromised so as to start a trend away from the existing community scale.</p> <p><input type="checkbox"/> Amount and type of landscaping and/or natural vegetation.</p> <p><input type="checkbox"/> Preservation of view corridors, vistas, and view-sheds.</p> <p><input type="checkbox"/> Continuation of existing colors, textures, and materials</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	

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27. Visibility focusing on (10.8.1C) <input type="checkbox"/> Eliminating or mitigating visual impact. <input type="checkbox"/> Protecting, continuing, and enhancing the existing environment	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
28. Camouflage for Facilities on Existing Buildings or Structures- Roof Mounts when above the roof height where mounted (10.8.1D) <input type="checkbox"/> Concealed or camouflaged, or <input type="checkbox"/> Behind existing or new architectural features to limit its visibility from public ways	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
29. Facilities mounted on a roof shall be (10.8.1D) <input type="checkbox"/> stepped back from the front façade to limit impact on building's silhouette	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
30. Camouflage for Facilities on Existing Building or Structures- Side Mounts (10.8.1E) <input type="checkbox"/> Side mounted & blends with existing building's architecture and, if individual antenna panels are over five (5) square feet, <input type="checkbox"/> Panels shall be painted or shielded with material consistent with the design feature and materials of the building	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
31. All ground-mounted PWSF shall be (10.8.1F) <input type="checkbox"/> Surrounded by a buffer of dense tree growth that extends continuously for a minimum distance of one hundred fifty (150) feet from the mount, security barrier, or designated area for access to equipment, whichever is greatest, and <input type="checkbox"/> Screens views of the facility in all directions	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
32. Trees must be (10.8.1F) <input type="checkbox"/> Existing on the subject property <input type="checkbox"/> Planted on site, or <input type="checkbox"/> Are within a landscape easement on an adjoining site	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	

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33. The one hundred and fifty (150) foot vegetative buffer area shall be protected by (10.8.1F) <ul style="list-style-type: none"> <input type="checkbox"/> A landscape easement or <input type="checkbox"/> Is within the area of the carrier's lease NOTE: Planning Board may adjust the buffer area based on site conditions	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
34. Any PWSF extending above the height of the vegetation immediately surrounding it, shall (10.8.2) <ul style="list-style-type: none"> <input type="checkbox"/> be of a color which blends with the background or surroundings 	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
35. Equipment shelters shall be designed consistent with one of the design standards as outlined in (10.8.3)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
36. PWSF shall not be lighted (10.8.4)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
37. Signs limited to those needed to (10.8.4) <ul style="list-style-type: none"> <input type="checkbox"/> identify the property and the owner, and <input type="checkbox"/> warn of any danger 	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
38. Security barrier as determined by the Planning Board (10.8.4)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
39. Any PWSF located on or within a historic/cultural area shall (10.8.5) <ul style="list-style-type: none"> <input type="checkbox"/> not alter the character-defining features <input type="checkbox"/> not alter the distinctive construction methods, or <input type="checkbox"/> not alter the original historic materials of the building <input type="checkbox"/> result in reversible alterations only <input type="checkbox"/> be concealed within or behind existing architectural features, or <input type="checkbox"/> be located so that they are not visible from public roads and viewing areas 	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
40. Ground-mounted facilities shall not be (10.8.6) <ul style="list-style-type: none"> <input type="checkbox"/> located within open areas that are clearly visible from public roads, recreational areas, or abutting properties 	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	

	APPLICANT	PLANNING BOARD	COMMENTS
41. Existing entrances and driveways utilized (10.8.7) if available	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
42. New driveways to serve a PWSF shall not (10.8.7) <input type="checkbox"/> exceed twelve (12) feet in width, and Shall include: <input type="checkbox"/> a curve or turn so that the service facility is not visible from the entrance to the driveway	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
43. Any antenna array (10.8.8) <input type="checkbox"/> shall have a diameter of no more than four (4) feet, including the diameter of the mount NOTE: Planning Board may adjust diameter based on site conditions	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
44. All ground mounts shall be of a mast type mount (10.8.9) (Lattice towers and guyed towers are expressly prohibited)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
45. No hazardous waste shall be discharged on the site (10.8.10)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
46. PWSF shall not generate noise that may be heard from beyond the boundaries of the site (10.8.11)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
47. Radio Frequency Radiation (RFR) Standards (10.8.12) All equipment proposed for a PWSF shall be fully compliant with the FCC Guidelines for Evaluating and the Environmental Effects of Radio Frequency Radiation under Report and Order, FCC 96-326 (8/1/96) and all subsequent amendments	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> INCL <input type="checkbox"/> NO <input type="checkbox"/> N/A	
48. Maintenance (10.9.1) Owner shall maintain the PWSF in good condition, Including but not limited to: <input type="checkbox"/> painting <input type="checkbox"/> structural integrity of the mount & security barrier <input type="checkbox"/> maintenance of the buffer areas & landscaping			

49. Monitoring (10.9.2)

As part of the issuance of the site plan approval or building permit, the property owner shall agree that the Town may enter the subject property to obtain RFR measurements and noise measurements at the expense of the carrier. Reasonable, written notice, by the town to the carrier and landowner will be given and the opportunity to accompany the Town representatives when the measurements are conducted.

50. Security for Removal (10.9.3)

Recognizing the hazardous situation presented by abandoned and unmonitored telecommunications facilities, the Planning Board shall set the form and amount of the security that represents the cost for removal and disposal of abandoned telecommunications facilities in the event that a facility is abandoned and the facility owner is unwilling or unable to remove the facility in accordance with Section 10.10.2. An irrevocable letter of credit issued by a major bank shall be the preferred form of security. The amount of the security shall be based upon the removal and disposition costs plus fifteen percent (15%) as determined by the Planning Board and as certified by a professional civil engineer licensed in New Hampshire at the expense of the applicant. The owner of the facility shall provide the Planning Board with a revised removal cost estimate every five (5) years from the date of the Planning Board's approval of the site plan. If the cost has increased, then the owner of the facility shall provide additional security in the amount of the increase plus fifteen (15) percent.

45. Abandonment or Discontinuation of Use
Notification (10.10.1)

At such time that a carrier plans to abandon or discontinue operation, such carrier will notify the Town by certified US mail of the proposed date of abandonment or discontinuation of operations. Such notice shall be given no less than thirty (30) days prior to abandonment or discontinuation of operations. In the event that a carrier fails to give such notice, the PWSF shall be considered abandoned upon such discontinuation of operations.

46. Removal (10.10.2)

Upon abandonment or discontinuation of use, or declaration of health hazard by the US Department of Environmental Services or the NH Department of Environmental Services, the owner of the facility shall physically remove the PWSF within ninety (90) days from the date of abandonment or discontinuation of use or declaration of health hazard. "Physically remove" shall include, but not be limited to:

- Removal of antennas, mount, equipment shelters and security barriers from the subject property.
- Proper disposal of the waste materials from the site in accordance with local and state solid waste disposal Regulations.
- Restoring the location of the PWSF to its natural condition, except that any landscaping and grading shall remain in the after-condition.

47. Failure to Remove (10.10.3)

If the owner of the facility does not remove the facility upon the Selectmen's order, then the Selectmen shall, after holding a public hearing with notice to the owner and abutters, issue a declaration of abandonment. The owner of the facility shall dismantle and remove the facility within ninety (90) days of receipt of the declaration of abandonment by the Selectmen. If the abandoned facility is not removed within ninety (90) days, the Town may execute the security to pay for this action.

48. Insurance (10.11)

The Planning Board shall require the annual submission of proof of adequate insurance covering personal and property liability. Such insurance shall provide for a minimum of 30 days notice of cancellation to the Town. Absence of said insurance shall constitute abandonment of said facility.

I, the undersigned, do herein state, to the best of my knowledge and belief that the information provided herein is compliant with the FCC Regulations and is correct and complete in accordance with local and state codes, rules and regulations.

SIGNATURE OF APPLICANT OR LEGAL REPRESENTATIVE

DATE